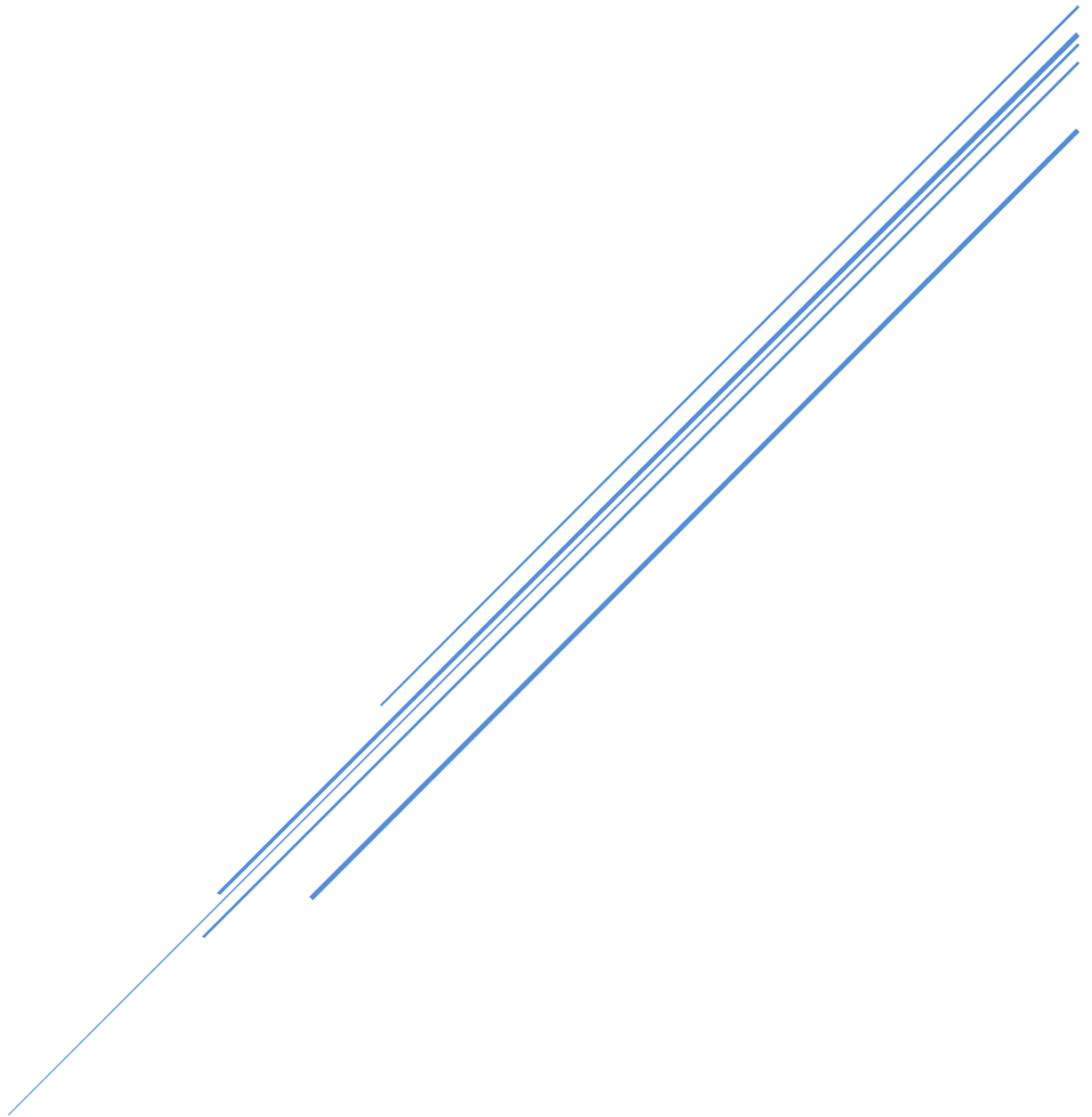


CITY OF GARDEN GROVE

2025–2030 Consolidated Plan

FY 2025–26 Annual Action Plan

Public Review Draft



Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

The City of Garden Grove 2025–2030 Consolidated Plan is a planning document that identifies and develops a strategy to address critical housing and community development needs that can be addressed through federal funding sources, including Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG). This Consolidated Plan was prepared using the eCon Planning Suite system developed by the U.S. Department of Housing and Urban Development (HUD). The system prescribes the structure and contents of this document, following HUD's Consolidated Planning regulations. The Consolidated Plan is comprised of the following major components:

- I. An assessment of housing and community development needs based on demographic and housing market information;
- II. Implementing strategies to address housing and community development needs; and
- III. The Annual Action Plan outlining the City's intended uses of CDBG, ESG, and HOME funds for Fiscal Year 2025–26.

This Consolidated Plan covers the period beginning July 1, 2025 through June 30, 2030, spanning five program years, and focuses on the use of three federal funding resources – CDBG, HOME, and ESG, described below.

Community Development Block Grant (CDBG): The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of lower-income. CDBG funds are relatively flexible and can be used for a wide range of activities, including housing rehabilitation, homeownership assistance, lead-based paint detection and removal, acquisition of land and buildings, construction or rehabilitation of public facilities (including shelters for the homeless and infrastructure), removal of architectural barriers to housing needs, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses. The City of Garden Grove's estimated annual entitlement of CDBG funds is \$1,820,000.

HOME Investment Partnerships (HOME): The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for low- and moderate-income households. The program gives local governments the flexibility to fund a

wide range of affordable housing activities through housing partnerships with private industry and non-profit organizations. HOME funds can be used for activities that promote affordable rental housing and homeownership for low- and moderate-income households, including building acquisition, new construction and reconstruction, moderate or substantial rehabilitation, homebuyer assistance, and tenant-based rental assistance. The City of Garden Grove's estimated annual entitlement of HOME funds is \$600,000.

Emergency Solutions Grant (ESG): The ESG program provides homeless persons with basic shelter and essential supportive services, including rehabilitating or remodeling a building used as a new shelter, operations, and maintenance of a homeless facility, essential supportive services, and homeless prevention. The City of Garden Grove's estimated annual allocation of ESG funds is approximately \$157,000.

1. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The goals identified in this Consolidated Plan are based on the Needs Assessment and Community Survey, which are outlined below:

- I. Provide Decent and Affordable Housing;
- II. Address the Needs of Homeless and Those at Risk;
- III. Provide Community Services;
- IV. Address Public Facilities and Infrastructure Needs;
- V. Promote Economic Development and Employment; and
- VI. Provide for Planning and Administration Activities.

These goals will be achieved through the implementation of actions associated with the following priority areas:

- I. **Increase, Improve, and Preserve Affordable Housing** – There will be continued provision of affordable housing for lower-income households due to the high cost of housing in Garden Grove. This will be done through acquisition/rehabilitation of rental units, rehabilitation assistance to low-income homeowners, and reduction of substandard housing conditions, including addressing lead-based paint hazards.

- II. **Promote New Construction of Affordable Housing** - To help address the shortage of new affordable housing in the community, Garden Grove will promote and facilitate the new construction of affordable housing.
- III. **Provide Rental Assistance to Alleviate Cost Burden** - The Garden Grove Housing Authority administers the Section 8 Housing Choice Voucher program. To assist the need demonstrated by the 1,550-person waitlist, the City will continue to support a Tenant-Based Rental Assistance program.
- IV. **Promote Programs to Meet Homeless Needs** - The ESG funds allocated to the City will be used to address the needs of homeless individuals and those at risk of homelessness. Garden Grove will also continue to participate in the Orange County Continuum of Care System for the Homeless.
- IV. **Preserve and Improve Existing Supportive Services** - The preservation and improvement of existing community supportive services for special needs groups will be a priority area, especially for special needs groups including seniors, lower income households, and youth. Anti-crime and safety programs will also be implemented to improve general safety and well-being.
- V. **Address Public Facilities/Infrastructure Needs** - Public facilities and infrastructure improvements will be addressed through Garden Grove's Capital Improvement Program. The City will help support improvements to public facilities and infrastructure in income-eligible areas.
- VI. **Promote Economic Development and Employment** - Economic development and employment opportunities will be supported through various programs that will stimulate economic growth and vitality in the City.
- VII. **Provide for Necessary Planning and Administration** - Planning and Administration activities to address housing and community development needs will be prioritized to allow effective service provision to city residents. Implementation of the goals and objectives of the Consolidated Plan will continue to be in compliance with the CDBG, HOME, and ESG program regulations and requirements.

2. Evaluation of past performance

During the 2020-2025 Consolidated Plan period, it targeted the use of CDBG, HOME, and ESG funds in four primary areas:

- I. Development of decent and affordable housing;

- II. Provision of community and supportive services;
- III. Improvement of public facilities and infrastructure; and
- IV. Expansion of economic opportunities and anti-poverty activities.

The City of Garden Grove allocated the following resources to meet the goals and objectives of the Consolidated Plan during the 2020–2024 periods:

2020 – \$2,748,968
 2021 – \$4,304,287
 2022 – \$2,975,801
 2023 – \$2,110,460
 2024 – \$2,739,781

During the 2020–2024 Consolidated Plan period, the City of Garden Grove received the following awarded funding for CDBG, HOME and ESG:

2020 – \$3,007,606
 2021 – \$3,041,812
 2022 – \$2,981,480
 2023 – \$2,757,730
 2024 – \$2,658,619

The performance of programs and systems are evaluated on a regular basis through Consolidated Annual Performance and Evaluation Reports (CAPERs). A more detailed summary of the City’s evaluation of past performance in previous CAPERs can be viewed on the City’s website at .

3. Summary of citizen participation process and consultation process

The City of Garden Grove provided public notice on **Thursday, May 30, 2024**, through a press release inviting the residents of Garden Grove to provide their input towards this Consolidated Planning process. A survey was made available through the City of Garden Grove Website in English, Spanish and Vietnamese. The survey was also made available during community workshops and there was a total of 131 responses provided by stakeholders.

The Housing and Community Needs public workshops were announced for the public to give their views on the Consolidated Plan. The workshops were held on June 13, 2024, at 6:00pm at the Garden Grove Community Center, 11300 Stanford Avenue and on June 20, 2024, at 6:00pm at the Buena Clinton Youth and Family Center, 12261 Sunswept Ave. The Garden Grove

Community Center and the Buena Clinton Youth and Family Center are accessible to those who are physically disabled and meet the American with Disability Act requirements.

The draft plan was made available for public review from March 21, 2025 through April 22, 2025. A public hearing is scheduled and is planned to be held with the Neighborhood Improvement and Conservation Commission on Monday, April 14, 2025 to gather community views on the draft plan. Another public hearing is scheduled and will be held with the City Council on April 22, 2025 to gather additional community views on the draft plan. Approximately 24 people attended the workshops, and residents were invited to attend the public hearing to provide public comment on the draft plan.

4. Summary of public comments

Top priorities identified by the public include the following:

- I. Affordable rental housing and support;
- II. Senior housing;
- III. Energy efficient Improvements;
- IV. More anti-crime programs;
- V. Mental health/addiction services;
- VI. Improvements for parks and recreation facilities;
- VII. Improved homeless shelters and services;
- VIII. Transitional and Permanent housing;
- IX. Emergency shelters;
- X. Job creation;
- XI. Small business loans; and
- XII. Employment training.

5. Summary of comments or views not accepted and the reasons for not accepting them

All views were accepted during the consultation process.

6. Summary

The City of Garden Grove has undertaken diligent and good faith efforts to outreach to all segments of the community that may benefit from CDBG, ESG, and HOME programs. The City

of Garden Grove will continue to concentrate its resources for maximum impact and strive to address the needs, priorities, and goals identified in this 2025–2030 Consolidated Plan.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	GARDEN GROVE	Economic Development and Housing Department
HOME Administrator	GARDEN GROVE	Economic Development and Housing Department
ESG Administrator	GARDEN GROVE	Economic Development and Housing Department

Table 1 – Responsible Agencies

Narrative

The City of Garden Grove's Economic Development and Housing Department, Neighborhood Improvement Division, is responsible for the administration and preparation of the Consolidated Plan, Annual Action Plans, Consolidated Annual Performance Evaluation Report, and all other related reports.

Community Development Block Grant (CDBG) - CDBG is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended 42 U.S.C.- 530.1 et seq. The Program provides annual grants to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income households. The funds are utilized for several community development projects, such as construction and improvement of public facilities and rehabilitation of housing and commercial buildings.

The HOME Investment Partnerships Program (HOME) - The program provides a wide range of activities, including building, acquisition, and/or rehabilitating affordable housing for rent, homeownership or providing direct rental assistance to low-income households. The HOME

program is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.

The Emergency Solutions Grant (ESG) – The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 amended the McKinney-Vento Homeless Assistance Act, revising the Emergency Shelter Grant Program in significant ways and renaming it the Emergency Solutions Grants (ESG) program. This Program addressed the needs of homeless people in emergency or transitional shelters to assist people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Consolidated Plan – According to HUD, this is a planning document designed to help states and local jurisdictions assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. Per HUD guidelines, the identification of needs and the adoption of strategies to address those needs must focus primarily on low- and moderate-income individuals and households. The Consolidated Plan must also address “special needs” identified by the federal government or locally, such as the needs of the elderly, persons with disabilities, large families, single parents, homeless individuals and families, and persons with HIV/AIDS.

In compliance with the guidelines and regulations set forth by HUD, this Consolidated Plan covers the period beginning July 1, 2025 through June 30, 2030 spanning five program years. This Consolidated Plan includes the following components:

- I. An assessment of the housing and community development needs and market conditions;
- II. A strategy that establishes priorities for addressing the identified housing and community development needs; and
- III. A one-year Action Plan that outlines the intended use of resources.

The Consolidated Plan is carried out through an Annual Action Plan, which provides a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. Grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).

Consolidated Plan Public Contact Information

Timothy Throne

Project Manager

City of Garden Grove, Economic Development and Housing Department

11222 Acacia Parkway, Garden Grove, CA 92840

Direct: (714) 741-5144

Email: timothyt@ggcity.org

PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

The City of Garden Grove implemented a comprehensive outreach program to seek community input in the development of this consolidated plan. Residents, program beneficiaries, agencies, service providers, non-profit organizations, and other city departments provided inputs required to create strategic development plans for the city's needs for the 2025-2030 Consolidated Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

There has been input by residents, service providers, non-profit organizations, religious institutions, other city departments, and other agencies through a community survey and public hearings. These views are incorporated into the Garden Grove 2025-2030 Consolidated Plan and its programs. A total of 140 stakeholders, including: public and assisted housing providers and developers; private and governmental agencies; and health, mental health and service agencies were directly contacted and invited to participate in the planning process for Garden Grove.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The County of Orange Department of Housing and Community Services (HCS) coordinates the County Continuum of Care (CoC) in response to the ongoing homeless needs in the region. The City participates in the CoC. The CoC consists of local government agencies as well as non-profit agencies that work together to address homeless issues in the region. Funding is provided to local public and non-profit agencies to provide homeless services and shelter. Monthly and quarterly meetings provide an opportunity for networking and working towards the common goal. In addition, the City continues to locally participate in the County of Orange Homeless Count. Participating in these counts provides staff with a firsthand knowledge of homeless needs through direct interaction with potential recipients of homeless services. Data from the homeless count is utilized to determine homeless service needs and levels in the City. The Neighborhood Improvement and Conservation Commission is an advisory body to the City

Council that promotes citizen awareness, involvement, and support for neighborhood improvement and preservation for the community.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Garden Grove is one of five jurisdictions that receive ESG funds directly within the County of Orange. To this end, the city contributes to the countywide CoC providing funding to:

- I. Engage homeless individuals and families living on the street;
- II. Improve the number and quality of emergency shelters for homeless individuals and families;
- III. Help operate these shelters;
- IV. Provide essential services to shelter residents;
- V. Rapidly re-house homeless individuals and families; and
- VI. Prevent families/individuals from becoming homeless.

The City allocates the resources to sub-recipients to rehabilitate and operate emergency and transitional shelters, provide essential social services, and prevent homelessness. The City actively participates in the Orange County CoC by attending meetings to discuss how to establish performance measures that benefit the broader goals of the region. Garden Grove provides data for CoC surveys and relies heavily upon the CoC's research and discussions to identify and address critical gaps in local care for the homeless. In doing so, the City is able to meet homeless needs in the community through assistance to providers and programs that offer emergency/transitional housing or homeless prevention services.

The Orange County CoC is the Homeless Management and Information System (HMIS) lead agency, also referred to as Orange County HMIS. This organization administers the HMIS for the region and sets a uniform standard for all homeless and at-risk service providers and agencies to submit client-level and demographic data for HUD reporting and local homeless strategies. All ESG-funded organizations enter information to the Orange County HMIS system.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Affordable Clearing House
	Agency/Group/Organization Type	Affordable Housing
	What section of the Plan was addressed by Consultation?	Barriers to affordable housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization provided direct input, helped to identify barriers to affordable housing and actions on how to address these barriers.
2	Agency/Group/Organization	City of Garden Grove
	Agency/Group/Organization Type	Police Department – Garden Grove Community Emergency Response Team (CERT)
	What section of the Plan was addressed by Consultation?	Hazard Mitigation
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Emergency Operations Manager provided direct input on the primary natural hazards identified in the City and how the City assesses the vulnerability of the housing infrastructure to these hazards, and participated in a stakeholder interview session for the Garden Grove 2025-2030 Consolidated Plan.
3	Agency/Group/Organization	Thomas House Family Shelter
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization provided direct input, helped to identify priority needs in the community, and participated in a stakeholder interview session for the Garden Grove 2025-2030 Consolidated Plan.
4	Agency/Group/Organization	211 ORANGE COUNTY
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or	This organization provided direct input, helped to identify priority needs in the

	areas for improved coordination?	community, and participated in a community workshop for the Garden Grove 2025-2030 Consolidated Plan.
5	Agency/Group/Organization	City of Garden Grove
	Agency/Group/Organization Type	Economic Development and Housing Department Affordable Housing
	What section of the Plan was addressed by Consultation?	Barriers to Affordable housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff provided direct input on the barriers to affordable housing and the challenges identified in the City, staff participated in a stakeholder interview session for the Garden Grove 2025-2030 Consolidated Plan.
6	Agency/Group/Organization	Alzheimer's Orange County
	Agency/Group/Organization Type	Services-Senior Citizens Services – non homeless special needs Services – Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization provided direct input, helped to identify priority needs in the community, and participated in a community workshop for the Garden Grove 2025-2030 Consolidated Plan.
7	Agency/Group/Organization	Upwards
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment Service-Families
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization provided direct input, helped to identify priority needs in the community, and participated in a community workshop for the Garden Grove 2025-2030 Consolidated Plan.
--	--	---

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

No agency/ organization was left out of the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Garden Grove Housing Element (2021-2029)	City of Garden Grove Community Development Department	The Housing Element serves as a policy guide to help the City meet existing and future housing needs. Both the Consolidated Plan and the Housing Element share common goals that address housing-related issues in the community.
Economic Development Strategic Plan, 2021	City of Garden Grove Office of Economic Development	The City of Garden Grove 2021 Economic Development Strategic Plan is a baseline assessment of existing conditions that drive economic investment and outlines strategic recommendations to address the community's economic issues and opportunities.
Continuum of Care	County of Orange	The Orange County Point-in-Time count provided homeless data for the Consolidated Plan. The Orange County Ten-Year Plan to End Homelessness Strategic Plan is closely aligned with the goals of the CoC. Garden Grove is an administering agency for CoC and ESG funds in addition to the City's CDBG and HOME allocations.
Garden Grove Proposed Biennial Budget FY 2023-2025	City of Garden Grove Finance Department	The Consolidated Plan is aligned with the City's annual budgets. Finance prepares annual strategies and financing to fulfill the Action Plan and by extension the overall Consolidated Plan.
City of Garden Grove HOME-ARP Allocation Plan (February 2023)	City of Garden Grove Economic Development and Housing Department	The plan outlines how the city will use funds from the Home Investment Partnerships Program — American Rescue Plan Program (HOME-ARP) to address the needs of qualifying populations. The HOME-ARP program provides funding to participating jurisdictions (PJs) to help reduce homelessness and increase housing stability.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City's Housing Authority coordinates its activities with the Orange County Housing Authority to provide affordable housing services. The Garden Grove Housing Authority has Memorandums of Understanding with service providers and developers who provide information on local needs and available housing. The Orange County Continuum of Care (CoC) coordinates strategies to offer assistance to homeless persons. The City of Garden Grove reached out to several public agencies to participate in the Consolidated Planning process.

Narrative (optional):

The summaries of the discussions are included in the appendices below.

PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

This Consolidated Plan has been developed through a collaborative process that included participation by City staff, service providers, residents and non-profit agencies. This section gives insight into the collaborative process that took place in the development of this plan. Public input was used to prioritize community needs in the Consolidated Plan. The following avenues were used to obtain public comments.

The City of Garden Grove gave public notice on Thursday, May 30, 2024, through a press release inviting residents of Garden Grove to add their input towards the consolidated planning process. The Survey was made available through the City of Garden Grove's website in English, Spanish, and Vietnamese. It was also made available during community workshops.

In May 2024, the Housing and Community Needs Public Workshops were announced through a press release for the public to give their views on housing and community issues related to the Consolidated Plan. The workshops were held on Thursday, June 13, 2024, at 6:00p.m., at the Garden Grove Community Meeting Center Constitution Room, 11300 Stanford Avenue, and on Thursday, June 20, 2024, at 6:00p.m., at the Buena Clinton Family Resource Center, 12661 Sunswept Avenue. See Appendix B for a summary of all comments and responses received during the Consolidated Plan process.

Draft Consolidated Plan public review – March 21, 2025 – April 22, 2025

Public hearings to review the Consolidated Plan - April 14, 2025 (NICC) and April 22, 2025 (COUNCIL)

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Citywide	ConPlan Priority Needs Survey was made available on the City's website.	See PR-15	All comments were accepted.	Citywide	
2	Email & Virtual Meeting	ConPlan Survey and Stakeholder questions were presented to Stakeholders and Non-Profit organizations.	See PR-15	All comments were accepted	Stakeholders and Non-Profit organizations	
3	Citywide	ConPlan presentation and ConPlan Priority Needs Survey was presented in-person at two community meetings.	See PR-15	All comments were accepted	Citywide	
4	Citywide	ConPlan 30-day public comment and review posted in the newspaper and on city's website. The community was invited to submit their public comment.	See PR-15	All comments were accepted (Reference Appendix B)	Citywide	

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The needs assessment of housing in the City of Garden Grove will feature data collected in the census and demographic data to assess the housing challenges within the jurisdiction. This assessment assists with the prioritization of housing and community development programs and activities for the use of CDBG, ESG, and HOME funds over the next five years. The following summary of key findings gives an overview of the needs assessment results, with more detail included in each corresponding section of the Needs Assessment.

NA - 10 Housing Needs

- Approximately 65% of Garden Grove households are lower income (0-80%) of the Area Median Income (AMI). Of these, 17% (8,260) are extremely low income (0-30% AMI), 13% (6,280) are very low income (30-50% AMI), and 13% (6,230) are low income (50-80% AMI).
- Approximately 40% of Garden Grove households are cost-burdened, of which 60% (12,035) are renters and 40% (7,865) are homeowners paying more than 30% of their income towards housing costs.
- Severe housing problems is defined as lack of kitchen or complete plumbing, severe overcrowding, or severe cost burden. In Garden Grove, 230 units lack plumbing facilities, and 700 units lack complete kitchen facilities. There are 2,169 owner-occupied and 4,765 renter-occupied households that have more than 1.0 occupants per room, which meets the ACS definition for overcrowding. 654 owner-occupied households and 1,461 renter-occupied households have more than 1.5 occupants per room.

NA - 15 Disproportionately Greater Need: Housing Problems and NA-20 Disproportionately Greater Need: Severe Housing Problems

- Extremely low-income households are most affected in the jurisdiction as a whole. At least one racial/ethnic group has a disproportionate share of housing problems within almost all income categories.

NA - 25 Disproportionately Greater Need: Housing Cost Burden

- A disproportionately greater need exists among households that have a cost burden of 50% or higher for the entire jurisdiction. At least one racial/ethnic group has a disproportionate share of housing cost burden within almost all income categories.

NA - 30 Disproportionately Greater Need: Discussion

- A summary of disproportionately greater need and housing cost burden is provided. Within nearly all income categories, Hispanic, African American, American Indian/Alaskan Native, and Pacific Islander households have experienced a disproportionate amount of housing problems and housing cost burdens.

NA - 35 Public Housing

- The Housing Choice Voucher Program (Section 8) currently serves 22,896 lower-income households. The Housing Authority of Garden Grove currently has 1,550 active applications.

NA - 40 Homeless Needs

- The 2024 Point-in-Time (PIT) homeless count found that 7,322 homeless persons were living in Orange County. Approximately 57% were unsheltered and living in a place not meant for human habitation.

NA - 45 Non-Homeless Special Needs

- A brief analysis of groups in the population who have special housing needs and their characteristics.

NA - 50 Non-Housing Community Development Needs

- Needs and prioritization of public facilities and services.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

Examination of demographic characteristics can provide insight regarding the needs in a community. Understanding factors such as population growth, age characteristics, and race/ethnicity all help to identify and evaluate the need for housing, facilities, infrastructure, and services. Tracking changes in the City's demographics can also help City leaders better respond to or anticipate changing demands.

The Comprehensive Housing Affordability Strategy data (CHAS) developed by the Census for HUD provides detailed information on housing needs by income level and household type. Housing problems identified in the CHAS data include: 1) units with physical defects (lacking complete plumbing or kitchen facilities); 2) overcrowded conditions (housing units with more than one person per room); 3) housing cost burden exceeding 30% of gross income; or 4) severe housing cost burden exceeding 50% of gross income.

In Garden Grove, the types of problems vary according to household income, type, and tenure. The following tables summarize demographic and housing statistics in Garden Grove. Small Family Households are those with 2 to 4 persons. Large Family Households have 5 or more members.

This section explores household characteristics and housing problems experienced by different income levels:

- I. 0-30% of AMI-Extremely Low Income;
- II. 30%-50% of AMI -Very Low Income;
- III. 50%-80% of AMI -Low Income; and
- IV. 80%-100% OF AMI -Moderate Income.

Demographics	Base Year: 2020	Most Recent Year: 2022	% Change
Population	171,949	171,637	-0.18%
Households	47,837	48,183	0.72%
Median Income	\$73,611	\$86,139	17.02%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2020 Census (Base Year), 2022 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	10,150	7,560	11,220	5,430	13,860
Small Family Households	3,690	3,430	4,280	2,175	5,989
Large Family Households	1,525	1,330	1,965	970	1,560
Household contains at least one person 62-74 years of age	1,690	1,530	1,625	925	2,139
Household contains at least one person age 75 or older	1,461	820	585	190	45
Households with one or more children 6 years old or younger	1,854	1,234	1,605	815	231

Table 6 - Total Households Table

Data Source: 2016-2020 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0- 30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing – Lacking complete plumbing or kitchen facilities	7,260	4,045	5,480	1,810	18,595	2,890	3,515	5,740	3,620	15,765
Severely Overcrowded – With >1.51 people per room (and complete kitchen and plumbing)										
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)										
Housing cost burden greater than 50% of income (and none of the above problems)	4,980	1,210	360	0	6,550	1,830	1,200	580	40	3,650
Housing cost burden greater than 30% of income (and none of the above problems)	5,865	3,220	2,505	245	11,835	2,180	1,970	2,470	825	7,445
Zero/negative Income (and none of the above problems)	1,280	470	2,025	1,195	4,970	690	1,355	2,855	2,500	7,400

Table 7 – Housing Problems Table

Data 2016-2020 CHAS

Consolidated Plan

GARDEN GROVE

23

Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	5,980	3,575	3,450	610	13,615	2,200	2,165	2,880	1,125	8,370
Having none of four housing problems	1,280	470	2,025	1,195	4,970	690	1,355	2,855	2,500	7,400
Household has negative income, but none of the other housing problems	0	0	0	0	0	0	0	0	0	0

Table 8 – Housing Problems 2

Data 2016-2020 CHAS

Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,480	1,590	865	4,935	330	710	1,165	2,205
Large Related	1,114	530	120	1,764	175	187	336	698
Elderly	1,123	117	87	1,327	525	155	113	793
Other	225	326	260	811	75	88	112	275
Total need by income	4,942	2,563	1,332	8,837	1,105	1,140	1,726	3,971

Table 9 – Cost Burden > 30%

Data 2016-2020 CHAS

Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,510	455	46	3,011	410	513	266	1,189
Large Related	978	150	2	1,130	105	111	98	314
Elderly	678	125	4	807	352	184	78	614
Other	220	150	28	398	128	63	88	279
Total need by income	4,386	880	80	5,346	995	871	530	2,396

Table 10 – Cost Burden > 50%

Data 2016-2020 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	1,303	598	573	572	3,046	430	342	538	271	1,581
Multiple, unrelated family households	410	546	224	242	1,422	58	211	403	73	745
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	1,713	1,144	797	814	4,468	488	553	941	344	2,326

Table 11 – Crowding Information – 1/2

Data 2016-2020 CHAS
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present								

Table 12 – Crowding Information – 2/2

Describe the number and type of single-person households in need of housing assistance.

The City of Garden Grove has 47,837 housing units, with 25,669 of them owner-occupied and 22,168 renter-occupied.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

There were an estimated 19,294 persons with disabilities in the 2016-2020 ACS 5-year estimates, which made up approximately 63% that were not in the labor force. This number justifies the need for housing assistance because it may be probable these persons may not be mobile, hearing or vision impaired, which prevents them from obtaining employment.

What are the most common housing problems?

The most common housing problems for both renters and owners is overpayment. This can be further broken down as follows:

- Housing cost burden > 30% - 19,900 households
- Housing cost burden > 50% - 9,940 households

Are any populations/household types more affected than others by these problems?

There are a total of 47,837 occupied housing units based on the 2016-2020 ACS 5-year estimates. Approximately 15% of these housing units are single-person households. Most of these households are owner-occupied with 1,942 belonging to seniors 65 years and over. Households require mortgage assistance, especially those that belong to lower-income households (0-80% AMI). Renter households may need rent subsidies such as housing vouchers also for the lower-income households. Also, they may both need to have accessibility features and rehabilitation assistance to maintain a good quality of housing stock. There may be a need for additional social services for persons under 18 years of age who live alone.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

Households with incomes between 0-30% AMI generally have the least stable housing and are at the greatest risk of becoming homeless or needing to seek alternative housing such as living doubled up with friends or families. 34% of all households within Garden Grove have incomes between 0-30% AMI. Looking more specifically at this income level, 24% of all renter households between 0-30% AMI have at least one child and more than half of all renter households with children have incomes between 0-50% AMI.

Rapid rehousing programs may help these homeless individuals or families but, near the termination of that assistance, finding replacement housing is difficult for the same reasons it was difficult before becoming homeless: cost and an eviction record.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The City of Garden Grove does not maintain estimates of at-risk populations. The Continuum of Care works with all partners to effectively use strategies to identify households and individuals at-risk of becoming homeless and implement strength-based solutions for prevention and diversion. In 2019, the CoC conducted a training with 114 homeless service providers in the County focused on this topic. The 2019 Point In Time survey included questions to better identify the specific risk factors that lead to homelessness such as loss of income, change in household status or emergency medical services. Analyzing this data, will enable the CoC to better tailor its prevention programs to address the most prevalent needs in Orange County.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

Income level is the most prevalent housing characteristic that has been linked with instability and an increased risk of homelessness. Other characteristics include: loss of income, history of residential instability, or change in household status.

Discussion

Refer to the discussion above

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has a disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Sections NA-15, NA-20, and NA-25 of the Needs Assessment assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole. A disproportionately greater need exists when a certain race/ethnicity experiences a housing problem at a greater rate (10 percentage points or more) than the income level as a whole. For example, when evaluating 0-30% AMI households, if 50% of the households experience a housing problem, but 60% or more of a particular race/ethnicity experiences a housing problem, that racial or ethnic group has a disproportionately greater need. Housing problems include:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator.
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower.
3. Overcrowding: A household is considered to be overcrowded if there are more than 1 person per room.
4. Cost burden: A household is considered cost burdened if the household pays more than 30 percent of its total gross income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

Although the purpose of these tables is to analyze the relative level of need for each race and ethnic category, the data also provides information for the jurisdiction that can be useful in describing overall needs. Disproportionate housing needs in a population are defined as having one or more of the following four housing problems in greater proportion than the jurisdiction as a whole: 1) living in housing that lacks complete kitchen facilities, 2) living in housing that lacks complete plumbing facilities, 3) more than one person per room (overcrowded), and 4) cost burden greater than 30% of the Area Median Income (AMI).

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	8,124	1,510	435
White	1,500	400	100
Black / African American	90	0	0
Asian	3,769	880	225
American Indian, Alaska Native	59	0	0
Pacific Islander	50	0	0
Hispanic	2,600	205	85

Table 13 - Disproportionately Greater Need 0 - 30% AMI

Data 2016-2020 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	6,120	1,740	0
White	1,130	565	0
Black / African American	19	0	0
Asian	2,325	670	0
American Indian, Alaska Native	15	10	0
Pacific Islander	0	0	0
Hispanic	2,520	465	0

Table 14 - Disproportionately Greater Need 30 - 50% AMI

Data

Source: 2016-2020 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	6,490	4,130	0
White	1,400	1,565	0
Black / African American	40	34	0
Asian	2,445	1,265	0
American Indian, Alaska Native	0	0	0

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Pacific Islander	14	25	0
Hispanic	2,500	1,215	0

Table 15 - Disproportionately Greater Need 50 - 80% AMI

Data 2016-2020 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,950	3,585	0
White	510	1,145	0
Black / African American	54	95	0
Asian	690	1,325	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	25	0
Hispanic	655	960	0

Table 16 - Disproportionately Greater Need 80 - 100% AMI

Data 2016-2020 CHAS
Source:

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

Discussion

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The disproportionately greater need is determined when members of a particular ethnic community or race experience housing problems at a greater rate (10 percentage points or more) than the income level as a whole.

Although the purpose of these tables is to analyze the relative level of need for each race and ethnic category, the data also provides information for the jurisdiction as a whole that can be useful in describing overall needs. Disproportionate housing needs in a population are defined as having one or more of the following four housing problems in greater proportion than the jurisdiction as a whole: 1) living in housing that lacks complete kitchen facilities, 2) living in housing that lacks complete plumbing facilities, 3) more than 1.5 person per room (severe overcrowded), and 4) cost burden greater than 50% of the Area Median Income (AMI).

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	7,044	2,590	435
White	1,210	695	100
Black / African American	90	0	0
Asian	3,104	1,545	225
American Indian, Alaska Native	59	0	0
Pacific Islander	50	0	0
Hispanic	2,475	330	85

Table 17 – Severe Housing Problems 0 - 30% AMI

Data 2016-2020 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	4,190	3,675	0
White	825	870	0
Black / African American	19	0	0
Asian	1,550	1,450	0
American Indian, Alaska Native	15	10	0
Pacific Islander	0	0	0
Hispanic	1,735	1,245	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data 2016-2020 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%–80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,950	7,665	0
White	505	2,455	0
Black / African American	0	74	0
Asian	875	2,840	0
American Indian, Alaska Native	0	0	0
Pacific Islander	10	30	0
Hispanic	1,535	2,185	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data 2016-2020 CHAS
Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	795	4,740	0
White	115	1,540	0
Black / African American	0	150	0
Asian	230	1,785	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	25	0
Hispanic	440	1,175	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data 2016-2020 CHAS

Source:

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

The housing cost burden refers to the percentage of income that households spend on housing. HUD has determined that housing should cost less than 30% of a household's total income to be considered affordable. The disproportionately greater need is determined when members of a particular ethnic community experience housing problems at a greater rate (10 percentage points or more) than the income level as a whole.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	26,225	10,360	10,485	460
White	9,110	2,435	2,280	100
Black / African American	350	120	100	0
Asian	9,570	4,230	4,484	240
American Indian, Alaska Native	15	25	74	0
Pacific Islander	110	10	50	0
Hispanic	6,765	3,375	3,375	95

Table 21 – Greater Need: Housing Cost Burdens AMI

Data 2016-2020 CHAS
Source:

Discussion:

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The following races/ethnicities demonstrate a disproportionately greater need for the following categories:

Housing Problems

50-80% AMI

- Asian households
- Hispanic households

80-100% AMI

- Asian households
- Hispanic households

Severe Housing Problems

30-50% AMI

- Hispanic households

50-80% AMI

- Asian households

Cost Burden

- Asian households
- White households

If they have needs not identified above, what are those needs?

No other needs have been identified.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Based on the data listed above, Asians, Hispanics, and White households' makeup the majority of the population throughout the City of Garden Grove. In the map below (map and corresponding language will be inserted once obtained)

NA-35 Public Housing – 91.205(b)

Introduction

The City of Garden Grove Housing Authority is a Section 8 Housing Authority. The City works with the County of Orange and local jurisdictions to provide lower-income affordable housing for its residents. In total, the City provides approximately 2,362 affordable units to lower-income households. Due to the 1,550 applicants on the Housing Authority's Section 8 Choice Voucher Program waiting list, there is a need to develop additional units of affordable housing.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	0	2,362	52	0	0	0	8

Table 22 - Public Housing by Program Type

***Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	0	22,896	20,976	23,377	0	0
Average length of stay	0	0	0	15	0	15	0	0
Average Household size	0	0	0	2	2	2	0	0
# Homeless at admission	0	0	0	180	7	173	0	0
# of Elderly Program Participants (>62)	0	0	0	1,456	38	1,418	0	0
# of Disabled Families	0	0	0	946	23	923	0	0
# of Families requesting accessibility features	0	0	0	47	0	47	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	15	0	15	0	0

Table 24 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	0	432	5	405	0	0	22
Black/African American	0	0	0	52	2	46	0	0	4
Asian	0	0	0	1,809	39	1,730	0	0	40
American Indian/Alaska Native	0	0	0	6	0	6	0	0	0
Pacific Islander	0	0	0	13	1	11	0	0	1
Other	0	0	0	0	0	0	0	0	0

Table 25 – Race of Public Housing Residents by Program Type

***Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	0	272	5	257	0	0	10
Not Hispanic	0	0	0	2,023	42	1,924	0	0	57

Table 26 – Ethnicity of Public Housing Residents by Program Type

***Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Seniors, large families, persons with disabilities, veterans, victims of domestic violence, persons with HIV/AIDS, and single parents are in special need of accessible units. These populations align with characteristics of housing need, as identified by the Consolidated Plan, including but not limited to:

Seniors – Due to their fixed incomes, increasing medical needs and mobility challenges, seniors require accessible housing in close proximity to healthcare facilities and ease of transit. Seniors also need rehabilitation services to maintain and improve the condition of their housing. Additionally, seniors often need rental assistance through housing vouchers due to their fixed incomes.

Disabled - Disabled individuals would require not only housing assistance in the form of rental and mortgage subsidies but also group housing with accessibility features that would be ideal for people with mobility issues and sensory limitations. Their housing needs will also require ease of access to transit, shopping and healthcare facilities. They may also require specialized medical care and education, especially for the developmentally disabled. Additionally, disabled individuals who have been discharged from medical/healthcare facilities might also need transitional housing.

Large Families and Families with Female Heads of Households - Large families need low-cost housing that require a minimum of 3 bedrooms to accommodate all members in the home sufficiently. This housing would need to cost lower than the Fair market rent for 3- and 4-bedroom households at \$2,626 and \$3,045, respectively. Families with Female Heads of Households may not only require affordable housing assistance, but those with children also need accessibility to healthcare facilities and educational institutions. Child Care assistance for those who are not of school-going age may also be required. These same needs may also apply to large families.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Approximately, 4,164 households require affordable housing with accessibility features. The most pressing need is the high demand for affordable housing throughout the county. This is documented by the long waitlists for public housing units and vouchers as noted above.

Beyond the need for affordable housing, residents also need additional access to service programs such as:

- Job training and placement;
- Youth employment and educational programs;
- Childcare services; and
- Transportation.

How do these needs compare to the housing needs of the population at large

The needs experienced by the Garden Grove Housing Authority residents are similar to the needs of very low-income and low-income households throughout the City of Garden Grove.

Discussion

Refer to the discussion above.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

The County of Orange Department of Housing and Community Services (HCS) coordinates a countywide Continuum of Care (CoC) system in response to the ongoing homeless needs in the region. The City of Garden Grove is part of the Orange County CoC, which comprises 34 cities and unincorporated areas and requires participation from the County departments and agencies, local governments, housing providers, homeless and supportive service providers, and community groups. The City of Garden Grove uses its Emergency Solutions Grants (ESG) to address the homeless needs in the City in a manner that supports the countywide CoC system.

The Orange County homeless population includes families and individuals representing every race, age, group, and community in the County. As the cost of housing in the County and all of Southern California continues to rise, homelessness has become more prevalent.

Orange County's PIT Count, branded as Everyone Counts OC, and provides a critical opportunity for the County to establish a baseline for its efforts in building a System of Care that is both comprehensive and responsive to meeting the needs of individuals and families experiencing homelessness across the county. The County and Orange County Continuum of Care conducted the 2024 PIT Count during the week of January 22, 2024, as required biennially by the U.S Department of Housing and Urban Development (HUD). The sheltered count took place on the night of Monday, January 22, 2024, and the unsheltered count occurred from Tuesday, January 23, 2024, through Thursday, January 25, 2024.

The County of Orange 2024 Point-in-Time (PIT) Count registered 7,322 persons as homeless. Of this number, 4,074 were experiencing unsheltered homelessness and 2,557 were in a shelter. The County is divided into three service planning areas: North, Central, and South. The City of Garden Grove is located in the Central Service Planning Area (Central SPA), where there are a total of 3,454 individuals experiencing homelessness. For the 2024 PIT Count, Garden Grove registered 163 unsheltered individuals and 76 sheltered individuals, bringing a total of 239 persons as homeless. The city of Garden Grove saw its largest decline of unsheltered individuals experiencing homelessness. Garden Grove reduced the number of unsheltered individuals by 152 persons, which is a 39% reduction from the last biennial count in 2022.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

The PIT Count helps assess homelessness in the jurisdiction and provides data that can be used to address the needs of the homeless. There are two main categories of homeless persons in the Orange County 2024 PIT count under which families are counted.

- I. **Unsheltered Homeless** – People with a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, regular sleeping accommodation for human beings.
- II. **Sheltered Homeless** – People who are living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals).

The chronically homeless are also counted amongst the unsheltered and sheltered. They are persons who have either been continuously homeless for at least 12 months or have experienced at least four episodes of homelessness in the last three years where the combined occasions total at least 12 months. Approximately 2,443 adults were experiencing chronic homelessness, of which 38.44% (1,566) were unsheltered and 34.3% (877) were sheltered.

There are also three subpopulations considered in the 2024 PIT count:

- I. **Veterans** – There were 328 veterans counted in Orange County, and 248 veterans were counted as being unsheltered while 80 veterans were counted as sheltered.
- II. **Seniors (62 years and older)** – There were 869 seniors counted in Orange County, and 413 seniors were counted as unsheltered while 456 seniors were counted as sheltered
- III. **Transitional Youth (Persons ages 18 to 24)** – Approximately 308 transitional youth were counted as experiencing homelessness through the County, and 162 transitional youth were counted as being unsheltered while 146 were sheltered.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
American Indian, Alaska Native, or Indigenous	1.14% 36 Persons	1.80% 75 Persons
Asian or Asian American	3.27% 103 Persons	3.93% 164 Persons
Black or African American	10.45% 329Persons	5.34% 223 Persons
Native Hawaiian or other Pacific Islander	1.68% 53 Persons	1.08% 45 Persons
White	35.57% 1,120 Persons	42.26% 1,772 Persons
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic or Latino	40.49% 1,275 Persons	4.91% 205 Persons
Non-Hispanic or Non-Latino	1.62% 51 Persons	1.85% 77 Persons

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Groups.

There were 7,322 persons counted Countywide during the 2024 PIT Count. Of those persons, 347 families were counted as being homeless. Of this number, 443 were adults and 685 were children. In the City of Garden Grove, the 2024 PIT Count reported 239 persons experiencing homelessness, with 163 of them unsheltered and 76 sheltered. Such specific counts for families and veterans were not available at the City level.

In the Central SPA and in the City of Garden Grove, the Hispanic or Latino ethnicities have the highest amount of homelessness. This ethnicity makes up an estimated 41% of the homeless population. White individuals represent approximately 36%, the highest percentage of homeless in the Central SPA.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

The unsheltered homeless in Orange County are counted by surveying people on the streets during the Point in Time Count. The count is conducted by volunteers using ArcGIS maps and a mobile survey application. The survey includes questions required by the U.S. Department of Housing and Urban Development (HUD). The data collected helps the county understand the needs of people experiencing homelessness and guide its response.

The 2024 PIT Count in Orange County found that 56% of the homeless population is unsheltered, and 4,173 people sleep on the streets. Of this number, 248 persons were Veterans, 162 persons

were Transitional Aged Youth between the ages of 18 to 24, and 413 seniors, which is defined as persons ages 62 and older.

The sheltered homeless in Orange County are counted in emergency shelters, transitional housing and safe haven projects. The 2024 PIT Count found 3,149 people were sheltered. There were 80 Veterans counted as being sheltered, 146 Transitional Aged Youth and 456 seniors as being sheltered.

The count found that 1,418 people were experiencing homelessness in the Central SPA and 1,581 people were experiencing homelessness in the north county. In the City of Garden Grove, the 2024 PIT Count reported 239 persons experiencing homelessness, with 163 of them unsheltered and 76 sheltered. Such specific counts for families and veterans were not available at the City level.

Discussion:

The County acknowledges that there was an increase between 2022 and 2024 PIT numbers. Pinpointing the exact cause of the increase is a challenge given the number of variables that could influence the fluctuation of the numbers. The County does know, however, that certain resources existed in 2022 that did not exist during the 2024 PIT Count. Some of those include:

1. The Emergency Rental Assistance Program (ERA). Approximately \$300M in rental assistance were awarded by the County and state to Orange County residents to prevent evictions due to Covid-19.
2. The Eviction Moratorium pursuant to the Covid-19 pandemic was still in effect; the moratorium ended on May 31, 2022.

The City of Garden Grove has made a positive impact on homelessness while the County figures have gone up by doing the following:

1. Enhanced homeless services with the infusion of ESG-CV, CDBG-CV and HOME-ARP funding.
2. Implemented mobile health and mental health programs through the CalOptima and Be-Well Mobile Response Units.
3. Developed its first Permanent Supportive Housing development.
4. Developed the Central Cities Navigation Center, which is a collaboration between the Cities of Garden Grove, Westminster, and Fountain Valley in an effort to address homelessness in the Central SPA.

5. Implemented TBRA Programs (HEART PROGRAM) using HOME, HOME-ARP and LMIHTF funding to support the homeless and at-risk populations.
6. Added 681 shelter beds; thereby growing the total number of shelter beds capacity to 3,920.
7. Built an additional 859 housing units between January 2022 and May 2024; of which 194 units can be attributed to the 4 additional Project Homekey sites completed between 2022 and 2024.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

Non-homeless special needs refer to the needs of population subgroups that have been identified by HUD as more commonly in need of housing assistance than the general population. Due to their economic, social, mental, and/or physical conditions, these populations have difficulty finding appropriate housing. These groups include:

- Seniors – Elderly and frail elderly
- Persons with disabilities
- Severe Mental Illness
- Female headed households
- Victims of domestic violence
- Persons with alcohol or drug addictions; and
- Persons with HIV/AIDS

Additionally, individual regions often contain specific subgroups that face challenges unique to the region. This section is intended to identify the nature and extent of these needs as well as strategies being implemented to address these needs.

Describe the characteristics of special needs populations in your community:

Seniors

Based on the ACS 2016-2020 5-year estimates, 14.4% of the population in Garden Grove is above the age of 62. There were an estimated 2,169 owner-occupied units and around 4,765 renter-occupied units of persons from the age of 62 and over. These numbers are based on the Pre-Certified Local Housing Data report prepared by the Southern California Association of Governments (SCAG). They have limited and fixed incomes, physical limitations, disabilities and higher medical expenses. Seniors tend to live alone and are dependent on public transportation.

Persons with a Disability

An individual with a disability is defined by the American Disability Act as a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment. Based on the ACS 2016-2020 5-year estimates, about 22% of the population in Garden Grove have one or more types of disabilities.

Table 8: Persons with Disabilities Profile						
% of Population	Hearing Disability	Vision Disability	Cognitive Disability	Ambulatory Disability	Self-Care Disability	Independent Living Disability
21.90%	2.30%	1.80%	4.10%	5.00%	3.00%	5.70%

Source: 2016-2020 ACS

Persons with Developmental Disabilities

According to Section 4512 of the California Welfare and Institutions Code, a “Developmental disability” means a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual which includes mental retardation, cerebral palsy, epilepsy and autism. In Garden Grove, 37,189 residents live with disabilities, making up 23.6 percent of the population. Impairment that prevents or impedes walking (ambulatory difficulty) and independent living difficulty are the largest disability types. Independent living difficulty is a result of a physical, mental, or emotional condition.

Disability Type	Orange County		Garden Grove	
Hearing Difficulty	79,275	2.5%	4,012	2.3%
Vision Difficulty	49,469	1.6%	3,500	2.0%
Cognitive Difficulty	109,210	3.7%	7,551	4.7%
Ambulatory Difficulty	138,750	4.6%	8,995	5.5%
Self-Care Difficulty	70,216	2.4%	4,754	2.9%
Independent Living Difficulty	115,032	4.6%	8,377	6.2%
TOTAL	561,952	19.4%	37,189	23.6%

Severely Mentally ill

Severe mental illness includes a diagnosis of psychoses (e.g., schizophrenia) and major affective disorder (e.g., bipolar disorder, major depression). There are no statistics for Garden Grove on persons with severely mental illness.

Large Households

HUD defines large families as consisting of five or more persons. Lower income, large families need three-, four- or five-bedroom housing units at affordable costs. Since housing with this number of bedrooms usually commands higher costs than smaller units, affordability is another key need of large families or households. There are 20,178 occupied housing units of 4-or more person households, which is about 40% of the total number of 50,343 occupied housing units in Garden Grove.

Female Head of Household

According to the ACS 2016-2020, 15.5% of all households in Garden Grove were female head of households, representing approximately 7,806 households. There were at least 5% of these households with no children. There are 2,450 owner-occupied housing units, representing 9.2% female head of households, while 22.7% of female head of households represent renter-occupied housing units, which makes up approximately 5,356 renter-occupied housing units.

What are the housing and supportive service needs of these populations and how are these needs determined?

Seniors – The City of Garden Grove recognizes the changing housing needs of its population, including the needs of aging seniors. Due to their fixed incomes, increasing medical needs and mobility challenges, seniors require accessible housing near healthcare facilities and access to public transportation. Seniors need rehabilitation services to maintain and improve the condition of their housing. Seniors often need rental assistance through housing vouchers due to their fixed income.

Disabled – Disabled residents face housing access and safety challenges. Disabled people, in many instances, are of limited incomes and often only receive income through Social Security. As such, most of their monthly income is often devoted to housing costs. They require housing assistance in the form of rental and mortgage subsidies, and also group housing with accessibility features that would be ideal for people with mobility issues and sensory limitations. Disabled persons may face difficulty finding accessible housing (housing that is made accessible to people with disabilities through the positioning of appliances and fixtures, the heights of installations and cabinets, layout of units to facilitate wheelchair movement, etc.) because of the limited number of such units. Impairment that prevents or impedes walking (ambulatory difficulty) and makes it difficult to live independently are the largest types of disabilities. Their housing needs will also require access to public transportation, shopping and healthcare facilities. Transitional housing may also be needed to disabled individuals who have been discharged from medical/healthcare facilities.

Large Families and Families with Female Heads of Households – Large households, defined by HUD as households containing five or more persons, have special housing needs due to the limited availability of adequately sized, affordable housing units. Larger units can be very expensive; as such, large households are often forced to reside in smaller, less expensive units or double-up with other families or extended families to save on housing costs, both of which may result in unit overcrowding. Given that the population of large households within Garden Grove is less than the existing housing stock for large units, existing supply may be adequate to support

this group. Large families need low-cost housing that require a minimum of 3 bedrooms to accommodate all members in the home. Single-parent households require special consideration and assistance because of the greater need for daycare, health care, and other services. Female-headed households with children tend to have lower incomes and a greater need for affordable housing, accessible daycare, and other supportive services.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

According to the Orange County Health Care Agency, in 2023, there were 7,044 people in Orange County who were aware of their HIV status, and 1,137 who were unaware. There were 266 new HIV diagnoses. Of the 7,043 Orange County residents aged 13 years and over living with HIV, 77.0% received HIV care, 74.6% were retained in HIV care. Of the 266 people newly diagnosed with HIV in Orange County in 2023, 80.1% were linked to care within 30 days of their diagnosis. Blacks/African Americans had the lowest percentages of receiving care (72.6%). American Indian/Alaska Natives had the lowest percentage of being retained in care (62.5%) while Whites had the lowest percentage of being linked to care (72.8%). Percentages for Pacific Islanders and American Indian/Alaskan Natives are based on a small number of persons living with HIV. Persons aged 46-55 years had the lowest percentages of receiving care (75.0%), being retained in care (73.2%), and being linked to care (67.6%), while persons aged 26-35 years had the lowest percentages of being linked to care.

If the PJ will establish a preference for a HOME TBRA activity for persons with a specific category of disabilities (e.g., persons with HIV/AIDS or chronic mental illness), describe their unmet need for housing and services needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2) (ii))

Discussion:

The City of Garden Grove has established a HOME funded TBRA Program (HEART) that supports homeless and at-risk individuals. Given the housing cost in Orange County, this program is greatly needed to support individuals that are severely cost burdened. Many of these individuals have mental or physical disabilities and require special accommodations.

The City funds a service provider (Interval House) that serves victims of domestic violence, and assists female heads of households. While the program isn't specific to DV victims, Interval House's mission is centered on assisting DV victims so they are able to support the homeless, at-risk, and DV populations through the program.

Additionally, the City has implemented a HOME-ARP funded program that supports the homeless populations exiting the Central Cities Navigation Center.

The City leverages LMIHTF funding to provide supportive services in addition to the HOME funded rental assistance that is provided.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Public facilities offer social and recreational services that are useful to the entire population, such as park, recreational and neighborhood facilities. These facilities may also offer support for special needs groups, such as childcare centers, senior and youth centers as well as health facilities and cultural centers.

- Park & Recreational Facilities
- Neighborhood Facilities
- Youth Centers
- Senior Centers
- Child Care Centers
- Health Facilities
- Cultural Centers
- American Disability Act (ADA) Improvements to existing facilities

How were these needs determined?

The City of Garden Grove conducted a Community Needs Survey for this Consolidated Plan. The need for Parks and Recreation facilities, Neighborhood facilities and Youth Centers were all identified as high priority areas as indicated below:

1. Park and Recreation Facilities – 68.09%
2. Neighborhood Facilities – 50%
3. Youth Centers – 46.81%

Describe the jurisdiction's need for Public Improvements:

Public Improvements ensure that infrastructure such as street lighting and street pavement for commercial areas, improve neighborhoods by upgrading public works.

- Revitalization of Deteriorated Commercial Areas

How were these needs determined?

The City of Garden Grove conducted a Community Needs Survey for this Consolidated Plan. The need for public facility improvements was identified as a high priority, as indicated below:

1. Revitalization of Deteriorated Commercial Areas – 21.5%

Describe the jurisdiction's need for Public Services:

Special Needs Services include programs, initiatives, and services offered in public facilities, including homeless services and centers, which also serve special needs groups. They also include community services such as legal services and transportation services, which are aimed at improving the quality of life for the residents. In the City of Garden Grove, the following services are being considered:

- Anti-Crime Programs
- Senior Activities
- Homeless Shelters and/or Services
- Youth Activities
- Supportive Housing
- Transportation Services

How were these needs determined?

The City of Garden Grove conducted a Community Needs Survey for this Consolidated Plan. The need for community and public services were identified as a high priority, as indicated below:

1. Crime Awareness – 36.56%
2. Senior Services – 33.33%
3. Homeless Services – 32.26%
4. Youth Services – 27.96%
5. Supportive Housing – 24.73%
6. Transportation Services – 21.51%

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

This section looks at the housing market in the City of Garden Grove by analyzing the various indicators such as the number of housing units, cost of housing, and condition of housing. Developing a picture of the current housing stock in the community begins by looking at the following trends:

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

Based on the 2018-2022 ACS, the total number of housing units was an estimated 49,845, a 2.64% change from 2020 to 2022. The most common type of housing is 1-unit single-family detached homes, which represents 55.6% of the housing market in Garden Grove. Multi-family rental units represent 12.5% of housing followed by 5-19 multi-family rental units at 11.4%. Mobile homes, boats and RVs were the least prevalent at 3%. Owner-occupied housing units make up 54% of occupied households in the city, while renter-occupied households make up 46% of the city.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	27,736	55.6%
1-unit, attached structure	4,742	9.5%
2-4 units	3,818	7.7%
5-19 units	5,688	11.4%
20 or more units	6,251	12.5%
Mobile Home, boat, RV, van, etc	1,610	3.2%
Total	49,845	100%

Table 31 – Residential Properties by Unit Number

Data 2016-2020 ACS
Source:

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	231	0.9%	969	4.4%
1 bedroom	608	2.4%	5,325	24.0%
2 bedrooms	15,904	62.0%	13,265	59.8%
3 or more bedrooms	8,926	34.8%	2,609	11.8%
Total	25,669	100%	22,168	100%

Table 32 – Unit Size by Tenure

Data 2016-2020 ACS
Source:

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

In Garden Grove, the primary federal housing program is administered through the Garden Grove Housing Authority, providing rental subsidies to over 2,300 low-income families, primarily targeting households earning at or below 50% of the Area Median Income (AMI) through HUD's Section 8 Housing Voucher Program. The City of Garden Grove receives Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) to fund housing initiatives, focusing on assisting extremely low to moderate-income households earning 0-80% of the Area Median Income (AMI) with housing needs through various rental assistance and home repair initiatives. The CDBG funded Home Repair Program is designed to assist Garden Grove residents who qualify at or below the "low-income" limit, which is 80% of the Orange County area median income. Through this program, the City has assisted approximately 73 low-income residents with funds to rehabilitate their homes. The HOME funded HEART Program provides rental assistance and supportive services for literally homeless individuals and individuals at-risk of homelessness. The City has assisted approximately 180 homeless and at-risk households through the HEART Program.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

According to the City of Garden Grove's 2021-2029 Housing Element, over the next nine years, a total of nine assisted developments that provide 280 affordable units have expiring affordability covenants. These include developments that hold Federal Section 8 contracts and/or were financed with redevelopment set aside funds or federal programs (CDBG, HOME). Additionally, the City is working with the property owners of the Tamerlane Drive low-income housing units as they have secured financing and are now rehabilitating the units and extending the affordable

covenants and have secured financing and are now rehabilitating the units and extending the affordable covenants.

Does the availability of housing units meet the needs of the population?

Based on the housing unit growth numbers, in the year 2020, there were 48,562 units available. In the year 2022, the Census reported 49,845 units available. The number of housing units grew by 2.64% between those two years. There is a great need for additional housing units to be built throughout the City to be able to accommodate those residents in need.

Describe the need for specific types of housing:

Housing Element law requires quantification of each jurisdiction's share of the regional housing need as established in the RHNA Plan prepared by the jurisdiction's council of government (SCAG for Garden Grove). The California Department of Housing and Community Development (HCD), in conjunction with SCAG, determined a projected housing need for the region covered by SCAG (the counties of Riverside, San Bernardino, Los Angeles, Orange, Ventura, and Imperial). For the 2021-2029 planning period, the RHNA for the SCAG region is 1,341,834 new housing units. SCAG allocated this share among its constituent jurisdictions, distributing to each its own RHNA divided along income levels. The City of Garden Grove has a RHNA of 19,168 housing units to plan for in this Housing Element period 2021-2029, distributed by income group as shown in the table below.

Regional Housing Needs Allocation 2021-2029

Income Group	Percent of County Average Median Income	Number of Units Allocated	Percent of Total Allocation
Very Low	0-50%	4,166	21.7%
Low	>50-80%	2,801	14.6%
Moderate	>80-120%	3,211	16.8%
Above Moderate	120%+	8,990	46.9%
TOTAL		19,168	100.0%

Note: Pursuant to AB 2634, local jurisdictions are also required to project the housing needs of extremely low income households (0-30% AMI). In estimating the number of extremely low-income households, a jurisdiction can use 50% of the very low-income allocation or apportion the very low-income figure based on Census data. There are 6,950 extremely low- and very low-income households, with extremely low-income households comprising 36.3% of the total. Therefore, the City's very low-income RHNA of 4,155 units can be split into 2,077 extremely low-income and 2,077 very low-income units.

Discussion

Refer to the discussion above.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

The tables below describe the cost of housing for both owners and renters in Garden Grove. Table 33 looks at median home prices and rents for 2020 and 2022. Housing value has increased substantially in Garden Grove - with home prices increasing by 21%. Rents have increased by 16% since 2020. The most recent median home value, not included in Table 30, is \$824,600 provided by 2018-2022 ACS.

Table 34 breaks down the rent paid by price cohorts. Approximately 30% of renters pay between \$1,500 - \$1,999 a month, which is the largest cohort. The next largest rent cohort is \$2,000 or more, with 21.6% of renters falling in this range, followed closely by \$1,000-\$1,499 at 16.2%.

Cost of Housing

	Base Year: 2020	Most Recent Year: 2022	% Change
Median Home Value	\$580,300.00	\$702,600.00	21%
Median Contract Rent	\$1,631.00	\$1,887.00	16%
Median Household Income	\$73,611.00	86,139.00	17%

Table 33 – Cost of Housing

Data 2018-2022 ACS
Source:

Rent Paid	Number	%
Less than \$500	1,114	5.16%
\$500-999	1,158	5.4%
\$1,000-1,499	3,509	16.2%
\$1,500-1,999	6,488	30.0%
\$2,000 or more	4,667	21.6%

Table 34 - Rent Paid

Data 2018-2022 ACS
Source:

Housing Affordability

Number of Units affordable to Households earning	Renter	Owner
30% HAMFI	7,260	2,890
50% HAMFI	4,045	3,515
80% HAMFI	5,480	5,740
100% HAMFI	1,810	3,620
Total	18,595	15,765

Table 35 – Housing Affordability

Data 2017-2021 CHAS
Source:

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	\$2,200	\$2,344	\$2,783	\$3,769	\$4,467
High HOME Rent	\$1,826	\$1,958	\$2,352	\$2,708	\$3,001
Low HOME Rent	\$1,381	\$1,479	\$1,776	\$2,051	\$2,288

Table 36 – Monthly Rent

Data HUD FMR and HOME Rents
Source:

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The Fair Market Rent is determined by the housing demand and supply in an area while HOME Rent Limits are what beneficiaries of the affordable housing programs pay. HOME rents in the city are lower than the fair market rents. However, those paying high HOME rents for two or more-bedroom units are paying higher than the median contract rent. The same applies to those paying low HOME rents for 4 or more-bedroom units. This may greatly affect large families who identify as a special needs group. There may be a need to provide subsidies for development permits and fees to maintain the low cost of new units and to maintain lower rents.

Discussion

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

Maintenance and improvements of current housing stock is a key component of an overall housing strategy. The tables in this section provide details on the condition of housing units throughout the region by looking at factors such as age, vacancy, and the prevalence of housing problems.

As defined by HUD, the four housing problems are:

1. A home which lacks complete or adequate kitchen facilities
2. A home which lacks complete or adequate plumbing facilities
3. A home which is overcrowded (having more than one person per room)
4. A home that is cost burdened (paying 30% or more of their income towards housing costs)

It is important to recognize that safe and secure housing is more than just an available physical space. The quality of the space and its ability to meet the needs of the residents is vital to housing security.

Describe the jurisdiction's definition of "standard condition" and "substandard condition but suitable for rehabilitation":

Standard Condition: A dwelling unit which meets HUD Section 8 Housing Quality Standards (HQS) with no major defects in the structure and only minor maintenance is required. Such a dwelling unit will have the following characteristics: reliable roofs, sound foundations, adequate and stable floors, walls, and ceilings, surfaces and woodwork that are not seriously damaged nor have paint deterioration, sound windows and doors, adequate heating, plumbing and electrical systems, adequate insulation and adequate water and sewer systems and are not overcrowded as defined by local code.

Substandard condition: A dwelling unit that does not meet HUD section 8 HQS, which includes lacking the following: complete plumbing, complete kitchen facilities, efficient and environmentally sound sewage removal and water supply, and heating source. Additionally, the dwelling may be overcrowded as defined by local code.

Substandard but suitable for rehabilitation: A dwelling unit, at a minimum, does not meet HQS with some of the same features as a “substandard condition” dwelling unit. This unit is likely to have deferred maintenance and may have some structural damage such as a leaking roof, deteriorated interior surfaces, and inadequate insulation. A “substandard but suitable” dwelling

unit, however, has basic infrastructure (including systems for clean water and adequate waste disposal) that allows for economically and physically feasible improvements and upon completion of rehabilitation meets the definition of a “standard” dwelling unit. It is important to note, a “substandard condition” and a “substandard but suitable” unit have the same elements, but the “substandard but suitable” unit are less severe in nature and can be corrected through simple rehabilitation activities.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	9,093	35.4%	12,136	55%
With two selected Conditions	695	2.7%	2,907	13%
With three selected Conditions	35	0.1%	150	0.6%
With four selected Conditions	0	0%	0	0%
No selected Conditions	15,846	61.7%	6,975	31.4%
Total	25,669	100%	22,168	100%

Table 37 - Condition of Units

Data 2016-2020 ACS
Source:

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,527	6%	1,374	6.20%
1980-1999	3,189	12.42%	4,120	18.59%
1950-1979	20,651	80.5%	16,239	73.25%
Before 1950	302	1.18%	435	1.96%
Total	25,669	100%	22,168	100%

Table 38 – Year Unit Built

Data 2016-2020 CHAS
Source:

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	21,742	85%	15,945	75%
Housing units built before 1980 with children present	1,940	8%	800	4%

Table 39 – Risk of Lead-Based Paint

Data 2016-2020 ACS (Total Units) 2016-2020 CHAS (Units with Children present)
Source:

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	6	0	0
Abandoned Vacant Units	10	0	0
REO Properties	6	0	6
Abandoned REO Properties	10	0	10

Table 40 - Vacant Units

Data Source: Auction.com; Foreclosure Listings.com;

Need for Owner and Rental Rehabilitation

In the 2021-2029 Housing Element, the City of Garden Grove has made a concerted effort to encourage the maintenance, rehabilitation, and improvement of housing. The City further addresses housing maintenance and preservation through programs such as the Home Repair Program. Funding and implementation of housing programs such as rehabilitation grants have resulted in improvement of the housing stock throughout the city. The City has 20,651 owner-occupied units that were built between 1950 and 1979, which will require lead-based paint abatement and lead-safe practices. The City's 81% of owner-occupied housing units and 73% of the City's rental-occupied housing units are in need of housing improvements and programs that provide rehabilitation assistance.

Estimated Number of Housing Units Occupied by Low- or Moderate-Income Families with LBP Hazards

Housing units that were built before 1978 are at high risk of having lead-based paint (LBP) hazards. According to the 2018-2022 ACS data, 23,243 owner households and 15,712 rental units were built before 1980 and are therefore at risk of having LBP hazards.

Discussion

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

The City of Garden Grove Housing Authority receives federal funds to facilitate the housing needs of persons from low-income households. The City does not operate or own public housing units, however, it disseminates rental assistance through the Section 8 vouchers. The City is currently serving 2,362 households through the rental assistance program.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	0	2,362	52	0	0	0	8
# of accessible units	0	0	0	0	0	0	0	0	0

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 41 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

There are no public housing units.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

There are no public housing units.

Public Housing Condition

Public Housing Development	Average Inspection Score
N/A	N/A

Table 42 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

There are no public housing units.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

There are no public housing units.

Discussion:

Refer to the discussion above.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year-Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	447	0	501	8	0
Households with Only Adults	2,069	0	126	0	0
Chronically Homeless Households	877	0	0	0	0
Veterans	61	0	19	0	0
Unaccompanied Youth	68	0	29	0	0

Table 43 - Facilities and Housing Targeted to Homeless Households

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

Complementary supportive services cover three major areas of need: economic support, basic resources, and health services. This is not a comprehensive list of all services; however, it is representative of key programs:

CalOptima Street Medicine Program - In partnership with the City of Garden Grove and Healthcare in Action, CalOptima Health launched Orange County's first street medicine program to deliver comprehensive health care to individuals experiencing homelessness through a street medicine model. Through a contract, Healthcare in Action will provide primary care to up to 200 CalOptima Health members using a medical van to canvas the Garden Grove community and reach members living in parks, under freeways, and other unsheltered spaces. Services will include primary care, behavioral health, case management, and expanded whole-person care resources now available through Cal AIM, a state initiative offering a new set of Medi-Cal benefits that includes housing services.

Be-Well Mobile Response Unit - The City of Garden Grove annually receives 14,500 calls for service involving mental health and behavior-related issues. To help alleviate the high call volume and expand mental health services for all Garden Grove residents, the City has partnered with Be Well OC to implement mobile mental health units. The Be Well OC in Garden Grove Mobile Response Team provides in-community assessment and stabilization of individuals experiencing substance abuse, psychological crises, and homelessness. The mobile response team is composed of two crisis counselors from Be Well OC, who are trained in de-escalation and effectively address the emotional and social well-being of their clients. The crisis counselors will provide appropriate information, referrals, transportation to services, and ongoing case management to ensure continued success. The mobile response team will be prepared to assist with a variety of non-emergency, non-medical situations including:

- Mental health
- Behavioral crisis
- Suicidal ideation
- Public assistance
- Non-domestic violence family issues and disputes
- Drug and alcohol abuse and addiction
- Welfare checks
- Death notifications
- Homelessness (in cooperation with the Garden Grove Police Department Special Resources Team)

This program was implemented using CDBG-CV funds and is now being funded with general funds to continue the program.

City of Garden Grove Workforce Activation and Readiness Program (WARP) - is an employment development program that provides residents with the tools and skills they need to secure and maintain gainful employment. The employment development services will be offered by Stand Up For Kids and the Orange County Asian and Pacific Islander Community Alliance (OCAPICA).

Workforce Activation and Readiness Program was implemented using CDBG-CV funds and is now being considered for funding through our CDBG entitlement funding. Services provided are: resume development; interviewing skills; job search assistance; basic office skills; dress for success workshops; English classes; and paid internships.

This program was implemented using CDBG-CV funds and is now being considered for funding through the City's CDBG entitlement funding.

211 Orange County – links Orange County's most vulnerable with the health and human service resources they need. They have been connecting residents in need to critical social services in Orange County such as housing, job placement, food, and health insurance since 1984. A simple toll free, three-digit phone number that is easy to remember, they can connect thousands of individuals and families to needed community-based programs, including where to find a community clinic, dental care, immunizations, and prescription assistance, food, homeless shelters, elder and child care, legal services and other resources offered by local nonprofits and government agencies.

Magnolia Park Family Resource Center (MPFRC) – The City established the Magnolia Park Family Resource Center (MPFRC) in response to the community needs for family support and prevention services. Since 1999, the MPFRC has provided the residents of Garden Grove with vital community services to achieve its mission of "building healthy communities one family at a time."

Buena Clinton Family Resource Center – In 1999, with the support of the City of Garden Grove the Buena Clinton Youth and Family Center opened in an effort to empower the residents to make a positive difference and impact within their community. The center was strategically located as a way to combat high crime, open drug markets, overcrowding, and substandard housing in the neighborhood. For more than 10 years, the center's home base was a 20-foot by 40-foot trailer, serving a one-quarter square mile area with 3,500 residents. Sixty percent of the population is under the age of 18. The neighborhood is considered to be the youngest by population in the city, and one of the most ethnically diverse. The Buena Clinton Youth and Family Center provides no-cost to low cost programs and services focused on youth enrichment, safety, and community involvement/mobilization.

H. Louis Lake Senior Center – Offers seniors 55 years and older a multitude of services and activities, such as classes and activities, legal aid services, lunch program at the center as well as a Meals on Wheels program, and health education classes in partnership with Hoag Memorial Hospital.

Community Action Partnership of Orange County (CAP OC) – Non-profit organization that offers a variety of resources and services to help people and communities in Orange County find their way out of poverty. The services offered are such as food assistance form their pantry, utility

assistance, family resources, homelessness prevention, Family Self-Sufficiency Program, which provides vocational training, post-secondary education, and state certification, and advocates for racial equity.

County of Orange Health Care Agency - A regional provider that promotes individual, family, and community health through coordination of public and private sector resources. Services sponsored by the Health Care Agency include: food protection, hazardous waste regulation, protection from animal-related diseases, mental health services, alcohol and drug abuse services, preventive health services for the aging, and healthcare for incarcerated individuals, communicable disease control, child health, and a disability program. All Health Care Agency services are available to the Garden Grove community.

Orange County Workforce Solutions – Offers free employment and training services to a variety of people, including job seekers, youth, people with disabilities, and veterans. These services are available to the Garden Grove community.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The following emergency shelters, transitional housing, and supportive housing with supportive services serve to meet the needs of persons experiencing homelessness:

Emergency Shelters – HUD defines emergency shelters as any facility that provides temporary shelter for the homeless with overnight sleeping accommodations. The length of stay can range from one night up to as much as six months. They also help people meet basic needs like food, safety, and hygiene, and connect them with resources to obtain permanent housing. Local emergency shelters include:

- Interval House
- Illumination Foundation – 25 beds
- A total of 1,418 emergency beds that serve the Central Service Planning Area, where the City of Garden Grove is located.

- Central Cities Navigation Center - A newly developed project in partnership with Fountain Valley, Westminster, and Orange County, Garden Grove developed a year-round Central Cities Navigation Center (CCNC), offering low-barrier transitional emergency housing and wrap-around services to homeless individuals in Orange County's Central Service Planning Area. Located at 13871 West Street, Garden Grove, CA 92843, the CCNC occupies 18,166 square feet, with the main structure covering 11,363 square feet. The CCNC accommodates 85 beds with the capacity to expand to 100 beds. The construction for the CCNC commenced on June 13, 2023, and opened on June 5, 2024.
- Yale Navigation Center - Is the new County shelter for persons experiencing homelessness, located in the City of Santa Ana and opened in late January 2021. The Yale Navigation Center is operated by PATH - People Assisting the Homeless (PATH) through a contract with the County of Orange. PATH provides shelter and supportive services for up to 425 adult individuals and couples experiencing homelessness in the Central Service Planning Area (SPA). PATH provides trauma-informed services with an emphasis on stabilization, permanent housing placements and re-integration of participants back into the community.

Transitional Housing – HUD defines transitional housing as a program that is designed to provide housing and appropriate support services to homeless persons to facilitate movement to independent living within 24 months. State law requires cities to allow transitional housing as a residential use and allowed by right in all zones that allow similar residential uses, consistent with Senate Bill 2. Transitional housing is a type of supportive housing which provides longer-term housing (up to two years), coupled with supportive services such as job training and counseling, to individuals and families who are transitioning to permanent housing. The City defines transitional housing in the Garden Grove Municipal Code (9.04.060 Definitions) as follows: “Transitional housing” means temporary rental housing with length of stay that ranges between six months to two years for homeless individuals or families who are transitioning to permanent housing, operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time.

Local transitional housing facilities include:

- Thomas House Family Shelter – Provides transitional rent-free shelter in 24 fully furnished apartment units with food, supplies, and clothing. Families receive weekly groceries and supplies from their on-site food pantry, and new or gently used clothing from community vouchers and donations.
- Homeless Emergency Assistance and Rental Transition (HEART) Program - A Mainstream and Emergency Housing Voucher Program, which provides tenant-based rental assistance and supportive services to extremely low-income individuals.
- Huntington Beach Navigation Center - The Navigation Center opened its doors in December 2020 and is located at 17642 Beach Boulevard. The Center can shelter up to 174 adults and couples with ties to Huntington Beach. The Center provides access to vital services that will help individuals experiencing homelessness on the path towards housing security.
- There are a total of 627 transitional housing beds that serve the Central SPA where the city of Garden Grove is located.

Supportive Housing – State law requires cities to allow supportive housing as a residential use and allowed by right in all zones that allow similar residential uses, consistent with Senate Bill 2. Supportive housing is a model that is targeted to support those who have experienced long-term or chronic homelessness because of drug abuse, disabilities, or a long history of homelessness. Using a combination of affordable housing with social services for individuals and families, supportive housing programs are centered on efforts to permanently keep those in the program from becoming homeless again. For FY 2021-22 and beyond, it is the City’s intent to utilize Federal and State funding to bolster existing efforts as well as to implement innovative, forward-thinking solutions to ending homelessness. The City of Garden Grove Comprehensive Strategic Plan to Address Homelessness (GG-CSPAH) serves as a roadmap with goals, one being to increase production of and access to affordable and supportive housing. The City will leverage regional, State and Federal housing resources to promote development of Permanent Supportive Housing (PSH) to support literally homeless households. The City has negotiated with American Family Housing (AFH) to produce the City’s first PSH project utilizing mainstream vouchers. The City administered SB2 grant in the amount of \$310,000 to prepare, adopt, and implement plans that streamline housing approvals and accelerate housing production. This has given the City the opportunity to create objective development standards for supportive housing, create development standards for conversion of hotels/motels to supportive housing, and updating multi-family residential ordinance to allow by-right supportive housing.

Permanent Supportive Housing – Encourage developers to include Extremely Low Income (30 percent of AMI) units with wrap-around services for the homeless. These units must be paired with either tenant-based or project-based vouchers, which limits availability. Garden Grove’s existing Permanent Supportive Housing Program is designed to increase and preserve the supply of supportive housing for extremely low-income households. This program produces affordable housing through the acquisition and rehabilitation of existing housing units, as well as the construction of new units. In the past, the City has partnered with nonprofit organizations and housing developers to accomplish this goal. The City developed the Stuart Drive Permanent Supportive Housing Project, which opened in 2023. This program provides rental assistance and wrap around supportive services for Garden Grove households experiencing homelessness. The program effectively turns market rate rental units into affordable units for extremely low-income households, and the supportive services work to help the household maintain that housing once the assistance lapses.

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

Special needs groups were mentioned and broken down in the Needs Assessment section above. This section outlines the facilities available to these groups in the city of Garden Grove and within Orange County.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Supportive housing services are needed for the City's elderly, persons with disabilities, developmentally disabled persons, persons with addictions, and those living with HIV/AIDS. Elderly persons may require long-term supportive housing that includes long-term assisted living, transportation, and nursing care. While many disabled persons can live and work independently within a conventional housing environment, more severely disabled individuals require a group living environment where supervision is provided. The most severely disabled individuals may require an institutional environment where medical attention and physical therapy are provided. Those suffering from substance abuse might require counseling or case management and a short-term housing solution while undergoing rehabilitation. Other more challenging or on-going conditions might require supportive services that include long-term assisted living, as well as transportation and nursing care. Persons with HIV are often able to live independently as advances in medical treatment enable persons with HIV to lead normal lives. However, persons living with AIDS may require long-term supportive housing as their health conditions deteriorate and impact their ability to work.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

In 2016, the County of Orange was approved through the State of California's Department of Health Care Services (DHCS) to implement the Whole Person Care (WPC) Pilot Program. WPC is a five-year project that coordinates physical health, behavioral health, and social services in a patient-centered approach. WPC aims to improve health and well-being through more efficient and effective use of resources for Medi-Cal beneficiaries struggling with homelessness. WPS coordinates hospitals, Cal Optima, community clinics, OC Health Care Agency

(HCA) behavioral health services and public health services, as well as recuperative care providers to improve access and navigation of services for the homeless population. The County's program includes the development of WPC Connect, which alerts participating entities when a patient experiencing homelessness enters an emergency room. Upon notification of a non-urgent situation, the County's community partner connects the individual to recuperative care or other supportive services, which may include: one on one support through a CalOptima care coordinator, coordinated entry into permanent supportive housing, linkage to mental health and substance use disorder treatment and a community referral network.

On January 1, 2022, the Whole Person Care Pilot Program transitioned to a new Medi-Cal initiative called California Advancing and Innovating Medi-Cal (CalAIM). CalAIM seeks to improve the quality of life and health outcomes of California's most vulnerable persons by offering eligible CalOptima Members Enhanced Care Management (ECM) and Community Supports Services. These services – care coordination, case management, recuperative care and housing supportive services that were available under WPC, are still available through CalOptima under CalAIM for eligible Medi-Cal Members.

In collaboration with the City of Garden Grove and Healthcare in Action, CalOptima Health has initiated Orange County's pioneering street medicine program to offer comprehensive healthcare to individuals experiencing homelessness through a street medicine model. Healthcare in Action, under a contractual agreement, will provide primary care services to up to 200 CalOptima Health members by utilizing a medical van to navigate the Garden Grove area, reaching those residing in parks, under freeways, and other unsheltered locations. The services will encompass primary care, behavioral health, case management, and enhanced whole-person care resources, now accessible through CalAIM, a state initiative that introduces new Medi-Cal benefits including housing services.

Each year, the City of Garden Grove responds to approximately 14,500 calls related to mental health and behavioral issues. To mitigate the high volume of these calls and enhance mental health services for all residents, the City has teamed up with Be Well OC to introduce mobile mental health units. The Be Well OC Mobile Response Team in Garden Grove offers on-site assessment and stabilization for individuals facing substance abuse, psychological crises, and homelessness. The team comprises two crisis counselors from Be Well OC, who are skilled in de-escalation techniques and are adept at addressing the emotional and social well-being of their clients. These crisis counselors will offer pertinent information, referrals, transportation to services, and ongoing case management to ensure long-term success.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The funding allocations for FY 2025-26 will be focused on specific projects addressing high community priorities and producing benefits to the community. The City will fund the following projects over the next year:

1. **Administration and Planning** - Provide for necessary planning and administration activities for the CDBG, HOME, and ESG programs.
2. **Public Services** – Provide public services through WARP, Special Resource Team, Senior Center, and Meals on Wheels Program.
3. **Public Facilities and Infrastructure** – Street rehabilitation in low-income neighborhoods.
4. **Affordable Housing** – HEART Program (TBRA), produce and incentivize the production of affordable housing.
5. **Owner-Occupied Rehabilitation** – Improve substandard homes for low-income Garden Grove residents through the Home Repair Program.
6. **Economic Development and Employment** –Provide Garden Grove businesses with technical assistance and help them expand through job creation and retention activities.
7. **ESG 25 Garden Grove** - Promote programs that address the needs of homeless persons and those at-risk of becoming homeless.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

The projects mentioned above also cover special needs groups.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Housing regulations are enforced to ensure proper urban planning; however, these policies can be a hindrance to the growth of the housing stock. According to the City of Garden Grove's Housing Element (2021-2029), they include the following as negative effects on affordable housing and residential investment:

Development Fees – Development fees and taxes charged by the City contribute to the cost of housing. Building, zoning, and site improvement fees can significantly add to the cost of construction and sometimes have a negative effect on the production of affordable housing. These fees include: a zone change of \$2,700, planned unit development review of \$4,725, and site plan review of \$3,375, to name a few. A comparative analysis of building fees by the Building Industry Association of Orange County shows that Garden Grove has fees comparable to and in some cases lower than neighboring jurisdictions (Fountain Valley, Santa Ana, Stanton, and Westminster).

Development Review and Permit Processing - These are necessary steps to ensure that residential construction proceeds in an orderly manner. However, the time and cost of permit processing and review can be a constraint to housing development if they place an undue burden on the developer. The review process in Garden Grove takes approximately 4 to 6 weeks for a typical single-family project, 6 to 8 weeks for a typical multi-family project, and approximately 10 to 12 weeks for a planned unit development. To improve the permit process, the City has created its one-stop counter and streamlined process.

Environmental Review Process - Environmental factors such as the presence of sensitive biological resources and habitats or geological hazards can constrain residential development in a community by increasing costs and reducing the amount of land suitable for housing construction. State law (California Environmental Quality Act, California Endangered Species Act) and federal law (National Environmental Protection Act, Federal Endangered Species Act) require an environmental review of proposed discretionary projects (e.g., subdivision maps, use permits, etc.). Costs resulting from the environmental review process are added to the cost of housing.

