

**LEGAL NOTICE
CITY OF GARDEN GROVE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Garden Grove City Council will hold a Public Hearing at their meeting on **Tuesday, January 28, 2025 at 6:30 p.m.**, or as soon thereafter as it may be heard, at the Garden Grove Community Meeting Center, 11300 Stanford Avenue, Garden Grove, California, to consider the adoption of a Resolution establishing and amending fees charged for various City services. The proposed action includes the increase of various fees related to the processing of applications for permits for tree removal issued by the Public Works Department and building, planning, zoning, and other development permits issued by the Community Development Department. The proposed fee charges and the data indicating the amount of costs or estimated costs associated with providing the application processing service for which the fee is levied will be made available to the public for review ten (10) days prior to the public hearing during normal business hours in the City Clerk's Office, City Hall, 11222 Acacia Parkway, Garden Grove, California.

If you challenge the decision of the City Council in Court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Written comments can be mailed to the City of Garden Grove, Attn: City Clerk's Office, P.O. Box 3070, Garden Grove, CA 92842-3070, or emailed to cityclerk@ggcity.org, or personally delivered to the City Clerk's Office at the address noted above. If you have any questions regarding this Notice or the proposed action, or would like more detailed information, please call the Finance Revenue Division in the City of Garden Grove Finance Department at (714) 741-5059 or via email at financebilling@ggcity.org.

/s/ Liz Vasquez, CMC
City Clerk

Date: January 9, 2025

Publish: January 15, 2025 and January 22, 2025

PROPOSED TREE REMOVAL PERMIT FEES



WORK SUMMARY

JOB #83175

SUMMARY BY COST	QTY	U/M	PRICE	COUNT	TOTAL
Grid Prune	1,992	Each	\$86.40		\$172,108.80
Full/Svc Rqst Prune 0-12 DSH	19	Each	\$86.40		\$1,641.60
Full/Svc Rqst Prune 13-18 DSH	24	Each	\$116.75		\$2,802.00
Full/Svc Rqst Prune 19-24 DSH	62	Each	\$144.75		\$8,974.50
Full/Svc Rqst Prune 25-30 DSH	21	Each	\$168.10		\$3,530.10
Full/Svc Rqst Prune 31-36 DSH	7	Each	\$343.15		\$2,402.05
Full/Svc Rqst Prune 36+ DSH	0	Each	\$576.55		\$0.00
Crown Raise 0-12 DSH	0	Each	\$46.70		\$0.00
Crown Raise 13-18 DSH	0	Each	\$52.55		\$0.00
Crown Raise 19-24 DSH	0	Each	\$87.55		\$0.00
Crown Raise 25-30 DSH	0	Each	\$110.90		\$0.00
Crown Raise 31-36 DSH	0	Each	\$168.10		\$0.00
Crown Raise 36+ DSH	0	Each	\$261.45		\$0.00
Crown Clean 0-12 DSH	0	Each	\$86.40		\$0.00
Crown Clean 13-18 DSH	0	Each	\$116.75		\$0.00
Crown Clean 19-24 DSH	0	Each	\$144.75		\$0.00
Crown Clean 25-30 DSH	0	Each	\$226.45		\$0.00
Crown Clean 31-36 DSH	0	Each	\$261.45		\$0.00
Crown Clean 36+ DSH	0	Each	\$319.80		\$0.00
Crown Reduction 0-12 DSH	0	Each	\$238.10		\$0.00
Crown Reduction 13-18 DSH	0	Each	\$343.15		\$0.00
Crown Reduction 19-24 DSH	0	Each	\$401.50		\$0.00
Crown Reduction 25-30 DSH	0	Each	\$459.85		\$0.00
Crown Reduction 31-36 DSH	0	Each	\$518.20		\$0.00
Crown Reduction 36+ DSH	0	Each	\$611.60		\$0.00
Date Palm Prune	18	Each	\$261.45		\$4,706.10
Date Palm Trunk Clean	6	Each	\$261.45		\$1,568.70
Fan Palm Prune	46	Each	\$74.70		\$3,436.20
Fan Palm Trunk Clean	0	Each	\$109.70		\$0.00
Palm Prune, all other spp	10	Each	\$74.70		\$747.00
Tree & Stump Removal 0-12 DSH	0	Each	\$261.45		\$0.00
Tree & Stump Removal 13-18 DSH	0	Each	\$378.20		\$0.00
Tree & Stump Removal 19-24 DSH	0	Each	\$583.60		\$0.00
Tree & Stump Removal 25-30 DSH	0	Each	\$875.40		\$0.00
Tree & Stump Removal 31-36 DSH	6	Each	\$992.05		\$5,952.30
Tree & Stump Removal 36+ DSH	2	Each	\$1,167.15		\$2,334.30

DISCLAIMER: West Coast Arborists, Inc. ensures the quality of work performed, however, we do not ensure the customer's/city's entire tree population from failure. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances. The controlling authority must manage trees and accept some degree of risk. Only work identified in the scope of the proposal and in the contract line item is included in our quote or invoice. All work will be completed in accordance with ANSI A300 standards. Price reflects payment under prevailing wage rates under the wage determination. Tree Maintenance Laborer and report of certified payroll to the Department of Industrial Relations as applicable in accordance with state labor laws.

PROPOSED BUILDING AND PLANNING FEES

CITY OF GARDEN GROVE

DECEMBER 2024

**DEVELOPMENT PROCESSING FEE STUDY
BUILDING AND PLANNING FEES**



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B	COST OF SERVICE ANALYSIS



December 2024

CITY OF GARDEN GROVE

Attn: Niki Wetzel, Community Development Director
11222 Acacia Parkway
Garden Grove, CA 92840

DEVELOPMENT PROCESSING FEE STUDY

Dear Ms. Wetzel:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Garden Grove.

Please refer to the Executive Summary for the key findings of the analysis. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Madsen".

TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING

PHONE: 831.288.0608

EMAIL: TMADSEN@CLEARSOURCEFINANCIAL.COM

EXECUTIVE SUMMARY

STUDY OVERVIEW

The City of Garden Grove provides many services to ensure safe, orderly and aesthetically pleasing development and construction within the City. The broad categories of these services include, but are not limited to, project entitlement review, map review, improvement plan check, and construction permitting. User fees and regulatory fees are the mechanism by which the City may recoup a portion of or all of the costs associated with these services.

The City of Garden Grove has completed a **User and Regulatory Fee Study**. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

USER AND REGULATORY FEES

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. **User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.**

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the **fees charged shall not exceed the estimated reasonable cost of providing the services**, activities, or materials for which fees are charged.

COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, **a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service.** When a fee targets "100% or full cost recovery," the individual bears the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

EXECUTIVE SUMMARY

FINDINGS AND PROPOSED ACTION

During the course of study, information and analysis was generated and is discussed substantively throughout this report and its technical appendices. However, summarized in the following findings statements by broad fee category, are outcomes and proposals of particular interest to City policymakers.

Multi-Year Phase-In Approach is Recommended

- Current fees recover less than the City’s full cost of providing fee-related services.
- Since these fees are regulatory in nature, and typically correlated with high levels of direct benefit to the service recipient communities frequently target full cost recovery for these development-related services.
- In order to allow the City to move toward full cost recovery, while being mindful of broad community goals and values and collaboration with the development community, staff recommends using a multi-year phase in approach to enhance cost recovery levels.
- The recommended fee phase-in would take place over a three-year timeframe. An example of timing of the proposed fee adjustments is as follows:
 - Year 1 Fee Adjustment – Fiscal Year 2025/26
 - Year 2 Fee Adjustment – Fiscal Year 2026/27
 - Year 3 Fee Adjustment – Fiscal Year 2027/28

In the event that City Council prefers an alternative approach, staff has also prepared two additional scenarios for City Council consideration:

- Two-year phase-in of fee adjustment
- Immediate adjustment of fees to full cost recovery/targeted cost recovery levels.

Building Fees

- Current fees recover less than the City’s full cost of providing fee-related services.
 - The Division collects approximately \$3,489,000 annually in fee revenues. Fee-related expenditures are anticipated to be approximately \$4,333,000. This results in an aggregate cost recovery level of 81% and a General Fund subsidy of approximately \$844,000.
 - A multi-year phase-in to full cost recovery is targeted for building fees with an initial year cost recovery target of 87%.

EXECUTIVE SUMMARY

Planning Fees

- Current fees recover less than the City’s full cost of providing fee-related services.
 - The Division collects approximately \$301,000 annually in fee revenues. Fee-related expenditures are anticipated to be approximately \$1,159,000. This results in an aggregate cost recovery level of 26% and a General Fund subsidy of approximately \$858,000.
- A multi-year phase-in to full cost recovery is targeted for planning fees with an initial year cost recovery target of 63%.

Regional Fee Comparison

- Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City’s cost of service and are in-range of amounts charged by other jurisdictions. Regional fee comparison information is included in Appendix A of this report.

Additional Cost Recovery from Proposed Adjustments to Fees

Under each of the proposed scenarios, the anticipated fiscal impact is \$1,702,000 in additional cost recovery. However, the timing of the additional cost recovery will be influenced by the alternative selected by City Council. The three alternatives are illustrated below:

- Three Year Phase-In: The enhanced cost recovery anticipated from the initial year phase-in included in the fee schedule update is \$709,000 in additional General Fund revenues. An overview of current and proposed cost recovery is provided in the table below.

Description	Cost of Service	Fee Cost Recovery	General Fund Subsidy	Incremental Change	Overall Cost Recovery
Current	\$5,492,000	\$3,790,000	\$1,702,000		69%
Year 1	\$5,492,000	\$4,499,000	\$993,000	\$709,000	82%
Year 2	\$5,492,000	\$4,996,000	\$496,000	\$497,000	91%
Year 3	\$5,492,000	\$5,492,000	\$0	\$496,000	100%
Total				\$1,702,000	

EXECUTIVE SUMMARY

- Two Year Phase-In: The enhanced cost recovery anticipated from the initial year phase-in included in the fee schedule update is \$1,062,000 in additional General Fund revenues. An overview of current and proposed cost recovery is provided in the table below.

Description	Cost of Service	Fee Cost Recovery	General Fund Subsidy	Incremental Change	Overall Cost Recovery
Current	\$5,492,000	\$3,790,000	\$1,702,000		69%
Year 1	\$5,492,000	\$4,852,000	\$640,000	\$1,062,000	88%
Year 2	\$5,492,000	\$5,492,000	\$0	\$640,000	100%
Total				\$1,702,000	

- Immediate Adjustment: The enhanced cost recovery anticipated from the initial year phase-in included in the fee schedule update is \$1,702,000 in additional General Fund revenues. An overview of current and proposed cost recovery is provided in the table below.

Description	Cost of Service	Fee Cost Recovery	General Fund Subsidy	Incremental Change	Overall Cost Recovery
Current	\$5,492,000	\$3,790,000	\$1,702,000		69%
Year 1	\$5,492,000	\$5,492,000	\$0	\$1,702,000	100%
Total				\$1,702,000	

Fairly allocating costs to the services provided and recovering some, or all, of these costs from service recipients creates value and predictability for City customers and reimburses the City for services provided to a single party, as compared to the public at large. Collecting fees for services:

- Increases the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety and public works services.
- Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.

Please continue to the following technical report and appendices for further discussion of this User and Regulatory Fee Study.

PROJECT ORIENTATION

SCOPE OF STUDY

The City of Garden Grove has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of an updated **Schedule of User Fees and Charges**. ClearSource Financial Consulting has prepared this analysis during Fiscal Year 2023/24 and 2024/25 and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated citywide overhead costs.
- Recommend fees to be charged for each service.
- Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.
- Maintain a thoroughly documented analysis to ensure compliance with Proposition 26, and other statutes, as applicable.

DIRECT SERVICES UNDER REVIEW

Fee Categories

City fees under review in this project focused on direct services eligible for user fee methodology, as listed in the City's published fee schedules. Additionally, the project was tasked with identifying any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Current services shown in the City's various prevailing fee schedules and addressed in this study are summarized as follows:

- **Planning** – Entitlement review and permitting.
- **Building** – Building plan review, permitting, and inspection for construction and sub-trades.

PROJECT ORIENTATION

REASON FOR STUDY

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a city for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- A charge imposed as a condition of property development.

PROJECT ORIENTATION

- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

Section 66014(a) of the California Government Code includes the following, “Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees (“charges”) recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer’s burdens on, or benefits received from the activities and services provided by the City.

METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and citywide overhead expenditures, sourced as follows:

- Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- Contract service personnel and other services and supplies related costs were based on Fiscal Year 2023/24 adopted budgets and anticipated costs.
- Citywide overhead cost allocations were based on a reasonable allocation of indirect costs to the various direct service departments of the City..
- Estimated labor time spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost-of-service target full cost recovery. Fees set at any amount less than the cost-of-service target less than full cost recovery.

