



OPTION 1 - CITY INSTALLATION FOR NEW WATER METERS GENERAL CHECKLIST*

1. Required to have Building permit issued for the ADU and **approved plans for the ADU showing both the existing and new water meters on the Site Plan** (if the new water meter is not shown on approved plans then you will need to submit a plan revision with Building and obtain approval first before you can proceed with the water meter process).
NOTE: If Fire Sprinklers are required, then Fire Sprinkler plans and permit also need to be approved and issued first before you can proceed with the new water meter process.
2. Required to pull a Plumbing Permit with Building for the connection from the ADU (or other building) to the new water meter through the VIVA portal <https://gardengrove.vivasoft.io/login> under RESIDENTIAL PERMITS per below:



3. Send an email aduwmreqs@ggcity.org to request City installation for the new water meter and Water Engineering will respond **within 1-2 weeks** (due to current volume of requests) and in the email request please provide a billing contact name (first and last or company), billing address, phone number contact, and an email address for the invoice.
4. City water meter installation pricing is per below:

1" Water Meter with 1" copper service -	\$8,700
1.5" Water Meter with 2" copper service -	\$9,750 and up*
2" Water Meter with 2" copper service -	\$10,000 and up*

*dependent on amount of copper required for service installation

***NOTE: This is a general checklist for reference only - Additional items may be required for review by Water Services.**

Revised 7/25/2023



OPTION 2 - CONTRACTOR INSTALLATION FOR NEW WATER METERS CHECKLIST*

1. Required to have Building permit issued for the ADU and **approved plans for the ADU showing both the existing and new water meters on the Site Plan** (if the new water meter is not shown on approved plans then you will need to submit a plan revision with Building and obtain approval first before you can proceed with the water meter process).
NOTE: If Fire Sprinklers are required, then Fire Sprinkler plans and permit also need to be approved and issued first before you can proceed with the new water meter process.
2. Required to have the A or C-34 licensed contractor pull a right-of-way **Water Meter (WM)** permit through the VIVA portal <https://gardengrove.vivasoft.io/login> under ENGINEERING PERMITS per below:



3. Required to pull a **Plumbing Permit** with Building for the connection from the ADU (or other building) to the new water meter through the VIVA portal <https://gardengrove.vivasoft.io/login> under RESIDENTIAL PERMITS per below:



4. After the above items have been completed, please have the contractor contact Jason Lally at jlally@ggcity.org or (714) 719-1813 to schedule a pre-con meeting and for inspections thereafter for the new water meter installation.

***NOTE: This is a general checklist for reference only - Additional items may be required for review by Water Services.**