Loopholes by Public Policies - The Tenant Protection Act (AB 1482) was enacted in October 2019, protecting renters from paying high rents, however, the law came into effect on the 1st of January 2020 since it did not receive a two-thirds majority vote. During the 85-day waiting period, there has been a need to issue temporary eviction moratoriums across the state of California by various cities to stop the eviction of tenants due to the 30-day notice period required for eviction. This has rendered several lower-income renters homeless and in need of emergency housing.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

This section provides insight into the economic development landscape in the City of Garden Grove. The table below details the extent of business sector employment throughout the City. Further tables examine unemployment, commuting times, and education attainment.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %
Agriculture, Mining, Oil & Gas Extraction	496	567	0.58%	0.7%
Arts, Entertainment, Accommodations	9,670	8,519	11.3%	10.5%
Construction	5,890	7,085	6.91%	8.7%
Education and Health Care Services	15,642	15,021	18.4%	18.5%
Finance, Insurance, and Real Estate	4,404	3,175	5.17%	3.9%
Information	925	643	1.09%	0.8%
Manufacturing	14,440	11,491	16.94%	14.2%
Other Services	6,908	6,650	8%	8.2%

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %
Professional, Scientific, Management Services	9,221	9,952	10.8%	12.3%
Public Administration	2,347	2,561	2.8%	3.2%
Retail Trade	9,572	8,531	11.23%	10.5%
Transportation & Warehousing	3,722	4,268	4.37%	5.3%
Wholesale Trade	1,990	2,566	2.33%	3.2%
Grand Total	85,227	81,029	100.00%	100.0%

Table 45 - Business Activity

Data 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)
Source:

Labor Force	Percentage
Total Population in the Civilian Labor Force	89,735
Civilian Employed Population 16 years and over	54,798
Unemployment Rate	4.4%
Unemployment Rate for Ages 16-24	9.8%
Unemployment Rate for Ages 25-65	5.7%

Table 46 - Labor Force

Data 2016-2020 ACS
Source:

Occupations by Sector	Number of People
Management, business and financial	25,855
Farming, fisheries and forestry occupations	496
Service	18,428
Sales and office	18,993
Construction, extraction, maintenance and repair	7,622
Production, transportation and material moving	14,329

Table 47 – Occupations by Sector

Data 2016-2020 ACS
Source:

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	43,679	54.7%
30-59 Minutes	28,118	35.2%
60 or More Minutes	8,008	10.0%
Total	79,805	100%

Table 48 - Travel Time

Data 2016-2020 ACS
Source:

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	14,143	535	6,694
High school graduate (includes equivalency)	16,864	1,217	5,418
Some college or Associate's degree	21,518	945	5,283
Bachelor's degree or higher	18,989	641	2,891

Table 49 - Educational Attainment by Employment Status

Data 2016-2020 ACS
Source:

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	1,526	16,363	0	0	0
High school graduate, GED, or alternative	5,088	28,709	22,286	35,526	16,075
Some college, no degree	8,051	0	0	0	0
Associate's degree	0	8,651	0	0	0
Bachelor's degree or higher	1,663	27,209	5,338	8,647	4,688

Table 50 - Educational Attainment by Age

Data 2016-2020 ACS
Source:

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	25,960
High school graduate (includes equivalency)	31,499
Some college or Associate's degree	36,864
Bachelor's degree	51,233
Graduate or professional degree	72,924

Table 51 – Median Earnings in the Past 12 Months

Data 2016-2020 ACS
Source:

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The three major employment sectors within the City of Garden Grove are education and healthcare services with 15,642 workers, followed by manufacturing with 14,440 workers and arts, entertainment and accommodations with 9,670.

Describe the workforce and infrastructure needs of the business community:

The total population in the civilian labor force in the city of Garden Grove is 89,735 people, of which 54,798 people are employed 16 years of age and older. The total unemployment rate is 4.4%, with the highest rate of unemployment belonging to persons between the ages of 16-24 at 9.8%.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The City of Garden Grove is building upon the momentum of **re: Imagine Garden Grove** and other recent efforts, the **Garden Grove Civic Center Revitalization Project** is the development of a new public safety facility for the Garden Grove Police Department, a new parking structure and a redesigned Civic Center Park. The project consists of two phases. Encompassing approximately 2.75 acres, Phase I includes a new three-story public safety facility and a four-level parking structure at the corner of Acacia Parkway and Euclid Street in the Garden Grove Civic Center. Encompassing approximately 2.7 acres, Phase II includes a redesigned Civic Center Park with open green space, memorial grove, walking trail, and more. The new public safety facility and parking structure are expected to finish Fall of 2026 and the redesigned Civic Center Park is expected to open Fall 2027.

The Cottage Industries is an innovative project in the Garden Grove Civic Center, which features unique eateries and shops within repurposed Craftsman homes. There are currently two tenants, Smoke Queen BBQ and Exo Now, an environmentally sustainable shop.

The resort hotel project known as Site C is a public-private partnership between the City of Garden Grove and Shanghai Construction Group America. The approvals provided for a hotel development of up to 769 rooms and ancillary hotel uses such as pools, spas, and fitness centers within resort hotel property. The program anticipates two (2) full-service hotels (Kimpton Hotel

and Le Meridien), with up to 104,000 aggregate square feet of conference/meeting banquet space, hotel restaurant space, restaurant pad, and a multi-level parking garage with 1,297 parking spaces on approximately 4.3 acres. Upon completion, the project is anticipated to generate approximately \$3.8 to \$4.9 million in additional annual tax revenue to the City.

The Promenade at Garden Grove is situated along a highly trafficked commercial thoroughfare, which is home to a Walmart, 24-Hour Fitness, Marshalls, Ross Dress for Less, Aldi, Five Below and many other national retailers. Directly across the street is Pavilion Plaza West, which is anchored by Sprouts Farmer's Market. Junior anchors include The Habit Burger Grill, Mattress Firm, Pacific Dental, Ulta Beauty and Jersey Mike's Subs. Approximately 285,000 people are living within a 3-mile radius and have an average household income of over \$120,000.

The City of Garden Grove has created the following programs to help support the Garden Grove workforce and business support, such as workforce training initiatives, including WARP. This program helps residents develop the skills and tools to find and keep a job in fields like healthcare, construction, manufacturing, education, information technology and administration. The BOOST Program supports home-based childcare agencies in Garden Grove. The program will increase capacity in the childcare field and provide affordable childcare options to working families in Garden Grove. The MicroBiz Program is designed to stimulate economic growth and job creation for micro-businesses in the community. The Program provides one-on-one technical assistance and support to help each participating micro-business improve operations and increase capacity. The City also offers low-interest loans to eligible Garden Grove businesses for job creation activities.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

In the city of Garden Grove, the current workforce generally possesses skills and education that align well with the city's major employment sectors, particularly in healthcare, retail, and manufacturing, with a strong emphasis on customer service skills. However, there is a growing need for specialized technical skills in fields like information technology, which may require additional training or education for some workers to fully match available job opportunities.

Skilled trades like machine operators and technicians are in demand, requiring vocational training or apprenticeships. While some jobs in the tech sector exist, there might be a gap for individuals with advanced coding or IT skills, necessitating further education or training.

To fully capitalize on emerging tech industries, workers might need to acquire specialized skills in areas such as data analysis, cybersecurity or automation. Certain professional roles in healthcare or management may require bachelor's or master's degrees, and current workers may need to pursue for advancement. Given the diverse population in the city, bilingual skills can be a significant advantage in customer service and sales roles.

The City of Garden Grove offers WARP Program to assist residents in gaining necessary skills for in-demand jobs, including training in healthcare, IT, and manufacturing. The local community colleges provide accessible pathways to acquire certifications and associate degrees that align with local employment needs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Several workforce training initiatives and programs are available to Garden Grove residents that will help meet the service needs of the community, as described in this Consolidated Plan.

The City of Garden Grove has workforce training initiatives, including WARP. This program helps residents develop the skills and tools to find and keep a job in fields like healthcare, construction, manufacturing, education, information technology and administration.

Garden Grove Unified School District (GGUSD) is a member of OC Pathways, which was launched in 2014 to create and maintain career opportunities for Orange County students. OC Pathways helps students find career paths. It expands opportunities for dual enrollment in high school and community college. Students are able to earn college credits while still in high school.

The GGUSD unveiled a brand new four-year skilled trades career pathway on September 25, 2024. It is a new pathway for high school students who are interested in pursuing careers in carpentry, electrical, plumbing and welding. The Skilled Trades Pathway will be a comprehensive four-year pre-apprenticeship program that students enter freshman year and gain four years of cumulative Skilled Trades courses. Students in the Pathway will gain the skills and experience needed to enter an apprenticeship right after high school as well as essential safety certifications needed in the industry. GGUSD students who attend other high schools will have opportunities, after-hours, on the weekends and during the summer, to utilize the facilities and participate in Skilled Trades learning.

The Workforce Development Initiative has awarded nearly \$2.3 million to projects like the Hornet Drone Pilot Apprenticeship Program and a Bus Operator Training/Talent Acquisition program. In partnership with Fullerton College, The Fullerton Drone Lab works with many partners to provide real-world drone experience for students. Whether it's project-based learning experiences within the various courses, an internship, or the first-ever state and federally registered drone piloting apprenticeship program for drone piloting, the Fullerton Drone Lab offers opportunities to work with actual clients in real situations. This provides greater experience for the students, which makes them more marketable to employers. The Orange County Transportation Authority (OCTA) offers a free bus operator training program with Saddleback and Santa Ana Colleges. This 8-week course prepares participants for a career as an OCTA bus driver. Participants receive hands-on training, guidance, and behind-the-wheel instruction. The program includes learning about pre-trip inspections, safety procedures, and commercial permit preparation. Participants who complete the program are guaranteed an interview for an OCTA bus driver position. The OCTA also offers a college-intern Talent Acquisition & Compensation paid program. Participants will gain real world work experience on meaningful projects under the guidance of transportation professionals. Participants will have the opportunity to use problem solving, communication and decision-making skills as they gain valuable work experience. Participants will also work with a mentor and benefit from career counseling. As a College Intern, they will be exposed to OCTA's career opportunities in the transportation industry. They will gain deeper awareness of transportation's many facets through your OCTA orientation, projects and teams, and internal networking.

The Orange County One-Stop Centers provide comprehensive employment and training services, including a resource center with access to computers, fax machines, copiers, and telephones. Other services include a resume distribution program, veteran transition services, a career resource library, labor market information, networking opportunities, job search workshops, on-site interviews with local employers, transferable skills information, job leads, and training programs. There are programs for youth, older workers, and people with disabilities, adults, and veterans.

The Garden Grove Chamber of Commerce is a non-profit, non-governmental, and voluntary membership organization of local businesses and leaders interested in enhancing the Garden Grove community. The Chamber of Commerce serves as the link between businesses, local government, neighborhood associations, and the general public. Chamber members can mutually aid each other in promoting and producing business, as well as aid the community by providing important services and tax revenues.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes, the City of Garden Grove participates in a CEDS, collaborating with the Orange County Workforce Development Board to contribute to the regional economic development plan for Orange County.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Orange County Community Services Division (OCCS) prepares the Orange County Comprehensive Economic Development Strategy that provides the framework required for entities and projects in Orange County to be eligible to receive the U.S. Department of Commerce, Economic Development Administration (EDA) funding every five years. The 2024-2029 Orange County Comprehensive Economic Development Strategy (CEDS):

- Provides a comprehensive overview of Orange County's diverse economy.
- Identifies "Red Zones" that qualify for EDA funding as well as Community Economic Resilience Fund (CERF) "Disinvested Communities", a statewide effort similar to CEDS (see below and appendix for background) that should be given special focus and attention as they may also derive benefit from economic development and infrastructure investments in Orange County.
- Proposes goals with strategies on how best the county and its stakeholders can improve economic resiliency.
- Creates the investment roadmap and framework required for Orange County entities to be eligible to apply for and receive U.S. Department of Commerce, Economic Development Administration (EDA) funding.
- Aligns closely with the current California Jobs First initiative (formerly known as the Community Economic Resilience Fund), a California state initiative of which Orange County is one of 13 regions undergoing a significant economic development planning and outreach/engagement strategy and planning effort. More on the extensive effort surrounding that initiative can be found in Appendix D, but this OC CEDS leans heavily on that research, planning, and outreach effort to formulate the OC CEDS SWOT analysis, for example, knowing that the California Jobs First initiative reached out to hundreds of

community organizations and tens of thousands of residents, especially in Orange County's "Red Zones" and "Disinvested Communities".

- Provides framework and reference points for the California State Workforce Development Board, Governor-identified Orange Region local and regional plans for the local area board, including the Orange County Workforce Development Board, as applicable.

Garden Grove's economic development goals are closely aligned with the County's CEDS, which are: create and retain jobs within the City, create new markets within the City, develop new construction, revitalize throughout the civic center, and build local and regional relationships to aid in the advancement of the economic development mission. The Garden Grove Chamber of Commerce is also providing resources and incentives that drive economic growth within the city.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

There are several areas in the city of Garden Grove where households with multiple housing problems are concentrated. State and federal standards for housing cost burden indicate that households spending more than 30 percent of gross annual income on housing experience a housing cost burden. Housing cost burdens occur when housing costs increase faster than household income. When a household spends more than 30 percent of its income on housing costs, it has less disposable income for other necessities such as health care, education, and daily necessities. In the event of unexpected circumstances such as loss of employment or health problems, lower-income households with a housing cost burden are more likely to become homeless or double up with other households. In Garden Grove, 44 percent of households are overpaying for housing. For low-income households, 63.7 percent overpay for housing. In all households and low-income households, renters overpay more for housing than owners.

Across Garden Grove's 21,940 renter households, 12,825 (58.5 percent) spend 30 percent or more of gross income on housing costs. Additionally, 6,710 renter households in Garden Grove (30.6 percent) spend 50 percent or more of gross income on housing costs. As one might expect, nearly 39.1 percent of lower-income households (0-80% AMI) spend a higher share of income on housing while only 4.7 percent of higher-income households (> 80% AMI) spend under 30 percent of income on housing.

For the purposes of this Consolidated Plan, "concentration" is defined as the following, consistent with HUD's guidelines for the definition in fair housing analyses:

A neighborhood of minority concentration in a Census tract or other defined geographic area in which the percentage of residents who are racial or ethnic minorities is at least 20 percentage points higher than the percentage of minority residents in the jurisdiction as a whole. For an area to be considered low-moderate income, the area must meet a threshold of over 50% of the population earning incomes that are considered to be low/moderate. When areas are both racially/ethnically concentrated, as well as LMI, HUD defines them as Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs).

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Areas with concentrations of minority residents may have different needs, particularly in areas where recent immigrants tend to reside. Concentration, in this case, refers to the locations where racial groups live in greater frequency than the population as a whole. Racial or ethnic groups are evenly distributed in the city. The exception is for the West to Northwest portion of the city, where White households live at a greater frequency, and the East where Hispanic households represent the majority. Asian/Pacific islander households are located at a higher frequency in the Central and Southern parts of the city.

What are the characteristics of the market in these areas/neighborhoods?

These neighborhoods are likely to have lower-income families earning 0-80% of the Area Median Income. These households characteristically have a fixed income and therefore lack the financing to rehabilitate their homes.

Are there any community assets in these areas/neighborhoods?

Garden Grove strives to have community assets in all areas of the city. Schools, parks, recreational centers, shopping, libraries, public transportation, police and fire stations, are found throughout the city, including areas with concentrations of lower-income households. The city has a network of active and dedicated nonprofit organizations and community groups that work to address the housing and community development needs in these neighborhoods and the city at large. Many of the lower-income areas are located within a short distance of these organizations along major corridors.

Are there other strategic opportunities in any of these areas?

The City continues to work closely with its partners, from nonprofit housing developers and service providers to private sector developers and other local agencies in Orange County. This ensures services and programs are delivered in an effective and efficient manner and provide assistance to those who are most in need.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

The COVID-19 pandemic made broadband key infrastructure for both the workplace and education. While many workers have returned to the office, some have stayed home, and it appears some permanent level of remote/hybrid work is here to stay. The pandemic also drove e-commerce and virtual learning, both of which increased demand for overall internet infrastructure. As more and more parts of everyday life become increasingly digitized, from academia offering distance learning to remote work opportunities and the increased integration of internet- of-things (IOT) in household products, residents must have access to strong and reliable broadband services. Approximately 98 percent of Orange County households have a home computer and 94.5 percent have internet access.

While large parts of Orange County have high levels of broadband adoption, gaps still exist. Less than 20 percent of households have broadband internet access; while some of these areas are located in Laguna Woods, a city with a very large proportion of older residents, other pockets exist in cities such as San Juan Capistrano, Orange, Costa Mesa, and Fullerton.

Residential broadband would require either an installation of fiber optic cabling in neighborhood streets and buildings, or an expansion of wireless broadband options such high speed cellular or satellite. Access to broadband internet would enable enhanced education and digital learning, employment and economic opportunities either through remote work or the setup of home businesses, allow access to tele-health services, and access to online government services.

Areas with high percentages of older residents could benefit from more broadband access, especially as more and more health-related services become available online through telemedicine and online pharmacies. Orange County's Office on Aging in partnership with the Social Services Agency, piloted a program, Access to Technology, aimed at older adults who have limited access to and limited experience with technology. This program offered devices, broadband services, and training for older adults in the county. In addition to these communities, improving broadband access and broadband speeds will continue to become increasingly important to nearly all facets of life – from schoolwork to job postings and social gatherings. In order to help support and drive connectivity during the pandemic, the County of Orange

launched their Wi-Fi on Wheels Pilot Program which helped bring free broadband connectivity to neighborhoods who lacked reliable access in the cities of Westminster and Midway City. Additionally, this program added 33 Wi-Fi extensions at county libraries, enabling residents to sit outside with improved access to services. Following the pandemic, the State of California put in place the “Broadband for All Action Plan” aimed at closing the digital divide with three primary goals: 1) Access to high-speed internet at homes, schools, and libraries; 2) Access to affordable internet services and devices; 3) Access to digital skills and training.

Based on the ACS 5-year data from 2016-2020, 94% of households in Garden Grove have one or more types of computing devices, with 88.6% indicating they have some sort of internet subscription. Additionally, 65.4% of households have a tablet or other portable, wireless device. In terms of affordability, 64.9% extremely low-income households have a broadband internet subscription, 0.2% have a dial-up connection while 34.9% of these households have no internet subscription. For Very low- and low-income households, 87.6% have some sort of internet connection, 0.3% have a dial up internet connection and 12.1% have no internet subscription.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Increased competition among internet providers improves the quality of services through competition as well as ensure more affordable options for broadband, particularly for lower-income households. More households may be able to have access to better internet speeds above the recommended minimum of 25 Mbps.

The City currently has at least two service provider options for high speed internet, Spectrum Cable and AT&T or Frontier. High speed wireless providers are also available in certain parts of the City. Further competition would be ideal in hopes of further driving down the price and increasing high quality service offerings.

Alongside leveraging State funding to help improve the region’s connectivity, Orange County should continue to improve its digital infrastructure to help better attract young residents and businesses into the region. Google Fiber, a service providing 1 Gig and 2 Gig internet speeds to both residences and businesses, has become increasingly accessible in Orange County. Continuing to support the roll out of these high-speed internet services will provide a dramatic benefit to County residents while also helping to prepare households for any future disruptions, which may lead to an increased internet usage or reliance. Closing any gaps in service and ensuring that all communities have reliable access to high-speed services could also help to improve economic, health and social equity.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

In Garden Grove, California, the primary increased natural hazard risks associated with climate change are primarily drought, extreme heat, flooding, and earthquakes, with the potential for increased severity and frequency due to changing weather patterns, including more intense storms and prolonged dry periods; this can also lead to potential issues with water supply and increased risk of wildfires due to dry vegetation.

The City of Garden Grove has developed a Local Hazard Mitigation Plan in 2020 pursuant to the requirements of the Disaster Mitigation Act of 2000 (Public Law 106-390), and the implementing regulations set forth by the Interim Final Rule published in the Federal Register on February 26, 2002, (44 CFR §201.6) and finalized on October 31, 2007. Climate Change, though difficult to quantify, may have a high likelihood of occurrences in the city. Severe weather such as heavy rains and storms, high winds and extreme heat have extensive geographic extent and are highly likely to reoccur with limited severity.

During the early month of January 2025, a wildfire broke out in Pacific Palisades, a neighborhood in the Westside region of Los Angeles, Altadena, an unincorporated town of Los Angeles, and part of Pasadena due to the Santa Ana winds. These wildfires caused mass destruction to property, the environment, air quality, and economic instability.

In response, HUD released Notice CPD-17-06 encouraging CPD formula grantees to undertake comprehensive pre-disaster planning and use their grant funds for both immediate disaster response and long-term recovery per the Robert T. Stafford Disaster Relief and Emergency Assistance Act. The notice provided guidance to grantees on how to use CPD formula grant programs to carry out disaster response and recovery activities. HUD also has a memorandum making available the suspensions and waivers of certain statutory and regulatory requirements associated with several Community Planning and Development (CPD) grant programs to address damage and facilitate recovery from a major disaster (the "disaster") in areas covered by a major disaster declaration under title IV of the Stafford Act, as may be amended (the "declared-disaster areas"). The memorandum also announced a simplified notification process for grantees of these programs to use the suspension and waiver flexibility of CPD statutory and regulatory requirements identified in the memo. In case of a disaster, the City will apply for the following waivers, but not limited to, per Section 122 of the Housing and Community Development Act of 1974 (42 USC 5321):

- Extension of length of time or change in period within which to meet the 70% low- and moderate-income benefit requirement (24 CFR 570.200(a)(3) and 570.484);
- Elimination of prohibitions on new housing construction (§570.207(b)(3));
- Removal of restrictions on the repair or reconstruction of buildings used for the general conduct of government (§570.207(a)(1));
- Modification of the limitation on the amount of CDBG funds used for public services (§570.201(e)); and
- Elimination of other limitations that are not required by statute
- In case of a natural disaster, which includes but not limited to earthquakes, wildfires, coastal flooding, and landslides, the City will follow a set of protocols established in the City's Local Hazard Mitigation Plan (LHMP). The following actions will be taken in the event of a natural disaster or threat:
 - Open the emergency operations center
 - Notify the public through various forms of communication
 - Adhere to mitigations actions listed for the specific hazard or disaster as listed in the LHMP

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The City of Garden Grove’s 2025-2030 Strategic Plan proposes projects and activities to meet the priorities described in the ConPlan (the “ConPlan”). It describes eligible programs, projects and activities to be undertaken with anticipated funds made available over the next five years and their relationship to identified needs for housing, homelessness, and community and economic development. Each year, assuming funding levels remain the same, more specific projects throughout the City will be identified and implemented via the annual Action Plans. Through an intensive community engagement program as well as data gathering and analysis the following represent the City’s priority needs and goal statements. The Strategic Plan describes:

1. Priorities for assisting households in Garden Grove;
2. Programs to assist those households; and
3. 5-year objectives that identify planned accomplishments.

Also, the Strategic Plan describes the institutional structure for carrying out the Consolidated Plan, discusses the City’s anti-poverty strategy, and describes efforts to reduce barriers to affordable housing and lead-based paint hazards.

Priority Goals

The CDBG and HOME programs have a stated national goal to support the development of viable urban communities by funding programs that provide decent housing, suitable living environments, and expansion of economic opportunities, principally for persons of low- and moderate-income levels. The ESG program is designed to provide emergency and transitional housing in addition to supportive services for the homeless and those at-risk of becoming homeless. The City of Garden Grove intends to pursue national goals through the implementation of this Strategic Plan. Thus, the City will allocate CDBG, HOME, and ESG funds for the support of community planning, development, and housing programs and activities directed toward achieving the following goals:

1. Provide decent and affordable housing;
2. Address the needs of homeless individuals and those at risk of homelessness;

3. Provide community and supportive services;
4. Address public facilities and infrastructure needs;
5. Promote economic development and employment opportunities; and
6. Provide for planning and administration activities.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

1	Area Name:	Citywide
	Area Type:	Citywide
	Other Target Area Description:	Citywide
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
Are there barriers to improvement in this target area?		

Table 52 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The City has not established specific target areas to focus the investment of CDBG funds at this time. In terms of the specific geographic distribution of investments, infrastructure improvements and public facilities will be focused primarily in areas with concentrations of lower-income populations. Investments in public facilities and services for special needs

populations and primarily lower income persons will be made throughout the city. Housing assistance will be available to income qualified households citywide. The City will evaluate eligible projects and programs based on the urgency of need, availability of other funding sources, and financial feasibility.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

1	Priority Need Name	Increase, Improve, and Preserve Affordable Housing
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Persons with Developmental Disabilities
	Geographic Areas Affected	Citywide
	Associated Goals	Provide Decent and Affordable Housing
	Description	The provision of affordable housing for lower-income households is a key concern due to the high cost of housing in Garden Grove. Encouraging and facilitating the production of affordable housing allows persons of all economic segments to live in the community. The City will continue to take an active role in the production, preservation, and improvement of affordable housing through acquisition/rehabilitation of rental units, rehabilitation assistance to low-income homeowners, and abatement of substandard housing conditions, including addressing lead-based paint hazards. When funding is available, the City will support homeownership programs as a means of augmenting the City's affordable housing stock.

	Basis for Relative Priority	<p>Since the majority of the housing stock is older (built during the 1950s), there remains an ongoing need for housing rehabilitation activities and assistance. Furthermore, almost a quarter of the housing units are overcrowded, which accelerates deterioration of housing. With 1,550 applicants on the Section 8 waiting list, the City recognizes the continuing demand for affordable housing and will continue to seek opportunities to increase and preserve the supply of affordable housing through rehabilitation and acquisition of properties to provide additional affordable units.</p> <p>The City further addresses housing maintenance and preservation through programs such as the Home Repair Program and acquisition and rehabilitation of multifamily units. Funding and implementation of housing programs such as rehabilitation grants have resulted and will continue in improvement of target neighborhood areas. Federal funds have also facilitated the acquisition and rehabilitation of units.</p>
2	Priority Need Name	Promote New Construction of Affordable Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Frail Elderly
	Geographic Areas Affected	Citywide
	Associated Goals	Provide Decent and Affordable Housing
	Description	To help address the shortage of new affordable housing in the community, Garden Grove will promote and facilitate new construction of affordable housing. While funding resources in this endeavor are limited, particularly after the loss of Redevelopment Agencies in California, Garden Grove will continue to support new projects that include affordable housing through targeted policies to facilitate such developments and use of available funds.

	Basis for Relative Priority	The City will continue to preserve and expand the City's supply of affordable rental and ownership housing for lower-income households and provide rental assistance to lower-income, cost burdened households. The City will provide density bonuses and other financial and regulatory incentives to facilitate the development of affordable housing. The City continues to encourage collaborative partnerships to maximize resources available for the provision of housing affordable to lower-income households. The City will actively pursue Federal and State housing funds to provide housing assistance and to support the development of housing that is affordable to lower-income households. It is important to the City to preserve its supply of affordable rental housing units, including preserving all units at risk of converting from affordable housing to market-rate housing. The City will continue to improve housing affordability by promoting energy conservation programs and sustainable development as outlined in the Land Use, Air Quality, and Conservation Elements of the General Plan. Assist low-income residents in meeting their housing needs, including extremely low-income residents by utilizing Federal and State subsidies, as well as City resources to the fullest extent possible.
3	Priority Need Name	Provide Rental Assistance to Alleviate Cost Burden
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Individuals Families with Children Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities
	Geographic Areas Affected	Citywide

	Associated Goals	Provide Decent and Affordable Housing Address the Needs of Homeless Individuals
	Description	The City will provide rental assistance to lower-income renter households to alleviate rental cost burden.
	Basis for Relative Priority	The Garden Grove Housing Authority administers the Section 8 Housing Choice Voucher program in the City. Participants and applicants of the Section 8 Program are extremely low- and very low-income households (with incomes less than 50% AMI). Currently there are approximately 2,442 households receiving rental assistance through the Section 8 Program and 1,550 households on the waitlist. To assist the need demonstrated by the waitlist, the City operates a Tenant-Based Rental Assistance program.
4	Priority Need Name	Promote Programs to Meet Homeless Needs
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence

	Geographic Areas Affected	Citywide
	Associated Goals	Address the Needs of Homeless Individuals
	Description	Address the needs of homeless individuals and those at-risk of homelessness through allocation of ESG funds to support local efforts to prevent and address homelessness. The City will also continue to participate in the Orange County Continuum of Care System for the Homeless.
	Basis for Relative Priority	It is estimated that two to three families are on the verge of homelessness for every family in a shelter. The "at-risk" population is families and individuals living in poverty who, upon loss of employment or other emergency requiring financial reserves, would lose their housing and become homeless. Families in this situation are generally experiencing a housing cost burden, paying more than 30% of their income for housing.
5	Priority Need Name	Preserve and Improve Existing Supportive Services
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide
	Associated Goals	Provide Community and Supportive Services

	Description	The City will preserve and improve existing community services for special needs groups, in particular seniors, lower-income households, and youth. An overarching need for all special needs groups is anti-crime and safety programs to improve general safety and well-being. The City will also continue to address community safety for all community members, including special needs groups, by supporting crime prevention efforts.
	Basis for Relative Priority	The City has a large number of lower-income households with extensive needs for a variety of supportive services. Based on community input and analysis of needs for community services, the City will focus on services for seniors, youth and services for lower-income households.
6	Priority Need Name	Address Public Facilities/Infrastructure Needs
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence

	Geographic Areas Affected	Citywide
	Associated Goals	Address Public Facilities and Infrastructure Needs
	Description	The City will improve neighborhoods through public facilities and infrastructure improvements. While public facilities and infrastructure improvements are primarily addressed through the City's Capital Improvement Program managed by the Public Works Department, when funding is available from federal resources such as CDBG, the City will help support improvements to public facilities and infrastructure in income-eligible areas.
	Basis for Relative Priority	<p>Infrastructure improvements are CDBG-eligible activities in lower-income areas, which constitute a majority of the City. Much of the City's infrastructure, including roads and sidewalks, were built over 30 years ago and are now in need of replacement or repair. In addition, as the City is largely characterized by families with children, parks and recreational facilities are well used and in high demand. Maintenance and improvement of the City's facilities and infrastructure is thus an important need for special needs groups in the community.</p> <p>CDBG funds have been utilized in the past on a limited basis to finance street maintenance and construction of new facilities within CDBG income-eligible areas. For the most part, however, the Public Works Department (charged with the planning and operation of capital improvements that lie within the public right-of-way) relies on General Fund monies; County, State, and Federal expenditures; and grants to fund most infrastructure improvements.</p>
7	Priority Need Name	Promote Economic Development and Employment
	Priority Level	High

	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Citywide
	Associated Goals	Promote Economic Development and Employment
	Description	The City will promote economic development and employment opportunities by supporting programs that increase jobs and stimulate economic growth and vitality in the City.

	Basis for Relative Priority	Job training and placement services are a critical need for the unemployed population, as are housing assistance and other social services. Upon availability of funds, the City will also support and invest resources in economic development project(s) that stimulate business growth and create jobs. Improved economic health will yield additional resources for the provision of services for the City's special needs groups, in addition to providing employment opportunities for unemployed residents. Small business loans and business mentoring and counseling are also a critical need to assist those in need in having the right tools to start a business or enhance operations.
8	Priority Need Name	Provide for Necessary Planning and Administration
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development

Geographic Areas Affected	Citywide
Associated Goals	Provide for Planning and Administration Activities
Description	<p>The City will provide for necessary planning and administration activities to address housing and community development needs in the City. The City will implement the goals and objectives of the Consolidated Plan by delivering a variety of housing and community development programs and activities. The City will continue to administer the CDBG, HOME, and ESG programs in compliance with program regulations and requirements.</p> <p>In addition, the City will actively promote services provided by the City's fair housing provider at public counters, on the City's website, etc. The City will also continue to comply with fair housing planning requirements (Analysis of Impediments to Fair Housing Choice) and incorporate actions in the annual Action Plan.</p>
Basis for Relative Priority	<p>To ensure the effective use of limited CDBG and HOME funds, the City must allocate money towards planning and monitoring.</p> <p>The City enforces State and Federal fair housing laws. To achieve fair housing goals, Garden Grove has contracted with a fair housing service provider to provide information, mediation, and referrals to residents. Additionally, the City also collaborates with other Orange County municipalities and the County of Orange to complete a comprehensive Regional Analysis of Impediments to Fair Housing Choice. Included in promoting fair housing, the City will continue to work toward providing and maintaining equal housing opportunities for special needs residents.</p>

Table 53 – Priority Needs Summary

Narrative (Optional)

These priority needs have formed the goals that the City has set over the next 5 years. The disbursement and expenditure of CDBG, HOME, and ESG grants will be based on the following criteria:

1. High Priority: The City will make every effort to address this need using available CDBG or

HOME funds during the next 5 years.

2. Low Priority: If additional CDBG or HOME funds are available, activities to address this need may be funded by the City during these 5 years.

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	This federally funded program provides monthly rental assistance to qualified tenants in privately owned housing. The GGHA receives about 2,300 vouchers each year to assist households earning less than 50% of the Orange County Area Median Income (AMI). The City plans to utilize HOME funds for Tenant-Based Rental Assistance (TBRA) for individuals experiencing homelessness and those at-risk of homelessness.
TBRA for Non-Homeless Special Needs	The City plans to utilize HOME funds for Tenant-Based Rental Assistance (TBRA) due to the high demand of the Housing Authority's waiting list of 1,550 applicants. The TBRA Program will be for very low- and extremely low-income households, as these households are most in need in the City, as described in the Needs Assessment.
New Unit Production	Due to the City's lower- and moderate-income households experiencing housing cost burden, the supply of affordable housing is limited compared to the need. Based on funding availability and allocations, the City will allocate a portion of the HOME funds to increase the supply of safe, decent, affordable housing for lower-income households (including extremely low-income households), such as seniors.
Rehabilitation	The City's housing stock is more than 30 years old. These homes face health and safety repairs that many homeowners are not able to afford to fix such repairs. The City will provide assistance to rehabilitate single-family units and multi-family units. This will be included in the annual Action Plans.
Acquisition, including preservation	The City has traditionally been active in increasing and preserving the supply of affordable housing through acquisition and rehabilitation of properties. While funding resources are limited, the City has been effective in working with several nonprofit organizations and developers to produce affordable units through acquisition and rehabilitation. The City enters into these partnerships not only to preserve the supply of affordable housing in the community but also to stimulate high-quality property management and neighborhood improvement.

Table 54 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

For the 5 years covering July 1, 2025, through June 30, 2030, the City has planned for the following estimated allocations:

- I. \$9,100,000 million in CDBG funds;
- II. \$3,000,000 million in HOME funds; and
- III. \$785,000 in ESG funds.

Garden Grove does not receive funding under the Housing Opportunities for Persons with AIDS (HOPWA) programs. In estimating the amounts of funding available over this Consolidated Plan period, the City took a conservative approach to assume an annual reduction of 3 percent. Approximately \$2.9 million in HOME-ARP funding will be used in the 2025-2030 Consolidated Plan period to continue funding a TBRA program as well as a Permanent Supportive Housing development. The City will have spent about \$100,000 in administration and TBRA through the end of FY 2026.

In terms of program income, the City anticipates an unsteady stream of program income throughout this Consolidated Plan. During the past 5 years, the level of program income received varied from \$50,000 in one year to over \$150,000 in the HOME Program. The City receives \$200,000 in CDBG program income that is used in a revolving loan fund for the MicroBiz Program. The program income received from the repayment of business loans (CDBG) will automatically be re-programmed for loan activities in the same or similar programs from which the funds were originally provided to the extent possible. If additional program income funds are received that are not automatically reprogrammed, specific projects will be identified during the Action Plan process.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,820,000	\$200,000	\$889,926	\$2,909,926	\$7,280,000	<p>The estimated amount of CDBG funds available over the planning period is based on a 3% annual reduction, rounding down to approximately \$9.1 million over five years.</p> <p>The City receives \$200,000 in CDBG program income that is used in a revolving loan fund for the MicroBiz Program</p> <p>Approximately, \$889,926 in unexpended and/or unanticipated prior year resources will be carried over to fund projects during this Con Plan cycle.</p>

HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$600,000	\$100,000	3,876,077	\$4,576,077	\$2,400,000	<p>The estimated amount of HOME funds available over the planning period is based on a 3% annual reduction, rounding down to approximately \$3 million over five years and anticipated program income of \$500,000 over the same five years.</p> <p>Approximately, \$3,876,077 in unexpended prior year resources will be carried over to fund Tenant Based Rental Assistance or an affordable housing development.</p>
------	------------------	---	------------------	------------------	------------------	--------------------	--------------------	---

ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$157,000	\$0.00	\$27,348	\$184,348	\$628,000	The estimated amount of ESG funds available over the planning period is based on a 3% annual reduction, rounding down to approximately \$785,000 over five years. Approximately, \$27,348 in unexpended prior year resources will be carried over to fund homeless services.
-----	------------------	---	-----------	--------	----------	-----------	-----------	--

Table 55 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The housing and community development needs in Garden Grove surpass the funding available to meet those needs. Therefore, effective and efficient use of limited funds is crucial, and leveraging multiple funding sources is often necessary to achieve housing and community development objectives. Most activities to be pursued by the City with CDBG, HOME, and ESG funds will be leveraged with a variety of funding sources, including grants from state, federal, and local governments, private foundations, capital development funds, general funds, private donations of funds or services, and various other funding sources. For new construction, substantial rehabilitation, and acquisition of affordable housing, the City encourages the use of Low-Income Housing Tax Credits. For the production of affordable housing units, the City will be leveraging Permanent Local Housing Allocation (PLHA) funds. The City will

continue to leverage Low-Moderate Income Housing Trust Fund (LMIHTF) funding to pay for supportive services for the HEART program.

ESG and HOME Match Requirements

Federal match requirements apply to the City's HOME and ESG funds. The HOME program requires that for every HOME dollar spent, the City must provide a 25% match with non-federal dollars. HUD allows the City to use various resources to meet this match requirement. The HOME match obligation may be met with any of the following eligible sources:

- I. Cash or cash equivalents from a non-federal source;
- II. Value of donated land or real property;
- III. A percentage of the proceeds of single- or multi-family housing bonds issued by a state, a state instrumentality, or local government;
- IV. Value of donated materials, equipment, labor, and professional services; or
- V. Sweat equity.

According to HOME program guidelines, no more than 25% of the City's match liability for any one year can be met through loans to housing projects, but amounts over what may be banked as match credit for future years. The City has an excess of match funds from previous years. The ESG program requires that for each dollar of the City's ESG grant in any given year, the City must provide a 100% match with non-federal dollars. Garden Grove will continue to require its ESG partners to leverage non-federal funds and report their successes with each quarterly performance report. ESG partners may count the following as matching resources:

- I. Grants from other sources;
- II. Salary paid to staff (not included in the award) to carry out the project of the recipient;
- III. Time contributed by volunteers; and

IV. The value of any donated material or building, or any lease, calculated using a reasonable method to establish a fair market value.

Approximately \$2.9 million in HOME-ARP funding will be used in the 2025-2030 Consolidated Plan period to continue funding a TBRA program as well as a Permanent Supportive Housing development.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Garden Grove	Government	Economic Development Homelessness Non-homeless special needs Planning Rental neighborhood improvements public facilities public services	Jurisdiction
Garden Grove Housing Authority	Departments and agencies	Planning Rental	Jurisdiction
Fair Housing Foundation	Regional organization	Homelessness Non-homeless special needs Ownership Rental public services	Region
211 ORANGE COUNTY	Continuum of care	Homelessness Non-homeless special needs public services	Region

Table 56 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The major obstacle to addressing underserved needs is the lack of adequate funding, especially for affordable housing activities. With reduced State and Federal funding levels, the City's ability to address the extensive needs in the community is seriously compromised. The City will strive to leverage available funds to overcome obstacles in meeting underserved needs. The City continues to use its

2021-2029 Housing Element, which includes a commitment to pursue state, federal, and other funding opportunities to increase the supply of safe, decent, affordable housing in Garden Grove for lower-income households (including extremely low-income households), which includes: senior citizens, disabled, homeless, and those at risk of homelessness.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	X
Mortgage Assistance	X	X	X
Rental Assistance	X	X	X
Utilities Assistance	X	X	X

Street Outreach Services			
Law Enforcement	X	X	X
Mobile Clinics	X	X	X
Other Street Outreach Services	X	X	X

Supportive Services			
Alcohol & Drug Abuse	X	X	X
Child Care	X	X	X
Education	X	X	X
Employment and Employment Training	X	X	X
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X

Other			
Other			

Table 57 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

To address homelessness in the community, the City of Garden Grove supports, with ESG funding, several homeless services providers that provide homeless prevention, supportive services, and emergency and transitional shelters. These include:

- **Interval House** - Provides domestic violence shelter for support services to 400 victims of domestic violence; provides short to medium term rental assistance for up to 24 months, including up to six months of rental arrears, to homeless individuals and families;
- **Illumination Foundation** - Provides emergency shelters to families; and
- **VOALA** - Provides street outreach and rapid rehousing services.

The City has an allocation of Emergency and Mainstream Vouchers through the Section 8 for rental assistance, but does not operate or address homelessness.

Some of the following activities that have been undertaken in recent years include:

1. **VOALA**- ESG funds for street outreach services to connect homeless individuals and families to essential services and housing;
2. **Central Cities Navigation Center** - offers low-barrier transitional emergency housing and wrap-around services to homeless individuals in Orange County's Central Service Planning Area.
3. **Stuart Drive Permanent Supportive Housing Project** - This program provides rental assistance and wrap around supportive services for Garden Grove households experiencing homelessness. The program effectively turns market rate rental units into affordable units for

extremely low-income households, and the supportive services work to help the household maintain that housing once the assistance lapses.

4. **Interval House** - ESG funds for essential services for victims of domestic violence, including rapid rehousing;
5. **Meals on Wheels** - CDBG funds for senior services to support hot lunches and delivered meals;
6. **Interval House (HEART)** - HOME and LMIHTF funds for tenant based rental assistance and supportive services for homeless individuals and families through the Homeless Emergency Assistance Rental Transition (HEART) Program; and
7. **Illumination Foundation (HEART)**: HOME-ARP and LMIHTF funds for tenant based rental assistance and supportive services for homeless individuals and families through the Homeless Emergency Assistance Rental Transition (HEART) Program.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Disabled residents face housing access and safety challenges. Disabled people, in many instances, are of limited incomes and often receive Social Security income only. As such, most of their monthly income is often devoted to housing costs. In addition, disabled persons may face difficulty finding accessible housing (housing that is made accessible to people with disabilities through the positioning of appliances and fixtures, the heights of installations and cabinets, layout of unit to facilitate wheelchair movement, etc.) because of the limited number of such units. While homelessness is a complex problem with many causes, the high cost of housing is a significant contributor. Rising housing costs that have exceeded growth in wages, particularly for low-income households, put Garden Grove residents at risk of housing instability and homelessness.

Services that are coordinated through the Garden Grove Housing Authority as well as the Orange County Continuum of Care Homeless Management Information System (HMIS) are able to serve these populations. Orange County 2-1-1 services are also a resource that links persons in need to different agencies that offer assistance. The greatest challenge the City continues to experience is the lack of funding resources.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

To overcome gaps in Garden Grove's institutional structure and service delivery system, a strategy to address priority needs should focus on a culmination of nonprofits and local organizations, such as faith-based organizations, increased interdepartmental collaboration, community partnerships with nonprofits and local organizations, data-driven decision making, and targeted funding allocations to address the end of homelessness.

The County of Orange has coordinated a comprehensive regional Continuum of Care (CoC) that continues to develop and implement a strategy to address homelessness in Orange County since 1998. The Orange County CoC covers the Orange County jurisdiction, including 34 cities and Unincorporated Areas. As noted in CFR 24 Part 578.1, the Continuum of Care program is designed to:

- Promote a community-wide commitment to the goal of ending homelessness through Regional Coordination and collaboration.
- Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers, States, and local governments to quickly rehouse people experiencing homelessness while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.
- Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers, States, and local governments to quickly rehouse people experiencing homelessness while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.
- Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers, States, and local governments to quickly rehouse people experiencing homelessness while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent and Affordable Housing	2025	2030	Affordable Housing Homeless Non-Homeless Special Needs	Citywide	Increase, Improve, and Preserve Affordable Housing Promote New Construction of Affordable Housing Provide Rental Assistance to Alleviate Cost Burden	CDBG: \$800,000 HOME: \$2,700,000	Home Repair Program - 100 Households New Construction – 5 unit Acquisition and Rehabilitation - 5 unit TBRA (HEART) - 70 Households
2	Address the Needs of Homeless Individuals	2025	2030	Homeless	Citywide	Provide Rental Assistance to Alleviate Cost Burden Promote Programs to Meet Homeless Needs	ESG: \$785,000	Street Outreach - 275 individuals Emergency

								Shelter - 125 individuals Homeless Prevention - 15 households Rapid Rehousing - 25 households
3	Provide Community and Supportive Services	2025	2030	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Preserve and Improve Existing Supportive Services	CDBG: \$1,365,000	1,000 individuals - Special Resource Team 2,500 individuals - Senior Center 700 individuals - Meals on Wheels 90 individuals - WARP
4	Address Public Facilities and Infrastructure Needs	2025	2030	Non-Homeless Special Needs	Citywide	Address Public Facilities/Infrastructure Needs	CDBG: \$3,500,000	15,000

				Non-Housing Community Development				Individuals
5	Promote Economic Development and Employment	2025	2030	Non-Housing Community Development	Citywide	Promote Economic Development and Employment	CDBG: \$1,100,000	200 businesses – MicroBiz Program MicroBiz Program – Includes revolving loan funds 80 businesses – Boost Program
6	Provide for Planning and Administration Activities	2025	2030	Affordable Housing Homeless Non- Homeless Special Needs Non-Housing Community Development	Citywide	Provide for Necessary Planning and Administration	CDBG: \$1,800,000 (20%) HOME: \$300,000 (10%)	N/A

Table 58 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent and Affordable Housing
	Goal Description	The City is focused on providing decent and affordable housing through a variety of programs as funding permits. Programs and activities to accomplish the City's goal include: new construction of affordable housing; acquisition and/or rehabilitation activities; rehabilitation assistance programs; lead-based paint hazard reduction efforts and home ownership assistance.
2	Goal Name	Address the Needs of Homeless Individuals
	Goal Description	The City of Garden Grove will continue to use its funds to address homeless needs in the City in a manner that supports the countywide CoC system.
3	Goal Name	Provide Community and Supportive Services
	Goal Description	The City will provide for a variety of community and supportive services, with a focus on crime awareness and prevention programs and senior services. Other services may be considered if funding is available.
4	Goal Name	Address Public Facilities and Infrastructure Needs
	Goal Description	The City will coordinate improvements to public facilities and infrastructure to improve living conditions for low-income residents and neighborhoods.
5	Goal Name	Promote Economic Development and Employment
	Goal Description	The City will promote greater employment opportunities and support of economic development activities throughout the city.
6	Goal Name	Provide for Planning and Administration Activities

	<p>Goal Description</p> <p>The City will continue to administer the CDBG, HOME, and ESG programs in compliance with program regulations and requirements. To ensure the effective use of limited CDBG, HOME, and ESG funds, the City must allocate funding towards planning and monitoring of the programs.</p> <p>The City complies with state and federal fair housing laws. To achieve fair housing goals, the City has contracted with a fair housing service provider to provide information, mediation, and referrals to residents. Garden Grove will strive to provide and maintain equal housing opportunities for all residents in the City, including special needs residents.</p>
--	---

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The Garden Grove Housing Authority Rental assistance through Section 8 Vouchers will continue to be provided to the current recipients totaling up to about 2,442 families. This will also be extended to those who will be moved from the waitlist to beneficiaries, including those exempt from the waitlist process such as veterans and victims of domestic violence. The City's Tenant Based Rental Assistance (TBRA) Program will continue to provide rental assistance to very low- and extremely low-income households.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

There is no public housing in the city of Garden Grove.

Activities to Increase Resident Involvements

Not applicable.

Is the public housing agency designated as troubled under 24 CFR part 902?

Not applicable.

Plan to remove the ‘troubled’ designation

Not applicable.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

In the City's current 2021-2029 Housing Element, it is important to note land-use controls constrain the development of multifamily rental housing, factory-built housing, mobile homes, housing for agricultural employees, supportive housing, single-room occupancy units, emergency shelters, and transitional housing. Almost every zone in the Garden Grove allows for some type of housing. The Land Use Code provides a comprehensive set of review processes, with a low threshold before discretionary review is required. The following fees are noted in the Housing Element.

Development Fees – Development fees and taxes charged by the City contribute to the cost of housing. Building, zoning, and site improvement fees can significantly add to the cost of construction and sometimes have a negative effect on the production of affordable housing. These fees include: a zone change of \$2,700, planned unit development review of \$4,725, and site plan review of \$3,375, to name a few. A comparative analysis of building fees by the Building Industry Association of Orange County shows that Garden Grove has fees comparable to and in some cases lower than neighboring jurisdictions (Fountain Valley, Santa Ana, Stanton, and Westminster).

Development Review and Permit Processing – These are necessary steps to ensure that residential construction proceeds in an orderly manner. However, the time and cost of permit processing and review can be a constraint to housing development if they place an undue burden on the developer. The review process in Garden Grove takes approximately 4 to 6 weeks for a typical single-family project, 6 to 8 weeks for a typical multi-family project, and approximately 10 to 12 weeks for a planned unit development. To improve the permit process, the City has created its one-stop counter and streamlined process.

Environmental Review Process – Environmental factors such as the presence of sensitive biological resources and habitats or geological hazards can constrain residential development in a community by increasing costs and reducing the amount of land suitable for housing construction. State law (California Environmental Quality Act, California Endangered Species Act) and federal law (National Environmental Protection Act, Federal Endangered Species Act) require an environmental review of proposed discretionary projects (e.g., subdivision maps, use permits, etc.). Costs resulting from the environmental review process are added to the cost of housing.

Loopholes by Public Policies - The Tenant Protection Act (AB 1482) was enacted in October 2019, protecting renters from paying high rents, however, the law came into effect on the 1st of January 2020 since it did not receive a two-thirds majority vote. During the 85-day waiting period, there has been a need to issue temporary eviction moratoriums across the state of California by various cities to stop the eviction of tenants due to the 30-day notice period required for eviction. This has rendered several lower-income renters homeless and in need of emergency housing.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Market and governmental factors pose barriers to the provision of adequate and affordable housing. These factors tend to disproportionately impact lower- and moderate-income households due to their limited resources for absorbing the costs. Garden Grove works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide offsetting financial incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing and offers a “one-stop” streamlined permitting process to facilitate efficient entitlement and building permit processing. The City of Garden Grove has instituted additional actions aimed at reducing the impact of the public sector role in housing costs. City efforts to remove barriers to affordable housing include:

1. Periodical analysis and revision of the zoning code aimed at developing flexible zoning provisions in support of providing an adequate supply of desirable housing, such as mixed-use zoning standards and updates to the Housing Element;
2. Provision of affordable housing projects through acquisition and rehabilitation activities, and new construction of affordable housing units;
3. Establishing a streamlined service counter to reduce the processing time;
4. Density bonuses for affordable projects; and
5. Continued assessment of existing policies, procedures, and fees to minimize unnecessary delays and expenses to housing projects.

Also, the City will use its Analysis of Impediments to Fair Housing Choice (AI) report in coordination with other local jurisdictions. The AI has identified any potential impediments to fair housing and has established a Fair Housing Action Plan to outline steps to overcome any identified impediments.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is a participant of the County of Orange Continuum of Care (CoC) system. For the past several years, leadership and coordination of Orange County's Continuum of Care planning process have been the shared responsibility of OC Partnership, 211 Orange County, and the Orange County Community Services Department. This public/nonprofit partnership helps ensure comprehensive, regional coordination of efforts and resources to reduce the number of homeless and persons at risk of homelessness throughout Orange County. This group serves as the regional convener of the year-round CoC planning process and acts as a catalyst for the involvement of the public and private agencies that make up the regional homeless system of care. The Orange County Continuum of Care system consists of six basic components:

1. Advocacy on behalf of those who are homeless or at-risk of becoming homeless;
2. A system of outreach, assessment, and prevention for determining the needs and conditions of an individual or family who is homeless;
3. Emergency shelters with appropriate supportive services to help ensure that homeless individuals and families receive adequate emergency shelter and referrals;
4. Transitional housing to help homeless individuals and families who are not prepared to make the transition to permanent housing and independent living;
5. Permanent housing, or permanent supportive housing to help meet the long-term needs of homeless individuals and families; and

Reducing chronic homeless in Orange County and addressing the needs of homeless families and individuals using motels to meet their housing needs.

The City of Garden Grove is committed to assisting its residents, both homeless and housed, to obtain and maintain safe, decent, and affordable housing within their communities. Garden Grove currently funds a number of activities and programs related to homelessness such as:

- **Interval House** - Provides domestic violence shelter for support services to 400 victims of domestic violence and short to medium term rental assistance for up to 24 months, including up to six months of rental arrears, to homeless individuals and families;

- **Illumination Foundation** - Provides emergency shelters to families and administers the HOME-ARP funded TBRA Program (HEART) along with Interval House;
- **Voala** - Provides street outreach and rapid rehousing services.

Addressing the emergency and transitional housing needs of homeless persons

The City of Garden Grove uses ESG funds to support a variety of services and programs for the homeless (sheltered and unsheltered), consistent with the goals of the Orange County CoC. This includes funding for the Homeless Emergency Assistance Rental Transition (HEART) Program which is administered by Interval House. Most of these services and programs supported by the City include an outreach component. The emergency shelter providers mentioned in the previous paragraph, along with VOALA who serves as the City's ESG Rapid Rehousing provider, all address the emergency and transitional housing needs of homeless persons in the City.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City actively participates in the Orange County CoC by attending meetings to discuss how to establish performance measures that benefit the broader goals of the region. Some of the tasks recently undertaken by the City include: assisting with the 2024 Point in Time Count conducted by the County of Orange; development of a brochure for homeless persons that includes an inventory of local community resources; meetings with local homeless committee activists to explore potential locations in the community for homeless to shower, store items and use as a permanent address to obtain assistance. The City developed a year-round Central Cities Navigation Center (CCNC), operated by VOALA, offering low-barrier transitional emergency housing and wrap-around services to homeless individuals in Orange County's Central Service Planning Area. Located at 13871 West Street, Garden Grove, CA 92843, the CCNC occupies 18,166 square feet, with the main structure covering 11,363 square feet. The CCNC accommodates 85 beds with the capacity to expand to 100 beds. The construction for the CCNC commenced on June 13, 2023, and opened on June 5, 2024. The City continues to leverage HOME-ARP funding for a TBRA program that supports individuals exiting the CCNC.

The City of Garden Grove's Housing Authority utilizes its Section 8 Housing Choice Voucher program, to the extent possible, to address the needs of individuals and families who are at-risk of homelessness.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

In Orange County, several organizations and programs work to help low-income individuals and families avoid homelessness, particularly those at risk due to discharge from a public institution or receiving assistance from agencies that address housing, health, social services, employment, education, or youth needs. The two organizations most frequently involved in these efforts are the County of Orange Health Care Agency and the Mental Health Association of Orange County. These two agencies dispatch outreach teams to cities and unincorporated areas throughout the Orange County region. The Mental Health Association of Orange County has teams of workers who also conduct outreach to the chronically homeless throughout the County. These teams are dispatched on a referral basis, as well as through the agency's outreach schedule. Frequently, the Health Care Agency and the Mental Health Association of Orange County collaborate and coordinate activities and services for individual clients.

Since 2005 (when the planning began for the Mental Health Services Act), the Orange County Health Care Agency has partnered with several private agencies to allocate resources for the mentally ill homeless individuals, including outreach activities. This work involves comprehensive services to assist various homeless populations with mental illness, including: children, transitional age youth, adults, older adults, those dually diagnosed with co-occurring disorders, and those discharged from the Orange County jail system. The programs providing the services are:

- VOALA Street Outreach Program
- CalOptima Street Medicine Program
- Be-Well Mobile Response Unit
- Workforce Activation and Readiness Program

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The City has an aggressive policy to identify and address lead-based paint hazards in HUD-funded housing rehabilitation projects. A licensed professional for detecting the presence of lead-based paint first inspects all housing units rehabilitated with federal funds. The City ensures lead-safe work practices are used to perform all rehabilitation where lead-based paint is identified. All homes identified as containing lead paint are tested post-rehabilitation to ensure the hazard has been mitigated.

The Home Repair Program requires lead-based paint inspections and lead safe work on all projects containing lead in the paint.

How are the actions listed above related to the extent of lead poisoning and hazards?

The number of lead poisoning cases in Orange County is declining. This can be attributable to public outreach and education and increased public awareness of lead-based paint hazards.

How are the actions listed above integrated into housing policies and procedures?

When using Federal funds, such as HUD funds, it is important that the housing units are tested for lead-based paint prior to any repairs done. When lead-based paint is found, the abatement efforts are included in the scope of the rehabilitation assistance.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Garden Grove continues to look for ways to expand economic activities to include all people, including those at or below the poverty line. In the past, the City has focused on the creation of jobs for low- and moderate-income persons through economic development in the Harbor Boulevard area. In recent years, the Jobs 1st Program was implemented as a resource for businesses to create or retain jobs. The Jobs 1st Program offered financial assistance to for-profit businesses in exchange for them to hire or retain at least one low-income full-time employee. The Jobs 1st Program was revamped in FY 2024-25 and is now called the MicroBiz Program. It is designed to stimulate economic growth and job creation for micro-businesses in the community. The Program provides one-on-one technical assistance and support to help each participating micro-business improve operations and increase capacity. The City also offers low-interest loans to eligible Garden Grove businesses for job creation activities. These changes were made to support businesses and the management of a revolving loan fund through CDBG loan repayments from the previous Jobs 1st Program loans. Also, the City implemented the BOOST Program in FY 2023-24 to support home-based childcare agencies in Garden Grove. The program will increase capacity in the childcare field and provide affordable childcare options to working families in Garden Grove. In addition, other essential elements of the City's anti-poverty strategy include:

1. Section 8 Housing Choice Voucher Program;
2. Housing Choice Voucher Family Self Sufficiency Program;
3. Economic development programs;
4. Workforce Investment Board outreach and training programs;
5. Anti-crime programs;
6. Housing rehabilitation programs;
7. Creation of affordable housing; and
8. TBRA programs.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan?

Through these programs, the City is working to reduce the number of families living below the poverty line. The goals and strategies contained in this Consolidated Plan aim to fund housing, community development, and community services. In addition, the City will allocate up to 15%

of its CDBG funds annually to public service agencies that offer supportive services in an effort to reduce poverty.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

HUD uses information from the Integrated Disbursement & Information System (IDIS) to report to Congress and to monitor grantees for Community Planning and Development (CPD) activities underway across the nation. Through staff training, particularly the Community and Economic Development and Finance Departments are experienced working on HUD program financial administration and IDIS. The City continues to ensure that personnel are well equipped to improve the timeliness of HUD fund drawdowns, establish better procedures and schedules for aligning the City's general budget planning and the HUD Action Plan process. This will also ensure proper handling of the City's general ledger, remaining funds, and IDIS records.

Monitoring will include the review of funding applications, performance goals, and contracts, quarterly or semi-annual performance reports or audits, and an approval process for reimbursement requests. The purpose of the City's monitoring procedures is to evaluate the following areas consistently:

1. **Performance Management** - Ensure that grantees and recipients are conducting their program following agreed-upon performance goals in the contract, utilizing funds only for eligible activities, and establishing that the clients are eligible for the applicable HUD-funded program (i.e., they meet income guidelines).
2. **Financial Management** - Ensure that grantees and recipients are adhering to all appropriate federal financial management requirements. The City's contract manager will carefully review requests for reimbursement to make sure that costs are eligible, properly classified, and procured according to procedures and spending limits established by federal regulation and the contract budget. Also, the City will evaluate the contractor's annual audits to ensure compliance with the applicable federal Office of Management and Budget standards.

3. **Other Administrative Management** - Ensure that work is implemented in compliance with federal environmental and labor regulations as well as policies regarding conflict of interest and prohibitions on political activity.
4. **Annual Objectives and Outcomes Measures** - Pursuant to HUD requirements for the use of an outcome performance measurement system, this is used to identify the objective and outcome categories. This will be achieved, in part, through the CAPER annual reports.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For the 1-year period covering July 1, 2025 through June 30, 2026, the City has planned for the following allocations:

1. CDBG – \$1,820,000
2. HOME –\$600,000
3. ESG –\$157,000

Once the annual allocations from HUD are announced, the City will use the budget breakdown that is provided in Appendix D to adjust the funding levels accordingly. Each program on the breakdown shows a percentage of the total awarded funding that each program represents. Once allocations are announced, the City will revise funding levels for CDBG, HOME and ESG according to the percentages that are represented in Appendix D. The City will utilize \$450,000 in unexpended prior year CDBG funds to adjust programs that are not subject to funding caps to the approved levels in this Action Plan. Approximately \$2.9 million in HOME-ARP funding will be used in the 2025-2030 Consolidated Plan period to continue funding a TBRA program as well as a Permanent Supportive Housing development. The City will have spent about \$100,000 in administration and TBRA through the end of FY 2026.

In terms of program income, the City anticipates an unsteady stream of program income throughout this Consolidated Plan. During the past 5 years, the level of program income received varied from \$50,000 in one year to over \$150,000 in the HOME Program. The City receives \$200,000 in CDBG program income that is used in a revolving loan fund for the MicroBiz Program. In Program income received from the repayment of business loans (CDBG) will automatically be re-programmed for loan activities in the same or similar programs from which the funds were originally provided to the extent possible. If additional program income funds are received that are not automatically reprogrammed, specific projects will be identified during the Action Plan process. Below are the anticipated resources for FY2025-26.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,820,000	\$200,000	\$889,926	\$2,909,926		<p>The amount of CDBG funds available during the planning period is based on actual funds available.</p> <p>The City receives approximately \$200,000 in program income that is deposited in a revolving loan fund for economic development activities.</p> <p>\$450,000 in unexpended prior year resources will be carried over to account for adjustments to allocation amounts.</p>

HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$600,000	\$100,000	\$3,876,077	\$4,576,077		<p>The amount of HOME funds available during the planning period is based on actual funds available.</p> <p>The City anticipates receiving \$100,000 in HOME program income.</p>
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$157,000	\$0.00	\$27,348	\$184,348		<p>The amount of ESG funds available during the planning period is based on actual funds available.</p> <p><u>\$27,348</u> in unexpended prior year resources will be carried over to fund additional activities.</p>

Table 59 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The housing and community development needs in Garden Grove surpass the funding available to meet those needs. Therefore, effective and efficient use of limited funds is crucial, and leveraging multiple funding sources is often necessary to achieve housing and community development objectives. Most activities to be pursued by the City with CDBG, HOME, and ESG funds will be leveraged with a variety of funding sources, including grants from state, federal, and local governments, private foundations, capital development funds, general funds, private donations of funds or services, and various other funding sources. For new construction, substantial rehabilitation, and acquisition of affordable housing, the City encourages the use of Low-Income Housing Tax Credits. For the production of affordable housing units, the City will be leveraging Permanent Local Housing Allocation (PLHA) funds. The City will continue to leverage Low-Moderate Income Housing Trust Fund (LMIHTF) funding to pay for supportive services for the HEART program.

ESG and HOME Match Requirements

Federal match requirements apply to the City's HOME and ESG funds. The HOME program requires that for every HOME dollar spent, the City must provide a 25% match with non-federal dollars. HUD allows the City to use various resources to meet this match requirement. The HOME match obligation may be met with any of the following eligible sources:

- I. Cash or cash equivalents from a non-federal source;
- II. Value of donated land or real property;
- III. A percentage of the proceeds of single- or multi-family housing bonds issued by a state, a state instrumentality, or local government;
- IV. Value of donated materials, equipment, labor, and professional services; or
- V. Sweat equity.

According to HOME program guidelines, no more than 25% of the City's match liability for any one year can be met through loans to housing projects, but amounts over what may be banked as match credit for future years. The City has an excess of match funds from previous years. The ESG program requires that for each dollar of the City's ESG grant in any given year, the City must provide a 100% match with non-federal dollars. Garden Grove will continue to require its ESG partners to leverage non-federal funds and report their successes with each quarterly performance report. ESG partners may count the following as matching resources:

- I. Grants from other sources;
- II. Salary paid to staff (not included in the award) to carry out the project of the recipient;
- III. Time contributed by volunteers; and
- IV. The value of any donated material or building, or any lease, calculated using a reasonable method to establish a fair market value.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent and Affordable Housing	2025	2030	Affordable Housing Homeless Non-Homeless Special Needs	Citywide	Increase, Improve, and Preserve Affordable Housing Promote New Construction of Affordable Housing Provide Rental Assistance to Alleviate Cost Burden	CDBG: \$160,000 HOME: \$540,267	Home Repair Program - 20 Households New Construction – 1 unit Acquisition and Rehabilitation - 1 unit TBRA (HEART) - 14 Households
2	Address the Needs of Homeless Individuals	2025	2030	Homeless	Citywide	Provide Rental Assistance to Alleviate Cost Burden Promote Programs to Meet Homeless Needs	ESG: \$184,348	Street Outreach - 55 individuals Emergency Shelter - 25 individuals Homeless Prevention - 3 households Rapid Rehousing - 5

								households <u>\$27,348</u> in unexpended prior year resources will be carried over to fund additional activities.
3	Provide Community and Supportive Services	2025	2030	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Preserve and Improve Existing Supportive Services	CDBG: \$273,000	200 individuals - Special Resource Team 500 individuals - Senior Center 140 individuals - Meals on Wheels 18 individuals - WARP
4	Address Public Facilities and Infrastructure Needs	2025	2030	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Address Public Facilities/Infrastructure Needs	CDBG: \$500,000	6,335 Individuals Includes \$200k in prior year resources for a total budget of \$700,000
5	Promote Economic Development and Employment	2025	2030	Non-Housing Community Development	Citywide	Promote Economic Development and Employment	CDBG: \$219,500	40 businesses – MicroBiz Program MicroBiz Program Budget – Includes \$89,500 in entitlement funds, \$250k in prior year resources & \$200k in revolving loan funds for a total budget of

								\$539,500. 16 businesses – Boost Program
6	Provide for Planning and Administration Activities	2025	2030	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Provide for Necessary Planning and Administration	CDBG: \$364,157 HOME: \$60,029	N/A

Table 60 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent and Affordable Housing
	Goal Description	The City is focused on providing decent and affordable housing through a variety of programs as funding permits. Programs and activities to accomplish the City's goal include: new construction of affordable housing; acquisition and/or rehabilitation activities; rehabilitation assistance programs; lead-based paint hazard reduction efforts and home ownership assistance.
2	Goal Name	Address the Needs of Homeless Individuals
	Goal Description	The City of Garden Grove will continue to use its funds to address homeless needs in the City in a manner that supports the countywide CoC system.
3	Goal Name	Provide Community and Supportive Services

	Goal Description	The City will provide for a variety of community and supportive services, with a focus on crime awareness and prevention programs and senior services. Other services may be considered if funding is available.
4	Goal Name	Address Public Facilities and Infrastructure Needs
	Goal Description	The City will coordinate improvements to public facilities and infrastructure to improve living conditions for low-income residents and neighborhoods.
5	Goal Name	Promote Economic Development and Employment
	Goal Description	The City will promote greater employment opportunities and support of economic development activities throughout the city.
6	Goal Name	Provide for Planning and Administration Activities
	Goal Description	<p>The City will continue to administer the CDBG, HOME, and ESG programs in compliance with program regulations and requirements. To ensure the effective use of limited CDBG, HOME, and ESG funds, the City must allocate funding towards planning and monitoring of the programs.</p> <p>The City complies with state and federal fair housing laws. To achieve fair housing goals, the City has contracted with a fair housing service provider to provide information, mediation, and referrals to residents. Garden Grove will strive to provide and maintain equal housing opportunities for all residents in the City, including special needs residents.</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

The Fiscal Year (FY) 2025-26 Annual Action Plan serves as the 1st year of the 2025-2030 Consolidated Plan and addresses the HUD consolidated planning process for CDBG, HOME and ESG programs. This process consolidates multiple application requirements into a single submission. The Five-Year Consolidated Plan outlines proposed strategies for the expenditures of CDBG, HOME, and ESG for the purpose of providing a suitable living environment through safer, more livable neighborhoods and greater participation of lower-income residents throughout the City of Garden Grove. The Consolidated Plan also outlines how the expenditure of federal funds will increase housing opportunities, reinvestment in deteriorating neighborhoods; provide decent housing by preserving the existing affordable housing stock; increase the availability of affordable housing; increase the supply of supportive housing for those with special needs; prevent homelessness; and transition homeless persons and families into housing. Furthermore, the Action Plan identifies the strategies to expand economic opportunities through employment opportunities that pay self-sufficiency wages; homeownership opportunities; development activities that promote long-term community sustainability; and the empowerment of lower-income persons to achieve self-sufficiency.

In Program year 2025-2026, the City will address the above priorities by funding the following:

Projects

#	Project Name
1	Administration and Planning
2	Public Services
3	Public Facilities and Infrastructure
4	Affordable Housing
5	Owner-Occupied Housing Rehabilitation
6	Economic Development and Employment
7	ESG 25

Table 61 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The lack of adequate funding creates an obstacle when funding projects to serve the needs of the community. Affordable housing activities are especially to address the underserved, since funding is a challenge.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration and Planning
	Target Area	Citywide
	Goals Supported	Provide for Planning and Administration Activities
	Needs Addressed	Provide for Necessary Planning and Administration
	Funding	CDBG: \$364,157 HOME: \$60,029
	Description	Provide for necessary planning and administration activities to address housing and community development needs in the City.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
2	Planned Activities	Planning and public participation, contract design, management and monitoring, financial administration, and HUD communication to administer the City's CDBG and HOME programs. Garden Grove will strive to provide and maintain equal housing opportunities for all residents in the City, including special needs residents.
	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Provide Community and Supportive Services
	Needs Addressed	Preserve and Improve Existing Supportive Services

Funding	CDBG: \$273,000
Description	<p>Senior Center Services (\$155,000) - Provide one or more programs for seniors at the H. Louis Lake Senior Center. Programs include recreation and socialization, daily lunch, nutrition health education, and support for seniors.</p> <p>Special Resource Team (\$48,000) - The Police Department's Special Resource Team is responsible for providing response and outreach to homeless individuals. The main goal for the Special Resource Team is to get the homeless residents the services they need to get off of the streets. Funding this organization will enhance safety in lower-income areas.</p> <p>Workforce Activation and Readiness Program (WARP) (\$50,000) – is an employment development program that provides residents with the tools and skills they need to secure and maintain gainful employment. The employment development services will be offered by Stand Up For Kids and the Orange County Asian and Pacific Islander Community Alliance (OCAPICA).</p> <p>Meals on Wheels (\$20,000) - Provide raw food for congregate meals to Garden Grove residents citywide.</p>
Target Date	6/30/2026
Estimate the number and type of families that will benefit from the proposed activities	<p>Senior Center Services - 500 individuals Special Resource Team – 200 referrals WARP – 18 individuals Meals on Wheels - 140 individuals</p>
Location Description	<p>Senior Center Services - 11300 Stanford Avenue, Garden Grove, CA 92840. Special Resource Team - Citywide WARP – Citywide Meals on Wheels – Citywide</p>
Planned Activities	<p>Special Resource Team - The Police Department's Special Resource Team is responsible for providing response and outreach to homeless individuals. The main goal for the Special Resource Team is to get the homeless residents the services they need to get off of the streets. Funding this organization will enhance safety in lower-income areas.</p>

		<p>Senior Center Services - Provide one or more programs for seniors at the H. Louis Lake Senior Center. Programs include recreation and socialization, daily lunch, nutrition health education, and support for seniors.</p> <p>Meals on Wheels - Provide raw food for congregate meals to Garden Grove residents citywide.</p>
3	Project Name	Public Facilities and Infrastructure
	Target Area	Near the intersection of Dorada Avenue and Glen Street
	Goals Supported	Address Public Facilities and Infrastructure Needs
	Needs Addressed	Address Public Facilities/Infrastructure Needs
	Funding	CDBG: \$500,000
	Description	There are a series of local streets located east of central Garden Grove that need either rehabilitation or reconstruction. The project area is defined by the perimeter created by Garden Grove Boulevard on the south, West Street on the east, Lampson Avenue on the north and 9th Street on the west. The undertaking entails rehabilitating the existing street right-of-way. The proposed street improvements comprise of slurry sealing existing pavement; grinding existing and installing new asphalt pavement, and adjusting existing utility covers to the new grade of the roadway. Dig-outs on various locations are also included. This will restore these streets to like new condition. There will be no ground disturbance of natural, undisturbed areas nor disturbance of existing buildings associated with implementing the proposed project. The project would not result in expansion of the street, curb, or sidewalk footprint. This project will be funded with prior year resources in the amount of \$200,000 bringing the total budget for this project to \$700,000.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Glen Street Rehabilitation Project - Low/Mod Income Individuals Assisted: 6,335 individuals
	Location Description	12702 Glen Street

	Planned Activities	Glen Street Rehabilitation Project - CDBG funds will be used to rehabilitate local residential streets at Glen Street.
4	Project Name	Affordable Housing
	Target Area	Citywide
	Goals Supported	Provide Decent and Affordable Housing
	Needs Addressed	Increase, Improve, and Preserve Affordable Housing
	Funding	HOME: \$540,267
	Description	<p>New Construction of Affordable Housing (\$145,134) - Facilitate predevelopment of new housing projects.</p> <p>Acquisition/Rehabilitation of Affordable Housing (\$145,133) - Dedication of affordable rental housing units in exchange for financial assistance for developers to acquire and/or rehabilitate properties.</p> <p>Interval House HEART (\$250,000) - Interval House will be funded at \$250,000 of FY 25-26 HOME funding that will assist approximately 10 extremely low-income residents.</p>
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Tenant Based Rental Assistance - 14 households
	Location Description	Citywide
	Planned Activities	<p>New Construction of Affordable Housing - Facilitate predevelopment of new housing projects.</p> <p>Acquisition/Rehabilitation of Affordable Housing - Dedication of affordable rental housing units in exchange for financial assistance for developers to acquire and/or rehabilitate properties.</p>

		Tenant Based Rental Assistance - TBRA for extremely low-income individuals and families.
5	Project Name	Owner-Occupied Housing Rehabilitation
	Target Area	Citywide
	Goals Supported	Provide Decent and Affordable Housing
	Needs Addressed	Increase, Improve, and Preserve Affordable Housing
	Funding	CDBG: \$160,000
	Description	Home Repair Program (\$160,000 CDBG) - The program provides a grant of up to \$5,000 for minor home repairs including: plumbing, electrical, energy conservation activities, accessibility improvements, security and safety improvements, exterior refurbishing, and painting to eligible lower income homeowners. Unexpended program funds will be carried over to assist additional low-income residents.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Home Repair Program - 20 households served
	Location Description	Citywide
6	Planned Activities	Home Repair Program - The program provides a grant of up to \$5,000 for minor home repairs including: plumbing, electrical, energy conservation activities, accessibility improvements, security and safety improvements, exterior refurbishing, and painting to eligible lower-income homeowners.
	Project Name	Economic Development and Employment
	Target Area	Citywide
	Goals Supported	Promote Economic Development and Employment

	Needs Addressed	Promote Economic Development and Employment
	Funding	CDBG: \$219,500
	Description	<p>Boost Program (\$130,000) – This is the second year the City is funding the Boost Program to support local childcare providers serving low-income families by providing technical assistance and support to microenterprise businesses in Garden Grove.</p> <p>MicroBiz Program (\$89,500) - The MicroBiz Program is designed to stimulate economic growth and job creation for micro-businesses in the community. The Program provides one-on-one technical assistance and support to help each participating micro-business improve operations and increase capacity. This budget includes \$89,500 in entitlement funds, \$250k in prior year resources & \$200k in revolving loan funds for a total budget of \$539,500.</p>
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	<p>Boost Program – 16 businesses</p> <p>MicroBiz Program – 40 businesses</p>
	Location Description	Citywide
	Planned Activities	Support local businesses with and technical assistance and financial support.
7	Project Name	ESG 25 Garden Grove
	Target Area	Citywide
	Goals Supported	Address the Needs of Homeless Individuals
	Needs Addressed	Promote Programs to Meet Homeless Needs
	Funding	ESG: \$157,789

Description	Emergency Solutions Grant - Provide street outreach, emergency shelter, rapid rehousing and homeless prevention services to the extremely low-income population in Garden Grove. Approximately, <u>\$27,348</u> in unexpended prior year resources will be carried over to fund additional activities.
Target Date	6/30/2026
Estimate the number and type of families that will benefit from the proposed activities	Tenant-based rental assistance / Rapid Rehousing - 5 Households Assisted Homeless Person Overnight Shelter – 25 Persons Assisted Homelessness Prevention – 3 Households Assisted Other – 55 Other
Location Description	Citywide
Planned Activities	Provide street outreach, emergency shelter, rapid rehousing and homeless prevention services to the extremely low-income population in Garden Grove. Administration - \$11,833 Administration Total (7.5% Cap) - \$11,833 Street Outreach - \$69,000 Emergency Shelter - \$25,000 Shelter and Outreach Total - \$94,000 Homeless Prevention - \$31,700 Rapid-Rehousing - \$15,000 Homeless Management and Information Systems - \$5,256

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City has not established specific target areas to focus the investment of CDBG funds. Appendix C contains a map of block groups illustrating the lower-income areas in the City (defined as a block group where at least 51% of the population have incomes not exceeding 80% of the AMI). Investments in housing and community development services serving special needs populations and primarily lower-income persons will be made throughout the City. Housing assistance will be available to income-qualified households citywide.

Geographic Distribution

Target Area	Percentage of Funds
N/A	N/A

Table 62 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The majority of the city of Garden Grove qualifies as a low- and moderate-income area. Therefore, given the extensive needs in the community, the City has not targeted any specific neighborhood for investment of CDBG and HOME funds. Instead, projects are evaluated on a case-by-case basis, while considering emergency needs, cost effectiveness, feasibility, and availability of other funding to address the specific needs.

Discussion

Refer to discussion above

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City plans to utilize HOME and CDBG funds to support its authorized housing activities, including the Home Repair Program, as well as the acquisition/rehabilitation of affordable housing units.

One Year Goals for the Number of Households to be Supported	
Homeless	14
Non-Homeless	20
Special-Needs	0
Total	34

Table 64 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	14
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	34

Table 65 - One Year Goals for Affordable Housing by Support Type

Discussion

Refer to responses above

AP-60 Public Housing – 91.220(h)

Introduction

The City of Garden Grove Housing Authority receives federal funds to facilitate the housing needs of persons from low-income households. The City does not operate or own public housing units. However, it disseminates rental assistance through the Section 8 vouchers. The City is currently serving approximately 2,442 households through the rental assistance program.

Actions planned during the next year to address the needs to public housing

Not Applicable. The City of Garden Grove does not operate any public housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable. The City of Garden Grove does not operate any public housing units.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable. The City of Garden Grove does not operate any public housing units.

Discussion

Refer to responses above

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless prevention services have been identified as a high priority need in the 2025-2030 Consolidated Plan. The City plans to address the needs of homeless individuals and those at risk of homelessness through allocation of ESG funds to support local efforts that prevent and address homelessness. The City of Garden Grove also administers the Homeless Emergency Assistance Rental Transition (HEART) Program, which forms part of the Comprehensive Four-Point Approach to End Homelessness. Through HEART, a portion of a household's rent (including security and utility deposits) is paid while offering services to achieve self-sufficiency. The program aims to assist 14 households over a 12-month period. The City will also continue to participate in the Orange County Continuum of Care System for the Homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During FY 2025-26, the City plans to fund street outreach services to reach out to unsheltered homeless people; connect them with emergency shelter, housing or critical services; and provide urgent non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing or an appropriate health facility.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City actively participates in the Orange County CoC by attending meetings to discuss how to establish performance measures that benefit the broader goals of the region. Consistent with the objectives of the countywide CoC, the City's Neighborhood Improvement Division has developed several strategies to address homelessness. Some of the tasks recently undertaken by the City include:

1. Point in Time Survey conducted by the County of Orange and City Net;
2. Development of a brochure for homeless persons that includes an inventory of local community resources; and
3. Collaborating with ESG entitlement jurisdictions within the County of Orange to discuss issues, concerns, and best practices for meeting the needs of the homeless population.

In addition, the City addresses the emergency and transitional housing needs of homeless persons through allocation of its ESG funds. Garden Grove will provide funding to Interval House, which provides domestic violence shelter and support services to victims of domestic violence. In addition, VOALA, the City's street outreach service provider will connect homeless individuals and families to local shelters and service providers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City plans to fund Interval House to provide short to medium term rental assistance for up to 24 months, including up to six months of rental arrears, to homeless individuals and families. Homeless individuals and families will be located in permanent housing while they are given services to increase their income. In addition, Interval House will provide housing relocation, stabilization, case management, legal services for housing needs, and credit repair assistance. All services are designed to seamlessly transition clients into suitable and stable permanent housing.

Interval House advocates are specialized in assisting clients with housing search and placement through established operational agreements with over 40 landlords. Clients may be immediately housed in local CoC shelters or access emergency homeless assistance through social services during housing search. All ineligible applicants are offered resources through 2-1-1 County.

As part of the efforts to provide housing for the homeless and those at risk of homelessness, the City of Garden Grove will award HOME & HOME-ARP funds to service providers who provide rental assistance through the HEART Program. At present, two non-profit service providers, Interval House and Illumination Foundation, administer the program. The aim is to assist households over a 12-month period through providing a portion of a household's rent (including security and utility deposits) while offering services to achieve self-sufficiency.

Additionally, the City is expanding services going to children in the Garden Grove Unified School District who are on the McKinney-Vento list with rental assistance and wrap around services. StandUp for Kids, Inc. is anticipated to provide 8 households with rapid rehousing and homeless

prevention assistance in FY 2025-26.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

StandUp for Kids, Inc. will provide street outreach, homeless prevention and rapid rehousing services in Garden Grove Unified School District (GGUSD). StandUp for Kids, Inc. coordinates services with GGUSD's McKinney-Vento Liaisons. They also administer the Workforce Activation and Readiness Program that is CDBG funded and connects students to workforce development services. To ensure that the most vulnerable are served, eligible households will be those at imminent risk of homelessness, who fall at or below 30% AMI, and have been served a notice of eviction. There will also be continued rental assistance for persons experiencing homelessness and those at risk of being homeless through the Homeless Emergency Assistance Rental Transition (HEART) Program that Illumination Foundation and Interval House administers. The HEART Program is part of Garden Grove's Comprehensive Four-Point Approach to End Homelessness, which provides rental assistance for persons who are homeless, and those at risk of homelessness. In addition, while receiving services, case managers from Illumination Foundation and Interval House will meet with the household receiving assistance regularly to encourage accomplishments of goals, money savings, and debt payoffs.

Discussion

Refer to responses above

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Development Fees - The fees the City Charges to process and review plans for residential developments may increase the cost of building affordable housing in the jurisdiction. This may, in turn, affect rents, which may become fair market rents.

Development Review and Permit Processing - The review process for building permits can be a constraint to housing development if they place an undue burden on the developer. The longer housing projects take to be built or rehabilitated, the higher the development or rehabilitation cost may become. This could also affect the affordable housing stock due to conversion to market rents.

Environmental Review Process - Environmental factors such as the presence of sensitive biological resources and habitats or geological hazards can constrain residential development in a community by increasing costs and reducing the amount of land suitable for housing construction

Legislative Barriers - AB 1482 legislation was voted into law to prevent arbitrary rental increases on lower-income households. However, due to the 85-day waiting period before the law came into effect on the 1st of January 2020, many tenants were given eviction notices so that their homes could be converted to market rents.

Financing - Economic conditions and national policies determine interest rates for borrowing money for residential developments as well as mortgage rates. This affects the ability to purchase or rehabilitate housing due to increased costs.

Infrastructure Constraints - Public facilities, particularly drainage and sewage, need to be updated and expanded constantly to accommodate the growing number of housing units. Deficiency in sewer capacity, as well as land designations for this essential infrastructure, reduces land that is available for housing development.

Environmental Constraints - The city of Garden Grove is located in a region with a seismic activity that may hinder the development of housing within certain areas. However, it is not located within an Alquist-Priolo Special Study Zone that would affect housing production. The Alquist-Priolo Earthquake Fault Zoning Act of 1972 prevents the construction of buildings used for human occupancy on the surface trace of active faults. The Act prohibits new construction of houses in California within these zones unless a comprehensive geologic investigation shows that the fault

does not pose a hazard to the proposed structure.

The city of Garden Grove is within a flood zone, according to The Federal Emergency Management Agency (FEMA) maps. According to FEMA, the term "100-year flood" refers to the flood elevation level that has a 1% chance of being equaled or exceeded each year. There is a need for additional investment in flood prevention when developing residential units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Garden Grove has instituted additional actions aimed at reducing the impact of the public sector role in housing costs. City efforts to remove barriers to affordable housing include:

- When feasible, consider reducing, waiving, or deferring development fees to facilitate the provision of affordable housing.
- Periodically review and revise City development standards to facilitate quality housing that is affordable to lower and moderate-income households.
- Monitor all regulations, ordinances, departmental processing procedures and fees related to the rehabilitation and/or construction of dwelling units to assess their impact on housing costs.
- Density bonuses for affordable projects; and
- Continued assessment of existing policies, procedures, and fees to minimize unnecessary delays and expenses to housing projects.