PROJECT ORIENTATION

An illustration of the methods used in this analysis is shown in [Exhibit 2](#).

EXHIBIT 2 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES

COST OF SERVICE ANALYSIS – PROCESS AND METHODS		
1	ANNUAL LABOR TIME	<ul style="list-style-type: none"> ➤ IDENTIFY ANNUAL HOURS SPENT PROVIDING FEE SERVICES FOR EACH PARTICIPATING DIVISION ➤ INFORMATION IS DEVELOPED AND TESTED USING A COMBINATION OF INTERVIEWS, QUESTIONNAIRES, HISTORICAL PROJECT INFORMATION, AND HISTORICAL REVENUE INFORMATION
2	ANNUAL EXPENDITURES	<ul style="list-style-type: none"> ➤ IDENTIFY ANNUAL COST OF PROVIDING FEE SERVICES FOR EACH PARTICIPATING DIVISION ➤ INFORMATION IS DEVELOPED AND TESTED USING A COMBINATION OF INFORMATION FOUND IN THE CITY'S ADOPTED BUDGET, EXPENDITURE HISTORY, AND THE OVERHEAD COST PLAN.
3	FULLY BURDENED HOURLY RATES	<ul style="list-style-type: none"> ➤ CALCULATE THE ESTIMATED FULLY BURDENED HOURLY RATE USING INFORMATION FROM STEPS 1 AND 2
4	SERVICE/ACTIVITY LABOR TIME	<ul style="list-style-type: none"> ➤ ESTIMATE LABOR TIME REQUIRED TO PROCESS INDIVIDUAL REQUEST FOR SERVICE ➤ INFORMATION IS DEVELOPED AND TESTED USING A COMBINATION OF INTERVIEWS, QUESTIONNAIRES, COMMONLY USED MEASURES, AND INFORMATION DEVELOPED IN STEP 1
5	UNIT COST OF SERVICE	<ul style="list-style-type: none"> ➤ CALCULATE THE ESTIMATED COST OF SERVICE USING INFORMATION FROM STEPS 3 AND 4
6	CURRENT COST RECOVERY	<ul style="list-style-type: none"> ➤ CALCULATE CURRENT COST RECOVERY LEVEL FOR A SPECIFIC SERVICE
7	TARGETED COST RECOVERY	<ul style="list-style-type: none"> ➤ USE LAWS, INDUSTRY STANDARDS, GOALS AND POLICIES, AND HISTORICAL TRENDS TO DETERMINE TARGETED COST RECOVERY
8	TEST FOR REASONABLENESS	<ul style="list-style-type: none"> ➤ TEST TO CONFIRM FORECAST REVENUE FROM FEES WILL NOT EXCEED PROGRAM COSTS ➤ USE HISTORICAL PERMIT VOLUME AND PROPOSED FEES TO FORECAST ANTICIPATED REVENUE FROM FEES ➤ FORECASTED REVENUES SHOULD NOT EXCEED PROGRAM COSTS

CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- **Update Systems for Fee Outcomes** – Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- **Actively Monitor the Use of Fees** – In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects for time and materials billings and ensuring fees are applied in the correct amount and using the correct and intended basis for fixed fee billings.
- **Monitor Feedback and Permit Statistics** – Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Annually Review and Adjust Fee Values** – In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- **Periodically Perform Comprehensive Analysis** – A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

REGIONAL FEE COMPARISON

Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

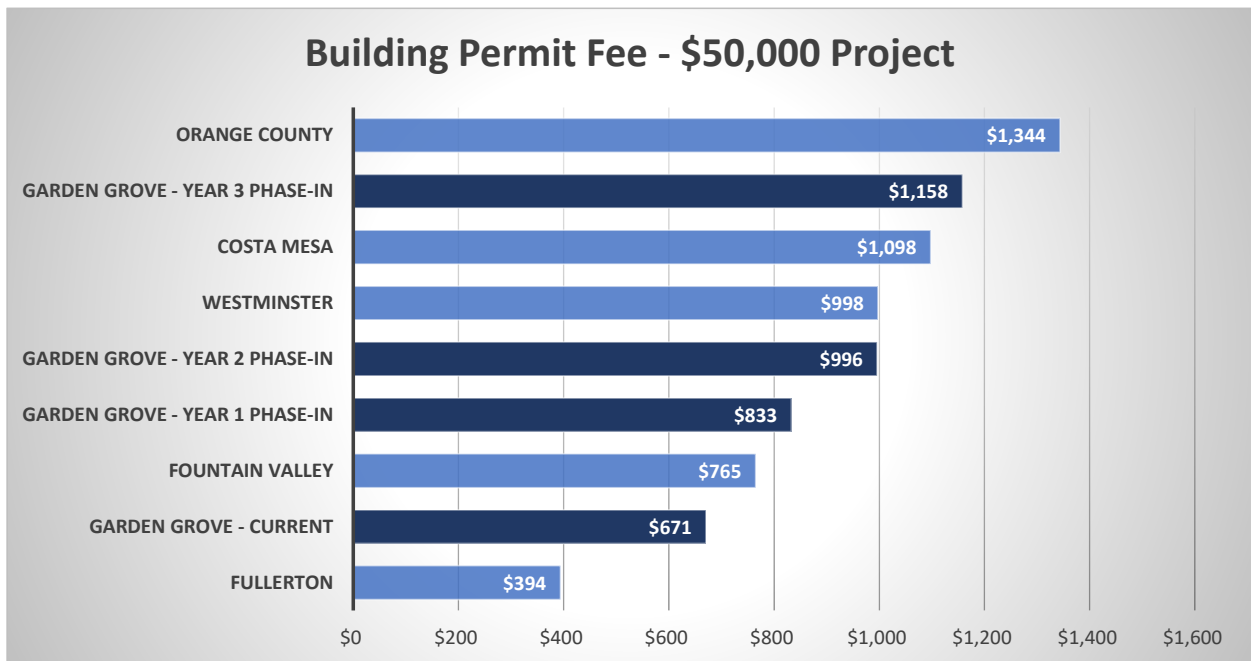
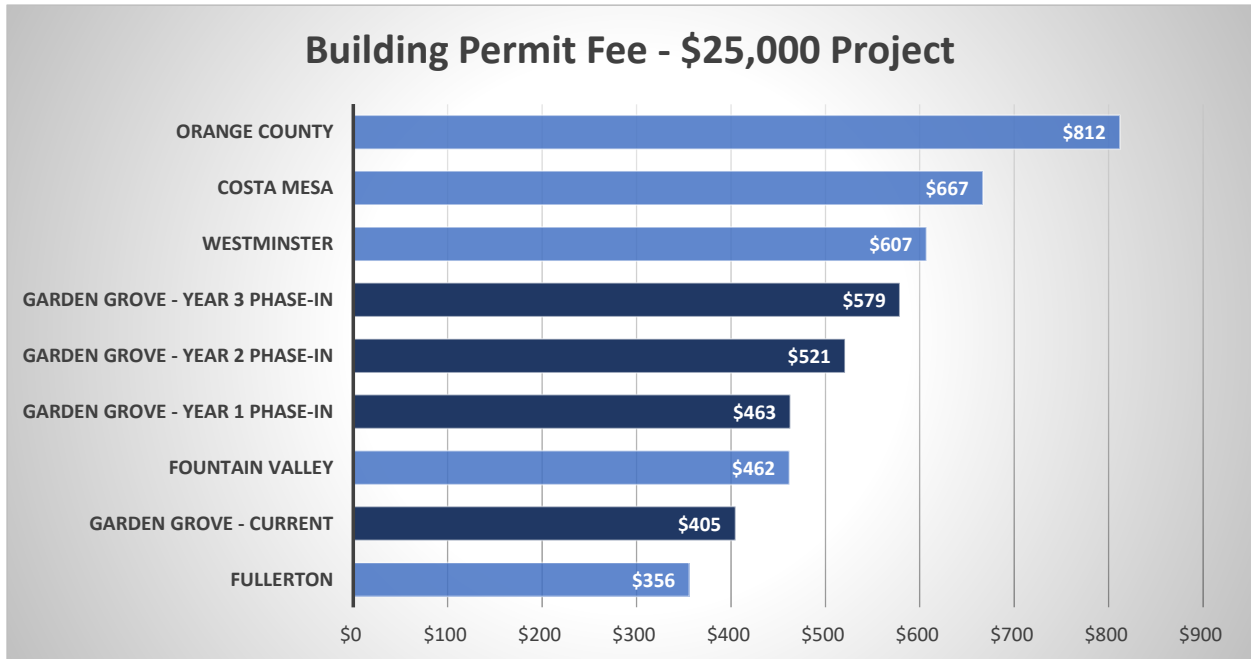
In order to provide the City Council with additional information as it considers potential adjustments to fees, current and proposed fees were compared to amounts collected by other agencies. For sampling purposes the fee comparison examined fees for:

- City of Costa Mesa
- City of Fullerton
- City of Fountain Valley
- City of Orange
- County of Orange
- City of Santa Ana
- City of Westminster

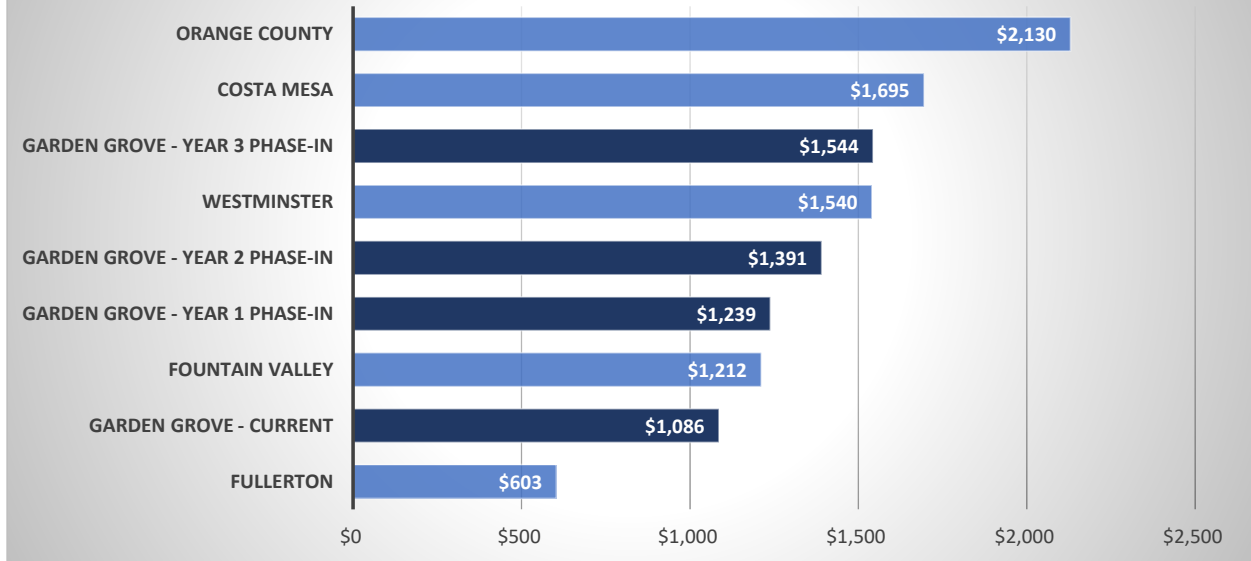
Of note: the cities of Orange and Santa Ana use alternative structures for calculating building fees that don't allow for apples-to-apples comparison.

The City of Garden Grove, consistent with other cities throughout the State, has an existing fee schedule that contemplates hundreds of potential unique requests for service. This can result in thousands of fee scenarios when comparing among multiple agencies. Consequently, an exhaustive comparison of the hundreds, and potentially thousands of scenarios is unrealistic. Instead, comparison information for several targeted fee categories (e.g., high volume categories, fee categories of particular interest to community, etc.) are provided in order to provide City Council with a reasonable sense of changes expected.

