



GARDEN GROVE POLICE DEPARTMENT TRESPASS ARREST AUTHORIZATION PROGRAM

Dear City of Garden Grove Business and Property Owners:

In order to better protect your business or property from unlawful trespassers, the Garden Grove Police Department has implemented a Trespass Arrest Authorization Program as part of a collaborative partnership between Property Owners and the Police Department. By completing the attached Trespass Arrest Authorization Form, owners, managers, or tenants of a property authorize Garden Grove police officers to arrest and remove any person present on their property without lawful business. In order to participate in the Program, your property must adhere to the following guidelines:

1. A Trespass Arrest Authorization Form must be signed by the business and/or property owner or the owners authorized agent. The Letter is valid for a maximum period of twelve (12) months, unless an end date of less than 12 months is specified. **It is your responsibility to submit a new Letter at the end of the twelve-month period**, if the need still exists.
2. Your property must be posted with a sign prohibiting trespassing when property is closed to the public, closed during certain specified times, and/or access is limited to owners, tenants, or invited guests.
3. All Trespass Arrest Authorization Forms must be notarized as required by Assembly Bill 602.
4. During regular business hours, you or your agent will be required to sign a private person's arrest form to arrest a trespasser on your property.

PLEASE NOTE:

In addition to these requirements, you may also be required to appear in court as a witness if a person is arrested on your property for trespassing.

This Arrest Authorization Form in no way absolves you of your responsibility to maintain your property including regularly monitoring the property and addressing conditions responsible for creating crime and blight including trash, debris, overgrown/unmaintained vegetation, graffiti, and contacting the Police Department regarding subjects trespassing on the Property. Failure to promptly address these conditions, regardless of who created them, may subject you to enforcement action including citations of up to \$1,000.00 dollars per day.

The Police Department is committed to partnering with you to protect your property and/or business to allow you to continue to thrive in the City of Garden Grove. To participate in the Trespass Arrest Authorization Program, please complete the attached Authorization Form. You may return it to the Garden Grove Police Department by e-mail, mail, or in person. If you have any questions regarding the Trespass Arrest Authorization Program, please contact the Garden Grove Police Department.

Thank you for your cooperation.



**TRESPASS/DISORDERLY CONDUCT LETTER OF AUTHORIZATION AND
REQUEST FOR ENFORCEMENT**

Business/Development Name (if any): _____

Type of Property: Residential _____ No. Units _____ Commercial _____ Type _____

I, _____, attest that I am the _____
of the property located at: _____ [full address(es)]

I authorize officers of the Garden Grove Police Department to enter upon the property to enforce State law and the Garden Grove Municipal Code provisions prohibiting trespass and other criminal conduct.

If the property is closed to the public and posted as closed, I authorize officers to act as my agent for the purpose of requesting trespassers to leave the property and to otherwise enforce California Penal Code Section 602(o) at all times, including arresting trespassers who fail to leave the property. I attest that the Property has been posted with signs pursuant to PC 602(o) which signs state that the property is: (1) Not open to the public, (2) Open to customers and employees only, and/or (3) Closed during certain specified times.

This authorization shall remain in effect for one year from the date written below, unless revoked in a written notice signed by me and delivered to the Garden Grove Police Department at 11301 Acacia Avenue, Garden Grove, CA 92840, or e-mailed to trespas@ggcity.org, prior to the end of the one-year period.

I will support prosecution and will appear in court to testify if necessary. I understand that it is my responsibility to notify the Garden Grove Police Department to any changes to our policies regarding public access to the Property. I understand that I am still responsible for conditions on the Property and must take action to correct unlawful conditions creating blight.

Name of Owner/Authorized Agent: _____ Phone: _____

Contact Person(s): _____ Phone: _____

Mailing Address (if different from Property Address): _____

Email: _____ License #: _____

Signature: _____ Date: _____

*Please ensure this document is notarized as required by Assembly Bill 602.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____

On _____, before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)