As a condition of receiving federal funding for the CDBG and HOME programs, cities must certify that it will affirmatively further fair housing as required by the Fair Housing Act. The Act includes policies that ensure that persons are not denied equal opportunities in connection with housing because of their race, color, national origin, religion, disability, sex, or familial status. In compliance, prior to the start of each Consolidated Plan period, Orange County prepares an Analysis of Impediments (AI) in collaboration with the City of Garden Grove as well as other cities throughout the County. The AI has identified any potential impediments to fair housing and has established a Fair Housing Action Plan to outline steps to overcome any identified impediments.

Discussion:

Refer to response above

AP-85 Other Actions – 91.220(k)**Introduction:**

This section discusses the City's efforts in addressing underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to addressing underserved needs is the lack of adequate funding, especially for affordable housing activities. With reduced state and federal funding levels, the City's ability to address the extensive needs in the community is seriously compromised. The City will strive to leverage available funds to overcome obstacles in meeting underserved needs. The City continues to use its 2021-2029 Housing Element, which includes a commitment to pursue state, federal, and other funding opportunities to increase the supply of safe, decent, affordable housing in Garden Grove for lower-income households (including extremely low-income households), which includes: senior citizens, disabled, homeless, and those at risk of homelessness.

Actions planned to foster and maintain affordable housing

Garden Grove has several programs in place to increase and preserve the supply of affordable housing for lower-income households. One of these programs produces affordable housing through the acquisition and rehabilitation of existing housing units, as well as the construction of new units. In the past, the City has partnered with nonprofit organizations and housing developers to accomplish this goal. Increased sustainability of existing single-family housing is accomplished through the provision of grants to low-income residents and senior repairs homes.

Actions planned to reduce lead-based paint hazards

The City has an aggressive policy to identify and address lead-based paint hazards in HUD-funded housing rehabilitation projects. A licensed professional for detecting the presence of lead-based paint first inspects all housing units rehabilitated with federal funds. The City ensures lead-safe

work practices are used to perform all rehabilitation where lead-based paint is identified. All homes identified as containing lead paint are tested post-rehabilitation to ensure the hazard has been mitigated.

Actions planned to reduce the number of poverty-level families

Garden Grove continues to look for ways to expand economic activities to include all people, including those at or below the poverty line. In the past, the City has focused on the creation of jobs for low- and moderate-income persons through economic development in the Harbor Boulevard area. In recent years, the Jobs 1st Program was implemented as a resource for businesses to create or retain jobs. The Jobs 1st Program offers financial assistance to for-profit businesses in exchange for them to hire or retain at least one low-income full-time employee. In addition, other essential elements of the City's anti-poverty strategy include:

1. Section 8 Housing Choice Voucher Program;
2. Housing Choice Voucher Family Self Sufficiency Program;
3. Economic development programs;
4. Workforce Investment Board outreach and training programs;
5. Anti-crime programs;
6. Housing rehabilitation programs;
7. Creation of affordable housing; and
8. Homeless service programs.

Actions planned to develop institutional structure

Successful program implementation requires coordination, both internally and with outside agencies. The City makes changes, as needed, to its staff assignments to address the administrative, planning, and reporting needs of CDBG, HOME, and ESG funds. Project management improvements have included strengthened project eligibility review and staff training of regulatory compliance and procedures. The City of Garden Grove Neighborhood Improvement Division of the Economic Development and Housing Department serves as the lead agency in the administration and compliance of CDBG, HOME, and ESG programs and grant management. The Neighborhood Improvement Division coordinates activities related to CDBG, HOME, and ESG funds, including coordination of internal departments, outside agencies, and grant recipients.

The City's ongoing efforts in its institutional structure include strengthening project designs through negotiating stronger and more specific performance goals for project contracts. This

includes ongoing education and technical assistance for program stakeholders including fellow City Departments implementing HUD-funded programs, outside contractors, Neighborhood Improvement and Conservation Commission, City Council, and the public. The City also amended the Citizen Participation Plan to make it more readable and to officially designate the City Council as the public hearing body. Capacity building is another development component within the City's institutional structure. In addition to in-house training and development of improved management systems, the City will continue to participate in all HUD training offered locally. To gather more information, build staff knowledge, and seek regional solutions to regional problems, the City participates in regional efforts such as the Orange County Continuum of Care for the Homeless.

Actions planned to enhance coordination between public and private housing and social service agencies

Housing, supportive services, and community development activities are delivered by a number of public agencies, nonprofit entities, and private organizations. The City of Garden Grove will continue to function in a coordinating role between local non-profit service providers and other county, state, and federal organizations. To enhance coordination, the City participates in regional planning groups and forums to foster collaboration with other agencies and organizations.

Through collaboration, the City identifies common goals and strategies to avoid overlaps in services and programs and identify potential for leveraging resources. The City also continues to work with a wide range of public and community social service agencies to address the various needs of the community. The City also utilizes the services of 211 Orange County, whose mission is to help people in the community find the help they need by eliminating the barriers to finding and accessing social services.

Discussion:

Refer to the response above

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Garden Grove does not anticipate using forms of investment beyond what is listed in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Garden grove does not anticipate using HOME funds for home-buyer activities during FY 25-26

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Garden grove does not anticipate using HOME funds for home-buyer activities during FY 25-26

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Garden Grove does not anticipate using HOME funds to refinance existing debt.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

Not applicable

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

Not applicable

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Not applicable

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Please see City of Garden Grove Protocols for Administering the Emergency Solutions Grant, included as Appendix C.

2. If the Continuum of Care has established a centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Garden Grove participates in the Orange County Continuum of Care system (CoC). The Orange County CoC has established the Orange County Homeless Management Information System (HMIS), an online database used by homeless and at-risk service providers that records demographic and service usage data and produces an unduplicated count of the people using those services.

3. Identify the process for making sub-awards and describe how the ESG allocation is available to private nonprofit organizations (including community and faith-based organizations).

The City, along with the cities of Anaheim, Irvine, Santa Ana and the County of Orange, have developed the Orange County ESG Collaborative. During the 5-year Consolidated Plan cycle, the collaborative conducts an open and competitive Request for Proposal process for making sub-awards.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City consults with the Continuum of Care, which has former homeless individuals as members. Subrecipients who run the shelters and the rapid re-housing programs in the community have former homeless individuals in their organizations who help shape policies and make decisions about services and programs that receive ESG funding.

5. Describe performance standards for evaluating ESG.

The performance standards for evaluating ESG are described in the Protocols for

Administration of The Emergency Solutions Grant, included in Appendix C.

Appendix - Alternate/Local Data Sources

1	Data Source Name 2016-2020 ACS 5-Year Estimate
	List the name of the organization or individual who originated the data set. U.S. Census Bureau
	Provide a brief summary of the data set. The American Community Survey (ACS) is a mandatory, ongoing statistical survey that samples a small percentage of the population every year.
	What was the purpose for developing this data set? The American Community Survey (ACS) gives communities the current information they need to plan investments and services.
	Provide the year (and optionally month, or month and day) for when the data was collected. The American Community Survey collects data on an ongoing basis, January through December, to provide every community with the information they need to make important decisions. New data is released every year, in the form of estimates, in a variety of tables, tools, and analytical reports.
	Briefly describe the methodology for the data collection. See http://www.census.gov/acs/www/methodology/methodology_main/
	Describe the total population from which the sample was taken. See http://www.census.gov/acs/www/methodology/sample_size_and_data_quality/
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed. See http://www.census.gov/acs/www/
2	Data Source Name 2024 Orange County Homeless Count & Survey Report

<p>List the name of the organization or individual who originated the data set.</p> <p>County of Orange, OC Community Services</p> <p>OC Partnership</p> <p>Focus Strategies</p>
<p>Provide a brief summary of the data set.</p> <p>Once every two years, Orange County undertakes an effort to enumerate all of the sheltered and unsheltered homeless people within the county in a given twenty-four hour period. This effort, known as the Homeless Point In Time Count, is congressionally mandated for all communities that receive U.S. Department of Housing and Urban Development (HUD) funding for homeless programs. HUD's requirement includes a count of both sheltered and unsheltered homeless people, as well as the incidence of certain subpopulation characteristics among the homeless population. HUD requires that the Count be conducted during the last ten days in January.</p> <p>The sheltered portion of the count is extracted from data in the County's Homeless Management Information System (HMIS), operated by OC Partnership, and includes all persons who occupied a shelter or transitional housing bed on the night of the count. The unsheltered portion of the count is based on a morning count and survey.</p>
<p>What was the purpose for developing this data set?</p> <p>The results of the count and survey allow for a better understanding of who is experiencing homelessness in Orange County. At its core, the count provides data as required by HUD to enumerate and describe the homeless population in the community.</p>
<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>January 22, 2024</p>
<p>Briefly describe the methodology for the data collection.</p> <p>The 2024 Orange County Point in Time (PIT) count uses a public places count with sampling methodology, which is one of only two methodologies appropriate for a jurisdiction of the size and urbanization of Orange County. The public places with sampling methodology counts visibly homeless people in public places and then applies a statistical formula to account for the geography not visited on the morning of the count. This count integrated an interview with counted people to extrapolate characteristics of the unsheltered population.</p> <p>Concurrent with the count, surveys were administered to counted persons (adults only) who were awake, willing, and able to participate. The survey collected additional information on where the respondent was living, demographics for the respondent and his/her family, disabilities, and the length of time that the person has been homeless.</p>

	<p>Describe the total population from which the sample was taken.</p> <p>The Point in Time population is broken down by household type and by those that are sheltered and are unsheltered. Sheltered persons are those staying in an emergency shelter, transitional housing site or Safe Haven site (a specific type of program; Orange County has no designated Safe Haven programs.) the night before the unsheltered count. Data for those sheltered persons comes from the Homeless Management Information System (HMIS) or from surveys provided by shelters and transitional housing programs not participating in HMIS.</p> <p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>The 2024 PIT provides demographic data on age, gender, race and ethnicity of homeless population and subpopulations. During the PIT, 7,322 homeless persons were surveyed.</p>
3	<p>Data Source Name</p> <p>2024 Point in Time Summary Veterans for CA-602</p> <p>List the name of the organization or individual who originated the data set.</p> <p>Orange County Homeless Management Information System</p> <p>Provide a brief summary of the data set.</p> <p>HMIS is an online database used by homeless and at-risk service providers that records demographic and service usage data and produces an unduplicated count of the people using those services.</p> <p>What was the purpose for developing this data set?</p> <p>The count is conducted to understand homelessness in the community in order to end it. This “Point-in-Time” count provides vital information that guides and shapes the way we approach and solve homelessness in Orange County.</p> <p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>January 24, 2024</p> <p>Briefly describe the methodology for the data collection.</p> <p>The Point in Time (PIT) count is a biannual tally of people without a home on a particular night.</p> <p>Describe the total population from which the sample was taken.</p> <p>This is a Sheltered-Only count.</p>

	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>Veterans</p>
4	<p>Data Source Name</p> <p>2024 Point in Time Summary Homeless Populations</p>
	<p>List the name of the organization or individual who originated the data set.</p> <p>Orange County Homeless Management Information System</p>
	<p>Provide a brief summary of the data set.</p> <p>HMIS is an online database used by homeless and at-risk service providers that records demographic and service usage data and produces an unduplicated count of the people using those services.</p>
	<p>What was the purpose for developing this data set?</p> <p>The count is conducted to understand homelessness in the community in order to end it. This “Point-in-Time” count provides vital information that guides and shapes the way we approach and solve homelessness in Orange County.</p>
	<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>January 24, 2024</p>
	<p>Briefly describe the methodology for the data collection.</p> <p>The Point in Time (PIT) count is a biannual tally of people without a home on a particular night.</p>
	<p>Describe the total population from which the sample was taken.</p> <p>This is a Sheltered-Only county.</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>Demographic information of homeless populations.</p>
	5
<p>List the name of the organization or individual who originated the data set.</p> <p>Santa Ana/Anaheim/Orange County CoC</p>	

<p>Provide a brief summary of the data set.</p> <p>Continuum of Care (CoC) Homeless Assistance Programs Housing Inventory Count Reports provide a snapshot of a CoC's HIC, an inventory of housing conducted annually during the last ten days in January, and are available at the national and state level, as well as for each CoC.</p>
<p>What was the purpose for developing this data set?</p> <p>The reports tally the number of beds and units available on the night designated for the count by program type, and include beds dedicated to serve persons who are homeless as well as persons in Permanent Supportive Housing. New for this year, the reports also include data on beds dedicated to serve specific sub-populations of persons.</p>
<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>January 2024</p>
<p>Briefly describe the methodology for the data collection.</p> <p>Please see the HUD website.</p>
<p>Describe the total population from which the sample was taken.</p> <p>The Housing Inventory Count is an assessment of the capacity of homeless facilities and the intended target population.</p>
<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>HUD's point-in-time count does not include persons or beds in Permanent Supportive Housing as currently homeless.</p> <p>**Other Permanent Housing (OPH) - consists of PH - Housing with Services (no disability required for entry) and PH - Housing Only, as identified in the 2024 HMIS Data Standards.</p> <p>Family Units and Family Beds categories include units and beds for households with one adult and at least one child under age 18.</p> <p>Chronic Beds include beds in Permanent Supportive Housing dedicated to serve chronically homeless persons.</p> <p>Veteran Beds and Youth Beds, respectively, include beds dedicated to serving homeless veterans and their families, and beds dedicated to housing homeless youth aged 24 and younger.</p>

Appendix A

SUMMARY OF PUBLIC OUTREACH



Contact: Timothy Throne (714) 741-5144
Economic Development and Housing

FOR IMMEDIATE RELEASE

Public Information Office (714) 741-5280

Thursday, May 30, 2024

Follow the City of Garden Grove on Social Media



CITY SEEKING INPUT FOR HOUSING AND COMMUNITY DEVELOPMENT FUNDING ALLOCATIONS

The City of Garden Grove is seeking the community's input in determining how federal funds will be used in housing, community development, and infrastructure projects. Community workshops will be held on Thursday, June 13, 2024, at 6:00 p.m., in the Garden Grove Community Meeting Center Constitution Room, at 11300 Stanford Avenue; and on Thursday, June 20, 2024, at 6:00 p.m., at the Buena Clinton Family Resource Center, at 12661 Sunswept Avenue. The public is strongly encouraged to attend either workshop.

The City receives approximately \$2.6 million annually from the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) programs. The allocations allow the City to provide community resources to address a wide range of unique community development needs, like financial assistance to improve homes and neighborhoods, providing decent housing, and homeless services. The responses will be used for the City's 2025 - 2030 Consolidated Plan for future HUD funding.

For more information, please call Timothy Throne, Senior Program Specialist, Neighborhood Improvement Division, at (714) 741-5144 or visit

ggcity.org/neighborhood-improvement



June 13, 2024

6:00 - 8:30 pm

**Community
Meeting Center
Constitution Room
11300 Stanford Ave
Garden Grove, CA
92840**

June 20, 2024

6:00 - 8:30 pm

**Buena Clinton Family
Resource Center
12661 Sunswept Ave
Garden Grove, CA
92843**

The City of Garden Grove invites you!

We're hosting two community-wide meetings to discuss the allocation of funds from the U.S. Department of Housing and Urban Development (HUD).

These funds are dedicated to enhancing our local community, and we're eager to hear your thoughts!

Your input will play a crucial role in guiding City leaders as they prioritize spending on vital areas such as affordable housing, homelessness, and other community needs for the next five years.

Don't miss this opportunity to make your voice heard and shape the future of Garden Grove!

For questions, please contact
Maria Gallegos at
Maria.Gallegos@mbakerintl.com



**13 de junio de
2024**

6:00 - 8:30 pm

**Centro de Reuniones
Comunitarios**

**Sala de Constitución
11300 Stanford Ave
Garden Grove, CA
92840**

**20 de junio de
2024**

6:00 - 8:30 pm

**Centro de Recursos
Familia Buena Clinton
12661 Sunswept Ave
Garden Grove, CA
92843**

¡La Ciudad de Garden Grove te invita!

Estamos organizando dos reuniones comunitarias para determinar la asignación de fondos del Departamento de Vivienda y Desarrollo Urbano de EE. UU. (HUD).

Estos fondos están dedicados a mejorar nuestra comunidad local. ¡Estamos ansiosos por escuchar su opinión!

Sus opiniones desempeñarán un papel crucial para guiar a los líderes de la ciudad a medida que priorizan el gasto en áreas vitales como viviendas asequibles, personas sin hogar y otras necesidades de la comunidad durante los próximos cinco años.

¡No pierda esta oportunidad de hacer oír su voz y dar forma al futuro de Garden Grove!

Si tiene preguntas, comuníquese con
Maria Gallegos a
Maria.Gallegos@mbakerintl.com



**Ngày 13 tháng Sáu, 2024
6:00 - 8:30 pm**

**Trung Tâm Hợp Cộng
Đồng
(Community Meeting
Center)
Constitution Room
11300 Stanford Ave
Garden Grove, CA
92840**

**Ngày 20 tháng Sáu, 2024
6:00 - 8:30 pm**

**Trung Tâm Gia Đình
Buena Clinton
(Buena Clinton Family
Resource Center)**

**12661 Sunswept Ave
Garden Grove, CA
92843**

Thành phố Garden Grove Kính Mời Quý Vị Tham Gia!

Chúng tôi chuẩn bị tổ chức hai cuộc hội thảo cộng đồng để thảo luận về việc phân bổ kinh phí từ Bộ Phát triển Gia Cư và Đô thị Hoa Kỳ (HUD).

Những quỹ này được dành riêng để cải thiện cộng đồng địa phương của chúng ta và chúng tôi rất mong muốn được nghe góp ý của quý vị!

Ý kiến của quý vị đóng vai trò quan trọng trong việc hướng dẫn các lãnh đạo Thành phố trong việc ưu tiên chi tiêu cho các phần quan trọng như nhà ở giá phải chăng, tình trạng vô gia cư và các nhu cầu khác trong cộng đồng trong vòng 5 năm tới.

Đừng bỏ lỡ cơ hội này để tiếng nói của quý vị được lắng nghe và định hình tương lai Garden Grove!

Nếu có câu hỏi, xin liên lạc:
Maria Gallegos at
Maria.Gallegos@mbakerintl.com

**PUBLIC NOTICE
NOTICE OF A PUBLIC HEARING
CITY OF GARDEN GROVE
NEIGHBORHOOD IMPROVEMENT AND CONSERVATION COMMISSION
&
CITY COUNCIL**

A public hearing will be held by Neighborhood Improvement and Conservation Commission on Monday, April 14, 2025, at 6:30 p.m., and a second public hearing will be held by the Garden Grove City Council on April 22, 2025, at 6:30 p.m., or as soon thereafter as the matter may be heard, in the City Council Chamber, 11300 Stanford Avenue, Garden Grove, California.

The Neighborhood Improvement and Conservation Commission and City Council will consider the use of Community Development Block Grant (CDBG) funds in the City's five-year Consolidated Plan (2025-2030) and one-year Action Plan for FY 2025-2026. In addition, the Neighborhood Improvement and Conservation Commission and City Council will consider the Orange County Regional Assessment of Fair Housing (AFH), which is a study that evaluates fair housing issues as an individual jurisdiction and within the context of a larger region. There are 34 local jurisdictions participating in the regional AFH.

The U.S. Department of Housing and Urban Development (HUD) periodically requires the City of Garden Grove to prepare and adopt a Consolidated Plan for the City's federal grants. The Consolidated Plan is a long-term strategy for the use of the City's Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funds over the next five years (2025-2030). The Consolidated Plan identifies prioritized programs to assist the City in providing decent housing and suitable living environments, addressing community service and facility needs, and expanding economic opportunities for primarily low- and moderate-income persons.

Along with the five-year Consolidated Plan, HUD requires an annual Action Plan outlining the City's uses of federal grant funds for one year. HUD allocates CDBG, HOME, and ESG funding to eligible jurisdictions on a formula basis, using factors such as population, income distribution, and poverty rate.

For Fiscal Year 2025-2026, Garden Grove's estimated funding allocations are:

- \$1,820,000 for CDBG
- \$600,000 for HOME
- \$157,000 for ESG

These funds are designed to assist the City in:

- Providing decent and affordable housing
- Providing community and supportive services
- Improving public facilities and infrastructure
- Expanding economic opportunities and anti-poverty activities

The Assessment of Fair Housing (AFH) examines policies, procedures, and practices within a community that may limit a person's ability to choose their residence free from discrimination. This AFH provides an overview of laws, regulations, conditions, or other possible obstacles that may affect an individual or household's access to housing in a community. It also presents local and regional demographic profiles,

assesses the extent of housing needs among specific groups, identifies existing barriers or impediments that may limit housing choice, and proposes actions to overcome those barriers.

Opportunity for Public Review and Comment

From March 21, 2025 through April 22, 2025, the proposed Draft Consolidated Plan, including the FY 2025-26 Draft Action Plan and regional AFH, will be available for public review at the following locations:

Please visit the City's website at <https://ggcity.org/neighborhood-improvement/reports> to review the Draft Consolidated Plan and FY 2025-26 Draft Action Plan, and please submit comments electronically to Tim Throne at timothyt@ggcity.org.

Following adoption, the final Consolidated Plan, Action Plan, and AFH will be submitted to HUD and will remain available for public review throughout the program year.

Written and verbal comments will be accepted by the Economic Development and Housing Department until 4:00 p.m. on April 22, 2025. If you wish to comment verbally, you are particularly encouraged to attend the Neighborhood Improvement and Conservation Commission's meeting at 6:30 p.m. on Monday, April 14, 2025. City Council will then hold a public hearing and consider adoption of the final Consolidated Plan, Action Plan, and AFH at its regular meeting at 6:30 p.m. on April 22, 2025. Please direct any questions or comments to the Project Manager, Timothy Throne, at (714) 741-5144 or by email at timothyt@ggcity.org.

/s/ Liz Vasquez
City Clerk

Dated: 3/17/25

Publish: 3/21/25

AVISO PÚBLICO
AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE GARDEN GROVE
COMISIÓN DE CONSERVACIÓN Y MEJORA DE VECINDARIOS Y
AYUNTAMIENTO

Una audiencia pública será llevada a cabo por la Comisión de Conservación y Mejora de Vecindarios el lunes 14 de abril de 2025, a las 6:30 p.m., y una segunda audiencia pública será celebrada por el Ayuntamiento de Garden Grove el 22 de abril de 2025, a las 6:30 p.m., o tan pronto como el asunto pueda ser escuchado, en la Sala del Ayuntamiento, 11300 Stanford Avenue, Garden Grove, California.

La Comisión de Conservación y Mejora de Vecindarios y el Ayuntamiento considerarán el uso de los fondos de la Comisión en Bloque para Desarrollo Comunitario (CDBG, por sus siglas en inglés) en el Plan Consolidado de la Ciudad (2025-2030) y el Plan de Acción anual para el AF 2025-2026. Además, la Comisión de Conservación y Mejora de Vecindarios y el Ayuntamiento considerarán la Evaluación Regional de Vivienda Justa (AFH, por sus siglas en inglés) del Condado de Orange, el cual es un estudio que evalúa los problemas de vivienda justa a nivel de jurisdicción individual y dentro en el contexto de una región más amplia. Hay 34 jurisdicciones locales participando en el AFH regional.

El Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD, por sus siglas en inglés) periódicamente exige a la Ciudad de Garden Grove que preare y adopte un Plan Consolidado para las subvenciones federales de la Ciudad. El Plan Consolidado es una estrategia a largo plazo para el uso de los fondos de la Subvención en Bloque para Desarrollo Comunitario (CDBG, por sus siglas en inglés), Asociaciones de Inversión HOME (HOME), y la Subvención para Soluciones de Emergencia (ESG, por sus siglas en inglés) durante los próximos cinco años (2025-2030). El Plan Consolidado identifica los programas priorizados para ayudar a la Ciudad a proporcionar vivienda digna y entornos de vida adecuados, abordar las necesidades de servicio e instalaciones, y ampliar las oportunidades económicas principalmente para personas de ingresos bajos y moderados.

Junto con el Plan Consolidado de cinco años, HUD exige un Plan de Acción anual que describa el uso que la Ciudad hará de los fondos de subvenciones federales durante un año. HUD asigna los fondos de CDBG, HOME, y ESG a jurisdicciones elegibles sobre una base de fórmula, utilizando factores tales como la población, la distribución de ingresos, y la tasa de pobreza.

Para el Año Fiscal 2025-2026, las asignaciones de fondos estimados de Garden Grove son:

- \$1,820,000 para CDBG
- \$600,000 para HOME
- \$157,000 para ESG

Estos fondos están diseñados para ayudar a la Ciudad en:

- Proporcionar vivienda digna y asequible
- Brindar servicios comunitarios y de apoyo
- Mejorar las instalaciones e infraestructura públicas
- Ampliar las oportunidades económicas y actividades para luchar contra la pobreza

La Evaluación de Vivienda Justa (AFH) examina las políticas, los procedimientos, y las prácticas dentro de una comunidad que pueden limitar la capacidad de una persona para elegir su residencia libre de discriminación. Esta AFH proporciona una descripción de las leyes, reglamentos, condiciones u otros posibles obstáculos que pueden afectar el acceso a una persona u hogar a la vivienda en una comunidad. Esto también presenta perfiles demográficos locales y regionales, evalúa el alcance de las necesidades de vivienda entre grupos específicos, identifica las barreras o impedimentos existentes que pueden limitar la elección de vivienda y propone acciones para superar esas barreras.

Oportunidad de Revisión y Comentarios Públicos

Desde el 21 de marzo de 2025 hasta el 22 de abril de 2025, el Anteproyecto de Plan Consolidado propuesto, incluyendo el Anteproyecto del Plan de Acción del AF 2025-26 y el AFH regional, estará disponible para consulta pública en las siguientes ubicaciones:

Por favor, visite el sitio web de la Ciudad en <https://ggcity.org/neighborhood-improvement/reports> para revisar el Anteproyecto del Plan Consolidado y el Anteproyecto del Plan de Acción del AF 2025-26, y envíe sus comentarios electrónicamente a Tim Throne a timothyt@ggcity.org.

Seguido a la adopción, el Plan Consolidado final, el Plan de Acción, y la AFH serán enviados a HUD y permanecerán disponibles para revisión pública durante todo el año del programa.

Los comentarios por escrito y verbales serán aceptados por el Departamento de Desarrollo Económico y Vivienda hasta las 4:00 p.m. del 22 de abril de 2025. Si desea comentar verbalmente, se le anima particularmente a asistir a la reunión de la Comisión de Conservación y Mejora de Vecindarios a las 6:30 p.m. del lunes 14 de abril de 2025. Luego el Ayuntamiento celebrará una audiencia pública y considerará la adopción del Plan Consolidado, Plan de Acción y AFH en su reunión ordinaria a las 6:30 p.m. del 22 de abril de 2025. Por favor, diría cualquier pregunta o comentario al Gerente del Proyecto, Timothy Throne, al (714) 741-5144 o enviando correo electrónico a timothyt@ggcity.org.

/s/ Liz Vásquez
Secretaría de la Ciudad

Fechado: 3/17/25

Publicar: 3/21/25

THÔNG BÁO CÔNG KHAI

THÔNG BÁO VỀ MỘT BUỔI ĐIỀU TRẦN CÔNG KHAI

THÀNH PHỐ GARDEN GROVE ỦY BAN CẢI THIẾN VÀ BẢO TỒN KHU DÂN CƯ

& HỘI ĐỒNG THÀNH PHỐ

Một buổi điều trần công khai sẽ được tổ chức bởi Ủy ban Cải thiện và Bảo tồn Khu dân cư vào Thứ Hai, ngày 14 tháng 4 năm 2025, lúc 6:30 chiều, và một buổi điều trần công khai thứ hai sẽ được tổ chức bởi Hội đồng Thành phố Garden Grove vào ngày 22 tháng 4 năm 2025, lúc 6:30 chiều, hoặc ngay sau đó khi vấn đề có thể được xem xét, tại Phòng họp Hội đồng Thành phố, số 11300 Stanford Avenue, Garden Grove, California.

Ủy ban Cải thiện và Bảo tồn Khu dân cư và Hội đồng Thành phố sẽ xem xét việc sử dụng quỹ Trợ cấp Phát triển Cộng đồng (CDBG) trong Kế hoạch Tổng hợp năm năm (2025-2030) của Thành phố, và Kế hoạch Hành động một năm cho năm tài chính 2025-2026. Ngoài ra, Ủy ban Cải thiện và Bảo tồn Khu dân cư và Hội đồng Thành phố cũng sẽ xem xét Bản báo cáo Đánh giá Nhà ở Công bằng Khu vực Quận Cam (AFH). Đây là một nghiên cứu đánh giá các vấn đề nhà ở công bằng trong từng khu vực pháp lý riêng lẻ và trong bối cảnh khu vực rộng lớn hơn. Có 34 khu vực pháp lý địa phương tham gia vào đánh giá khu vực AFH này.

Bộ Nhà ở và Phát triển Đô thị Hoa Kỳ (HUD) định kỳ yêu cầu Thành phố Garden Grove chuẩn bị và thông qua Kế hoạch Tổng hợp cho các khoản trợ cấp liên bang của Thành phố. Kế hoạch Tổng hợp là chiến lược dài hạn cho việc sử dụng quỹ Trợ cấp Phát triển Cộng đồng (CDBG), quỹ Quan hệ Đối tác Đầu tư Nhà ở (HOME), và quỹ Trợ cấp Giải pháp Khẩn cấp (ESG) của Thành phố trong 5 năm tới (2025-2030). Kế hoạch Tổng hợp xác định các chương trình ưu tiên nhằm giúp Thành phố cung cấp nhà ở phù hợp và môi trường sống thích hợp, giải quyết nhu cầu dịch vụ cộng đồng và cơ sở vật chất, và mở rộng cơ hội kinh tế cho chủ yếu các cá nhân có thu nhập thấp và trung bình.

Cùng với Kế hoạch Tổng hợp năm năm, HUD yêu cầu Kế hoạch Hành động hàng năm nêu rõ việc sử dụng các quỹ trợ cấp liên bang của Thành phố trong một năm. HUD phân bổ các quỹ CDBG, HOME, và ESG cho các khu vực đủ điều kiện dựa trên công thức tính toán, sử dụng các yếu tố như dân số, phân bổ thu nhập, và tỷ lệ nghèo đói.

Trong năm tài chính 2025-2026, Garden Grove ước tính nhận được:

- \$1,820,000 từ CDBG
- \$600,000 từ HOME
- \$157,000 từ ESG

Các quỹ này nhằm hỗ trợ Thành phố:

- Cung cấp nhà ở chất lượng và giá cả phải chăng
- Cung cấp dịch vụ cộng đồng và hỗ trợ
- Cải thiện cơ sở hạ tầng và cơ sở vật chất công cộng
- Mở rộng cơ hội kinh tế và các hoạt động giảm nghèo

Bản báo cáo Đánh giá Nhà ở Công bằng Khu vực (AFH) xem xét các chính sách, quy trình, và các thông lệ trong một cộng đồng có thể hạn chế khả năng lựa chọn nhà ở mà không bị phân biệt đối xử. AFH cung cấp tổng quan về luật pháp, quy định, điều kiện, hoặc những trở ngại có thể ảnh hưởng đến khả năng tiếp cận nhà ở của cá nhân hoặc hộ gia đình trong một cộng đồng. Báo cáo này cũng đưa ra hồ sơ nhân khẩu học địa phương và khu vực, đánh giá mức độ nhu cầu nhà ở của các nhóm dân cư cụ thể, xác định các rào cản hoặc trở ngại hiện có có thể hạn chế sự lựa chọn nhà ở, và đề xuất các biện pháp để khắc phục những rào cản đó.

CƠ HỘI XEM XÉT VÀ ĐÓNG GÓP Ý KIẾN CỦA CÔNG CHÚNG

Từ ngày 21 tháng 3 năm 2025 đến ngày 22 tháng 4 năm 2025, Dự thảo Kế hoạch Tổng hợp, bao gồm Dự thảo Kế hoạch Hành động năm tài chính 2025-2026 và Đánh giá Nhà ở Công bằng Khu vực (AFH), sẽ được công bố để công chúng xem xét tại các địa điểm sau:

Vui lòng truy cập trang web của Thành phố tại <https://ggcity.org/neighborhood-improvement/reports> để xem Dự thảo Kế hoạch Tổng hợp và Dự thảo Kế hoạch Hành động năm tài chính 2025-2026, và vui lòng gửi ý kiến đóng góp cho Ông Tim Throne tại địa chỉ timothyt@ggcity.org.

Sau khi được thông qua, Kế hoạch Tổng hợp cuối cùng, Kế hoạch Hành động, và Đánh giá Nhà ở Công bằng (AFH) sẽ được nộp lên HUD và sẽ tiếp tục được công bố cho công chúng trong suốt năm chương trình.

Các ý kiến bằng văn bản và lời nói sẽ được Ban Phát triển Kinh tế và Nhà ở chấp nhận cho đến 4:00 chiều, ngày 22 tháng 4 năm 2025. Nếu quý vị muốn phát biểu ý kiến, quý vị đặc biệt được khuyến khích tham dự cuộc họp của Ủy ban Cải thiện và Bảo tồn Khu dân cư vào lúc 6:30 chiều, Thứ Hai, ngày 14 tháng 4 năm 2025.

Hội đồng Thành phố sẽ tổ chức một buổi điều trần công khai và xem xét thông qua Kế hoạch Tổng hợp cuối cùng, Kế hoạch Hành động, và Đánh giá Nhà ở Công bằng (AFH) tại cuộc họp thường kỳ vào lúc 6:30 chiều, ngày 22 tháng 4 năm 2025.

Vui lòng gửi bất kỳ câu hỏi hoặc ý kiến nào đến Quản lý Dự án, Ông Timothy Throne, qua số điện thoại (714) 741-5144 hoặc qua email timothyt@ggcity.org.

/s/
Liz Vasquez
Thư ký Thành phố

Ngày phát hành:

Ngày đăng: 21/3/2025

Appendix B

SUMMARY OF COMMENTS AND RESPONSES



GARDEN GROVE

City of Garden Grove requests your feedback!

The City is currently working to develop the 5-Year Consolidated Plan, which is designed to aid the City in assessing housing and community development needs.

Your input will play a crucial role in guiding City leaders as they prioritize spending in vital areas such as:

- Affordable housing;
- Homelessness;
- Public Services; and
- Other community needs

Your voice is important!

Please take a moment to shape the future of Garden Grove by completing the Housing Survey.

[Survey link](#)

OR - Scan the QR code with your phone camera for the link.



For questions, please contact Maria Gallegos at
mgallegos@mnsengineers.com



¡La Ciudad de Garden Grove solicita su opinión!

El Plan Consolidado de 5 años para el año fiscal 2025-2030 está diseñado para ayudar a la Ciudad a evaluar las necesidades de vivienda asequible y desarrollo comunitario.

Sus aportes desempeñarán un papel crucial para guiar a los líderes de la ciudad a medida que priorizan el gasto en áreas vitales como:

- Vivienda asequible
- Personas sin hogar, y
- Otras necesidades de la comunidad



¡Su voz es importante! Tómese un momento para dar forma al futuro de Garden Grove completando la Encuesta de Vivienda.

[Enlace de encuesta](#)

Escanea el código QR con la cámara de tu teléfono para ver el enlace.



Si tiene preguntas, comuníquese con María Gallegos al
mgallegos@mnsengineers.com



GARDEN GROVE

Thành phố Garden Grove cần ý kiến góp ý cho Kế Hoạch Toàn Diện 5 Năm!

Thành phố Garden Grove hiện đang phác thảo Kế Hoạch Toàn Diện 5 Năm (5-Year Consolidated Plan) nhằm giúp thành phố lượng định nhu cầu phát triển gia cư và cộng đồng.

Ý kiến đóng góp của quý vị đóng một vai trò quan trọng trong việc trợ giúp các viên chức lãnh đạo thành phố hoạch định kế hoạch chi tiêu ưu tiên trong một số lãnh vực quan trọng, ví dụ:

- Nhà ở giá rẻ (affordable housing);
- Tình trạng vô gia cư (homelessness);
- Các dịch vụ công cộng (public services); và
- Các nhu cầu khác trong cộng đồng



Tiếng nói của quý vị rất quan trọng!

Xin vui lòng dành chút thời gian để giúp chúng tôi hoạch định tương lai cho thành phố Garden Grove. Vui lòng điền vào Mẫu khảo sát nhà ở bằng cách nhấp vào liên kết bên dưới HOẶC quét mã QR bằng camera điện thoại của bạn để lấy liên kết.

[liên kết khảo sát](#)



Mọi thắc mắc, xin liên lạc Maria Gallegos qua email mgallegos@mnsengineers.com

From: [Timothy Throne](#)
To: [Timothy Throne](#); [Maria Gallegos](#); [Estella Wells](#)
Cc: [monicac](#); [Dana Yang](#)
Subject: [External] Stakeholder Input Needed for Garden Grove's 5-Year Consolidated Plan - Stakeholder Meeting Invitation
Date: Tuesday, August 20, 2024 9:32:35 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image001.png](#)
[City of Garden Grove Mini Flyers - ALL.pdf](#)

Good Morning Garden Grove Stakeholders,

I hope all of you are doing well!

The City of Garden Grove's Economic Development and Housing Department is preparing the **FY 2025-2030 Consolidated Plan (Con Plan)** for the use of HUD funds, and we would like to invite you to our upcoming stakeholder meetings that are taking place on **August 28th & September 10th from 9:00 - 11:00 am.**

These stakeholder meetings are designed to provide community members and stakeholders an opportunity to provide feedback on a variety of community and economic development topics, and brainstorm different ways to address the challenges ahead. The feedback the City receives at the stakeholder meetings will be extremely important for the creation of the Con Plan and will help the City develop the priority objectives and goals outlined in the final plan.

Please take a look at the message below from the City's consultant that is working on the development of the Con Plan (Estella Wells and Maria Gallegos from MNS Engineers Inc.), and please sign up for one of the upcoming stakeholder meetings. There are instructions below on how to register for these meetings, as well as the Zoom meeting information for both meetings.

If you are unable to attend either meeting, we encourage you to provide your feedback via the **Community Survey**. Please see the attached survey flyers or the QR codes in the email below for more information.

Please let me know if you have any questions, and I hope to see everyone at the upcoming meetings!

Timothy Throne, MPA
Sr. Program Specialist
City of Garden Grove
Economic Development and Housing Department
(714) 741-5144

Sent: Friday, August 16, 2024 2:29 PM
To: Timothy Throne <timothyt@ggcity.org>
Cc: Maria Gallegos <mgallegos@mnsengineers.com>
Subject: City of Garden Grove Stakeholder Meeting Invitation

Dear Stakeholder,

On behalf of the City of Garden Grove, we are pleased to invite you to participate in a group

stakeholder meeting to voice your opinions regarding the 2025-2030 Consolidated Plan.

As a stakeholder, your feedback is requested to:

- Assess past goals, strategies, and actions
- Analyze affordable housing and community development issues, and identify significant contributing factors
- Prioritize contributing factors and justify the prioritization
- Set affordable housing and community development priorities and goals
- Link affordable housing and community development priorities and goals to subsequent planning processes
- Take meaningful actions.

We will be conducting two stakeholder group meetings on the following dates and times:

- **Wednesday, August 28th from 9:00 AM – 11:00 AM**

Zoom Link: <https://us06web.zoom.us/j/88482368229?pwd=sBxmZf9mCaTmATVdfEkIMG10LIoBNk.1>

- **Tuesday September 10th from 9:00 AM – 11:00 AM**

Zoom Link: <https://us06web.zoom.us/j/83962392171?pwd=NjP2boXb2u34qF4smyaEMIEwPcQzTp.1>

Step 1: Select your preferred meeting date.

Step 2: Please register for your preferred stakeholder meeting by opening the following hyperlink:

<https://doodle.com/sign-up-sheet/participate/4dfde0d0-c890-44e2-be68-47abdf3e2bad/select>

Step 3: Complete an Online Survey

The City has also launched an online survey in English, Spanish, and Vietnamese. Please take a moment to complete this survey, we greatly value your input! See link and QR code below to use or share.

[Survey link](#)

[Enlace de encuesta](#)

[liên kết khảo sát](#)



Thank you for assisting us in this stakeholder outreach program! Should you have any questions, please do not hesitate contact me.

Sincerely,

Estella Wells

Senior Planner



(909) 453-5370 Cell

ewells@mnsengineers.com

Stephanie Klopfenstein
Mayor

Joe DoVinh
Mayor Pro Tem - District 4

George S. Brietigam
Council Member - District 1

Phillip Nguyen
Council Member - District 2

Cindy Ngoc Tran
Council Member - District 3

Yesenia Muñeton
Council Member - District 5

Ariana Arestegui
Council Member - District 6

March 20, 2025

SUBJECT: Draft 2025-2030 Consolidated Plan & FY 2025-2026 Action Plan

To Whom It May Concern,

The City of Garden Grove has prepared its Draft 2025-2030 Consolidated Plan and Year-1 Action Plan for the use of U.S. Department of Housing and Urban Development (HUD) funds, including the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG).

In accordance with the Federal Part 91 Final Rule, the City is notifying adjacent jurisdictions of the availability of the Draft Consolidated Plan and Year-1 Action Plan for public review.

The document is available for review on the City's website at <https://ggcity.org/neighborhood-improvement/reports>. The City will accept written comments during the public review period, which begins on **Friday, March 21, 2025**, and concludes on **Tuesday, April 22, 2025**.

If you would like to submit written comments or request a copy of the Draft Consolidated Plan and Year-1 Action Plan, please contact me at timothy@ggcity.org.

Best regards,



Tim Throne
Project Manager
City of Garden Grove
Economic Development & Housing Department



5-Year Consolidated Plan FY 2025-2030 Community Meeting

June 20, 2024 at 6:00pm

Meeting Attendance

NAME	E-MAIL	PHONE	ORGANIZATION
1 Zoraida Singsa	zoraidamae.singa@rci	562 246 2199	
2 Corina Valencia		(714) 597 4664	
3 Gabriela Cervantes	gcervantes74@yahoo.com	714-588 3209	
4 Angelica Valencia		(979) 479-76-16	
5 Maria Angelica Mejardin	angelica.sanchez956@gmail.com	714) 376-9608	
6 NANCY XIMENA - MA		(714) 880-2482	
7 LE, HAI THI		(714) 657-2592	
8 Hermila Martinez	herman2307@gmail.com	714 368 7367	
9 Edith Santam	edithsantam336@gmail.com	(714) 6033626	
10 Patricia Cruzman	patricia.cruzman@yahoo.com	(714) 650-96-81	
11 Rene Bautista	reneebautista@gmail.com	714 4087830	
12 Jacqueline Garcia	gabriel.garcia107@yahoo.com	(714) 5742312	
13 Ana Garcia		714 574 23 09	
14 Yelaine Solorzano		714-610-24-13	
15 Olga Lidia Olivas	OlgaOlivas2011@gmail.com	714-862-65-56	
16 Edmundo		714/5544136	
17 Jacqueline Sosa	jacqueline.sosa@gmail.com	(714) 583-46-09	
18 Maria Sandoval	isima.1955@gmail.com	714-357-9068	
NABIA GALLEGO			NBI
ESTELA WELLS			NBI



5-Year Consolidated Plan FY 2025-2030 Community Meeting

June 13, 2024 at 6:00pm

Meeting Attendance

[illegible]

**CONSOLIDATED
PLANNING PROCESS:
CITY OF GARDEN GROVE**

FY 2025-2030



GARDEN GROVE

Michael Baker

I N T E R N A T I O N A L

WHAT IS A CONSOLIDATED PLAN?

- The 5-Year Consolidated Plan (ConPlan) is designed to aid the City in assessing affordable housing and community development needs
- The ConPlan determines how funds from the U.S. Department of Housing and Urban Development (HUD) are used



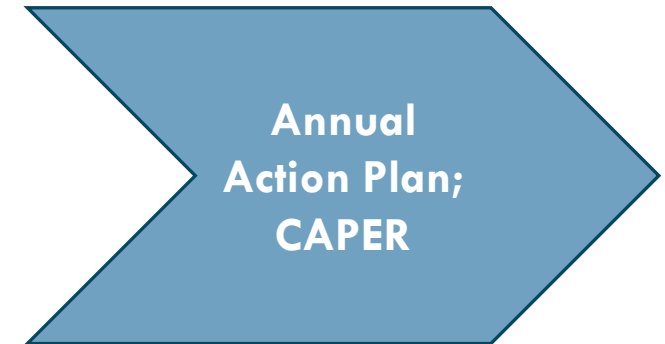
CONSOLIDATED PLAN PLANNING PROCESS:



**Ensures the
programs are data-
driven and place-
based**



**Addresses priority needs
and the City's goals**



**Allows the City to track
its accomplishments**

ALLOWABLE FUNDING

The City of Garden Grove receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds from HUD.

The City is allowed to use the funding for the following:

- Planning and Administration
- Public Facilities & Infrastructure Needs
- Social Services
- Homeless Services
- Housing Improvements
- Affordable Housing
- Economic Development



FUNDING

The City of Garden Grove funded the following programs and activities in FY 2023-2024:

- Planning & Administration
- Fair Housing
- Meals on Wheels
- JOBS 1st Program
- Home Repair Program
- Beach/Trask Sewer Project
- Tenant Based Rental Assistance (TBRA)
- Supportive Services for Homeless Families
- Stuart Drive Permanent Supportive Housing development



COMMUNITY OUTREACH GOALS

- Engage stakeholders where they are
- Provide outreach materials in English, Spanish, and Vietnamese
- Provide digital and in-person opportunities for feedback and input
- Engage stakeholders on multiple levels: inform, consult, collaborate
- Ensure that all internal staff and consultants are aligned in messaging
- Create compelling presentations for both stakeholders and city staff/officials
- Get stakeholder input on priority projects
- Interview a diverse group of stakeholders during the Housing Summit in order to broadly understand what their priorities, goals, concerns, and values are

STAKEHOLDER ENGAGEMENT

City stakeholders

- Residents and property owners
- Business owners
- Community groups
- Public agencies and officials
- Housing Service Providers and Developers

Communication Strategies

- Community Advisory Council
- Announcements at Meetings
- Websites/Social Media
- Public Outreach
- Survey
- Flyers
- Email
- Direct Mail
- Press Releases
- Phone Calls
- Presentations

STAKEHOLDER ANALYSIS

Why consult with stakeholders?

Assess Needs for

- Housing
- Homelessness services
- Disproportionate needs

Market Analysis

- Number of units
- Special needs services available
- Non-housing community resources
- Barriers to affordable housing

OUTREACH AND MEDIA PLAN

1. STAKEHOLDER IDENTIFICATION & OUTREACH

New Stakeholder Identification

- City: Provide a list of existing stakeholders
- MBI: Identify gaps

Existing Stakeholder Outreach

- Target stakeholders who may currently be underrepresented
- Strengthen ties with current stakeholders who have access to a larger network

2. EDUCATIONAL MATERIALS

Project Fact Sheet

- One-page long
- Purpose and scope of ConPlan
- Brief summary of ConPlan
- Opportunities to be involved
- City contact information
- To be distributed at community events and digitally

OUTREACH AND MEDIA PLAN CONTINUED

3. MEDIA AND SOCIAL MEDIA

- Social media strategy & schedule
- Short-hand project updates & educational content
- Images utilizing the City's existing social media presence

MBI Recommendation:

- ✓ Weekly posting – photo with question about the Draft ConPlan
- ✓ 2 months – all actions circulated
- ✓ Close of Campaign – correspond with the release of Final ConPlan

4. ONLINE OUTREACH AND PROMOTIONS

Online Feedback Collection (Survey & Form)

- SurveyMonkey with ConPlan questions for feedback
 - MBI will do a complete analysis report with illustrated graphs of the online survey results
- Opportunity to comment by e-mail and mail

Promotions (E-Mail)

1. Announce the availability of the Online Survey
2. Announce the Public Comment Periods
3. Announce the Final 5-Year ConPlan



OUTREACH AND MEDIA PLAN CONTINUED

5. MEETING FACILITATION AND CONFERENCE

Meeting Facilitation (2):

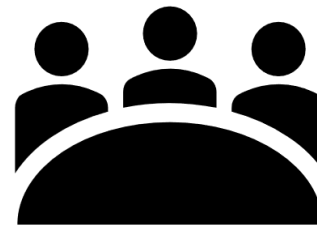
- Digital presentation on ConPlan
- Fact sheet provided

Public Hearings:

- Held online or in-person
- Walk-in, interactive format
- Ideas for strengthening neighborhoods and prioritizing community needs
- Review ConPlan data and maps
- Neighborhood Improvement and Conservation Commission
- City Council

6. FOCUS GROUPS

- Key community stakeholders
- Typically, smaller and more focused than public outreach meetings
- Expand on the data analysis findings
- Gather additional local knowledge
- Opportunity for stakeholders to provide feedback one-on-one



HOUSING SUMMIT



One-day Housing Summit



Panel followed by Q&A



Brings community leaders, agency representatives, service providers, planning professionals, developers, business owners, and others together



Learn about the current state of housing, jobs, and development opportunities



Builds partnerships to address the City's most immediate needs and learn new ideas for long-range planning



SCHEDULE

Task	Due Date
Outreach, Stakeholder Interviews, Data Gathering	April – July 2024
Community Meeting #1	June 13, 2024
Community Meeting #2	June 20, 2024
Housing Summit	July 30, 2024
Prepare ConPlan	August - December 2024
Draft ConPlan Reviews	January – February 2025
30 Day Public Comment Period	February 2025
Neighborhood Improvement and Conservation Commission Meeting	March 2025
Final ConPlan	March 2025
Council Presentation and Adoption of Plan	April 2025
Submission of Plan to HUD	By May 2025

QUESTIONS?





CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

The City of Garden Grove is in the process of preparing its Consolidated Plan, a five-year strategic plan, for the use of Community Development Block Grant (CDBG), HOME Investment Partnership and Emergency Solutions Grant (ESG) funding the City receives approximately \$2.6 million in federal funds each year for housing and community development activities. The Consolidated Plan will provide a strategy for addressing priority housing and community development needs in the City for the next five years.

Please help us identify priority needs in the City by taking some time to fill out this survey. We would like to know what you think are the City's most pressing needs, particularly in the areas of housing, parks, community facilities, and human services.

This survey should only take 5-7 minutes to complete and will address:

- Housing Needs
- Community Facility Needs
- Community Services/Special Needs Programs
- Homeless Needs
- Small Business Programs and Loan Needs
- Social Services & Community Programs
- Public Transit
- Broadband Internet Equity
- Quality of Life

1. What is your involvement with the City?

0-5 Years

6-10 Years

11-15 Years

Over 15 Years

I am a city resident

☐☐☐☐

I own or work for a business in the city

☐☐☐☐

I represent a housing agency,

☐☐☐☐

social service agency, a non-profit

2. What zip code do you live in?

☐ 92840

☐ 92845

☐ 92841

☐ 92846

☐ 92842

☐ 92843

☐ 92844

3. What is the primary language you speak at home?

- ☐ English ☐ Spanish
☐ Korean
☐ Vietnamese
☐ Other (please describe)

4. What is your current working situation?

- ☐ Working full-time ☐ Full -time Student
☐ Working part-time ☐ Homemaker
☐ Unemployed, seeking work ☐ Retired
☐ Unemployed, not seeking work

5. Gender:

- ☐ Man
☐ Woman
☐ Nonbinary/Non-conforming
☐ Transgender
☐ Prefer not to say

6. Are you disabled?

- ☐ Yes
☐ No

If yes, please specify type of disability(s)

7. Do you have one or more conditions subject to the Americans with Disabilities Act (ADA)?

- ☐ Yes
☐ No
☐ Prefer not to say

8. How old are you? Please check one.

- ☐ 18-24 ☐ 55-64
☐ 25-34 ☐ 65-80
☐ 35-44 ☐ 80+
☐ 45-54 ☐ Prefer not to say

9. How many years of education have you completed?

- ☐ Less than 12 years
☐ Completed high school
☐ Some college/ trade school
☐ Associate degree
☐ 4-year college degree
☐ Graduate education
☐ Prefer not to say

10. What is your race/ethnicity (choose all that apply)

- ☐ White or Caucasian
- ☐ Black or African American
- ☐ Hispanic or Latino
- ☐ Asian or Asian American
- ☐ American Indian or Alaska Native
- ☐ Native Hawaiian or other Pacific Islander
- ☐ Prefer not to say

11. Are you a homeowner or a renter? (Optional)

	0-5 Years	6-10 Years	11-15 Years	Over 15 Years
Homeowner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Renter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prefer not to say	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Housing Needs

12. Please choose the **top three** housing programs that you believe the city of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

- ☐ Homeowner Housing Rehabilitation
- ☐ Housing Accessibility Improvements
- ☐ American Disability Act (ADA) Improvements
- ☐ Affordable Rental Housing
- ☐ Senior Housing
- ☐ Housing for the Disabled
- ☐ Lead-Based Paint Test/Abatement
- ☐ Rehabilitation of Apartment Buildings
- ☐ Energy Efficiency Improvements
- ☐ Housing Code Enforcement
- ☐ Down Payment Assistance

Other (please specify)

Community Facility Needs

13. Please choose the **top three** community facilities that you believe the city of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

- ☐ Senior Centers
- ☐ Youth Centers
- ☐ Neighborhood Facilities
- ☐ Parks and Recreational Facilities
- ☐ American Disability Act (ADA) Improvements to existing facilities
- ☐ Child Care Centers
- ☐ Health Facilities
- ☐ Cultural Centers

Other (please specify)

Community Services/Special Needs Programs

14. Please choose the **top three** community services/special needs services that you believe the city of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

- ☐ Senior Centers
- ☐ Disabled Services
- ☐ Youth Services
- ☐ Transportation Services
- ☐ Crime Awareness
- ☐ Domestic Violence Services
- ☐ Substance Abuse Services
- ☐ Temporary Shelters
- ☐ Fair Housing Counseling
- ☐ Tenant/Landlord Counseling
- ☐ Child Care Services
- ☐ Health Services
- ☐ Services for Very Low Income
- ☐ Homeless Services
- ☐ Supportive Housing Services*
- ☐ Low-Barrier Housing**

Other (please specify)

*Supportive housing assists homeless persons in the transition from homelessness, and to promote the provision of supportive housing to homeless persons to enable them to live as independently as possible.

** Low-barrier housing is housing where a minimum number of expectations are placed on people who wish to live there. The aim is to have as few barriers as possible to allow more people access to services.

Homeless Needs

15. Please choose the **top three** homeless needs that you believe the city of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

- ☐ Food and clothing
- ☐ Emergency Shelters
- ☐ Transitional Housing
- ☐ Permanent Housing
- ☐ One-time rental assistance
- ☐ Mental health/addiction services

Other (please specify)

Small Business Programs and Loan Needs

16. Please choose the **top three** small business and loan needs that you believe the city of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

- ☐ Small Business Loans
- ☐ Business Mentoring and Counseling
- ☐ Employment Training
- ☐ Job Creation

Other (please
specify)



CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

SOCIAL SERVICES & COMMUNITY PROGRAMS

17. Please indicate the importance of the City's FINANCIAL SUPPORT for each of the programs or services listed below and your satisfaction with the City's current performance by indicating the **top three** social services.

- ☐ After-school programs and/or summer day camp for children
- ☐ Programs for at-risk youth
- ☐ Childcare
- ☐ Counseling/emotional support
- ☐ Disaster and emergency preparedness measures
- ☐ Drug/alcohol abuse counseling/treatment
- ☐ Food or meals for residents with special needs
- ☐ Job training and/or placement
- ☐ Low-cost transportation services
- ☐ Neighborhood crime prevention programs
- ☐ Park and recreation programs
- ☐ Support for affordable housing
- ☐ Public arts programs
- ☐ Revitalization of deteriorated commercial areas
- ☐ Services and shelter for homeless people
- ☐ Special events, festivals & community gatherings
- ☐ Legal aid/services
- ☐ Health care services
- ☐ Other (please specify)



CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

Public Transit

18. If you use transit services, where do you go? Please check all that apply:

- ☐ Work
- ☐ School
- ☐ Medical appointments
- ☐ Shopping and errands
- ☐ Entertainment purposes
- ☐ Other (please describe)

19. Please select the **top three** things the city of Garden Grove could do to encourage the use of public transit services more often.

- | | |
|--|--|
| <input type="radio"/> Provide better information about routes/times | <input type="radio"/> Increase the days and hours of service (specify which service) |
| <input type="radio"/> Increase how frequently the transit services run | |
| <input type="radio"/> Assistance getting to and from the transit vehicle | <input type="radio"/> Nothing, I prefer to drive |
| <input type="radio"/> Increase the helpfulness of transit drivers | <input type="radio"/> Nothing, I prefer to walk |
| <input type="radio"/> Other (please describe) | <input type="radio"/> Nothing, I prefer to bicycle |



CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

BROADBAND INTERNET EQUITY

(Internet Equity is a condition in which all individuals and communities have the information technology capacity needed for full participation in our society, democracy and economy)

20. Do you believe there are common/pressing broadband internet problems (e.g., high-speed connectivity availability, diversity of providers) in the city of Garden Grove?

☐ Yes

☐ No

☐ Don't know

21. Do you feel that low- and moderate-income areas have adequate broadband access?

☐ Yes

☐ No

☐ Don't know

22. How can broadband internet access be improved?



CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

QUALITY OF LIFE

23. How would you rate the overall quality of life in the city of Garden Grove?

Very Poor

Poor

Fair

Good

Very Good



24. What do you like best about living in the city of Garden Grove?

25. What do you like least about living in the city of Garden Grove?

26. In your opinion, how safe is your neighborhood?

- ☐ Very safe
- ☐ Somewhat safe
- ☐ Fairly safe
- ☐ Not very safe

27. In your opinion, how safe is the city as a whole?

- ☐ Very safe
- ☐ Somewhat safe
- ☐ Fairly safe
- ☐ Not very safe

You've reached the end of the survey. We appreciate you taking the time to help improve living conditions in the city of Garden Grove.



CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

La ciudad de Garden Grove está en el proceso de preparar su Plan Consolidado, un plan estratégico de cinco años, para el uso de la subvención en bloque para el desarrollo comunitario (CDBG), la asociación de inversión HOME y la subvención para soluciones de emergencia (ESG). La ciudad recibe aproximadamente \$2.6 millones en fondos federales cada año para actividades de vivienda y desarrollo comunitario. El Plan Consolidado proporcionará una estrategia para abordar las necesidades prioritarias de vivienda y desarrollo comunitario en la ciudad durante los próximos cinco años.

Ayúdenos a identificar las necesidades de prioridad en la ciudad tomándose un tiempo para completar esta encuesta. Nos gustaría saber cuáles cree que son las necesidades más urgentes de la ciudad, particularmente en las áreas de vivienda, parques, instalaciones comunitarias y servicios humanos.

Completar esta encuesta solo tomara entre 5 y 7 minutos e incluye lo siguiente:

- Necesidades de vivienda
- Necesidades de instalaciones comunitarias
- Servicios comunitarios/programas de necesidades especiales
- Necesidades de personas sin hogar
- Programas para pequeñas empresas y necesidades de préstamos
- Servicios sociales y programas comunitarios
- Tránsito público
- Equidad en Internet de banda ancha
- Calidad de vida

1. ¿Cuál es su involucramiento con la Ciudad?

	0-5 Años	6-10 Años	11-15 Años	Más de 15 Años
Soy residente de la ciudad	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Soy dueño/Represento a una agencia de vivienda, agencia de servicios sociales, una organización sin fines de lucro	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Soy dueño/Represento o trabajo para un negocio en la ciudad.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. ¿En qué código postal vive?

- | | |
|-----------------------------|-----------------------------|
| <input type="radio"/> 92840 | <input type="radio"/> 92845 |
| <input type="radio"/> 92841 | <input type="radio"/> 92846 |
| <input type="radio"/> 92842 | |
| <input type="radio"/> 92843 | |
| <input type="radio"/> 92844 | |

3. ¿Cuál es el idioma principal que habla en casa?

- | | |
|------------------------------|-------------------------------|
| <input type="radio"/> Inglés | <input type="radio"/> Español |
|------------------------------|-------------------------------|

- ☐ Coreano
- ☐ Vietnamita
- ☐ Otro (por favor describa)

4. ¿Actualmente, cuál es su situación laboral?

- | | |
|--|--|
| <input type="radio"/> Trabajando a tiempo completo | <input type="radio"/> Estudiante a tiempo completo |
| <input type="radio"/> Trabajando a tiempo parcial | <input type="radio"/> Ama/o de casa |
| <input type="radio"/> Desempleado/a, buscando trabajo | <input type="radio"/> Jubilado/a |
| <input type="radio"/> Desempleado/a, no buscando trabajo | |

5. Género:

- ☐ Hombre
- ☐ Mujer
- ☐ No binario/a / no conforme
- ☐ Transgénero
- ☐ Prefiero no decir

6. ¿Estás incapacitado/a?

- ☐ Sí
☐ No

En caso afirmativo, especifique el tipo de discapacidad(es)

7. ¿Tiene una o más condiciones sujetas a la Ley de Estadounidenses con Discapacidades?

- ☐ Sí
☐ No
☐ Prefiero no decir

8. ¿Cuántos años tiene? Por favor marque uno.

- | | |
|-----------------------------|---|
| <input type="radio"/> 18-24 | <input type="radio"/> 55-64 |
| <input type="radio"/> 25-34 | <input type="radio"/> 65-80 |
| <input type="radio"/> 35-44 | <input type="radio"/> 80+ |
| <input type="radio"/> 45-54 | <input type="radio"/> Prefiero no decir |

9. ¿Cuántos años de educación ha completado?

- ☐ Menos de 12 años
☐ Terminé la secundaria
☐ Alguna universidad/escuela vocacional
☐ Grado asociado
☐ Título universitario de 4 años
☐ Educacion universitaria
☐ Prefiero no decir

10. ¿Cuál es su raza/etnia (elija todas las que correspondan)?

- ☐ Blanca/o o Caucásica/o
☐ Negra/o o Afroamericana/o
☐ Hispana/o o Latina/o
☐ Asiática/o o Asiática/o Americana/o
☐ India/o Americana/o o Nativa/o de Alaska
☐ Nativa/o Hawaiana/o u Otra/o Isleña del Pacífico
☐ Prefiero no decir

11. ¿Es usted dueño de casa o inquilino? (Opcional)

	0-5 Años	6-10 Años	11-15 Años	Más 15 Años
Dueño de casa	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Inquilino	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prefiero no decir	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Necesidades de Vivienda

12. Elija los tres programas de vivienda principales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

- ☐ Rehabilitación de Viviendas para Propietarios de Viviendas

- ☐ Mejoras de Accesibilidad a la Vivienda
- ☐ Mejoras a la Ley Estadounidense de Discapacidad
- ☐ Vivienda de Alquiler Asequible
- ☐ Vivienda para Personas Mayores
- ☐ Vivienda para Discapacitados
- ☐ Prueba/Eliminación de Pintura a Base de Plomo
- ☐ Rehabilitación de Edificios de Viviendas
- ☐ Mejoras en la Eficiencia Energética
- ☐ Aplicación del Código de Vivienda
- ☐ Asistencia para el Pago Inicial

Otro (por favor especifique)

Necesidades de Instalaciones Comunitarias

13. Elija las tres instalaciones comunitarias principales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

- ☐ Centros para Personas Mayores
- ☐ Centros Juveniles
- ☐ Centros Comunitarios
- ☐ Centros de Parques y Recreación
- ☐ Mejoramientos según la Ley de Discapacidad a Centros Existentes
- ☐ Centros de Cuidado Infantil
- ☐ Centros de Salud
- ☐ Centros Culturales

Otro (por favor especifique)

Servicios Comunitarios/Programas de Necesidades Especiales

14. Elija los tres servicios comunitarios/servicios principales para necesidades especiales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

- ☐ Centros para Personas Mayores
- ☐ Servicios para Personas Discapacitadas
- ☐ Servicios para Jóvenes
- ☐ Servicios de Transporte
- ☐ Conciencia Sobre el Crimen
- ☐ Servicios Contra la Violencia Doméstica
- ☐ Servicios de Abuso de Sustancias
- ☐ Refugios Temporales
- ☐ Consejería de Vivienda Justa
- ☐ Consejería para Inquilinos/Propietarios
- ☐ Servicios de Cuidado Infantil
- ☐ Servicios de Salud
- ☐ Servicios para Personas de Bajos Ingresos
- ☐ Servicios para Personas Sin Hogar
- ☐ Servicios de Vivienda con Apoyo *
- ☐ Vivienda con Barreras Bajas **

Otro (por favor especifique)

*La vivienda de apoyo ayuda a las personas sin hogar en la transición de la situación de falta de hogar y promueve la provisión de viviendas de apoyo a las personas sin hogar para permitirles vivir de la manera más independiente posible.

** La vivienda con barreras bajas es aquella en la que se depositan un número mínimo de expectativas en las personas que desean vivir allí. El objetivo es tener la menor cantidad de barreras posibles para permitir que más personas accedan a los servicios.

Necesidades para Personas Sin Hogar

15. Elija las tres necesidades principales de personas sin hogar que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

- ☐ Comida y Ropa
☐ Refugios de Emergencia

☐ Vivienda de Transición

☐ Vivienda Permanente

☐ Asistencia de Alquiler

☐ Servicios de Salud Mental/Adicción

Otro (por favor especifique)

Programas para Pequeñas Empresas y Necesidades de Préstamos

16. Elija las tres necesidades principales de préstamos y pequeñas empresas que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

- ☐ Préstamos para Pequeñas Empresas
☐ Mentoría y Asesoramiento Empresarial

☐ Entrenamiento Laboral

☐ Creación de Empleo

Otro (por favor especifique)



CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

SERVICIOS SOCIALES Y PROGRAMAS COMUNITARIOS

17. Indique la importancia del APOYO FINANCIERO de la Ciudad para cada uno de los programas o servicios enumerados a continuación y su satisfacción con el desempeño actual de la Ciudad indicando los tres servicios sociales principales.

- ☐ Programas despues de clases y/o día de campo durante el verano para los niños
- ☐ Programas para jóvenes en riesgo
- ☐ Cuidado infantil
- ☐ Consejería/apoyo emocional
- ☐ Medidas de preparación para desastres y emergencias
- ☐ Consejería/tratamiento de abuso de drogas/alcohol
- ☐ Alimentos o comidas para residentes con necesidades especiales.
- ☐ Entrenamiento laboral y/o colocación laboral
- ☐ Servicios de transporte a bajo costo
- ☐ Programas de prevención al crimen en vecindarios
- ☐ Programas de Recreación y Parques
- ☐ Apoyo a la vivienda asequible
- ☐ Programas de artes públicas
- ☐ Revitalización de áreas comerciales deterioradas
- ☐ Servicios y refugio para personas sin hogar
- ☐ Eventos especiales, festivales, y reuniones comunitarias
- ☐ Asistencia/servicios legales
- ☐ Servicios de atención médica
- ☐ Otro (por favor especifique)



CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

Tránsito Público

18. Si utiliza servicios de tránsito, ¿a dónde va? Por favor marque todos los que apliquen:

- ☐ A su trabajo
- ☐ La escuela
- ☐ Citas a su medico
- ☐ Compras o mandados
- ☐ Fines de entretenimiento
- ☐ Otro (por favor especifique)

19. Seleccione las tres cosas principales que la ciudad de Garden Grove podría hacer para animar el uso de los servicios de transporte público con más frecuencia.

- | | |
|--|--|
| <input type="radio"/> Proveer mejor información sobre rutas/horarios | <input type="radio"/> Aumentar los días y horas de servicio (especifique cuales servicios) |
| <input type="radio"/> Aumentar la frecuencia con la que funcionan los servicios de tránsito. | <input type="radio"/> Prefiero manejar |
| <input type="radio"/> Asistencia para ir y venir del vehículo de tránsito | <input type="radio"/> Prefiero caminar |
| <input type="radio"/> Aumentar el apoyo de los conductores de tránsito | <input type="radio"/> Prefiero andar en bicicleta |
| <input type="radio"/> Otro (por favor describa) | |



CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

EQUIDAD EN INTERNET

(La equidad en Internet es una condición en la que todos los individuos y comunidades tienen la capacidad de tecnología de la información necesaria para una participación plena en nuestra sociedad, democracia y economía.)

20. ¿Cree que existen problemas comunes de Internet (por ejemplo, disponibilidad de conectividad de alta velocidad, diversidad de proveedores) en la ciudad de Garden Grove?

☐ Sí

☐ No

☐ No lo sé

21. ¿Considera que las áreas de ingresos bajos y moderados tienen acceso adecuado al Internet?

☐ Sí

☐ No

☐ No lo sé

22. ¿Cómo se puede mejorar el acceso al Internet?



CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

CALIDAD DE VIDA

23. ¿Cómo calificaría en general la calidad de vida de Garden Grove?

Muy Mal

Malo

Justo

Bien

Muy Bien



24. ¿Qué es lo que más le gusta de vivir en la ciudad de Garden Grove?

25. ¿Qué es lo que menos le gusta de vivir en la ciudad de Garden Grove?

26. En su opinión, ¿qué tan seguro es su vecindario?

- ☐ Muy seguro
- ☐ Algo Seguro
- ☐ Bastante seguro
- ☐ No muy seguro

27. ¿En su opinión, qué tan segura es la ciudad?

- ☐ Muy seguro
- ☐ Algo Seguro
- ☐ Bastante seguro
- ☐ No muy seguro

Ha llegado al final de la encuesta. Agradecemos que haya tomado el tiempo para ayudar a mejorar las condiciones de vida en la ciudad de Garden Grove.



THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

Thành phố Garden Grove đang trong quá trình chuẩn bị Kế hoạch Tổng thể, một kế hoạch chiến lược trong 5 năm tới, để sử dụng Khoản hỗ trợ Phát triển Cộng đồng (CDBG), Đối tác Đầu tư Nhà ở (HOME) và Khoản hỗ trợ Giải quyết Khẩn cấp (ESG) mà thành phố nhận được khoảng \$2.6 triệu đô-la từ liên bang mỗi năm cho các hoạt động phát triển nhà ở và cộng đồng. Kế hoạch Tổng thể sẽ cung cấp một chiến lược để giải quyết các nhu cầu ưu tiên về nhà ở và phát triển cộng đồng trong thành phố trong vòng 5 năm tới.

Xin vui lòng giúp chúng tôi xác định nhu cầu ưu tiên tại Thành phố bằng cách dành thời gian để điền vào bảng tham khảo ý kiến này. Chúng tôi muốn biết ý kiến của quý vị về những nhu cầu cấp bách nhất của Thành phố, đặc biệt là trong lĩnh vực nhà ở, công viên, cơ sở cộng đồng và phục vụ đời sống người dân.

Bảng khảo sát này chỉ mất 5-7 phút để hoàn thành và sẽ tập trung vào:

- Nhu cầu về nhà ở
- Nhu cầu về cơ sở cộng đồng
- Dịch vụ cộng đồng/Chương trình đặc biệt cho nhu cầu đặc biệt
- Nhu cầu của người vô gia cư
- Chương trình và nhu cầu vay mượn cho doanh nghiệp nhỏ
- Dịch vụ xã hội & Chương trình cộng đồng
- Giao thông công cộng
- Công bằng kết nối sử dụng mạng Internet
- Chất lượng cuộc sống

1. Vai trò của bạn trong Thành phố là gì?

0-5 Năm

6-10 Năm

11-15 Năm

Nhiều hơn 15 Năm

Tôi là cư dân sống tại thành phố

☐☐☐☐

Tôi sở hữu hoặc làm việc cho một doanh nghiệp tại thành phố

☐☐☐☐

Tôi đại diện cho một cơ quan nhà ở,

☐☐☐☐

cơ quan dịch vụ xã hội, một tổ chức phi lợi nhuận.

2. Bạn sống ở mã bưu điện (Zip code) nào?

- | | |
|-----------------------------|-----------------------------|
| <input type="radio"/> 92840 | <input type="radio"/> 92845 |
| <input type="radio"/> 92841 | <input type="radio"/> 92846 |
| <input type="radio"/> 92842 | |
| <input type="radio"/> 92843 | |
| <input type="radio"/> 92844 | |

3. Ngôn ngữ chính mà bạn sử dụng ở nhà là gì?

- | | |
|-------------------------------------|---|
| <input type="radio"/> Tiếng Anh | <input type="radio"/> Tiếng Tây Ban Nha |
| <input type="radio"/> Tiếng Hàn | |
| <input type="radio"/> Tiếng Việt | |
| <input type="radio"/> Ngôn ngữ khác | |

4. Bây giờ bạn đang làm việc ở tình trạng nào?

- | | |
|--|--|
| <input type="radio"/> Làm việc toàn thời gian | <input type="radio"/> Sinh viên toàn thời gian |
| <input type="radio"/> Làm việc bán thời gian | <input type="radio"/> Nội trợ |
| <input type="radio"/> Không có việc làm, đang tìm kiếm công việc | <input type="radio"/> Về hưu |
| <input type="radio"/> Không có việc làm, không kiếm công việc | |

5. Giới tính

- | |
|--|
| <input type="radio"/> Đàn ông |
| <input type="radio"/> Đàn bà |
| <input type="radio"/> Lưỡng giới |
| <input type="radio"/> Người chuyển giới |
| <input type="radio"/> Không muốn chia sẻ |

6. Quý vị có bị tàn tật?

- | |
|-----------------------------|
| <input type="radio"/> Có |
| <input type="radio"/> Không |

Nếu có, xin chia sẻ thêm

7. Bạn có phù hợp áp dụng Đạo luật dành cho người khuyết tật của Mỹ (ADA) không?

- | |
|--|
| <input type="radio"/> Có |
| <input type="radio"/> Không |
| <input type="radio"/> Không muốn chia sẻ |

8. Bạn bao nhiêu tuổi?

- | | |
|-----------------------------|--|
| <input type="radio"/> 18-24 | <input type="radio"/> 55-64 |
| <input type="radio"/> 25-34 | <input type="radio"/> 65-80 |
| <input type="radio"/> 35-44 | <input type="radio"/> 80+ |
| <input type="radio"/> 45-54 | <input type="radio"/> Không muốn chia sẻ |

9. Học lực của bạn ở trình độ nào?

- ☐ Dưới lớp 12
- ☐ Hoàn tất trung học
- ☐ Trường dạy nghề
- ☐ Cao học
- ☐ 4 năm đại học
- ☐ Chương trình cao hơn đại học
- ☐ Không muốn chia sẻ

10. Sắc tộc của bạn? (chọn tất cả nếu phù hợp)

- ☐ Người da trắng hay gốc châu Âu
- ☐ Người da đen hay người Mỹ gốc châu Phi
- ☐ Người gốc Tây Ban Nha/Mỹ La Tinh
- ☐ Người châu Á hay người Mỹ gốc châu Á
- ☐ Thổ dân Mỹ hay Thổ dân Alaska
- ☐ Thổ dân Hawaii hay Đảo Thái Bình Dương khác
- ☐ Không muốn chia sẻ

11. Bạn có sở hữu căn nhà hay đang đi mượn nhà (không bắt buộc)

	0-5 Năm	6-10 Năm	11-15 Năm	Hơn 15 Năm
Sở hữu căn nhà	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Người mượn nhà	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Không muốn chia sẻ	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Nhu Cầu Về Nhà Ở

12. Vui lòng chọn **ba chương trình** nhà ở quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030.

- ☐ Giúp chủ nhà sửa chữa nhà
- ☐ Sửa sang giúp cải thiện việc di chuyển
- ☐ Sửa sang theo Đạo luật dành cho Người Khuyết tật của Mỹ (ADA)
- ☐ Cho mượn nhà giá phải chăng
- ☐ Nhà ở cho người cao niên
- ☐ Nhà ở cho người khuyết tật
- ☐ Kiểm tra/ Xử lý sơn có chứa chì
- ☐ Sửa sang lại những khu chung cư
- ☐ Cải thiện hiệu quả nguồn năng lượng
- ☐ Thực thi những quy định về nhà ở
- ☐ Hỗ trợ giúp trả tiền đặt cọc

Điều khác (chia sẻ chi tiết)

Nhu Cầu Về Cơ Sở Cộng Đồng

13. Vui lòng chọn **ba chương trình** về Cơ sở Cộng đồng quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030.

- ☐ Trung tâm phục vụ người cao niên
- ☐ Trung tâm thanh thiếu niên
- ☐ Cơ sở cộng đồng
- ☐ Công viên và Cơ sở Giải trí
- ☐ Sửa sang các công viên/ cơ sở hiện có theo Đạo luật dành cho người khuyết tật của Mỹ (ADA)
- ☐ Trung tâm chăm sóc trẻ em
- ☐ Trung tâm chăm sóc sức khỏe
- ☐ Trung tâm văn hóa

Điều khác (chia sẻ chi tiết)

Chương Trình Phục Vụ Cộng Đồng/ Chương Trình Đặc Biệt

14. Vui lòng chọn **ba chương trình** về phục vụ cộng đồng/ Chương trình đặc biệt quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030

- ☐ Trung tâm phục vụ người cao niên
- ☐ Dịch vụ cho người khuyết tật
- ☐ Dịch vụ cho thanh thiếu niên
- ☐ Dịch vụ vận chuyển
- ☐ Nhận thức về tội phạm
- ☐ Dịch vụ xử lý về bạo lực gia đình
- ☐ Dịch vụ phòng chống lạm dụng chất gây nghiện
- ☐ Nhà tạm trú ngắn hạn
- ☐ Tư vấn về Nhà ở Công bằng
- ☐ Tư vấn cho Người Thuê nhà/Chủ nhà
- ☐ Dịch vụ chăm sóc trẻ em
- ☐ Dịch vụ Y tế
- ☐ Dịch vụ cho người có thu nhập rất thấp
- ☐ Phục vụ cho người vô gia cư
- ☐ Dịch vụ hỗ trợ nhà ở*
- ☐ Nhà ở có rào cản thấp**

Điều khác (chia sẻ chi tiết)

* Hỗ trợ nhà ở giúp các người vô gia cư trong quá trình chuyển từ tình trạng vô gia cư, và để thúc đẩy việc cung cấp nhà ở hỗ trợ cho những người vô gia cư để họ có thể sống độc lập.

**Nhà ở có rào cản thấp là nhà ở nơi mà số lượng kỳ vọng tối thiểu được đặt cho những người muốn sống ở đó. Mục tiêu là có ít rào cản nhất để cho phép nhiều người tiếp nhận các dịch vụ.

Nhu Cầu Của Người Vô Gia Cư

15. **Chọn ba mục** bạn cảm thấy quan trọng liên quan đến vấn đề người vô gia cư mà bạn tin rằng thành phố Garden Grove nên xem xét cho kế hoạch Tổng thể niên khoá 2025-2030.

- ☐ Thực phẩm và quần áo
- ☐ Nơi tạm trú khẩn cấp
- ☐ Nhà ở chuyển tiếp
- ☐ Nhà ở cố định
- ☐ Hỗ trợ thuê nhà một lần
- ☐ Dịch vụ về sức khỏe tâm thần/tình trạng nghiện ngập

Điều khác (chia sẻ chi tiết)

Chương Trình và Nhu Cầu Vay Vốn Cho Doanh Nghiệp Nhỏ

16. Vui lòng chọn **ba yếu tố** quan trọng về doanh nghiệp nhỏ và vay vốn mà bạn tin rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030.

- ☐ Vay vốn cho doanh nghiệp nhỏ
- ☐ Kỹ năng và tư vấn kinh doanh
- ☐ Đào tạo việc làm
- ☐ Tạo việc làm

Điều khác (chia sẻ chi tiết)



THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

DỊCH VỤ XÃ HỘI VÀ CHƯƠNG TRÌNH DÀNH CHO CỘNG ĐỒNG

17. Xin vui lòng nêu ra tầm quan trọng về SỰ HỖ TRỢ TÀI CHÍNH từ Thành phố cho mỗi chương trình hoặc dịch vụ được liệt kê dưới đây và sự hài lòng của bạn bằng cách chỉ ra **ba dịch vụ xã hội** bạn quan tâm nhất.

- ☐ Chương trình sau giờ học và/hoặc trại hè dành cho trẻ em
- ☐ Chương trình cho trẻ em cần được chú ý
- ☐ Chăm sóc trẻ em
- ☐ Tư vấn/ hỗ trợ tinh thần
- ☐ Biện pháp chuẩn bị cho thiên tai và tình huống khẩn cấp
- ☐ Tư vấn/điều trị nghiện rượu và ma túy
- ☐ Thức ăn hoặc bữa ăn cho cư dân có nhu cầu đặc biệt
- ☐ Đào tạo và/hoặc giúp đỡ việc làm
- ☐ Dịch vụ vận chuyển giá thấp
- ☐ Các chương trình phòng chống tội phạm trong khu vực
- ☐ Các chương trình công viên và giải trí
- ☐ Hỗ trợ cho nhà ở giá phải chăng
- ☐ Các chương trình nghệ thuật cộng đồng
- ☐ Hỗ trợ phục hồi khu vực thương mại đổ nát
- ☐ Dịch vụ và nơi tạm trú cho người vô gia cư
- ☐ Sự kiện đặc biệt, lễ hội và các cuộc họp cộng đồng
- ☐ Dịch vụ hỗ trợ pháp lý
- ☐ Dịch vụ chăm sóc sức khỏe

Điều khác (chia sẻ chi tiết)



THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

GIAO THÔNG CÔNG CỘNG

Nếu bạn sử dụng dịch vụ giao thông công cộng, bạn thường đi đến đâu? Vui lòng đánh dấu tất cả các mục thích hợp:

- ☐ Việc làm
- ☐ Trường học
- ☐ Các cuộc hẹn y tế
- ☐ Mua sắm và việc vặt
- ☐ Giải trí
- ☐ Điều khác (chia sẻ chi tiết)

18. Vui lòng chọn ra **ba điều** mà thành phố Garden Grove có thể làm để khuyến khích việc sử dụng dịch vụ giao thông công cộng thường xuyên hơn.

- ☐ Cung cấp thông tin tốt hơn về tuyến đường/thời gian
- ☐ Tăng tần suất hoạt động của dịch vụ giao thông công cộng
- ☐ Hỗ trợ từ điểm xuất phát đến nơi muốn đến qua phương tiện giao thông công cộng
- ☐ Tăng cường những hữu ích sử dụng giao thông công cộng.
- ☐ Tăng số ngày và giờ hoạt động (nêu rõ dịch vụ nào)
- ☐ Không lựa chọn, tôi thích lái xe chính mình
- ☐ Không lựa chọn, tôi thích đi bộ
- ☐ Không lựa chọn, tôi thích đi xe đạp
- ☐ Điều khác (vui lòng chia sẻ)



THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

CÔNG BẰNG KẾT NỐI SỬ DỤNG MẠNG INTERNET

(‘Internet Equity’ dành cho tất cả các cá nhân và cộng đồng công nghệ thông tin cần thiết để tham gia đầy đủ vào xã hội, dân chủ và nền kinh tế của chúng ta.)

20. Bạn có nhận xét thế nào những vấn đề phổ biến/cấp bách về dịch vụ internet (ví dụ, kết nối tốc độ cao có sẵn, sự đa dạng của các nhà cung cấp internet) ở thành phố Garden Grove không?

- ☐ Có
- ☐ Không
- ☐ Không biết

21. Bạn có cảm thấy những khu vực có thu nhập thấp và trung bình có đủ khả năng truy cập mạng internet không?

- ☐ Có
- ☐ Không
- ☐ Không biết

22. Làm thế nào để cải thiện việc truy cập internet rộng rãi?



THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

CHẤT LƯỢNG CUỘC SỐNG

Bạn đánh giá chất lượng cuộc sống ở Thành phố Garden Grove thế nào?

Rất tệ



Tệ



Bình thường



Tốt



Rất Tốt



23. Bạn thích nhất điều gì khi sống ở Garden Grove?

24. Điều gì bạn không thích khi sống ở Garden Grove?