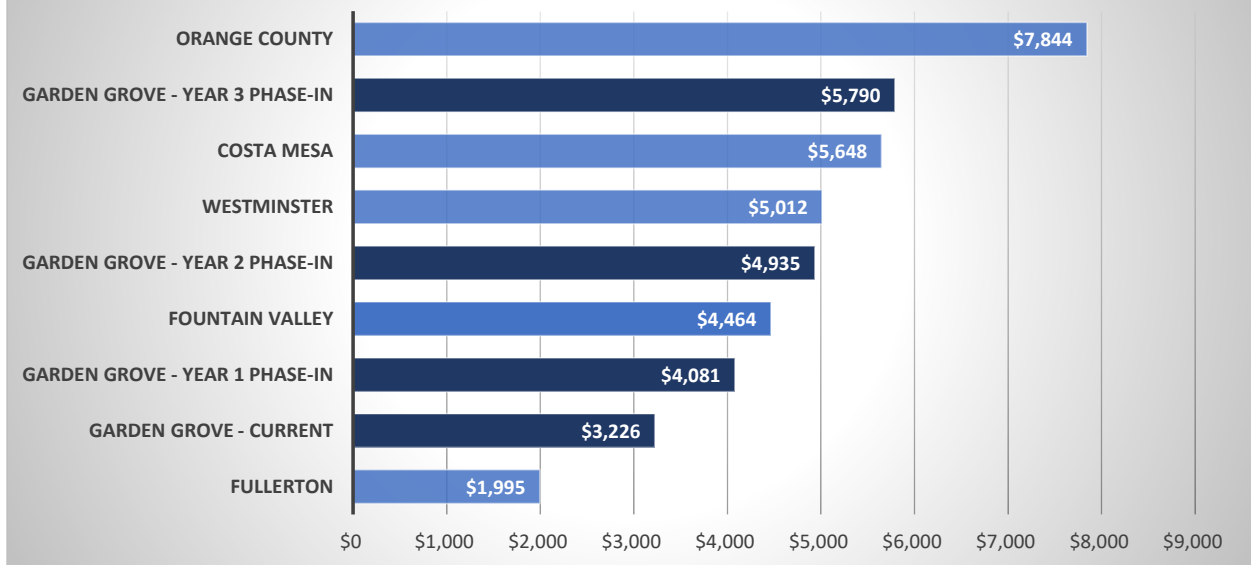
For Garden Grove, outcomes will show that new fees may range from mid, to upper end of regional fee spectrum depending on the service provided. This is common among municipalities due to differing levels of service and review included among various fee categories.



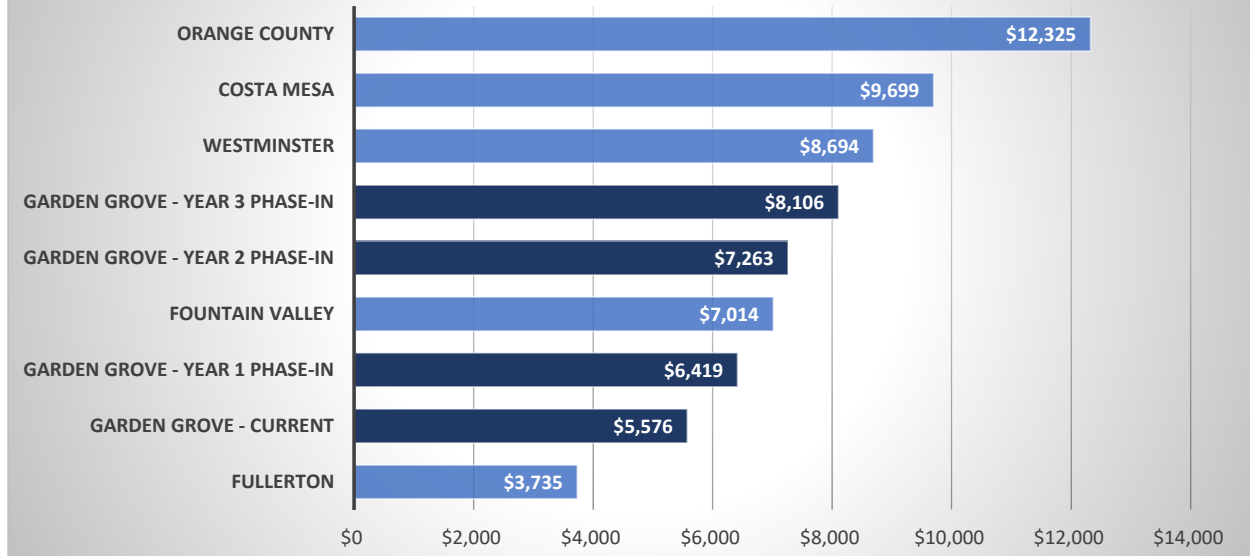
Building Permit Fee - \$100,000 Project



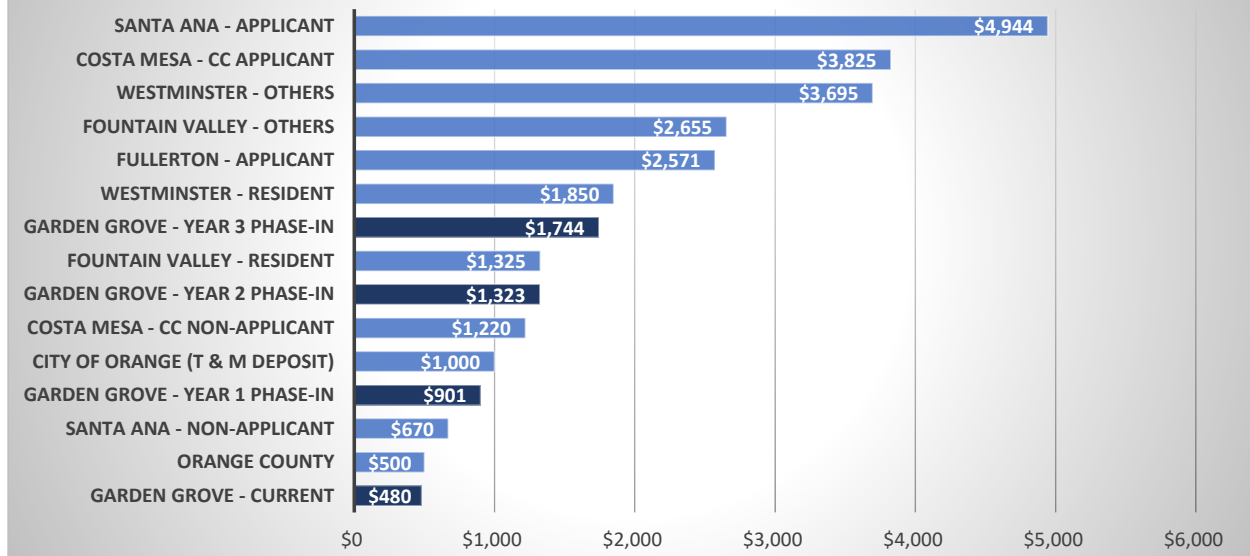
Building Permit Fee - \$500,000 Project



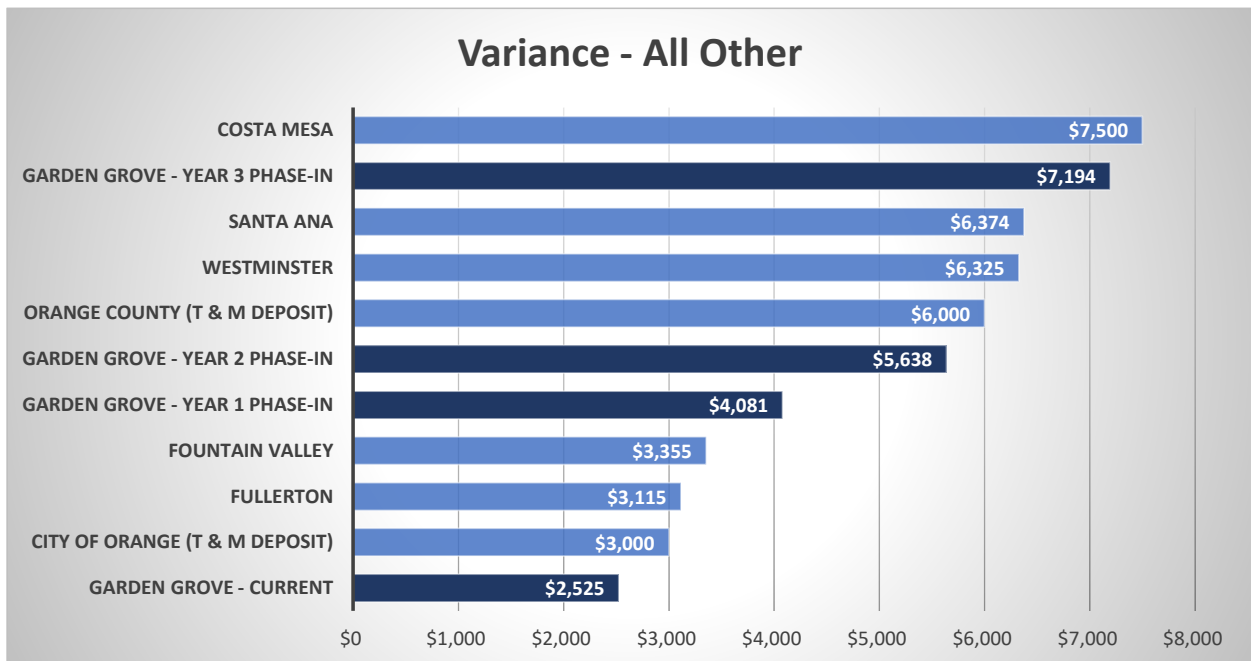
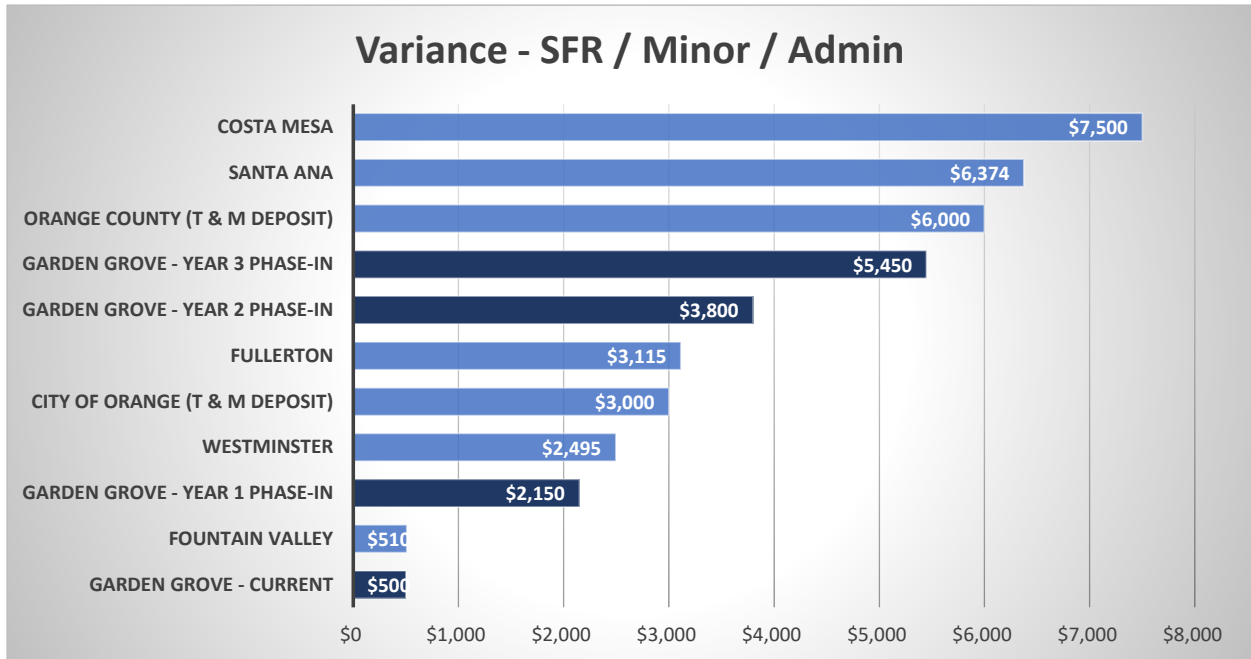
Building Permit Fee - \$1,000,000 Project



