



CITY INSTALLATION FOR NEW WATER METER GENERAL CHECKLIST*

1. Apply for a **Water Meter (WM)** permit application for review through the VIVA portal <https://gardengrove.vivasoft.io/login> under ENGINEERING PERMITS per below and pay a user connection fee (based on square footage of ADU):

ENGINEERING PERMITS



2. For Residential (ADUs, SB9s, new SFRs, etc.) - Required to have Building permit issued first and **upload the approved Building plans showing both the existing and new water meters on the plans** (if the new water meter is not shown on approved plans then you will need to submit a plan revision with Building and obtain approval first before you can proceed with the water meter process).

NOTE: If Fire Sprinklers are required, then Fire Sprinkler plans and permit also need to be approved and issued first before you can proceed with the new water meter process.

3. Required to upload the **Residential Plumbing Permit** (or Commercial Plumbing Permit if for commercial property) for the connection to the new water meter – if not yet obtained, apply through the VIVA portal <https://gardengrove.vivasoft.io/login> under RESIDENTIAL PERMITS (or under COMMERCIAL PERMITS for commercial property) per below:

RESIDENTIAL PERMITS



COMMERCIAL PERMITS



4. City water meter installation pricing is per below:

1" Water Meter with 1" copper service -	\$8,700
1.5" Water Meter with 2" copper service -	\$9,750 and up*
2" Water Meter with 2" copper service -	\$10,000 and up*

*dependent on amount of copper required for service installation

NOTE: This is a general checklist for reference only - Additional items may be required for review by Water Services.



OPTION 2 - CONTRACTOR INSTALLATION FOR NEW WATER METERS CHECKLIST*

1. Required to have Building permit issued for the ADU and **approved plans for the ADU showing both the existing and new water meters on the Site Plan** (if the new water meter is not shown on approved plans then you will need to submit a plan revision with Building and obtain approval first before you can proceed with the water meter process).
NOTE: If Fire Sprinklers are required, then Fire Sprinkler plans and permit also need to be approved and issued first before you can proceed with the new water meter process.
2. Required to have the A or C-34 licensed contractor pull a right-of-way **Water Meter (WM)** permit through the VIVA portal <https://gardengrove.vivasoft.io/login> under ENGINEERING PERMITS per below:



3. Required to pull a **Plumbing Permit** with Building for the connection from the ADU (or other building) to the new water meter through the VIVA portal <https://gardengrove.vivasoft.io/login> under RESIDENTIAL PERMITS per below:



4. After the above items have been completed, please have the contractor contact Tommy Son at tommys@ggcity.org to schedule a pre-con meeting and for inspections thereafter for the new water meter installation.

***NOTE: This is a general checklist for reference only - Additional items may be required for review by Water Services.**