25. Theo bạn nghĩ, bạn đánh giá sự an toàn trong khu hàng xóm thế nào?

☐

Rất an toàn

☐

Cũng an toàn

☐

Hơi an toàn

☐

Không an toàn

26. Theo quan điểm của bạn, thành phố này nhìn chung mức độ an toàn như thế nào?

☐

Rất an toàn

☐

Cũng an toàn

☐

Hơi an toàn

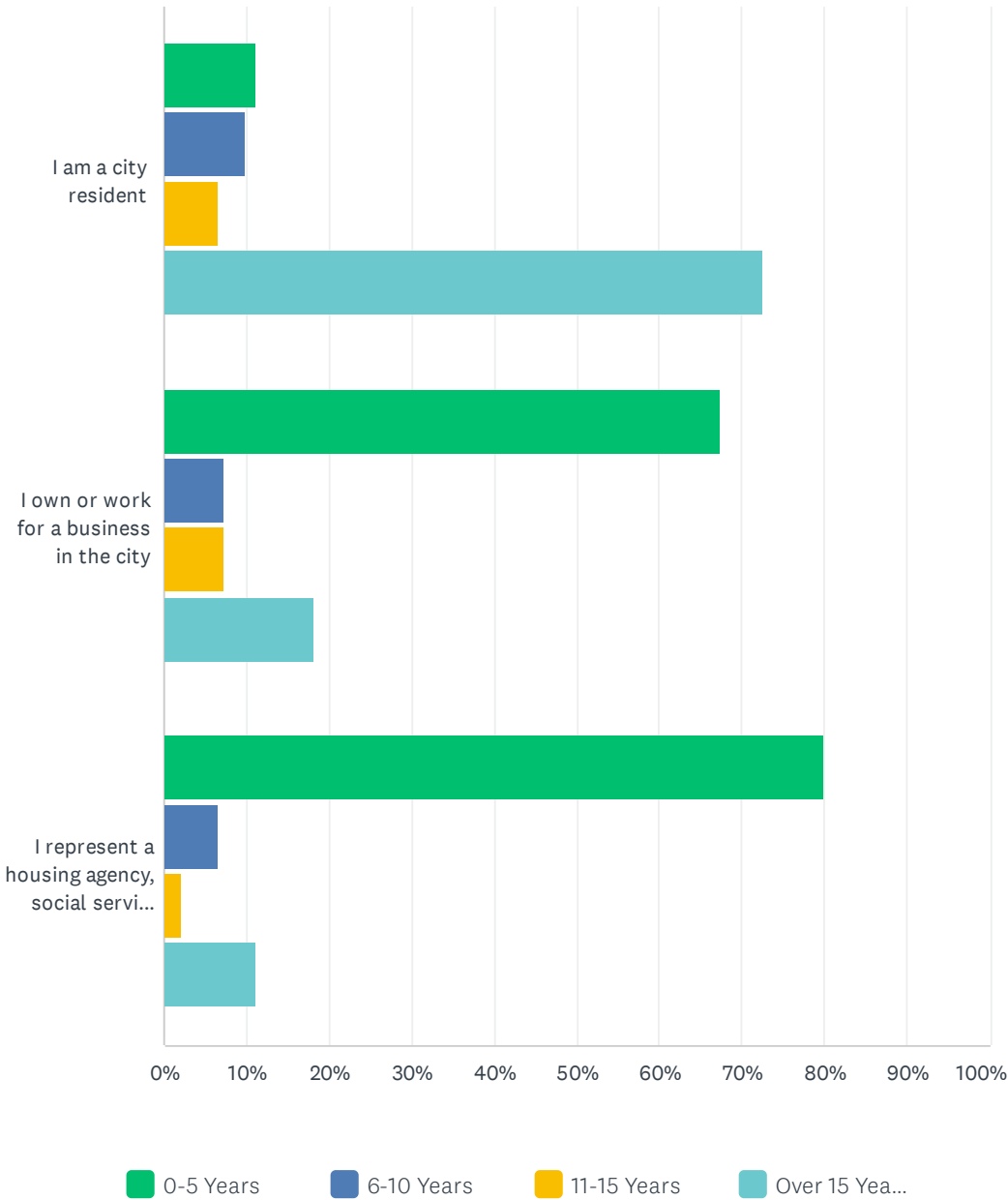
☐

Không an toàn

Bảng tham khảo ý kiến đã hoàn tất. Chúng tôi thành thật cảm ơn bạn đã dành thời gian để giúp cải thiện điều kiện sống tại Thành phố Garden Grove.

Q1 What is your involvement with the city?

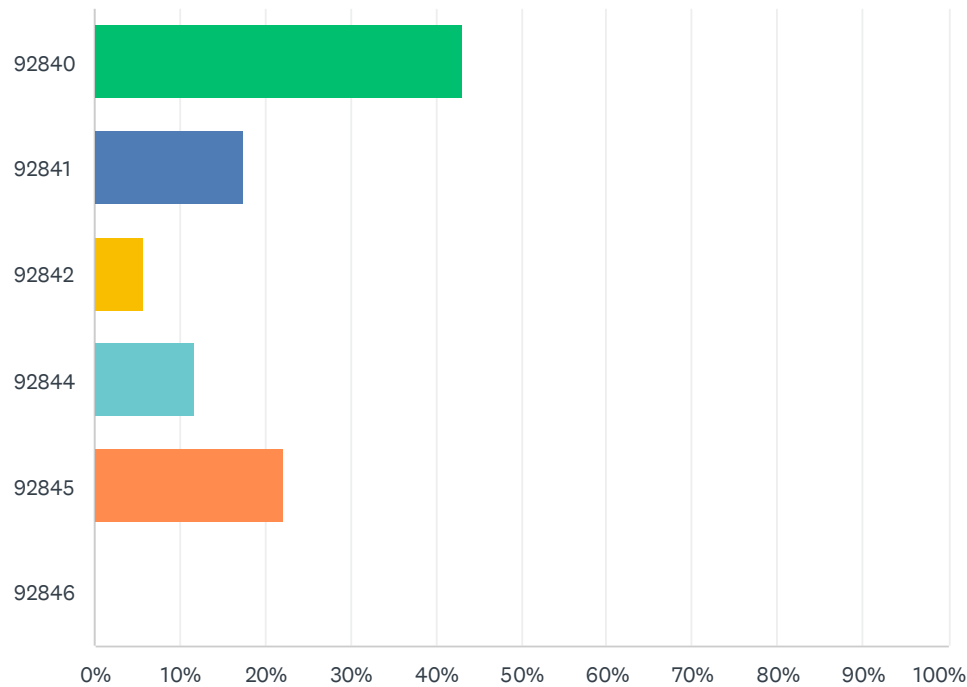
Answered: 94 Skipped: 0



	0-5 YEARS	6-10 YEARS	11-15 YEARS	OVER 15 YEARS	TOTAL	WEIGHTED AVERAGE
I am a city resident	10.99% 10	9.89% 9	6.59% 6	72.53% 66	91	3.41
I own or work for a business in the city	67.27% 37	7.27% 4	7.27% 4	18.18% 10	55	1.76
I represent a housing agency, social service agency, a non-profit	80.00% 36	6.67% 3	2.22% 1	11.11% 5	45	1.44

Q2 What zip code do you live in?

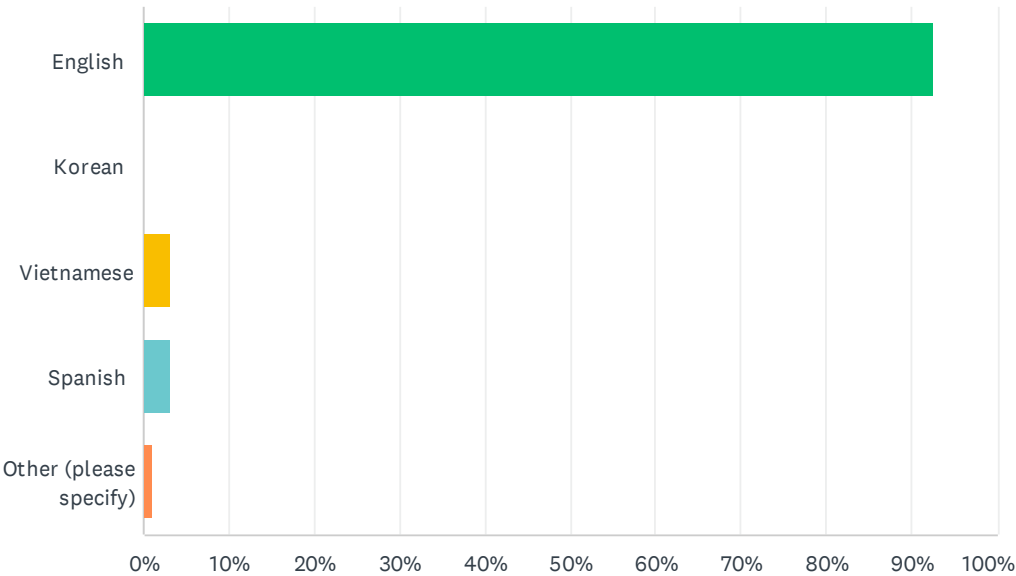
Answered: 86 Skipped: 8



ANSWER CHOICES	RESPONSES	
92840	43.02%	37
92841	17.44%	15
92842	5.81%	5
92844	11.63%	10
92845	22.09%	19
92846	0.00%	0
TOTAL		86

Q3 What language do you primarily speak at home?

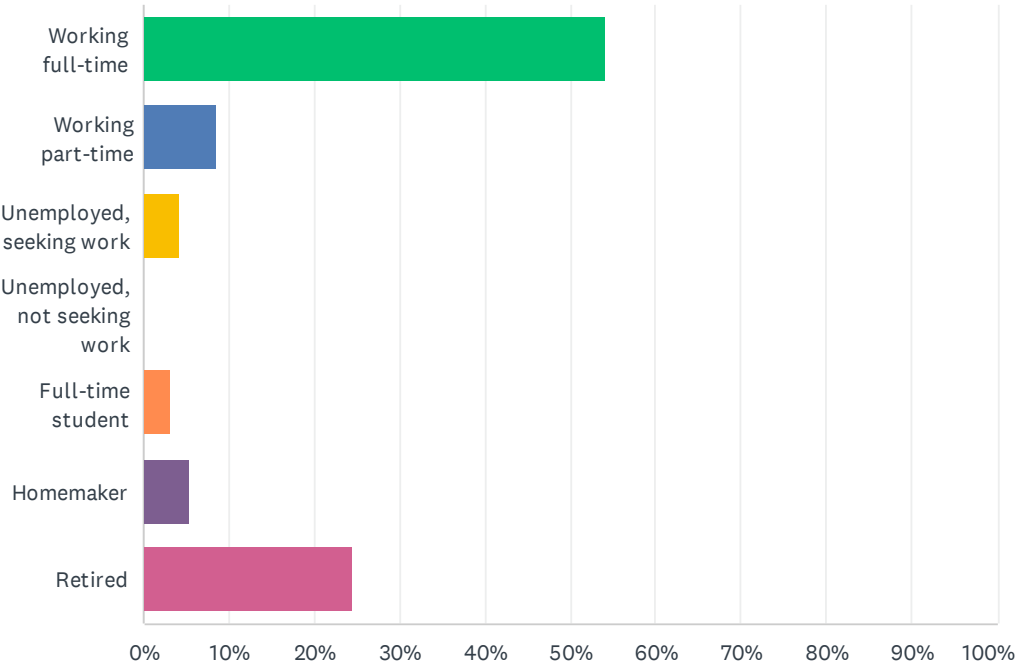
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
English	92.55%	87
Korean	0.00%	0
Vietnamese	3.19%	3
Spanish	3.19%	3
Other (please specify)	1.06%	1
TOTAL		94

Q4 What is your current working situation?

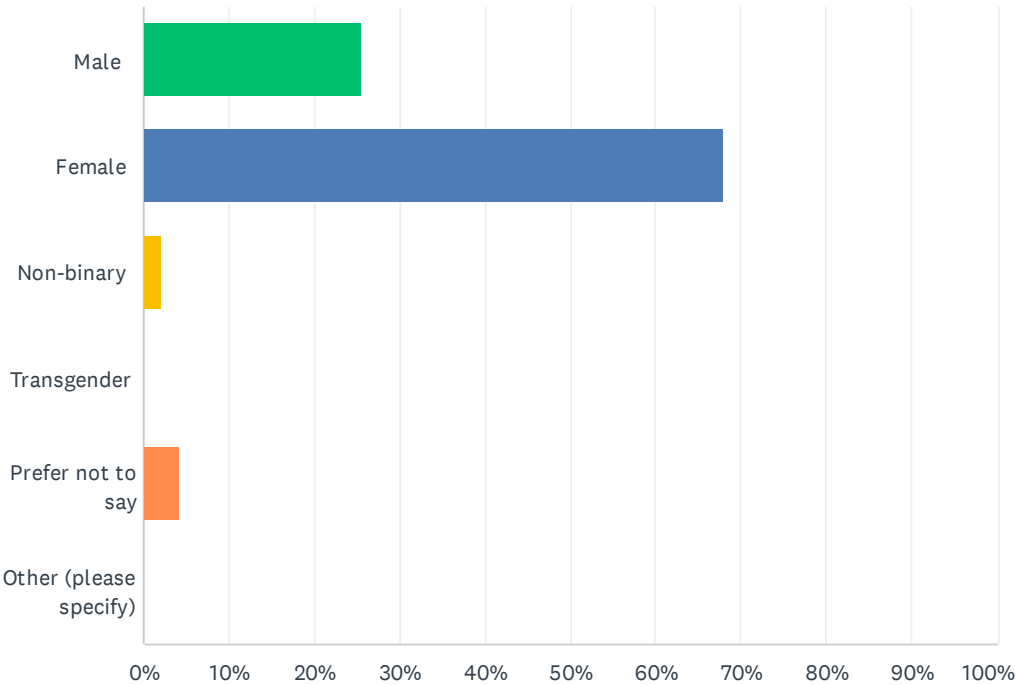
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Working full-time	54.26%	51
Working part-time	8.51%	8
Unemployed, seeking work	4.26%	4
Unemployed, not seeking work	0.00%	0
Full-time student	3.19%	3
Homemaker	5.32%	5
Retired	24.47%	23
TOTAL		94

Q5 Gender

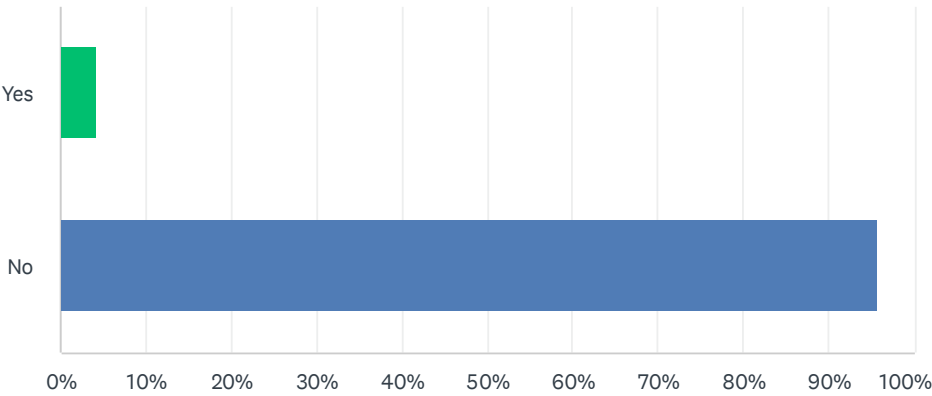
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Male	25.53%	24
Female	68.09%	64
Non-binary	2.13%	2
Transgender	0.00%	0
Prefer not to say	4.26%	4
Other (please specify)	0.00%	0
TOTAL		94

Q6 Are you disabled?

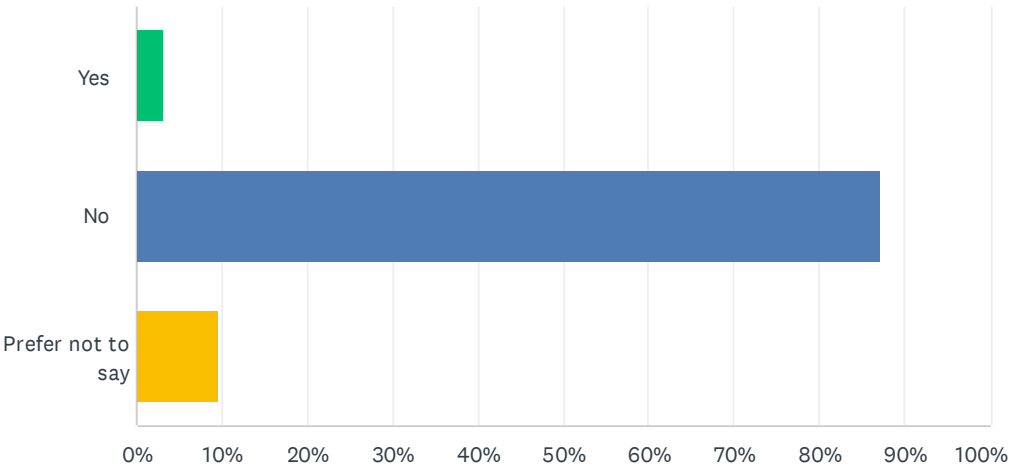
Answered: 93 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	4.30%	4
No	95.70%	89
TOTAL		93

Q7 Do you have one or more conditions subject to the Americans with Disabilities Act (ADA)?

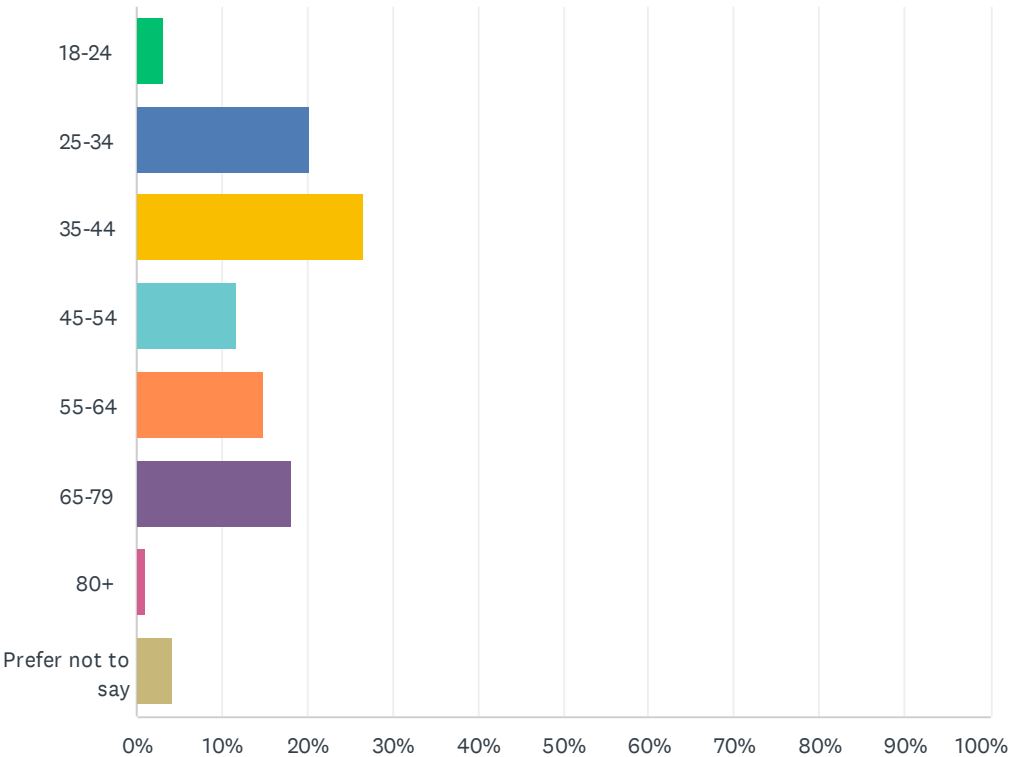
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	3.19%	3
No	87.23%	82
Prefer not to say	9.57%	9
TOTAL		94

Q8 How old are you? Please check one.

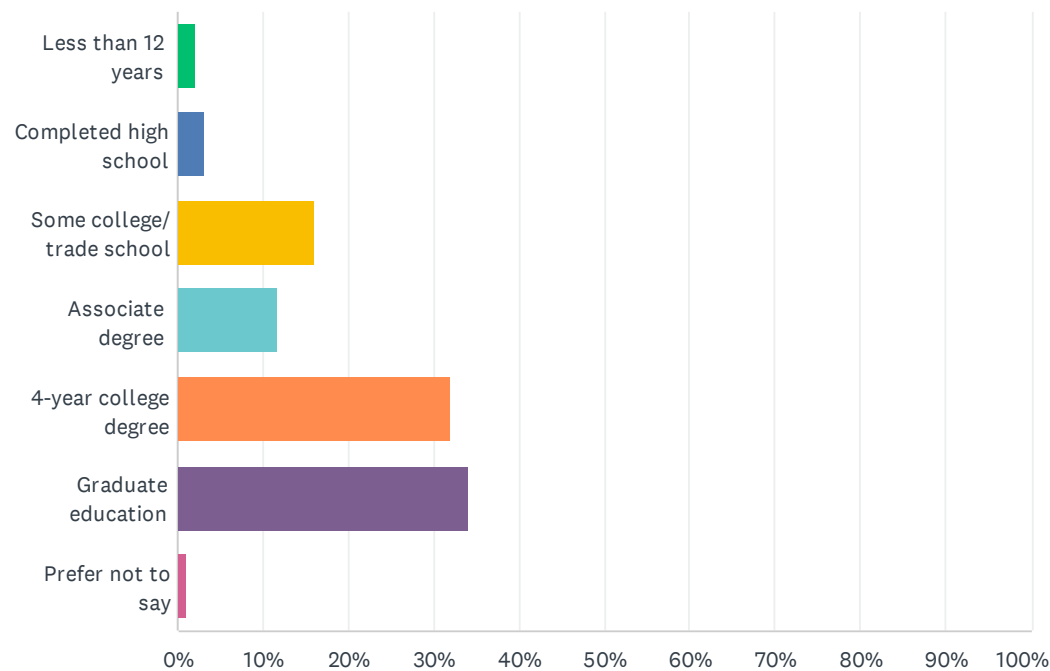
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
18-24	3.19%	3
25-34	20.21%	19
35-44	26.60%	25
45-54	11.70%	11
55-64	14.89%	14
65-79	18.09%	17
80+	1.06%	1
Prefer not to say	4.26%	4
Total Respondents: 94		

Q9 How many years of education have you completed?

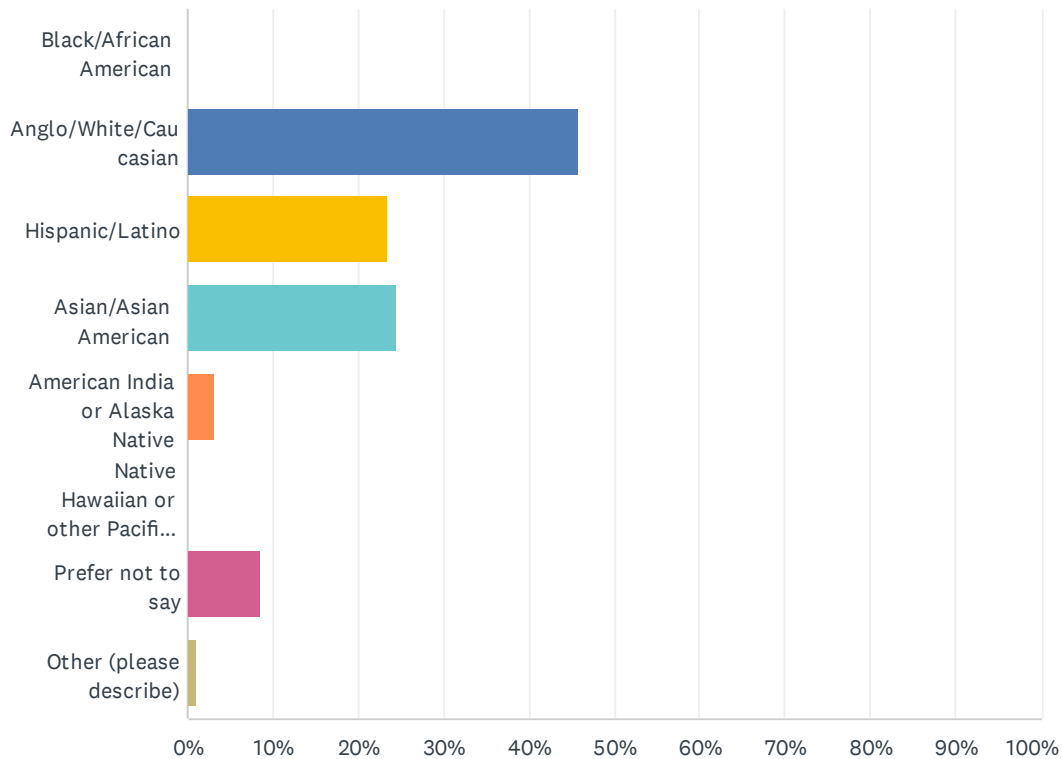
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than 12 years	2.13%	2
Completed high school	3.19%	3
Some college/ trade school	15.96%	15
Associate degree	11.70%	11
4-year college degree	31.91%	30
Graduate education	34.04%	32
Prefer not to say	1.06%	1
TOTAL		94

Q10 What is your racial or ethnic background? (check all that apply)

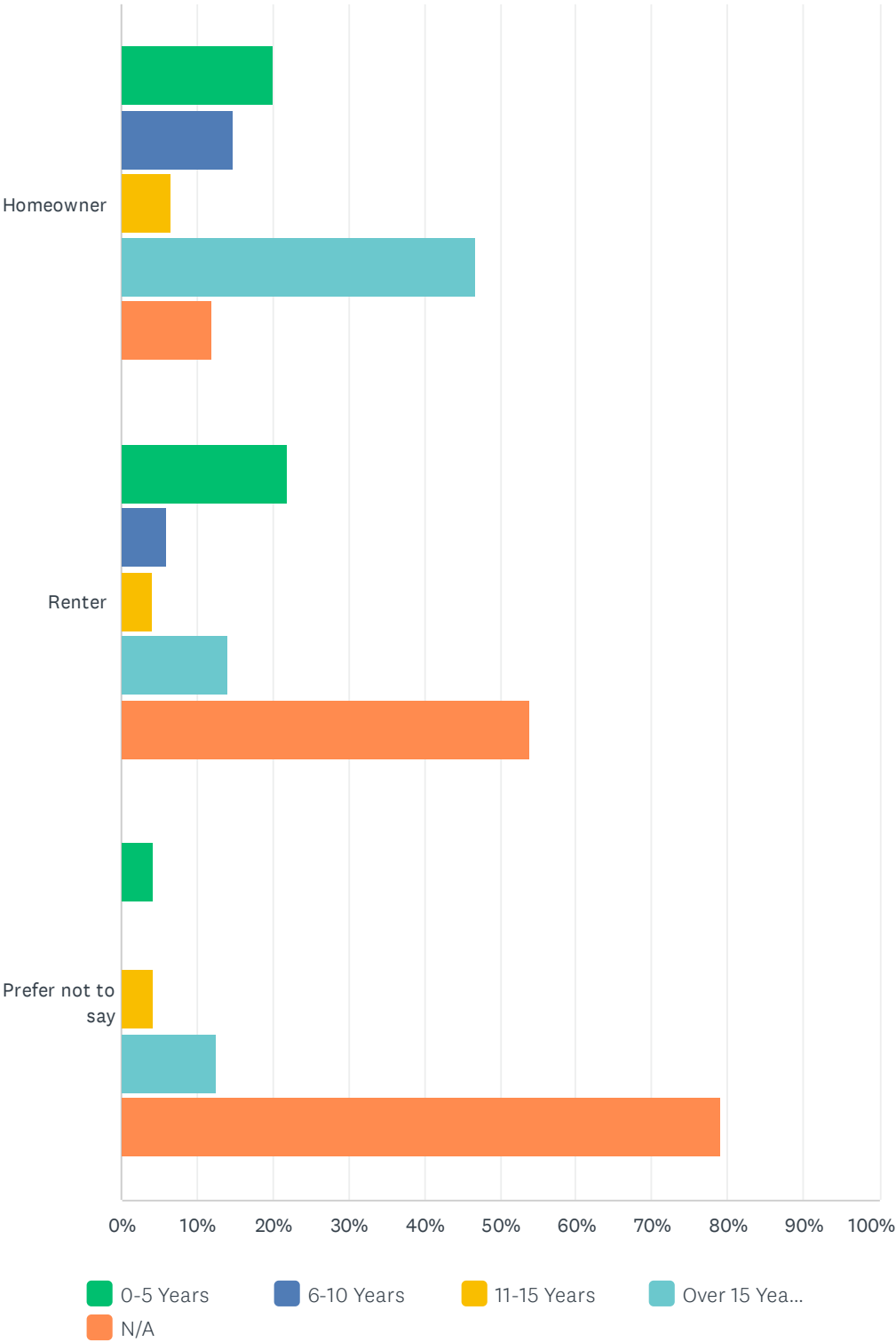
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Black/African American	0.00%	0
Anglo/White/Caucasian	45.74%	43
Hispanic/Latino	23.40%	22
Asian/Asian American	24.47%	23
American Indian or Alaska Native	3.19%	3
Native Hawaiian or other Pacific Islander	0.00%	0
Prefer not to say	8.51%	8
Other (please describe)	1.06%	1
Total Respondents: 94		

Q11 Are you a homeowner or a renter? (Optional)

Answered: 92 Skipped: 2

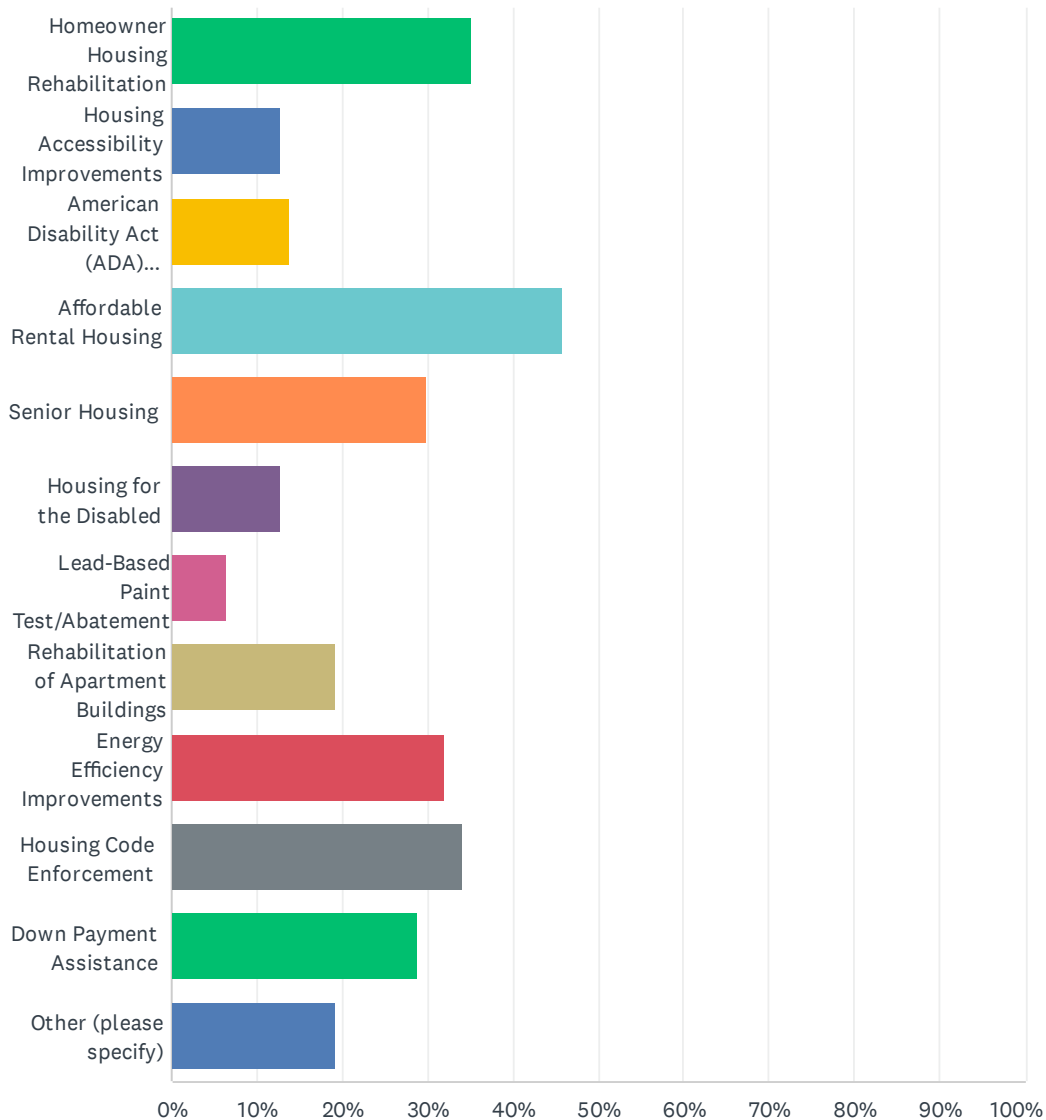


CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

	0-5 YEARS	6-10 YEARS	11-15 YEARS	OVER 15 YEARS	N/A	TOTAL	WEIGHTED AVERAGE
Homeowner	20.00% 15	14.67% 11	6.67% 5	46.67% 35	12.00% 9	75	2.91
Renter	22.00% 11	6.00% 3	4.00% 2	14.00% 7	54.00% 27	50	2.22
Prefer not to say	4.17% 1	0.00% 0	4.17% 1	12.50% 3	79.17% 19	24	3.20

Q12 Please choose the top three housing programs that you believe the City of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

Answered: 94 Skipped: 0

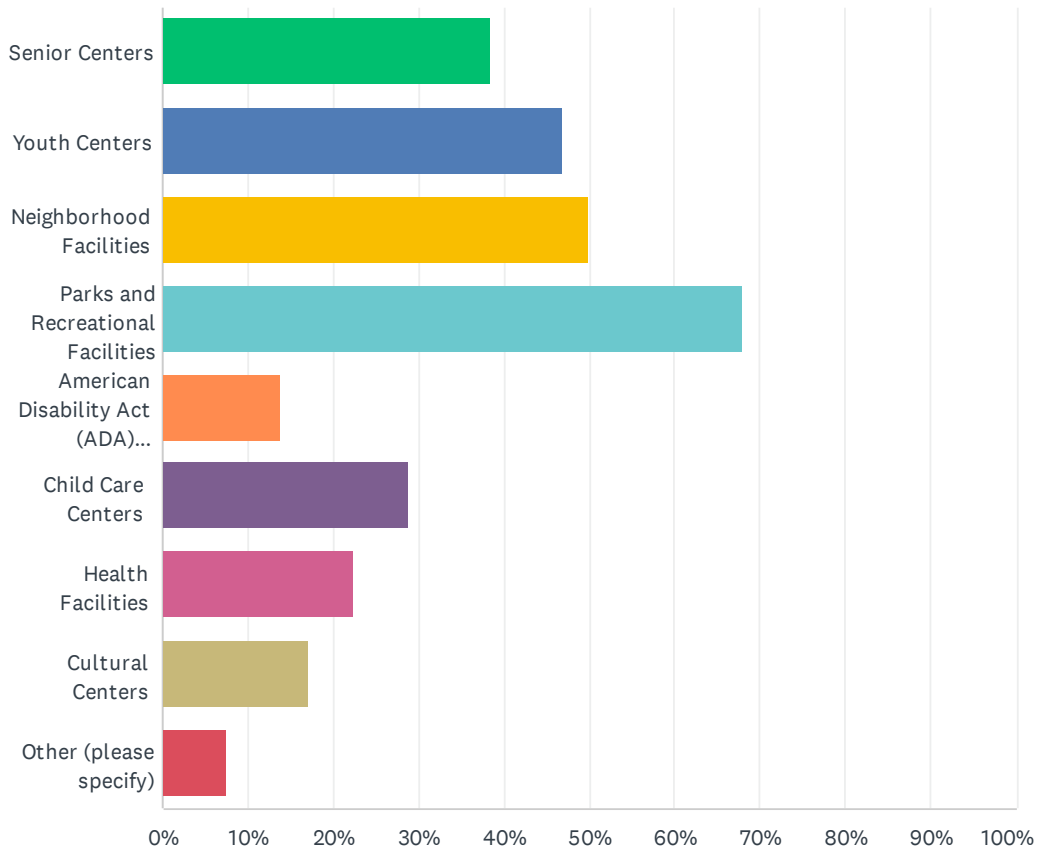


CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

ANSWER CHOICES	RESPONSES	
Homeowner Housing Rehabilitation	35.11%	33
Housing Accessibility Improvements	12.77%	12
American Disability Act (ADA) Improvements	13.83%	13
Affordable Rental Housing	45.74%	43
Senior Housing	29.79%	28
Housing for the Disabled	12.77%	12
Lead-Based Paint Test/Abatement	6.38%	6
Rehabilitation of Apartment Buildings	19.15%	18
Energy Efficiency Improvements	31.91%	30
Housing Code Enforcement	34.04%	32
Down Payment Assistance	28.72%	27
Other (please specify)	19.15%	18
Total Respondents: 94		

Q13 Please choose the top three community facilities that you believe the City of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

Answered: 94 Skipped: 0

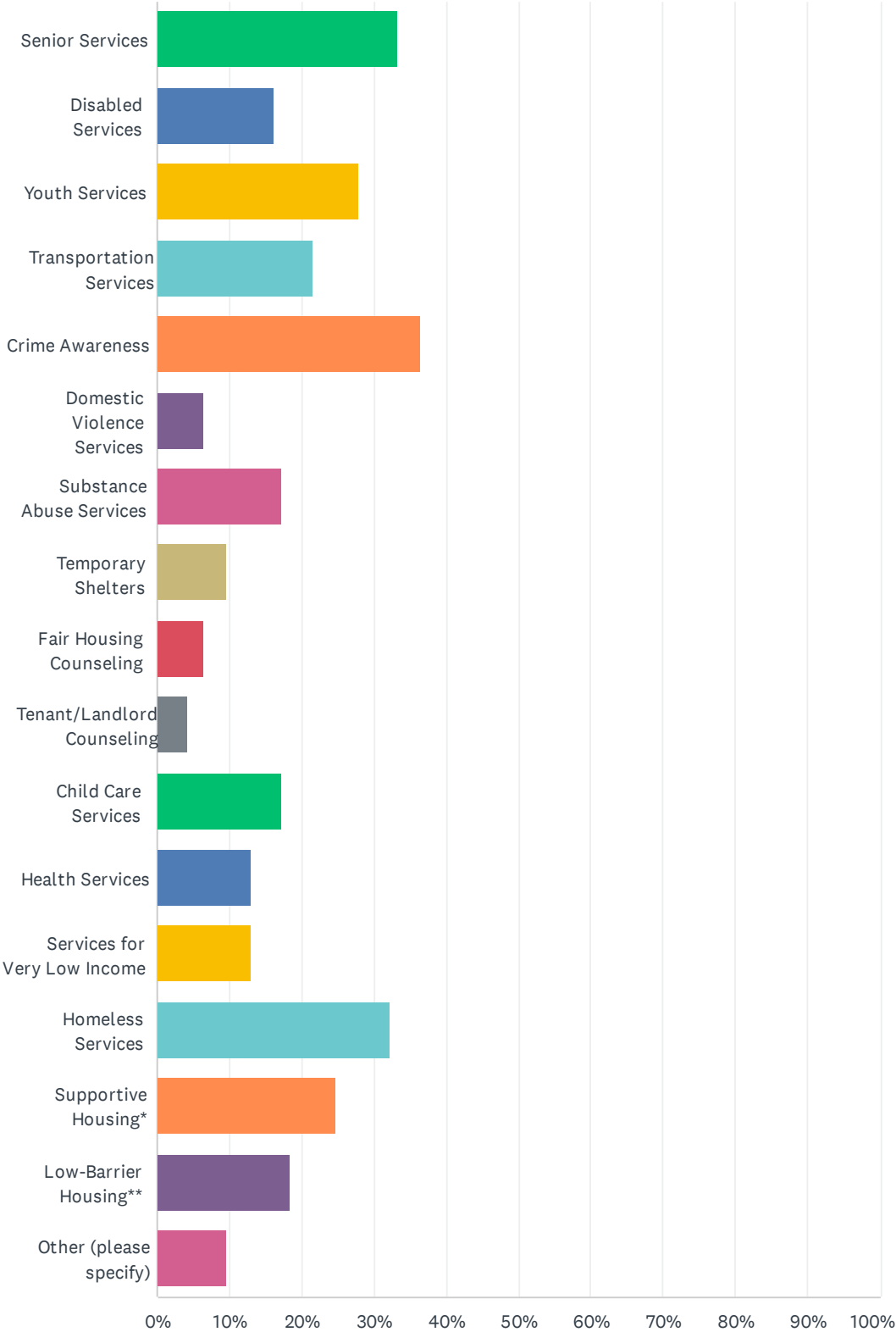


ANSWER CHOICES	RESPONSES	
Senior Centers	38.30%	36
Youth Centers	46.81%	44
Neighborhood Facilities	50.00%	47
Parks and Recreational Facilities	68.09%	64
American Disability Act (ADA) Improvements to existing facilities	13.83%	13
Child Care Centers	28.72%	27
Health Facilities	22.34%	21
Cultural Centers	17.02%	16
Other (please specify)	7.45%	7
Total Respondents: 94		

Q14 Please choose the top three community services/special needs services that you believe the City of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.*Supportive housing assists homeless persons in the transition from homelessness, and to promote the provision of supportive housing to homeless persons to enable them to live as independently as possible. ** Low-barrier housing is housing where a minimum number of expectations are placed on people who wish to live there. The aim is to have as few barriers as possible to allow more people access to services.

Answered: 93 Skipped: 1

CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

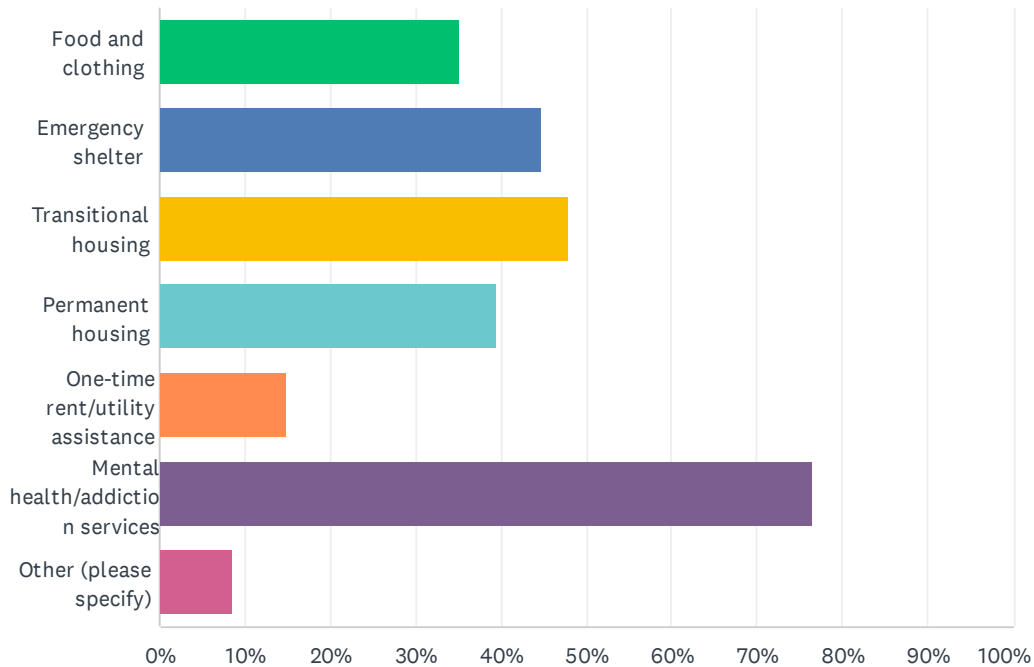


CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH

ANSWER CHOICES	RESPONSES	
Senior Services	33.33%	31
Disabled Services	16.13%	15
Youth Services	27.96%	26
Transportation Services	21.51%	20
Crime Awareness	36.56%	34
Domestic Violence Services	6.45%	6
Substance Abuse Services	17.20%	16
Temporary Shelters	9.68%	9
Fair Housing Counseling	6.45%	6
Tenant/Landlord Counseling	4.30%	4
Child Care Services	17.20%	16
Health Services	12.90%	12
Services for Very Low Income	12.90%	12
Homeless Services	32.26%	30
Supportive Housing*	24.73%	23
Low-Barrier Housing**	18.28%	17
Other (please specify)	9.68%	9
Total Respondents: 93		

Q15 Please choose the top three homeless needs that you believe the City of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

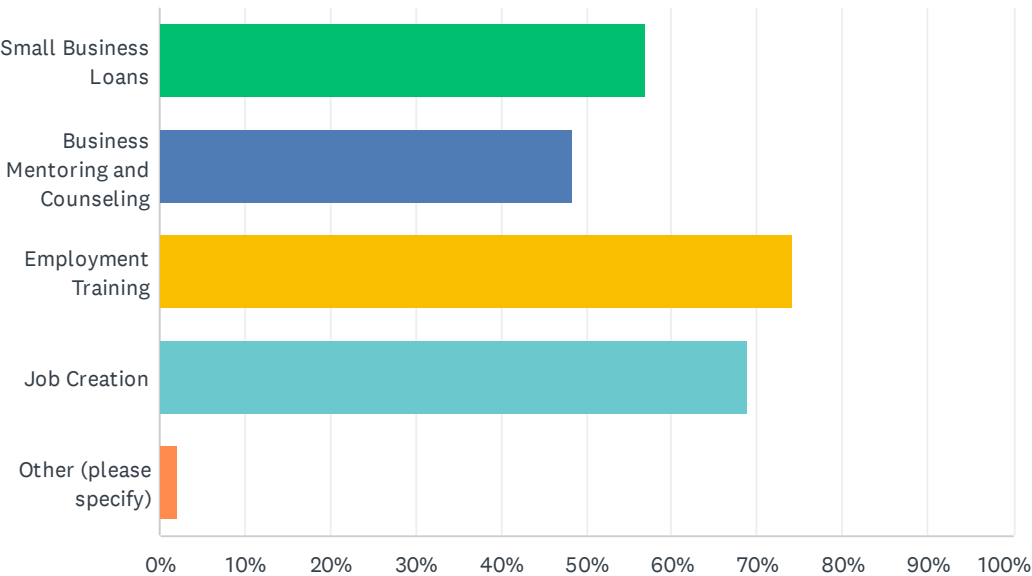
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Food and clothing	35.11%	33
Emergency shelter	44.68%	42
Transitional housing	47.87%	45
Permanent housing	39.36%	37
One-time rent/utility assistance	14.89%	14
Mental health/addiction services	76.60%	72
Other (please specify)	8.51%	8
Total Respondents: 94		

Q16 Please choose the top three small business and loan needs that you believe the City of Garden Grove should consider for the 2025-2030 Consolidated Plan cycle.

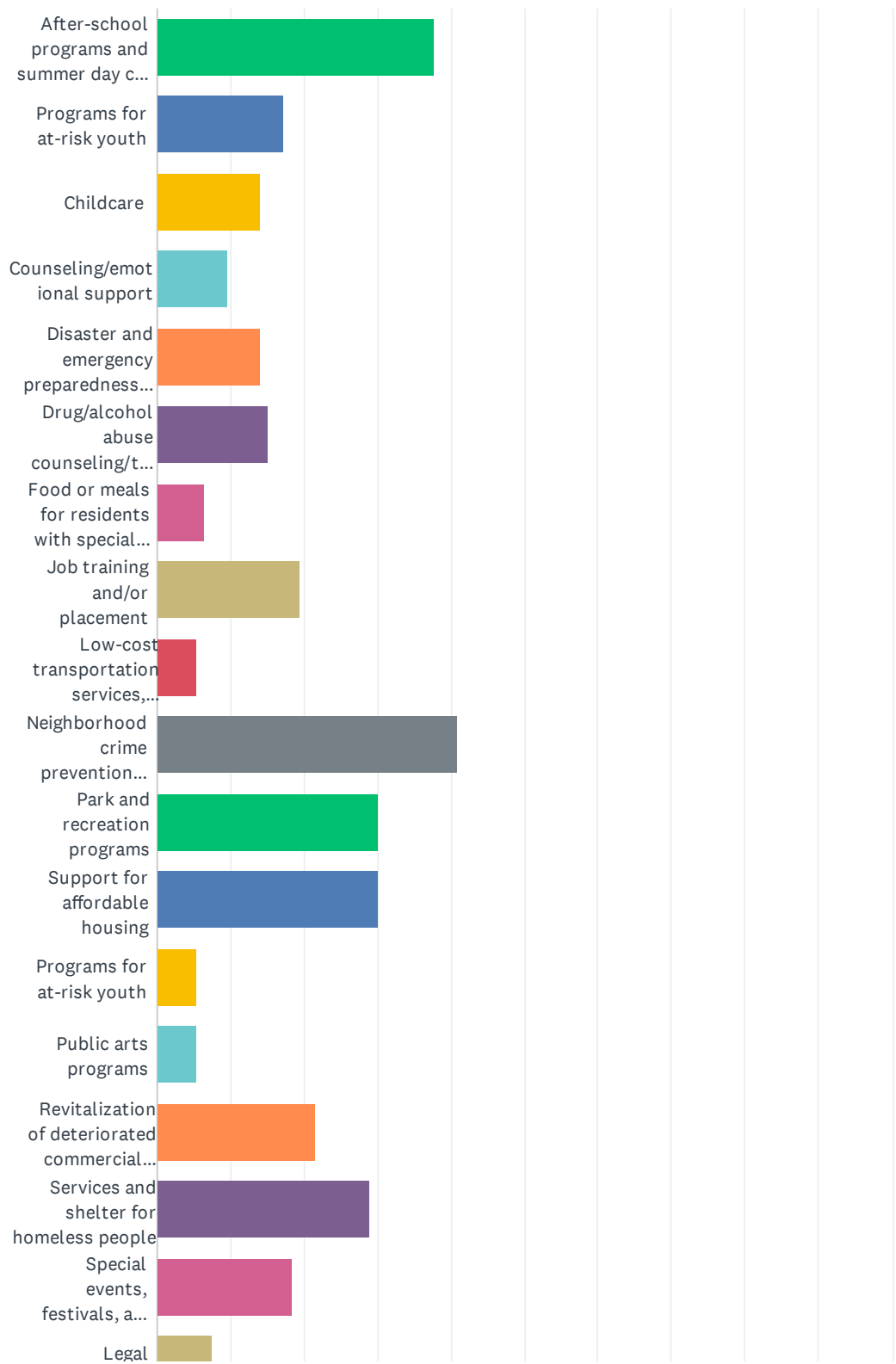
Answered: 93 Skipped: 1



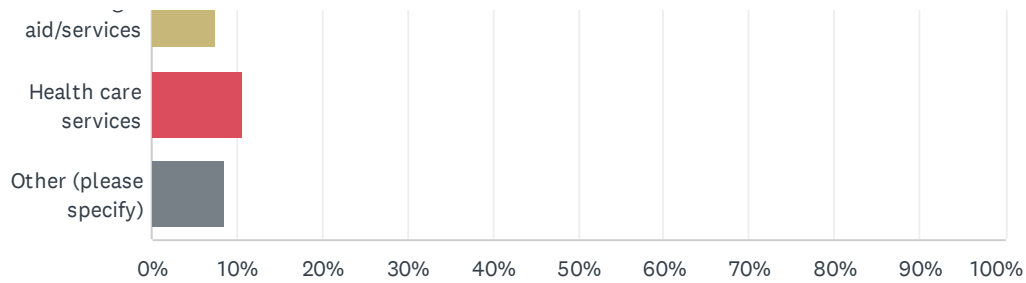
ANSWER CHOICES	RESPONSES	
Small Business Loans	56.99%	53
Business Mentoring and Counseling	48.39%	45
Employment Training	74.19%	69
Job Creation	68.82%	64
Other (please specify)	2.15%	2
Total Respondents: 93		

Q17 Please indicate the importance of the City’s FINANCIAL SUPPORT for each of the programs or services listed below and your satisfaction with the City’s current performance by indicating the top three social services.

Answered: 93 Skipped: 1



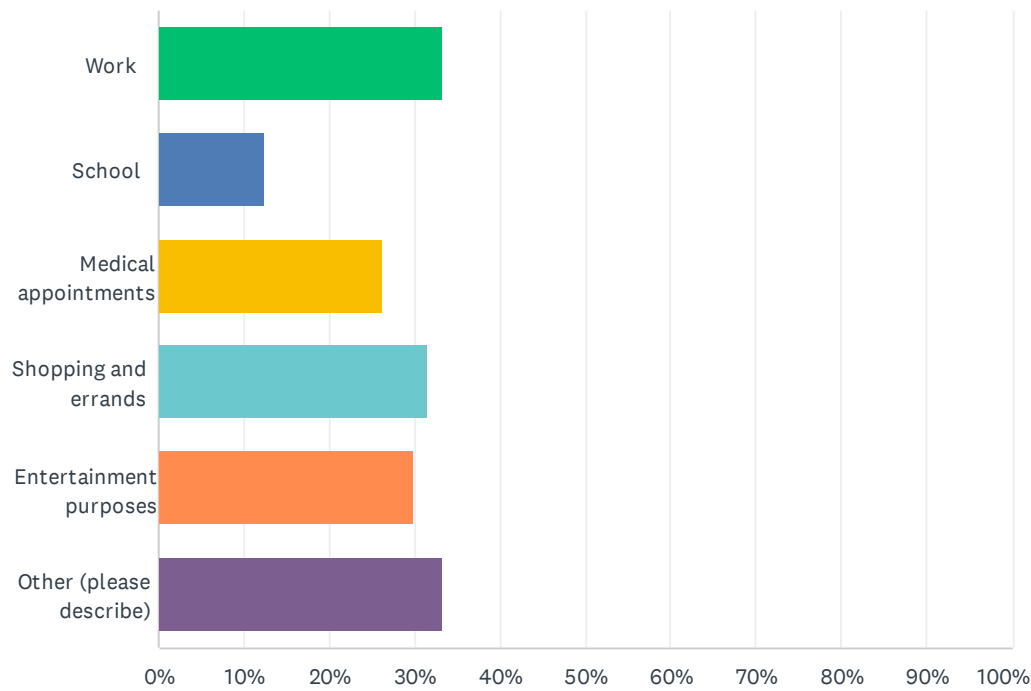
CITY OF GARDEN GROVE 2025-2030 COMMUNITY OUTREACH



ANSWER CHOICES	RESPONSES	
After-school programs and summer day camp for children	37.63%	35
Programs for at-risk youth	17.20%	16
Childcare	13.98%	13
Counseling/emotional support	9.68%	9
Disaster and emergency preparedness measures	13.98%	13
Drug/alcohol abuse counseling/treatment	15.05%	14
Food or meals for residents with special needs	6.45%	6
Job training and/or placement	19.35%	18
Low-cost transportation services, including taxi coupons and Dial-A-Ride	5.38%	5
Neighborhood crime prevention programs	40.86%	38
Park and recreation programs	30.11%	28
Support for affordable housing	30.11%	28
Programs for at-risk youth	5.38%	5
Public arts programs	5.38%	5
Revitalization of deteriorated commercial areas	21.51%	20
Services and shelter for homeless people	29.03%	27
Special events, festivals, and community gatherings	18.28%	17
Legal aid/services	7.53%	7
Health care services	10.75%	10
Other (please specify)	8.60%	8
Total Respondents: 93		

Q18 If you use transit services, where do you go? Please check all that apply:

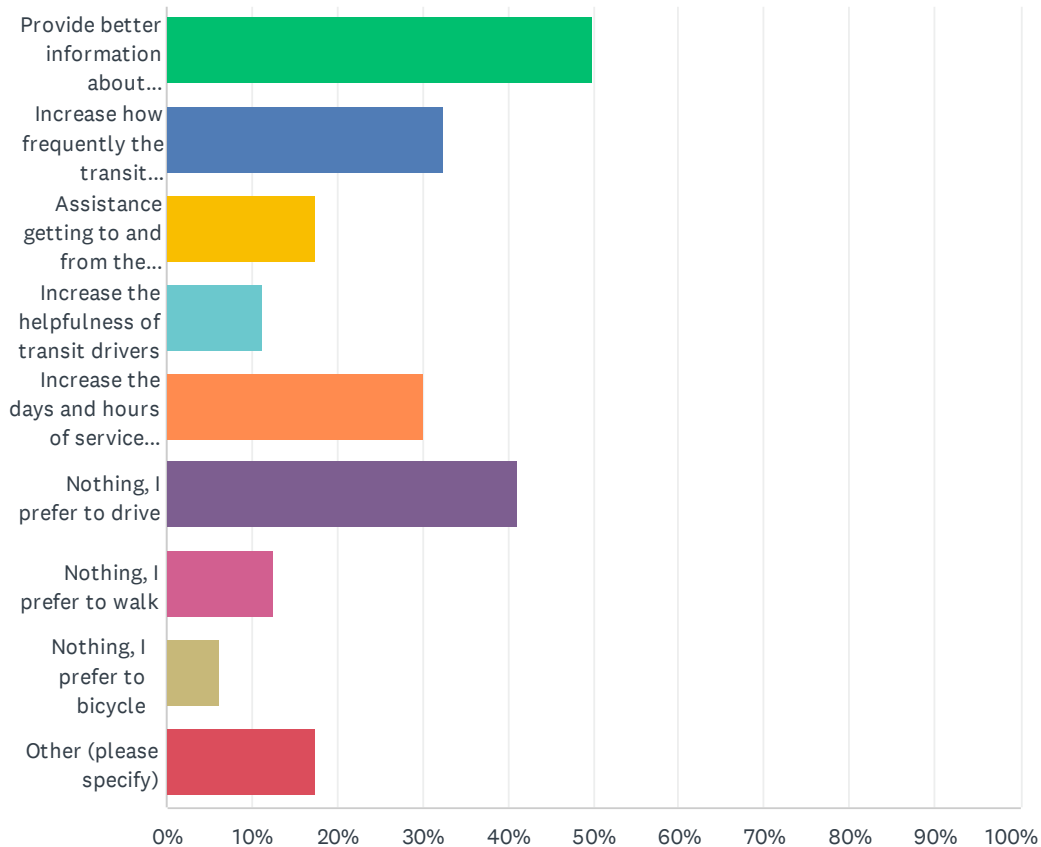
Answered: 57 Skipped: 37



ANSWER CHOICES	RESPONSES	
Work	33.33%	19
School	12.28%	7
Medical appointments	26.32%	15
Shopping and errands	31.58%	18
Entertainment purposes	29.82%	17
Other (please describe)	33.33%	19
Total Respondents: 57		

Q19 Please select the top three things the City of Garden Grove could do to encourage the use of public transit services more often.

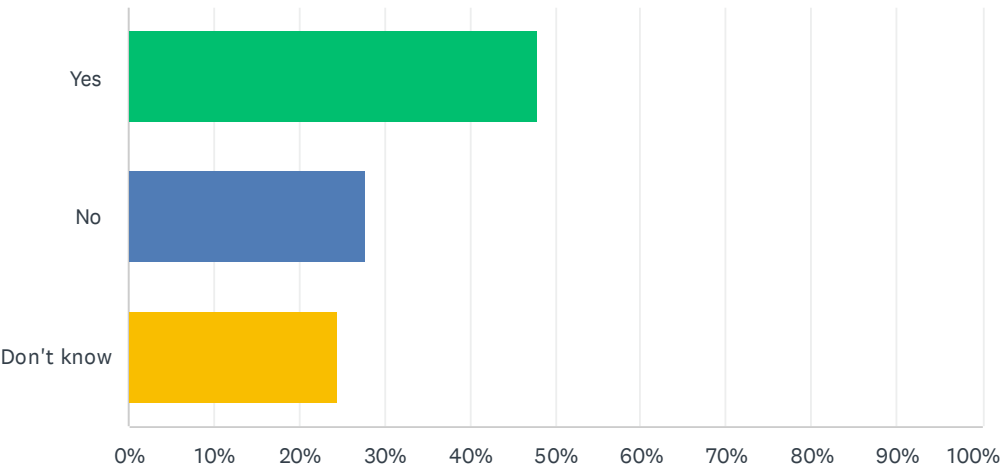
Answered: 80 Skipped: 14



ANSWER CHOICES	RESPONSES	
Provide better information about routes/times	50.00%	40
Increase how frequently the transit services run	32.50%	26
Assistance getting to and from the transit vehicle	17.50%	14
Increase the helpfulness of transit drivers	11.25%	9
Increase the days and hours of service (specify which service)	30.00%	24
Nothing, I prefer to drive	41.25%	33
Nothing, I prefer to walk	12.50%	10
Nothing, I prefer to bicycle	6.25%	5
Other (please specify)	17.50%	14
Total Respondents: 80		

Q20 Do you believe there are common/pressing broadband internet problems (e.g., high-speed connectivity availability, diversity of providers) in the City of Garden Grove?

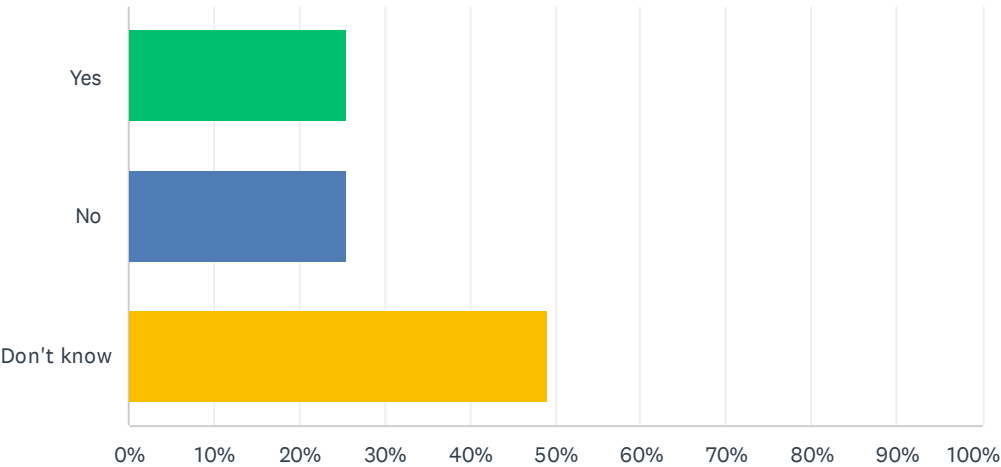
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	47.87%	45
No	27.66%	26
Don't know	24.47%	23
TOTAL		94

Q21 Do you feel that low- and moderate-income areas have adequate broadband access?

Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	25.53%	24
No	25.53%	24
Don't know	48.94%	46
TOTAL		94

Q22 How can broadband internet access be improved?

Answered: 64 Skipped: 30

Q23 How would you rate the overall quality of life in the City of Garden Grove?

Answered: 91 Skipped: 3

3.3★
average rating



	VERY POOR	POOR	FAIR	GOOD	VERY GOOD	TOTAL	WEIGHTED AVERAGE
☆	6.59% 6	10.99% 10	34.07% 31	42.86% 39	5.49% 5	91	3.30

Q24 What do you like best about living in the City of Garden Grove?

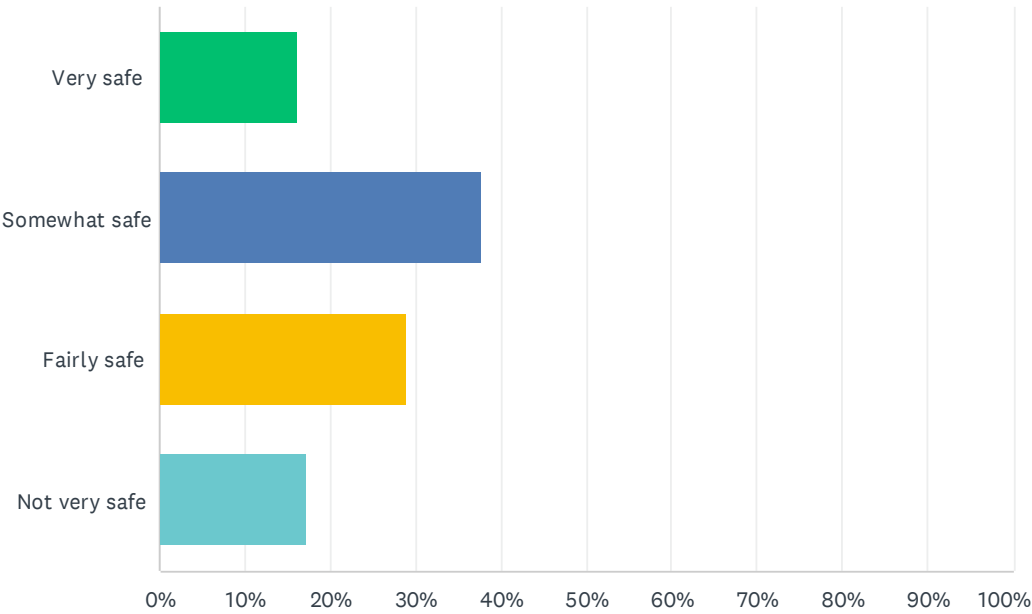
Answered: 82 Skipped: 12

Q25 What do you like least about living in the City of Garden Grove?

Answered: 89 Skipped: 5

Q26 In your opinion, how safe is your neighborhood?

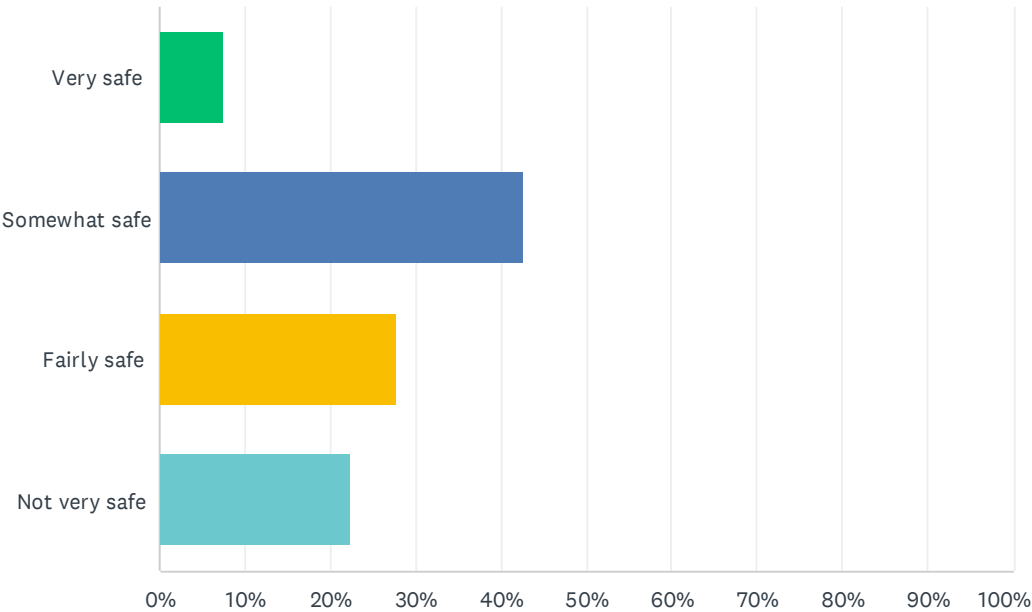
Answered: 93 Skipped: 1



ANSWER CHOICES	RESPONSES	
Very safe	16.13%	15
Somewhat safe	37.63%	35
Fairly safe	29.03%	27
Not very safe	17.20%	16
TOTAL		93

Q27 In your opinion, how safe is the City as a whole?

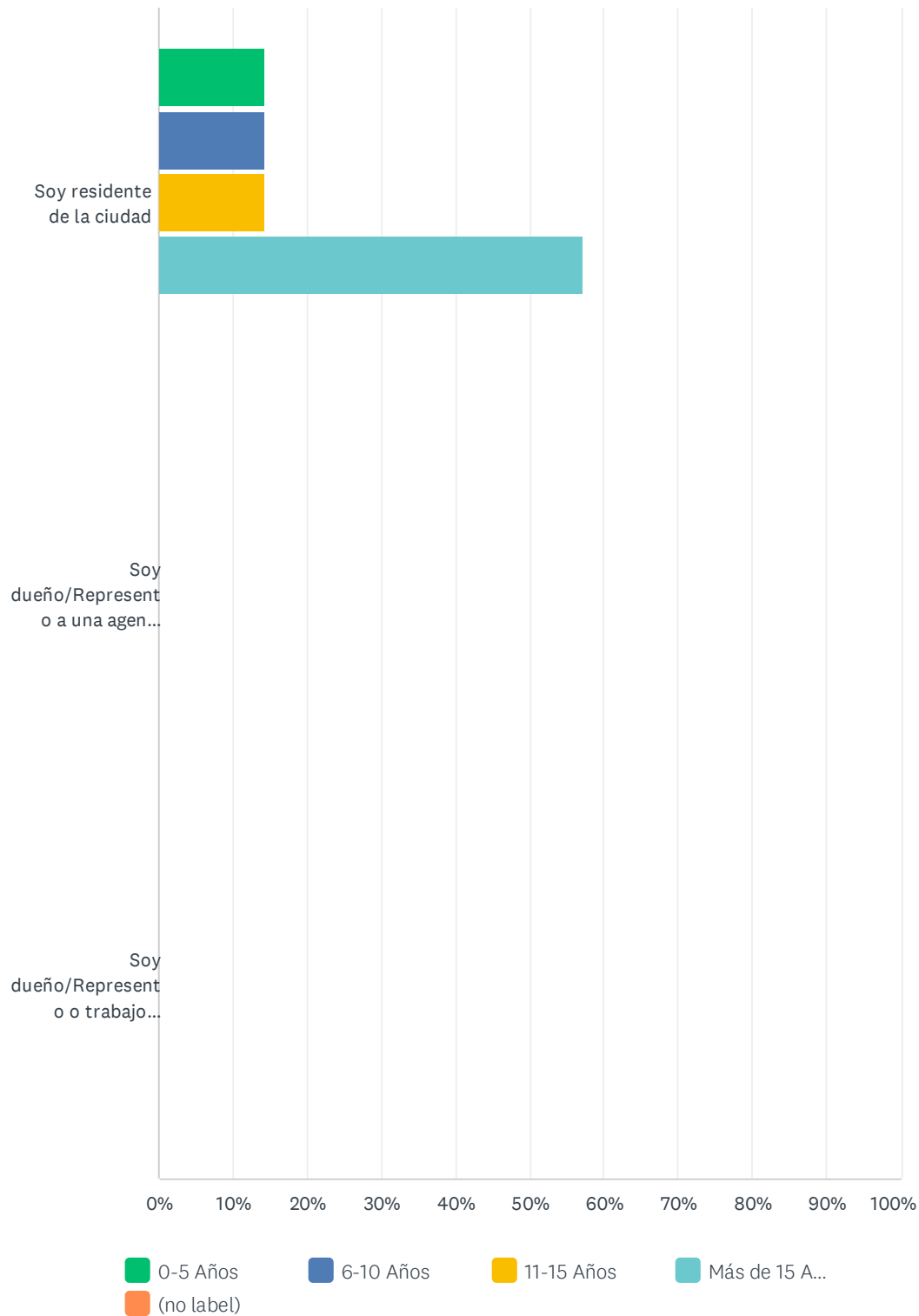
Answered: 94 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very safe	7.45%	7
Somewhat safe	42.55%	40
Fairly safe	27.66%	26
Not very safe	22.34%	21
TOTAL		94

Q1Cuál es su involucramiento con la Ciudad?

Answered: 7 Skipped: 0

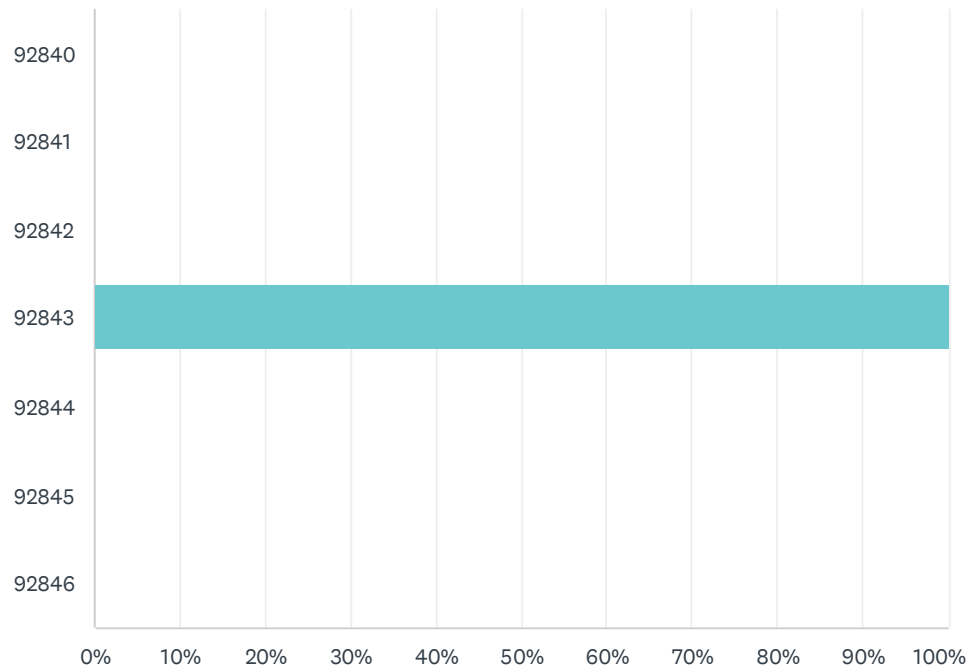


CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

	0-5 AÑOS	6-10 AÑOS	11-15 AÑOS	MÁS DE 15 AÑOS	(NO LABEL)	TOTAL	WEIGHTED AVERAGE
Soy residente de la ciudad	14.29% 1	14.29% 1	14.29% 1	57.14% 4	0.00% 0	7	3.14
Soy dueño/Represento a una agencia de vivienda, agencia de servicios sociales, una organización sin fines de lucro	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00
Soy dueño/Represento o trabajo para un negocio en la ciudad.	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00

Q2 ¿En qué código postal vive?

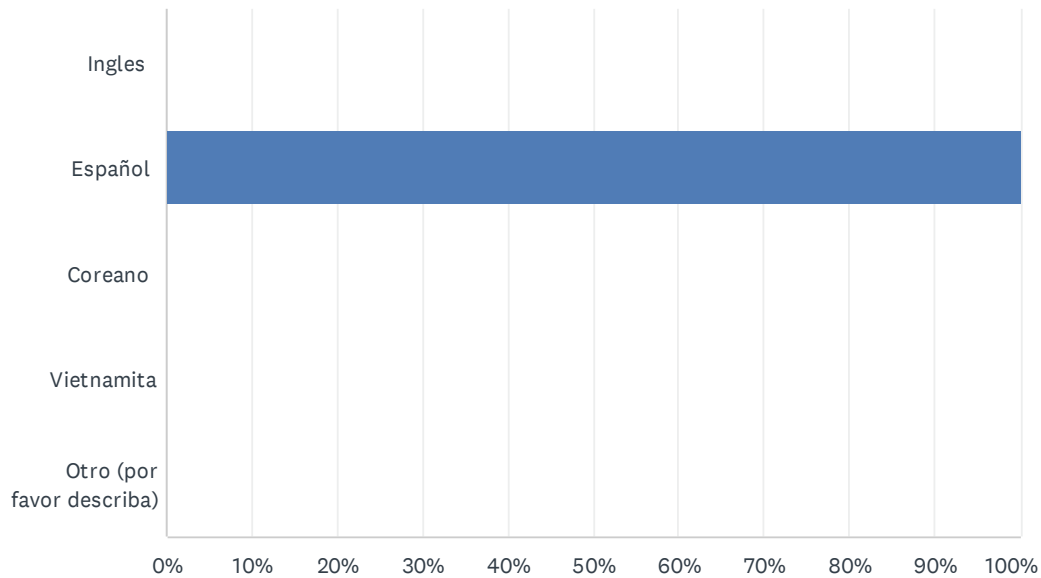
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
92840	0.00%	0
92841	0.00%	0
92842	0.00%	0
92843	100.00%	7
92844	0.00%	0
92845	0.00%	0
92846	0.00%	0
TOTAL		7

Q3 ¿Cuál es el idioma principal que habla en casa?

Answered: 7 Skipped: 0

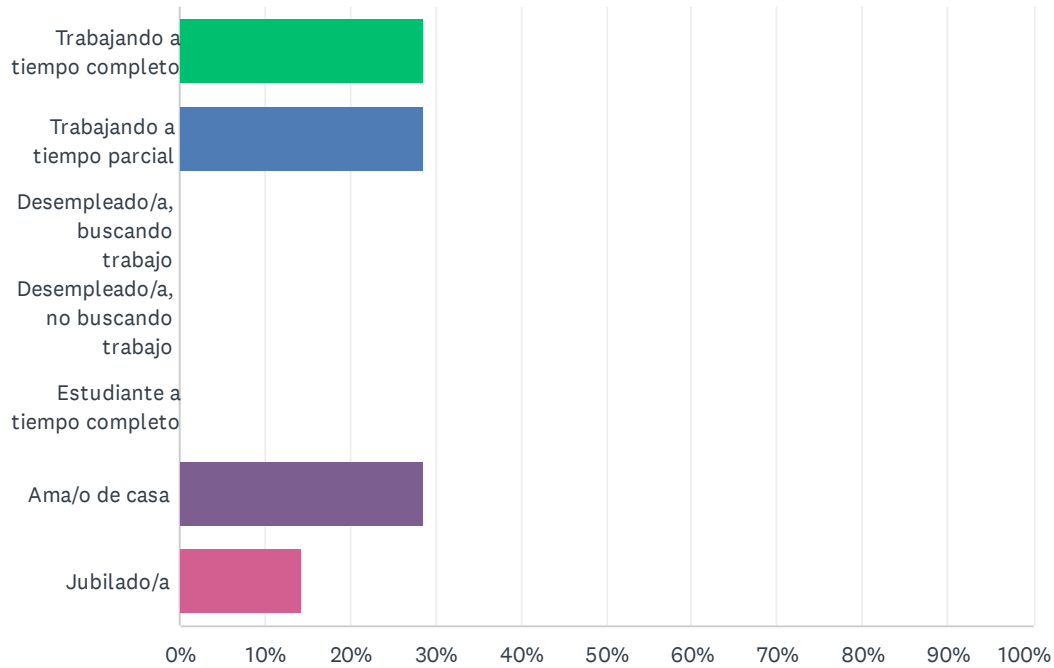


ANSWER CHOICES	RESPONSES	
Inglés	0.00%	0
Español	100.00%	7
Coreano	0.00%	0
Vietnamita	0.00%	0
Otro (por favor describa)	0.00%	0
TOTAL		7

#	OTRO (POR FAVOR DESCRIBA)	DATE
	There are no responses.	

Q4 ¿Actualmente, cuál es su situación laboral?

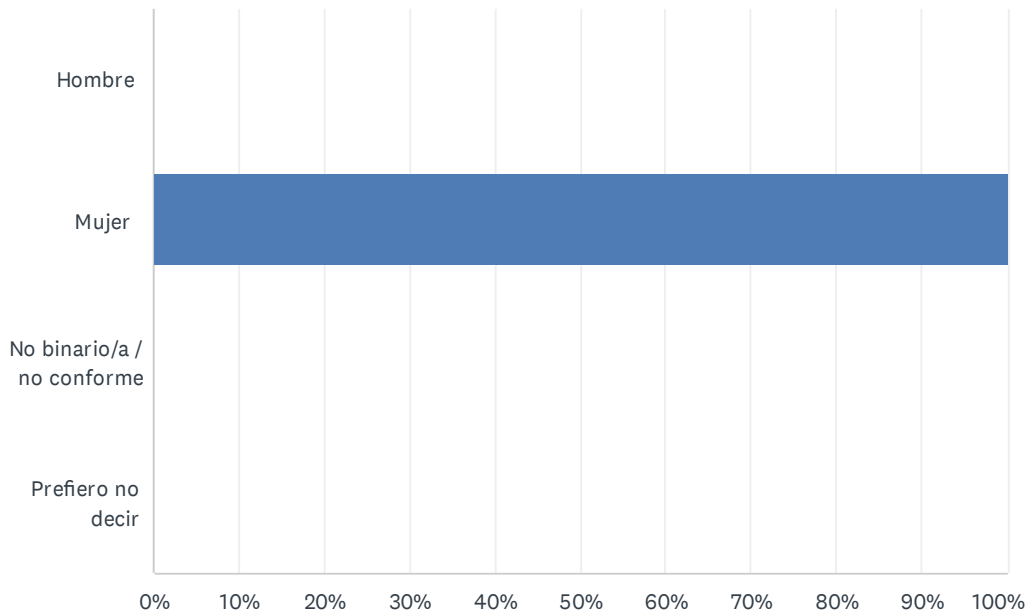
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Trabajando a tiempo completo	28.57%	2
Trabajando a tiempo parcial	28.57%	2
Desempleado/a, buscando trabajo	0.00%	0
Desempleado/a, no buscando trabajo	0.00%	0
Estudiante a tiempo completo	0.00%	0
Ama/o de casa	28.57%	2
Jubilado/a	14.29%	1
TOTAL		7

Q5 Género:

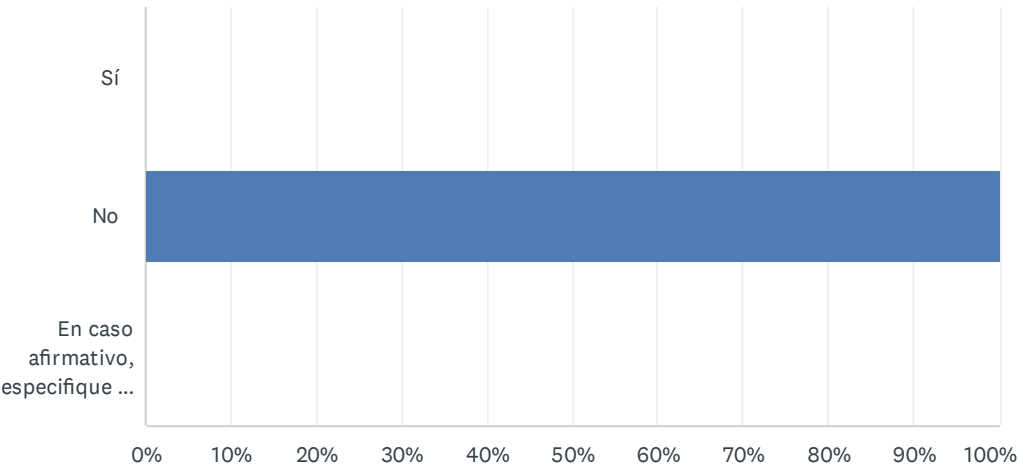
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Hombre	0.00%	0
Mujer	100.00%	7
No binario/a / no conforme	0.00%	0
Prefiero no decir	0.00%	0
TOTAL		7

Q6 ¿Estás incapacitado/a?

Answered: 7 Skipped: 0

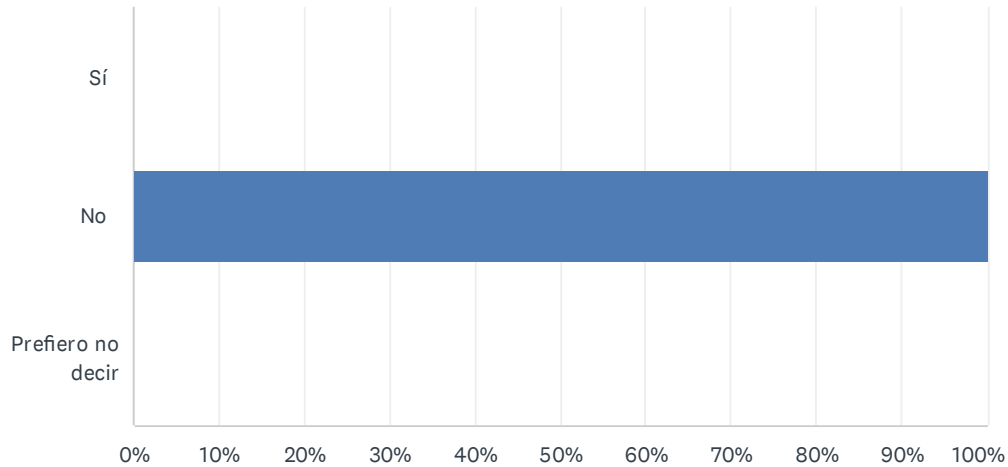


ANSWER CHOICES		RESPONSES	
Sí		0.00%	0
No		100.00%	7
En caso afirmativo, especifique el tipo de discapacidad(es)		0.00%	0
TOTAL			7

#	EN CASO AFIRMATIVO, ESPECIFIQUE EL TIPO DE DISCAPACIDAD(ES)	DATE
	There are no responses.	

Q7 ¿Tiene una o más condiciones sujetas a la Ley de Estadounidenses con Discapacidades

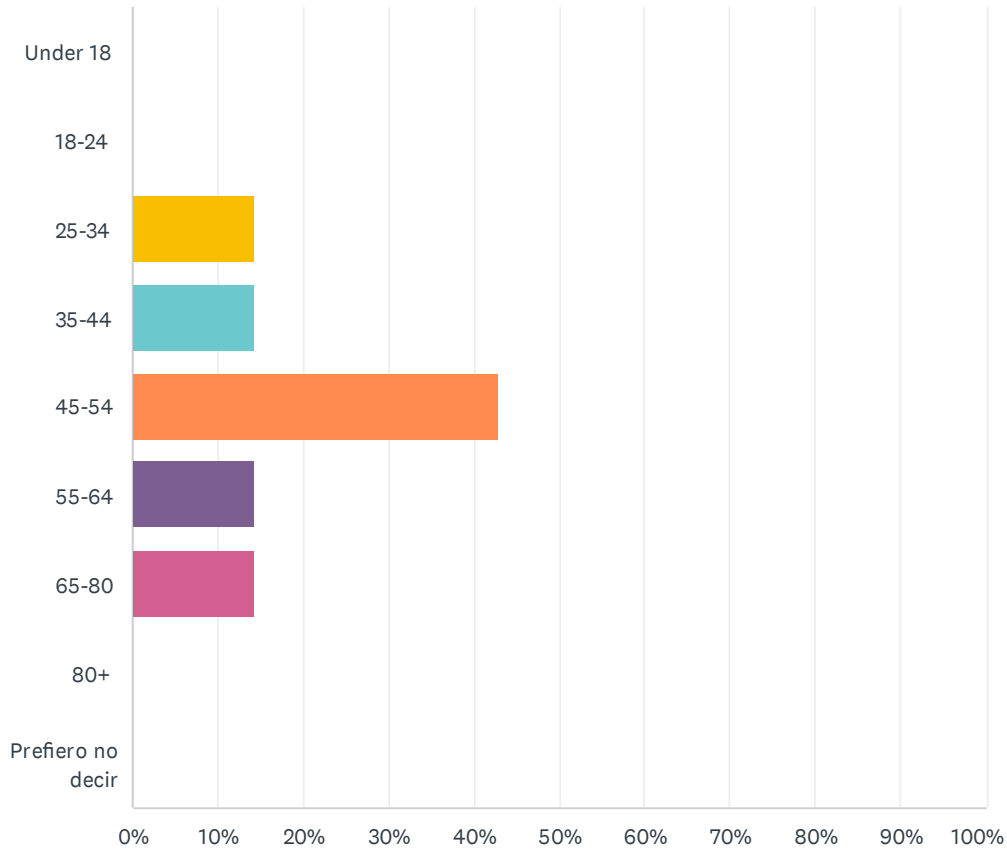
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Sí	0.00%	0
No	100.00%	7
Prefiero no decir	0.00%	0
TOTAL		7

Q8 ¿Cuántos años tiene? Por favor marque uno.