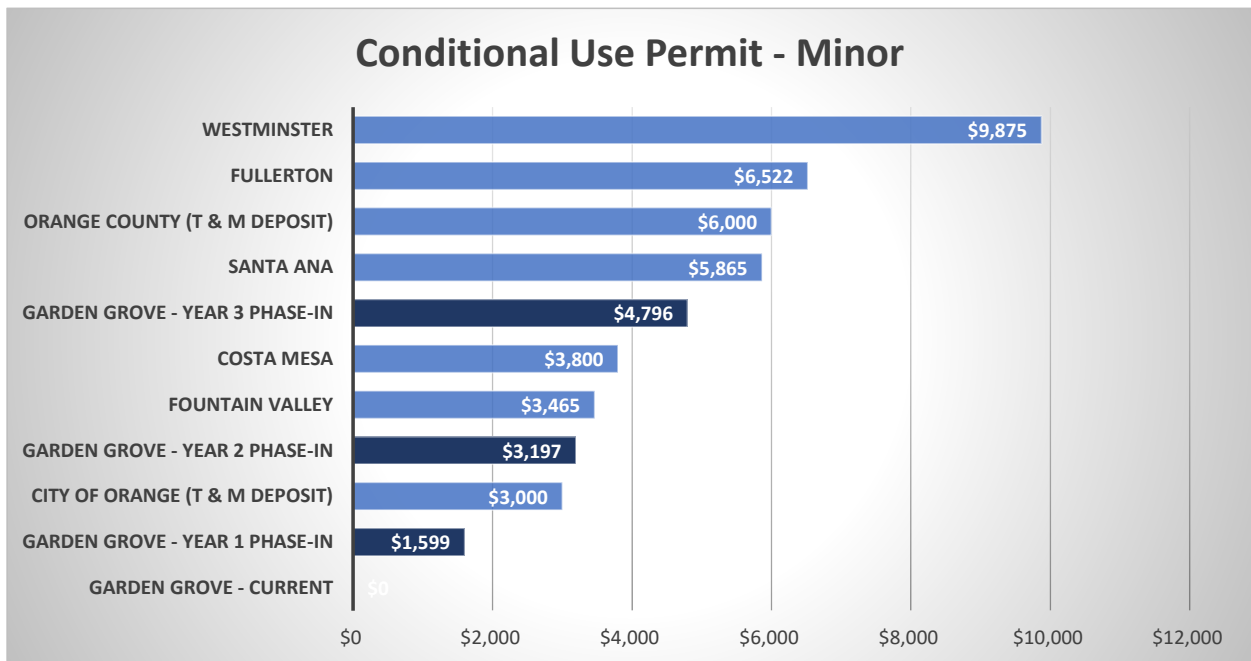
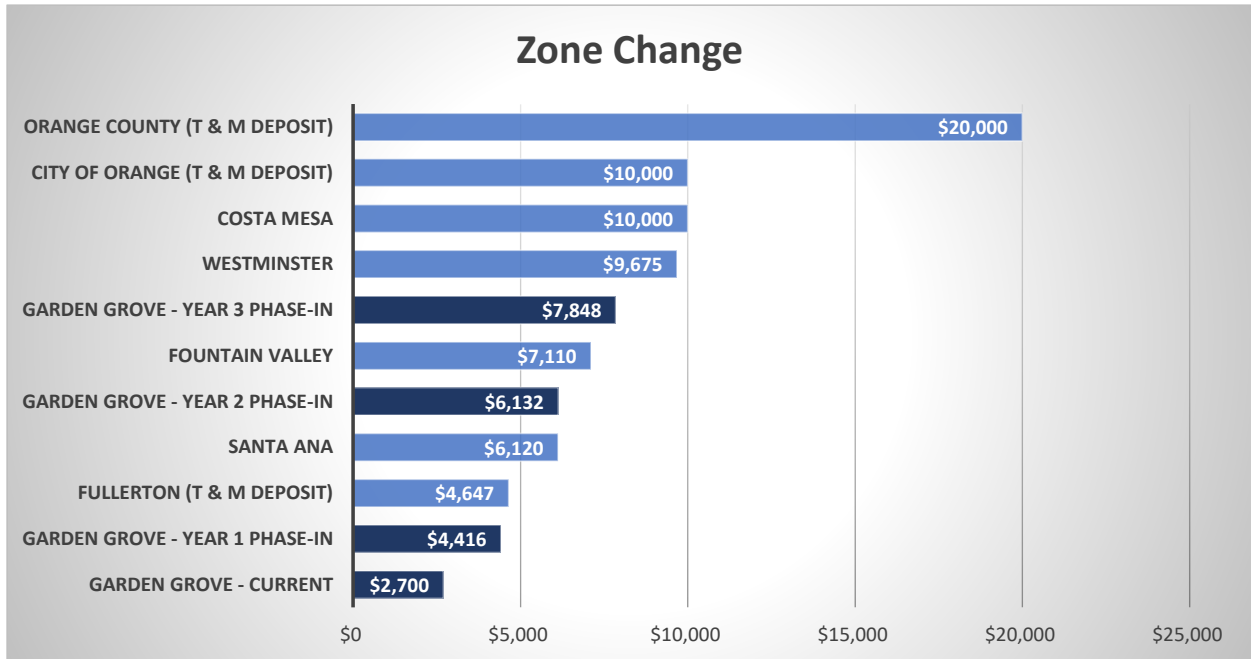
Appeal



APPENDIX A



APPENDIX A





COST OF SERVICE ANALYSIS



Cost of Service Analysis



Cost of Service Analysis

Planning Fees

City of Garden Grove
 User and Regulatory Fee Study
 Allocation of Community Development Administration Costs

Recurring Expenditures [a]

Fund	Division	Budget Unit	Acct	Acct Desc	Budget	Adjust	Total	Notes	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	51001	CONTRACTUAL SERV	\$10,000		\$10,000	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	52001	COMMODITIES	\$5,000		\$5,000	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	53001	INSURANCE CHARGES	\$27,700		\$27,700	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	53007	FLEET MAINT/OPERATION	\$8,100		\$8,100	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	53004	TELEPHONE	\$1,400		\$1,400	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	53008	STORES NON-STOCK CHG	\$2,000		\$2,000	
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	50xxx	LABOR ADJUST		\$112,900	\$112,900	[g]
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	50xxx	LABOR ADJUST		\$123,000	\$123,000	[g]
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	50xxx	LABOR ADJUST		\$136,400	\$136,400	[g]
111	General Fund	CEDD CD ADMIN-ADMIN	1112111000	50xxx	LABOR ADJUST		\$375,100	\$375,100	[g]
Total						\$54,200	\$747,400	\$801,600	

City of Garden Grove
 User and Regulatory Fee Study
 Allocation of Community Development Administration Costs

Allocation of Citywide Overhead

Description	C'wide OH Rate	Mod Op Exp	Allocation of C'wide OH	Notes
Citywide Overhead Allocation	15%	\$801,600	\$120,240	[c]

Allocation of Total Costs

Description	Total	Notes
Direct Budget Expenses	\$801,600	
Allocation of Citywide Overhead	\$120,240	
Total	\$921,840	

Allocation of Annual Labor Effort and Costs to Core Service Areas

Description	FTE	Total	Total	Notes
Building	0.25	25%	\$230,460	[d]
Planning	0.25	25%	\$230,460	[d]
All Other (e.g., Code Enforcement, Economic Dev, CDBG)	0.50	50%	\$460,920	[d]
Total	1.00	100%	\$921,840	

[a] Source: FY 24/25 Adopted Budget.

[b] Adjustment to include the following positions: Community Development Director; Dept Secretary; Admin Analyst; Office Assistant.

[c] Source: Amount intended to represent a reasonable allocation of citywide overhead (deMinimus). The City may use alternative calculation. Amount used for purposes of this analysis only.

[d] Amounts intended to serve as reasonable estimates for purposes of this analysis. Amounts may vary from year-to-year depending on City Council priorities and projects. Amounts allocated based on direct service division FTE.

City of Garden Grove
 User and Regulatory Fee Study
 Allocation of Annual Labor Effort - Planning

Position	FTE	Total Hours Per FTE	Less: Holiday & Leave	Hours Per FTE	Productive Hours	Notes
Planning Svcs Manager	1.00	2,080	216	1,864	1,864	[a],[b]
Associate Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Senior Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Associate Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Senior Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Associate Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Planner	1.00	2,080	216	1,864	1,864	[a],[b]
Total	7.00				13,048	

Divisional Total

Description	Indirect	Total	Notes
Indirect	32%	4,175	[b]
Direct	68%	8,873	[b]
Total	100%	13,048	

[a] Source: FY 24/25 authorized positions.

[b] Direct/Indirect hours are intended to serve as reasonable estimates. Amounts will vary from year-to-year depending on activity, projects, and City Council priorities.

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Planning

Recurring Expenditures [a]

Fund	Division	Budget Unit	Acct	Acct Desc	Budget	Adjust	Total	Notes	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50001	REGULAR SALARIES	\$669,800		\$669,800	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50004	FRINGE - WORKERS COMP	\$51,000		\$51,000	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50008	FRINGE-UAL	\$261,100		\$261,100	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50201	OVERTIME - PAID	\$21,000		\$21,000	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50211	BILINGUAL PAY	\$7,000		\$7,000	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50212	LONGEVITY PAY	\$8,300		\$8,300	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50303	PERS HEALTH INS PMT	\$106,500		\$106,500	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50307	PERS PENSION PMT	\$145,100		\$145,100	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50310	LIFE INS PREMIUM	\$1,100		\$1,100	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50311	DISABILITY INSURANCE	\$5,600		\$5,600	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50312	OASDI/MEDICARE TX	\$13,400		\$13,400	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50316	FRINGE-PEMHCA	\$5,800		\$5,800	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50317	FRINGE-SICK LEAVE PAID	\$2,200		\$2,200	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50318	FRINGE-OTHER BENEFITS	\$1,900		\$1,900	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50319	FRINGE-VACATION LEAVE	\$33,900		\$33,900	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	50320	FRINGE-SICK & OTHER LEAVE	\$6,900		\$6,900	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	51001	CONTRACTUAL SERV	\$101,700	(\$101,700)	\$0	[b]
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	51002	CARRYOVER CONTRACTUAL	\$3,000	(\$3,000)	\$0	[b]
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	51402	TUITION/TRAINING	\$2,100		\$2,100	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	52001	COMMODITIES	\$16,500		\$16,500	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	52106	BOOKS/SUBSCRIPTIONS	\$600		\$600	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	53004	TELEPHONE	\$9,100		\$9,100	
111	General Fund	CEDD CD PLNG-ADMIN	1112131000	53009	INFO SYS CHG(TRSF)	\$111,100		\$111,100	
Total					\$1,584,700	(\$104,700)	\$1,480,000		
Total					\$1,584,700	(\$104,700)	\$1,480,000		

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Planning

Allocation of Citywide Overhead

Description	C'wide OH Rate	Mod Op Exp	Allocation of C'wide OH	Notes
Citywide Overhead Allocation	15%	\$1,480,000	\$222,000	[c]

Allocation of Departmental Administration

Description	Total	Notes
Departmental Administration Allocation	\$230,460	[d]
Total	\$230,460	

Allocation of Total Costs

Description	Total	Share	Notes
Direct Expenses	\$1,480,000	77%	
Allocation of Citywide Overhead	\$222,000	11%	
Allocation of Departmental Administration	\$230,460	12%	
Total	\$1,932,460	100%	

Allocation of Labor Effort

Description	Share	Total	Notes
Planning Entitlement Review and Permit Plan Check	60%	\$1,159,476	
Advanced Planning	40%	\$772,984	
Total	100%	\$1,932,460	

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Planning

Revenue Summary [a]

Fund	Acct	Acct Desc	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Actual	Multi-Year Average	FY 24/25 Budget	Notes
111	42204	CONDITIONAL USE	\$55,620	\$38,145	\$47,250	\$47,005	\$55,000	
111	42205	COM EVENT PERMIT	\$2,048	\$2,371	\$2,984	\$2,467	\$2,500	
111	42206	SPEC EVENT PERMIT	\$420	\$1,155	\$770	\$782	\$1,000	
111	45901	SITE PLAN	\$54,210	\$24,975	\$33,750	\$37,645	\$40,000	
111	45902	SITE PLAN AMENDMENT	\$33,486	\$33,065	\$34,156	\$33,569	\$33,200	
111	45903	GEN PLAN AMENDMENT	\$48,435	\$37,700	\$42,055	\$42,730	\$43,000	
111	45904	COTTAGE FOOD FEE	\$0	\$200	\$200	\$133	\$0	
111	45905	VARIANCE FEE	\$2,525	\$6,050	\$2,525	\$3,700	\$4,300	
111	45906	PLANNED UNIT DEV	\$7,088	\$4,725	\$4,725	\$5,513	\$5,900	
111	45907	PLAN MODIFICATIONS	(\$16,759)	\$6,300	\$270	(\$3,396)	\$0	
111	45909	BANK PROP REG FEE	\$900	\$900	\$1,350	\$1,050	\$0	
111	45910	ORDINANCE AMENDMENT	\$3,312	\$7,047	\$4,392	\$4,917	\$5,200	
111	45911	USE DETERMINATION/ZA	\$1,150	\$700	\$850	\$900	\$1,000	
111	45912	EIR NEGATIVE DECLAR	\$5,202	\$2,234	\$3,232	\$3,556	\$3,700	
111	45913	NOTICE OF EXEMPT FEE	\$7,750	\$8,260	\$7,675	\$7,895	\$8,000	
111	45915	LETTERS/ZONING/FRONT YARD	\$46,240	\$48,545	\$53,290	\$49,358	\$54,500	
111	45916	CC & R'S REVIEW	\$0	\$800	\$1,600	\$800	\$1,000	
111	45917	PRE APPLIC REVIEW	\$25,900	\$26,530	\$39,760	\$30,730	\$27,000	
111	45919	PLAN SCAN FEE	\$3,360	\$4,410	\$7,595	\$5,122	\$8,000	
111	45920	DIRECTORS REVIEW	\$30,175	\$4,775	\$6,600	\$13,850	\$7,000	
111	45923	APPEAL FEES	\$0	\$0	\$575	\$192	\$0	
111	45924	SIGNS/BARRACADE FEE	\$139	\$681	\$740	\$520	\$400	
111	45925	TENT TR MAP FEE	\$6,499	\$4,327	\$18,412	\$9,746	\$4,300	
111	45926	LOT LINE ADJUSTMENT	\$4,740	\$2,930	\$0	\$2,557	\$0	
Total			\$322,439	\$266,825	\$314,755	\$301,340	\$305,000	

Planning Fees Cost Recovery

Description	Total	Notes
Revenue	\$301,340	
Costs	\$1,159,476	
Cost Recovery Rate	26%	
General Fund Subsidy	\$858,136	

Calculation of Fully-Burdened Hourly Rate for Building Fee-Related Services

Description	Total	Notes
Costs	\$1,932,460	
Direct Hours	8,873	[e]
Fully-Burdened Hourly Rate	\$218	

[a] Source: FY 24/25 Adopted Budget.

