
POLICY NUMBER: 26-031**RE-INSPECTION FEE****PURPOSE:**

The purpose of this policy is to establish a clear and consistent framework for assessing re-inspection fees in the City of Garden Grove. It provides guidance on state and local regulations, identifies applicable fees in the City's Fee Schedule, and outlines the circumstances under which a re-inspection fee may be assessed.

This policy aims to:

- Ensure that inspections are conducted efficiently and effectively, without unnecessary delays.
- Encourage permit holders, contractors, and property owners to be fully prepared for inspections.
- Recover costs associated with inspections that cannot be completed due to preventable issues, such as incomplete work or missing documentation.
- Promote consistent enforcement of re-inspection fees.
- Support the efficient operation of the Building and Safety Inspection Section.
- Maintain fairness and transparency in the application of re-inspection fees while supporting the Building and Safety Section's operational capacity.

By clearly defining the purpose and procedures, this policy helps protect City resources, supports public safety, and promotes accountability among permit holders and contractors.

DEFINITION:

- **Building Official** - The Chief Building Official of the City of Garden Grove or his/her designee.
- **City** - The City of Garden Grove.

CODE REGULATIONS:

The **City of Garden Grove Municipal Code** authorizes the Building Official to assess a re-inspection fee when:

1. The portion of work called for inspection is not complete;
2. Corrections identified in a previous inspection have not been made; or
3. A re-inspection is required due to negligence by the permit holder, their agent, or other responsible parties.

Where re-inspection fees are assessed, additional inspections will **not** be performed until the required fees have been paid.

FEE REFERENCE:

- Section 3 of the City of Garden Grove Community Development Fee Schedule (approved July 1, 2025) prescribes a **Re-Inspection Fee of \$193.00 per inspection.**

POLICY:

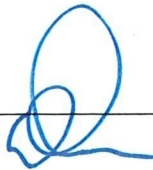
Calling for an inspection when the work is not ready or conditions prevent a valid inspection negatively impacts the Building and Safety Inspection Section’s ability to manage daily inspection workloads. Conditions that may trigger a re-inspection fee include, but are not limited to:

- Work is incomplete or not ready for inspection.
- Corrective work from a prior inspection is incomplete or not ready.
- Approved building plans or City job card are not available on-site.
- Required certifications or third-party inspection reports are unavailable.
- Work deviates significantly from approved plans without prior Plan Check approval.
- Conditions or obstacles prevent inspector access to the area to be inspected.

When one or more of these conditions exist, a re-inspection fee may be assessed at the inspector’s discretion in accordance with applicable code sections and the City Fee Schedule. Inspectors are expected to evaluate each situation objectively and reasonably to determine if a fee is warranted to recover costs associated with time spent responding to an invalid inspection request.

RE-INSPECTION FEE PROCESS:

1. If a re-inspection fee is assessed, the inspector will initiate the process and the project point-of-contact will receive an email with instructions for online payment.
2. Re-inspection fee payments cannot be made in person or by phone.
3. Scheduling of inspections for the project will be suspended, and all pending inspection requests will be canceled until the applicable fees are paid and processed.
4. Re-inspection fee processing typically takes 1-3 business days.

Approved: David Dent <i>Deputy Director/Chief Building Official</i>	Signature: 
	Date: 3/4/22