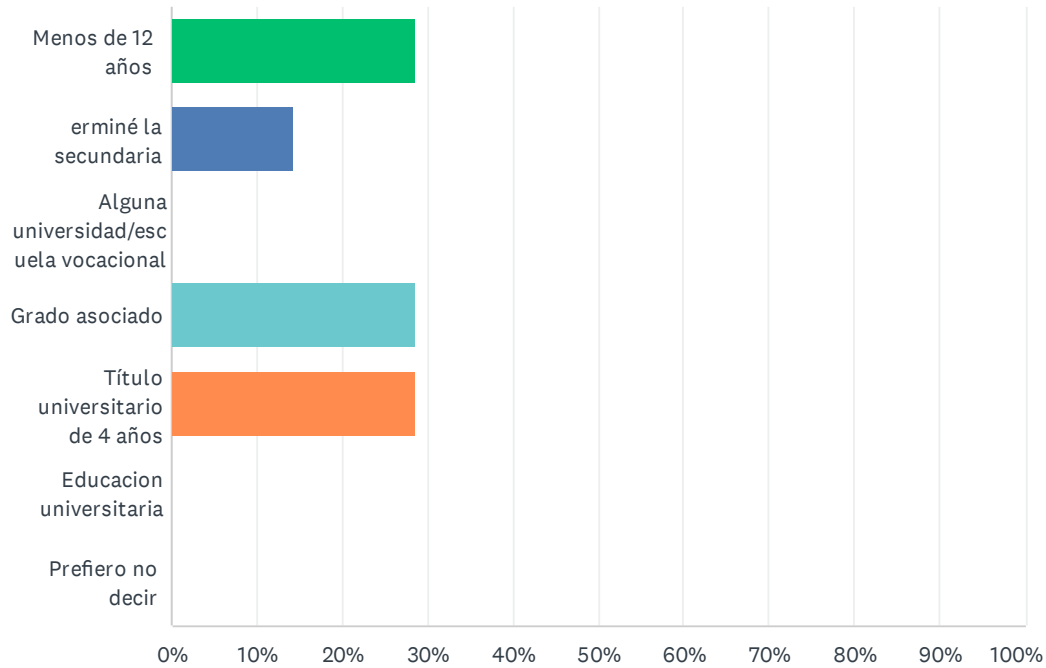
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	0.00%	0
25-34	14.29%	1
35-44	14.29%	1
45-54	42.86%	3
55-64	14.29%	1
65-80	14.29%	1
80+	0.00%	0
Prefiero no decir	0.00%	0
TOTAL		7

Q9 ¿Cuántos años de educación ha completado?

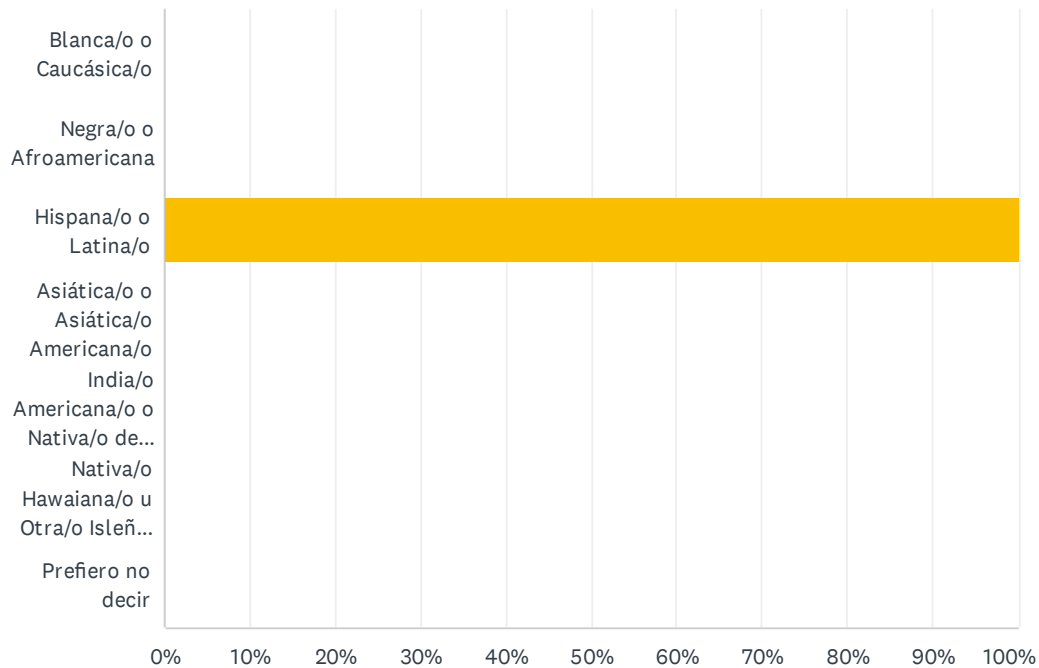
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Menos de 12 años	28.57%	2
erminé la secundaria	14.29%	1
Alguna universidad/escuela vocacional	0.00%	0
Grado asociado	28.57%	2
Título universitario de 4 años	28.57%	2
Educacion universitaria	0.00%	0
Prefiero no decir	0.00%	0
TOTAL		7

Q10 ¿Cuál es su raza/etnia (elijá todas las que correspondan)?

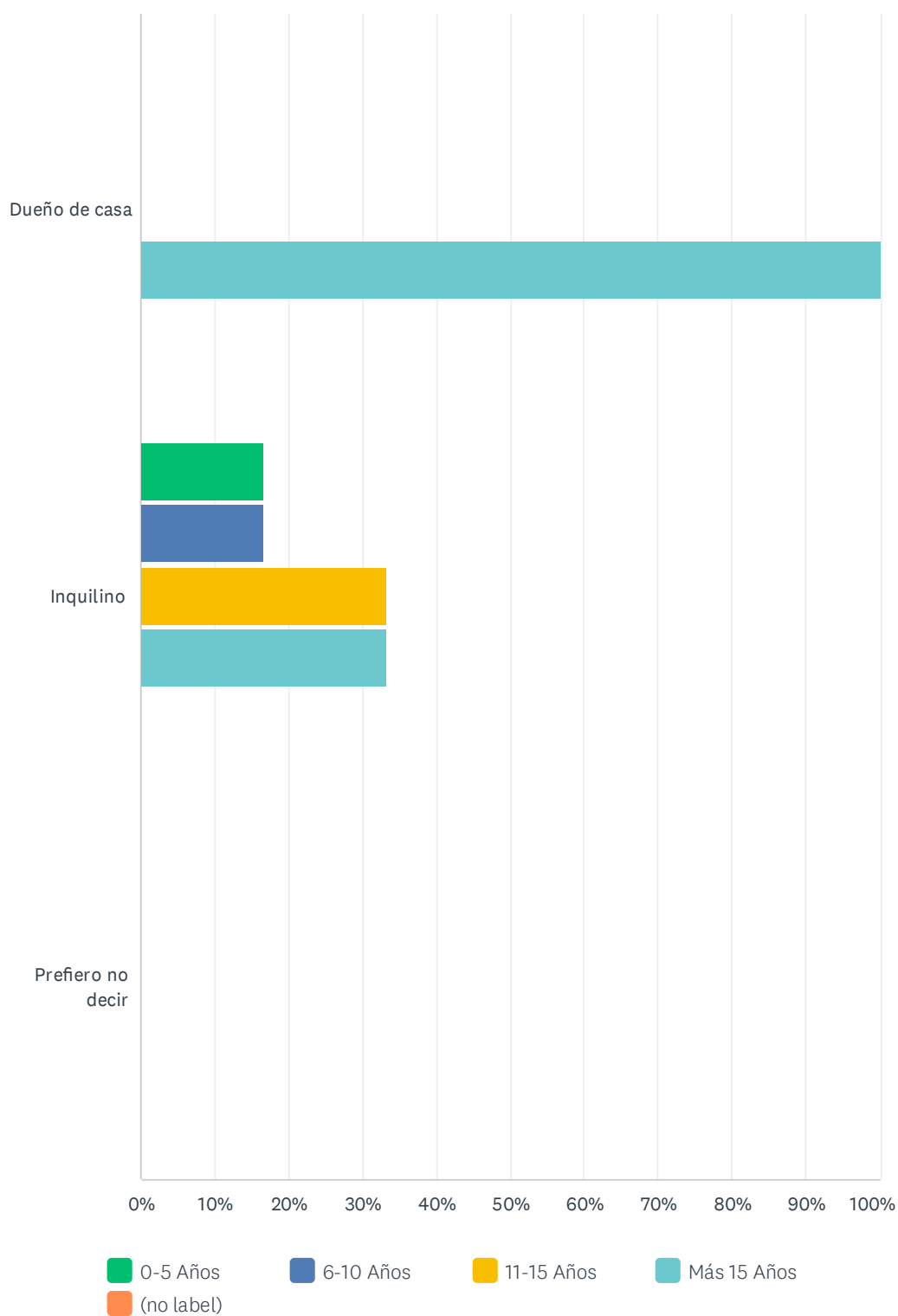
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Blanca/o o Caucásica/o	0.00%	0
Negra/o o Afroamericana	0.00%	0
Hispana/o o Latina/o	100.00%	7
Asiática/o o Asiática/o Americana/o	0.00%	0
India/o Americana/o o Nativa/o de Alaska	0.00%	0
Nativa/o Hawaiana/o u Otra/o Isleña del Pacífico	0.00%	0
Prefiero no decir	0.00%	0
TOTAL		7

Q11 ¿Es usted dueño de casa o inquilino? (Opcional)

Answered: 7 Skipped: 0

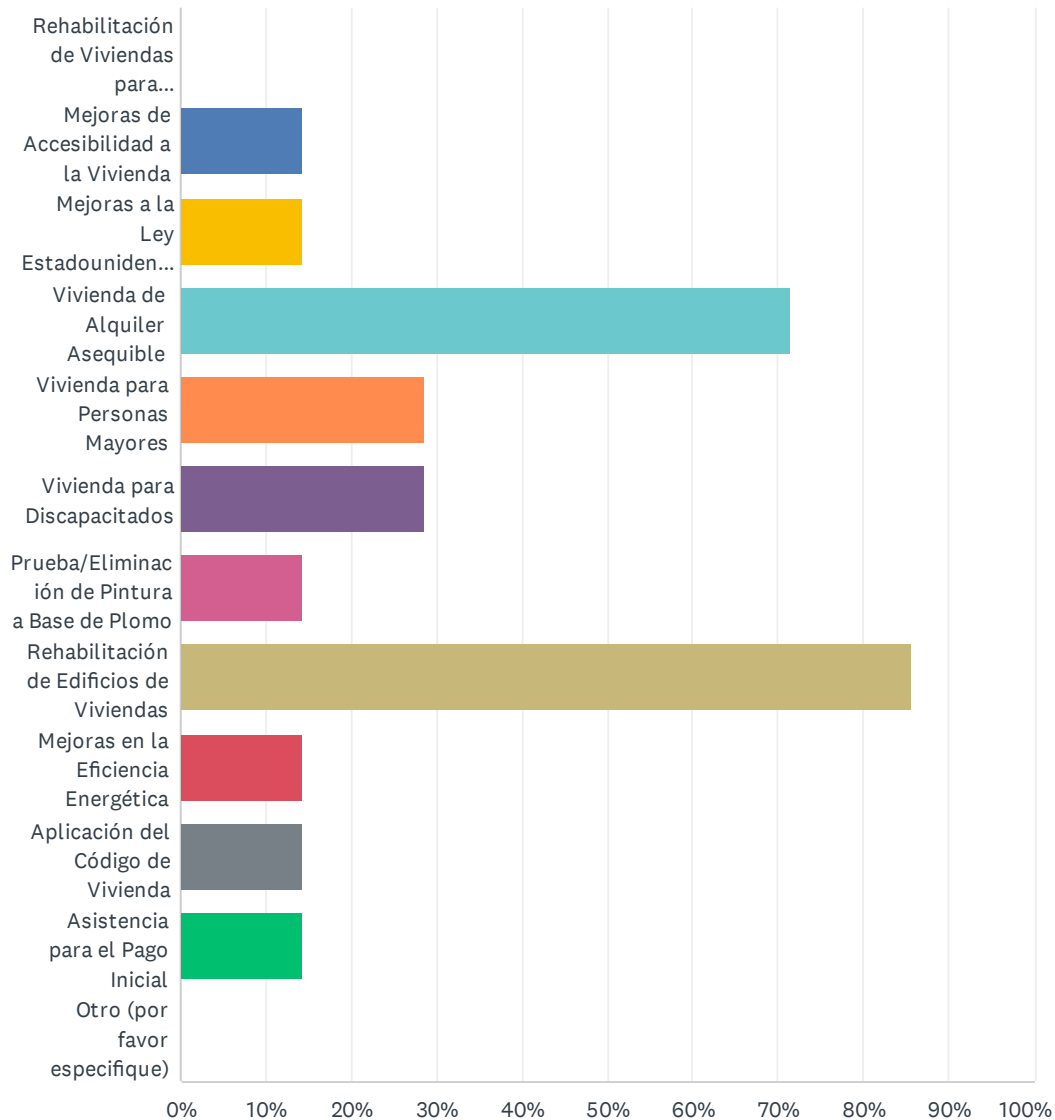


CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

	0-5 AÑOS	6-10 AÑOS	11-15 AÑOS	MÁS 15 AÑOS	(NO LABEL)	TOTAL	WEIGHTED AVERAGE
Dueño de casa	0.00% 0	0.00% 0	0.00% 0	100.00% 1	0.00% 0	1	4.00
Inquilino	16.67% 1	16.67% 1	33.33% 2	33.33% 2	0.00% 0	6	2.83
Prefiero no decir	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00

Q12 Elija los tres programas de vivienda principales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

Answered: 7 Skipped: 0



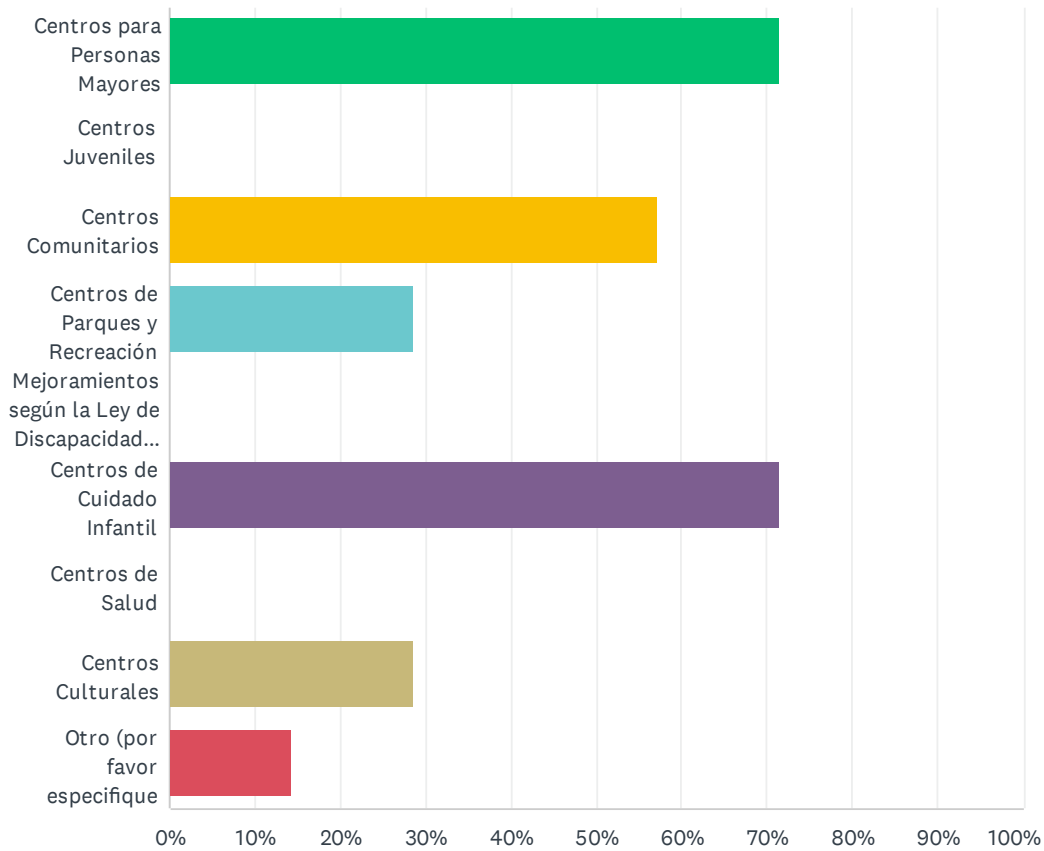
CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

ANSWER CHOICES	RESPONSES	
Rehabilitación de Viviendas para Propietarios de Viviendas	0.00%	0
Mejoras de Accesibilidad a la Vivienda	14.29%	1
Mejoras a la Ley Estadounidense de Discapacidad	14.29%	1
Vivienda de Alquiler Asequible	71.43%	5
Vivienda para Personas Mayores	28.57%	2
Vivienda para Discapacitados	28.57%	2
Prueba/Eliminación de Pintura a Base de Plomo	14.29%	1
Rehabilitación de Edificios de Viviendas	85.71%	6
Mejoras en la Eficiencia Energética	14.29%	1
Aplicación del Código de Vivienda	14.29%	1
Asistencia para el Pago Inicial	14.29%	1
Otro (por favor especifique)	0.00%	0
Total Respondents: 7		

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q13 Elija las tres instalaciones comunitarias principales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Centros para Personas Mayores	71.43%	5
Centros Juveniles	0.00%	0
Centros Comunitarios	57.14%	4
Centros de Parques y Recreación	28.57%	2
Mejoramientos según la Ley de Discapacidad a Centros Existentes	0.00%	0
Centros de Cuidado Infantil	71.43%	5
Centros de Salud	0.00%	0
Centros Culturales	28.57%	2
Otro (por favor especifique)	14.29%	1
Total Respondents: 7		

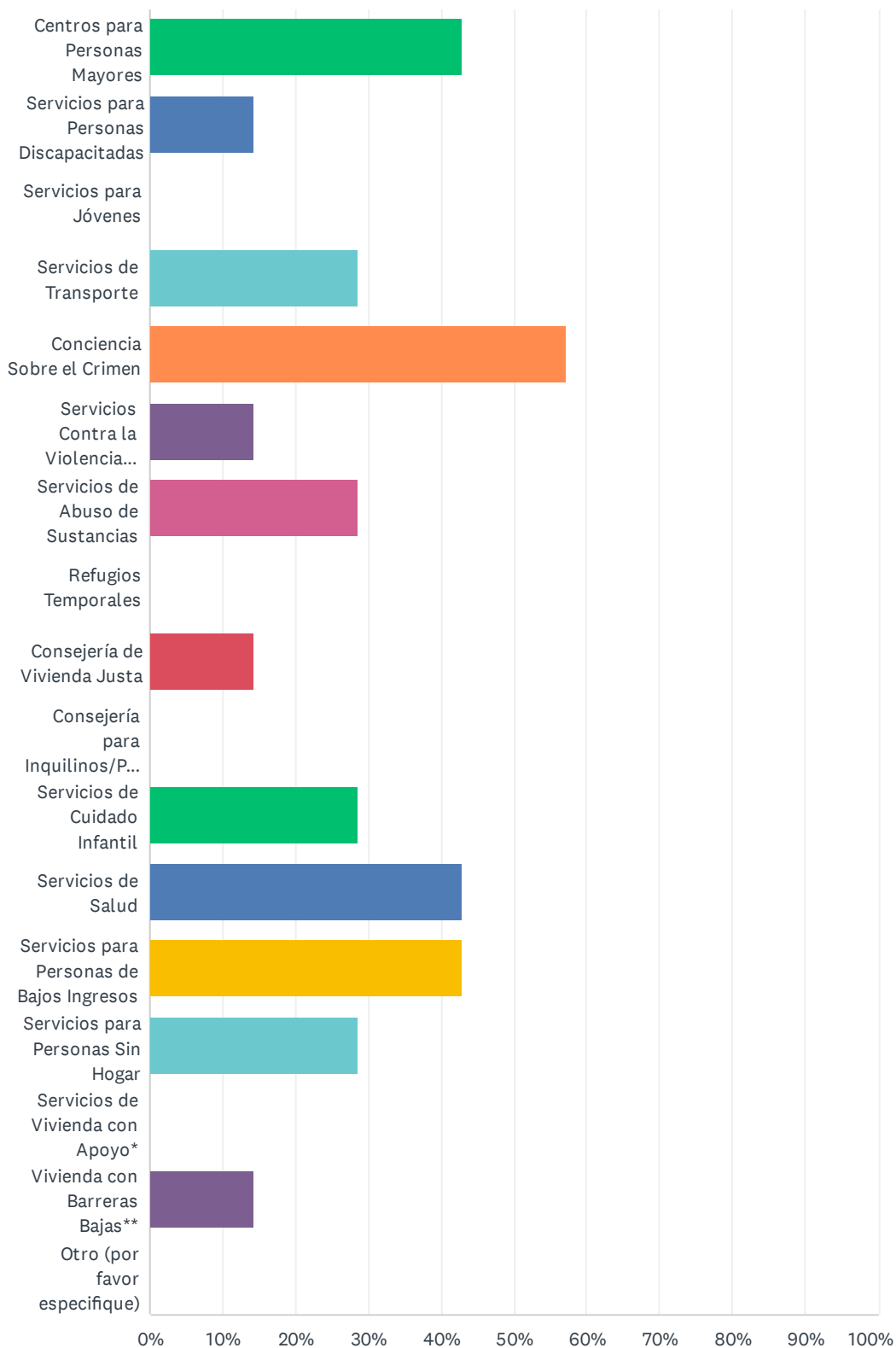
CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

#	OTRO (POR FAVOR ESPECIFIQUE	DATE
1	Casas para los homeless en Garden Grove	9/5/2024 4:57 PM

Q14 Elija los tres servicios comunitarios/servicios principales para necesidades especiales que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

Answered: 7 Skipped: 0

CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO



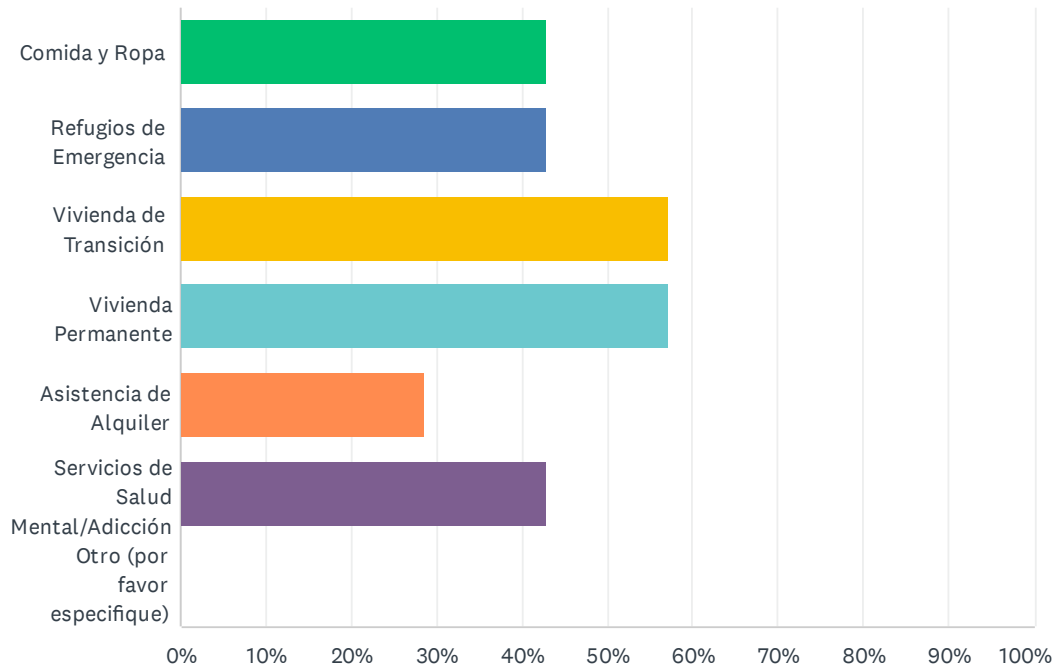
CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

ANSWER CHOICES	RESPONSES	
Centros para Personas Mayores	42.86%	3
Servicios para Personas Discapacitadas	14.29%	1
Servicios para Jóvenes	0.00%	0
Servicios de Transporte	28.57%	2
Conciencia Sobre el Crimen	57.14%	4
Servicios Contra la Violencia Doméstica	14.29%	1
Servicios de Abuso de Sustancias	28.57%	2
Refugios Temporales	0.00%	0
Consejería de Vivienda Justa	14.29%	1
Consejería para Inquilinos/Propietarios	0.00%	0
Servicios de Cuidado Infantil	28.57%	2
Servicios de Salud	42.86%	3
Servicios para Personas de Bajos Ingresos	42.86%	3
Servicios para Personas Sin Hogar	28.57%	2
Servicios de Vivienda con Apoyo*	0.00%	0
Vivienda con Barreras Bajas**	14.29%	1
Otro (por favor especifique)	0.00%	0
Total Respondents: 7		

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q15 Elija las tres necesidades principales de personas sin hogar que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030

Answered: 7 Skipped: 0

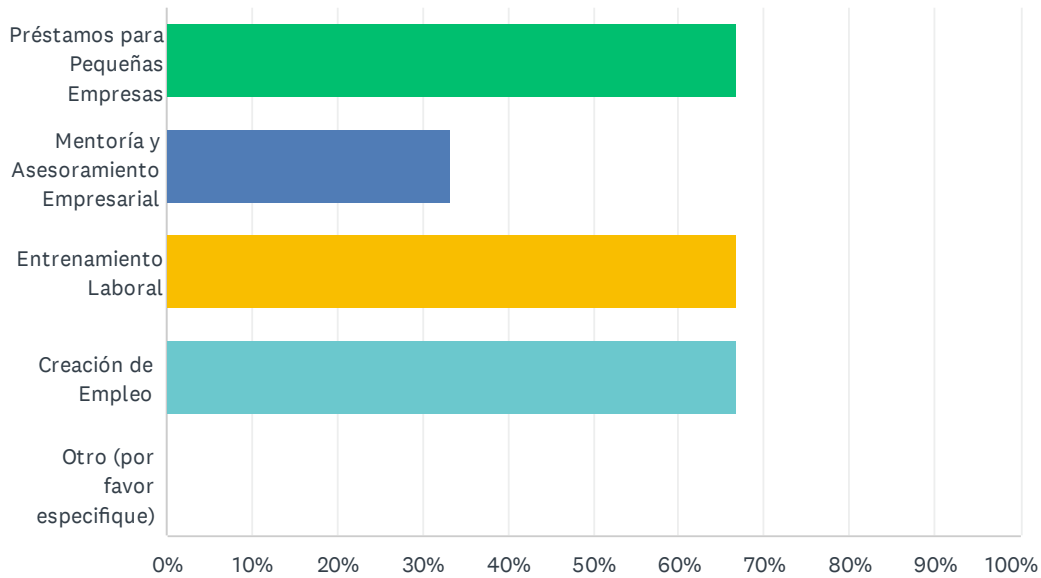


ANSWER CHOICES	RESPONSES	
Comida y Ropa	42.86%	3
Refugios de Emergencia	42.86%	3
Vivienda de Transición	57.14%	4
Vivienda Permanente	57.14%	4
Asistencia de Alquiler	28.57%	2
Servicios de Salud Mental/Adicción	42.86%	3
Otro (por favor especifique)	0.00%	0
Total Respondents: 7		

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q16 Elija las tres necesidades principales de préstamos y pequeñas empresas que cree que la ciudad de Garden Grove debería considerar para el ciclo del Plan Consolidado 2025-2030.

Answered: 6 Skipped: 1



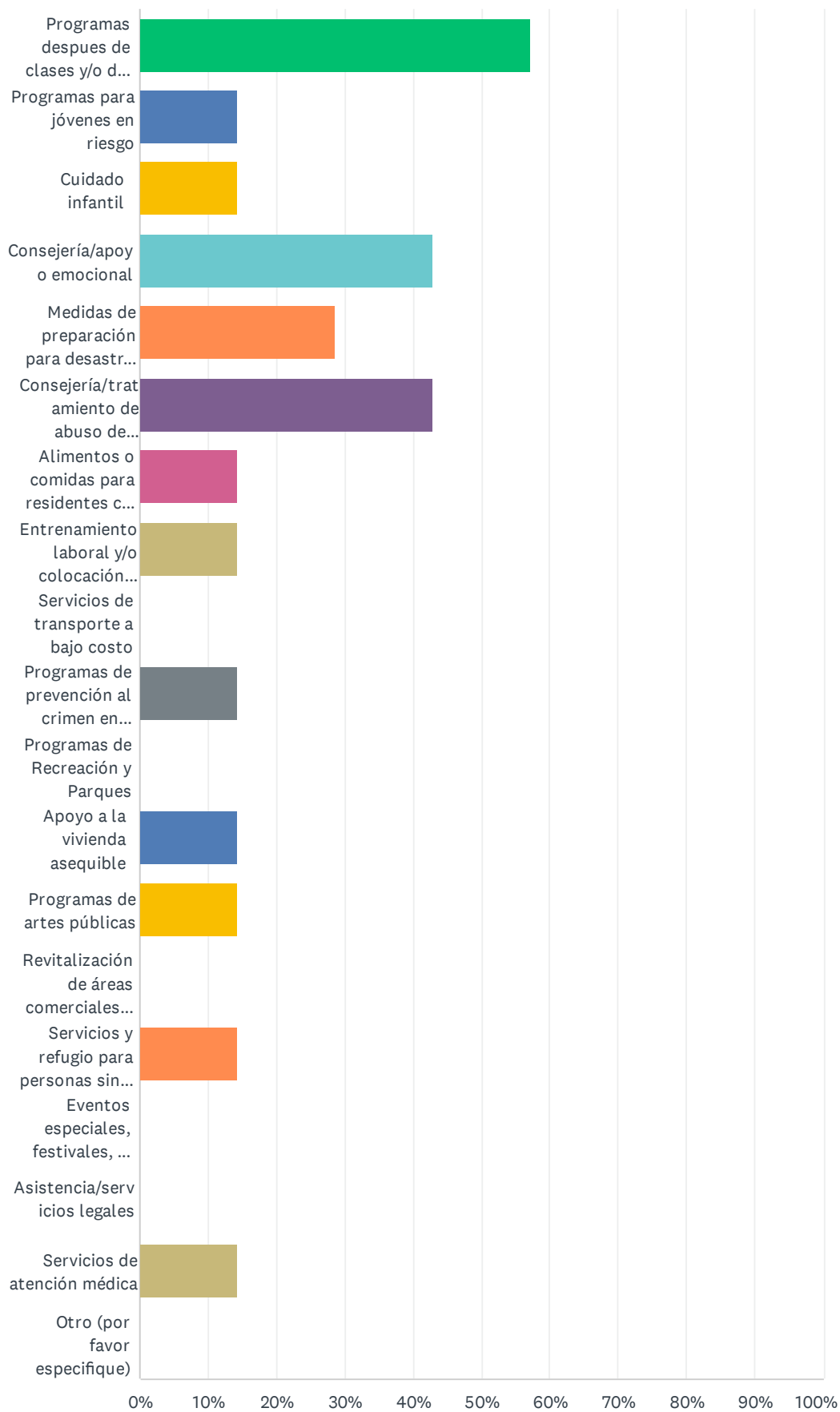
ANSWER CHOICES	RESPONSES	
Préstamos para Pequeñas Empresas	66.67%	4
Mentoría y Asesoramiento Empresarial	33.33%	2
Entrenamiento Laboral	66.67%	4
Creación de Empleo	66.67%	4
Otro (por favor especifique)	0.00%	0
Total Respondents: 6		

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q17 Indique la importancia del APOYO FINANCIERO de la Ciudad para cada uno de los programas o servicios enumerados a continuación y su satisfacción con el desempeño actual de la Ciudad indicando los tres servicios sociales principales.

Answered: 7 Skipped: 0

CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO



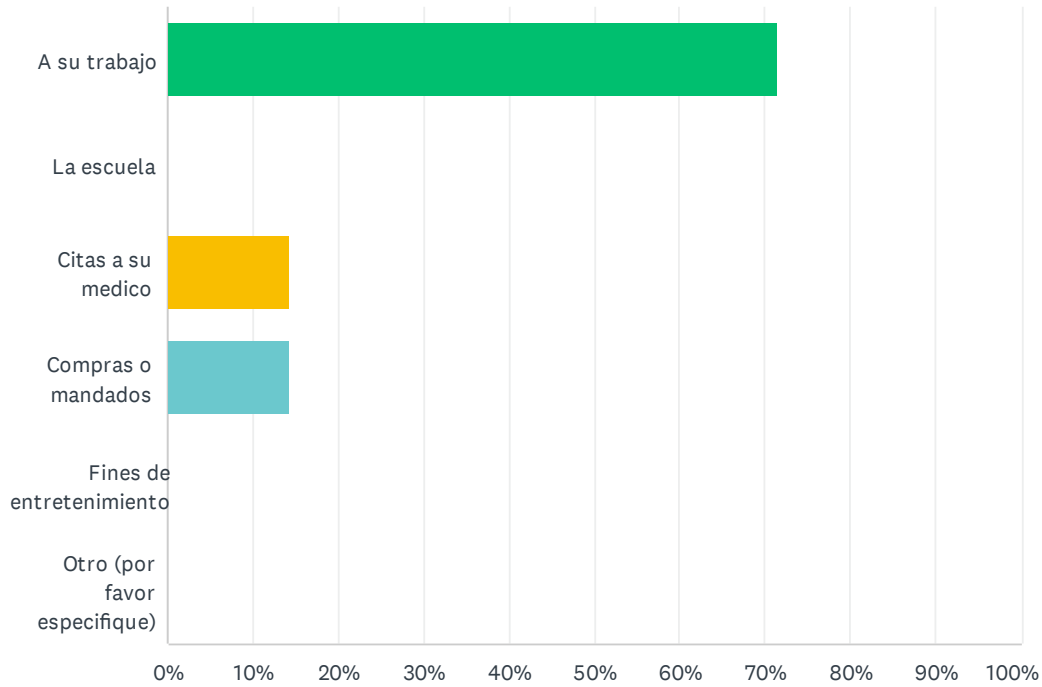
CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

ANSWER CHOICES	RESPONSES	
Programas despues de clases y/o día de campo durante el verano para los niños	57.14%	4
Programas para jóvenes en riesgo	14.29%	1
Cuidado infantil	14.29%	1
Consejería/apoyo emocional	42.86%	3
Medidas de preparación para desastres y emergencias	28.57%	2
Consejería/tratamiento de abuso de drogas/alcohol	42.86%	3
Alimentos o comidas para residentes con necesidades especiales.	14.29%	1
Entrenamiento laboral y/o colocación laboral	14.29%	1
Servicios de transporte a bajo costo	0.00%	0
Programas de prevención al crimen en vecindarios	14.29%	1
Programas de Recreación y Parques	0.00%	0
Apoyo a la vivienda asequible	14.29%	1
Programas de artes públicas	14.29%	1
Revitalización de áreas comerciales deterioradas	0.00%	0
Servicios y refugio para personas sin hogar	14.29%	1
Eventos especiales, festivales, y reuniones comunitarias	0.00%	0
Asistencia/servicios legales	0.00%	0
Servicios de atención médica	14.29%	1
Otro (por favor especifique)	0.00%	0
Total Respondents: 7		

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q18 Si utiliza servicios de tránsito, ¿a dónde va? Por favor marque todos los que apliquen:

Answered: 7 Skipped: 0

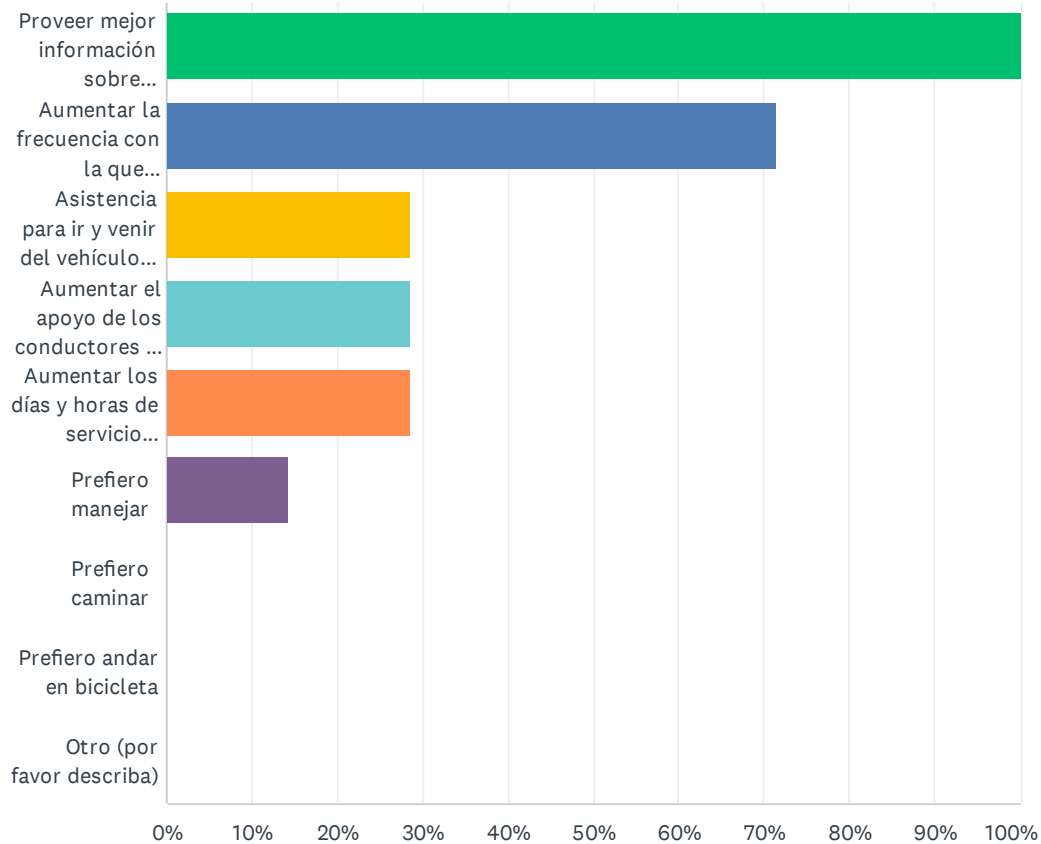


ANSWER CHOICES	RESPONSES	
A su trabajo	71.43%	5
La escuela	0.00%	0
Citas a su medico	14.29%	1
Compras o mandados	14.29%	1
Fines de entretenimiento	0.00%	0
Otro (por favor especifique)	0.00%	0
TOTAL		7

#	OTRO (POR FAVOR ESPECIFIQUE)	DATE
	There are no responses.	

Q19 Seleccione las tres cosas principales que la ciudad de Garden Grove podría hacer para animar el uso de los servicios de transporte público con más frecuencia

Answered: 7 Skipped: 0



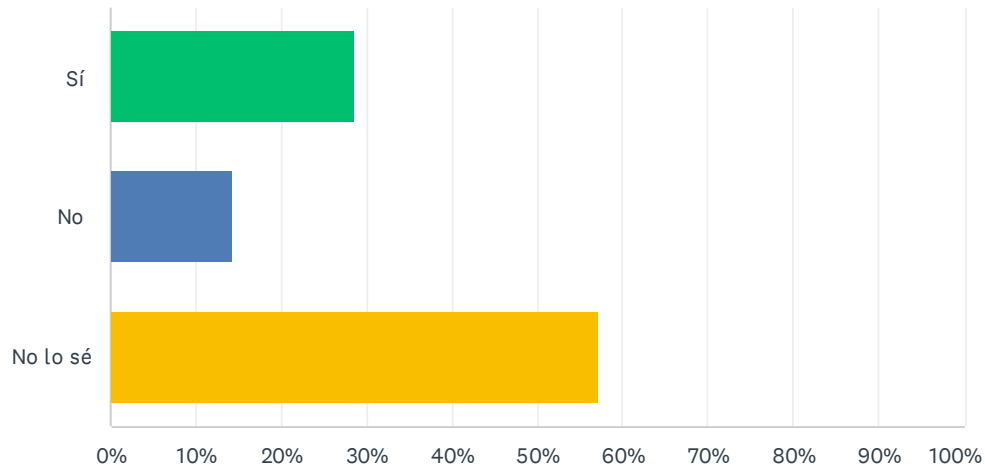
ANSWER CHOICES	RESPONSES	
Proveer mejor información sobre rutas/horarios	100.00%	7
Aumentar la frecuencia con la que funcionan los servicios de tránsito	71.43%	5
Asistencia para ir y venir del vehículo de tránsito	28.57%	2
Aumentar el apoyo de los conductores de tránsito	28.57%	2
Aumentar los días y horas de servicio (especifique cuales servicios)	28.57%	2
Prefiero manejar	14.29%	1
Prefiero caminar	0.00%	0
Prefiero andar en bicicleta	0.00%	0
Otro (por favor describa)	0.00%	0
Total Respondents: 7		

CIUDAD DE GARDEN GROVE 2025-2030 ALCANCE COMUNITARIO

#	OTRO (POR FAVOR DESCRIBA)	DATE
	There are no responses.	

Q20 ¿Cree que existen problemas comunes de Internet (por ejemplo, disponibilidad de conectividad de alta velocidad, diversidad de proveedores) en la ciudad de Garden Grove?

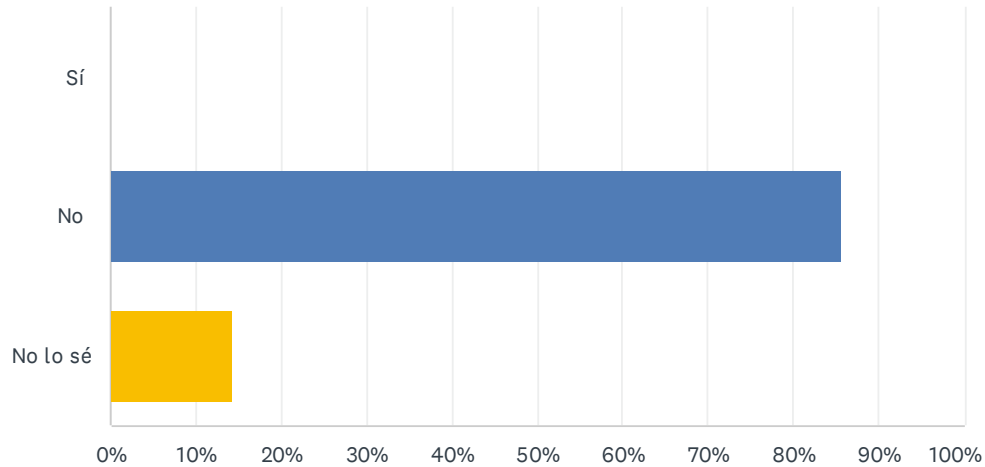
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Sí	28.57%	2
No	14.29%	1
No lo sé	57.14%	4
TOTAL		7

Q21 ¿Considera que las áreas de ingresos bajos y moderados tienen acceso adecuado al Internet?

Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Sí	0.00%	0
No	85.71%	6
No lo sé	14.29%	1
TOTAL		7

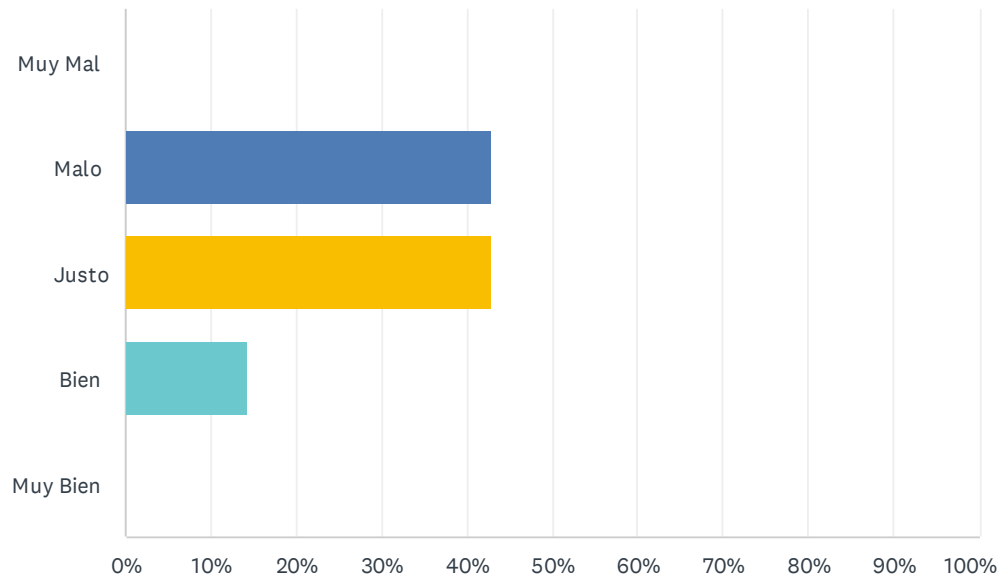
Q22 ¿Cómo se puede mejorar el acceso al Internet

Answered: 5 Skipped: 2

#	RESPONSES	DATE
1	Poner mas informacion para areas de bajos ingresos	9/5/2024 5:02 PM
2	Bajos costos de estos servicios	9/5/2024 4:57 PM
3	Con costos bajos porque esta caro.	9/5/2024 11:23 AM
4	Trayendo mas personal para arreglarlo	9/5/2024 11:13 AM
5	Que tengan mas personal para trabajar en el internet	8/23/2024 9:36 AM

Q23 ¿Cómo calificaría en general la calidad de vida de Garden Grove?

Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Muy Mal	0.00%	0
Malo	42.86%	3
Justo	42.86%	3
Bien	14.29%	1
Muy Bien	0.00%	0
TOTAL		7

Q24 Qué es lo que más le gusta de vivir en la ciudad de Garden Grove

Answered: 7 Skipped: 0

#	RESPONSES	DATE
1	El centro de Buena Clinton	9/5/2024 5:02 PM
2	Hay programas buenos para los habitantes	9/5/2024 4:57 PM
3	El centro de Buena Clinton	9/5/2024 11:28 AM
4	Tiene un centro comunitario y escuelas cercanas	9/5/2024 11:23 AM
5	Que tengo cercas el parque y tiene bancas para centarnos despues de las actividades.	9/5/2024 11:13 AM
6	Que somos un grupo unido y somos voluntarios de la comunidad de Buena Clinton	8/23/2024 9:36 AM
7	El Centro Buena Clinto provee informacion	8/20/2024 1:19 PM

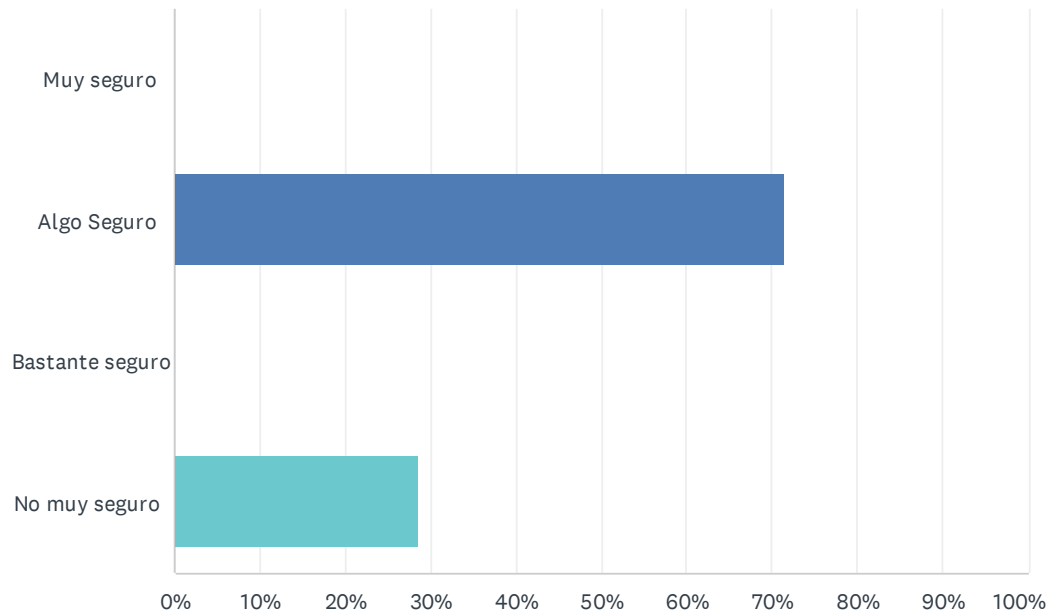
Q25 ¿Qué es lo que menos le gusta de vivir en la ciudad de Garden Grove?

Answered: 6 Skipped: 1

#	RESPONSES	DATE
1	El grafiti, carros que no deben de estar estacionados donde no deben	9/5/2024 5:02 PM
2	Mucho grafiti en las calles. Ay muchos carros en donde no deben estar estacionados	9/5/2024 11:28 AM
3	Los Homeless	9/5/2024 11:23 AM
4	Que ay muchos chicos pintando las paredes.	9/5/2024 11:13 AM
5	Ver las paredes pintadas con grafiti	8/23/2024 9:36 AM
6	Que ay mucho grafiti en las paredes en toda la ciudad.	8/20/2024 1:19 PM

Q26 En su opinión, ¿qué tan seguro es su vecindario?

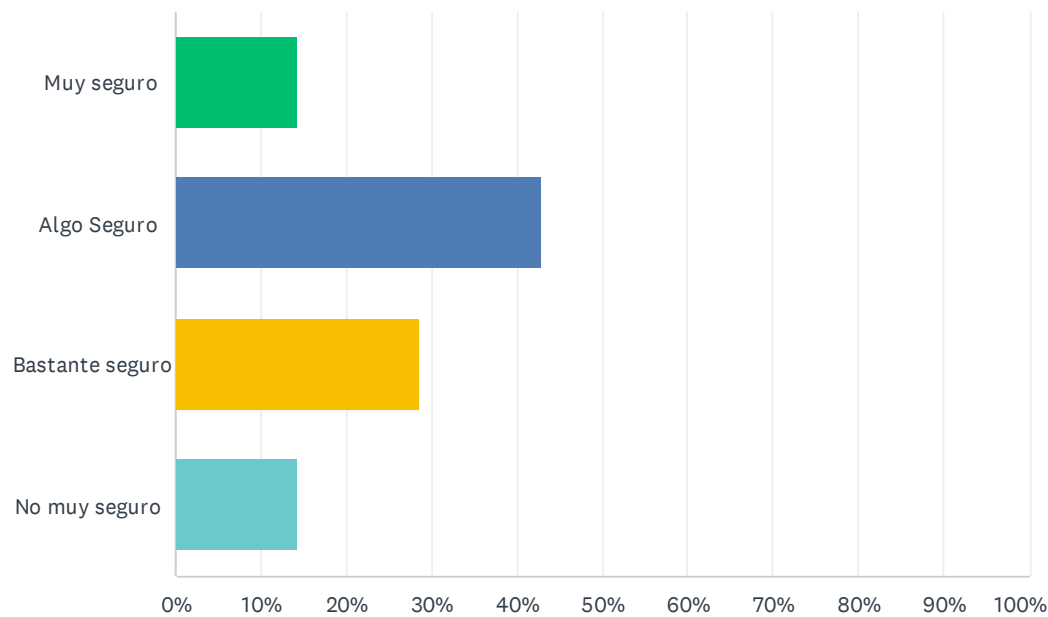
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Muy seguro	0.00%	0
Algo Seguro	71.43%	5
Bastante seguro	0.00%	0
No muy seguro	28.57%	2
TOTAL		7

Q27 ¿En su opinión, qué tan segura es la ciudad?

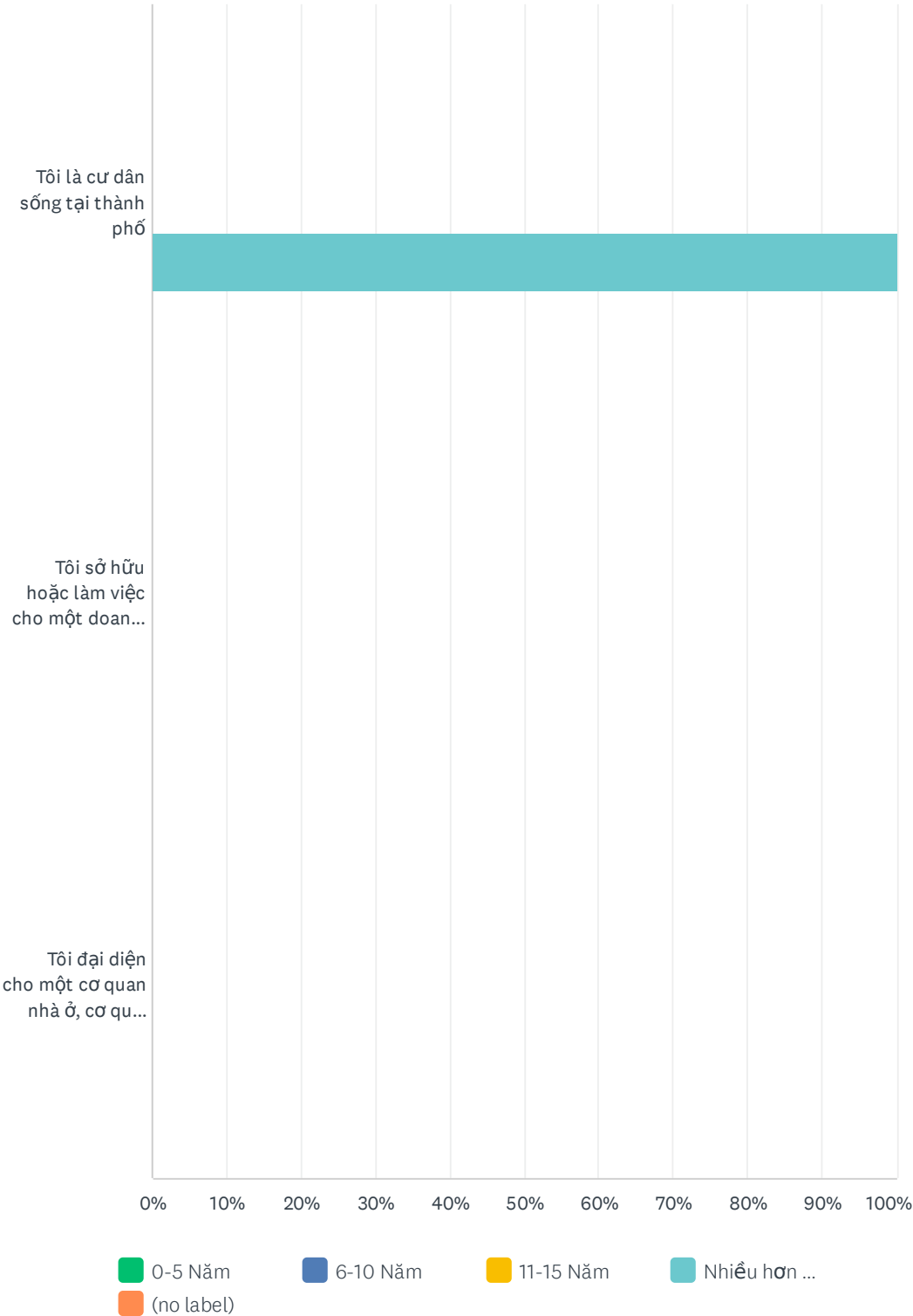
Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Muy seguro	14.29%	1
Algo Seguro	42.86%	3
Bastante seguro	28.57%	2
No muy seguro	14.29%	1
TOTAL		7

Q1 Vai trò của bạn trong Thành phố là gì?

Answered: 2 Skipped: 0

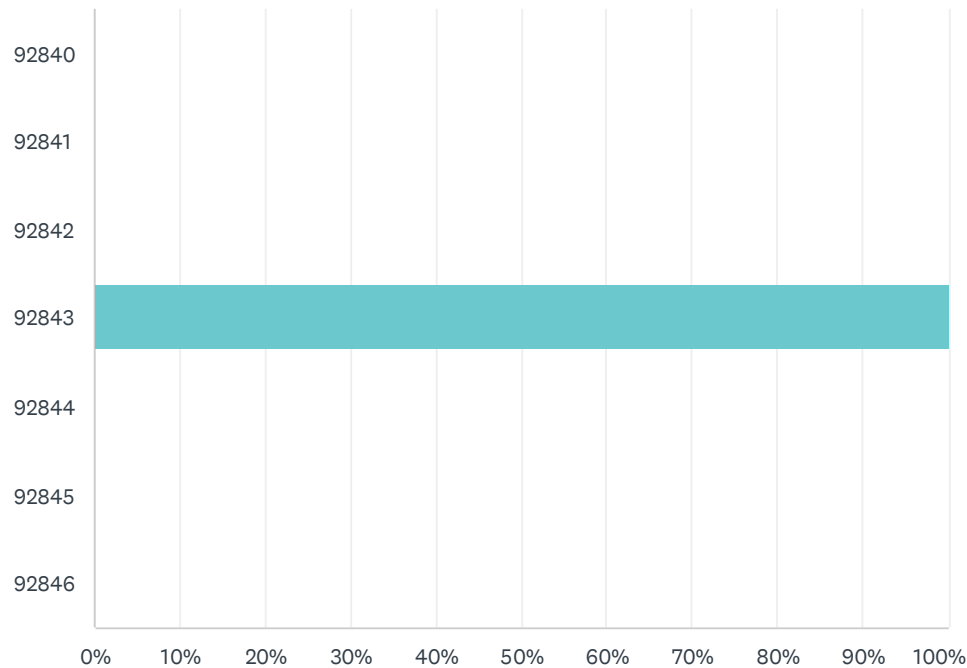


THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

	0-5 NĂM	6-10 NĂM	11-15 NĂM	NHIỀU HƠN 15 NĂM	(NO LABEL)	TOTAL	WEIGHTED AVERAGE
Tôi là cư dân sống tại thành phố	0.00% 0	0.00% 0	0.00% 0	100.00% 2	0.00% 0	2	4.00
Tôi sở hữu hoặc làm việc cho một doanh nghiệp tại thành phố	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00
Tôi đại diện cho một cơ quan nhà ở, cơ quan dịch vụ xã hội, một tổ chức phi lợi nhuận	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00

Q2 Bạn sống ở mã bưu điện (Zip code) nào

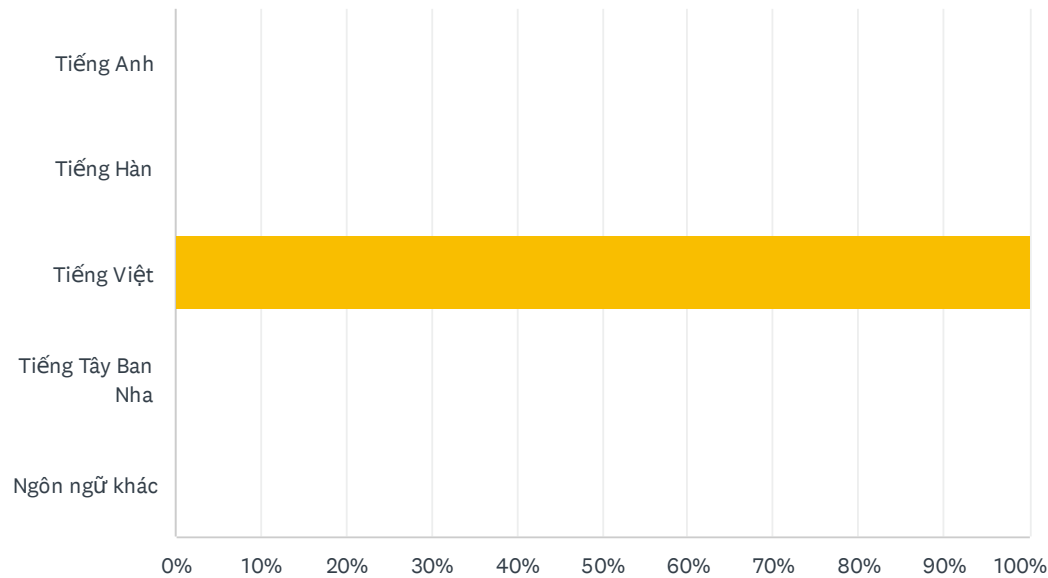
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
92840	0.00%	0
92841	0.00%	0
92842	0.00%	0
92843	100.00%	2
92844	0.00%	0
92845	0.00%	0
92846	0.00%	0
TOTAL		2

Q3 Ngôn ngữ chính mà bạn sử dụng ở nhà là gì?

Answered: 2 Skipped: 0

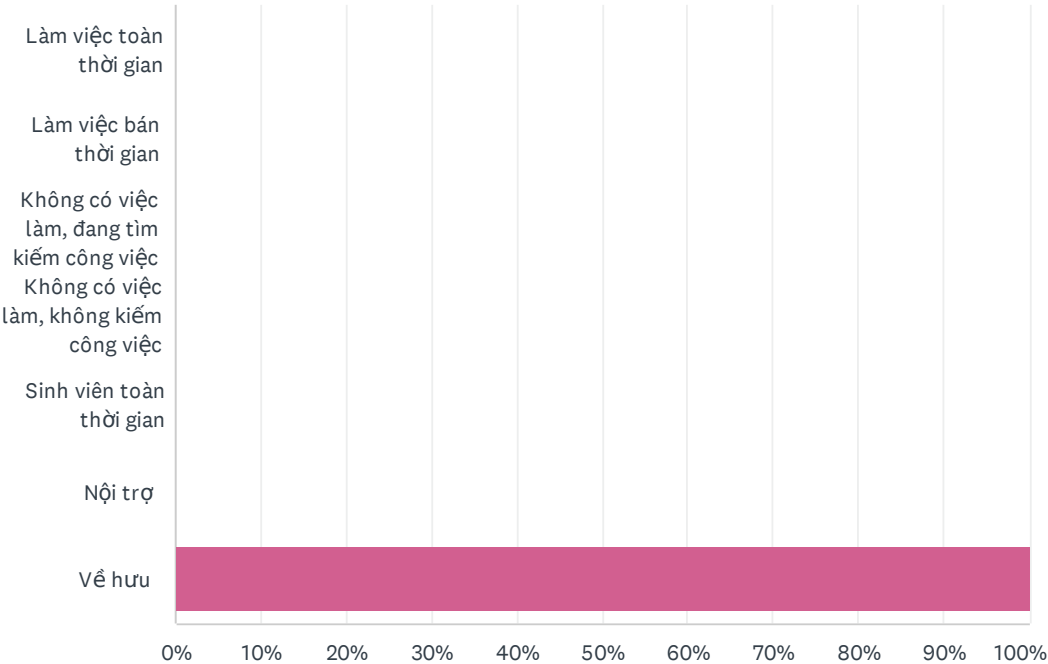


ANSWER CHOICES	RESPONSES	
Tiếng Anh	0.00%	0
Tiếng Hàn	0.00%	0
Tiếng Việt	100.00%	2
Tiếng Tây Ban Nha	0.00%	0
Ngôn ngữ khác	0.00%	0
TOTAL		2

#	OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

Q4 Bây giờ bạn đang làm việc ở tình trạng nào?

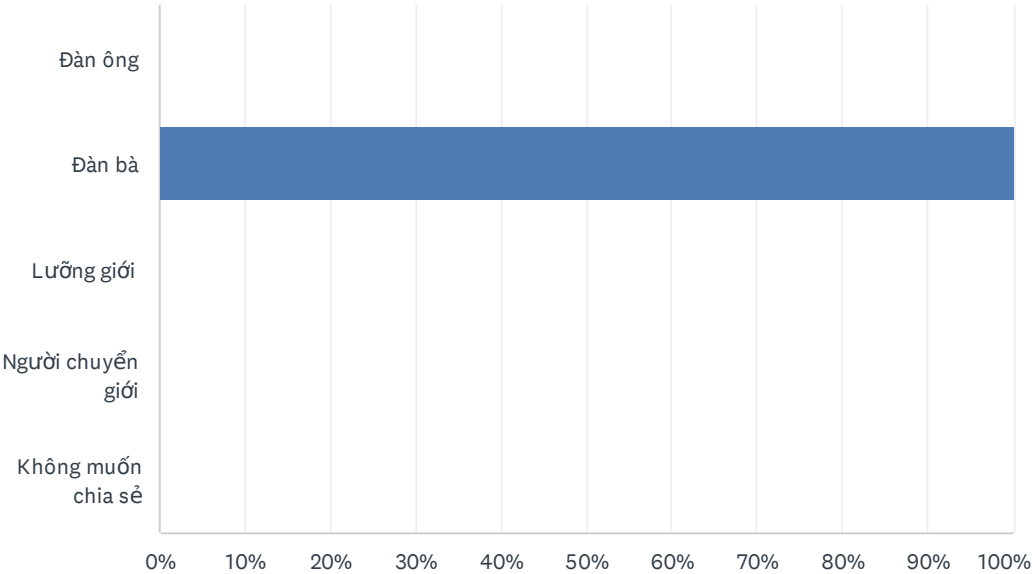
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Làm việc toàn thời gian	0.00%	0
Làm việc bán thời gian	0.00%	0
Không có việc làm, đang tìm kiếm công việc	0.00%	0
Không có việc làm, không kiếm công việc	0.00%	0
Sinh viên toàn thời gian	0.00%	0
Nội trợ	0.00%	0
Về hưu	100.00%	2
TOTAL		2

Q5 Giới tính

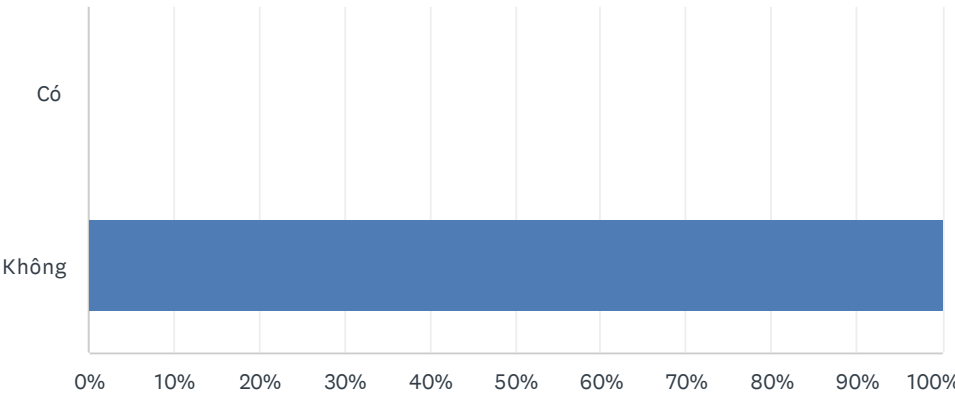
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Đàn ông	0.00%	0
Đàn bà	100.00%	2
Lưỡng giới	0.00%	0
Người chuyển giới	0.00%	0
Không muốn chia sẻ	0.00%	0
TOTAL		2

Q6 Quý vị có bị tàn tật?

Answered: 2 Skipped: 0

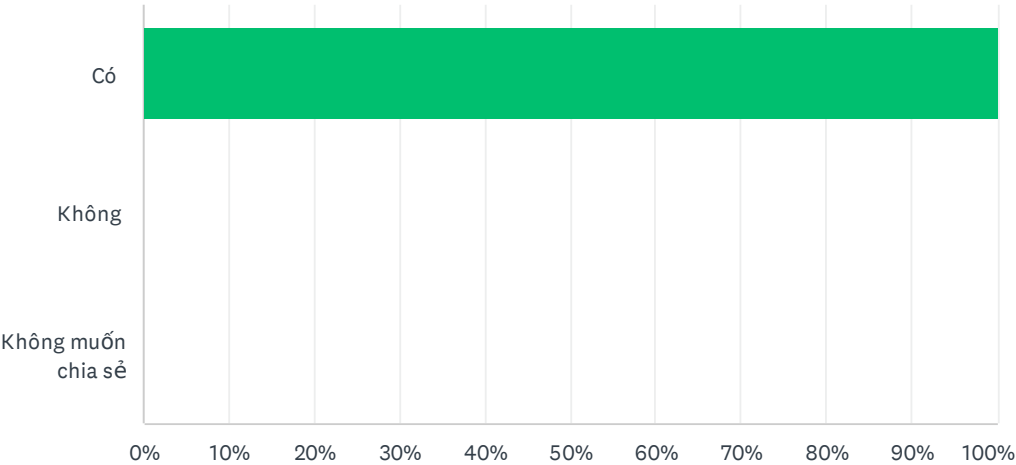


ANSWER CHOICES		RESPONSES	
Có		0.00%	0
Không		100.00%	2
TOTAL			2

#	NẾU CÓ , XIN CHIA SẺ THÊM	DATE
	There are no responses.	

Q7 Bạn có phù hợp áp dụng Đạo luật dành cho người khuyết tật của Mỹ (ADA) không?

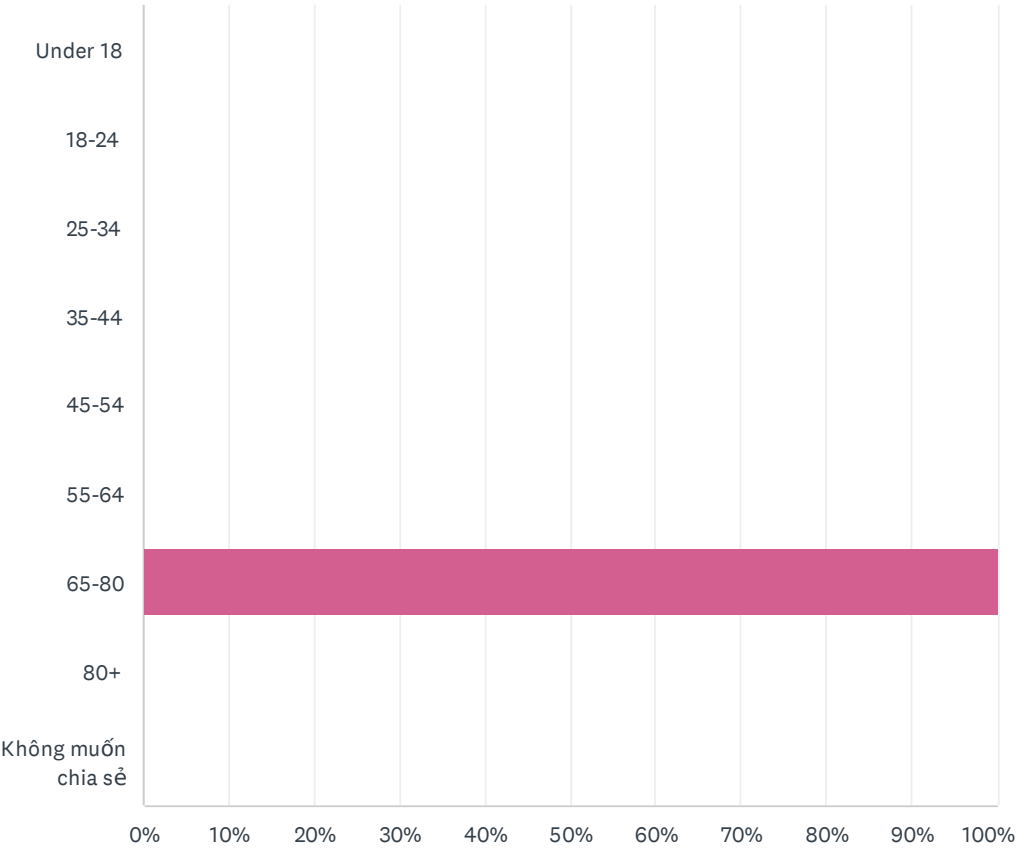
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Có	100.00%	2
Không	0.00%	0
Không muốn chia sẻ	0.00%	0
TOTAL		2

Q8 Bạn bao nhiêu tuổi?

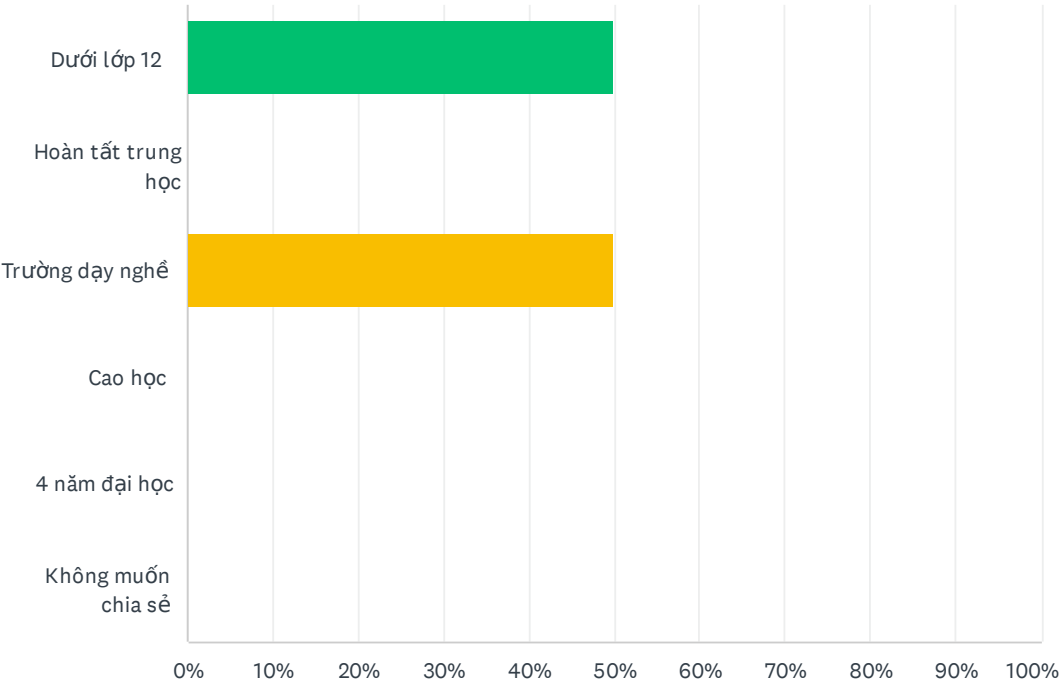
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	0.00%	0
25-34	0.00%	0
35-44	0.00%	0
45-54	0.00%	0
55-64	0.00%	0
65-80	100.00%	2
80+	0.00%	0
Không muốn chia sẻ	0.00%	0
TOTAL		2

Q9 Học lực của bạn ở trình độ nào?

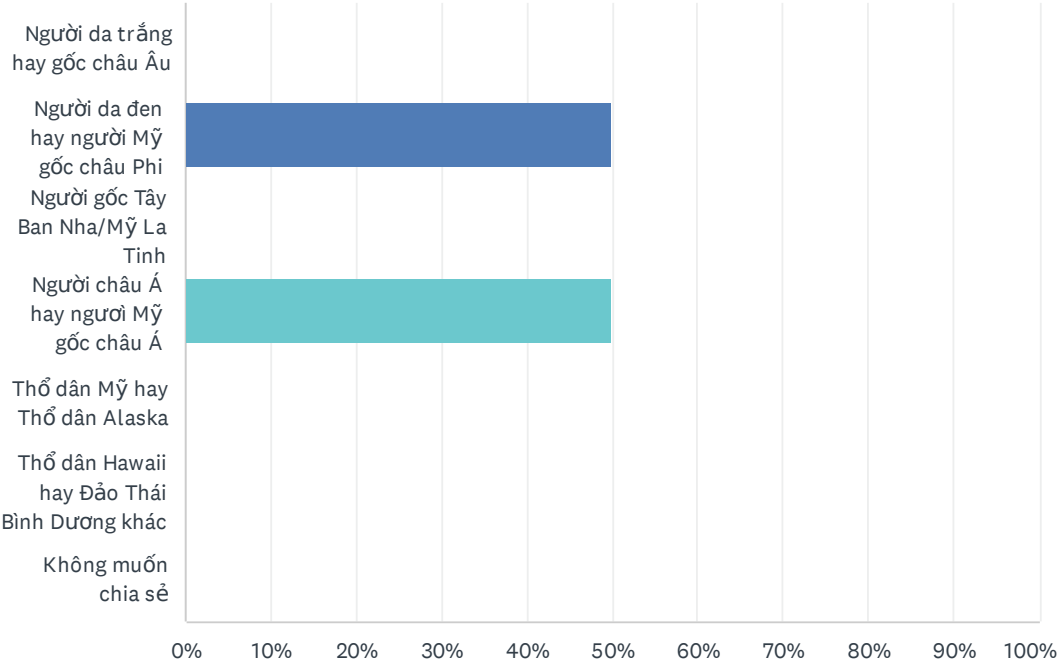
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Dưới lớp 12	50.00%	1
Hoàn tất trung học	0.00%	0
Trường dạy nghề	50.00%	1
Cao học	0.00%	0
4 năm đại học	0.00%	0
Không muốn chia sẻ	0.00%	0
TOTAL		2

Q10 Sắc tộc của bạn? (chọn tất cả nếu phù hợp)

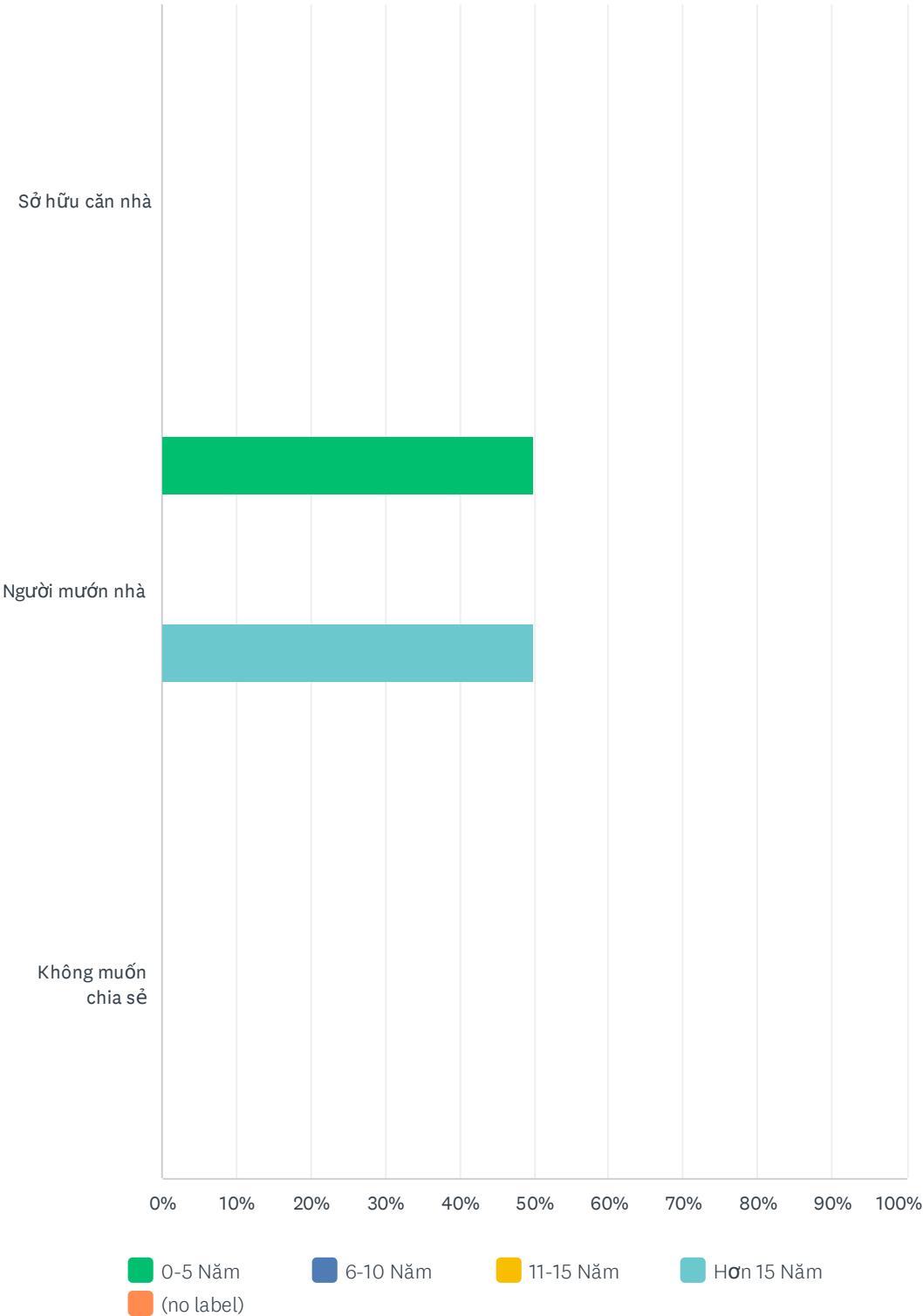
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Người da trắng hay gốc châu Âu	0.00%	0
Người da đen hay người Mỹ gốc châu Phi	50.00%	1
Người gốc Tây Ban Nha/Mỹ La Tinh	0.00%	0
Người châu Á hay người Mỹ gốc châu Á	50.00%	1
Thổ dân Mỹ hay Thổ dân Alaska	0.00%	0
Thổ dân Hawaii hay Đảo Thái Bình Dương khác	0.00%	0
Không muốn chia sẻ	0.00%	0
TOTAL		2

Q11 Bạn có sở hữu căn nhà hay đang đi mượn nhà (không bắt buộc)

Answered: 2 Skipped: 0

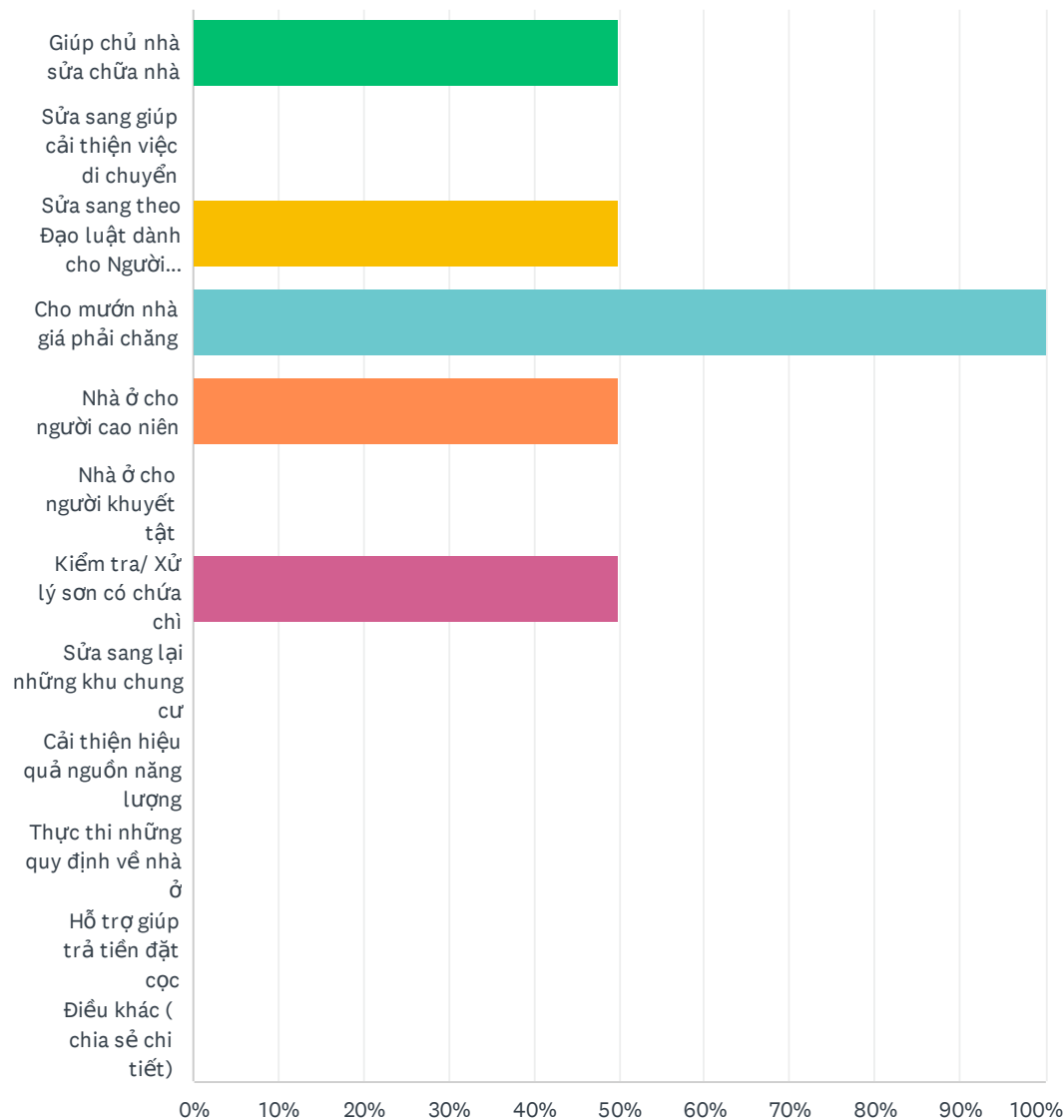


THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

	0-5 NĂM	6-10 NĂM	11-15 NĂM	HƠN 15 NĂM	(NO LABEL)	TOTAL	WEIGHTED AVERAGE
Sở hữu căn nhà	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00
Người mượn nhà	50.00% 1	0.00% 0	0.00% 0	50.00% 1	0.00% 0	2	2.50
Không muốn chia sẻ	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0	0.00

Q12 Vui lòng chọn ba chương trình nhà ở quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030

Answered: 2 Skipped: 0

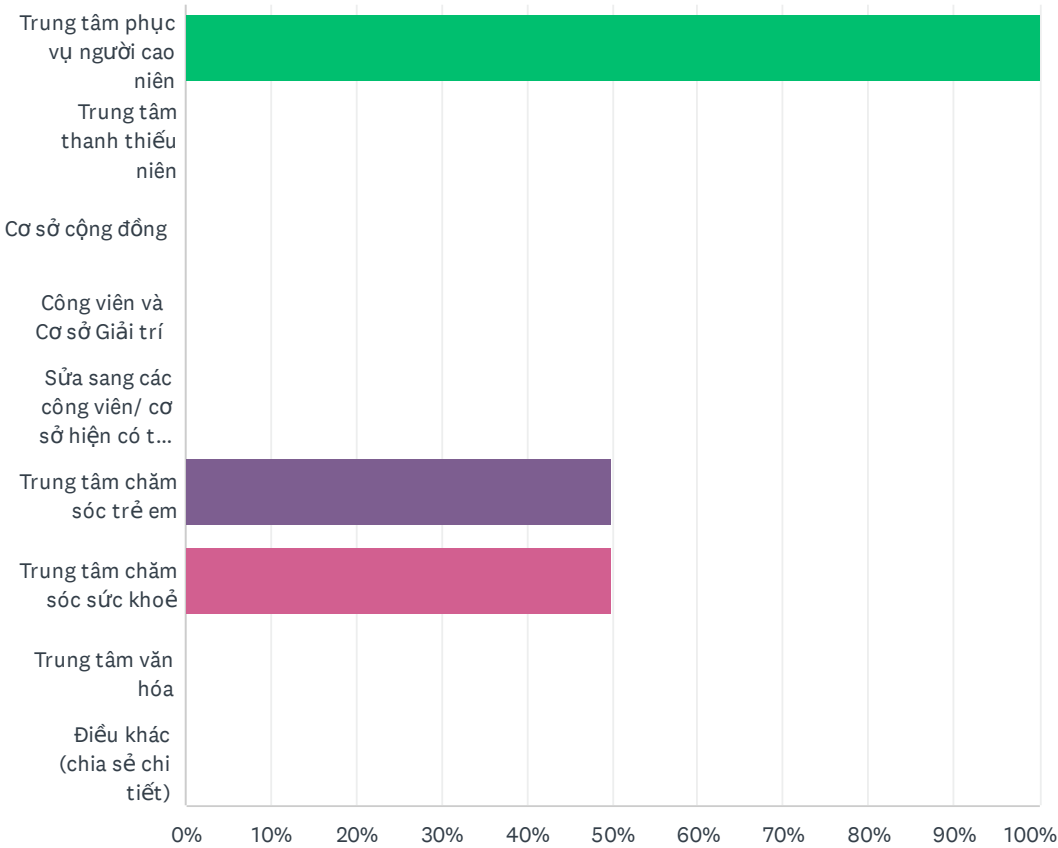


ANSWER CHOICES	RESPONSES	
Giúp chủ nhà sửa chữa nhà	50.00%	1
Sửa sang giúp cải thiện việc di chuyển	0.00%	0
Sửa sang theo Đạo luật dành cho Người Khuyết tật của Mỹ (ADA)	50.00%	1
Cho mượn nhà giá phải chăng	100.00%	2
Nhà ở cho người cao niên	50.00%	1
Nhà ở cho người khuyết tật	0.00%	0
Kiểm tra/ Xử lý sơn có chứa chì	50.00%	1
Sửa sang lại những khu chung cư	0.00%	0
Cải thiện hiệu quả nguồn năng lượng	0.00%	0
Thực thi những quy định về nhà ở	0.00%	0
Hỗ trợ giúp trả tiền đặt cọc	0.00%	0
Điều khác (chia sẻ chi tiết)	0.00%	0
Total Respondents: 2		

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
	There are no responses.	