[b] Excludes amounts eligible for direct recovery and non-fee related contract service costs.

[c] Source: Amount intended to represent a reasonable allocation of citywide overhead (deMinimus). The City may use alternative calculation. Amount used for purposes of this analysis only.

[d] Source: Department administration allocation developed for purposes of this analysis. See separate worksheet for details.

[e] See separate worksheet.

City of Garden Grove
 User and Regulatory Fee Study
 Planning Fees

Calculation of Estimated Cost of Service

Fee Description		Est. Labor Hours	Hourly Rate	Est. Cost of Svc	Current Fee	Current Cost Recovery	Proposed Fee Year 1	Cost Recovery Year 1
Application								
1	Director's Review							
	a) Existing Single Family	11.0	\$218	\$2,398	\$175	7%	\$916	38%
	b) Duplex and Triplex	34.0	\$218	\$7,412	\$1,600	22%	\$3,537	48%
	c) All Others	11.0	\$218	\$2,398	\$600	25%	\$1,199	50%
2	Front yard determination	9.5	\$218	\$2,071	\$175	8%	\$807	39%
3	Street Vacation	39.0	\$218	\$8,502	\$1,850	22%	\$4,067	48%
4	Zone Change	36.0	\$218	\$7,848	\$2,700	34%	\$4,416	56%
5	Site Plan	55.0	\$218	\$11,990	\$3,375	28%	\$6,247	52%
6	General Plan Amendment	30.0	\$218	\$6,540	\$2,925	45%	\$4,130	63%
7	Specific Plan				Actual Cost + 15%	100%	Actual Cost + 15%	100%
8	Conditional Use Permit							
	a) Conditional Use Permit Entertainment	22.0	\$218	\$4,796	new category		\$1,599	33%
	b) Conditional Use Permit Alcohol	22.0	\$218	\$4,796	new category		\$1,599	33%
	c) Conditional Use Permit - All Other	40.0	\$218	\$8,720	\$3,150	36%	\$5,007	57%
9	Animal Conditional Use Permit				\$300		\$300	
10	Variance							
	a) Existing Single-family Residential Lot	25.0	\$218	\$5,450	\$500	9%	\$2,150	39%
	b) All Others	33.0	\$218	\$7,194	\$2,525	35%	\$4,081	57%
11	Tentative Tract Map							
	a) Base Fee	44.5	\$218	\$9,701	\$3,788	39%	\$5,759	59%
	b) Per Lot Fee	0.25	\$218	\$55	\$17	31%	\$30	54%
12	Tentative Parcel Map							
	a) Base Fee	32.5	\$218	\$7,085	\$2,138	30%	\$3,787	53%
	b) Per Lot Fee	0.25	\$218	\$55	\$17	31%	\$30	54%
13	Lot Line Adjustment	24.0	\$218	\$5,232	\$1,465	28%	\$2,721	52%
14	Planned Unit Development	49.5	\$218	\$10,791	\$4,725	44%	\$6,747	63%
15	Modification to Approved Plans				50% cost of current fee	varies	50% cost of current fee	varies
16	Home Occupation Permits				\$150		\$150	
17	Ordinance Amendments	36.0	\$218	\$7,848	\$2,625	33%	\$4,366	56%
18	Interpretation of Use							
	a) Zoning Administrator	25.5	\$218	\$5,559	\$325	6%	\$2,070	37%
	b) Planning Commissions	25.5	\$218	\$5,559	\$575	10%	\$2,236	40%
19	Environmental Impact Report			T & M + 15%	Actual Cost + 15%	100%	Actual Cost + 15%	100%
20	Environmental Impact Report Monitoring	1.0	\$218	\$218	\$50	23%	\$106	49%
21	Negative Declaration			T & M + 15%	\$775	varies	Actual Cost + 15%	100%
22	Addendum (when technical Studies required)			T & M + 15%	n/a - new	n/a - new	Actual Cost + 15%	100%

City of Garden Grove
 User and Regulatory Fee Study
 Planning Fees

Calculation of Estimated Cost of Service

Fee Description		Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Fee Structure	Note
Application							
1	Director's Review						
	a) Existing Single Family	\$1,657	69%	\$2,398	100%	Fixed	
	b) Duplex and Triplex	\$5,475	74%	\$7,412	100%	Fixed	
	c) All Others	\$1,799	75%	\$2,398	100%	Fixed	
2	Front yard determination	\$1,439	69%	\$2,071	100%	Fixed	
3	Street Vacation	\$6,285	74%	\$8,502	100%	Fixed	
4	Zone Change	\$6,132	78%	\$7,848	100%	Fixed	
5	Site Plan	\$9,118	76%	\$11,990	100%	Fixed	
6	General Plan Amendment	\$5,335	82%	\$6,540	100%	Fixed	
7	Specific Plan	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T&M	
8	Conditional Use Permit						
	a) Conditional Use Permit Entertainment	\$3,197	67%	\$4,796	100%	Fixed	
	b) Conditional Use Permit Alcohol	\$3,197	67%	\$4,796	100%	Fixed	
	c) Conditional Use Permit - All Other	\$6,863	79%	\$8,720	100%	Fixed	
9	Animal Conditional Use Permit	\$300		\$300		Fixed	
10	Variance						
	a) Existing Single-family Residential Lot	\$3,800	70%	\$5,450	100%	Fixed	
	b) All Others	\$5,638	78%	\$7,194	100%	Fixed	
11	Tentative Tract Map						
	a) Base Fee	\$7,730	80%	\$9,701	100%	Fixed	
	b) Per Lot Fee	\$42	77%	\$55	100%	Fixed	
12	Tentative Parcel Map						
	a) Base Fee	\$5,436	77%	\$7,085	100%	Fixed	
	b) Per Lot Fee	\$42	77%	\$55	100%	Fixed	
13	Lot Line Adjustment	\$3,976	76%	\$5,232	100%	Fixed	
14	Planned Unit Development	\$8,769	81%	\$10,791	100%	Fixed	
15	Modification to Approved Plans	50% cost of current fee	varies	50% cost of current fee	varies	Fixed	
16	Home Occupation Permits	\$150		\$150		Fixed	
17	Ordinance Amendments	\$6,107	78%	\$7,848	100%	Fixed	
18	Interpretation of Use						
	a) Zoning Administrator	\$3,814	69%	\$5,559	100%	Fixed	
	b) Planning Commissions	\$3,898	70%	\$5,559	100%	Fixed	
19	Environmental Impact Report	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
20	Environmental Impact Report Monitoring	\$162	74%	\$218	100%	Per Hour	
21	Negative Declaration	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
22	Addendum (when technical Studies required)	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	

City of Garden Grove
 User and Regulatory Fee Study
 Planning Fees

Calculation of Estimated Cost of Service

Fee Description		Est. Labor Hours	Hourly Rate	Est. Cost of Svc	Current Fee	Current Cost Recovery	Proposed Fee Year 1	Cost Recovery Year 1
23	Notice of Exemption	4.5	\$218	\$981	\$200	20%	\$460	47%
24	In-Fill Exemptions (Class 32)			T & M + 15%	n/a - new	n/a - new	Actual Cost + 15%	100%
25	Mitigated Negative Declaration			T & M + 15%	\$1,050	varies	Actual Cost + 15%	100%
26	Time Extension	16.0	\$218	\$3,488	50% of original fee	varies	50% of original fee, not to exceed \$3,488	varies
27	Letters of Zoning Confirmation	2.0	\$218	\$436	\$85	19%	\$202	46%
28	Letters of Flood Plain	2.0	\$218	\$436	\$85	19%	\$202	46%
29	CC&R's Review	11.0	\$218	\$2,398	\$300	13%	\$999	42%
30	Ministerial Screening	4.0	\$218	\$872	\$100	11%	\$357	41%
31	Pre-Application Review	10.0	\$218	\$2,180	\$50	2%	\$760	35%
32	Modification to Conditions of Approval				50% cost of current fee	varies	50% cost of current fee	varies
33	Wireless Telecommunications							
	a) Facility Technical Review				Actual Cost + 15%	100%	Actual Cost + 15%	100%
	b) Master Plan Fee				Actual Cost + 15%	100%	Actual Cost + 15%	100%
34	Minor Modifications	18.0	\$218	\$3,924	\$100	3%	\$1,375	35%
35	SB 9 - 2 Unit Development	11.0	\$218	\$2,398	\$100	4%	\$866	36%
36	SB 2 - Urban Lot Split	18.0	\$218	\$3,924	\$100	3%	\$1,375	35%
37	Administrative Review for Extension of Hours	7.5	\$218	\$1,635	\$250	15%	\$712	44%
38	Density Bonus Application	4.0	\$218	\$872	n/a - new	n/a - new	\$291	33%
39	SB 330 Pre-Housing Application	4.0	\$218	\$872	\$100		\$291	33%
40	Development Agreements	14.0	\$218	\$3,052	n/a - new	n/a - new	\$1,017	33%
41	Annexations (Developer Initiated)	20.0	\$218	\$4,360	n/a - new	n/a - new	\$1,453	33%
	Plan Check							
42	Single Family Residential (Up to three houses)	6.0	\$218	\$1,308	20% of bldg permit fee, NTE \$50	varies	20% of bldg permit fee, NTE \$50	100%
43	All Other Residential	12.0	\$218	\$2,616	10% of bldg permit fee, NTE \$500	varies	10% of bldg permit fee, NTE \$500	100%
44	Tenant Improvements	2.0	\$218	\$436	20% of bldg permit fee, NTE \$50	varies	20% of bldg permit fee, NTE \$50	100%
45	Commercial and Office	8.0	\$218	\$1,744	10% of bldg permit fee, NTE \$500	varies	10% of bldg permit fee, NTE \$500	100%
	Appeals							
46	Appeals	8.0	\$218	\$1,744	\$480	28%	\$901	52%

City of Garden Grove
 User and Regulatory Fee Study
 Planning Fees

Calculation of Estimated Cost of Service

Fee Description		Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Fee Structure	Note
23	Notice of Exemption	\$721	73%	\$981	100%	Fixed	
24	In-Fill Exemptions (Class 32)	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
25	Mitigated Negative Declaration	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
26	Time Extension	50% of original fee, not to exceed \$3,488	varies	50% of original fee, not to exceed \$3,488	varies	Fixed	
27	Letters of Zoning Confirmation	\$319	73%	\$436	100%	Fixed	
28	Letters of Flood Plain	\$319	73%	\$436	100%	Fixed	
29	CC&R's Review	\$1,699	71%	\$2,398	100%	Fixed	
30	Ministerial Screening	\$615	70%	\$872	100%	Fixed	
31	Pre-Application Review	\$1,470	67%	\$2,180	100%	Fixed	
32	Modification to Conditions of Approval	50% cost of current fee	varies	50% cost of current fee	varies	Fixed	
33	Wireless Telecommunications						
	a) Facility Technical Review	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
	b) Master Plan Fee	Actual Cost + 15%	100%	Actual Cost + 15%	100%	T & M	
34	Minor Modifications	\$2,649	68%	\$3,924	100%	Fixed	
35	SB 9 - 2 Unit Development	\$1,632	68%	\$2,398	100%	Fixed	
36	SB 2 - Urban Lot Split	\$2,649	68%	\$3,924	100%	Fixed	
37	Administrative Review for Extension of Hours	\$1,173	72%	\$1,635	100%	Fixed	
38	Density Bonus Application	\$581	67%	\$872	100%	Fixed	
39	SB 330 Pre-Housing Application	\$581	67%	\$872	100%	Fixed	
40	Development Agreements	\$2,035	67%	\$3,052	100%	Fixed	
41	Annexations (Developer Initiated)	\$2,907	67%	\$4,360	100%	Fixed	
	Plan Check						
42	Single Family Residential (Up to three houses)	20% of bldg permit fee, NTE \$50	100%	20% of bldg permit fee, NTE \$50	100%	Fixed	
43	All Other Residential	10% of bldg permit fee, NTE \$500	100%	10% of bldg permit fee, NTE \$500	100%	Fixed	
44	Tenant Improvements	20% of bldg permit fee, NTE \$50	100%	20% of bldg permit fee, NTE \$50	100%	Fixed	
45	Commercial and Office	10% of bldg permit fee, NTE \$500	100%	10% of bldg permit fee, NTE \$500	100%	Fixed	
	Appeals						
46	Appeals	\$1,323	76%	\$1,744	100%	Fixed	



