Permit No. _____

REROOFING

City of Garden Grove
Community Development Department
Building Services Division

Instructions: Complete Box 1. Read the inspection procedures in Box 2. Sign the declaration at the bottom of the form.

1 ROOFING INFORMATION:

Job Address _____

Number and types of existing roofs: _____ Tear-off: ☐ Yes ☐ No

Square feet of roof area _____ Class of roof: ☐ A ☐ B ☐ C

Roof pitch(s) _____ ICC ER No. _____ Contract Price $ _____

Description of work – include type of roof, type and number of layers of underlayment, tear off (if applicable), thickness and type of plywood (e.g.: ½" CDX):

_____

_____

_____

_____

2 INFORMATION / INSPECTION PROCEDURES / INSTRUCTIONS:

1. A separate permit is required for each building.
2. Roofing must be installed in accordance with the manufacturer's installation instructions and the California Building Code.
3. New roof coverings shall not be installed without first removing all existing layers of roof coverings where any of the following conditions occur:
   a) Where existing roof or roof covering is water soaked or has deteriorated to become inadequate as a base for additional roofing.
   b) Where the existing roof covering is wood shake, slate, clay cement or asbestos-cement tile.
   c) Where the existing roof has two or more applications of any type of roof covering.
4. Provide a safe ladder for each inspection. Ladder must extend 3' above the edge of the roof, be erected, tied off, and ready for inspection. Folding ladders are not acceptable.
5. After the removal and sheathing repair is complete and BEFORE applying any roofing materials, call for a pre-inspection. No roofing materials may be applied without first obtaining the written approval of the building inspector.
6. ALL materials must be on site at the time of pre-inspection. Keep materials in original package for inspector's verification.
7. If roof covering is to be removed or made smooth, all removal and repair work must be complete PRIOR to pre-inspection.
8. Inspection requests must be made by calling (855) 380-8758. Inspections will be provided on the next day city hall is open following the request if received by 4:00 P.M. The arrival time of the inspector varies with workload and routing.
9. The inspection record card must be conspicuously posted on the site.
10. After the reroofing is complete, request a final inspection.

I have read the information outlined above. I understand my responsibilities listed above. I agree to comply. I understand that a re-inspection fee applies if the job is not ready at the time of inspection. For permits issued to contractors: I agree to deliver a copy of this signed form to the license holder.

Print Name _____ Signature _____ Date _____

Clear