Q13 Vui lòng chọn ba chương trình về Cơ sở Cộng đồng quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030.

Answered: 2 Skipped: 0

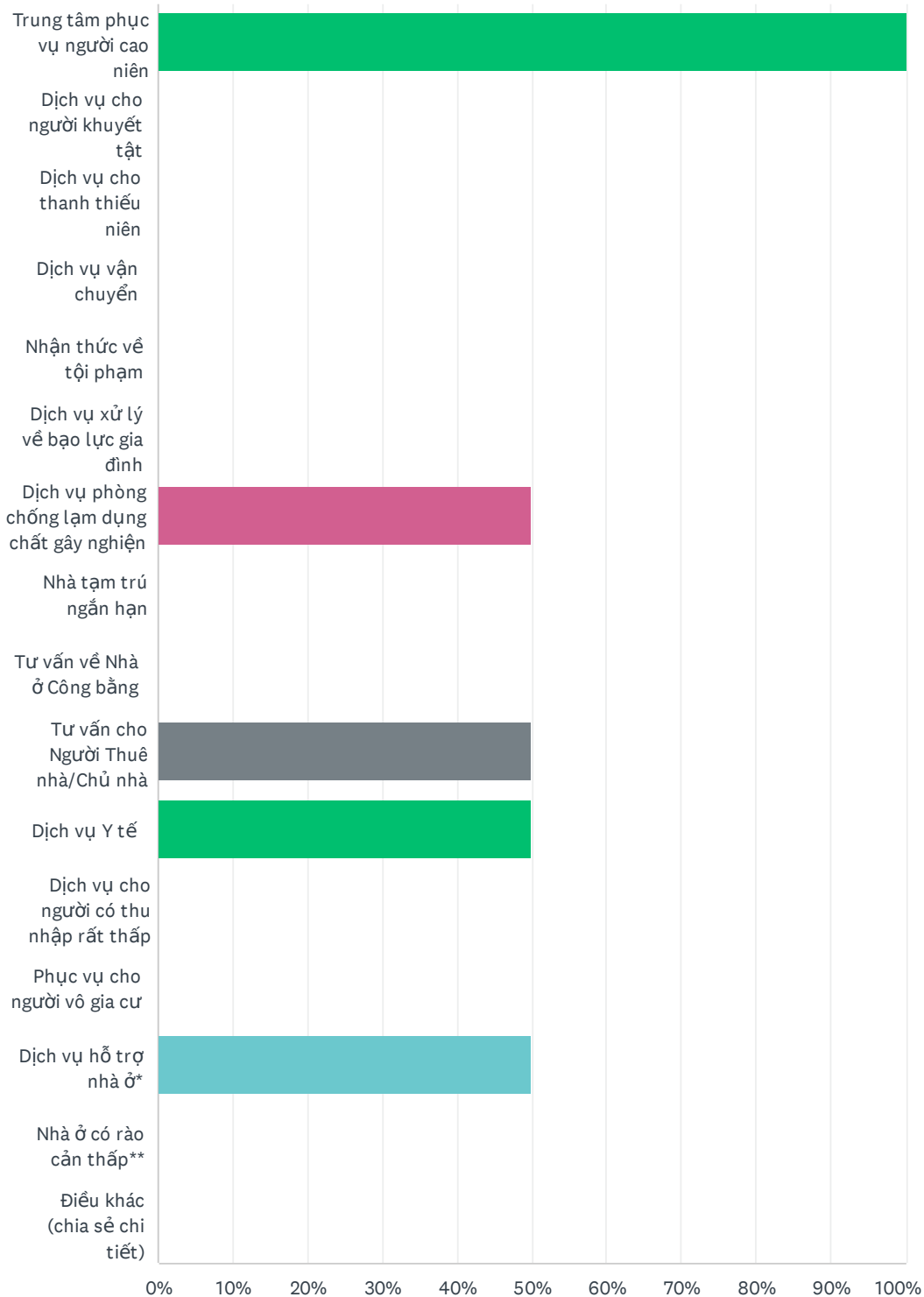


ANSWER CHOICES	RESPONSES	
Trung tâm phục vụ người cao niên	100.00%	2
Trung tâm thanh thiếu niên	0.00%	0
Cơ sở cộng đồng	0.00%	0
Công viên và Cơ sở Giải trí	0.00%	0
Sửa sang các công viên/ cơ sở hiện có theo Đạo luật dành cho người khuyết tật của Mỹ (ADA)	0.00%	0
Trung tâm chăm sóc trẻ em	50.00%	1
Trung tâm chăm sóc sức khỏe	50.00%	1
Trung tâm văn hóa	0.00%	0
Điều khác (chia sẻ chi tiết)	0.00%	0
Total Respondents: 2		

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
	There are no responses.	

Q14 Vui lòng chọn ba chương trình về phục vụ cộng đồng/ Chương trình đặc biệt quan trọng mà bạn cho rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030

Answered: 2 Skipped: 0



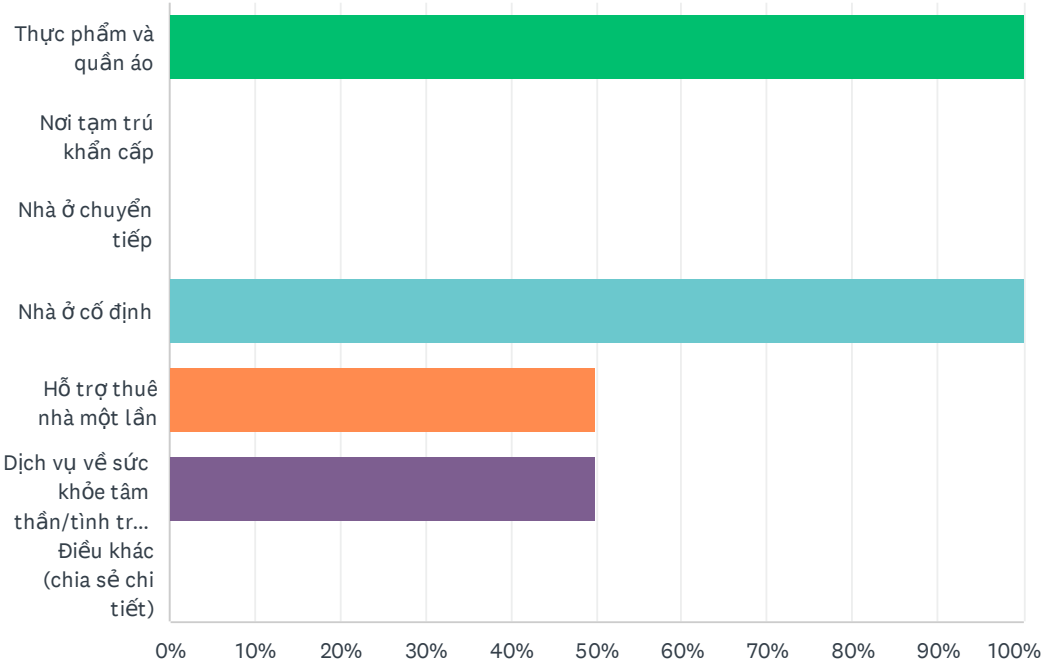
THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

ANSWER CHOICES		RESPONSES	
Trung tâm phục vụ người cao niên		100.00%	2
Dịch vụ cho người khuyết tật		0.00%	0
Dịch vụ cho thanh thiếu niên		0.00%	0
Dịch vụ vận chuyển		0.00%	0
Nhận thức về tội phạm		0.00%	0
Dịch vụ xử lý về bạo lực gia đình		0.00%	0
Dịch vụ phòng chống lạm dụng chất gây nghiện		50.00%	1
Nhà tạm trú ngắn hạn		0.00%	0
Tư vấn về Nhà ở Công bằng		0.00%	0
Tư vấn cho Người Thuê nhà/Chủ nhà		50.00%	1
Dịch vụ Y tế		50.00%	1
Dịch vụ cho người có thu nhập rất thấp		0.00%	0
Phục vụ cho người vô gia cư		0.00%	0
Dịch vụ hỗ trợ nhà ở*		50.00%	1
Nhà ở có rào cản thấp**		0.00%	0
Điều khác (chia sẻ chi tiết)		0.00%	0
Total Respondents: 2			

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
	There are no responses.	

Q15 Chọn ba mục bạn cảm thấy quan trọng liên quan đến vấn đề người vô gia cư mà bạn tin rằng thành phố Garden Grove nên xem xét cho kế hoạch Tổng thể niên khoá 2025-2030.

Answered: 2 Skipped: 0

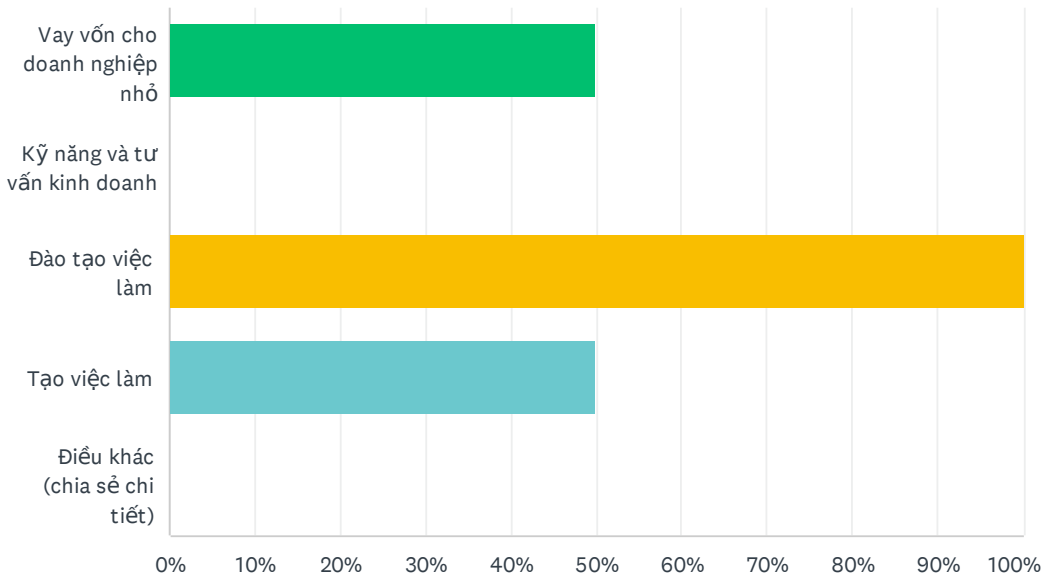


ANSWER CHOICES	RESPONSES	
Thực phẩm và quần áo	100.00%	2
Nơi tạm trú khẩn cấp	0.00%	0
Nhà ở chuyển tiếp	0.00%	0
Nhà ở cố định	100.00%	2
Hỗ trợ thuê nhà một lần	50.00%	1
Dịch vụ về sức khỏe tâm thần/tình trạng nghiện ngập	50.00%	1
Điều khác (chia sẻ chi tiết)	0.00%	0
Total Respondents: 2		

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
There are no responses.		

Q16 Vui lòng chọn ba yếu tố quan trọng về doanh nghiệp nhỏ và vay vốn mà bạn tin rằng thành phố Garden Grove nên xem xét cho Kế hoạch Hợp nhất niên khóa 2025-2030.

Answered: 2 Skipped: 0



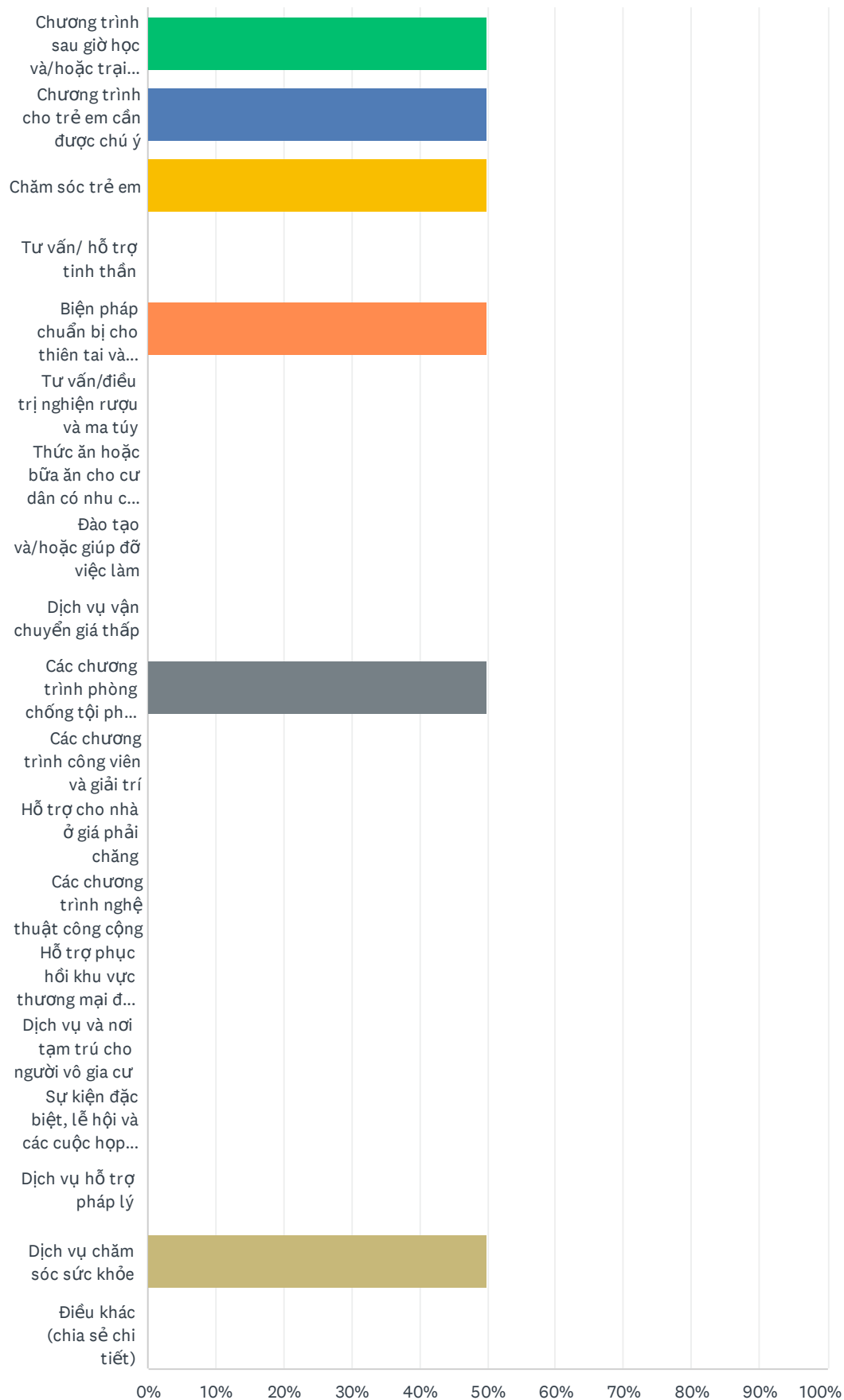
ANSWER CHOICES	RESPONSES	
Vay vốn cho doanh nghiệp nhỏ	50.00%	1
Kỹ năng và tư vấn kinh doanh	0.00%	0
Đào tạo việc làm	100.00%	2
Tạo việc làm	50.00%	1
Điều khác (chia sẻ chi tiết)	0.00%	0
Total Respondents: 2		

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
	There are no responses.	

Q17 Xin vui lòng nêu ra tầm quan trọng về SỰ HỖ TRỢ TÀI CHÍNH từ Thành phố cho mỗi chương trình hoặc dịch vụ được liệt kê dưới đây và sự hài lòng của bạn bằng cách chỉ ra ba dịch vụ xã hội bạn quan tâm nhất.

Answered: 2 Skipped: 0

THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030



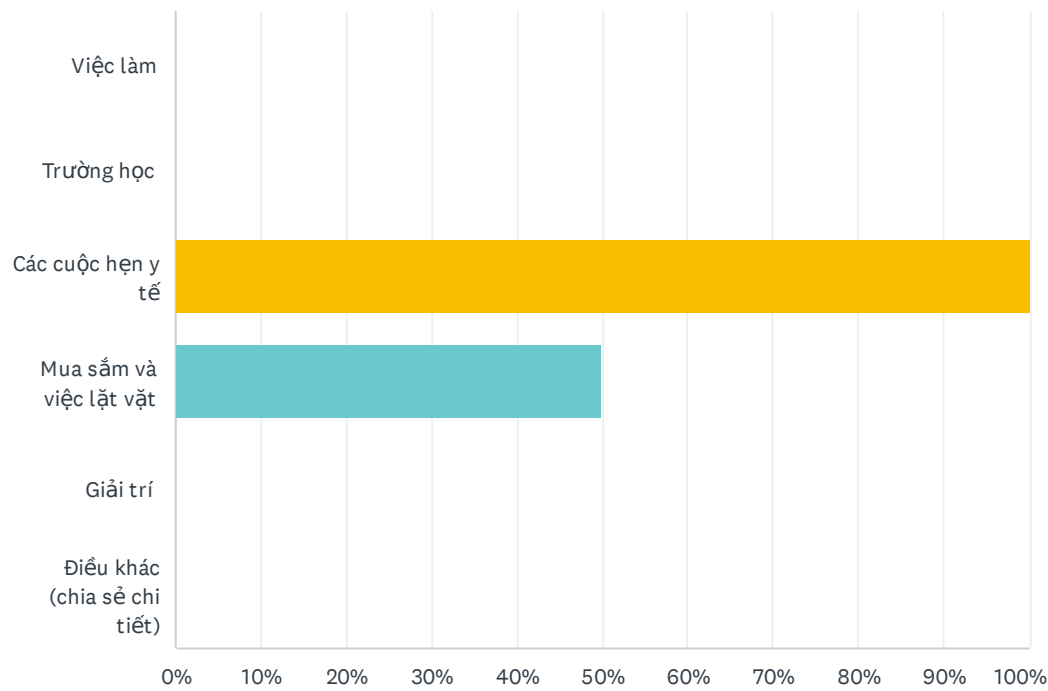
THÀNH PHỐ GARDEN GROVE: TƯ VẤN CỘNG ĐỒNG 2025-2030

ANSWER CHOICES		RESPONSES	
Chương trình sau giờ học và/hoặc trại hè dành cho trẻ em		50.00%	1
Chương trình cho trẻ em cần được chú ý		50.00%	1
Chăm sóc trẻ em		50.00%	1
Tư vấn/ hỗ trợ tinh thần		0.00%	0
Biện pháp chuẩn bị cho thiên tai và tình huống khẩn cấp		50.00%	1
Tư vấn/điều trị nghiện rượu và ma túy		0.00%	0
Thức ăn hoặc bữa ăn cho cư dân có nhu cầu đặc biệt		0.00%	0
Đào tạo và/hoặc giúp đỡ việc làm		0.00%	0
Dịch vụ vận chuyển giá thấp		0.00%	0
Các chương trình phòng chống tội phạm trong khu vực		50.00%	1
Các chương trình công viên và giải trí		0.00%	0
Hỗ trợ cho nhà ở giá phải chăng		0.00%	0
Các chương trình nghệ thuật công cộng		0.00%	0
Hỗ trợ phục hồi khu vực thương mại đổ nát		0.00%	0
Dịch vụ và nơi tạm trú cho người vô gia cư		0.00%	0
Sự kiện đặc biệt, lễ hội và các cuộc họp cộng đồng		0.00%	0
Dịch vụ hỗ trợ pháp lý		0.00%	0
Dịch vụ chăm sóc sức khỏe		50.00%	1
Điều khác (chia sẻ chi tiết)		0.00%	0
Total Respondents: 2			

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
	There are no responses.	

Q18 Nếu bạn sử dụng dịch vụ giao thông công cộng, bạn thường đi đến đâu? Vui lòng đánh dấu tất cả các mục thích hợp:

Answered: 2 Skipped: 0

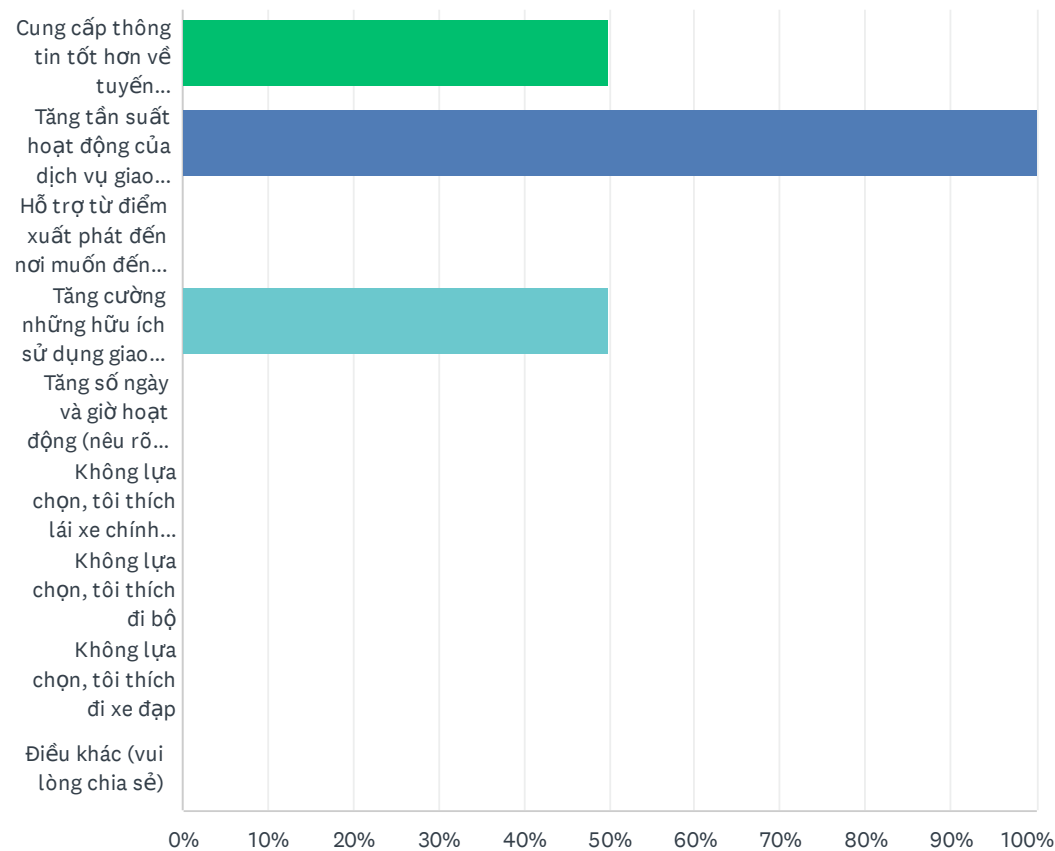


ANSWER CHOICES	RESPONSES
Việc làm	0.00%0
Trường học	0.00%0
Các cuộc hẹn y tế	100.00%2
Mua sắm và việc vặt	50.00%1
Giải trí	0.00%0
Điều khác (chia sẻ chi tiết)	0.00%0
Total Respondents: 2	

#	ĐIỀU KHÁC (CHIA SẺ CHI TIẾT)	DATE
There are no responses.		

Q19 Vui lòng chọn ra ba điều mà thành phố Garden Grove có thể làm để khuyến khích việc sử dụng dịch vụ giao thông công cộng thường xuyên hơn

Answered: 2 Skipped: 0

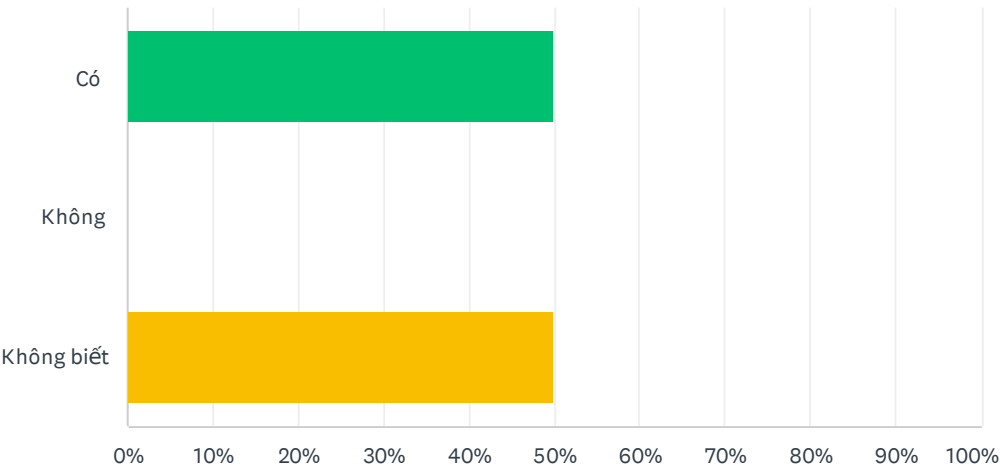


ANSWER CHOICES	RESPONSES	
Cung cấp thông tin tốt hơn về tuyến đường/thời gian	50.00%	1
Tăng tần suất hoạt động của dịch vụ giao thông công cộng	100.00%	2
Hỗ trợ từ điểm xuất phát đến nơi muốn đến qua phương tiện giao thông công cộng	0.00%	0
Tăng cường những hữu ích sử dụng giao thông công cộng.	50.00%	1
Tăng số ngày và giờ hoạt động (nếu rõ dịch vụ nào)	0.00%	0
Không lựa chọn, tôi thích lái xe chính mình	0.00%	0
Không lựa chọn, tôi thích đi bộ	0.00%	0
Không lựa chọn, tôi thích đi xe đạp	0.00%	0
Điều khác (vui lòng chia sẻ)	0.00%	0
Total Respondents: 2		

#	ĐIỀU KHÁC (VUI LÒNG CHIA SẺ)	DATE
	There are no responses.	

Q20 Bạn có nhận xét thế nào những vấn đề phổ biến/cấp bách về dịch vụ internet (ví dụ, kết nối tốc độ cao có sẵn, sự đa dạng của các nhà cung cấp internet) ở thành phố Garden Grove không?

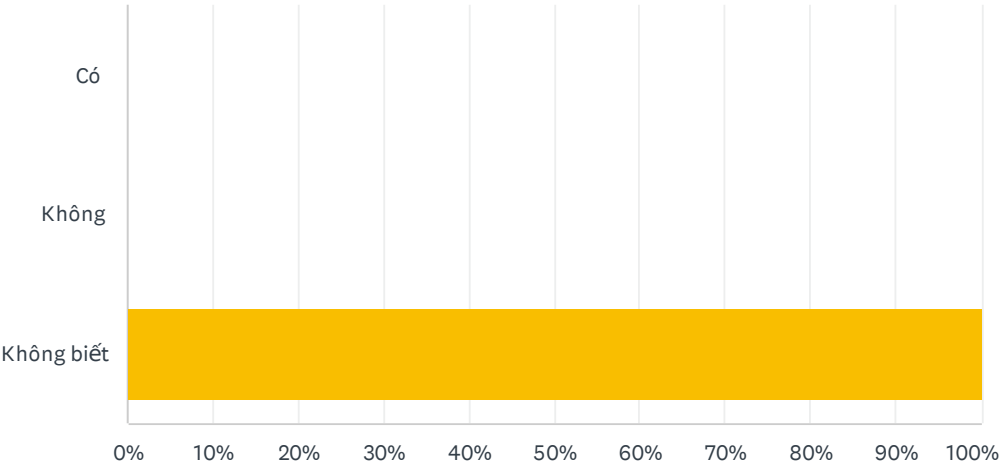
Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Có	50.00%	1
Không	0.00%	0
Không biết	50.00%	1
TOTAL		2

Q21 Bạn có cảm thấy những khu vực có thu nhập thấp và trung bình có đủ khả năng truy cập mạng internet không?

Answered: 2 Skipped: 0



ANSWER CHOICES	RESPONSES	
Có	0.00%	0
Không	0.00%	0
Không biết	100.00%	2
TOTAL		2

Q22 Làm thế nào để cải thiện việc truy cập internet rộng rãi?

Answered: 0 Skipped: 2

#	RESPONSES	DATE
	There are no responses.	

Q23 Bạn đánh giá chất lượng cuộc sống ở Thành phố Garden Grove thế nào?

Answered: 0 Skipped: 2

#	RESPONSES	DATE
	There are no responses.	

Q24 Bạn thích nhất điều gì khi sống ở Garden Grove?

Answered: 0 Skipped: 2

#	RESPONSES	DATE
	There are no responses.	

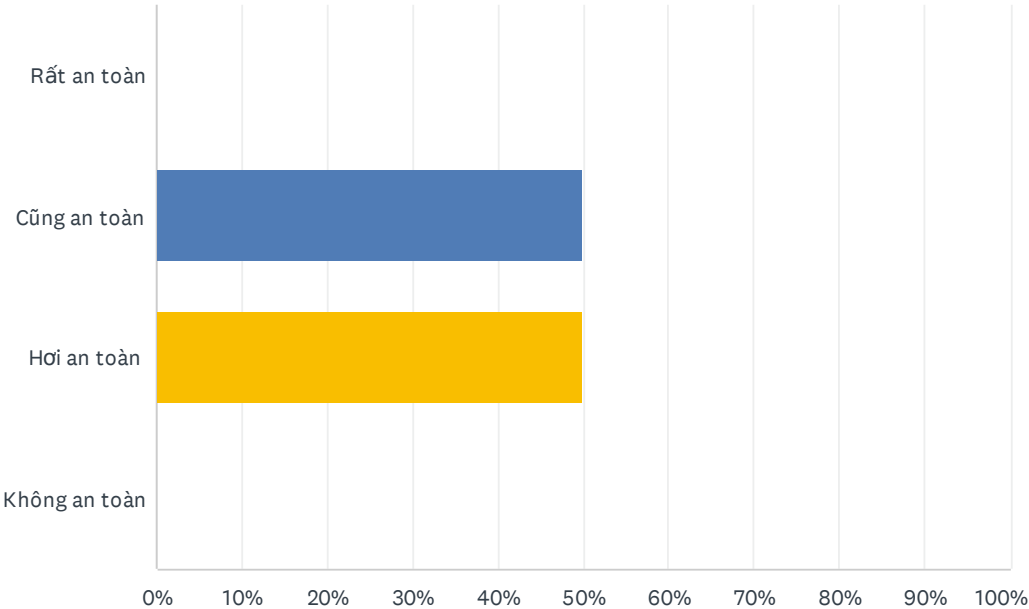
Q25 Điều gì bạn không thích khi sống ở Garden Grove?

Answered: 0 Skipped: 2

#	RESPONSES	DATE
	There are no responses.	

Q26 Theo bạn nghĩ, bạn đánh giá sự an toàn trong khu hàng xóm thế nào?

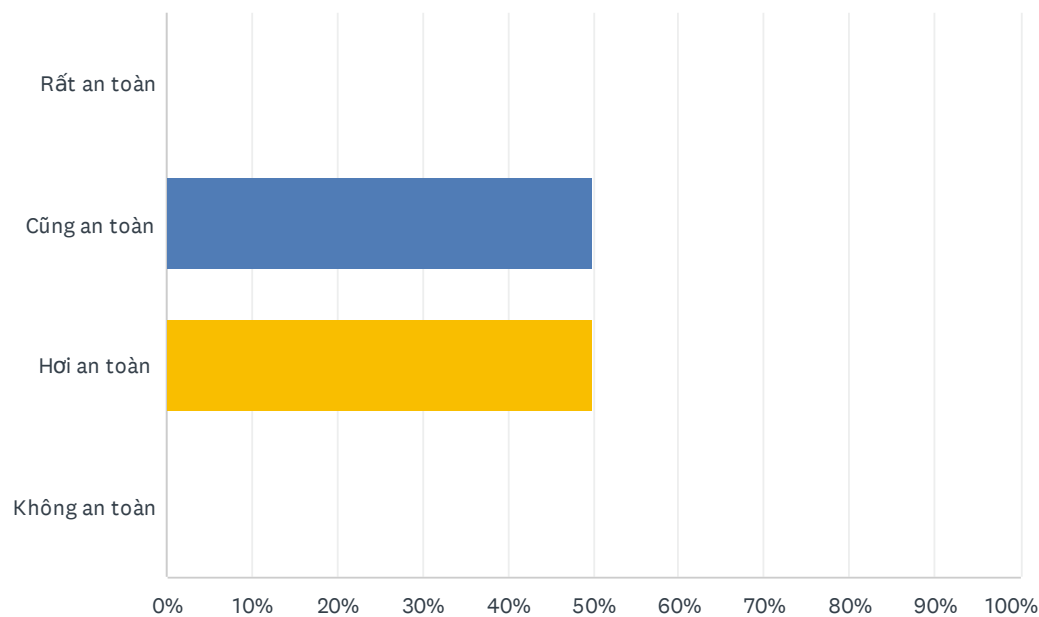
Answered: 2 Skipped: 0



ANSWER CHOICES		RESPONSES	
Rất an toàn		0.00%	0
Cũng an toàn		50.00%	1
Hơi an toàn		50.00%	1
Không an toàn		0.00%	0
TOTAL			2

Q27 Theo quan điểm của bạn, thành phố này nhìn chung mức độ an toàn như thế nào?

Answered: 2 Skipped: 0




ANSWER CHOICES		RESPONSES	
Rất an toàn		0.00%	0
Cũng an toàn		50.00%	1
Hơi an toàn		50.00%	1
Không an toàn		0.00%	0
TOTAL			2



GARDEN GROVE

Consolidated Planning Process

FY 2025–2030

Presented for the City by:  **MNS**

Agenda

- I. Facilitator Introductions
- II. Overview of Consolidated Plan Process
- III. Breakout Sessions
- IV. Next Steps
- V. Questions
- VI. Closing Remarks

Welcome

Kristine Gaa, Housing Manager

Maria Gallegos, Project Manager

Estella Wells, Senior Planner

Brittany Valenzuela, Associate Planner

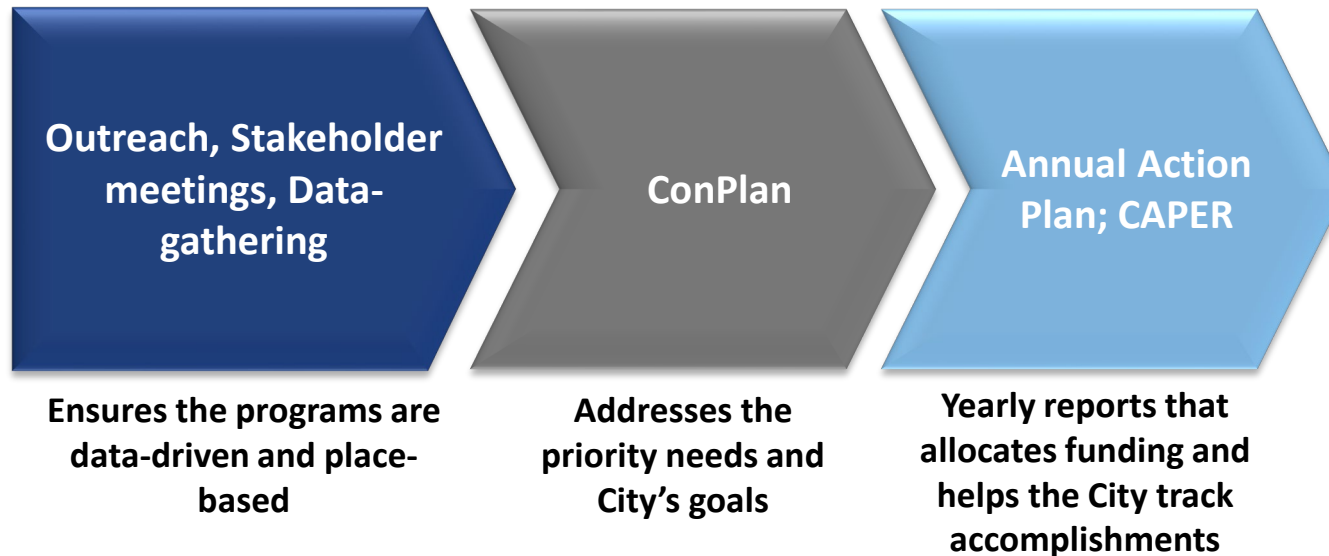
Inmaa Hafeez, Assistant Planner

Tim Throne, Sr. Program Specialist, City of Garden Grove

NOTE: This meeting will be recorded.

What is a Consolidated Plan? (ConPlan)

- The Consolidated Plan (ConPlan) is designed to aid the City in assessing affordable housing and community development needs.
- The ConPlan determines how funds from the U.S. Department of Housing and Urban Development (HUD) are used.
- Priorities are determined through data analysis as well as a communitywide outreach program.
- Covers a five-year period.



City of Garden Grove Funding Types

- ▶ The City of Garden Grove receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds from HUD.

- ▶ The City is allowed to use the funding for the following:
 - Planning and Administration
 - Public Facilities & Infrastructure Needs
 - Social Services
 - Homeless Services
 - Housing Improvements
 - Affordable Housing
 - Economic Development



Funding History

- ▶ The City of Garden Grove funded the following programs and activities in FY 2023-2024:
 - Planning & Administration
 - Fair Housing
 - Meals on Wheels
 - JOBS 1st Program
 - Home Repair Program
 - Beach/Trask Sewer Project
 - Tenant Based Rental Assistance (TBRA)
 - Supportive Services for Homeless Families
 - Stuart Drive Permanent Supportive Housing development

Community Outreach

- ▶ Feedback from the community, including stakeholders, is key to developing the City's ConPlan. The feedback gives the City the framework to identify priority needs that should be addressed with future funding.

Strategies to gather community input

- Ensure that affirmative fair marketing practices are implemented by publishing in multiple languages (Provide outreach materials in English, Spanish, and Vietnamese)
- Provide digital and in-person opportunities for feedback and input
- Engage stakeholders on multiple levels: inform, consult, collaborate
- Ensure that all internal staff and consultants are aligned in messaging
- Create compelling presentations for both stakeholders and city staff/officials
- Obtain stakeholder input on priority projects
- Interview a diverse group of stakeholders to understand their priorities, goals, concerns, and values

City of Garden Grove's Outreach Plan

MEETING FACILITATION AND CONFERENCE

Community Meetings (2):

- Digital presentation on ConPlan
- Fact sheet provided
- In-person
- Walk-in, interactive format
- Ideas for strengthening neighborhoods and prioritizing community needs

Public Hearings:

- Review ConPlan data and maps
- Neighborhood Improvement and Conservation Commission
- City Council

FOCUS GROUPS

- Invite key community stakeholders
- Typically, smaller and more focused than community meetings
- Gather local knowledge
- Opportunity for stakeholders to provide feedback one-on-one from their organizations' point of view

Stakeholder Focus Groups

Why consult with stakeholders?

Assess the following needs:

- Housing
- Homelessness services
- Social Services/Elderly Senior
- Natural Disaster and Emergency Response

Market Analysis

- Number of units
- Special needs services available
- Non-housing community resources
- Barriers to affordable housing



BREAKOUT SESSIONS

- We will now breakout to smaller groups to get to know you and your organization's needs better
- Questions will be provided with a moderators from MNS in your group to help facilitate feedback

Next Steps

Task	Date
All comments will be collected and incorporated into the ConPlan narrative	September 2024–November 2024
30 Day Public Comment Period	February 2025
Neighborhood Improvement and Conservation Commission Meeting	March 2025
Council Presentation and Adoption of Plan	April 2025
Submission of Plan to HUD	May 2025

Additional Ways to Participate

If you would like to provide more detailed feedback, please consider taking **our Community Outreach Survey**. Links will be provided in the CHAT, or you can scan the QR code now with your phone.

THANK YOU!



English
Survey



Spanish
Survey



Vietnamese
Survey



GARDEN GROVE

Questions?

Contact Information

- ▶ **Maria Gallegos**, Project Manager
 - Email: mgallegos@mnsengineers.com
- ▶ **Estella Wells**, Senior Planner
 - Email: ewells@mnsengineers.com
- ▶ **Tim Throne**, Senior Program Specialist, City of Garden Grove
 - Email: timothyt@ggcity.org



GARDEN GROVE

Thank you

Domus Development – Maurice Ramirez

How do you envision the affordable housing landscape evolving over the next 5 years in Garden Grove?

While a preponderance of funding and resources at the State level has gone to Permanent Supportive Housing and preference to very deep affordability, I am hopeful that over the next 5 years a focus on workforce housing and family housing will again resurface. I see this as a potential better alignment of goals for cities in Orange County, including Garden Grove. Frankly, a better alignment for cities state-wide.

2. In your opinion what are the barriers to building more affordable housing?

Funding. The affordable housing industry is not lacking for projects or developers who want to create more affordable housing, the problem is funding and unfortunately, given the State's budget crisis, the funding problem has become worse. Programs are over 2 and 3 times oversubscribed. A super NOFA with \$700 million dollars gets requests of over \$2.4 Billion. Presumably, these are shovel ready projects. NIMBYism is much less of a problem with most communities understanding the need to build more and more dense housing.

3. What are some of the meaningful actions that can be taken to more adequately address affordable housing?

Provide any surplus city owned land to the development of affordable housing. This mirrors the State's priorities and provides added points in competitive applications.

4. Do you think home ownership is important to area residents/families?

While I think that home ownership is important and part of the bedrock of many communities, I feel that home ownership should be left to the market versus using public funds to supplement the ability of a few individuals to engage in the purchase of a home. I have used different State and City programs to assist first time home buyers but have not seen the same economic impact the same amount of dollars makes in providing affordable rental apartments to a lower income family. In my opinion the public benefit that is generated by stabilizing a family or person with an apartment that they can afford is greater than a onetime investment to assist a first-time home buyer.

5. Knowing the City will be receiving approximately \$2.5 M annually in CDBG and HOME funds over the next 5 years, what do you feel are the City's Priority Needs?

The City needs to develop and manage a pipeline of projects it feels best meets the City's priorities. It needs to control the flow of those projects it wants to sponsor, by working to manage the timing of those projects and create some ability for the city to flow funding from one year to another or combine funding of several years into one project. While funding increments of \$2.5 million are sizable, it may not be large enough to allow the project to be competitive when other projects are leveraging local funding that is twice and three times that. The City should pick that priority project and fund it as much as possible versus looking to seed multiple projects.



Maurice Ramirez

President

4601 Wilshire Blvd, Suite 235

Los Angeles, California 90010

Tel: 213.232.1186 x 101

Cell: 310.948.5904

Email: maurice@domusd.com

C&C Development – Todd Cottle

1. **How do you envision the affordable housing landscape evolving over the next 5 years in Garden Grove? Hoping for additional opportunities given the implementation of the housing element and the City facilitating the land use change associated with it.**
2. **In your opinion what are the barriers to building more affordable housing? Availability and cost of land.**
3. **What are some of the meaningful actions that can be taken to more adequately address affordable housing?**
4. **Do you think home ownership is important to area residents/families? Yes to the families. However, home ownership is significantly more costly to produce per unit than multifamily rental.**
5. **Knowing the City will be receiving approximately \$2.5 M annually in CDBG and HOME funds over the next 5 years, what do you feel are the City's Priority Needs? I believe there is need for new construction family and senior communities as well as rehabilitation of existing buildings.**

Todd Cottle

C&C Development

714-714-0600

todd@c-cdev.com

Affordable Housing Access, Inc. – Shawn Boyd, Chief Investment Officer

1. How do you envision the affordable housing landscape evolving over the next 5 years in Garden Grove?
Construction costs will increase, competitiveness for bond financing and tax credits will be more difficult to obtain, new construction project will be forced to build using traditional financing and not tax credit, the inclusion of 80% AMI projects will be necessary to serve a growing population of renters who aren't typically considered low-income – what's referred to as the missing middle. (people who work hard, struggle to pay their bills and afford safe and decent affordable housing with out paying 45% of their monthly income for rent)
2. In your opinion what are the barriers to building more affordable housing?
High land cost, increasing construction costs, length of time to design and engineer then permit a project and the limited amount of money available as soft funds. Too much money statewide is spent on homeless housing – California's mandate of "Housing First" isn't working. Homeless or permanent supportive housing receive a disproportionate of sift subsidy dollars to serve a very, very small percentage of the population, is super costly and has only marginal results in reducing homelessness or chronic homelessness. The homeless epidemic is a result of addiction, not the lack of available affordable housing. Unfortunately, too many developers have made millions of dollars building permanent supportive housing and homelessness recidivism is growing.
3. What are some of the meaningful actions that can be taken to more adequately address affordable housing?
Designate development areas using an affordable housing / residential overlay for construction in areas that are otherwise zoned C or M, pass a citywide bond measure to generate funds for affordable housing construction (not permanent supportive housing construction – I emphasize constructing housing for people who work, pay taxes and still struggle financially)
4. Do you think home ownership is important to area residents/families?
Yes, homeownership is critically important. I believe small residential lots, small single-family home construction is overlooked (homes that are 1,200 square feet is what I consider small). After World War II, Southern California's huge growth was largely facilitated by job growth and small residential SFR construction. Look at the homes built in LA and OC between 1945 and 1970, most of the were under 1,300 square feet. This made homes more affordable and homeownership was the very definition of the American dream.
5. Knowing the City will be receiving approximately \$2.5 M annually in CDBG and HOME funds over the next 5 years, what do you feel are the City's Priority Needs?
Prioritize those funds for new construction of affordable multifamily rental product. In the years ahead most affordable residential will be 40-60 units in size. Large projects are too difficult to finance, tax credit equity investor want smaller projects with less associated risk and smaller projects create a stronger sense of community for residents. I would envision these projects being built in areas not currently zoned for residential use.

Affordable Housing Clearinghouse – Brenda Rodriguez, Executive Director

1. How do you envision the affordable housing landscape evolving over the next 5 years in Garden Grove?

Garden Grove has a growing number of families who endeavor to become first time homebuyers, in particular the demand from the Latino and Asian population will only continue to grow.

2. In your opinion what are the barriers to building more affordable housing?

The barriers to building affordable housing include but are not limited to

Cost of land, limited open space, exponential increase in cost of materials, lack of accessibility to open space, limited information to the public about the commercial space to consider for homeownership convergence.

3. What are some of the meaningful actions that can be taken to more adequately address affordable housing?

Since we operate in primarily affordable homeownership, increase the public's awareness of the funding that is available, ask local business to contribute to the funding pool for first time homebuyers, engage in broader campaign about the benefits of becoming a homebuyer in GG. Amplify the partnerships with nonprofits and add lenders to the approved list of providers.

4. Do you think home ownership is important to area residents/families?

Absolutely, families save for years before they can adequately become mortgage ready borrowers, they lack the knowledge of the homebuyer journey, but are eager to understand resources available and often encourage their children to pursue the family goal of building wealth through homeownership or risk leaving the area they grew up calling home/my hood/my starting point/where it all began.

5. Knowing the City will be receiving approximately \$2.5 M annually in CDBG and HOME funds over the next 5 years, what do you feel are the City's Priority Needs?

Encouraging the development of housing in unoccupied and commercial space that is abandoned. Presenting various housing development options for the marginalized residents. Increase access to educational resources and tapping into the broader world of AI and technology.

From: [Jackie Pringle](#)
To: [Estella Wells](#)
Subject: [External] RE: City of Garden Grove Stakeholder Meeting - Homeless Services Group Follow Up
Date: Friday, September 13, 2024 4:28:27 PM
Attachments: [image005.png](#)
[image007.png](#)
[image009.png](#)
[image010.png](#)

Sorry for the delay in responding to your email. Am I in the Homeless Services Group? I will attempt to answer your question about homeless services challenges as our church is impacted.

- For a number of years we had provided bags of hand-held foods, toothpaste and brushes, etc. to persons asking at the church front desk for these items. However, we were told by the GCPD to stop doing that because "you're encouraging the homeless to hang out on your property."
- Hiring a parking company to monitor use of the parking lot during evening hours has discouraged the homeless in the area from hanging out/sleeping on our property. Putting covers over water faucets has helped as well!
- What does the city need to do to help reduce the numbers of homeless? Provide sleeping quarters for homeless during cold, rainy, or 100 degree heat days. Earlier today as I drove west on Lampson, I saw about a dozen persons resting on lawns, with bicycles behind several businesses.
- Garden Grove needs to look at rental price limits; I know a number of people who are not jobless, but cannot afford even a rental room, never mind renting an apartment or house.
- I am not aware of any locations/organizations that provide meals to homeless persons; this needs to be addressed - and publicized if it exists.
- Our church participated in the SHIP program for many years, providing education in how to find a job, and providing the homeless participants with evening meals and sleeping quarters for ~2 weeks at a time. This year the program has not been able to continue this service (I'm sorry but I don't know the reason this was discontinued.)
- Barriers to finding affordable housing? Down payments are not affordable! Houses for less than \$900,000 don't seem to exist in Garden Grove. Habitat for Humanity is a wonderful program; Garden Grove needs to find vacant lots where Habitat can build homes.
- I am not familiar with any of the acronyms you use (LMI, CDBG, HOME, and ESG funds). Please define.
- More facilities like Wesley Village are needed. Funding and spaces for building Wesley Village type housing need to be found.

I look forward to participating in your next Zoom meeting.

Jackie Pringle

From: Estella Wells [mailto:ewells@mnsengineers.com]
Sent: Wednesday, September 11, 2024 2:31 PM
Cc: Maria Gallegos
Subject: City of Garden Grove Stakeholder Meeting - Homeless Services Group Follow Up

Dear Stakeholder,

We are sorry that you were not able to attend yesterday's Stakeholder meeting. There is still an

opportunity to provide your much needed feedback as the City identifies its goals and priorities in the preparation of its five-year Consolidated Plan Below please find the questions for stakeholders who fit into the Homeless Services category:

1. In your opinion what are the challenges you face providing homeless services over the next 5 years?
2. Do you know of any community facilities or public improvements needed in Garden Grove? (parks, streets, flood prone areas, ADA improvements, facilities for youth/senior)
3. In your opinion what are the barriers that exist to finding permanent affordable housing?
4. What are some of the meaningful actions that can be taken to more adequately address homelessness in the City?
5. How can we ensure that the needs of the city's most vulnerable populations are adequately met (LMI families, seniors, homeless, persons w/disabilities)
6. Do you feel there is an issue with internet access?
7. Knowing the City will be receiving approximately \$2.7M annually in CDBG, HOME and ESG funds over the next 5 years, what do you feel are the City's Priority Needs?

We would greatly appreciate your feedback or comments via email before close of business **Friday, September 13, 2024**. In addition, we encourage you to continue to share the survey with anyone who lives, works, or attends school within the City of Garden Grove via the following hyperlinks or QR codes.

English

Vietnamese

Spanish

<https://www.surveymonkey.com/r/GardenGroveEngl>

<https://www.surveymonkey.com/r/GardenGroveSpa>

<https://www.surveymonkey.com/r/GardenGroveViet>



Thank you for assisting us in this stakeholder outreach program!

Sincerely,

Estella Wells

Senior Planner/Consultant for the City of Garden Grove



(909) 453-5370 Cell

ewells@mnsengineers.com

City of Garden Grove Stakeholder Meeting Notes 9_10_24_Homeless Service Providers

Moderator: MNS Associate Planner, Brittany Valenzuela

Participants in meeting:

(OCUW):

Orange County's United Ways (211 Key Service, Amy Arambula, Director of Community Impact

(THFS):

Thomas House Family Shelter, Shakoya Green-long, CEO & Kyler, Staff member of THFS

Questions and Responses:

1. In your opinion, what are the challenges you face providing homeless services over the next 5 years?

SUMMARY #Q1: More funding towards providing affordable rental units (single occupancy), creating a streamlining homeless services/navigations service, to acquire more family shelter units, and building a larger team to administer case management for wrap-around services.

OCUW:

- Right now, the problem is that **the need for affordable housing outweighs the affordable housing units available.**
 - (Solution: more available housing units in the City, will be a big step in the right direction)
- **Streamlining** homeless services/navigations services.
 - We have the County Operating coordinating entry system
 - Cal Optima & Kaiser in the homeless space for people who are on MediCal where they are paying some of the agencies for enhanced care services in navigating homelessness and getting them into permanent supportive housing
 - The City most likely has their own Homelessness Plan
 - How do we streamline and optimize all of these different homelessness and navigation services, **avoiding creating duplication systems/efforts** between each other?
 - **Moderator follow-up question:** have the participants seen any successful pilot systems that have successfully streamlined efforts; that the City of Garden Grove helped implement/benefit?
 - The System Navigation is their own entity, the County Lead Coordinating Entry System (CES). That system is extremely streamlined, **but** now adding in CalAim, MediCal, ECM services, and Community Support, it is determining a better workflow.
 - Example: There on MediCal, with the Manage Care Plan and CAL Optima, do we start the path to connect them to enhance care management first to take some of the pressure off of the City's Resources **or** the County resources?
 - (Helpful Solution: to map out what that navigation should look like. For people who are presenting homelessness in Garden Grove!)

THFS:

- The rising demand for the homeless population due to our economy, etc., leads to a greater strain on our current resources.

City of Garden Grove Stakeholder Meeting Notes 9_10_24_Homeless Service Providers

- THFS is a small shelter with 20 units, whereas the needs of a large homeless population are much greater. While we focus on supporting the 20 families we serve, it can be **challenging** to understand and address the broader impact on the community beyond these families. As a result, THFS is trying to **acquire more buildings to serve more families, but without more funding**, this is a **challenge**.
- THFS is focused on breaking the cycle of generational poverty, which involves addressing systemic issues and the rise of mental health challenges. By tackling these problems, we aim to serve families in the best possible ways and address their unmet needs.

OCUW: One more step after we get somebody into permanent housing, is providing the **wrap-around services to make sure they can be stable and stay in permanent housing**.

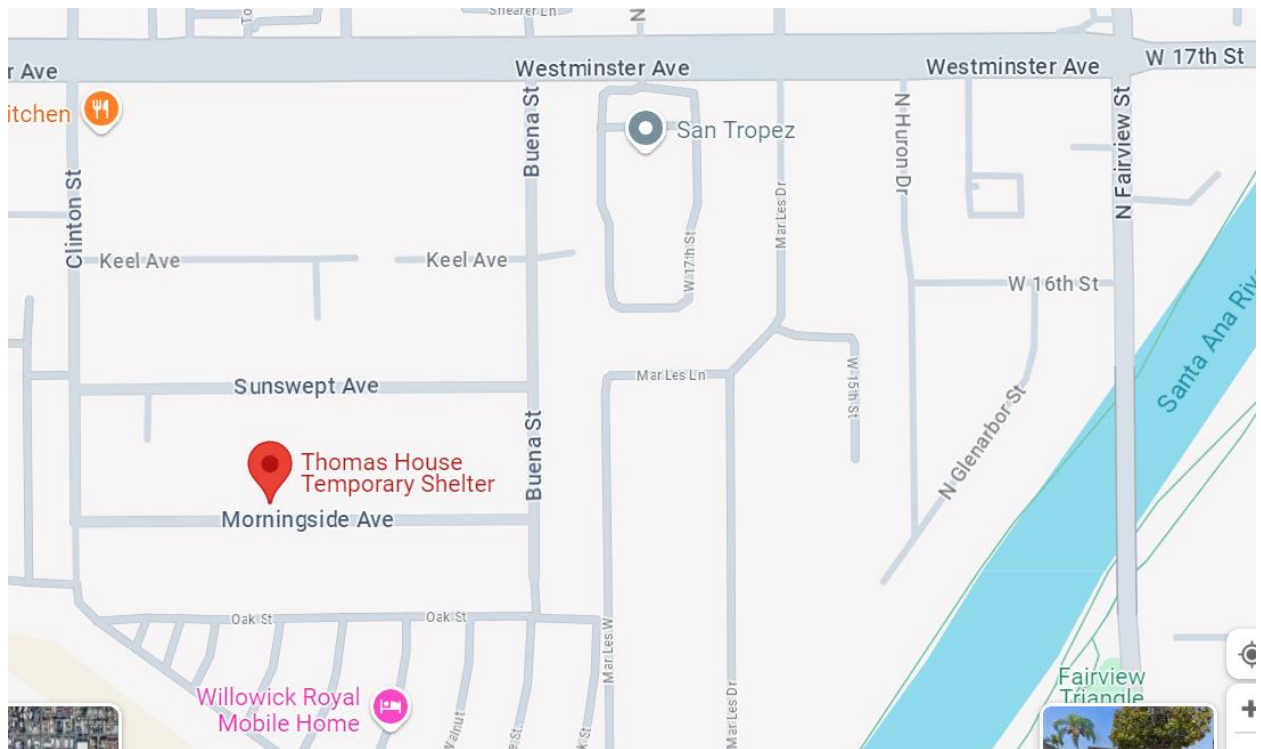
THFS: Agrees with **OCUW**. the above-mentioned services—the Homeless Prevention Program that supports their Family After Program. **If THFS had more people as a team to support the Family After Program follow-up visits**, whether by phone call, virtual meeting, or more on-site visits, it would be difficult for Families to travel to the shelter for a meeting at times. (Ensure Families fill supported in more ways other than one). For the majority, permanent housing is in the greater Orange County area.

2. Do you know of any community facilities or public improvements needed in Garden Grove? (parks, streets, flood prone areas, ADA improvements, facilities for youth/senior)

OCUW: N/A

THFS: On the Street along the shelter, many cars speed down and have caused accidents. This street is heavily used by families. **Concern is Morning Side Street**. (Solution: City to conduct a traffic analysis to the street & Curb Extension are often used in combination with other traffic calming measures such as speed bumps and rumble strips)

City of Garden Grove Stakeholder Meeting Notes 9_10_24_Homeless Service Providers



3. In your opinion what are the barriers that exist to finding permanent affordable housing?

OCUW: We need to **build stronger relationships with landlords** to ensure they understand that tenants transitioning from homelessness are facing significant changes. It's important for landlords to be flexible and avoid resorting to eviction notices as a first solution. The time between receiving an eviction notice and finding a solution is very short, and there are limited organizations that can provide rental assistance.

THFS: N/A (some barriers mentioned above in prior responses)

4. What are some of the meaningful actions that can be taken to more adequately address homelessness in the City?

OCUW: We need to **collaborate more effectively with the homeless system to build faster connections and transition individuals from homelessness to housing**. Currently, the average wait time in the Coordinated Entry System (CES) is 300 days from the initial request for help to receiving a housing unit, which is almost a year. We need to better coordinate and utilize available resources in the city to provide affordable housing units and respond more quickly to urgent housing needs.

The **family CES is more responsive**, with a better rate of transitioning families from homelessness to housing, thanks to the support from First 5 and other agencies that have created a network for quicker response times. This system is **something the City of Garden Grove can learn from**.

City of Garden Grove Stakeholder Meeting Notes 9_10_24_Homeless Service Providers

However, individuals make up a larger portion of the homeless population, and there are not enough affordable housing units for them. Additionally, people experiencing homelessness often migrate, making it difficult for them to prove strong ties to the city, which is often required by city systems. **Action: More individual affordable units and City systems that do not require “proof of strong ties” to reside in the City.**

THFS: Job training plays a crucial role in the success of families. By offering job training and services on a larger scale and establishing a connection with the city, we can refer families to appropriate training programs, ensuring they receive the support they need.”

5. How can we ensure that the needs of the City’s most vulnerable populations are adequately met? (LMI families, seniors, homeless, persons w/disabilities)

OCUW: N/A, actually we are seeing a trend from calls to our 211 from our Senior population at risk of experiencing homelessness or are experiencing homelessness. Same with people with disabilities because their fixed income is not enough to pay for the rent in Orange County.

THFS: N/A, but on another note, **One thing people need to understand is that there is a transitional period.** While we want to build all these new housing units, people who are unhoused and do not have jobs cannot afford them. What are we doing in the interim to support them in getting back on their feet and being able to afford a new housing unit?

-Families also calling to need housing weather its because of domestic violence or loss of job, ect. Over this last years THFS calls for assistance have drastically increased because of some or all of the following reasons: rent moratorium changing and landlords wanting their back pay rent.

OCUW: added to THFS point above – While COVID-19 disrupted many aspects of life, it also brought additional housing resources, such as rental assistance through the ERA program and an eviction moratorium. These measures helped prevent many people from becoming homeless. However, as we transition back to a “new normal,” these resources have diminished and are no longer available. This has led to an overall increase in the number of people at risk of homelessness and those who have actually become homeless due to the reduction in COVID-19 protections. To address this, **implementing a rental assistance program with very low barriers could be valuable for the City to help prevent homelessness.**

GOAL: Over the next five years, focus on providing interim support for 2-3 years while simultaneously developing 30%-60% of affordable housing units. This approach ensures that by the time individuals are ready to transition into permanent affordable housing, those units will be available. Achieving this goal will require coordinated group efforts to ensure enough housing units are built to meet the future needs of homeless populations. Ideally, affordable housing units or complexes should be designed to quickly increase availability to meet anticipated demand.

6. Do you feel there is an issue with internet access? *If Yes, can you please specify area where this issue occurs?*

OCUW: Our connection center **refers to low-cost internet through the service providers a referral source** we have. For individuals experiencing homelessness that might all be sharing one phone, and it might be tied up – we always refer to local libraries.

Participants suggest we ask Garden Grove Libraries regarding this question as well.

Also it is up to the providers to build programs that are accessible as well. For Example, thinking through how we can build access to a homeless program where they do not need internet access.

THFS: N/A

7. Knowing the City will be receiving approximately \$2.7M annually in CDBG, HOME and ESG funds over the next 5 years, what do you feel are the City's Priority Needs?

Moderator: There was a 30-minute time limit for the breakout room. This question was not answered directly, but the responses provided earlier may have highlighted the City's Priority Needs. A lot of information was discussed.

Natural Disaster & Emergency Response

1. What are the primary natural hazards identified in the City, and how do they impact the City?
 - Earthquakes
 - 2 fault Lines
 - Flooding
 - Sink holes
 - Liquefaction zones
 - Hazard Mitigation Plan
2. How does the City assess the vulnerability of the housing infrastructure to these hazards?
 - Severe damage, not targeted to buildings but due to sinkholes and liquefaction zones
 - Could result in loss of infrastructure fully, uninhabitable housing, loss of power etc
 - Moderate to severe
 - Assessed through Hazard Mitigation Plan – FEMA, 5 yrs
 - Probability and severity ranking
3. What specific mitigation measures can the City implement to protect against identified hazards?
 - Rebuilding flood channels and zones for liquefaction and sink holes
 - Community education
4. How does the City establish effective communication channels with local emergency management agencies?
 - WebEOC
 - Emergency texts
 - OA Radio
 - Alert OC
 - Redundancy
5. What strategies can the City use to ensure timely and accurate information dissemination to residents during a disaster?
 - Community Relations team
 - Public Information Officers
 - Twitter, Facebook, Emergency texts
 - GG3TV

 - Multiple plans in place
 - City Emergency Operation Plan EOP
 - Multiple exercises every year
 - City wide Great Shakeout with focus Response Aspects, not just earthquake safety
 - Emergency Operation Center
 - Continuity of Operation Plan for infostructure and support
 - Disaster service worker teams
 - Community Preparedness outreach events

From: [Estella Wells](#)
To: [Justine Palmore](#)
Cc: [Maria Gallegos](#)
Subject: RE: [External] Re: [EXTERNAL]City of Garden Grove Stakeholder Meeting - Homeless Services Group Follow Up
Date: Thursday, September 12, 2024 4:04:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good afternoon,
Thank you for your feedback!

Estella Wells

Senior Planner/Consultant for the City of Garden Grove



(909) 453-5370 Cell

From: Justine Palmore <JustineS@standupforkids.org>
Sent: Thursday, September 12, 2024 4:02 PM
To: Estella Wells <ewells@mnsengineers.com>
Cc: Maria Gallegos <mgallegos@mnsengineers.com>
Subject: [External] Re: [EXTERNAL]City of Garden Grove Stakeholder Meeting - Homeless Services Group Follow Up

Estella,

1. In your opinion what are the challenges you face providing homeless services over the next 5 years?
 - a. **Increasing Demand:** As housing costs rise and the economy gets tougher, more people might become homeless, straining our resources.
 - a. **Funding Constraints:** It can be tough to get steady and enough funding. We often rely on federal and state money, which might not always cover what's needed.
 - a. **Coordinating Services:** Working with different service providers can be tricky, and it might result in services not being well connected.
 - a. **Housing Availability:** There aren't enough affordable housing options, which makes it harder for people to move from homelessness to stable living. It also extends the amount of time it takes for housing navigation.
 - a. **Stigma and Policy Barriers:** Dealing with negative attitudes and complex

zoning laws can slow down the creation of new shelters and affordable housing.

2. Do you know of any community facilities or public improvements needed in Garden Grove? (parks, streets, flood prone areas, ADA improvements, facilities for youth/senior)
 - a. I do not know of specific facilities that need improvements. However, I think expanding or improving parks to provide more green spaces, recreational facilities, and safe play areas for youth is always good. Enhancing street maintenance and addressing traffic congestion is also a big need that I notice, I drive through GG a lot. Improvements to pedestrian pathways and bike lanes can also be beneficial. Developing community centers that cater specifically to youth and seniors, providing services, activities, and social support is something that is needed in every city, but GG seems to have this already and I have not noticed anything that needs improvement. The community centers are nice.
3. In your opinion what are the barriers that exist to finding permanent affordable housing?
 - a. High Housing Costs, Limited Availability ,Income Requirements, Credit and Background Checks. Also- Too many individuals in the household , making it difficult to find an understanding landlord that will allow 5 to a 1 bedroom ,etc.
4. What are some of the meaningful actions that can be taken to more adequately address homelessness in the City?
 - a. To name a few: Reducing stigma, community engagement (engaging in advocacy and awareness), improving coordination between service providers, access to affordable housing, understanding landlords, more emergency and transitional housing, continuing to bring awareness to the issue.
5. How can we ensure that the needs of the city's most vulnerable populations are adequately met (LMI families, seniors, homeless, persons w/disabilities)
 - a. Develop programs specifically tailored to the needs of low- and moderate-income families, seniors, individuals with disabilities, and the homeless, and continue to collab with the programs that are tailored to these populations.

Enhance accessibility to services and facilities, ensuring they meet ADA standards. Involve representatives from these populations in planning and decision-making processes to ensure their needs are effectively addressed. Conduct regular assessments of the needs of these populations and adjust services accordingly.

6. Do you feel there is an issue with internet access?

- a. Yes, absolutely. The cost of internet services can be a barrier for some individuals and families.

At the high school I worked at in GG, access to the Internet was a consistent barrier for families and youth. Many low-income households and individuals may lack reliable internet access, which can impact their ability to access services and opportunities. In addition to this, areas with poor infrastructure may experience slower internet speeds or limited connectivity.

7. Knowing the City will be receiving approximately \$2.7M annually in CDBG, HOME and ESG funds over the next 5 years, what do you feel are the City's Priority Needs?

- a. HOUSING! Emergency shelter, transitional shelter, vouchers, low income housing accessibility to youth and adults at risk of homelessness or currently experiencing homelessness

Justine Palmore

Executive Director

phone: (714) 356-KIDS (5437)

email: justines@standupforkids.org

P.O. Box 14398

Irvine, CA 92623-4398



From: Estella Wells <ewells@mnsengineers.com>

Sent: Wednesday, September 11, 2024 2:31 PM

Cc: Maria Gallegos <mgallegos@mnsengineers.com>

Subject: [EXTERNAL]City of Garden Grove Stakeholder Meeting - Homeless Services Group Follow Up

Dear Stakeholder,

We are sorry that you were not able to attend yesterday's Stakeholder meeting. There is still an opportunity to provide your much needed feedback as the City identifies its goals and priorities in the preparation of its five-year Consolidated Plan. Below please find the questions for stakeholders who fit into the Homeless Services category:

1. In your opinion what are the challenges you face providing homeless services over the next 5 years?
2. Do you know of any community facilities or public improvements needed in Garden Grove? (parks, streets, flood prone areas, ADA improvements, facilities for youth/senior)
3. In your opinion what are the barriers that exist to finding permanent affordable housing?
4. What are some of the meaningful actions that can be taken to more adequately address homelessness in the City?
5. How can we ensure that the needs of the city's most vulnerable populations are adequately met (LMI families, seniors, homeless, persons w/disabilities)
6. Do you feel there is an issue with internet access?
7. Knowing the City will be receiving approximately \$2.7M annually in CDBG, HOME and ESG funds over the next 5 years, what do you feel are the City's Priority Needs?

We would greatly appreciate your feedback or comments via email before close of business **Friday, September 13, 2024**. In addition, we encourage you to continue to share the survey with anyone who lives, works, or attends school within the City of Garden Grove via the following hyperlinks or QR codes.

English

Vietnamese

Spanish

<https://www.surveymonkey.com/r/GardenGroveEngl>

<https://www.surveymonkey.com/r/GardenGroveSpa>

<https://www.surveymonkey.com/r/GardenGroveViet>



Thank you for assisting us in this stakeholder outreach program!

Sincerely,

Estella Wells

Senior Planner/Consultant for the City of Garden Grove



(909) 453-5370 Cell

ewells@mnsengineers.com

September 9, 2024

City of Garden Grove Stakeholder Meeting Notes – Affordable Housing

Participants:

Nikki Wetzel, Community Development Director. Oversee the Planning, Building and Code Enforcement Divisions.

Alexa Viramontes, Engineering (City staff)

Tim Throne, project manager, Economic Development and Housing

1. How do you envision the affordable housing landscape evolving over the next five years in Garden Grove?

- *More affordable housing built. The city has quite a bit of affordable housing projects in the pipeline. It will be increasing based on the data that is available for developers. The current certified housing element provides for 19,168 units. The city upzoned many properties to incentivize development. The city is also looking at as part of our housing element implementation an inclusionary housing ordinance. Based upon State laws the market solution is going to result in additional affordable housing because it's becoming more profitable to do so.*
- *More housing development is growing based on the population growth and density of the city to be able to meet the expanding need. Permanent affordable supportive housing as opposed to transitional housing would be helpful based on the current climate.*
- *To diversify the population, we can serve Affordable housing will need to expand. Given the current housing market, it's not sustainable for low-income individuals to purchase in our market let alone the high rental markets. Over the next five years I see, and hope funding is attached to this mandate to build all these affordable housing units because it's very costly to make a project come to fruition and without funding from the State and federal levels it's going to be difficult to meet these mandates that are coming down the pipeline.*

2. In your opinion what are the barriers to building more affordable housing?

- *High land costs, land value, and cost of material*

- *Construction costs*
- *Lack of open space in the City. Can only build up*
- *Changes to the building code add costs to the housing, for example be solar ready, requirements for electrification and parking lots.*
- *The community sentiment is at times a reason that affordable housing doesn't get built. The State is it that through tying the City's hands and our decision makers' hands in what they can and cannot approve. But there is value in a public process because it allows people to be educated, and it allows them to have a platform to speak out*

3. *What are some meaningful actions that can be taken to more adequately address affordable housing?*

- *More money*
- *Additional HOME funds*
- *The need for vouchers, specialty vouchers and ongoing subsidies*
- *The lack of availability of units that accept vouchers. Difficult to find a unit.*
- *Additional landlord engagement and educate them on these vouchers.*

4. *Do you think homeownership is important to area residents or families?*

- *Homeownership is important. It's the American dream.*
- *The city receives a lot of First-Time homebuyer applications. The applicants qualify; however, the home prices are out of reach. The applicants must be low-income to qualify, yet the income levels they are in do not help them with the home prices.*
- *In terms of how to increase opportunities for home ownership, there are fringes that have happened in the last ten years that are impacting on the availability of homes. One of them is short-term rentals. Airbnb's and VRBOs are commercializing single family homes, townhomes and condos. Investors are purchasing properties with the intention of renting them to collect rent. The commercialization of our residential zones sometimes brings down the ability of those homes to be offered in the market and reduces the pool of houses that are available for purchase, which drives up cost.*
- *The ADU policies are driving up home prices*

5. Knowing the city will be receiving approximately \$2.5 million annually in CDBG and HOME funds over the next five years, what do you feel are the city's priority needs?

- Increase in Permanent Supportive Housing

September 9, 2024

City of Garden Grove Stakeholder Meeting Notes – Social Services

Participants:

Patty Mouton, VP at Alzheimer's Orange County

Kat Fuentes, Upward – Provides economic development and microenterprise assistance

Judy Ahumada, Upwards

1. In your opinion what are the challenges you face when providing services over the next five years?
 - **Alzheimer's Orange County** – *Having trained staff that can work in a local environment for the wages that are available to a not-for-profit program for older adults. Staffing is really important. Having a home base in the city of Garden Grove is very important.*
 - **Upward** – *Lack of funding. There is a significant number of childcare providers in the city that need support. Families are growing and parents are having to go to work leaving them with a struggle of finding affordable childcare.*
 - **Upward** – *Helping agencies and government officials see the nexus between supporting childcare and supporting affordable housing. It takes a lot less investment. It takes millions of dollars to build affordable housing developments. It takes a fraction of that to support childcare which has an effect on a family's ability to afford their housing. If you can decrease the cost of childcare, you create discretionary income for families.*
 - **Upward** – *Homelessness plays a big factor in a lot of communities across the country, particularly in California, it is a very big topic in a lot of cities.*
 - **Upward** – *offering families additional support in the community or through the city where they can have some resources so they can afford childcare.*
2. Of any community facilities or public improvements needed in Garden Grove? (parks, streets, flood prone areas, ADA improvements, facilities for youth/seniors)

- *The facilities for the adult healthcare center would be a part of the City's plan because the facility where it is currently located is part of the redevelopment around the civic center and the police headquarters. There is a plan to move the center to new quarters that the city would provide.*
 - *More transportation for seniors in general is needed*
3. What are meaningful actions that can be taken to more adequately address affordable housing?
- *Reducing other household expenses.*
 - *Transportation*
4. How can we ensure that the needs of cities' most vulnerable populations are adequately met (LMI families, seniors, homeless, persons w/ disabilities)?
- *Challenges can't be addressed with one solution. Building a transitional housing facility is not going to end homelessness in the city. Need to have a multifaced approach. Nationwide per a lot of studies and research, some of the families at high risk of homelessness are families with children under the age of six. If you can't find childcare you can't get a job. With no job, there is no income to pay for rent or any other services needed to survive. Holistic comprehensive services needed.*
5. Do you feel there is an issue with internet access?
- *There are many households that need assistance and support or subsidies to make sure they have internet and a device. During the pandemic, one of the big projects that the Orange County Older Adults Commission pushed for approval and implementation was free internet access and training for older adults.*
 - *How to navigate the internet is an issue that has been expressed to the staff at Upwards. They are having to provide technical support.*
6. Knowing the City will be receiving approximately \$2.5 million annually in CDBG and HOME funds over the next five years, what do you feel are the city's priority needs?
- *Patty w/ **Alzheimer's Orange County** - Orange County is aging faster than any region in the United States. Birth rates are dropping and the people that are aging aren't really going anywhere until they really go somewhere. We must look at our current population*

of current adults from the Office on Aging. We have to pay close attention to the number of older adults in the city and what the projections are because we are going to have more 85 year olds here than anywhere in the country. We need to look at what do people need now, who are aging and what they are going to need in the next 10 to 15 years because a huge percentage of the population is going to be older adults. Garden Grove is an older City with unique needs and opportunities for the aging.

- Kat w/ Upwards – our most vulnerable population is children. The poverty in children has increased dramatically over the last couple of years. Investing in childcare not only reduces generational poverty but also reduces future costs in municipality long term. The results of that are an improvement in revenue outcomes for the city. If students receive early education or are better prepared for school there are plenty of studies that show they go on to become higher earners, which benefits a community from everything from homeownership to property tax, sales tax. Investing in early education in children is a local issue and has an impact on them and should be a major priority. If you want to reduce homelessness, want to improve the outcomes of young families who are your next generation of taxpayers, then we must invest in childcare.

Appendix C

**PROTOCOLS FOR ADMINISTERING THE EMERGENCY SOLUTIONS
GRANT**



City of Garden Grove

Protocols for Administering The Emergency Solutions Grant

City of Garden Grove
COMMUNITY DEVELOPMENT DEPARTMENT
NEIGHBORHOOD IMPROVEMENT DIVISION
11222 ACACIA PARKWAY
GARDEN GROVE, CA 92840

OVERVIEW

This document establishes protocols for administering the Emergency Solutions Program (ESG) and replaces previous protocols for the defunct Emergency Shelter Grants Program. The protocols herein incorporate changes in the ESG program pursuant to the Interim Rule (effective January 4, 2012), which established the regulations for the Emergency Solutions Grants Program (ESG). Unlike the former Emergency Shelter Grants Program that emphasized serving the needs of the homeless in emergency or transitional shelters, the focus of the ESG aims at “assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness” (Interim Rule, Federal Register / Vol. 76, No. 233. p. 75954).

Regulatory Authority. The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009, was promulgated on May 20, 2009, reauthorized and amended the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq) consolidating three homeless assistance programs into one grant program and revising the Emergency Shelter Grants program and renaming it as the Emergency Solutions Grants (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process.

Effective January 4, 2012, the Homeless Emergency Assistance and Rapid Transition to Housing: Emergency Solutions Grants Program and Consolidated Plan Conforming Amendments interim rule revised the regulations for the Emergency Shelter Grants program by establishing the regulations for the Emergency Solutions Grants program, which replaced the Emergency Shelter Grants program.

Objectives. The ESG Program provides funding to achieve these objectives:

- Engage homeless individuals and families living on the street;
- Improve the number and quality of emergency shelters for homeless individuals and families;
- Help operate these shelters;
- Provide essential services to shelter residents,
- Rapidly re-house homeless individuals and families, and
- Prevent families/individuals from becoming homeless.

Beneficiary Eligibility

City staff will ensure compliance by subrecipients with the minimum eligibility criteria for ESG beneficiaries:

- For essential services related to street outreach, beneficiaries must meet the criteria under paragraph (1)(i) of the “homeless” definition under 24 CFR 576.2, namely:

An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

- For emergency shelter, beneficiaries must meet the “homeless” definition in 24 CFR 576.2.

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

(ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals); or

(iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that

:(i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

(ii) No subsequent residence has been identified; and

(iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

(i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);

(ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

(iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and

(iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

(4) Any individual or family who:

(i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

(ii) Has no other residence; and

(iii) Lacks the resources or support networks, e.g., family, friends, faith based or other social networks, to obtain other permanent housing.