Cost of Service Analysis

Building Fees

City of Garden Grove
 User and Regulatory Fee Study
 Allocation of Annual Labor Effort - Building

Position	FTE	Total Hours Per FTE	Less: Holiday & Leave	Hours Per FTE	Productive Hours	Notes
Deputy Director	1.00	2,080	216	1,864	1,864	[a],[b]
Division Manager	0.95	2,080	216	1,864	1,771	[a],[b]
Admin Aide	1.00	2,080	216	1,864	1,864	[a],[b]
Admin Aide	1.00	2,080	216	1,864	1,864	[a],[b]
Plan Check Engineer	0.95	2,080	216	1,864	1,771	[a],[b]
Plans Examiner	0.95	2,080	216	1,864	1,771	[a],[b]
Code Enforcement Supervisor	1.00	2,080	216	1,864	1,864	[a],[b]
Senior Building Inspector	1.00	2,080	216	1,864	1,864	[a],[b]
Building Inspector	1.00	2,080	216	1,864	1,864	[a],[b]
Building Inspector	1.00	2,080	216	1,864	1,864	[a],[b]
Building Inspector	1.00	2,080	216	1,864	1,864	[a],[b]
Permit Center Supervisor	0.95	2,080	216	1,864	1,771	[a],[b]
Permit Technician	0.95	2,080	216	1,864	1,771	[a],[b]
Permit Technician	0.95	2,080	216	1,864	1,771	[a],[b]
Total	13.70				25,537	

Contract Services

Description	Total	Hrly Cost	Hours	Notes
Annual Contract Services	\$857,800	\$ 115	7,459	[c],[d]

Divisional Total

Description	Indirect	Total	Notes
Indirect	32%	10,559	[b]
Direct	68%	22,437	[b]
Total	100%	32,996	

[a] Source: FY 24/25 authorized positions.

[b] Direct/Indirect hours are intended to serve as reasonable estimates. Amounts will vary from year-to-year depending on activity, projects, and City Council priorities.

[c] Source: FY 24/25 adopted budget (account 51001).

[d] Amounts intended to serve as reasonable estimates of current average market rates for contract inspection and plan review services.

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Building

Recurring Expenditures [a]

Fund	Division	Budget Unit	Acct	Acct Desc	Budget	Adjust	Total	Notes
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50001	REGULAR SALARIES	\$294,800		\$294,800
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50004	FRINGE - WORKERS COMP	\$13,300		\$13,300
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50008	FRINGE-UAL	\$94,300		\$94,300
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50214	SPECIAL PAY	\$9,300		\$9,300
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50303	PERS HEALTH INS PMT	\$24,100		\$24,100
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50307	PERS PENSION PMT	\$42,100		\$42,100
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50310	LIFE INS PREMIUM	\$500		\$500
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50311	DISABILITY INSURANCE	\$2,600		\$2,600
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50312	OASDI/MEDICARE TX	\$4,200		\$4,200
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50316	FRINGE-PEMHCA	\$2,400		\$2,400
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50317	FRINGE-SICK LEAVE PAID	\$700		\$700
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50318	FRINGE-OTHER BENEFITS	\$700		\$700
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50319	FRINGE-VACATION LEAVE	\$9,900		\$9,900
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	50320	FRINGE-SICK & OTHER LEAVE	\$2,100		\$2,100
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	51001	CONTRACTUAL SERV	\$31,900		\$31,900
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	51402	TUITION/TRAINING	\$1,100		\$1,100
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	51404	CITY MEMBERSHIPS	\$1,000		\$1,000
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	52001	COMMODITIES	\$1,100		\$1,100
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	53004	TELEPHONE	\$1,400		\$1,400
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	53009	INFO SYS CHG(TRSF)	\$20,200		\$20,200
111	General Fund	CEDD CD BLDG-ADMIN	1112121000	53012	BUILDING REHAB CHARGE	\$9,500		\$9,500
Total					\$567,200	\$0	\$567,200	

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Building

Fund	Division	Budget Unit	Acct	Acct Desc	Budget	Adjust	Total	Notes	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50001	REGULAR SALARIES	\$407,300		\$407,300	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50004	FRINGE - WORKERS COMP	\$20,000		\$20,000	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50008	FRINGE-UAL	\$144,900		\$144,900	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50211	BILINGUAL PAY	\$6,600		\$6,600	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50303	PERS HEALTH INS PMT	\$38,400		\$38,400	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50307	PERS PENSION PMT	\$42,900		\$42,900	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50310	LIFE INS PREMIUM	\$600		\$600	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50311	DISABILITY INSURANCE	\$2,500		\$2,500	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50312	OASDI/MEDICARE TX	\$6,400		\$6,400	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50316	FRINGE-PEMHCA	\$2,800		\$2,800	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50317	FRINGE-SICK LEAVE PAID	\$1,400		\$1,400	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50318	FRINGE-OTHER BENEFITS	\$1,000		\$1,000	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50319	FRINGE-VACATION LEAVE	\$18,100		\$18,100	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50320	FRINGE-SICK & OTHER LEAVE	\$4,200		\$4,200	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	51001	CONTRACTUAL SERV	\$857,800		\$857,800	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	51402	TUITION/TRAINING	\$3,100		\$3,100	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	52001	COMMODITIES	\$4,100		\$4,100	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	53004	TELEPHONE	\$5,600		\$5,600	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	53007	FLEET MAINT/OPERATION	\$8,100		\$8,100	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	53009	INFO SYS CHG(TRSF)	\$121,200		\$121,200	
111	General Fund	CEDD CD BLDG-PERMITS	1112121195	50xxx	LABOR ADJUST		\$33,000	\$33,000	[b]
Total					\$1,697,000	\$33,000	\$1,730,000		

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Building

Fund	Division	Budget Unit	Acct	Acct Desc	Budget	Adjust	Total	Notes	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50001	REGULAR SALARIES	\$544,100		\$544,100	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50004	FRINGE - WORKERS COMP	\$33,900		\$33,900	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50008	FRINGE-UAL	\$231,600		\$231,600	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50201	OVERTIME - PAID	\$6,700		\$6,700	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50210	EDUCATION INCENTIVE	\$600		\$600	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50212	LONGEVITY PAY	\$12,000		\$12,000	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50303	PERS HEALTH INS PMT	\$110,500		\$110,500	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50307	PERS PENSION PMT	\$104,000		\$104,000	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50310	LIFE INS PREMIUM	\$1,200		\$1,200	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50311	DISABILITY INSURANCE	\$5,200		\$5,200	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50312	OASDI/MEDICARE TX	\$10,700		\$10,700	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50316	FRINGE-PEMHCA	\$4,500		\$4,500	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50317	FRINGE-SICK LEAVE PAID	\$2,200		\$2,200	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50318	FRINGE-OTHER BENEFITS	\$1,600		\$1,600	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50319	FRINGE-VACATION LEAVE	\$25,100		\$25,100	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50320	FRINGE-SICK & OTHER LEAVE	\$6,800		\$6,800	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	51001	CONTRACTUAL SERV	\$26,000		\$26,000	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	51052	CELL PHONE	\$5,100		\$5,100	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	51402	TUITION/TRAINING	\$3,200		\$3,200	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	52001	COMMODITIES	\$3,200		\$3,200	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	53004	TELEPHONE	\$7,000		\$7,000	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	53007	FLEET MAINT/OPERATION	\$57,000		\$57,000	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	53009	INFO SYS CHG(TRSF)	\$60,600		\$60,600	
111	General Fund	CEDD CD BLDG-INSPECT	1112121200	50xxx	LABOR ADJUST		\$7,300	\$7,300	[b]
Total					\$1,262,800	\$7,300	\$1,270,100		
Total					\$3,527,000	\$40,300	\$3,567,300		

City of Garden Grove
 User and Regulatory Fee Study
 Calculation of Cost Recovery and Fully-Burdened Hourly Rate - Community Development - Building

Allocation of Citywide Overhead

Description	C'wide OH Rate	Mod Op Exp	Allocation of C'wide OH	Notes
Citywide Overhead Allocation	15%	\$3,567,300	\$535,095	[c]

Allocation of Departmental Administration

Description	Total	Notes
Departmental Administration Allocation	\$230,460	[d]
Total	\$230,460	

Allocation of Total Costs

Description	Total	Share	Notes
Direct Expenses	\$3,567,300	82%	
Allocation of Citywide Overhead	\$535,095	12%	
Allocation of Departmental Administration	\$230,460	5%	
Total	\$4,332,855	100%	

Revenue Summary [a]

Fund	Acct	Acct Desc	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Actual	Multi-Year Average
111	42101	BLDG PERMIT	\$1,366,032	\$1,616,403	\$1,979,759	\$1,654,065
111	42103	ELECTRICAL PERMITS	\$107,343	\$107,048	\$122,166	\$112,186
111	42104	PLUMBING PERMITS	\$142,238	\$118,829	\$139,451	\$133,506
111	42105	HEATING PERMITS	\$86,920	\$85,584	\$116,418	\$96,307
111	42106	BSASRF STATE FEE	\$1,536	(\$723)	\$1,914	\$909
111	45931	ISSUANCE FEES-BLDG	\$154,335	\$170,405	\$211,440	\$178,727
111	45933	PLUMBING P C FEES	\$65,728	\$7,796	(\$4,063)	\$23,154
111	45934	HEATING P C FEES	\$71,236	\$29,139	\$14,767	\$38,381
111	45935	ELECTRICAL P C FEES	\$107,435	\$11,775	\$2,551	\$40,587
111	45936	PRV DEV WTR SY PC	\$8,025	\$40,740	\$41,880	\$30,215
111	45937	BLDG P C FEES	\$1,323,817	\$811,197	\$1,192,782	\$1,109,265
111	45947	BLDG TECH FEE	\$37,813	\$47,632	\$59,293	\$48,246
111	45948	PERMIT DOC RETENTION FEE	\$16,927	\$23,958	\$29,650	\$23,512
Total			\$3,489,386	\$3,069,784	\$3,908,009	\$3,489,060

FY 24/25 Budget	Notes
\$1,975,000	
\$116,500	
\$130,000	
\$118,500	
\$3,500	
\$175,000	
\$4,000	
\$7,000	
\$2,000	
\$40,000	
\$1,134,200	
\$50,000	
\$25,000	
\$3,780,700	

Building Fees Cost Recovery

Description	Total	Notes
Revenue	\$3,489,060	
Costs	\$4,332,855	
Cost Recovery Rate	81%	
General Fund Subsidy	\$843,795	

Calculation of Fully-Burdened Hourly Rate for Building Fee-Related Services

Description	Total	Notes
Costs	\$4,332,855	
Direct Hours	22,437	[e]
Fully-Burdened Hourly Rate	\$193	

[a] Source: FY 24/25 Adopted Budget.

[b] From Water Operations (estimate).

[c] Source: Amount intended to represent a reasonable allocation of citywide overhead. The City may use alternative calculation. Amount used for purposes of this analysis only.

[d] Source: Department administration allocation developed for purposes of this analysis. See separate worksheet for details.

[e] See separate worksheet.

