



Home Repair Program Application Checklist

Is your home in need of repairs? The City of Garden Grove’s Home Repair Program provides up to \$5,000 grant for qualifying homeowners to address code violations, substandard conditions, and necessary health and safety improvements to your home.

Please use this form to ensure you understand all of the eligibility requirements for the Home Repair Program application packet. Applications are open in June and December each year. Approximately 10 applicants will be randomly selected in a raffle for each application round.

You can complete the online application on Survey Monkey at the following website: <https://apply.ggcity.org/>

If you prefer to complete a hard copy of the application, please feel free to reach out to one of the program contacts and email the following documents. All documents must be in PDF format and organized to ensure a smooth review process.

Eligible Repairs

- Exterior Painting
- Window Replacement
- Electrical
- Plumbing
- Heating (HVAC)
- Handicap Accessibility (wheelchair ramp, grab bars, walk-in shower, etc.)

**Roof repairs are ineligible for this program. Please check our website for our Re-Roof Loan Program: <https://ggcity.org/re-roof-loan-program>*

Program Details

- Annual household income must be at or below 80% of the Area Median Income (AMI)
- Applicant’s home must be located in the city of Garden Grove and owner-occupied
- All members of the household over the age of 18 must submit income documentations
- Homeowner must contribute a minimum of \$500 of their own funds towards the project
- Prior grant recipients must wait 5 years to re-apply

Household Size	1 Person	2 People	3 People	4 People	5 People	6 People
Maximum Income	\$94,750	\$108,300	\$121,850	\$135,350	\$146,200	\$157,050

1. Application Form

- Complete the online application at: <https://apply.ggcity.org/>
- Make sure to attach all required documents, including household income documents for each member of the household who is above the age of 18
- Missing documents could result in your application being pulled from consideration

2. Copy of Driver's License or Government-Issued ID

- If not U.S. Citizen, please provide a copy of resident alien and social security card

3. Most Recent Property Tax Bill

4. Six Months of Bank Statements (for all household members over 18)

- Submit bank statements for all checking and savings accounts
- Must provide *all pages* of bank statement
- If applying for June: submit statements from December to May
- If applying for December: submit statements for June to November
- Review any deposits that are \$500 or more and provide Letter of Explanation of the source

5. Most Recent 2 Years of Tax Returns or W2s (for all household members over 18)

- Federal Form 1040
- California Form 540
- Include any schedule forms that applies (Examples: Schedule C, Schedule SE, etc.)

If Applicable

Income

- *If you are self-employed or own a business:* 2 Years of Business Tax Returns
 - Profit & loss statement if you do not file separate Business Tax Returns
- *If you are retired or receive benefits:* Most Current Benefit Award Letter (Social Security, pension, Disability, Unemployment, etc.)
 - Most current retirement statement (if you are direct deposit, a bank statement can be submitted)
- *If you do not have 2 years of employment and are attending school:* submit copy or transcripts or diploma

Assets

- 401K, IRA, CD's, 203B's, etc., 2 months of the most current statements, or if quarterly most current quarter (all pages)
- Terms of Withdrawal (or if using money from retirement account such as 401K)

Other Documents

- *If you were a veteran*: Submit VA loan – DD214 (certificate of release or discharge from Active Duty)
- *If you have child support order or divorce decree*: submit documents for verification

If you have any questions about the Home Repair Program, please feel free to check out our city website at <https://ggcity.org/neighborhood-improvement/home-repair-program> or contact us.

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