- For essential services related to emergency shelter, beneficiaries must be “homeless” and staying in an emergency shelter (which could include a day shelter).
- For homelessness prevention assistance, beneficiaries must meet the requirements described in 24 CFR 576.103par. That is, those who meet the criteria under “At Risk of Homelessness”, and who have an annual income below 30% of the median family income for the area. At Risk of Homelessness” means an individual or family who has an annual income below 30 percent of median family income for the area, as determined by HUD, and does not have sufficient resources or support networks.
- For rapid re-housing assistance, beneficiaries must meet requirements described in 24 CFR 576.104, that is:

Program participants who meet the criteria under paragraph (1) of the “homeless” definition in § 576.2 or who meet the criteria under paragraph (4) of the “homeless” definition and live in an emergency shelter or other place described in paragraph (1) of the “homeless” definition.

Further eligibility criteria may be established at the local level in accordance with 24 CFR 576.400(e).

Minimum Documentation. The following standards for documenting homelessness are to be monitored by City staff.

Persons living on the street	Certify that the persons served reside on the street.	Provision of services (e.g., outreach, food, health care, clothing) to persons who reside on the streets and not in shelters or other places meant for human habitation), require the outreach or service worker to sign and date a general certification that: <ul style="list-style-type: none">▪ verifies that the services are going to homeless persons, and▪ indicates where the persons served reside.
------------------------------	---	--

Persons coming from living on the street (and into a place meant for human habitation)	Obtain information to indicate that the participant is coming from the street.	<p>You must verify that an individual is coming from the street through:</p> <ul style="list-style-type: none"> ▪ organizations or outreach workers who have assisted him/her in the past; ▪ determining where the resident receives assistance checks, if applicable; and/or ▪ other information regarding the participant's recent past activities. <p>Document your verification efforts! Your staff should prepare a statement that is then signed and dated.</p> <p>As a last resort, if you are unable to verify in this manner that the person is coming from living on the street, the participant or a staff member may prepare a short written statement about the participant's previous living place and have the participant sign the statement and date it.</p>
Persons coming from an emergency shelter Persons coming from a transitional housing	<p>Verify from the emergency shelter staff that the participant has been residing at the emergency shelter.</p> <p>Verify with the transitional housing staff that:</p> <ul style="list-style-type: none"> ▪ the participant has been residing at the transitional housing; and ▪ the participant was living on the streets or in an emergency shelter prior to living in the transitional housing facility or was discharged from an institution or evicted prior to living in the transitional housing and would have been homeless if not for the transitional housing. 	<p>You need to obtain from the referring agency a written, signed, and dated verification that the individual has been a resident of the emergency shelter.</p> <p>You must obtain from the referring agency two written, signed, and dated verifications:</p> <ul style="list-style-type: none"> ▪ a signed statement from the transitional housing staff indicating that the individual had been a resident there; and ▪ the referring agency's written, signed, and dated verification as to the individual's homeless status when he/she entered their program. <p>If the referring agency did not verify the individual's homeless status upon entry into their program, you will need to verify that status yourself. That is, in addition to the written, signed, and dated verification from the referring agency that the individual has been residing in the transitional housing, you need to verify their status upon entry into transitional housing and document that status according to the instructions here.</p> <p>(For example, if the person was living on the streets before moving into the transitional housing, you will need to obtain the documentation required under "Persons coming from living on the street" above).</p>
Persons being evicted from a private dwelling	Have evidence of the eviction proceedings.	<p>You need to obtain two types of information:</p> <ul style="list-style-type: none"> ▪ Documentation of: <ul style="list-style-type: none"> ✓ the income of the participant; ✓ what efforts were made to obtain housing; and ✓ why, without the homeless assistance, the participant would be living on the street or in an emergency shelter. ▪ Documentation of one of the following:

		<ul style="list-style-type: none"> ✓ For formal eviction proceedings, evidence that the participant was being evicted within the week before receiving homeless assistance; ✓ Where a participant's family is evicting, a signed and dated statement from a family member describing the reason for the eviction; ✓ Where there is no formal eviction process (in these cases, persons are considered evicted when they are forced out of the dwelling unit by circumstances beyond their control), two things are needed: <ul style="list-style-type: none"> ▪ a signed and dated statement from the participant describing the situation; and ▪ documentation and verification (through written, signed, and dated statements) of efforts to confirm that these circumstances are true.
Persons from a short term stay (up to 30 consecutive days) in an institution who previously resided on the street or in an emergency shelter	Verify from the institution staff that the participant has been residing at the institution and was homeless before entering the institution	<p>You must obtain:</p> <ul style="list-style-type: none"> ▪ written verification from the situation's staff that the participant has been residing in the institution for less than 31 days; and ▪ information on the previous living situation. Preferably, this will be the institution's written, signed, and dated verification on the individual's homeless status when he/she entered the institution. If the institution's staff did not verify the individual's homeless status upon entry into the institution, you will need to verify that status yourself, according to the instructions above (i.e., if the person was living on the streets before moving into the institution, you will need to obtain the documentation required under "Persons coming from living on the street").
Persons being discharged from a longer stay in an institution	Verify from the institution staff that the participant has been residing at the institution and will be homeless if not provided with assistance.	<p>You need to obtain signed and dated:</p> <ul style="list-style-type: none"> ▪ evidence from the institution's staff that the participant was being discharged within the week before receiving homeless assistance; and ▪ documentation of the following: <ul style="list-style-type: none"> ✓ the income of the participant; ✓ what efforts were made to obtain housing; and ✓ why, without the homeless assistance, the participant would be living on the street or in an emergency shelter.
Persons fleeing domestic violence	Verify that the participant is fleeing a domestic violence situation.	You must obtain written, signed, and dated verification from the participant that he/she is fleeing a domestic violence situation.

If the participant is unable to prepare the verification, you may prepare a written statement about the participant's previous living situation, have the participant sign, and date it.
--

SALIENT ESG COMPONENTS

The following summarizes the five allowable ESG components and corresponding activities. Refer to **Exhibit 1** for a detailed summation of ESG components, activities and allowable costs.

- **Street Outreach.** Essential Services necessary to reach out to unsheltered homeless individuals and families, connect them with emergency shelter, housing, or critical services, and provide them with urgent, non-facility-based care. Component services per 24 CFR 576.101 comprise the following:
 - ✓ Engagement,
 - ✓ Case management,
 - ✓ Emergency health and mental health services,
 - ✓ Transportation.
- **Emergency Shelter.** Per 24 CFR 576.102, ESG funds may be used to renovate a building to serve as an emergency shelter. Site must serve homeless persons for at least 3 or 10 years, depending on the cost and type of renovation (major rehabilitation, conversion, or other renovation). Note: Property acquisition and new construction are ineligible.
 - ✓ Essential Services for individuals and families in emergency shelter. Component services generally consist of case management, childcare, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, and transportation.
 - ✓ Shelter Operations, including maintenance, rent, security, fuel, equipment, insurance, utilities, and furnishings.
 - ✓ Relocation assistance for persons displaced by a project assisted with ESG funds.
 - ✓ **Homelessness Prevention.** Housing relocation and stabilization services and/or short and/or medium-term rental assistance necessary to prevent the individual or family from moving into an emergency shelter or another place described in paragraph (1) of the “homeless” definition in § 576.2.

Component services and assistance generally consist of short-term and medium-term rental assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing

stability case management, mediation, legal services, and credit repair. For specific requirements and eligible costs, see 24 CFR 576.103, 576.105, and 576.106.

- **Rapid Re-Housing.** Housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to help individuals or families living in an emergency shelter or other place described in paragraph (1) of the “homeless” definition move as quickly as possible into permanent housing and achieve stability in that housing.

Component services and assistance generally consist of short-term and medium-term rental assistance, rental arrears, rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair. For specific requirements and eligible costs, see 24 CFR 576.104, 576.105, and 576.106.

The following chart summarizes the ESG components and related activities:

Components	ESG Eligible Activities						
	Renovation/ Rehab	Essential Services	Operations	Housing Relocation & Stabilization/ Financial Assistance	Housing Relocation & Stabilization/ Financial Services	Rental Assistance	
Street Outreach		✓					
Shelter	✓	✓	✓				
Homeless Prevention				✓	✓	✓	
Rapid Re-Housing				✓	✓	✓	

ESG funds are also used for the following:

- **HMIS.** Grant funds may be used for certain Homeless Management Information System (HMIS) and comparable database costs, as specified at 24 CFR 576.107.
- **Administration.** Pursuant to 24 CFR 576.108., up to 7.5% of a recipient's fiscal year grant can be used for administrative activities, such as general management, oversight, coordination, and reporting on the program. State recipients must share administrative funds with their subrecipients who are local governments and may share with their subrecipients who are nonprofit organizations.

SALIENT MONITORING COMPONENTS

City staff will monitor subrecipients to ensure compliance with ESG requirements outlined below.

The Eligibility Evaluation form and the Subrecipient Agreement will include the following performance objective and performance outcome by ESG activity category.

ESG Activity Category in IDIS	Performance Objective		Performance Outcome	
	Create Suitable Living Environments	Provide Decent Affordable Housing	Availability/ Accessibility	Affordability
Shelter	✓		✓	
Street Outreach	✓		✓	
Homeless Prevention		✓		✓
Rapid Re-Housing		✓		✓

Obligation & Expenditure Deadlines

In accordance with 24 CFR 576.203, the City is to adhere to the following deadlines:

ESG Timeliness Requirement	Timeframe
Obligate funds (from the date HUD signs the grant agreement)	60 Days
Select subrecipient organizations	120 Days
Reimburse subrecipient organizations	30 Days
Expend all ESG funds	2 Years

In addition, an Emergency Shelter facility must be maintained and used for the homeless based upon minimum time periods (See 24 CFR 576.102(c)(1)) according to the types of activities assisted with ESG funds. Emergency Shelter Facilities (24 CFR 576.2) comprise facilities primarily intended to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which do not require occupants to sign leases or occupancy agreements.

Emergency Shelter Activities	Timeframe
Major Rehabilitation	10 years after the date the building is first occupied by a homeless individual or family after the completed Rehabilitation, if Rehabilitation costs exceed 75 percent (75%) of the value of the building before Rehabilitation. A recorded deed or use restriction is required.
Conversion	10 years after the date the building is first occupied by a homeless individual or family after the completed Conversion, if Conversion costs exceed 75 percent of the value of the building after Conversion. A recorded deed or use restriction is required.
Renovation	3 years after the date the building is first occupied by a homeless individual or family after the completed Renovation.
Shelter Operations or Essential Services	Term of the Standard Agreement, without regard to a particular site or structure, so long as the Applicant serves the same type of persons (e.g., families with children, unaccompanied youth, veterans, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

GENERAL REQUIREMENTS

Along with monitoring activity eligibility, cost eligibility and proper documentation to support beneficiary eligibility, City staff will also ensure compliance with the following general requirements.

- **Uniform Administrative Requirement.** ESG regulations at 24 CFR 576.407(c) require the governmental agencies apply 24 CFR Part 85, except for 24 CFR 85.24 and 85.42, and program income is to be used as match under 24 CFR 85.25 (g). The requirements of 24 CFR Part 84 apply to Private Nonprofit subrecipients, except for 24 CFR 84.23 and 84.53, and program income is to be used as the non-Federal share under 24 CFR 84.24 (b).
- **Homeless Participation.** Under 24 CFR 576.405 the City is ensure subrecipients provide for the participation of not less than one homeless individual or formerly homeless individual on the Board of Directors or other equivalent policy-making entity, to the extent that the entity considers and makes policies and decisions regarding any facilities, services or other assistance that receives funding under ESG.
- **Program Termination.** The City will review the termination/denial policy in each subrecipient's Written Standards to verify that the following minimal components are included: a progressive discipline warning system, written notices, a formal appeal process, and consideration of the appeal by someone not involved in the original termination. Staff will also monitor each subrecipient's compliance with ESG regulations at 24 CFR 576.402 to ascertain whether persons or families receiving assistance who violate program requirements are terminated only in the most severe cases. The subrecipient is required to terminate assistance in accordance with a formal process that has been established and that recognizes the rights of individuals or families affected.

City staff will monitor compliance with the following area-wide systems coordination requirements pursuant to 24 CFR 576.400.

- **Consultation with CoCs.** Staff will assist subrecipients are to consult with the CoC to (1) determine how ESG funds will be allocated in that region; (2) identify the performance standards for evaluating the outcomes of projects and activities; and (3) identify the funding, policies and procedures for the administration and operation of the HMIS, if appropriate
- **Coordination with Other Targeted Homeless Services.** City staff will monitor subrecipients to verify that other programs are targeted to homeless people in the area covered by the CoC to provide a strategic, community-wide system to prevent and end homelessness for that area.
- **System and Program Coordination with Mainstream Resources.** The subrecipient is to coordinate and integrate ESG-funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible.

- **Centralized or Coordinated Assessment.** Each ESG-funded subrecipient is to work with the CoC to ensure the screening, assessment and referral of participants are consistent with the Written Standards. A Victim Service Provider may choose not to use the CoC Centralized or Coordinated Assessment System.
- **Written Standards** .Once the CoC has developed Written Standards in accordance with the requirements outlined in 24 CFR 576.400(e)(2)(3), Each subrecipient is to use the CoC's Written Standards.
- **Participation in HMIS.** The subrecipient is to ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database in accordance with HUD's standards on participation, data collection and reporting under a local HMIS. If the subrecipient is a Victim Service Provider or a Legal Services Provider, it may use a comparable database that collects client level data over time (i.e., longitudinal data) and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

City staff will monitor each subrecipient's compliance with other federal and state requirements set forth at 24 CFR 576.406-576.408.

- Per 24 CFR 576.407(a), the subrecipient is to adhere to the requirements in 24 CFR Part 5, Subpart A, including the nondiscrimination and equal opportunity requirements at 24 CFR 5.105(a). Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 41701u, and implementing regulations at 24 CFR Part 135 apply, except that homeless individuals have priority over other Section 3 residents in accordance with 24 CFR 576.405(c).
- **Faith-Based Activities.** Religious organizations may receive ESG funds if agreeable to providing all eligible ESG activities in a manner that is in accordance with 24 CFR 576.406. ESG funds may not be used for the rehabilitation of structures if those structures are used for inherently religious activities. Where a structure is used for both eligible and inherently religious activities, funds may not exceed the cost of those portions of the rehabilitation that are attributable to eligible activities in accordance with the federal cost accounting requirements. Sanctuaries, chapels, or other rooms the religious congregation uses as its principal place of worship are ineligible for ESG-funded improvements. Disposition of real property after the term of the grant, or any change in use of the property during the term of the grant, is subject to government-wide regulations governing real property disposition (See 24 CFR Parts 84 and 85).

- Organizations that are religious or faith-based are eligible to receive ESG funds but may not engage in inherently religious activities, such as worship, religious instruction, or proselytization as part of the programs or services funded under ESG. Refer to 24 CFR 576.406 for additional details.
- **Affirmative Outreach.** As required under 24 CFR 576.407(b), the subrecipient is to establish procedures that ensure the use of the facilities, assistance, and services are available to all on a nondiscriminatory basis.
- **Displacement, Relocation, and Acquisition.** In accordance with 24 CFR 576.408, the displacement of persons as a result of a Components/Activities assisted with ESG funds must be provided Relocation Assistance pursuant to the URA and 49 CFR Part 24. Temporary relocation is not permitted. No tenant occupant of housing (a dwelling unit) that is converted into an Emergency Shelter may be required to relocate temporarily for a Component/Activity assisted with ESG funds or be required to move to another unit in the same building/complex. The acquisition of real property, whether funded privately or publicly, for a Component/Activity assisted with ESG funds is subject to the URA and the federal government-wide regulations at 49 CFR Part 24, Subpart B. Refer to 24 CFR 576.408 for additional details.
- **Match.** City staff will monitor matching contributions from each subrecipient to verify that the amount of match equals the amount of ESG funds received per 24 CFR 576.201, and that the match sources include any federal source other than the ESG Program, as well as State, local, and private sources (see 24 CFR 576.201).
- **Shelter and Housing Standards.** City staff will require per 24 CFR 576.403 that any ESG-assisted shelter to meet minimum Habitability Standards. Shelters renovated with ESG funds, are to meet State or local government Safety and Sanitation Standards, as applicable, include energy-efficient appliances and materials, as well as incorporate lead-based paint remediation and disclosure requirements.
- **Recordkeeping and Reporting Requirements.** City staff will monitor subrecipients have written policies and procedures to ensure that ESG funds are used in accordance with requirements at 24 CFR 576.500. In addition, sufficient records must be established and maintained to enable HCD and HUD to determine whether ESG requirements are being met. Refer to for additional details. (24 CFR 576.500):
 - ✓ **Homeless status.** Follow written intake procedures to ensure compliance with the homeless definition in § 576.2. The procedures must require documentation at intake of the evidence relied upon to establish and verify homeless status.
 - ✓ **At risk of homelessness status.** For each individual or family who receives ESG homelessness prevention assistance, the records must include the evidence relied upon to establish and verify the individual or family's "at risk of homelessness" status. This evidence must include an intake and certification form that meets HUD specifications.

- ✓ **Determinations of ineligibility.** For each individual and family determined ineligible to receive ESG assistance, the record must include documentation of the reason for that determination.
- ✓ **Annual income.** For each program participant who receives homelessness prevention assistance, or who receives rapid re-housing assistance longer than one year
 - Income evaluation form completed by the subrecipient; and
 - Source documents for the assets held by the program participant and income received over the most recent period (e.g., wage statement, unemployment compensation statement, public benefits statement, bank statement);
 - If source documents are unobtainable, a written statement by the relevant third party (e.g., employer, government benefits administrator) or the written certification by the subrecipient's intake staff of the oral verification by the relevant third party of the income the program participant received over the most recent period for which representative data is available; or
 - If source documents and third party verification are unobtainable, the written certification by the program participant of the amount of income the program participant received for the most recent period representative of the income that the program participant is expected to receive over the 3-month period following the evaluation.
- ✓ **Program participant records.** In addition to evidence of homeless status or "at risk of homelessness" status, as applicable, records must be kept for each program participant that document:
 - The services and assistance provided to program participant, including the security deposit, rental assistance, and utility payments made on behalf of the program participant;
 - Compliance with the applicable requirements for providing services and assistance to program participant under the program components and eligible activities provisions at § 576.101 through § 576.106, the provision on determining eligibility and amount and type of assistance at § 576.401(a) and (b), and the provision on using appropriate assistance and services at § 576.401(d) and (e); and
 - Where applicable, compliance with the termination of assistance requirement in § 576.402.
- ✓ **Centralized or coordinated assessment systems and procedures.** Documentation evidencing written intake procedures for, the centralized or coordinated assessment system(s) developed by the CoC.
- ✓ **Rental assistance agreements and payments.** The records must include copies of all leases and rental assistance agreements for the provision of rental assistance, documentation of payments made to owners for the provision of rental assistance, and supporting documentation for these payments, including dates of occupancy by program participants.
- ✓ **Utility allowance.** The records must document the monthly allowance for utilities (excluding telephone) used to determine compliance with the rent restriction.

- ✓ **Shelter and housing standards.** Documentation of compliance with the shelter and housing standards in § 576.403, including inspection reports.
- ✓ **Emergency shelter facilities.** The amount and type of assistance provided to each emergency shelter.
- ✓ **Services and assistance provided.** Types of essential services, rental assistance, and housing stabilization and relocation services and the amounts spent on these services and assistance. Subrecipients that are units of general-purpose local government must keep records to demonstrate compliance with the maintenance of effort requirement, including records of the unit of the general-purpose local government's annual budgets and sources of funding for street outreach and emergency shelter services.
- ✓ **Coordination with CoC and other programs.** Document their compliance with the requirements of § 576.400 for consulting with the CoC and coordinating and integrating ESG assistance with programs targeted toward homeless people and mainstream service and assistance programs.
- ✓ **HMIS.** Records of the participation in HMIS or a comparable database by all projects.
- ✓ **Matching.** The recipient must keep records of the source and use of contributions made to satisfy the matching requirement in § 576.201. The records must indicate the particular fiscal year grant for which each matching contribution is counted. The records must show how the value placed on third party, noncash contributions was derived. To the extent feasible, volunteer services must be supported by the same methods that the organization uses to support the allocation of regular personnel costs.
- ✓ **Conflicts of interest.** Records to show compliance with the organizational conflicts-of-interest requirements in § 576.404(a), a copy of the personal conflicts of interest policy or codes of conduct developed and implemented to comply with the requirements in § 576.404(b), and records supporting exceptions to the personal conflicts of interest prohibitions.
- ✓ **Homeless participation.** Document compliance with the homeless participation requirements under § 576.405.
- ✓ **Faith-based activities.** Document compliance with the faith-based activities requirements under § 576.406.
- ✓ **Other Federal requirements.** Document compliance with the Federal requirements in § 576.407, as applicable, including:
 - Records demonstrating compliance with the nondiscrimination and equal opportunity requirements under § 576.407(a), including data concerning race, ethnicity, disability status, sex, and family characteristics of persons and households who are applicants for, or program participants in, any program or activity funded in whole or in part with ESG funds and the affirmative outreach requirements in § 576.407(b).
 - Records demonstrating compliance with the uniform administrative requirements in 24 CFR part 85 (for governments) and 24 CFR part 84 (for nonprofit organizations).
 - Records demonstrating compliance with the environmental review requirements, including flood insurance requirements.

- Certifications and disclosure forms required under the lobbying and disclosure requirements in 24 CFR part 87.
- ✓ **Relocation.** Document compliance with the displacement, relocation, and acquisition requirements in § 576.408.
- ✓ **Financial records.**
 - Supportive documentation for all costs charged to the ESG grant.
 - Documentation showing that ESG grant funds were spent on allowable costs in accordance with the requirements for eligible activities under § 576.101-§576.109 and the cost principles in OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR part 230).
 - Records of the receipt and use of program income.
 - Documentation of compliance with the expenditure limits in § 576.100 and the expenditure deadline in § 576.203.
- ✓ **Subrecipients and contractors.**
 - The recipient must retain copies of all solicitations of and agreements with subrecipients, records of all payment requests by and dates of payments made to subrecipients, and documentation of all monitoring and sanctions of subrecipients, as applicable. If the recipient is a State, the recipient must keep records of each recapture and distribution of recaptured funds under § 576.501.
 - The recipient and its subrecipients must retain copies of all procurement contracts and documentation of compliance with the procurement requirements in 24 CFR 85.36 and 24 CFR 84.40-84.48.
 - The recipient must ensure that its subrecipients comply with the recordkeeping requirements specified by the recipient and HUD notice or regulations.
- ✓ **Confidentiality.**
 - Written procedures to ensure:
 - ☐ All records containing personally identifying information of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential;
 - ☐ The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter; and
 - ☐ The address or location of any housing of a program participant will not be made public, except as provided under a preexisting privacy policy of the recipient or subrecipient and consistent with state and local laws regarding privacy and obligations of confidentiality.
 - ☐ Written confidentiality procedures.
- ✓ **Period of record retention.** All records pertaining to each fiscal year of ESG funds must be retained for the greater of 5 years or the period specified below.
 - ☐ Documentation of each program participant's qualification as a family or individual at risk of homelessness or as a homeless family or individual and other program participant records must be retained for 5 years after the expenditure of all funds from the grant under which the program participant was served;

- Where ESG funds are used for the renovation of an emergency shelter involves costs charged to the ESG grant that exceed 75 percent of the value of the building before renovation, records must be retained until 10 years after the date that ESG funds are first obligated for the renovation; and
 - Where ESG funds are used to convert a building into an emergency shelter and the costs charged to the ESG grant for the conversion exceed 75 percent of the value of the building after conversion, records must be retained until 10 years after the date that ESG funds are first obligated for the conversion.
- ✓ **Access to records.**
- **Federal government rights.** Notwithstanding the confidentiality procedures established under paragraph (w) of this section, HUD, the HUD Office of the Inspector General, and the Comptroller General of the United States, or any of their authorized representatives, must have the right of access to all books, documents, papers, or other records pertinent to the ESG grant, in order to make audits, examinations, excerpts, and transcripts. These rights of access are not limited to the required retention period but last as long as the records are retained.
 - **Public rights.** Provide citizens, public agencies, and other interested parties with reasonable access (consistent with state and local laws regarding privacy and obligations of confidentiality and the confidentiality requirements in this part) to records regarding any uses of ESG funds the recipient received during the preceding 5 years.
 - **Reports.** The recipient must collect and report data on its use of ESG funds in the Integrated Disbursement and Information System (IDIS) and other reporting systems, as specified by HUD. The recipient must also comply with the reporting requirements in 24 CFR parts 85 and 91 and the reporting requirements under the Federal Funding Accountability and Transparency Act of 2006, (31 U.S.C. 6101 note), which are set forth in appendix A to 2 CFR part 170.

THE MONITORING PROCESS

Monitoring of ESG-assisted activities takes place on a quarterly and annual basis.

Quarter Reports

Each quarter, subrecipients submit an ESG Subgrantee Report (**Exhibit 2**), which City staff use to monitor performance measured against the requirements initially outlined in the Eligibility Evaluation (**Exhibit 3**) and Subrecipient Agreement (**Exhibit 4**).

Desk Audit

Desk reviews are done at the City and entail a review of reports and other documentation that are submitted to the City that help the City understand how well a project is managed, and whether it is achieving its goals and compliance obligations.

At the close of each program year, City staff issue a monitoring letter (**Exhibit 5: Monitoring Notification Letter: On-Site Visit** or **Exhibit 6: Annual Monitoring Notification Letter: Desk Audit**) will be sent to the subrecipient transmitting the following documents to be completed and returned to the City prior to the scheduled monitoring visit:

- **Monitoring Notification Letter: Desk Audit**
A Monitoring Notification Letter: Desk Audit will be sent to the owner/property manager detailing the salient terms of the Subrecipient Agreement that will be the source of monitoring.
- **Monitoring Checklist**
This report collects information as a basis for conclusions to be included in the Monitoring Summary letter and follow-up (**Exhibit 7: Monitoring Checklist**).
- **Monitoring Summary**
A Monitoring Summary Letter will be provided to the subrecipient that serves as the formal notification of the results of the monitoring. All negative conclusions will be considered a finding or concern with a specific required corrective action. A copy is retained in the Project monitoring file.
 - ✓ A “finding” is a deficiency in project performance evidencing an unmet statutory or regulatory requirement.
 - ✓ A “concern” relates to project performance-requiring improvement before becoming a finding.

The subrecipient is to provide a written response within 30 days of the date of the Monitoring Summary letter. Upon completion of all corrective actions, a letter is sent to the owner/property manager stating that the monitoring findings and concerns have been closed. A copy is retained in the Project monitoring file.

ON-SITE VISIT

On-site monitoring enables the City to conduct a more in-depth level of review than the desk review and entails a visit to the office of the owner or property manager to review documents and source information, as well as observe operations. On-site monitoring is necessary when the risk analysis or desk review suggests that there may be problems, or if a protracted period of time has elapsed since the last visit.

The following steps are to be taken when monitoring **on-site**:

- **Monitoring Notification Letter: On-Site Visit**

A Monitoring Notification Letter: On-Site Visit will be sent to the owner/property manager at least two weeks in advance of the monitoring visit. The letter will detail the salient terms of the Subrecipient Agreement that will be the source of monitoring. The letter will also notify the owner/property manager of the date and time of an interview that will be conducted to make sure that the owner and/or manager thoroughly understands the purpose, scope, and schedule for the monitoring.

In addition to the aforementioned reports, these items also are to be reviewed:

- **Monitoring Summary**

After the monitoring visit, a Monitoring Summary letter is forwarded to the subrecipient that serves as the formal notification of the results of the monitoring. All negative conclusions are considered a finding or concern with a specific required corrective action. If relevant, the letter may stipulate steps initiated by the owner/property manager to correct areas of noncompliance or nonperformance. A copy is retained in the Project monitoring file.

- ✓ A “finding” is a deficiency in project performance evidencing an unmet statutory or regulatory requirement.
- ✓ A “concern” relates to project performance requiring improvement before becoming a finding.

The owner/property manager is to provide a written response within 30 days of the date of the Monitoring Summary letter. Upon completion of all corrective actions, a letter is sent to the owner/property manager stating that the monitoring findings and concerns have been closed. A copy is retained in the Project monitoring file.

APPENDIX

- Exhibit 1:** Summary of Eligible Components, Activities and Expenses
- Exhibit 2:** ESG Subgrantee Report
- Exhibit 3:** Eligibility Evaluation
- Exhibit 4:** Subrecipient Agreement
- Exhibit 5:** Monitoring Notification Letter: On-Site Visit
- Exhibit 6:** Annual Monitoring Notification Letter: Desk Audit
- Exhibit 7:** Monitoring Checklist

Exhibit 1

Summary of Eligible Components, Activities and Expenses

Emergency Solutions Grants Program (ESG) funds may only reimburse cost directly related to the following ESG eligible expenditure program components:

- **Street Outreach** – Unsheltered individuals and families, meaning those who qualify under 24 CFR § 91.5 paragraph (1)(i) of the definition of “homelessness”. Essential Services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities are eligible.
 - ✓ Essential Services – Services necessary to reach out to unsheltered homeless people; connect them with emergency shelters, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility.
 - ✓ Engagement – activities to locate, identify, and build relationships with unsheltered homeless people for providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.
 - Initial assessment of needs and eligibility
 - Providing crisis counseling
 - Addressing urgent physical needs
 - Actively connecting and providing information and referral
 - Cell phone costs of outreach workers
 - ✓ Case Management – assessing housing and service needs and arranging/coordinating/ monitoring the delivery of individualized services.
 - Using the centralized or coordinated assessment system
 - Initial evaluation/verifying and document eligibility
 - Counseling
 - Developing/Securing/Coordinating Services
 - Helping obtain Federal, state, and local benefits
 - Monitoring/evaluating participant progress
 - Providing information and referral to other providers

- Developing an individualized housing/service plan
- ✓ Emergency Health Services – Outpatient treatment of urgent medical conditions by licensed medical professionals in community-based settings (e.g. streets, parks, and campgrounds) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility.
 - Assessing participants' health problems and developing treatment plans
 - Assisting participants to understand their health needs
 - Providing or helping participants obtain appropriate emergency medical treatment
 - Providing medication and follow-up services
- ✓ Emergency Mental Health Services – Outpatient treatment of urgent mental health conditions by licensed professionals in community-based settings (e.g. streets, parks, and campgrounds) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility.
 - Crisis Intervention
 - Prescription of psychotropic medications
 - Explain the use and management of medications
 - Combinations of therapeutic approaches to address multiple problems
- ✓ Transportation – Travel by outreach workers, social workers, medical professionals or other service providers during the provision of eligible street outreach services.
 - Transporting unsheltered people to emergency shelters or other service facilities
 - Cost of a participant's travel on public transit
 - Mileage allowance for outreach workers to visit participants
 - Purchasing or leasing a vehicle for use in conducting outreach activities, including the cost of gas, insurance, taxes, and maintenance for the vehicle
 - Costs of staff to accompany or assist participant to use public transportation
- ✓ Services to Special Populations – Otherwise eligible Essential Services that have been tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless. For all eligible expenses, refer above under Street Outreach.
- **Emergency Shelter** (Includes Emergency Shelters, Transitional Housing & Day Centers) –eligible participants are individuals and families who are homeless. Essential Services to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency

shelters are eligible costs. Staff costs related to carrying out emergency shelter activities are also eligible.

✓ Essential Services – Services provided to individuals and families who are in an emergency shelter:

□ Case Management – Assessing, arranging, coordinating, and monitoring individualized services.

- Using the centralized or coordinated assessment system
- Initial evaluation including verifying and documenting eligibility
- Counseling
- Developing, securing and coordinating services including Federal, State, and local benefits
- Monitoring and evaluating program participant progress
- Providing information and referrals to other providers
- Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault and stalking
- Developing an Individualized Housing and Service Plan

□ Childcare – “Licensed” childcare for program participants with children under the age of 13 or disabled children under the age of 18.

- Child care costs
- Meals and snacks
- Comprehensive and coordinated sets of appropriate developmental activities

□ Education Services – Instruction or training to enhance participants’ ability to obtain and maintain housing: literacy, English literacy, GED, consumer education, health education, and substance abuse prevention.

- Educational services/skill-building
- Screening, assessment, and testing
- Individual or group instruction
- Tutoring
- Provision of books, supplies and instructional material
- Counseling
- Referral to community resources

□ Employment Assistance and Job Training – Services assisting participants secure employment and job training programs.

- Classroom, online, and/or computer instruction
 - On the-job instruction
 - Job finding, skill-building
 - Reasonable stipends in employment assistance and job training programs
 - Books and instructional material
 - Employment screening, assessment, or testing
 - Structured job-seeking support
 - Special training and tutoring, including literacy training and pre-vocational training
 - Counseling or job coaching
 - Referral to community resources
- Outpatient Health Services – Direct outpatient treatment of medical conditions provided by licensed medical professionals.
- Assessing health problems and developing a treatment plan Emergency Solutions Grants Eligible Expense Guide
 - Assisting program participants to understand their health needs
 - Providing or helping participants obtain appropriate medical treatment, preventive medical care, and health maintenance services, including emergency medical services
 - Providing medication and follow-up services
 - Providing preventive and non-cosmetic dental care
- Legal Services – Necessary legal services regarding matters that interfere with the program participant's ability to obtain and retain housing.
- Hourly fees for legal advice and representation by licensed attorneys and certain other fees-for-service
 - Client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling
 - Filing fees and other necessary court costs
- Legal Representation – Legal representation and advice to resolve legal problems that prevent participants from obtaining or retaining permanent housing.
- Child support
 - Guardianship
 - Paternity
 - Emancipation
 - Legal separation
 - Resolution of outstanding criminal warrants
 - Appeal of veterans and public benefit claim denials

- Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking
- Life Skills Training – Critical life management skills necessary to assist the program participant to function independently in the community.
 - Budgeting resources
 - Managing money
 - Managing household
 - Resolving conflict
 - Shopping for food and needed items
 - Improving nutrition
 - Using public transportation
 - Parenting
- Mental Health Services – Direct outpatient treatment of mental health conditions by licensed professionals.
 - Crisis intervention
 - Individual, family, or group therapy sessions
 - Prescription of psychotropic medications or explanations about the use and management of medications
 - Combinations of therapeutic approaches to address multiple problems
- Substance Abuse Treatment Services – Substance abuse treatment provided by licensed or certified professionals, designed to prevent, reduce, eliminate or deter relapse of substance abuse or addictive behaviors.
 - Client intake and assessment
 - Outpatient treatment for up to thirty days
 - Group and individual counseling
 - Drug testing
- Transportation – Costs of travel by program participants to and from medical care, employment, childcare, or other facilities that provide eligible essential services; and cost of staff travel to support provision of essential services.
 - Cost of program participant's travel on public transportation
 - Mileage allowance for service workers to visit participants
 - Purchasing or leasing a vehicle used for transport of participants and/or staff serving participants, including the cost of gas, insurance, taxes, and maintenance for the vehicle

- Travel costs of staff to accompany or assist program participants to use public transportation
- Services for Special Populations – Otherwise eligible essential services tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats and people living with HIV/AIDS in emergency shelters.
 - See all eligible expenses above under Essential Services
- Rehabilitation and Renovation – Renovating buildings used as emergency shelter for homeless families and individuals.
 - Labor
 - Materials
 - Tools
 - Other costs for renovation, including soft costs
 - Major rehabilitation of an emergency shelter
 - Conversion of a building into an emergency shelter
- Shelter Operations – Costs to operate and maintain emergency shelter activities and also provide other emergency lodging when appropriate.
 - Maintenance (including minor or routine repairs)
 - Rent
 - Security
 - Fuel
 - Insurance
 - Utilities
 - Food
 - Furnishings
 - Equipment
 - Supplies necessary for the operation of emergency shelter activities
 - Hotel and motel voucher for family or individuals Note:* Hotel or motel vouchers are only eligible when no appropriate emergency shelter is available.
- Assistance Required under URA – Assistance required under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) as described in subpart E of the interim regulations.
 - Costs of providing URA assistance under 24 CFR § 576.408, including relocation payments and other assistance to persons displaced by a project assisted with ESG funds.

(Note: Persons that receive URA assistance are not considered “program participants” for the purposes of this part of ESG and relocation payments and other URA assistance are not considered “rental assistance” or “housing relocation and stabilization services” for the purposes of this part under ESG.

- **Homelessness Prevention** – individuals and families who are at imminent risk or at risk of homelessness, meaning those who qualify under 24 CFR 576.2 paragraph (1) of the homeless definition or those who qualify as at risk of homelessness. Individuals and families must have an income below 30% of AMI. Short and medium-term rental assistance and housing relocation and stabilization services are eligible activities. Staff salaries related to carrying out homelessness prevention activities are also eligible.
- **Housing Relocation and Stabilization Services**
 - **Financial Assistance**
 - Moving Costs – moving costs, such as truck rental or hiring a moving company, including certain temporary storage fees.
 - Rent Application Fees – application fee that is charged by the owner to all applicants.
 - Security Deposit – equal to no more than 2 months’ rent.
 - Last Month’s Rent – paid to the owner of housing at the time security deposit and first month’s rent are paid.
 - Utility Deposit – standard utility deposit required by the utility company for all customers (i.e. gas, electric, water/sewage).
 - Utility Payments – up to 24 months of utility payments per participant per service (i.e. gas, electric, water/sewage), including a 1 time payment up to 6 months of arrearages, per service.
 - **Services**
 - Housing Search and Placement
 - Assessment of housing barriers, needs and preferences
 - Development of an action plan for locating housing
 - Housing search and outreach to and negotiation with owner
 - Assistance with submitting rental applications and understanding leases
 - Assessment of housing for compliance with ESG requirements for habitability, lead based paint and rent reasonableness
 - Assistance with obtaining utilities and making moving arrangements
 - Tenant counseling

- Housing Stability Case Management – Assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability
 - Using the centralized or coordinated assessment system conduct the initial evaluation and reevaluation
 - Counseling
 - Developing, securing, and coordinating services including Federal, state, and local benefits
 - Monitoring and evaluating program participant progress
 - Providing information and referrals to other providers
 - Developing an Individualized Housing and Service Plan

- Mediation – Mediation between the program participant and the owner or person(s) with whom the program participant is living, to prevent the program participant from losing permanent housing in which they currently reside.
 - Time and/or services associated with mediation activities

- Legal Services – legal services that are necessary to resolve a legal problem that prohibits the program participant from obtaining or maintaining permanent housing.
 - Hourly fees for legal advice and representation
 - Fees based on the actual service performed (i.e. fee for service), but only if the cost would be less than the cost of hourly fees
 - Client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling
 - Filing fees and other necessary court costs
 - Subrecipient's employees' salaries and other costs necessary to perform the series, if the subrecipient is a legal services provider and performs the services itself

- Legal Representation may be provided for:
 - Landlord/tenant matters
 - Child support
 - Guardianship
 - Paternity
 - Emancipation
 - Legal Separation
 - Resolution of outstanding criminal warrants
 - Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking

- Appeal of veterans and public benefit claim denials
 - Credit Repair – services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems (Note: Assistance cannot include the payment or modification of a debt).
 - Credit counseling
 - Other related Services
- Short and Medium-Term Rental Assistance
 - Short-Term Rental Assistance -up to 3 months
 - Medium-Term Rental Assistance – 4 to 24 months
 - Payment of Rental Arrears – Onetime payment up to 6 months, including any late fees on those arrears
 - Any Combination of the Three Types of Rental Assistance Above – Total not to exceed 24 months during any 3-year period, including any payment for last month's rent.
- **Rapid Re-Housing** – individuals and families who are literally homeless, meaning those who qualify under 401(1) McKinney-Vento Act of the definition of homeless. Short and medium-term rental assistance and housing relocation and stabilization services are eligible activities. Staff salaries related to carrying out Rapid Re-Housing activities are also eligible.
 - ✓ Relocation and Stabilization Services above.
 - ✓ Short and Medium-Term Rental Assistance – See Short and Medium-Term Rental Assistance above.
- **HMIS** – the HEARTH Act makes HMIS participation a statutory requirement for ESG subrecipients. Victim service providers cannot and Legal Services Organizations may choose not to, participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead. Activities funded under this component must comply with HUD's standards on participation, data collection and reporting under a local HMIS.
 - ✓ Hardware, Equipment and Software Costs
 - Purchasing or leasing computer software
 - Purchasing software or software licenses
 - Purchasing or leasing equipment, including telephones, faxes, and furniture

✓ Staffing: Paying salaries for operating HMIS, including:

- ☐ Data collection
- ☐ Completing data entry
- ☐ Monitoring and reviewing data quality
- ☐ Completing data analysis
- ☐ Reporting to the HMIS Lead
- ☐ Training staff on using the HMIS or comparable database
- ☐ Implementing and complying with HMIS requirements

✓ Training and Overhead

- ☐ Obtaining technical support
- ☐ Leasing office space
- ☐ Paying charges for electricity, gas, water, phone service and high-speed data transmission necessary to operate or contribute data to HMIS
- ☐ Paying costs of staff to travel to and attend HUD-sponsored and HUD-approved training on HMIS and programs authorized by Title IV of the McKinney-Vento Homeless Assistance Act
- ☐ Paying staff travel costs to conduct intake
- ☐ Paying participation fees charged by the HMIS Lead

▪ **Administration**

✓ General Management / Oversight / Coordination – Costs of overall program management, coordination, monitoring, and evaluation

- ☐ Administrative services performed under third party contracts or agreements, including general legal services, accounting services, and audit services
- ☐ Other costs for goods and services required for administration of the program, including rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space
- ☐ Staff salaries, wages, and related costs of staff engaged in eligible program administration activities

✓ Training on ESG Requirements

- ☐ Costs of providing training on ESG requirements and attending HUD-sponsored ESG trainings

✓ Consolidated Plan

- Costs of preparing and amending the ESG and homelessness related sections of the consolidated plan in accordance with ESG requirements and 24 CFR part 91

✓ Environmental Review

- Costs of carrying out the environmental review responsibilities under 24 CFR § 576.407 of the HUD regulations

▪ **Ineligible Costs.**

✓ Emergency Shelter

- Legal Services Ineligible Costs:

- Legal Services for immigration and citizenship matters
- Issues related to mortgages
- Retainer fee arrangements and contingency fee arrangements
- Substance abuse treatment services for inpatient detoxification and other inpatient drug or alcohol treatment are ineligible costs

✓ Homelessness Prevention and Rapid Re-housing

- Housing Relocation and Stabilization Services Ineligible Costs:

- Payment of temporary storage fees in arrears
- No financial assistance to a household for a purpose and time period supported by another public source
- Credit Repair assistance does not include the payment or modification of a debt

- Rental Assistance Ineligible Cost:

- Late payment penalties.

✓ Administration

- General management / Oversight / Coordination Ineligible Cost:

Purchase of office space.

Exhibit 2

ESG Subgrantee Report

(See Attachment)

Exhibit 3

Eligibility Evaluation

PROJECT INFORMATION		
APPLICANT CONTACT INFORMATION	Agency/Program:	
	Contact Person/Title:	
	Street Address:	
	City, State, Zip:	
	Telephone & Email:	
PROJECT DESCRIPTION	This program funds ----	
OUTCOME STATEMENT	During FY 2014-15, the subrecipient will implement the ---- Program to assist ---- persons.	
OBJECTIVE CATEGORY	<input type="checkbox"/> Suitable Living Environment <input checked="" type="checkbox"/> Decent Housing <input type="checkbox"/> Economic Opportunity <input type="checkbox"/> NA	
OUTCOME CATEGORY	<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability <input type="checkbox"/> NA	
PERFORMANCE INDICATOR	<input checked="" type="checkbox"/> New (continuing) Access <input type="checkbox"/> NA <input type="checkbox"/> Improved Access <input type="checkbox"/> Receiving a service or benefit no longer substandard	
PROJECT LOCATION (See Attached Map):		

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Street Outreach				
<input type="checkbox"/> Essential Services (24 CFR 576.101). Includes the provision of Essential Services to unsheltered homeless individuals (those who qualify under 24 CFR 91.5 paragraph (1)(i) of the definition of "homelessness"); connect the homeless with emergency shelter, housing, or critical services; and provide urgent non-facility-based care to unsheltered homeless individuals unwilling or unable to access emergency shelter, housing or an appropriate health facility.	<input type="checkbox"/>	Engagement. The cost of activities to locate, identify, and build relationships with unsheltered homeless people for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.		<input type="checkbox"/> Initial assessment of needs and eligibility <input type="checkbox"/> Providing crisis counseling <input type="checkbox"/> Addressing urgent physical needs <input type="checkbox"/> Actively connecting and providing information and referral <input type="checkbox"/> Cell phone costs of outreach workers
	<input type="checkbox"/>	Case Management. Assessing housing and service needs and arranging/coordinating/ monitoring the delivery of individualized services.		<input type="checkbox"/> Initial evaluation/verifying and document eligibility <input type="checkbox"/> Counseling <input type="checkbox"/> Developing/Securing/Coordinating Services <input type="checkbox"/> Helping obtain Federal, state, and local benefits <input type="checkbox"/> Monitoring/evaluating participant progress <input type="checkbox"/> Providing information and referral to other providers <input type="checkbox"/> Developing an individualized housing/service plan
	<input type="checkbox"/>	Emergency Health Services. Outpatient treatment of urgent medical conditions by licensed medical professionals in community based settings (e.g. streets, parks, and campgrounds) to eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility.		<input type="checkbox"/> Assessing participants' health problems and developing treatment plans <input type="checkbox"/> Assisting participants to understand their health needs <input type="checkbox"/> Providing or helping participants obtain appropriate emergency medical treatment <input type="checkbox"/> Providing medication and follow-up services
	<input type="checkbox"/>	Emergency Health Services and Emergency Mental Health Services. Outpatient treatment of urgent mental health conditions by licensed professionals in community-based settings (e.g. streets, parks, and campgrounds) to eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility		<input type="checkbox"/> Crisis Intervention <input type="checkbox"/> Prescription of psychotropic medications <input type="checkbox"/> Explain the use and management of medications <input type="checkbox"/> Combinations of therapeutic approaches to address multiple problems

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity	Allowable Costs
Street Outreach (continued)			
<input type="checkbox"/> \		<input type="checkbox"/> Transportation. Travel by outreach workers, social workers, medical professionals or other service providers while providing eligible street outreach services	<input type="checkbox"/> LMA Transporting unsheltered people to emergency shelters or other service facilities <input type="checkbox"/> Cost of a participant's travel on public transit <input type="checkbox"/> Mileage allowance for outreach workers to visit participants <input type="checkbox"/> Purchasing or leasing a vehicle for use in conducting outreach activities, including the cost of gas, insurance, taxes, and maintenance for the vehicle <input type="checkbox"/> Costs of staff to accompany or assist participant to use public transportation
		<input type="checkbox"/> Services to Special Populations. Otherwise eligible Essential Services that have been tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless.	<input type="checkbox"/> Identify specific costs; all eligible expenses above under Street Outreach

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Emergency Shelter (Includes Emergency Shelters, Transitional Housing & Day Centers)				
<input type="checkbox"/> Essential Services. Provided to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency shelters	<input type="checkbox"/>	Case Management. Assessing, arranging, coordinating, and monitoring individualized services.	<input type="checkbox"/>	Using the centralized or coordinated assessment system <input type="checkbox"/> Initial evaluation including verifying and documenting eligibility <input type="checkbox"/> Counseling <input type="checkbox"/> Developing, securing and coordinating services including Federal, State, and local benefits <input type="checkbox"/> Monitoring and evaluating program participant progress <input type="checkbox"/> Providing information and referrals to other providers <input type="checkbox"/> Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault and stalking <input type="checkbox"/> Developing an Individualized Housing and Service Plan
	<input type="checkbox"/>	Child Care. "Licensed" child care for program participants with children under the age of 13 or disabled children under the age of 18.	<input type="checkbox"/>	<input type="checkbox"/> Child care costs <input type="checkbox"/> Meals and Snacks <input type="checkbox"/> Comprehensive coordinated sets of appropriate developmental activities
	<input type="checkbox"/>	Education Services. Instruction or training to enhance participants' ability to obtain and maintain housing: literacy, English literacy, GED, consumer education, health education and substance abuse prevention.	<input type="checkbox"/>	<input type="checkbox"/> Educational services/skill-building <input type="checkbox"/> Screening, assessment, and testing <input type="checkbox"/> Individual or group instruction <input type="checkbox"/> Tutoring <input type="checkbox"/> Provision of books, supplies and instructional material <input type="checkbox"/> Counseling <input type="checkbox"/> Referral to community resources
	<input type="checkbox"/>	Employment Assistance and Job Training. Services assisting participants secure employment and job training programs.	<input type="checkbox"/>	<input type="checkbox"/> Classroom, online, and/or computer instruction <input type="checkbox"/> On the-job instruction <input type="checkbox"/> Job finding, skill-building <input type="checkbox"/> Reasonable stipends in employment assistance job training programs <input type="checkbox"/> Books and instructional material <input type="checkbox"/> Employment screening, assessment, or testing <input type="checkbox"/> Structured job-seeking support <input type="checkbox"/> Special training, tutoring including literacy training, re-vocational training <input type="checkbox"/> Counseling or job coaching <input type="checkbox"/> Referral to community resources

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Emergency Shelter (Includes Emergency Shelters, Transitional Housing & Day Centers) (continued)				
		<input type="checkbox"/> Outpatient Health Services. Direct outpatient treatment of medical conditions provided by licensed medical professionals.		<input type="checkbox"/> Assessing health problems and developing a treatment plan <input type="checkbox"/> Providing or helping participants obtain appropriate medical treatment, preventive medical care, and health maintenance services, including emergency medical services <input type="checkbox"/> Providing medication and follow-up services <input type="checkbox"/> Providing preventive and non-cosmetic dental care
		<input type="checkbox"/> Legal Services. Necessary legal services regarding matters that interfere with the program participant's ability to obtain and retain housing		<input type="checkbox"/> Hourly fees for legal advice and representation by licensed attorneys and certain other fees-for-service <input type="checkbox"/> Client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling <input type="checkbox"/> Filing fees and other necessary court costs
		<input type="checkbox"/> Legal Representation. Legal representation and advice to resolve legal problems that prevent participants from obtaining or retaining permanent housing.		<input type="checkbox"/> Child support <input type="checkbox"/> Guardianship <input type="checkbox"/> Paternity <input type="checkbox"/> Emancipation <input type="checkbox"/> Legal separation <input type="checkbox"/> Resolution of outstanding criminal warrants <input type="checkbox"/> Appeal of veterans and public benefit claim denials <input type="checkbox"/> Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking
		<input type="checkbox"/> Life Skills Training. Critical life management skills necessary to assist the program participant to function independently in the community.		<input type="checkbox"/> Budgeting resources <input type="checkbox"/> Managing money <input type="checkbox"/> Managing household <input type="checkbox"/> Resolving conflict <input type="checkbox"/> Shopping for food and needed items <input type="checkbox"/> Improving nutrition <input type="checkbox"/> Using public transportation <input type="checkbox"/> Parenting

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Emergency Shelter (Includes Emergency Shelters, Transitional Housing & Day Centers) (continued)				
..	<input type="checkbox"/>	Mental Health Services. Direct outpatient treatment of mental health conditions by licensed professionals		<input type="checkbox"/> Crisis intervention <input type="checkbox"/> Individual, family, or group therapy sessions <input type="checkbox"/> Prescription of psychotropic medications or explanations about the use and management of medications <input type="checkbox"/> Combinations of therapeutic approaches to address multiple problems
	<input type="checkbox"/>	Substance Abuse Treatment Services. Substance abuse treatment provided by licensed or certified professionals, designed to prevent, reduce, eliminate or deter relapse of substance abuse or addictive behaviors		<input type="checkbox"/> Client intake and assessment <input type="checkbox"/> Outpatient treatment for up to thirty days Group and individual counseling <input type="checkbox"/> Drug testing
	<input type="checkbox"/>	Transportation. Costs of travel by program participants to and from medical care, employment, child care, or other facilities that provide eligible essential services; and cost of staff travel to support provision of essential services.		<input type="checkbox"/> Cost of program participant's travel on public transportation <input type="checkbox"/> Mileage allowance for service workers to visit participants <input type="checkbox"/> Purchasing or leasing a vehicle used for transport of participants and/or staff serving participants, including the cost of gas, insurance, taxes, and maintenance for the vehicle <input type="checkbox"/> Travel costs of staff to accompany or assist program participants to use public transportation
	<input type="checkbox"/>	Services for Special Populations. Otherwise eligible essential services tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats and people living with HIV/AIDS in emergency shelters.		<input type="checkbox"/> See all eligible expenses above under Essential Services
	<input type="checkbox"/>	Rehabilitation and Renovation. Renovating buildings to be used as emergency shelter for homeless families and individuals.		<input type="checkbox"/> Labor <input type="checkbox"/> Materials <input type="checkbox"/> Tools <input type="checkbox"/> Other costs for renovation, including soft costs <input type="checkbox"/> Major rehabilitation of an emergency shelter <input type="checkbox"/> Conversion of a building into an emergency shelter

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Emergency Shelter (Includes Emergency Shelters, Transitional Housing & Day Centers) (continued)				
<input type="checkbox"/> Shelter Operations	<input type="checkbox"/>	Shelter Operations. Costs to operate and maintain emergency shelter activities and also provide other emergency lodging when appropriate. * <i>*Hotel or motel vouchers are only eligible when no appropriate emergency shelter is available</i>	<input type="checkbox"/>	Maintenance (including minor or routine repairs) <input type="checkbox"/> Rent <input type="checkbox"/> Security <input type="checkbox"/> Fuel <input type="checkbox"/> Insurance <input type="checkbox"/> Utilities <input type="checkbox"/> Food <input type="checkbox"/> Furnishings <input type="checkbox"/> Equipment <input type="checkbox"/> Supplies necessary for the operation of emergency shelter activities
<input type="checkbox"/> Assistance Required under URA.	<input type="checkbox"/>	Assistance Required under URA. Assistance required under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) as described in subpart E of the interim regulations	<input type="checkbox"/>	Costs of providing URA assistance under 24 CFR § 576.408, including relocation payments and other assistance to persons displaced by a project assisted with ESG funds. * <i>*Persons that receive URA assistance are not considered "program participants" for the purposes of this part of ESG and relocation payments and other URA assistance are not considered "rental assistance" or "housing relocation and stabilization services" for the purposes of this part under ESG.</i>

ACTIVITY ELIGIBILITY (check at least one)		Allowable		Allowable
---	--	-----------	--	-----------

applicable category)		Activity	Costs
Homelessness Prevention (24 CFR 576.103) and Rapid Re-Housing (24 CFR 576.104)			
<input type="checkbox"/> Housing Relocation and Stabilization Services	<input type="checkbox"/>	<input type="checkbox"/> Financial Assistance	<input type="checkbox"/> Moving Costs. Moving costs, such as truck rental or hiring a moving company, including certain temporary storage fees. <input type="checkbox"/> Rent Application Fees. Application fee that is charged by the owner to all applicants. <input type="checkbox"/> Security Deposit. Equal to no more than 2 months' rent. <input type="checkbox"/> Last Month's Rent. Paid to the owner of housing at the time security deposit and first month's rent are paid. <input type="checkbox"/> Utility Deposit. Standard utility deposit required by the utility company for all customers (i.e. gas, electric, water/sewage). <input type="checkbox"/> Utility Payments. Up to 24 months of utility payments per participant per service (i.e. gas, electric, water/sewage), including a 1 time payment up to 6 months of arrearages, per service.
		<input type="checkbox"/> Services: Housing Search and Placement:	<input type="checkbox"/> Assessment of housing barriers, needs and preferences <input type="checkbox"/> Development of an action plan for locating housing <input type="checkbox"/> Housing search and outreach to and negotiation with owner <input type="checkbox"/> Assistance with submitting rental applications and understanding leases <input type="checkbox"/> Assessment of housing for compliance with ESG requirements for habitability, lead based paint, and rent reasonableness <input type="checkbox"/> Assistance with obtaining utilities and making moving arrangements <input type="checkbox"/> Tenant counseling <input type="checkbox"/> Assessment of housing barriers, needs and preferences
		<input type="checkbox"/> Housing Stability Case Management. Assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability	<input type="checkbox"/> Using the centralized or coordinated assessment system conduct the initial evaluation and reevaluation

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity		Allowable Costs
Homelessness Prevention (24 CFR 576.103) and Rapid Re-Housing (24 CFR 576.104) (continued)				
				<input type="checkbox"/> Counseling <input type="checkbox"/> Developing, securing, and coordinating services including Federal, state, and local benefits <input type="checkbox"/> Monitoring and evaluating program participant progress <input type="checkbox"/> Providing information and referrals to other providers <input type="checkbox"/> Developing an Individualized Housing and Service Plan
		Services: Mediation.		<input type="checkbox"/> Time and/or services associated with mediation activities between the program participant and the owner or person(s) with whom the program participant is living, to prevent the program participant from losing permanent housing in which they currently reside.
		<input type="checkbox"/> Legal Services. Legal services that are necessary to resolve a legal problem that prohibits the program participant from obtaining or maintaining permanent housing		<input type="checkbox"/> Hourly fees for legal advice and representation <input type="checkbox"/> Fees based on the actual service performed (i.e. fee for service), but only if the cost would be less than the cost of hourly fees <input type="checkbox"/> Client intake, preparation of cases for trial, provision of legal advice, representation at hearings and counseling
		<input type="checkbox"/> Services: Legal Representation		<input type="checkbox"/> Landlord/tenant matters <input type="checkbox"/> Child support <input type="checkbox"/> Guardianship <input type="checkbox"/> Paternity <input type="checkbox"/> Emancipation <input type="checkbox"/> Legal Separation <input type="checkbox"/> Resolution of outstanding criminal warrants <input type="checkbox"/> Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault and stalking

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity	Allowable Costs
Homelessness Prevention (24 CFR 576.103) and Rapid Re-Housing (24 CFR 576.104) (continued)			
<input type="checkbox"/>		<input type="checkbox"/> Services: Credit Repair. Services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems* <i>* Assistance cannot include the payment or modification of a debt.</i>	<input type="checkbox"/> Credit counseling <input type="checkbox"/> Other related Services
<input type="checkbox"/>	Short and Medium-Term Rental Assistance	<input type="checkbox"/> Short-Term Rental Assistance. Extended up to 3 months	<input type="checkbox"/> Rental Assistance: rental assistance and rental arrears <input type="checkbox"/> rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
		<input type="checkbox"/> Medium-Term Rental Assistance. Extended 4 to 24 months	
		<input type="checkbox"/> Payment of Rental Arrears. Onetime payment up to 6 months, including any late fees on those arrears	
		<input type="checkbox"/> Any Combination of the Three Types of Rental Assistance Above. Total not to exceed 24 months during any 3 year period, including any payment for last month's rent.	
HMIS (24 CFR 576.107)			
<input type="checkbox"/>	HMIS. The HEARTH Act makes HMIS participation a statutory requirement for ESG subrecipients. Activities funded under this component must comply with HUD's standards on participation, data collection and reporting under a local HMIS.	<input type="checkbox"/> Hardware, Equipment and Software Costs	<input type="checkbox"/> Purchasing or leasing computer software <input type="checkbox"/> Purchasing software or software licenses <input type="checkbox"/> Purchasing or leasing equipment, including telephones, faxes, and furniture
		<input type="checkbox"/> Staffing: Paying salaries for operating HMIS	<input type="checkbox"/> Data collection <input type="checkbox"/> Completing data entry <input type="checkbox"/> Monitoring and reviewing data quality <input type="checkbox"/> Completing data analysis <input type="checkbox"/> Reporting to the HMIS <input type="checkbox"/> Training staff on using the HMIS or comparable database <input type="checkbox"/> Implementing and complying with HIMIS requirements

ACTIVITY ELIGIBILITY (check at least one applicable category)		Allowable Activity	Allowable Costs
HMIS (24 CFR 576.107) (continued)			
		<input type="checkbox"/> Training and Overhead	<input type="checkbox"/> Obtaining technical support <input type="checkbox"/> Leasing office space <input type="checkbox"/> Paying charges for electricity, gas, water, phone service and high speed data transmission necessary to operate or contribute data to HMIS <input type="checkbox"/> Paying costs of staff to travel to and attend HUD-sponsored and HUD approved training on HMIS and programs authorized by Title IV of the McKinney-Vento Homeless Assistance Act <input type="checkbox"/> Paying staff travel costs to conduct intake <input type="checkbox"/> Paying participation fees charged by the HMIS

Is the project an ineligible activity? (Double-check that it is none of the following.) (570.207)	
<input type="checkbox"/>	Emergency Shelter Legal Services:
<input type="checkbox"/>	Legal Services for immigration and citizenship matters
<input type="checkbox"/>	Issues related to mortgages
<input type="checkbox"/>	Retainer fee arrangements and contingency fee arrangements
<input type="checkbox"/>	Substance abuse treatment services for inpatient detoxification and other inpatient drug or alcohol treatment are ineligible costs
<input type="checkbox"/>	Homelessness Prevention and Rapid Re-housing/ Housing Relocation and Stabilization Services:
<input type="checkbox"/>	Payment of temporary storage fees in arrears
<input type="checkbox"/>	No financial assistance to a household for a purpose and time period supported by another public source
<input type="checkbox"/>	Credit Repair assistance does not include the payment or modification of a debt
<input type="checkbox"/>	Rental Assistance
<input type="checkbox"/>	Late payment penalties.
<input type="checkbox"/>	Administration
<input type="checkbox"/>	General management / Oversight / Coordination
<input type="checkbox"/>	Purchase of office space.
<input type="checkbox"/>	Bad debts (e.g., late fees shown on invoices), , grant writing, public relations events, staff training, attending conferences, advertising, and entertainment

PROJECT FUNDING/ MATCHING REQUIREMENT (24 CFR 576.201)		
Subrecipient's estimated cost:		
Recommended ESG funding:		
Match sources (amount & source):*		
*Matching contributions in an amount that equals the amount of ESG funds applied for, and awarded. Matching		

contributions may be obtained from any source, including any federal source other than the ESG Program, as well as State, local, and private sources.		
ESG share of City's estimated total cost		
CONSOLIDATED OR ACTION PLAN		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the project consistent with a priority need or objective identified in the Consolidated Plan? If not, a Plan amendment will be needed, following the Citizen Participation Plan. Identify the priority:	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the project identified in the current Action Plan or as a previous Action Plan activity for which there are still sufficient funds? If not, if this is a "substantial amendment" per the Citizen Participation Plan, a Plan amendment will be needed to implement the project.	
CONTINUUM OF CARE CONSULTATION (24 CFR 576.400(a))		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Project is consistent with local CoC: (1) determine how ESG funds will be allocated in that region; (2) identify the performance standards for evaluating the outcomes of projects and activities; and (3) identify the funding, policies and procedures for the administration and operation of the HMIS, if appropriate (24 CFR 576.400(a)).	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Subrecipient has coordinated and integrated, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the area covered by the CoC to provide a strategic, community-wide system to prevent and end homelessness for the area (24 CFR 576.400(c)).	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Subrecipient has coordinated and integrated, to the maximum extent practicable, ESG-funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible (24 CFR 576.400(d)).	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	If the CoC has developed Written Standards in accordance with the requirements outlined in 24 CFR 576.400(e)(2)(3), is the subrecipient using those written standards.	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	If the CoC has not yet established its Written Standards, has subrecipient established and applied written standards for providing ESG Assistance per 24 CFR 576.400 (e)(2)(3).	
Participation in HMIS		
<input type="checkbox"/> Yes <input type="checkbox"/> No	The subrecipient has ensured that data on all persons served and all activities assisted under ESG are entered into the HMIS. If subrecipient is a Victim Service Provider or a Legal Services Provider, it may use a comparable database that collects client level data over time (i.e., longitudinal data) and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS (24 CFR 576.400(f)).	

RECOMMENDATION AND COMMENTS			
<u>Comments:</u>			

PREPARER'S SIGNATURE			
Signature:		Date:	
Name:		Title:	

CITY REVIEWER SIGNATURE			
Signature:		Date:	
Name:		Title:	

CITY REVIEWER SIGNATURE			
Signature:		Date:	
Name:		Title:	

ATTACHMENTS			
.			

Exhibit 4
Subrecipient Agreement

**EMERGENCY SOLUTIONS GRANT PROGRAM
SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF GARDEN GROVE
AND (Insert Organization)
FOR (Insert activities that are being funded)**

This agreement is made and entered into this (Insert date), by and between the CITY OF GARDEN GROVE, a municipal corporation of the State of California, hereinafter referred to as "CITY," and (Insert name of Subrecipient), a nonprofit corporation under the laws of the State of California, hereinafter referred to as "SUBRECIPIENT."

RECITALS

The following recitals are a substantive part of this agreement:

1. The CITY has applied for and received funds, Community Development Block Grant (CDBG), CFDA No. 14.218, and Emergency Solution Grant (ESG), CFDA No. 14.231, from the U.S. Department of Housing and Urban Development (HUD) under subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act of 1974, (42 U.S.C. 11371-11378); and
2. The CITY's Annual Action Plan submitted to HUD includes the PROJECT described herein and indicates that a portion of the funds, received from HUD shall be allocated to SUBRECIPIENT; and
3. HUD has accepted and certified the aforementioned Annual Action Plan; and
4. The CITY wishes to engage the SUBRECIPIENT to provide (Insert activities that are being funded) , as set forth in CITY's Annual Action Plan, in accordance with the Scope of Services (Attachment A) of this agreement (the "PROJECT"); and
5. The provision of this service is an eligible expenditure of available Emergency Solutions Grant (ESG) Program funds, Catalogue of Federal Domestic Assistance (CFDA) 14.231, of the CITY, required to carry out the purpose of the ESG Program under 24 CFR 576.1.

AGREEMENT

The parties mutually agree as follows:

1. **Term of Agreement.** This agreement shall cover services rendered from (Insert start date of agreement) until (Insert date that the contract will expire). The term of this agreement and the provisions herein shall be extended to cover any additional time period during which the SUBRECIPIENT remains in control of ESG funds or other assets, including program income. Subrecipient shall remain obligated to perform such duties as would normally extend beyond the end date of reimbursable activities, including, but not limited to, indemnification, audits, reporting, and accounting.
2. **Services to be Provided.** As a condition of receiving ESG funding pursuant to this agreement, the SUBRECIPIENT shall perform all the services necessary to administer the PROJECT as described in the CITY's Annual Action Plan and as set forth in the Scope of Services described in Attachment A to this agreement, a copy of which is attached hereto

and incorporated herein by this reference. The Scope of Services includes the following components:

- 2.1 Activities. The SUBRECIPIENT will be responsible for administering the services with Fiscal (Insert year) ESG Program funds to qualified Garden Grove residents in a manner satisfactory to the CITY and consistent with any and all standards required as a condition of providing these funds, the terms of this agreement, and all applicable Federal, State and local laws, guidelines, policies and regulations.
 - a. Program Delivery. The Scope of Services includes a description of each activity eligible under the ESG Program, the products or services to be performed, where they are to be provided, for whom they are to be provided, and how many they are to be provided.
 - b. General Administration. A description of the SUBRECIPIENT's general administrative services to be performed in support of the activities is noted in the Scope of Services. A schedule for the completion of these services and goals is included in the Scope of Services. The services will include activities eligible under the ESG Program.
- 2.2 The Eligible Expense Guide The Eligible Expense Guide, attached hereto as Attachment B and incorporated herein by reference, details what activities are eligible for reimbursement with ESG funds, and includes the following components:
 - a. Eligible Activities. A complete description of each activity eligible under the ESG Program, the products or services to be performed, where the services are to be provided and for how long services are to be provided.
 - b. Participant Qualifications. A description of client qualification to receive ESG services, including the definitions of "at risk" and "homeless", and maximum gross household income.
- 2.3 Emergency Solutions Program Objectives. All activities funded with ESG funds are limited to ones that increase the number and quality of emergency shelters and transitional housing facilities for homeless individuals and families and to operate these facilities, and provide essential social services, homelessness prevention and rapid rehousing services.
- 2.4 Level of Accomplishment-Goals and Performance Measures. The Scope of Services includes measurements for each activity per quarter and year-to-date.
- 2.5 Performance Monitoring. The CITY will monitor the performance of the SUBRECIPIENT against goals and performance standards required herein. Substandard performance as determined by the CITY will constitute non-compliance with this agreement. If action to correct such substandard performance is not taken by the SUBRECIPIENT within a reasonable period of time after being notified by the CITY, Agreement suspension or termination procedures will be initiated.

3. Disbursement of Funds. SUBRECIPIENT shall receive ESG Funds as follows:

- 3.1 Amount. It is expressly agreed and understood that the total amount to be paid by the CITY under this agreement shall not exceed (Insert amount funded to

Subrecipient). Payment may be contingent upon certification of the SUBRECIPIENT's financial management system in accordance with the standard specified in 2 CFR Part 200.

3.2 **Not to Exceed.** ESG Funds under this agreement shall not exceed **(Insert amount funded)**. If the costs of services provided exceed **(Insert amount funded)**, the SUBRECIPIENT shall pay all additional costs. If the cost of services provided is less than **(Insert amount funded)**, the CITY shall retain all unused funds.

3.3 **Budget.** Drawdowns for the payment of eligible expenses shall be made in accordance with the line item budgets specified in the Project Budget set forth in Attachment A hereto, and in accordance with the payment procedures set forth in Section 5.10 of this agreement.

3.4 **Prohibition of Subrecipient Income from ESG Funds.** Subrecipient agrees that it shall not use ESG Funds in any manner which shall provide income to Subrecipient, other than Program Income. Any earned interest income on funds generated through the use of investment of funds received from ESG shall be cause, at the discretion of the City, for recapture of such income and/or the full amount of funds originally granted to Subrecipient.

4. General Conditions. During the performance of this agreement, the SUBRECIPIENT agrees as follows:

4.1 **General Compliance.** The SUBRECIPIENT agrees to comply with applicable Uniform Administrative Requirements of Title 2 of the Code of Federal Regulations as well as the requirements of Title 24 of the Code of Federal Regulations, Part 576 (the U.S. Housing and Urban Development regulations concerning the Emergency Solutions Grant Program (ESG) including 24 CFR 576.407 of these regulations, except that (1) the SUBRECIPIENT does not assume the recipient's environmental responsibilities described in 24 CFR 576.407 (d) and (2) the SUBRECIPIENT does not assume the recipient's responsibility for initiating the environmental review process under the provisions of 24 CFR Part 52. The SUBRECIPIENT also agrees to comply with all other applicable federal, state and local laws, regulations, and policies governing the funds provided under this agreement. The SUBRECIPIENT further agrees to utilize funds available under this agreement to supplement rather than supplant funds otherwise available.

Subrecipient shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of the Agreement or the ESG Program, including all Cal/OSHA requirements, and shall give all notices required by law. Subrecipient shall be liable for all violations of such laws and regulations in connection with performing work related to the Agreement or ESG Program. If Subrecipient performs any work or services in violation of such laws, rules, and regulations, Subrecipient shall be solely responsible for all penalties and costs arising therefrom. Subrecipient shall defend, indemnify, and hold City, its officials, officers, employees, agents and volunteers, free and harmless from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules, or regulations.

4.2. **Notices.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered or mailed to the below listed addresses,

or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.

Address of CITY is as follows:

City of Garden Grove
Attn: Neighborhood Improvement
Division, 3rd Floor
Community and Economic
Development Department
11222 Acacia Parkway
Garden Grove, CA 92840-5208

With One (1) Copy to:

City of Garden Grove
Attn: City Attorney
City Attorney's Office
11222 Acacia Parkway
Garden Grove, CA 92840-5208

Address of SUBRECIPIENT:

(Name of Subrecipient)
Attn: (Contact name)
(Contact title)
(Address)

- 4.3. Independent Contractor. Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The SUBRECIPIENT shall at all times remain an independent contractor with respect to the services to be performed under this agreement. All persons employed for the performance of services and functions hereunder shall be officers, agents, or employees (including volunteers) of SUBRECIPIENT and shall not be deemed to be those of CITY; no CITY officer, agent, or employee shall be under control or supervision of SUBRECIPIENT, and no SUBRECIPIENT officers, agents or employees (including volunteers), shall have any entitlement to wages, pension, civil service, or any status or rights with CITY. The CITY shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the SUBRECIPIENT is an independent contractor.
- 4.4. Licensing. Prior to performing any services or work hereunder Subrecipient shall obtain all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the work and services required by this Agreement and ESG Funds. Subrecipient represents and warrants to City that Subrecipient shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement and any extension, any license, permit, qualification, or approval that is legally required for Subrecipient to perform the work and services required or authorized by this Agreement or ESG Funds. Subrecipient shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Subrecipient's performance of the work and services required or authorized by this Agreement or ESG Funds, and shall defend, indemnify, and hold the City, its officials, officers, employees, agents and volunteers, free and harmless from and against any claim or liability arising out of any failure or alleged failure to obtain such license, permits, and approvals of whatever nature that are legally required to perform the work or services set forth in the ESG Program.
- 4.5. Ineligibility of Subrecipient or Contractors. Subrecipient shall not use ESG Funds directly or indirectly in its operations or to employ, award contracts to, or

otherwise engage the services of, or fund any contractor during any period of debarment, suspension, or placement in ineligibility status of the Subrecipient or such contractor under the provisions of the applicable federal regulations governing ESG funds, projects, or programs.

- 4.6 Prohibition of Expending ESG Funds to Obtain Other Funding. Subrecipient shall in no event expend ESG Funds granted hereunder to fund another service provider, to pay a contractor for services outside the scope of this Agreement, to apply for other public agencies' program funds, or to supplant another funding source, unless expressly approved by the City.
- 4.7 Unauthorized Aliens. Subrecipient represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Subrecipient so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Subrecipient hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.
- 4.8 Hold Harmless. SUBRECIPIENT agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by SUBRECIPIENT, SUBRECIPIENT's agents, officers, employees, subcontractors, or independent contractors hired by SUBRECIPIENT. The only exception to SUBRECIPIENT's responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees. This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by SUBRECIPIENT.
- 4.9 Commencement of Work: SUBRECIPIENT shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance. All subcontractors, consultants, and agents shall be required to provide the same insurance as that required of the SUBRECIPIENT. SUBRECIPIENT shall be responsible to collect and maintain all insurance required of all subcontractors, consultants, and agents.
- 4.10 Insurance: For the ~~the~~ duration of this agreement SUBRECIPIENT shall maintain the following insurance.
- a. Workers Compensation Insurance. SUBRECIPIENT shall maintain workers compensation insurance in the amount and type required by California law, if

applicable.

- b. Commercial General Liability in an amount not less than \$1,000,000 per occurrence; (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have an A.M. Best's Guide Rating of A-, Class VII or better, as approved by CITY.
- c. Automobile Liability in an amount not less than \$1,000,000 combined single limit; (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have an A.M. Best's Guide Rating of A-, Class VII or better, as approved by CITY.
- d. Sexual Misconduct in an amount not less than \$1,000,000 per occurrence; (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by CITY (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have an A.M. Best's Guide Rating of A-, Class VII or better, as approved by CITY. (IF APPLICABLE)
- e. Professional Liability in an amount not less than \$1,000,000 per occurrence/per claim; Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- f. Directors & Officers Liability in an amount not less than \$1,000,000 per occurrence/per claim; Insurance companies must be acceptable to CITY and have an A.M. Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

Additional Insured Endorsements and Loss Payee Endorsement:

An additional insured Endorsement for on-going and products-completed operations under the commercial general liability policy (Subsection "b" above) shall designate the City of Garden Grove and its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of SUBRECIPIENT. SUBRECIPIENT shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for automobile liability policies (Subsection "c" above) shall designate the City of Garden Grove and its officers, officials, employees, agents, and volunteers as additional insureds for automobiles owned, leased, hired, or borrowed by SUBRECIPIENT. SUBRECIPIENT shall provide to CITY proof of insurance and endorsement forms that conform to City's requirements, as approved by CITY.

SUBRECIPIENT shall provide to CITY endorsements from each insurance carrier wherein the insurance carrier shall give CITY thirty (30) days advanced written notice of any material change, cancellation, or termination of coverage.

For any claims related to this Agreement, SUBRECIPIENT's insurance coverage shall be primary insurance as respects the City of Garden Grove, and its

officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, or volunteers shall be excess of the SUBRECIPIENT'S insurance and shall not contribute with it. Claims made and modified occurrence policies are not acceptable.

IF SUBRECIPIENT maintains higher insurance limits than the minimums shown above, SUBRECIPIENT shall provide coverage for the higher insurance limits otherwise maintained by the SUBRECIPIENT.

- 4.11 City Recognition. The SUBRECIPIENT shall insure recognition of the role of the CITY in providing services through this agreement. All activities, facilities and items utilized pursuant to this agreement shall be prominently labeled as to funding source. In addition, the SUBRECIPIENT will include a reference to the support provided herein in all publications made possible with funds made available under this agreement.
- 4.12 Amendments. The CITY or SUBRECIPIENT may amend this agreement at any time provided that such amendments make specific reference to this agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the CITY's governing body. Such amendments shall not invalidate this agreement, nor relieve or release the CITY or SUBRECIPIENT from its obligations under this agreement.

The CITY may, in its discretion, amend this agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this agreement, such modifications will be incorporated only by written amendment signed by both CITY and SUBRECIPIENT.

- 4.13 Suspension or Termination. In accordance with 2 CFR 200.338, the CITY may suspend or terminate this agreement if the SUBRECIPIENT materially fails to comply with any terms of this agreement, which include (but are not limited to) the following:
- a. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
 - b. Failure, for any reason, of the SUBRECIPIENT to fulfill in a timely and proper manner its obligations under this agreement;
 - c. Ineffective or improper use of funds provided under this agreement; or
 - d. Submission by the SUBRECIPIENT to the CITY reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR 200.339, this agreement may also be terminated for convenience by either the CITY or the SUBRECIPIENT, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the CITY determines that the remaining portion of

the award will not accomplish the purpose for which the award was made, the CITY may terminate the award in its entirety.

5. Administrative Requirements

Financial Management

- 5.1. Accounting Standards. The SUBRECIPIENT agrees to comply with 2 CFR 200.302 and all other applicable provisions of 2 CFR Part 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.
- 5.2. Cost Principles. The SUBRECIPIENT shall administer its program in conformance with 2 CFR Part 200 as it pertains to all costs incurred whether charged on a direct or indirect basis.

Documentation and Record Keeping

- 5.3. Records to be Maintained. The SUBRECIPIENT shall maintain all records required by the federal regulations specified in 24 CFR 576.500 that are pertinent to the activities to be funded under this agreement. Such records shall include but not be limited to:
 - a. Records providing a full description of each activity undertaken;
 - b. Records demonstrating that each activity undertaken meets the Purpose of the ESG Program;
 - c. Records required to determine the eligibility of activities;
 - d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with ESG assistance;
 - e. For homeless prevention activities, records documenting evidence of an eviction, foreclosure, or utility termination notice(s) and evidence that the inability to pay was sudden, necessary to prevent homelessness, and resumption of payment is reasonably expected within the near future;
 - f. Financial records as required by and 2 CFR Part 200;
 - g. Records to document homelessness status to determine the eligibility of persons served by the ESG Program; and
 - h. Other records necessary to document compliance with 24 CFR Part 576.57.
- 5.4. Retention. The SUBRECIPIENT shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the agreement for a period of four (4) years. The retention period begins on the date of the submission of the CITY's annual performance and evaluation report to HUD in which the activities assisted under the agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until

completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

- 5.5. Client Data. The SUBRECIPIENT shall maintain client data demonstrating client eligibility for services provided. Such data shall be inputted into the Homeless Management Information System (HMIS) within 48 hours of service by SUBRECIPIENT and include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to CITY monitors or their designees for review upon request. (If applicable)
- 5.6. Disclosure. The SUBRECIPIENT understands that client information collected under this agreement is private and the use or disclosure of such information, when not directly connected with the administration of the CITY's or SUBRECIPIENT's responsibilities with respect to services provided under this agreement, is prohibited by the all applicable state and federal law unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.
- 5.7. Closeouts. The SUBRECIPIENT's obligation to the CITY shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to: Making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the CITY), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this agreement shall remain in effect during any period that the SUBRECIPIENT has control over ESG funds.
- 5.8. Audits and Inspections. All SUBRECIPIENT records with respect to any matters covered by this agreement shall be made available to the CITY, grantor agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the SUBRECIPIENT within 30 days after receipt by the SUBRECIPIENT. Failure of the SUBRECIPIENT to comply with the above audit requirements will constitute a violation of this agreement and may result in the withholding of future payments. The SUBRECIPIENT hereby agrees to have an annual agency audit conducted in accordance with current CITY policy concerning SUBRECIPIENT audits and 2 CFR Part 200 subparts A-F.

Reporting and Payment Procedures

- 5.9 Quarterly Reports. The Subrecipient shall submit "Quarterly Reports" during the program year beginning (Insert date), and ending (Insert date), within fifteen (15) calendar days of the end of each quarter. The final quarterly report is due no later than July 15, (Insert year). The report must include sufficient information to assist the City in monitoring the Subrecipient's performance. The Subrecipient must demonstrate satisfactory performance prior to reimbursement for expenditures. The Quarterly Reports shall indicate the number of persons assisted, income and ethnicity of persons assisted, how/what assistance was provided, and a description of how and when determination of eligibility status was made for persons assisted.

- 5.10 Reimbursement Schedule. Subrecipient may request to draw down on these ESG Funds in the manner delineated in Scope of Services, unless receipts and appropriate documentation can be provided to, and approved by, the City indicating the need to draw down on funds earlier. The City shall not provide any payments/reimbursements in advance of actual expenditures by the Subrecipient.
- 5.11 Reimbursement Requests. Concurrently with the submittal of each Quarterly Report, as described in subsection 5.9, Subrecipient shall submit a "Reimbursement Request" to the City to request payment for eligible ESG Program costs. Each Reimbursement Request shall include documentation to verify that the expenditure of funds is consistent with the ESG Program description/definition as approved by the City Council. Documentation shall include, but not be limited to, both (i) an original invoice and (ii) true copies of other receipts, agreements, payroll records or other documentation supporting and evidencing how the ESG Funds have been or will be expended during the applicable quarter. Prior to reimbursing Subrecipient, the City will verify that Subrecipient has met all applicable regulations for the ESG Program.
- 5.12 Remaining Balance. The ESG Program shall be completed and all funds provided through this Agreement shall be expended on eligible ESG Program activities from (Insert date) through (Insert date). Invoices for approved ESG Program costs funded under this Agreement shall be submitted within 30 days after the Agreement expiration date. After the 30 day period for submitting invoices has expired, any remaining balance on this Agreement may be allocated by City to other eligible ESG projects within the City's approved ESG Program.
- 5.13 Separation of Accounts. All ESG Funds received by Subrecipient from City pursuant to this Agreement shall be maintained in an account in a federally insured banking or savings and loan institution with record keeping of such accounts maintained pursuant to Title 2 of the Code of Federal Regulations ("2 CFR") Part 200. The Subrecipient is not required to maintain separate depository accounts for ESG Funds; provided however, the Subrecipient must be able to account for receipt, obligation and expenditure of ESG Funds pursuant to applicable 2 CFR 200.302 et seq., requirements and any other applicable law.
- 5.14 Repayment of Funds by Subrecipient. In the event this Agreement is terminated, as provided in section 4.9, Subrecipient agrees to and shall immediately return to City any and all unexpended and unencumbered ESG Funds. Further, Subrecipient shall comply with the provisions of the section of this Agreement relating to Reversion of Assets.
- 5.15 Additional Payment after Notice of Termination at Discretion of City. In the event of early termination of the Agreement by either party without cause, at the sole discretion and election of the City, the Subrecipient will be compensated for all services rendered and necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously eligible for reimbursement and paid, to the date of the notice of termination to the extent that ESG Funds are available from HUD.

In the event of early termination of the Agreement by the City for cause (but not due to the non-performance or breach by Subrecipient), at the sole discretion and election of the City, the Subrecipient will be compensated for all services rendered

and necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously eligible for reimbursement and paid, to the date of the notice of termination to the extent that ESG Funds are available from HUD.

- 5.16 Indirect Costs. If indirect costs are charged, the SUBRECIPIENT will develop an indirect cost allocation plan for determining the appropriate SUBRECIPIENT's share of administrative costs and shall submit such plan to the CITY for approval, in a form specified by the CITY.
- 5.17 Payment Procedures. The CITY will pay to the SUBRECIPIENT funds available under this agreement based upon information submitted by the SUBRECIPIENT and consistent with any approved budget and CITY policy concerning payments. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the SUBRECIPIENT, and not to exceed actual cash requirements. Payments are to be adjusted by the CITY in accordance with advanced fund and program income balances available in SUBRECIPIENT accounts. In addition, the CITY reserves the right to liquidate funds available under this agreement for costs incurred by the CITY on behalf of the SUBRECIPIENT.
- 5.18 Progress Reports. The SUBRECIPIENT shall submit regular Progress Reports to the CITY in the form, content, and frequency as required by the CITY.
- 5.19 Procurement
 - a. Compliance
The SUBRECIPIENT shall comply with current CITY policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the CITY upon termination of this Agreement.
 - b. OMB Standards
Unless specified otherwise within this agreement, the SUBRECIPIENT shall procure all materials, property, or services in accordance with the requirements of 2 CFR Part 200.
 - c. Travel
The SUBRECIPIENT shall obtain written approval from the CITY for any travel outside the metropolitan area with funds provided under this Agreement.