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Est. City Staff Labor Hrs		Fully-Burdened Hourly	=	Est. Cost of Service	Current Fee	Current Cost Recovery
Administrative Fees (Applicable to all permit types)							
1 Issuance Fee							
a) Single Permit	0.33	x	\$193	=	\$64	\$35	54%
b) Combination Permit	0.50	x	\$193	=	\$97	\$70	73%
2 Supplemental Permit Issuance Fee	0.17	x	\$193	=	\$32	\$15	47%
3 Refunds (No Work Done)						80% less Issuance Fee	
4 Certificate of Occupancy - In conjunction with final inspection approval						No Charge	
5 Certificate of Occupancy - When no inspection required (Reissuance)	0.33	x	\$193	=	\$64	\$25	39%
6 Research and processing of code modification (one hour minimum)	1.00	x	\$193	=	\$193	\$90	47%
7 Research and processing of alternative materials/methods (one hour minimum)	1.00	x	\$193	=	\$193	\$90	47%
8 Application for plan duplication						\$30	
9 Investigation Inspection Fee						Equal to Permit Fee, not less than \$75	
10 Reinspection Fee	1.00	x	\$193	=	\$193	\$130	67%
11 Overtime Inspection Fee (per hour; 2 hour minimum)	1.00	x	\$232	=	\$232	\$90	39%
12 Strong Motion Instrumentation (SMI) Fee Calculation							
a) Residential						\$0.50 or valuation x .00010	
b) Commercial						\$0.50 or valuation x .00021	
13 Building Standards (SB 1473) Fee Calculation (Valuation)							
a) \$1 - \$25,000						\$1	
b) \$25,001 - \$50,000						\$2	
c) \$50,001 - \$75,000						\$3	
d) \$75,001 - \$100,000						\$4	
e) Each Add'l \$25,000 or fraction thereof						Add \$1	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Unit	Notes
Administrative Fees (Applicable to all permit types)									
1	Issuance Fee								
	a) Single Permit	\$45	70%	\$55	85%	\$64	100%		
	b) Combination Permit	\$79	82%	\$88	91%	\$97	100%		
2	Supplemental Permit Issuance Fee	\$21	64%	\$26	82%	\$32	100%		
3	Refunds (No Work Done)	80% less Issuance Fee		80% less Issuance Fee		80% less Issuance Fee			
4	Certificate of Occupancy - In conjunction with final inspection approval	No Charge		No Charge		No Charge			
5	Certificate of Occupancy - When no inspection required (Reissuance)	\$38	59%	\$51	80%	\$64	100%		
6	Research and processing of code modification (one hour minimum)	\$124	64%	\$159	82%	\$193	100%		
7	Research and processing of alternative materials/methods (one hour minimum)	\$124	64%	\$159	82%	\$193	100%		
8	Application for plan duplication	\$30		\$30		\$30			
9	Investigation Inspection Fee	Equal to Permit Fee		Equal to Permit Fee		Equal to Permit Fee			
10	Reinspection Fee	\$151	78%	\$172	89%	\$193	100%		
11	Overtime Inspection Fee (per hour; 2 hour minimum)	\$137	59%	\$184	80%	\$232	100%		
12	Strong Motion Instrumentation (SMI) Fee Calculation								
	a) Residential	\$0.50 or valuation x .00013		\$0.50 or valuation x .00013		\$0.50 or valuation x .00013			
	b) Commercial	\$0.50 or valuation x .00028		\$0.50 or valuation x .00028		\$0.50 or valuation x .00028			
13	Building Standards (SB 1473) Fee Calculation (Valuation)								
	a) \$1 - \$25,000	\$1		\$1		\$1			
	b) \$25,001 - \$50,000	\$2		\$2		\$2			
	c) \$50,001 - \$75,000	\$3		\$3		\$3			
	d) \$75,001 - \$100,000	\$4		\$4		\$4			
	e) Each Add'l \$25,000 or fraction thereof	Add \$1		Add \$1		Add \$1			

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Est. City Staff Labor Hrs	Fully-Burdened Hourly	Est. Cost of Service	Current Fee	Current Cost Recovery
1	Building Plan Check Fees - Building					
	a) Plan Review Fee, if applicable	65%		65%	65%	100%
	i) Increase fee by percentage if the building is subject to state disabled access standards	10%		10%	10%	100%
	ii) Increase fee by percentage if the project is subject to state energy conservation standards	10%		10%	10%	100%
	iii) Increase fee by percentage if the building is or project is located in a flood hazard overlay zone (If more than one increase applies, they shall be cumulative)	2%		2%	2%	100%
	b) Supplemental plan review (per hour; one hour minimum)	1.00	x \$193	= \$193	\$85	44%

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
1	Building Plan Check Fees - Building							
	a) Plan Review Fee, if applicable	65%	100%	65%	100%	65%	100%	[a]
	i) Increase fee by percentage if the building is subject to state disabled access standards	10%	100%	10%	100%	10%	100%	[a]
	ii) Increase fee by percentage if the project is subject to state energy conservation standards	10%	100%	10%	100%	10%	100%	[a]
	iii) Increase fee by percentage if the building is or project is located in a flood hazard overlay zone (If more than one increase applies, they shall be cumulative)	2%	100%	2%	100%	2%	100%	[a]
	b) Supplemental plan review (per hour; one hour minimum)	\$121	63%	\$157	81%	\$193	100%	

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Est. City Staff Labor Hrs	Fully-Burdened Hourly	Est. Cost of Service	Current Fee	Current Cost Recovery
	Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits					
1	\$1 - \$2,000	0.75	x \$193	= \$145	\$40	28%
2	\$2,001 - \$25,000	0.75	x \$193	= \$145	\$92	64%
3	\$25,001 - \$50,000	3.00	x \$193	= \$579	\$405	70%
4	\$50,001 - \$100,000	6.00	x \$193	= \$1,158	\$671	58%
5	\$100,001 - \$500,000	8.00	x \$193	= \$1,544	\$1,086	70%
6	\$500,001 - \$1,000,000	30.00	x \$193	= \$5,790	\$3,226	56%
7	\$1,000,001 - \$5,000,000	42.00	x \$193	= \$8,106	\$5,576	69%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
	Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits							
1	\$1 - \$2,000	\$75	52%	\$110	76%	\$145	100%	
2	\$2,001 - \$25,000	\$110	76%	\$127	88%	\$145	100%	
3	\$25,001 - \$50,000	\$463	80%	\$521	90%	\$579	100%	
4	\$50,001 - \$100,000	\$833	72%	\$996	86%	\$1,158	100%	
5	\$100,001 - \$500,000	\$1,239	80%	\$1,391	90%	\$1,544	100%	
6	\$500,001 - \$1,000,000	\$4,081	70%	\$4,935	85%	\$5,790	100%	
7	\$1,000,001 - \$5,000,000	\$6,419	79%	\$7,263	90%	\$8,106	100%	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Total		Hourly Rate		Cost of Svc	Current Fee	Current Est. Cost Recovery
Electrical Permit Fees							
1 Electrical Plan Review (Greater of a or b)							
a) Base Fee	85%			=	85%	85%	100%
b) Minimum Fee	0.50	x	\$193	=	\$97	\$80	83%
2 Building & Utilities Safety Inspection	0.75	x	\$193	=	\$145	\$130	90%
3 Electrical Meter Reset	0.19	x	\$193	=	\$37	\$30	81%
<u>System Fees</u>							
4 New construction on residential units	0.0004	x	\$193	=	\$0.081	\$0.065	81%
5 New construction on residential garages	0.0004	x	\$193	=	\$0.068	\$0.055	81%
6 Temporary power pole							
a) First	0.39	x	\$193	=	\$75	\$60	81%
b) Each Additional	0.13	x	\$193	=	\$25	\$20	81%
<u>Unit Fee Schedule</u>							
7 Receptacle, switch, lighting outlets & fixtures							
a) First 20 (each)	0.01	x	\$193	=	\$1	\$1	81%
b) Each Additional	0.00	x	\$193	=	\$1	\$1	81%
8 Pole: power, light, etc. (includes on light fixture)							
a) First	0.06	x	\$193	=	\$12	\$10	81%
b) Each Additional light fixture on single pole	0.03	x	\$193	=	\$5	\$4	81%
9 Residential appliance (each)	0.06	x	\$193	=	\$12	\$10	81%
10 Non-Residential appliance (each)	0.06	x	\$193	=	\$12	\$10	81%
11 Power apparatus (each)							
a) Not over 1 HP/kW/kVA/kVAR	0.06	x	\$193	=	\$12	\$10	81%
b) Over 1 but not over 10 HP/kW/kVA/kVAR	0.08	x	\$193	=	\$15	\$12	81%
c) Over 10 but not over 50 HP/kW/kVA/kVAR	0.16	x	\$193	=	\$31	\$25	81%
d) Over 50 but over 100 HP/kW/kVA/kVAR	0.29	x	\$193	=	\$56	\$45	81%
e) Over 100 HP/kW/kVA/kVAR	0.45	x	\$193	=	\$87	\$70	81%
12 Busways, floor ducts and special raceways (per 100 feet or fraction thereof)	0.06	x	\$193	=	\$12	\$10	81%
13 Signs: outline lighting and marquees							
a) Supplied by one branch	0.32	x	\$193	=	\$62	\$50	81%
b) Additional circuits in same device	0.06	x	\$193	=	\$12	\$10	81%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
Electrical Permit Fees							
1 Electrical Plan Review (Greater of a or b)							
a) Base Fee	85%	100%	85%	100%	85%	100%	
b) Minimum Fee	\$86	89%	\$91	94%	\$97	100%	
2 Building & Utilities Safety Inspection	\$135	93%	\$140	97%	\$145	100%	
3 Electrical Meter Reset	\$32	87%	\$35	94%	\$37	100%	
<u>System Fees</u>							
4 New construction on residential units	\$0.070	87%	\$0.075	94%	\$0.081	100%	
5 New construction on residential garages	\$0.059	87%	\$0.064	94%	\$0.068	100%	
6 Temporary power pole							
a) First	\$65	87%	\$70	94%	\$75	100%	
b) Each Additional	\$22	87%	\$23	94%	\$25	100%	
<u>Unit Fee Schedule</u>							
7 Receptacle, switch, lighting outlets & fixtures							
a) First 20 (each)	\$1	87%	\$1	94%	\$1	100%	
b) Each Additional	\$1	87%	\$1	94%	\$1	100%	
8 Pole: power, light, etc. (includes on light fixture)							
a) First	\$10	87%	\$11	94%	\$12	100%	
b) Each Additional light fixture on single pole	\$4	87%	\$5	94%	\$5	100%	
9 Residential appliance (each)	\$10	87%	\$11	94%	\$12	100%	
10 Non-Residential appliance (each)	\$10	87%	\$11	94%	\$12	100%	
11 Power apparatus (each)							
a) Not over 1 HP/kW/kVA/kVAR	\$10	87%	\$11	94%	\$12	100%	
b) Over 1 but not over 10 HP/kW/kVA/kVAR	\$13	87%	\$14	94%	\$15	100%	
c) Over 10 but not over 50 HP/kW/kVA/kVAR	\$27	87%	\$29	94%	\$31	100%	
d) Over 50 but over 100 HP/kW/kVA/kVAR	\$49	87%	\$52	94%	\$56	100%	
e) Over 100 HP/kW/kVA/kVAR	\$76	87%	\$81	94%	\$87	100%	
12 Busways, floor ducts and special raceways (per 100 feet or fraction thereof)	\$10	87%	\$11	94%	\$12	100%	
13 Signs: outline lighting and marquees							
a) Supplied by one branch	\$54	87%	\$58	94%	\$62	100%	
b) Additional circuits in same device	\$10	87%	\$11	94%	\$12	100%	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Total		Hourly Rate	=	Cost of Svc		Current Fee	Current Est. Cost Recovery
14	Services								
	a) 600 V max - 200 amps max	0.19	x	\$193	=	\$37		\$30	81%
	b) 600 V max - 201 to 1,000 amps	0.42	x	\$193	=	\$81		\$65	81%
	c) Over 1,000 amps or over 600 V	0.80	x	\$193	=	\$155		\$125	81%
15	Switchboard, Motor Control Center, etc.								
	a) First	0.26	x	\$193	=	\$50		\$40	81%
	b) Each additional section over one	0.19	x	\$193	=	\$37		\$30	81%
16	Subpanels/Distribution Panels								
	a) Single Phase	0.19	x	\$193	=	\$37		\$30	81%
	b) Three Phase	0.42	x	\$193	=	\$81		\$65	81%
17	Swimming Pool/Spa	0.42	x	\$193	=	\$81		\$65	81%
18	Fireworks Booth Electrical (per booth)	0.24	x	\$193	=	\$47		\$38	81%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
14	Services							
	a) 600 V max - 200 amps max	\$32	87%	\$35	94%	\$37	100%	
	b) 600 V max - 201 to 1,000 amps	\$70	87%	\$75	94%	\$81	100%	
	c) Over 1,000 amps or over 600 V	\$135	87%	\$145	94%	\$155	100%	
15	Switchboard, Motor Control Center, etc.							
	a) First	\$43	87%	\$46	94%	\$50	100%	
	b) Each additional section over one	\$32	87%	\$35	94%	\$37	100%	
16	Subpanels/Distribution Panels							
	a) Single Phase	\$32	87%	\$35	94%	\$37	100%	
	b) Three Phase	\$70	87%	\$75	94%	\$81	100%	
17	Swimming Pool/Spa	\$70	87%	\$75	94%	\$81	100%	
18	Fireworks Booth Electrical (per booth)	\$41	87%	\$44	94%	\$47	100%	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Total		Hourly Rate	=	Cost of Svc		Current Fee	Current Est. Cost Recovery
Mechanical Permit Fees								
1 Mechanical Plan Review (Greater of a or b)								
a) Base Fee	85%			=	85%		85%	100%
b) Minimum Fee	0.50	x	\$193	=	\$97		\$80	83%
2 Furnace								
a) Up to 100,000 BTU	0.19	x	\$193	=	\$37		\$30	81%
b) 100,001 through 1,000,000 BTU	0.29	x	\$193	=	\$56		\$45	81%
c) More than 1,000,000 BTU	0.48	x	\$193	=	\$93		\$75	81%
3 Installation or relocation of floor furnace, suspended heater, wall heater, or unit heater	0.19	x	\$193	=	\$37		\$30	81%
4 Installation of appliance vent only (not included in appliance permit)	0.14	x	\$193	=	\$27		\$22	81%
5 Repair alteration or addition to any heating, cooling, refrigeration or absorption system	0.19	x	\$193	=	\$37		\$30	81%
6 Evaporative cooler	0.19	x	\$193	=	\$37		\$30	81%
7 Boilers, Compressors and Absorption Systems								
a) Up to 3 h.p. or 100,000 BTUs	0.19	x	\$193	=	\$37		\$30	81%
b) Up to 15 h.p. or 500,000 BTUs	0.23	x	\$193	=	\$43		\$35	81%
c) Up to 30 h.p. or 1,000,000 BTUs	0.29	x	\$193	=	\$56		\$45	81%
d) Up to 50 h.p. or 1,750,000 BTUs	0.48	x	\$193	=	\$93		\$75	81%
e) Over 50 h.p. or 1,750,000 BTUs	0.80	x	\$193	=	\$155		\$125	81%
8 Air Handling Unit								
a) Up to 2,000 CFM	0.19	x	\$193	=	\$37		\$30	81%
b) 2,001 CFM - 10,000 CFM	0.29	x	\$193	=	\$56		\$45	81%
c) More than 10,000 CFM	0.48	x	\$193	=	\$93		\$75	81%
9 Ventilation and Exhaust								
a) Vent fan connected to single duct	0.14	x	\$193	=	\$27		\$22	81%
b) Separate ventilation system (e.g. domestic range)	0.14	x	\$193	=	\$27		\$22	81%
c) Type I Commercial Ventilation Hood	0.29	x	\$193	=	\$56		\$45	81%
d) Type II Commercial Ventilation Hood	0.19	x	\$193	=	\$37		\$30	81%
10 Fire Damper (each)	0.06	x	\$193	=	\$12		\$10	81%
11 Decorative Fireplace	0.19	x	\$193	=	\$37		\$30	81%
12 Each appliance or piece of equipment regulated by the UMC but not specifically mentioned herein	0.19	x	\$193	=	\$37		\$30	81%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
Mechanical Permit Fees							
1 Mechanical Plan Review (Greater of a or b)							
a) Base Fee	85%	100%	85%	100%	85%	100%	
b) Minimum Fee	\$86	89%	\$91	94%	\$97	100%	
2 Furnace							
a) Up to 100,000 BTU	\$32	87%	\$35	94%	\$37	100%	
b) 100,001 through 1,000,000 BTU	\$49	87%	\$52	94%	\$56	100%	
c) More than 1,000,000 BTU	\$81	87%	\$87	94%	\$93	100%	
3 Installation or relocation of floor furnace, suspended heater, wall heater, or unit heater	\$32	87%	\$35	94%	\$37	100%	
4 Installation of appliance vent only (not included in appliance permit)	\$24	87%	\$26	94%	\$27	100%	
5 Repair alteration or addition to any heating, cooling, refrigeration or absorption system	\$32	87%	\$35	94%	\$37	100%	
6 Evaporative cooler	\$32	87%	\$35	94%	\$37	100%	
7 Boilers, Compressors and Absorption Systems							
a) Up to 3 h.p. or 100,000 BTUs	\$32	87%	\$35	94%	\$37	100%	
b) Up to 15 h.p. or 500,000 BTUs	\$38	87%	\$41	94%	\$43	100%	
c) Up to 30 h.p. or 1,000,000 BTUs	\$49	87%	\$52	94%	\$56	100%	
d) Up to 50 h.p. or 1,750,000 BTUs	\$81	87%	\$87	94%	\$93	100%	
e) Over 50 h.p. or 1,750,000 BTUs	\$135	87%	\$145	94%	\$155	100%	
8 Air Handling Unit							
a) Up to 2,000 CFM	\$32	87%	\$35	94%	\$37	100%	
b) 2,001 CFM - 10,000 CFM	\$49	87%	\$52	94%	\$56	100%	
c) More than 10,000 CFM	\$81	87%	\$87	94%	\$93	100%	
9 Ventilation and Exhaust							
a) Vent fan connected to single duct	\$24	87%	\$26	94%	\$27	100%	
b) Separate ventilation system (e.g. domestic range)	\$24	87%	\$26	94%	\$27	100%	
c) Type I Commercial Ventilation Hood	\$49	87%	\$52	94%	\$56	100%	
d) Type II Commercial Ventilation Hood	\$32	87%	\$35	94%	\$37	100%	
10 Fire Damper (each)	\$10	87%	\$11	94%	\$12	100%	
11 Decorative Fireplace	\$32	87%	\$35	94%	\$37	100%	
12 Each appliance or piece of equipment regulated by the UMC but not specifically mentioned herein	\$32	87%	\$35	94%	\$37	100%	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Total		Hourly Rate	=	Cost of Svc		Current Fee	Current Est. Cost Recovery
Plumbing Permit Fees								
1 Plumbing Plan Review (Greater of a or b)								
a) Base Fee	85%			=	85%		85%	100%
b) Minimum Fee	0.50	x	\$193	=	\$97		\$80	83%
2 Fixtures and Vents								
a) For each plumbing fixture or trap not specifically listed below, or set of fixtures on one trap (including water and drainage piping and backflow prevention)	0.06	x	\$193	=	\$12		\$10	81%
b) Garbage disposal	0.06	x	\$193	=	\$12		\$10	81%
c) Dishwasher	0.06	x	\$193	=	\$12		\$10	81%
d) Automatic Washing Machine	0.06	x	\$193	=	\$12		\$10	81%
3 Sewers, Disposal Systems and Interceptors								
a) Building Sewer								
i) First 100 ft.	0.19	x	\$193	=	\$37		\$30	81%
ii) Each Additional 100 ft.	0.06	x	\$193	=	\$12		\$10	81%
b) Cesspool/Leachline Replacement								
i) One cesspool or leachline	0.48	x	\$193	=	\$93		\$75	81%
ii) Each Additional	0.23	x	\$193	=	\$43		\$35	81%
c) Private Sewage Disposal System	0.61	x	\$193	=	\$118		\$95	81%
d) Industrial waste pre-treatment interceptors, including trap and vent	0.61	x	\$193	=	\$118		\$95	81%
e) Each occupancy termination of a sewer system/building drain	0.19	x	\$193	=	\$37		\$30	81%
f) Rainwater system, per drain	0.06	x	\$193	=	\$12		\$10	81%
4 Water Piping, Water Treating and Water Heaters								
a) Water Piping								
i) First 100 ft.	0.19	x	\$193	=	\$37		\$30	81%
ii) Each Additional 100 ft.	0.06	x	\$193	=	\$12		\$10	81%
b) Water treating equipment, water softeners, etc.	0.06	x	\$193	=	\$12		\$10	81%
c) Industrial waste pre-treatment interceptor, sand trap, receptor	0.61	x	\$193	=	\$118		\$95	81%
d) Water Heater (and vent)	0.19	x	\$193	=	\$37		\$30	81%
e) Occupancy termination of water service	0.19	x	\$193	=	\$37		\$30	81%
5 Gas System								
a) Up to 5 Outlets	0.12	x	\$193	=	\$23		\$19	81%
b) Each Additional Outlet	0.02	x	\$193	=	\$4		\$4	81%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
Plumbing Permit Fees								
1	Plumbing Plan Review (Greater of a or b)							
	a) Base Fee	85%	100%	85%	100%	85%	100%	
	b) Minimum Fee	\$86	89%	\$91	94%	\$97	100%	
2	Fixtures and Vents							
	a) For each plumbing fixture or trap not specifically listed below, or set of fixtures on one trap (including water and drainage piping and backflow prevention)	\$10	87%	\$11	94%	\$12	100%	
	b) Garbage disposal	\$10	87%	\$11	94%	\$12	100%	
	c) Dishwasher	\$10	87%	\$11	94%	\$12	100%	
	d) Automatic Washing Machine	\$10	87%	\$11	94%	\$12	100%	
3	Sewers, Disposal Systems and Interceptors							
	a) Building Sewer							
	i) First 100 ft.	\$32	87%	\$35	94%	\$37	100%	
	ii) Each Additional 100 ft.	\$10	87%	\$11	94%	\$12	100%	
	b) Cesspool/Leachline Replacement							
	i) One cesspool or leachline	\$81	87%	\$87	94%	\$93	100%	
	ii) Each Additional	\$38	87%	\$41	94%	\$43	100%	
	c) Private Sewage Disposal System	\$103	87%	\$110	94%	\$118	100%	
	d) Industrial waste pre-treatment interceptors, including trap and vent	\$103	87%	\$110	94%	\$118	100%	
	e) Each occupancy termination of a sewer system/building drain	\$32	87%	\$35	94%	\$37	100%	
	f) Rainwater system, per drain	\$10	87%	\$11	94%	\$12	100%	
4	Water Piping, Water Treating and Water Heaters							
	a) Water Piping							
	i) First 100 ft.	\$32	87%	\$35	94%	\$37	100%	
	ii) Each Additional 100 ft.	\$10	87%	\$11	94%	\$12	100%	
	b) Water treating equipment, water softeners, etc.	\$10	87%	\$11	94%	\$12	100%	
	c) Industrial waste pre-treatment interceptor, sand trap, receptor	\$103	87%	\$110	94%	\$118	100%	
	d) Water Heater (and vent)	\$32	87%	\$35	94%	\$37	100%	
	e) Occupancy termination of water service	\$32	87%	\$35	94%	\$37	100%	
5	Gas System							
	a) Up to 5 Outlets	\$20	87%	\$21	94%	\$23	100%	
	b) Each Additional Outlet	\$4	87%	\$4	94%	\$4	100%	

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Total		Hourly Rate	=	Cost of Svc		Current Fee		Current Est. Cost Recovery
6 Lawn Sprinklers, Vacuum Breakers, and Backflow protection device									
a) Lawn Sprinklers (SFDs) including backflow protection device									
i) First Backflow Device	0.06	x	\$193	=	\$12		\$10		81%
ii) Each Additional Backflow Device	0.02	x	\$193	=	\$3		\$3		81%
b) Non-residential sprinklers with atmospheric type vacuum breakers or backflow prevention device									
i) 1 to 5 Devices	0.10	x	\$193	=	\$19		\$15		81%
ii) Each Additional Device	0.02	x	\$193	=	\$4		\$4		81%
c) Non-residential sprinklers with non-atmospheric backflow prevention device									
i) 2" and smaller - per device	0.10	x	\$193	=	\$19		\$15		81%
ii) Over 2" - per device	0.11	x	\$193	=	\$22		\$18		81%
7 On-site fire hydrant									
a) First	0.80	x	\$193	=	\$155		\$125		81%
b) Each Additional	0.61	x	\$193	=	\$118		\$95		81%
8 Swimming pools, spas, and hot tubs (piping, fixtures, and appurtenant devices)	0.42	x	\$193	=	\$81		\$65		81%
9 Each appliance or piece of equipment regulated by the Plumbing but not specifically mentioned herein	0.06	x	\$193	=	\$12		\$10		81%

City of Garden Grove
 User and Regulatory Fee Study
 Building Safety Fees
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description	Proposed Fee Year 1	Cost Recovery Year 1	Proposed Fee Year 2	Cost Recovery Year 2	Proposed Fee Year 3	Cost Recovery Year 3	Notes
6 Lawn Sprinklers, Vacuum Breakers, and Backflow protection device							
a) Lawn Sprinklers (SFDs) including backflow protection device							
i) First Backflow Device	\$10	87%	\$11	94%	\$12	100%	
ii) Each Additional Backflow Device	\$3	87%	\$3	94%	\$3	100%	
b) Non-residential sprinklers with atmospheric type vacuum breakers or backflow prevention device							
i) 1 to 5 Devices	\$16	87%	\$17	94%	\$19	100%	
ii) Each Additional Device	\$4	87%	\$4	94%	\$4	100%	
c) Non-residential sprinklers with non-atmospheric backflow prevention device							
i) 2" and smaller - per device	\$16	87%	\$17	94%	\$19	100%	
ii) Over 2" - per device	\$19	87%	\$20	94%	\$22	100%	
7 On-site fire hydrant							
a) First	\$135	87%	\$145	94%	\$155	100%	
b) Each Additional	\$103	87%	\$110	94%	\$118	100%	
8 Swimming pools, spas, and hot tubs (piping, fixtures, and appurtenant devices)	\$70	87%	\$75	94%	\$81	100%	
9 Each appliance or piece of equipment regulated by the Plumbing but not specifically mentioned herein	\$10	87%	\$11	94%	\$12	100%	