Use and Reversion of Assets

- 5.20 Compliance. The SUBRECIPIENT shall comply with current CITY policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets shall revert to the CITY upon termination of this agreement as provided for in Use and Reversion of Assets.
- 5.21 OMB Standards. Unless specified otherwise within this agreement, the SUBRECIPIENT shall procure all materials, property, or services in accordance with the requirements of 2 CFR Part 200.

5.22 Travel. The SUBRECIPIENT shall obtain written approval from the CITY for any travel outside the metropolitan area with funds provided under this agreement.

5.23 Use as an Emergency Shelter. The use and disposition of real property and equipment under this agreement shall be in compliance with the requirements of 2 CFR Part 200, which include but are not limited to the following:

- a. The SUBRECIPIENT shall transfer to the CITY any ESG funds on hand and any accounts receivable attributable to the use of funds under this agreement at the time of expiration, cancellation, or termination.
- b. Real property under the SUBRECIPIENT's control that was improved, in whole or in part, with funds under this agreement shall comply with ESG assistance involving major rehabilitation or conversion, requires any building for which ESG assistance is used to continue in use as a shelter for homeless individuals and families for not less than a ten-year period. ESG assistance involving rehabilitation (other than major rehabilitation or conversion) requires any building for which ESG assistance is used to continue in use as a shelter for homeless individuals and families for not less than a three-year period. Thus, for either the 3- or 10-year period of use, the use requirement starts on the date of initial occupancy for a building that had not previously been operated as a shelter. The date the ESG funds are obligated to a shelter starts the applicable use requirement where the building was previously operated as a shelter.
- c. In all cases in which equipment acquired, in whole or in part, with funds under this agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this agreement were used to acquire the equipment). When equipment is no longer needed in the same project, it cannot be used to assist homeless or low-income persons, and the value of the property in question is \$5,000 or more, disposition instructions should be requested from HUD. If HUD has neither use for the equipment nor provides instruction within 120 days, the recipient may dispose of the equipment provided the ESG account is reimbursed by applying to the sales price or fair market value of the equipment an amount equal to the percentage of HUD's participation in the original acquisition price of the equipment.

6. Relocation, Real Property Acquisition. The SUBRECIPIENT agrees to comply with the following:

- a. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24; and,
- b. The SUBRECIPIENT also agrees to comply with all applicable CITY ordinances, resolutions and policies concerning the displacement of persons from their residences.
- c. The requirements in 24 CFR 570.606(d) governing optional relocation policies.

The CITY hereby reserves the right to preempt the optional policies.

The SUBRECIPIENT shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b) (2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for an ESG-assisted project. The SUBRECIPIENT also agrees to comply with applicable CITY ordinances, resolutions and policies concerning the displacement of persons from their residences.

7. Personnel & Participant Conditions.

7.1. Civil Rights

a. Compliance

The SUBRECIPIENT agrees to comply with all local and State civil rights laws and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 706), the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

b. Nondiscrimination

The SUBRECIPIENT agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders, as revised by Executive Order 13279 and all local ordinances. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

c. Land Covenants

This agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352). In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this agreement, the SUBRECIPIENT shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the CITY and the United States are beneficiaries of and entitled to enforce such covenants. The SUBRECIPIENT, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

d. Section 504

The SUBRECIPIENT agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The CITY shall provide the SUBRECIPIENT with any guidelines necessary for compliance with that portion of the regulations in force during the term of this agreement.

7.2. Affirmative Action

a. Approved Plan

The SUBRECIPIENT agrees that it shall be committed to carry out pursuant to the CITY's specifications an Affirmative Action Program in keeping with the

principles as provided in President's Executive Order 11246 of September 24, 1966. The CITY shall provide Affirmative Action guidelines to the SUBRECIPIENT to assist in the formulation of such program. The SUBRECIPIENT shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

b. Women- and Minority-Owned Business Enterprise (W/MBE)

The SUBRECIPIENT will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this agreement. As used in this agreement, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian Americans, and American Indians. The SUBRECIPIENT may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

c. Access to Records

The SUBRECIPIENT shall furnish and cause each of its own SUBRECIPIENT's or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the CITY, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

d. Confidentiality of Records

The SUBRECIPIENT is to ensure the safety and security of ESG project participants fleeing domestic violence situations by developing and implementing procedures to guarantee the confidentiality of records concerning project participants as required under 24 CFR 576.500. In addition, the address and location of family violence shelter facilities receiving ESG funding may not be publicly disclosed except with the written authorization of the person(s) responsible for the shelter facility's operation. To comply with this requirement, recipient organizations should, for example, keep written records or files pertaining to families under lock and key with only particular personnel granted access to those files.

e. Notifications

The SUBRECIPIENT will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the SUBRECIPIENT's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

f. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The SUBRECIPIENT will, in all solicitations or advertisements for employees placed by or on behalf of the SUBRECIPIENT, state that it is an Equal Opportunity or Affirmative Action employer.

7.3 Subcontract Provisions

The SUBRECIPIENT will require and include compliance with any and all provisions of Civil Rights, Affirmative Action, and other applicable requirements applicable to SUBRECIPIENT in every subcontract or purchase order as applicable, specifically or by attached reference, so that such provisions will be binding upon each of its own subcontractors.

7.4 Other Employment Restrictions

The SUBRECIPIENT is prohibited from using funds provided herein or personnel employed in the administration of the program for: Political activities, inherently religious activities, lobbying, political patronage, and nepotism activities.

7.5 OSHA

Where employees are engaged in activities not covered under the Occupational Safety Act of 1970 (OSHA), they shall not be required or permitted to work, be trained, or receive services in buildings that are unsanitary, hazardous, or dangerous to the participants' health or safety.

7.6 Labor Standards

The SUBRECIPIENT agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this agreement. The SUBRECIPIENT agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The SUBRECIPIENT shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the CITY for review upon request.

The SUBRECIPIENT agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this agreement, shall comply with Federal requirements adopted by the CITY pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the SUBRECIPIENT of its obligation, if any, to require payment of the higher wage. The SUBRECIPIENT shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

7.7 Section 3 Clause

a. Compliance

Compliance with the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this agreement, shall be a condition of the Federal financial assistance provided under this agreement and binding upon the CITY, the SUBRECIPIENT and any of the SUBRECIPIENT's subrecipients and subcontractors. Failure to fulfill these

requirements shall subject the CITY, the SUBRECIPIENT and any of the SUBRECIPIENT's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the agreement through which federal assistance is provided. The SUBRECIPIENT certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The SUBRECIPIENT further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this agreement:

"The work to be performed under this agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low and very low-income persons residing in the metropolitan area in which the project is located."

The SUBRECIPIENT further agrees to ensure that opportunities for training and employment arising in connection with rehabilitation (including reduction and abatement of lead-based paint hazards) are given to low and very low-income persons residing within the metropolitan area in which the ESG-funded project is located; where feasible, priority should be given to low and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low and very low-income persons residing within the metropolitan area in which the ESG-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low and very low-income residents within the service area or the neighborhood in which the project is located, and to low and very low-income participants in other HUD programs.

The SUBRECIPIENT certifies and agrees that no contractual and/or other legal incapacity exists that would prevent compliance with these requirements.

b. Notification

The SUBRECIPIENT agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c. Subcontract

The SUBRECIPIENT will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the

subcontractor is in violation of regulations issued by the grantor agency. The SUBRECIPIENT will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

d. Conduct

i. Assignability

The SUBRECIPIENT shall not assign or transfer any interest in this agreement without the prior written consent of the CITY thereto; provided, however, that claims for money due or to become due to the SUBRECIPIENT from the CITY under this agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the CITY.

ii. Subcontracts

a. Approvals

The SUBRECIPIENT shall not enter into any subcontracts with any agency or individual in the performance of this agreement without the written consent of the CITY prior to the execution of such agreement.

b. Monitoring

The SUBRECIPIENT will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The SUBRECIPIENT shall cause all of the provisions of this agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this agreement.

d. Selection Process

The SUBRECIPIENT shall undertake to insure that all subcontracts let in the performance of this agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the CITY along with documentation concerning the selection process.

7.8

Hatch Act

The SUBRECIPIENT agrees that no funds provided, nor personnel employed under this agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

7.9 Conflict of Interest

The SUBRECIPIENT agrees to abide by the provisions of 2 CFR Part 200, which include (but are not limited to) the following:

- a. No employee, officer or agent of the SUBRECIPIENT shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- b. No covered persons who exercise or have exercised any functions or responsibilities with respect to ESG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the ESG-assisted activity, or with respect to the proceeds from the ESG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, subcontractor, consultant, officer, or elected or appointed official of the CITY, the SUBRECIPIENT, or any designated public agency.

7.10 Lobbying The SUBRECIPIENT hereby certifies that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; and,
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and,
- c. It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all SUBRECIPIENTS shall certify and disclose accordingly; and,
- d. Lobbying Certification: This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person

who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

7.11. Copyright

If this agreement results in any copyrightable material or inventions, the CITY and/or grantor agency reserves the right to royalty-free, exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

7.12. Religious Activities

The SUBRECIPIENT agrees that funds provided under this agreement will not be utilized for inherently religious activities prohibited by 24 CFR 576.406 such as worship, religious instruction, or proselytization. An organization that is awarded direct HUD funds may still engage in inherently religious activities provided they are voluntary for participants in HUD-funded activities and occur separately in time or location from the HUD-funded activities. An organization receiving HUD funds may not restrict HUD-funded services or housing to people of a particular religion or religious denomination.

8. Environmental Conditions.

8.1 Air and Water

The SUBRECIPIENT agrees to comply with the following requirements insofar as they apply to the performance of this agreement:

- a. Clean Air Act, 42 U.S.C., 7401, *et seq.*;
- b. Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued hereunder;
- c. Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

8.2 Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the SUBRECIPIENT shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

8.3 Lead-Based Paint

The SUBRECIPIENT agrees that any construction or rehabilitation of residential structures with assistance provided under this agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all ESG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level

screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures might be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

8.4 Historic Preservation

The SUBRECIPIENT agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, and any and all local ordinances insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

8.5 Building Standards

The SUBRECIPIENT agrees that any assistance to a building for which ESG amounts are used for conversion, major rehabilitation, rehabilitation, or renovation must meet local government safety and sanitation standards in accordance with 24 CFR 576.55.

9. Severability.

If any provision of this agreement is held invalid, the remainder of the agreement shall not be affected thereby and all other parts of this agreement shall nevertheless be in full force and effect.

10. Section Headings and Subheadings.

The section headings and subheadings contained in this agreement are included for convenience only and shall not limit or otherwise affect the terms of this agreement.

11. Waiver.

The CITY's failure to act with respect to a breach by the SUBRECIPIENT does not waive its right to act with respect to subsequent or similar breaches. The failure of the CITY to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

12. Entire Agreement.

This agreement constitutes the entire agreement between the CITY and the SUBRECIPIENT for the use of funds received under this agreement, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the CITY and the SUBRECIPIENT with respect to this agreement.

IN WITNESS WHEREOF, the City Manager of the City of Garden Grove has caused this agreement to be subscribed and attested by the City Clerk hereof, and the SUBRECIPIENT has subscribed the same through its authorized officer, the day, month and year first above written.

"SUBRECIPIENT"
(Name of Subrecipient)

CITY OF GARDEN GROVE ("CITY")
A Municipal Corporation

By: _____
(Name of Director),
Executive Director

By: _____
Scott Stiles,
City Manager

Dated: _____

Dated: _____

APPROVED AS TO FORM:

ATTEST:

By: _____
Omar Sandoval,
City Attorney

By: _____
Teresa Pomeroy,
City Clerk

Dated: _____

Dated: _____

Attachment A

SCOPE OF SERVICES AND BUDGET FY (Year)

ATTACHMENT A
SCOPE OF SERVICES AND BUDGET
CITY OF GARDEN GROVE & *[SUBRECIPEINT NAME]*

A. SCOPE OF SERVICES

This project is designed to provide availability and accessibility to a suitable living environment by providing *[DESCRIBE PROJECT]*. *[SUBRECIPEINT NAME]* shall provide essential services *[DESCRIBE CLIENTEL BEING SERVED]*. Furthermore this project furthers Priority #7 in the City of Garden Grove's adopted Housing and Community Development Consolidated Plan (HUD 5-year plan), which is to address the needs of homeless individuals and those at risk of homelessness.

Between July 1, *[20xx]* and June 30, *[20xx]*, *[SUBRECIPEINT NAME]* will provide the following eligible activities:

1. *[DESCRIBE SERVICE/ACTIVITY AND THE NUMBER OF INDIVIDUALS SERVED IN PROGRAM YEAR]*.

B. PERFORMANCE MEASURES

[SUBRECIPEINT NAME] will submit to the City of Garden Grove Community Development Department quarterly reports on the form attached hereto by October 15, January 15, April 15, and July 15 over the duration of this agreement.

C. PROJECT BUDGET

Essential Services	\$ <i>XX,XXX</i>
Street Outreach	\$ <i>XX,XXX</i>
Emergency Shelter	\$ <i>XX,XXX</i>
Homeless Prevention	\$ <i>XX,XXX</i>
Rapid Rehousing	\$ <i>XX,XXX</i>
HMIS/CMIS	\$ <i>XX,XXX</i>

Total* *[SUBRECIPEINT NAME]* budget \$ *XX,XXX

Attachment B

ELIGIBLE EXPENSE GUIDE

EMERGENCY SOLUTIONS GRANTS PROGRAM

(ESG)

ELIGIBLE EXPENSE GUIDE



GARDEN GROVE

TABLE OF CONTENTS

1. Street Outreach.....	2
1.1 Engagement.....	2
1.2 Case Management.....	3
1.3 Emergency Health Services	3
1.4 Emergency Mental Health Services	3
1.5 Transportation	3
1.6 Services to Special Populations	4
2. Emergency Shelter	4
2.1 Essential Services	4
2.2 Rehabilitation and Renovation.....	8
2.3 Shelter Operations	8
2.4 Assistance Required under Uniform Relocation Assistance (URA).....	8
3. Homelessness Prevention	9
3.1 Housing Relocation and Stabilization Services.....	9
3.2 Short and Medium-Term Rental Assistance.....	12
4. Rapid Re-housing	13
4.1 Housing Relocation and Stabilization Services.....	13
4.2 Short and Medium-Term Rental Assistance.....	13
5. Homeless Management Information System (HMIS).....	13
5.1 Hardware, Equipment and Software Costs.....	13
5.2 Staffing: Paying salaries for operating HMIS	13
5.3 Training and Overhead	13
6. Administration	14
6.1 General Management / Oversight / Coordination	14
6.2 Training on ESG Requirements.....	14
6.3 Consolidation Plan	14
6.4 Environmental Review	14

Emergency Solutions Grants Program (ESG) funds may only reimburse cost directly related to the following ESG eligible expenditure program components:

- 1. Street Outreach**
- 2. Emergency Shelter**
- 3. Homelessness Prevention**
- 4. Rapid Re-housing**
- 5. Homelessness Management Information System (HMIS)**
- 6. Administration**

Subrecipients may consult the Federal and State ESG regulations at the HCD website:

<http://www.hcd.ca.gov/fa/esg/>

Indirect costs and any activities determined by the Department of Housing and Community Development to be ineligible, inefficient, or ineffective use of Grant funds as stated in the applicable NOFA will be disallowed.

- 1. Street Outreach** – Unsheltered individuals and families, meaning those who qualify under 24 CFR § 91.5 paragraph (1)(i) of the definition of “homelessness”. Essential Services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities are eligible.

- 1.1 Engagement**
- 1.2 Case Management**
- 1.3 Emergency Health Services**
- 1.4 Emergency Mental Health Services**
- 1.5 Transportation**
- 1.6 Services to Special Populations**

1.1 Engagement – Activities to locate, identify, and build relationships with unsheltered homeless people for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.

- **Initial assessment of needs and eligibility**
- **Providing crisis counseling**
- **Addressing urgent physical needs**
- **Actively connecting and providing information and referral**
- **Cell phone costs of outreach workers**

1.2 Case Management – Assessing housing and service needs, and arranging/coordinating/monitoring the delivery of individualized services.

- **Using the centralized or coordinated assessment system**
- **Initial evaluation/verifying and document eligibility**
- **Counseling**
- **Developing/Securing/Coordinating Services**
- **Helping obtain Federal, State, and local benefits**
- **Monitoring/evaluating participant progress**
- **Providing information and referral to other providers**
- **Developing an individualized housing/service plan**

1.3 Emergency Health Services – Outpatient treatment of urgent medical conditions by licensed medical professionals in community-based settings (e.g., streets, parks, and campgrounds) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility.

- **Assessing participant's health problems and developing treatment plans**
- **Assisting participants to understand their health needs**
- **Providing or helping participants obtain appropriate emergency medical treatment**
- **Providing medication and follow-up services**

1.4 Emergency Mental Health Services – Outpatient treatment of urgent mental health conditions by licensed professionals in community-based settings (e.g., streets, parks, and campgrounds) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility.

- **Crisis Intervention**
- **Prescription of psychotropic medications**
- **Explain the use and management of medications**
- **Combinations of therapeutic approaches to address multiple problems**

1.5 Transportation – Travel by outreach workers, social workers, medical professionals or other service providers during the provision of eligible street outreach services.

- **Transporting unsheltered people to emergency shelters or other service facilities**
- **Cost of a participant's travel on public transit**
- **Mileage allowance for outreach workers to visit participants**

- **Purchasing or leasing a vehicle for use in conducting outreach activities, including cost of gas, insurance, taxes, and maintenance for the vehicle**
- **Costs of staff to accompany or assist participant to use public transportation**

1.6 Services to Special Populations – Otherwise eligible Essential Services that have been tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless.

- **See all eligible expenses above under Street Outreach (1)**

2. Emergency Shelter (Includes Transitional Housing & Day Centers) – Eligible participants are individuals and families who are homeless. Essential Services to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency shelters are eligible costs. Staff costs related to carrying out emergency shelter activities are also eligible.

2.1 Essential Services

2.2 Rehabilitation and Renovation

2.3 Shelter Operations

2.4 Assistance Required under Uniform Relocation Assistance (URA)

2.1 Essential Services – Services provided to individuals and families who are in an emergency shelter:

- **Case Management** – Assessing, arranging, coordinating, and monitoring individualized services.
 - Using the centralized or coordinated assessment system
 - Initial evaluation including verifying and documenting eligibility
 - Counseling
 - Developing, securing, and coordinating services including Federal, State, and local benefits
 - Monitoring and evaluating program participant progress
 - Providing information and referrals to other providers
 - Providing on-going risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking
 - Developing an Individualized Housing and Service Plan
- **Child Care** – Licensed child care for program participants with children under the age of 13 or disabled children under the age of

18.

- Child care costs
- Meals and snacks
- Comprehensive and coordinated sets of appropriate developmental activities

▪ **Education Services** – Instruction or training to enhance participant's ability to obtain and maintain housing: literacy, English literacy, GED, consumer education, health education, and substance abuse prevention.

- Educational services/skill-building
- Screening, assessment, and testing
- Individual or group instruction
- Tutoring
- Provision of books, supplies, and instructional material
- Counseling
- Referral to community resources

▪ **Employment Assistance and Job Training** – Services assisting participants secure employment and job training programs.

- Classroom, online, and/or computer instruction
- On-the-job instruction
- Job finding, skill-building
- Reasonable stipends in employment assistance and job training programs
- Books and instructional material
- Employment screening, assessment, or testing
- Structured job-seeking support
- Special training and tutoring, including literacy training and pre-vocational training
- Counseling or job coaching
- Referral to community resources

▪ **Outpatient Health Services** – Direct outpatient treatment of medical conditions provided by licensed medical professionals.

- Assessing health problems and developing a treatment plan
- Assisting program participants to understand their health

needs

- Providing or helping participants obtain appropriate medical treatment, preventive medical care, and health maintenance services, including emergency medical services
- Providing medication and follow-up services
- Providing preventive and non-cosmetic dental care

▪ **Legal Services** – Necessary legal services regarding matters that interfere with the program participant's ability to obtain and retain housing.

- Hourly fees for legal advice and representation by licensed attorneys and certain other fees-for-service
- Client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling
- Filing fees and other necessary court costs

▪ **Legal Representation** – Legal representation and advice to resolve legal problems that prevent participants from obtaining or retaining permanent housing.

- Child support
- Guardianship
- Paternity
- Emancipation
- Legal separation
- Resolution of outstanding criminal warrants
- Appeal of veterans and public benefit claim denials
- Orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking

▪ **Life Skills Training** – Critical life management skills necessary to assist the program participant to function independently in the community.

- Budgeting resources
- Managing money
- Managing household
- Resolving conflict
- Shopping for food and needed items
- Improving nutrition

- Using public transportation

- Parenting

▪ **Mental Health Services** – Direct outpatient treatment of mental health conditions by licensed professionals.

- Crisis intervention
- Individual, family, or group therapy sessions
- Prescription of psychotropic medications or explanations about the use and management of medications
- Combinations of therapeutic approaches to address multiple problems

▪ **Substance Abuse Treatment Services** – Substance abuse treatment provided by licensed or certified professionals, designed to prevent, reduce, eliminate or deter relapse of substance abuse or addictive behaviors.

- Client intake and assessment
- Outpatient treatment for up to thirty days
- Group and individual counseling
- Drug testing

▪ **Transportation** – Costs of travel by program participants to and from medical care, employment, child care, or other facilities that provide eligible essential services; and cost of staff travel to support provision of essential services.

- Cost of program participant's travel on public transportation
- Mileage allowance for service workers to visit participants
- Purchasing or leasing a vehicle used for transport of participants and/or staff serving participants, including the cost of gas, insurance, taxes, and maintenance for the vehicle
- Travel costs of staff to accompany or assist program participants to use public transportation

▪ **Services for Special Populations** – Otherwise eligible essential services tailored to address the special needs of homeless youth, victims of domestic violence, and related crimes/threats, and people living with HIV/AIDS in emergency shelters.

- See all eligible expenses above under Essential Services (2.1)

2.2 Rehabilitation and Renovation* - Renovating buildings to be used as emergency shelter for homeless families and individuals.

- Labor
- Materials
- Tools
- Other costs for renovation, including soft costs
- Major rehabilitation of an emergency shelter
- Conversion of a building into an emergency shelter

** HCD encourages the use of other funding sources for renovation and limits renovation to an amount not to exceed \$10,000.*

2.3 Shelter Operations – Costs to operate and maintain emergency shelters and also provide other emergency lodging when appropriate.*

- Maintenance (including minor or routine repairs)
- Rent
- Security
- Fuel
- Insurance
- Utilities
- Food
- Furnishing
- Equipment
- Supplies necessary for the operation of the emergency shelter
- Hotel and motel voucher for family or individuals*

**Hotel and motel vouchers are only eligible when no appropriate emergency shelter is available.*

2.4 Assistance Required under URA – Assistance required under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) as described in subpart E of the interim regulations.

- Costs of providing URA assistance under 24 CFR § 576.408, including relocation payments and other assistance to persons displaced by a project assisted with ESG funds.*

** Persons that receive URA assistance are not considered "program participants" for the purposes of this part of ESG and relocation payments and other URA assistance are not considered "rental assistance" or "housing relocation and stabilization services" for the purposes of this part under ESG.*

- 3. Homelessness Prevention** – Individuals and families who are at imminent risk or at risk of homelessness, meaning those who qualify under 24 CFR § 576.2 paragraph (1) of the homeless definition or those who qualify as at risk of homelessness. Individuals and families must have an income below 30% of AMI. Short and medium-term rental assistance and housing relocation and stabilization services are eligible activities. Staff salaries related to carrying out homelessness prevention activities are also eligible.

3.1 Housing Relocation and Stabilization Services

3.2 Short and Medium-Term Rental Assistance

3.1 Housing Relocation and Stabilization Services

❖ Requirements and Restrictions:

1. Participants must meet with a case manager at least once a month for the duration of assistance, except where funding under Violence Against Women Act (VAWA) or Family Violence Prevention and Services Act (FVPS) prohibits the subrecipient from making shelter or housing conditional upon the receipt of services.
2. Participants must be assisted, as needed, in obtaining:
 - ❑ Appropriate supportive services, like mediation or mental health treatment or services essential for independent living
 - ❑ Mainstream benefits like Medicaid, SSI, or TANF

▪ **Financial Assistance**

- **Moving Costs** – Moving costs, such as a truck rental or hiring a moving company, including certain temporary storage fees.
- **Rent Application Fees** – Application fee that is charged by the owner to all applicants.
- **Security Deposit** – Equal to no more than 2 month's rent
- **Last Month's Rent** – Paid to the owner of housing at the time security deposit and first month's rent are paid.
- **Utility Deposit** – Standard utility deposit required by the utility company for all customers (i.e., gas, electric, water/sewage).
- **Utility Payments** – Up to 24 months of utility payments per participant per service (i.e., gas, electric, water/sewage), including a 1 time payment up to 6 month of arrearages, per service.

▪ **Services**

○ **Housing Search and Placement**

- Assessment of housing barriers, needs and preferences
- Development of an action plan for locating housing
- Housing search and outreach to and negotiation with owner
- Assistance with submitting rental applications and understanding leases
- Assessment of housing for compliance with ESG requirements for habitability, lead based paint, and rent reasonableness
- Assistance with obtaining utilities and making moving arrangements
- Tenant counseling

○ **Housing Stability Case Management** – Assessing, arranging, coordinating, and monitoring the delivery of individualized services to facilitate housing stability

- Using the centralized or coordinated assessment system, conduct the initial evaluation and re-evaluation
- Counseling
- Developing, securing, and coordinating services including Federal, State, and local benefits
- Monitoring and evaluating program participant progress
- Providing information and referrals to other providers
- Developing an Individualized Housing and Service Plan

○ **Mediation** – Mediation between the program participant and the owner or person(s) with whom the program participant is living, to prevent the program participant from losing permanent housing in which they currently reside.

- Time and/or services associated with mediation activities

○ **Legal Services** – Legal services that are necessary to resolve a legal problem that prohibits the program participant from obtaining or maintaining permanent housing.

- Hourly fees for legal advice and representation
- Fees based on the actual service performed (i.e., fee for service), but only if the cost would be less than the

cost of hourly fees

- Client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling
- Filing fees and other necessary court costs
- Subrecipient's employee's salaries and other costs necessary to perform the series, if the subrecipient is a legal services provider and performs the services itself

○ **Legal Representation may be provided for:**

- Landlord/tenant matters
- Child support
- Guardianship
- Paternity
- Emancipation
- Legal Separation
- Resolution of outstanding criminal warrants
- Order of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking
- Appeal of veterans and public benefit claim denials

○ **Credit Repair** – Services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems*

- Credit counseling
- Other related services

** Assistance cannot include the payment or mediation of a debt.*

3.2 Short and Medium-Term Rental Assistance

❖ Requirements and Restrictions:

1. Compliance with Fair Market Rent (FMR) limits and Rent Reasonableness.
2. Compliance with Minimum Habitability Standards.
3. Rental Assistance Agreement and Lease Standards:
 - ❑ The rental assistance agreement must set forth the terms under which rental assistance will be provided.
 - ❑ Each participant receiving rental assistance must have a legally binding, written lease (between the owner and participant) for the rental unit, unless the assistance is solely for the rental arrears
 - ❑ Project-based rental assistance leases must have an initial term of one year.
4. Cannot use with other subsidies
 - ❑ No rental assistance can be provided to a household receiving rental assistance from another public source for same time period (except 6 months of arrears).
 - ❑ Rental assistance may not be provided to participants who are currently receiving replacement housing payments under the URA.
5. Late Payments
 - ❑ The rental assistance agreement must contain the same payment due date, grace period, and late payment penalty requirements as the program participant's lease.
 - ❑ The subrecipient must make timely payments to the owners in accordance with the rental assistance agreement.
 - ❑ The subrecipient is solely responsible for paying (with non-ESG funds) late payment penalties that it incurs.
 - **Short-Term Rental Assistance** – Up to 3 months
 - **Medium-Term Rental Assistance** – 4 to 24 months
 - **Payment of Rental Arrears** – One time payment up to 6 months, including any late fees on those arrears.
 - **Any Combination of the Three Types of Rental Assistance Above** – Total not to exceed 24 months during any 3 year period, including any payment for last month's rent.

- 4. Rapid Re-Housing** – Individuals and families who are literally homeless, meaning those who qualify under 401 (1) McKinney-Vento Act of the definition of homeless. Short and medium-term rental assistance and housing relocation and stabilization services are eligible activities. Staff salaries related to carrying out homelessness prevention activities are also eligible.

4.1 Housing Relocation and Stabilization Services – See 3.1 Housing Relocation and Stabilization Services above.

4.2 Short and Medium-Term Rental Assistance – See 3.2 Short and Medium-Term Rental Assistance above.

- 5. HMIS** – The HEARTH Act makes HMIS participation a statutory requirement for ESG subrecipients. Victim service providers cannot, and Legal Services Organizations may choose not to, participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead. Activities funded under this component must comply with HUD’s standards on a participation, data collection and reporting under a local HMIS.

5.1 Hardware, Equipment, and Software Costs

5.2 Staffing: Paying salaries for operating HMIS

5.3 Training and Overhead

5.1 Hardware, Equipment, and Software Costs

- Purchasing or leasing computer software
- Purchasing software or software licenses
- Purchasing or leasing equipment, including telephones, faxes, and furniture

5.2 Staffing: Paying salaries for operating HMIS, including:

- Data collection
- Completing data entry
- Monitoring and reviewing data quality
- Completing data analysis
- Reporting to the HMIS Lead
- Training staff on using the HMIS or comparable database
- Implementing and complying with HMIS requirements

5.3 Training and Overhead

- Obtaining technical support
- Leasing office space

- Paying charges for electricity, gas, water, phone service and high-speed data transmission necessary to operate or contribute data to HMIS
- Paying costs of staff to travel to and attend HUD-sponsored and HUD-approved training on HMIS and programs authorized by Title IV of the McKinney-Vento Homeless Assistance Act
- Paying staff travel costs to conduct intake
- Paying participation fees charged by the HMIS Lead

6. Administration

6.1 General Management / Oversight / Coordination

6.2 Training on ESG Requirements

6.3 Consolidated Plan

6.4 Environmental Review

6.1 General Management / Oversight / Coordination – Costs of overall program management, coordination, monitoring, and evaluation

- Administrative services performed under third party contracts or agreements, including general legal services, accounting services, and audit services
- Other costs for goods and services required for administration of the program, including rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space
- Staff salaries, wages, and related costs of staff engaged in eligible program administration activities

6.2 Training on ESG Requirements

- Costs of providing training on ESG requirements and attending HUD-sponsored ESG trainings

6.3 Consolidated Plan

- Costs of preparing and amending the ESG and homelessness related sections of the consolidated plan in accordance with ESG requirements and 24 CFR part 91

6.4 Environmental Review

- Costs of carrying out the environmental review responsibilities under 24 CFR § 576.407 of the HUD regulation

Exhibit 5
Monitoring Notification Letter: On-Site Visit

Date XX

Entity

Subject: Guidance to ESG Subrecipients

Dear Subrecipient:

This letter serves to notify you that the City of Garden Grove will be monitoring your agency's use of Emergency Shelter Grant Program (ESG) funds under the terms and conditions set forth in the Subrecipient Agreement implemented during Fiscal 20XX-XX. This letter further serves to memorialize reporting procedures for Fiscal 20XX-XX for ESG funds awarded to your agency.

Monitoring

City representatives will hold an entrance interview on ----- at your agency with you and staff you wish to designate. The purpose of the interview is to review your agency's administrative and financial procedures pertinent to the management of your Fiscal 20XX-XX ESG-funded program, and to ascertain whether it comports with ESG requirements described in the Subrecipient Agreement. In anticipation of the forthcoming visit, we will request access to records that include the following:

- A full description of the program;
- Evidence that the program meets the ESG permitted activities;
- Characteristics and numbers of beneficiaries;
- Documentation of participant eligibility;
- Review of the program's financial records, e.g., chart of accounts, any recent audit report, documentation of expenses.
- Record retention and file management practices; and
- Procurement procedures.

Following this meeting, the City will then transmit the preliminary results of the monitoring visit, which provides you with an opportunity to correct any misunderstandings, provide additional information that may be needed, and set forth the actions being undertaken to correct areas of noncompliance. Within 30 days of the monitoring visit, the City will notify you in writing of the results of the monitoring and set forth any findings or concerns and the timeframe for a written response and corrective action.

Fiscal 20XX-XX Procedures

- **Submittal of Payment Requests** (Payment of Invoices)

Remember that payment requests should be submitted on a quarterly basis (a copy of the City's payment request form, previously transmitted electronically to your agency, is attached) and accompanied by support documentation. Support documentation may include copies of time sheets, invoices, purchase orders, receipts, or other relevant records showing how you expended the City-awarded ESG funds.

- **Quarterly Subgrantee Performance Reports**

Quarterly Grantee Performance Reports, or GPR's, are to be submitted electronically and concurrently with your agency's request for reimbursement for the ending quarter. Quarterly GPR's for the reporting periods listed below will be due as follows:

Reporting Period		Report Due Date
July 1, 20XX – September 30, 20XX		October 15, 20XX
October 1, 20XX – December 31, 20XX		January 15, 20XX
January 1, 20XX – March 31, 20XX		April 15, 20XX
April 1, 20XX – June 30, 20XX		July 15, 20XX

- **Obtaining, Documenting, and Reporting Program Beneficiary Data**

Under the current ESG Subrecipient Agreement, your agency must certify that the activities being carried out will comply with requirements under the ESG Program. Your agency is also to report on the beneficiaries of your program and on the accomplishments in accordance with the outcomes set forth in the Subrecipient Agreement. This data is to be documented in the GPR each quarter and should be accompanied by copies of intake forms, income self-certification forms, or any form used to determine beneficiary eligibility for those persons assisted during the relevant quarter.

Please direct your questions or comments to Jimmy Nguyen at (714) 741-5144 or by e-mail at jimmyn@ci.garden-grove.ca.us.

Sincerely,

City of Garden Grove

Jimmy Nguyen

Neighborhood Improvement Program Specialist

Exhibit 6
Annual Monitoring Notification Letter: Desk Audit

[Date]

Subrecipient
ATTN: XXXXX

**SUBJECT: ESG MONITORING – DESK AUDIT
FY (Year)**

Dear Subrecipient:

The City of Garden Grove will be monitoring records pertaining to your agency's use of Emergency Solutions Grant (ESG) funds under the terms and conditions set forth in the Subrecipient Agreement implemented during Fiscal (Year). Specifically, the City will be monitoring records for the periods of ---April 1, 20xx through June 30, 20xx (Quarter 4 of FY 20xx-xx) and April 1, 20xx through June 30, 20xx (Quarter 4 of FY 20xx-xx) via a desk audit based upon the following support documentation to be submitted **no later than Monday, October 31, 20xx**:

- For Quarter 4 of FY 20xx-xx and Quarter 4 of FY 20xx-xx, please submit an intake application for each beneficiary served during these periods.
- Support documentation such as receipts, invoices, purchase orders, time sheets, for all expenditures requested to be reimbursed by the City in Quarter 4 of FY 20xx-xx and Quarter 4 of FY 20xx-xx.
- Record retention and file destruction policy
- Copy of your homeless termination procedures.

If you have already submitted part, or all, of this information to the City along with your quarterly Grantee Performance Report (GPR), then no action is necessary on your part.

Within 30 days of the desk audit, you will be notified in writing of the results of the monitoring and set forth any findings or concerns and the timeframe for a written response and corrective action. At this time you will have the opportunity to correct any misunderstandings, provide additional information that may be needed, and/or describe any actions you will undertake to correct areas of noncompliance, if applicable.

Thank you for your time and attention to this matter. Please direct your questions to Jimmy Nguyen, Program Specialist, at (714) 741-5144 or via email at jimmyn@ci.garden-grove.ca.us

Sincerely,

Jimmy Nguyen
Neighborhood Improvement Program Specialist

Exhibit 7

Monitoring Checklist

Exhibit 7: Monitoring Checklist

Monitoring Emergency Solutions Grant (ESG) Subrecipients	
Subrecipient	
Project Name	
Subrecipient Representative(s)	
Community Development Representative(s)	
Date monitoring conducted	<input type="checkbox"/> Desk Audit <input type="checkbox"/> On-site visit(s)
Monitoring letter sent on	
Date follow-up monitoring visit conducted/letter sent	

A. Eligible Program Components/Activities							
Secondary Activity Category (ESG eligible activities)							
ESG Activity Categories (Components)		Renovation/ Rehab	Essential Services	Operations	Housing Relocation & Stabilization/ Financial Assistance	Housing Relocation & Stabilization/ Financial Services	Rental Assistance
<input type="checkbox"/>	Street Outreach		<input type="checkbox"/>				
<input type="checkbox"/>	Shelter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	Homeless Prevention				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Rapid Re-Housing				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	HMIS						
Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG)							
Yes	No	NA	Comments				

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have safeguards to meet the safety and shelter needs of special populations, e.g. victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelters?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers activities must be coordinated and integrated to the maximum extent practicable?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have standards for targeting and providing essential services related to street outreach?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	If the subrecipient uses ESG funds to operate an emergency shelter, are there policies and procedures for admission, diversion, referral, and discharge, including standards regarding length of stay?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient have standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time?	

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Does the subrecipient standards have for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receive assistance; or the maximum number of times the program participant may receive assistance?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For ESG service activities, are the services new, or quantifiable increases in the service levels, provided by the local government with local funds within the last year before the initial ESG grant? [24 CFR 576.21(b)(1)]	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Do the projects reviewed with both completed and underway activities demonstrate that beneficiaries receive, or were referred to, appropriate supportive services, access to mainstream resources, and other services needed to achieve independent living? [24 CFR 576.56(a)(1)]	
Yes No NA	Type of Participants Assisted	Required Documentation
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons living on the street	For projects providing services (e.g., outreach, food, health care, clothing to persons who reside on the streets (but not in shelters or other places meant for human habitation), are there certifications signed and dated by staff that: <ul style="list-style-type: none"> verifies that the services are going to homeless persons, and indicates where the persons served reside
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons coming from living on the street and into a place meant for human habitation	Was a statement signed and dated verifying provided that person is coming from the street through: <ul style="list-style-type: none"> organizations or outreach workers who have assisted him/her in the past; determining where the resident receives assistance checks, if applicable; and/or other information regarding the participant's recent past activities? <p>If staff is unable to verify in this manner that the person is coming from living on the street, were written, signed and dated statement prepared about the participant's previous living place?</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons coming from an emergency shelter	Did subrecipient obtain from the referring agency a written, signed, and dated verification that the individual has been a resident of the emergency shelter?

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons coming from a transitional housing	<p>Did subrecipient obtain from the referring agency two written, signed, and dated verifications:</p> <ol style="list-style-type: none"> 1) a signed statement from the transitional housing staff indicating that the individual had been a resident there; and 2) the referring agency's written, signed, and dated verification as to the individual's homeless status when he/she entered their program? <p>If the referring agency did not verify the individual's homeless status upon entry into their program, did subrecipient verify that status? That is, in addition to the written, signed, and dated verification from the referring agency that the individual has been residing in the transitional housing, did subrecipient verify their status upon entry into transitional housing and document that status?.</p>
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons being evicted from a private dwelling	<p>Did the subrecipient:</p> <ul style="list-style-type: none"> ▪ Document: the income of the participant; what efforts were made to obtain housing; and why, without the homeless assistance, the participant would be living on the street or in an emergency shelter. ▪ Documentation of one of the following: <ul style="list-style-type: none"> ✓ For formal eviction proceedings, evidence that the participant was being evicted within the week before receiving homeless assistance; ✓ Where a participant's family is evicting, a signed and dated statement from a family member describing the reason for the eviction; ▪ Where there is no formal eviction process (in these cases, persons are considered evicted when they are forced out of the dwelling unit by circumstances beyond their control), the subrecipient secure: <ul style="list-style-type: none"> ✓ a signed and dated statement from the participant describing the situation; and ✓ documentation and verification (through written, signed, and dated statements) of efforts to confirm that these circumstances are true.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons from a short term stay (up to 30 consecutive days) in an institution who previously resided on the street or in an emergency shelter	<p>Did the subrecipient obtain:</p> <ul style="list-style-type: none"> ▪ written verification from the institution's staff that the participant has been residing in the institution for less than 31 days; and ▪ information on the previous living situation. Preferably, this will be the institution's written, signed, and dated verification on the individual's homeless status when he/she entered the institution. If the institution's staff did not verify the individual's homeless status upon entry into the institution, did subrecipient verify that status (i.e., if the person was living on the streets before moving into the institution, subrecipient is to obtain the documentation required under "Persons coming from living on the street").
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons being discharged from a longer stay in an institution	<p>Did subrecipient obtain signed and dated:</p> <ul style="list-style-type: none"> ▪ evidence from the institution's staff that the participant was being discharged within the week before receiving homeless assistance; and ▪ documentation of the following: <ul style="list-style-type: none"> ✓ the income of the participant; ✓ what efforts were made to obtain housing; and ✓ why, without the homeless assistance, the participant would be living on the street or in an

		emergency shelter.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Persons fleeing domestic violence	Did subrecipient obtain written, signed, and dated verification from the participant that he/she is fleeing a domestic violence situation? If the participant is unable to prepare the verification, did subrecipient prepare a written statement about the participant's previous living situation and have the participant sign and date it?
ESG Beneficiaries		
Yes NO NA	Did the subrecipient meet the following minimum eligibility criteria for ESG beneficiaries	Comments
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For essential services related to street outreach, beneficiaries must meet the criteria under paragraph (1)(i) of the "homeless" definition under § 576.2: "An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground".	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For emergency shelter, beneficiaries must meet the "homeless" definition in 24 CFR 576.2	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For essential services related to emergency shelter, beneficiaries must be "homeless" and staying in an emergency shelter, which could include a day shelter.	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For homelessness prevention assistance, beneficiaries must meet the requirements described in 24 CFR 576.103 provided to individuals and families who meet the criteria under "At Risk of Homelessness", and who have an annual income below 30% of the median family income for the area.	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	For rapid re-housing assistance, beneficiaries must meet requirements described in 24 CFR 576.104; that is, meet the criteria under paragraph (1) of the "homeless" definition in 24 CFR 576.2: "An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;" or who meet the criteria under paragraph (4) of the "homeless" definition and live in an	

	emergency shelter or other place – “Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual’s or family’s primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; (ii) Has no other residence; and (iii) Lacks the resources or support networks, e.g., family, friends, faith based or other social networks, to obtain other permanent housing described in paragraph (1) of the “homeless” definition”	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Did the subrecipient re-evaluate program participants’ eligibility and the types and amounts of assistance once every 3 months for homelessness prevention and not less than once annually for rapid re-housing assistance?	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Did the subrecipient re-evaluate program participants’ eligibility and the types and amounts of assistance once every 3 months for homelessness prevention and not less than once annually for rapid re-housing assistance?	
	For projects funding homeless prevention activities, are the beneficiaries low-income individuals or families at imminent risk of losing their housing due to a notice of eviction, foreclosure, or utility termination? [McKinney-Vento Act, 42 USC 11374(a)(4)]	
	If “yes,” do the files show that the (a) beneficiaries’ assistance is necessary, (b) due to a sudden loss of income, (c) the beneficiaries are able to resume payments in a reasonable time period, and (d) there are no similar funds available locally? [McKinney-Vento Act, 42 USC 11374(a)(4)]	
	Are the homeless prevention funds defined as short term assistance (described in question 3 above); security deposits or first month’s rent; landlord-tenant mediation; indigent tenant legal services; or other innovative homeless prevention? [24 CFR 576.3, Definitions: Homeless Prevention]	

	Does assistance meet the definition of "innovative?" (Describe nature of assistance in response below.) [24 CFR 576.3, Definitions: Homeless Prevention]			
ESG Match Requirements				
ESG Match (List each source of match separately)		Action Plan Amount Pledged		CAPER Amount Shown
CASH/GOV'T. GRANTS				
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
NON-CASH CONTRIBUTIONS				
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
TOTAL MATCH		\$	\$	\$
Yes	No	NA	Requirement	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the subrecipient's final documented match shown above equal or exceed the ESG grant amount? (24 CFR 576.201)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are the documented match sources eligible forms of match expended within the grant year? (24 CFR 576.201)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the documented match above consistent with the amount shown in the quarterly subrecipient reports?	
Yes	No	NA	Record-Keeping Systems	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Filing System. Are the subrecipient's files orderly, comprehensive, secured for confidentiality where necessary, and up-to-date? Note any areas of deficiency.	

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Documentation (confidentiality). Do the ESG project files and subrecipient records have the necessary documentation written records or files pertaining to families under lock and key with only particular personnel granted access to those files? ESG subrecipients are to develop and implement procedures to guarantee the confidentiality of records concerning project participants and ensure that the address and location of family violence shelter facilities receiving ESG funding are not publicly disclosed except with the written authorization of the person(s) responsible for the shelter facility's operation.	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Record Retention. Participation of Homeless Persons in Policy-making and Operations. Are there records evidencing how the subrecipient encourages the participation of homeless persons in projects	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Documentation (Evidence of homelessness and termination procedures). Does the subrecipient maintain adequate documentation to determine the eligibility of persons served by HUD's homeless assistance programs, and that the termination provision is correctly applied for any individual or family terminated or violating program requirements. records are maintained for a 4-year period.	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Record Retention. Is there a process for determining which records need to be retained and for how long?	
Yes	No	NA	Financial Management Systems (84.21–28) Requirements	Comments
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Does the subrecipient have written procedures covering the recording of transactions, an accounting manual and a chart of accounts? Areas for possible sampling: ➤ Is there an organization chart describing actual lines of responsibility	

			<ul style="list-style-type: none"> ➤ Are key employee duties defined ➤ Is the chart of accounts inclusive of account numbers to support the control needed to ensure resources used do not exceed resources authorized ➤ Do the internal control procedures support the subrecipients ability to prepare financial statements: 	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the grantee has a written policy manual, does it provide guidelines for controlling expenditures, such as purchasing requirements and travel authorizations?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are systems in compliance with accounting policies and procedures for cash, real and personal property, equipment and other assets (85.20(b)(3) and 84.20(b)(3))?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review the chart of accounts, journals, ledgers, reconciliation, data processing, and reporting system. Areas for possible sampling: <ul style="list-style-type: none"> ➤ Does subrecipient record an encumbrance/obligation when executing contracts, purchase orders or maintain readily accessible information on obligations ➤ Are expenditures supported for instance by invoices, contracts or purchase orders ➤ Are expenditures identified with ESG source 	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has all cash been promptly drawn down and deposited? Are all drawdowns of Federal funds properly recorded?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has an audit been prepared for the subrecipient? Determine if the subrecipient has expended \$500,000 or more in Federal funds for the subject program year. (OMB Circular A-133)	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If an IPA was prepared were there any findings related to ESG activity?	
Yes	No	NA	Insurance Requirements	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the subrecipient submitted a current copy of	

			its Certificate of Insurance?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the City named as an additional insured?	
Yes	No	NA	Procurement Requirements	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do the procedures the subrecipient uses for procurement of goods and services meet requirements at 24 CFR Part 84? Review a sample number of procurements.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	How does the subrecipient assure there was no conflict of interest, real or apparent?	
Yes	No	NA	Procurement Requirements	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the subrecipient purchased equipment with ESG funds in excess of \$1,000? Does the subrecipient maintain the records required at 84.34?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has a physical inventory taken place and the results reconciled with property records within the last two years?	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>If the subrecipient disposed of equipment/property that was purchased with Federal funds within the last five years:</p> <ul style="list-style-type: none"> Were proceeds from the sale reported as program income? 	
Yes	No	NA	General Requirements	Comments
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equal Employment Opportunity. Does the subrecipient make it known that facilities and services supported by this grant are available to any person (who otherwise meets the eligible criteria for the program) without discrimination on the basis of race, color, religion, sex, marital status, national origin, familial status, disability, age or creed? Note any deficiencies.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 3. Opportunities for Training and Employment for Local Residents – Refer to City Section 3 Protocols. Note any deficiencies.	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Requirements for Disabled Persons. Refer to	

	EEO section above and note any concerns.	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Women and Minority Business Enterprises. Refer to OMB 84.44, affirmative steps documentation. Note any concerns.	
I. Conclusion and Follow-up		
Prepared by City of Garden Grove, Community Development Department, Neighborhood Improvement Division:		
Date	Signature	Title
Date	Signature	Title

Is the number of beneficiaries currently being served consistent with the service number in the approved Action Plan for the program year? [24 CFR 91.220(d)]	<input type="checkbox"/> <input type="checkbox"/> Yes No
--	---

2.

Per the ESG Desk Guide, Section 6.2, is the IDIS drawdown rate consistent with the projected point-in-time expenditures for all projects reviewed during the grant term? (For example, if the project is in Year 1 of the maximum two-year term, the grantee should have expended all of its rehabilitation and one-half of any operations, supportive services, any homeless prevention, and administrative costs.)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
--	---

3.

For the program year, has the grantee spent no more than 30% of its ESG grant for supportive services, unless a grantee had requested and received a waiver from HUD? [24 CFR 576.21(a)(2) and McKinney-Vento Act, 42 USC 11374]	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
---	--	---------------------------------------	--

4.

For the program year, has the grantee spent no more than 30% of its ESG grant for homeless prevention and other short-term financial assistance to prevent homelessness? [24 CFR 576.21(c), 24 CFR 576.3 and McKinney-Vento Act, 42 USC 11374]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	--	---------------------------------------

5.

For the program year, has the grantee spent no more than 10% of its ESG grant for operations for management staff costs? [24 CFR 576.21(a)(3)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	--	---------------------------------------

6.

For the program year, has the grantee spent no more than 5% of its ESG grant for grant administration costs? [24 CFR 576.21(a)(5); McKinney-Vento Act, 42 USC 11378]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	--	---------------------------------------

7.

For completed program years reviewed, has the grantee spent all of its ESG funds within 24 months of grant award? [24 CFR 576.35]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	--	---------------------------------------

Essential Services

For ESG service activities, are the services new, or quantifiable increases in the service levels, provided by the local government with local funds within the last year before the initial ESG grant? [24 CFR 576.21(b)(1)]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
--	---

2.

Do the projects reviewed with both completed and underway activities demonstrate that beneficiaries receive, or were referred to, appropriate supportive services, access to mainstream resources, and other services needed to achieve independent living? [24 CFR 576.56(a)(1)]	<input type="checkbox"/> <input type="checkbox"/> Yes No
--	---

Homeless Prevention

For projects funding homeless prevention activities, are the beneficiaries low-income individuals or families at imminent risk of losing their housing due to a notice of eviction, foreclosure, or utility termination? [McKinney-Vento Act, 42 USC 11374(a)(4)]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
--	---

4.

If the answer to question 3 above is “yes,” do the files show that the (a) beneficiaries’ assistance is necessary, (b) due to a sudden loss of income, (c) the beneficiaries are able to resume payments in a reasonable time period, and (d) there are no similar funds available locally? [McKinney-Vento Act, 42 USC 11374(a)(4)]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
---	---

5.

Does the total amount of homeless prevention funds spent by the grantee for the program year fall at or below the 30 percent limitation for this expenditure category? [McKinney-Vento Act, 42 USC 11374(a)(4)]	<input type="checkbox"/> <input type="checkbox"/> Yes No
--	---

6.

<p>Are the homeless prevention funds defined as short term assistance (described in question 3 above); security deposits or first month's rent; landlord-tenant mediation; indigent tenant legal services; or other innovative homeless prevention? [24 CFR 576.3, Definitions: Homeless Prevention]</p>	<div> <input type="checkbox"/> <input type="checkbox"/> </div> <div> Yes No </div>
--	--

7.

<p>If the grantee funded innovative homeless prevention activities, does assistance meet the definition of "innovative?" (Describe nature of assistance in response below.) [24 CFR 576.3, Definitions: Homeless Prevention]</p>	<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> Yes No N/A </div>
--	--

Beneficiary Services

Complete the table below using the information from the selected beneficiary sample. (Add more lines or attach another sheet, if needed.)

NAME (if appropriate)	CASE NUMBER	ADDRESS	FORMER (F) OR CURRENT (C) BENEFICIARY?	ENTRY DATE

2.

For homeless assistance activities, does a review of the beneficiary files adequately document that the individuals or families were homeless prior to residency? [McKinney-Vento Act, 42 USC 11302(a)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	--	---------------------------------------

3.

For homeless prevention activities , are the individuals or families facing eviction or utility shutoffs, or in need of financial or legal services, eligible for assistance? (By HUD definition, prevention activities occur before persons become homeless.) [McKinney-Vento Act, 42 USC 11374(a)(4) and 24 CFR 576.21(a)(4)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
---	--	---------------------------------------	--

4.

Is there at least one homeless person or formerly homeless person participating in the policy decision-making process regarding projects receiving ESG funds? [McKinney Act, 42 USC 11375(d) and 24 CFR 576.56(b)(1)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	--	---------------------------------------

5.

Are homeless persons, to the extent possible, involved in project development, operations and the provision of supportive services? [McKinney Act, 42 USC 11375(c) and 24 CFR 576.56(b)(2)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	--	---------------------------------------

6.

For projects serving domestic violence victims, is there evidence to support that the grantee has established written procedures regarding confidentiality of client records and the address/location of any project serving domestic violence victims? [McKinney-Vento Act, 42 USC 11375(c) and 24 CFR 576.56(a)(2)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
--	--	---------------------------------------	--

7.

(a) Does the grantee have a written policy for the termination of beneficiaries? [McKinney-Vento Act, 42 USC 11375(e) and 24 CFR 576.56(a)(3)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	--	---------------------------------------

(b) If no written guidance is available, interview staff to determine how terminations are handled.

(c) If beneficiaries have been terminated during the program year under review, does a file review indicate that the minimum due process requirements for termination (and, if applicable, the established policy guidance) were followed? [McKinney-Vento Act, 42 USC 11375(e) and 24 CFR 576.56(a)(3)]	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
---	--	---------------------------------------	--

Match Matrix

In completing the table below, the HUD reviewer should use the Consolidated Annual Performance and Evaluation Report (CAPER) as a basis to review documentation from the grantee or recipient to determine the amount of cash and in-kind resources brought to the grant.

Grant Number:		ESG Allocation: \$	
ESG Match (List each source of match separately)	Action Plan Amount Pledged	CAPER Amount Shown	Final Documented Match
CASH/GOVN'T. GRANTS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
IN-KIND/SALARIES			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
VOLUNTEERS (@\$5/hour)			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL MATCH	\$	\$	\$

2.

Does the grantee's final documented match shown in question 1 above equal or exceed the ESG grant amount? [24 CFR 576.51 and 24 CFR 91.225(c)(6)]	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

3.

Is the documented match shown in question 1 above consistent with the amount shown in the CAPER? [24 CFR 576.51 and 24 CFR 91.225(c)(6)]	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

4.

If the <u>state government</u> grantee claims the \$100,000 match exclusion, did it provide documentation of benefit for those subgrantee recipients least able to pay? [24 CFR 576.51 and 24 CFR 91.225(c)(6)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A

General Requirements

- **Uniform Administrative Requirement.** ESG regulations at 24 CFR 576.407(c) require the governmental agencies apply 24 CFR Part 85, except for 24 CFR 85.24 and 85.42, and program income is to be used as match under 24 CFR 85.25 (g). The requirements of 24 CFR Part 84 apply to Private Nonprofit subrecipients, except for 24 CFR 84.23 and 84.53, and program income is to be used as the non-Federal share under 24 CFR 84.24 (b).
- **Homeless Participation.** Under 24 CFR 576.405 the City is ensure subrecipients provide for the participation of not less than one homeless individual or formerly homeless individual on the Board of Directors or other equivalent policy-making entity, to the extent that the entity considers and makes policies and decisions regarding any facilities, services or other assistance that receives funding under ESG.
- **Program Termination.** The City will review the termination/denial policy in each subrecipient's Written Standards to verify that the following minimal components are included: a progressive discipline warning system, written notices, a formal appeal process, and consideration of the appeal by someone not involved in the original termination. Staff will also monitor each subrecipient's compliance with ESG regulations at 24 CFR 576.402 to ascertain whether persons or families receiving assistance who violate program requirements are terminated only in the most severe cases. The

subrecipient is required to terminate assistance in accordance with a formal process that has been established and that recognizes the rights of individuals or families affected.

City staff will monitor compliance with the following area-wide systems coordination requirements pursuant to 24 CFR 576.400.

- **Consultation with CoCs.** Staff will assist subrecipients are to consult with the CoC to (1) determine how ESG funds will be allocated in that region; (2) identify the performance standards for evaluating the outcomes of projects and activities; and (3) identify the funding, policies and procedures for the administration and operation of the HMIS, if appropriate
- **Coordination with Other Targeted Homeless Services.** City staff will monitor subrecipients to verify that other programs are targeted to homeless people in the area covered by the CoC to provide a strategic, community-wide system to prevent and end homelessness for that area.
- **System and Program Coordination with Mainstream Resources.** What steps has your agency taken to coordinate and integrate ESG-funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible.
- **Centralized or Coordinated Assessment.** Describe how your agency has worked with the CoC to ensure the screening, assessment and referral of participants are consistent with the Written Standards. A Victim Service Provider may choose not to use the CoC Centralized or Coordinated Assessment System.
- **Written Standards** .Once the CoC has developed Written Standards in accordance with the requirements outlined in 24 CFR 576.400(e)(2)(3), Each subrecipient is to use the CoC's Provide a copy of your agency's Written Standards established and applied for providing ESG assistance
- **Participation in HMIS.** The subrecipient is to ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database in accordance with HUD's standards on participation, data collection and reporting under a local HMIS. If the subrecipient is a Victim Service Provider or a Legal Services Provider, it may use a comparable database that collects client level data over time (i.e., longitudinal data) and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

City staff will monitor each subrecipient's compliance with other federal and state requirements set forth at 24 CFR 576.406-576.408.

- Per 24 CFR 576.407(a), the subrecipient is to adhere to the requirements in 24 CFR Part 5, Subpart A, including the nondiscrimination and equal opportunity requirements at 24 CFR 5.105(a). Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 41701u, and implementing regulations at 24 CFR Part 135 apply, except that homeless individuals have priority over other Section 3 residents in accordance with 24 CFR 576.405(c).

- **Faith-Based Activities.** Religious organizations may receive ESG funds if agreeable to providing all eligible ESG activities in a manner that is in accordance with 24 CFR 576.406. ESG funds may not be used for the rehabilitation of structures if those structures are used for inherently religious activities. Where a structure is used for both eligible and inherently religious activities, funds may not exceed the cost of those portions of the rehabilitation that are attributable to eligible activities in accordance with the federal cost accounting requirements. Sanctuaries, chapels, or other rooms the religious congregation uses as its principal place of worship are ineligible for ESG-funded improvements. Disposition of real property after the term of the grant, or any change in use of the property during the term of the grant, is subject to government-wide regulations governing real property disposition (See 24 CFR Parts 84 and 85).

- Organizations that are religious or faith-based are eligible to receive ESG funds but may not engage in inherently religious activities, such as worship, religious instruction, or proselytization as part of the programs or services funded under ESG. Refer to 24 CFR 576.406 for additional details.

- **Affirmative Outreach System and Program Coordination with Mainstream Resources.** What steps has your agency taken to coordinate and integrate ESG-funded activities with mainstream housing, health, social services, employment, education, and youth programs for which families and individuals at risk of homelessness and homeless individuals and families may be eligible.

- **Centralized or Coordinated Assessment.** Describe how your agency has worked with the CoC to ensure the screening, assessment and referral of participants are consistent with the Written Standards. A Victim Service Provider may choose not to use the CoC Centralized or Coordinated Assessment System.

- **Written Standards** .Once the CoC has developed Written Standards in accordance with the requirements outlined in 24 CFR 576.400(e)(2)(3), Each subrecipient is to use the CoC's Provide a copy of your agency's Written Standards established and applied for providing ESG assistance
-

- **Displacement, Relocation, and Acquisition.** In accordance with 24 CFR 576.408, the displacement of persons as a result of a Components/Activities assisted with ESG funds must be provided Relocation Assistance pursuant to the URA and 49 CFR Part 24. Temporary relocation is not permitted. No tenant occupant of housing (a dwelling unit) that is converted into an Emergency Shelter may be required to relocate temporarily for a Component/Activity assisted with ESG funds or be required to move to another unit in the same building/complex. The acquisition of real property, whether funded privately or publicly, for a Component/Activity assisted with ESG funds is subject to the URA and the federal government-wide regulations at 49 CFR Part 24, Subpart B. Refer to 24 CFR 576.408 for additional details.

- **Match.** City staff will monitor matching contributions from each subrecipient to verify that the amount of match equals the amount of ESG funds received per 24 CFR 576.201, and that the match sources include any federal source other than the ESG Program, as well as State, local, and private sources (see 24 CFR 576.201).

- **Shelter and Housing Standards.** City staff will require per 24 CFR 576.403 that any ESG-assisted shelter to meet minimum Habitability Standards. Shelters renovated with ESG funds, are to meet State or local government Safety and Sanitation Standards, as applicable, include energy-efficient appliances and materials, as well as incorporate lead-based paint remediation and disclosure requirements.

- **Recordkeeping and Reporting Requirements.** Submit a copy of the written policies and procedures your agency has developed to ensure that ESG funds are used in accordance with requirements at 24 CFR 576.500. In addition, sufficient records must be established and maintained to enable HCD and HUD to determine whether ESG requirements are being met. Refer to for additional details. (24 CFR 576.500):
 - ✓ **Homeless status.** Follow written intake procedures to ensure compliance with the homeless definition in § [576.2](#). The procedures must require documentation at intake of the evidence relied upon to establish and verify homeless status.
 - ✓ **At risk of homelessness status.** For each individual or family who receives ESG homelessness prevention assistance, the records must include the evidence relied upon to establish and verify the individual or family's "at risk of homelessness" status. This evidence must include an intake and certification form that meets HUD specifications.
 - ✓ **Determinations of ineligibility.** For each individual and family determined ineligible to receive ESG assistance, the record must include documentation of the reason for that determination.
 - ✓ **Annual income.** For each program participant who receives homelessness prevention assistance, or who receives rapid re-housing assistance longer than one year
 - Income evaluation form completed by the subrecipient; and
 - Source documents for the assets held by the program participant and income received over the most recent period (e.g., wage statement, unemployment compensation statement, public benefits statement, bank statement);

- If source documents are unobtainable, a written statement by the relevant third party (e.g., employer, government benefits administrator) or the written certification by the subrecipient's intake staff of the oral verification by the relevant third party of the income the program participant received over the most recent period for which representative data is available; or
- If source documents and third party verification are unobtainable, the written certification by the program participant of the amount of income the program participant received for the most recent period representative of the income that the program participant is expected to receive over the 3-month period following the evaluation.
- ✓ **Program participant records.** In addition to evidence of homeless status or "at risk of homelessness" status, as applicable, records must be kept for each program participant that document:
 - The services and assistance provided to program participant, including the security deposit, rental assistance, and utility payments made on behalf of the program participant;
 - Compliance with the applicable requirements for providing services and assistance to t program participant under the program components and eligible activities provisions at § [576.101](#) through § [576.106](#), the provision on determining eligibility and amount and type of assistance at § [576.401\(a\) and \(b\)](#), and the provision on using appropriate assistance and services at § [576.401\(d\) and \(e\)](#); and
 - Where applicable, compliance with the termination of assistance requirement in § [576.402](#).
- ✓ **Centralized or coordinated assessment systems and procedures.** Documentation evidencing written intake procedures for, the centralized or coordinated assessment system(s) developed by the CoC.
- ✓ **Rental assistance agreements and payments.** The records must include copies of all leases and rental assistance agreements for the provision of rental assistance, documentation of payments made to owners for the provision of rental assistance, and supporting documentation for these payments, including dates of occupancy by program participants.
- ✓ **Utility allowance.** The records must document the monthly allowance for utilities (excluding telephone) used to determine compliance with the rent restriction.
- ✓ **Shelter and housing standards.** Documentation of compliance with the shelter and housing standards in § [576.403](#), including inspection reports.
- ✓ **Emergency shelter facilities.** The amount and type of assistance provided to each emergency shelter.
- ✓ **Services and assistance provided.** Types of essential services, rental assistance, and housing stabilization and relocation services and the amounts spent on these services and assistance. Subrecipients that are units of general-purpose local government must keep records to demonstrate compliance with the maintenance of effort requirement, including records of the unit of the general-purpose local government's annual budgets and sources of funding for street outreach and emergency shelter services.
- ✓ **Coordination with CoC and other programs.** Document their compliance with the requirements of § [576.400](#) for consulting with the CoC and coordinating and integrating ESG assistance with programs targeted toward homeless people and mainstream service and assistance programs.

- ✓ **HMIS.** Records of the participation in HMIS or a comparable database by all projects.
- ✓ **Matching.** The recipient must keep records of the source and use of contributions made to satisfy the matching requirement in § [576.201](#). The records must indicate the particular fiscal year grant for which each matching contribution is counted. The records must show how the value placed on third party, noncash contributions was derived. To the extent feasible, volunteer services must be supported by the same methods that the organization uses to support the allocation of regular personnel costs.
- ✓ **Conflicts of interest.** Records to show compliance with the organizational conflicts-of-interest requirements in § [576.404\(a\)](#), a copy of the personal conflicts of interest policy or codes of conduct developed and implemented to comply with the requirements in § [576.404\(b\)](#), and records supporting exceptions to the personal conflicts of interest prohibitions.
- ✓ **Homeless participation.** Document compliance with the homeless participation requirements under § [576.405](#).
- ✓ **Faith-based activities.** Document compliance with the faith-based activities requirements under § [576.406](#).
- ✓ **Other Federal requirements.** Document compliance with the Federal requirements in § [576.407](#), as applicable, including:
 - Records demonstrating compliance with the nondiscrimination and equal opportunity requirements under § [576.407\(a\)](#), including data concerning race, ethnicity, disability status, sex, and family characteristics of persons and households who are applicants for, or program participants in, any program or activity funded in whole or in part with ESG funds and the affirmative outreach requirements in § [576.407\(b\)](#).
 - Records demonstrating compliance with the uniform administrative requirements in 24 CFR part [85](#) (for governments) and 24 CFR part [84](#) (for nonprofit organizations).
 - Records demonstrating compliance with the environmental review requirements, including flood insurance requirements.
 - Certifications and disclosure forms required under the lobbying and disclosure requirements in 24 CFR part [87](#).
- ✓ **Relocation.** Document compliance with the displacement, relocation, and acquisition requirements in § [576.408](#).
- ✓ **Financial records.**
 - Supportive documentation for all costs charged to the ESG grant.
 - Documentation showing that ESG grant funds were spent on allowable costs in accordance with the requirements for eligible activities under § [576.101](#)-[576.109](#) and the cost principles in OMB Circulars A-87 (2 CFR part [225](#)) and A-122 (2 CFR part [230](#)).
 - Records of the receipt and use of program income.
 - Documentation of compliance with the expenditure limits in § [576.100](#) and the expenditure deadline in § [576.203](#).
- ✓ **Subrecipients and contractors.**
 - The recipient must retain copies of all solicitations of and agreements with subrecipients, records of all payment requests by and dates of payments made to subrecipients, and documentation of all monitoring and sanctions of subrecipients, as applicable. If the recipient is a State, the recipient must keep records of each recapture and distribution of recaptured funds under § [576.501](#).

- The recipient and its subrecipients must retain copies of all procurement contracts and documentation of compliance with the procurement requirements in 24 CFR [85.36](#) and 24 CFR 84.40-84.48.
- The recipient must ensure that its subrecipients comply with the recordkeeping requirements specified by the recipient and HUD notice or regulations.

✓ **Confidentiality.**

- Written procedures to ensure:
 - ☐ All records containing personally identifying information of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential;
 - ☐ The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter; and
 - ☐ The address or location of any housing of a program participant will not be made public, except as provided under a preexisting privacy policy of the recipient or subrecipient and consistent with state and local laws regarding privacy and obligations of confidentiality.
 - ☐ Written confidentiality procedures.

✓ **Period of record retention.** All records pertaining to each fiscal year of ESG funds must be retained for the greater of 5 years or the period specified below.

- ☐ Documentation of each program participant's qualification as a family or individual at risk of homelessness or as a homeless family or individual and other program participant records must be retained for 5 years after the expenditure of all funds from the grant under which the program participant was served;
- ☐ Where ESG funds are used for the renovation of an emergency shelter involves costs charged to the ESG grant that exceed 75 percent of the value of the building before renovation, records must be retained until 10 years after the date that ESG funds are first obligated for the renovation; and
- ☐ Where ESG funds are used to convert a building into an emergency shelter and the costs charged to the ESG grant for the conversion exceed 75 percent of the value of the building after conversion, records must be retained until 10 years after the date that ESG funds are first obligated for the conversion.

✓ **Access to records.**

- **Federal government rights.** Notwithstanding the confidentiality procedures established under paragraph (w) of this section, HUD, the HUD Office of the Inspector General, and the Comptroller General of the United States, or any of their authorized representatives, must have the right of access to all books, documents, papers, or other records pertinent to the ESG grant, in order to make audits, examinations, excerpts, and transcripts. These rights of access are not limited to the required retention period but last as long as the records are retained.

- **Public rights.** Provide citizens, public agencies, and other interested parties with reasonable access (consistent with state and local laws regarding privacy and obligations of confidentiality and the confidentiality requirements in this part) to records regarding any uses of ESG funds the recipient received during the preceding 5 years.
- **Reports.** The recipient must collect and report data on its use of ESG funds in the Integrated Disbursement and Information System (IDIS) and other reporting systems, as specified by HUD. The recipient must also comply with the reporting requirements in 24 CFR parts [85](#) and [91](#) and the reporting requirements under the Federal Funding Accountability and Transparency Act of 2006, ([31 U.S.C. 6101 note](#)), which are set forth in appendix A to 2 CFR part [170](#).

Appendix D

HOME MONITORING PROTOCOL

ATTACHMENT 4: HOME Monitoring Protocols

This attachment to the City of Garden Grove's (City) Monitoring Plan is prepared to establish protocols for monitoring HOME Investment Partnerships Act (HOME) assisted rental housing projects. The City is responsible to the U.S. Department of Housing and Urban Development (HUD) for monitoring HOME-assisted rental projects throughout the period of affordability to ensure that HOME-assisted rental projects are monitored adequately for continued compliance with federal and state regulations. Monitoring guidelines are intended to assist City monitoring staff in making informed judgments about asset management, HOME Investment Partnerships Act (HOME) Program compliance and management efficiency of HOME-assisted rental projects.

The primary document used to monitor projects is the Regulatory Agreement. An exhibit of the Affordable Housing Agreement (AHA) or the Disposition and Development Agreement (DDA), a Regulatory Agreement is executed by the owner and the City or the City's Redevelopment Agency (Agency) and recorded as a lien on the project in the official records of Orange County.

The Monitoring Process

Monitoring of HOME-assisted housing developments will be scheduled following the annual publication of HOME Investment Partnerships Act (HOME) rents and income limits by the U.S. Department of Housing and Urban Development (HUD), which typically occurs between March and May. Monitoring will occur at two levels:

- Annually, a desk audit will be performed wherein the owner/property manager will submit information certifying household sizes, household incomes and rents for all HOME-restricted units; and
- Periodically, an on-site visit will be conducted, which will include a property inspection and an in-depth review of all the HOME and federal cross-cutting requirements, e.g., affirmative marketing and tenant selection procedures,

On-site monitoring will occur whenever developments are inspected to ensure compliance with the City's property standards. While the City has the prerogative to monitor on-site more frequently, especially if a project is at risk because of outstanding findings or insufficient capacity, inspections and site visits will typically occur in accordance with the HOME Final Rule at 24 CFR 92.504(d):

Total No. of Units	Minimum Schedule
1 – 4 units	every 3 years
5 – 25 units	every 2 years
26+ units	annually

The following steps are to be taken when conducting a **desk audit**:

1. A monitoring letter (*Exhibit 1: Annual Monitoring Letter*) will be sent to the Owner/Property Manager transmitting the project's Annual Compliance Report and certification and recertification forms along with the new HOME rents, income limits, Garden Grove Housing Authority utility allowance schedule and a form for calculating HOME rents.
2. The Owner/Property Manager is to submit the new rent schedule and the completed Annual Compliance Report (*Exhibit 2: Project Compliance Report*) accompanied by income certification or recertification forms (*Exhibit 3: Tenant Income Certification/Recertification Form*) for each household occupying a HOME-designated unit.
3. A *Monitoring Summary* letter will be provided to the Owner/Property Manager that serves as the formal notification of the results of the monitoring. All negative conclusions will be considered a finding or concern with a specific required corrective action. A copy is retained in the Project monitoring file.
 - A "finding" is a deficiency in project performance evidencing an unmet statutory or regulatory requirement.
 - A "concern" relates to project performance requiring improvement before becoming a finding.
4. The Owner/Property Manager is to provide a written response within 30 days of the date of the Monitoring Summary letter.

5. Upon completion of all corrective actions, a letter is sent to the Owner/Property Manager stating that the monitoring findings and concerns have been closed. A copy is retained in the Project monitoring file.

The following steps are to be taken when monitoring ***on-site***:

1. A pre-monitoring letter (*Exhibit 1.1: Monitoring Letter-Site Visitation*) will be sent to the Owner and property manager at least two weeks in advance of the monitoring visit. The letter will detail the salient terms of the Project's Regulatory Agreement that will be the source of monitoring and provide the Owner/Property Manager with the new HOME rents, income limits, Garden Grove Housing Authority utility allowance schedule and a form for calculating HOME rents.
2. Upon arrival, an entrance interview will be conducted to make sure that the owner and/or manager thoroughly understand the purpose, scope and schedule for the monitoring.
3. A detailed record will be prepared of information reviewed and conversations held with the Owner/Property Manager during the monitoring visit, using a checklist (*Exhibit 4: File Checklist*) and questionnaire (*Exhibit 4.1: Monitoring Questionnaire*) of HOME Program requirements. The information gathered will serve as a basis for conclusions to be included in the Monitoring Summary letter and follow-up.
4. After the monitoring visit, a *Monitoring Summary letter* will be forwarded to the Owner/ Property Manager that serves as the formal notification of the results of the monitoring. All negative conclusions will be considered a finding or concern with a specific required corrective action. If relevant, the letter may stipulate steps initiated by the Owner/Property Manager to correct areas of noncompliance or nonperformance. A copy will be retained in the Project monitoring file.
 - A "finding" is a deficiency in project performance evidencing an unmet statutory or regulatory requirement.
 - A "concern" relates to project performance requiring improvement before becoming a finding.

5. The Owner/Property Manager is to provide a written response within 30 days of the date of the Monitoring Summary letter.
6. Upon completion of all corrective actions, a letter is sent to the Owner/Property Manager stating that the monitoring findings and concerns have been closed. A copy is retained in the Project monitoring file.

Monitoring files

The City's monitoring files will contain the following documents per project per year:

1. Copies of monitoring checklists and forms;
2. Copy of the Regulatory Agreement and Promissory Note;
3. Copy of monitoring letters to the Owner/Property Manager (Summary letter and Clearance letter);
4. Copies of the project's Management Plan;
5. Copy of rent roll information submitted by the Owner/Property Manager;
6. Copy of the project's residential lease;
7. Utility Allowance schedules;
8. If applicable, reports to confirm the owner's compliance with lead-based paint requirements;
9. Reports of property and unit inspections;
10. Project Compliance Reports submitted by the Owner/Property Manager;
11. Copy of tenant certification /recertification forms
12. Confirmation of insurance coverage submitted by the property owner or management agent;
13. Confirmation of affirmative marketing compliance for projects with 5 or more HOME-assisted units;
14. Current claim for property tax exemption*;
15. Independent Copy of Residual Receipts Report; and
16. Audit*.

**Required for a Community Housing Development Organization (CHDO) only.*

On-Site Monitoring

The City will conduct periodic on-site reviews of each HOME-assisted rental project to verify the following:

1. Continued *income* eligibility

- The City will ascertain if the owner is correctly calculating income using the 24 CFR Part 5 definition, inclusive of asset calculations and use of appropriate verification forms, and if households are low-income or very low-income.
- The City will also review tenant files to determine if the Owner/Property Manager annually re-certifies the income of each household occupying a HOME-assisted unit, and that the tenancy still meets the HOME income requirements. Though not a HOME requirement, the recertification should commence 120 days before the anniversary date and should be completed by the tenant's recertification anniversary date.

2. Continued *occupancy* eligibility

- For projects with five or more HOME-assisted units, a minimum of 20% of HOME-assisted units must continue to be occupied by very low-income households paying low HOME rents for the term of affordability, in accordance with the income limits published annually by HUD.

3. HOME *Rents*

- Maximum monthly rents of HOME-assisted units may not exceed Low HOME and High HOME rent limits as published annually by HUD. HOME rents include a tenant utility allowance generally provided by the local housing authority.
- When tenants receive additional subsidy through tenant-based rental assistance programs such as Section 8, additional requirements apply. Under the HOME Program, the total gross rent (for tenants receiving Section 8 assistance) includes the tenant's share of rent, the subsidy payment, *and the utility allowance*. The total of these three amounts can not exceed the allowable HOME rent. Any issues of non-compliance must be corrected by the Owner/ Property Manager by reducing the gross rent (tenant share, subsidy, and utility allowance) to the allowable HOME rent effective the next interim or annual recertification.

- Very low-income residents receiving project-based rental subsidies are subject to rents allowable under the federal or State project-based rental subsidy program, not the HOME rent limits.

4 Rents for *over-income tenants*

- Over-income tenants (those with incomes over 80% of the area median) in HOME-assisted fixed units must pay the lesser of the amount payable by the tenant under State or local law (rent control) or 30% of the household's adjusted income for rent. There is no rent cap for "fixed" units.
- Over-income tenants in HOME-assisted floating units must pay 30% of their adjusted income for rent. However, the rent may not exceed the market rent for comparable, unassisted units in the neighborhood.

5. Property Standards

- The Final Rule allows for inspection, using Housing Quality Standards at 24 CFR 982.201, of a sufficient sample of HOME-assisted units in a multi-family development, rather than inspection of each and every HOME-assisted unit in the development. The City will inspect 15 to 20 percent of the HOME-assisted units in a project including a minimum of one unit in every building. If consistent compliance problems are found, more units should be inspected.
- Housing Quality Standards at 24 CFR 982.201 will be the code used to inspect rental units. A separate inspection checklist will be completed for each HOME-assisted unit (Exhibit 5: HQS Inspection form).

6. Affirmative Marketing

- Owners/Property Managers of Developments with five or more HOME-Assisted Units are required to maintain an Affirmative Marketing Plan (Exhibit 6: Affirmative Marketing/Fair Housing Marketing Report and Exhibit 6.1: Race and Ethnic Data Reporting Form) and to implement the following affirmative marketing procedures in marketing the development:

- Advertisements placed in newspapers with the broadest possible circulation, including foreign language newspapers in areas with a high percentage of non-English speaking residents.
- Place the Fair Housing logo on all advertisements and marketing materials.
- Prominently display Fair Housing posters at rental offices.

7. Tenant Protection Provisions

a. Project Lease

The HOME Final Rule 24 CFR 92.253 (a) states that the "Lease between a tenant and an owner of rental housing assisted with HOME funds must be for not less than one year, unless by mutual agreement between the tenant and owner."

- The City will verify that the sample lease does not include any of the following lease provisions (Exhibit 7: Illegal Lease Provisions) are prohibited under the HOME Final Rule at 24 CFR 92.253(b):
 - Agreement by tenant to be sued, to admit guilt, or to a judgment in favor of the owner in a lawsuit in connection with the lease.*
 - Agreement by tenant that owner may take, hold or sell personal property of household members without notice to the tenant and a court decision on the rights of the parties. This prohibition, however, does not apply to an agreement by the tenant concerning disposition of personal property remaining in the housing unit after the tenant has moved out of the unit. The owner must dispose of this personal property in accordance with State law.*
 - Agreement by tenant not to hold the owner or the owner's agents legally responsible for any action or failure to act, whether intentional or negligent*
 - Agreement of the tenant that the owner may institute a lawsuit without notice to tenant.*
 - Agreement by tenant that the owner may evict tenant or household members without instituting a civil court proceeding in which the tenant has the opportunity to present a defense, or before a court decision on the rights of the parties.*
 - Agreement by tenant to waive any right to a trial by jury.*
 - Agreement by tenant to waive tenant's right to appeal, or to otherwise challenge in court, a court decision in connection with the lease.*
 - Agreement by tenant to pay attorney's fees or other legal costs even if the tenant wins in a court proceeding by the*

owner against the tenant. The tenant, however, may be obligated to pay costs if the tenant loses.

b. Tenant Selection;

Under 24 CFR 92.253 (d), an owner of rental housing assisted with HOME funds must adopt written tenant selection policies and criteria that:

- Are consistent with the purpose of providing housing for very low-income and low-income families;
- Are reasonably related to program eligibility and the applicants' ability to perform the obligations of the lease;
- Provide for the selection of tenants from a written waiting list in the chronological order of their application, insofar as is practicable;
- Give prompt written notification to any rejected applicant of the grounds for any rejection.

The City will review the Owner's tenant selection plan to ensure that tenants are selected for occupancy in accordance with HOME regulations and established management policies. The selection plan should include:

- Citizenship/immigration status requirements. The owner should describe how citizenship/immigration requirements are implemented. Currently, there are no HOME restrictions on the use of assisted housing by non-citizens.
- Social Security number requirements. Requirements for providing SSNs, allowing extended time to provide proof of SSNs and procedures used when an individual has no SSN, must be described.
- Procedures for taking applications and selecting from the waiting list, such as the following:
 - - Selection of tenants must be based on order of application.
 - The plan must include policies for notification to tenant applicants of eligibility for residency, and based on turnover history for units in the development, the approximate date when a unit may be available.

- The plan description must include maintenance of a waiting list of applicant households eligible to occupy assisted units and units designated for various income levels, and the methods of advertising used to announce opening and closing of the waiting list.
- The plan must define each preference adopted for use in the property and any rating, ranking, or combining of the preferences the owner has established that will affect the order in which applicants are selected from the waiting list. The plan should also describe the acceptable sources of information to verify the qualification for preferences.
- The plan must describe the procedures used by the owner to meet the income targeting requirements.
- Policy for opening, closing and maintaining the waiting list.

APPENDIX

Exhibit 1: Sample Annual Monitoring Letter

Exhibit 1.1: Sample Annual Monitoring Letter – Site Visitation

Exhibit 2: Project Compliance Certification

Exhibit 2.1: Project Compliance Report

Exhibit 3: Tenant Income Certification

Exhibit 3.1: Tenant Income Recertification

Exhibit 4: File Checklist

Exhibit 4.1: Monitoring Questionnaire

Exhibit 5: Housing Quality Standards (HQS) Form

Exhibit 6: Affirmative Marketing/Fair Housing Marketing Report

Exhibit 6.1: Race and Ethnic Data Reporting Form

Exhibit 7: Illegal Lease Provisions

Exhibit 1: Sample Annual Monitoring Letter

-----, 200-

**[Developer Name
Address]**

SUBJECT: MONITORING OF [Project name]

Dear ----:

As you may know, development of the **[Project name]** included the use of federal HOME Investment Partnerships Act (HOME) funds from the City of Garden Grove (City). As a consequence, the City is required to annually monitor the project. This letter serves to transmit the following information you are to submit to the City within 30 days of this letter:

- Project Compliance Report;
- Certificate of Continuing Project Compliance; and
- Tenant Certification/Recertification Forms.

Within 30 days receipt of the aforementioned documents, the City will notify you in writing of the results of the monitoring and set forth any findings or concerns the a timeframe for a written response and corrective action.

This letter further serves to relay the following attachments for your use:

- Copy of the Regulatory Agreement;
- HOME Rent Limits
- Utility Allowance
- HOME Rent Calculation Form

Please direct your questions or comments to Michael Salazar at (714) 741-5144 or via e-mail at msalazar@garden-grove.org.

Sincerely,

Susan Emery, Director
Community Development Department

cc: **[Property Manager]**

Attachments:
Certificate of Continuing Project Compliance

(P:\Neigh-Im\HUD Admin\HOME\HOME Monitoring Protocol Exhibit II)

Compliance Report
Certification/Recertification Forms
HOME Rent Limits
Utility Allowance
HOME Rent Calculation Form

Exhibit 1.1: Sample Monitoring Letter-Site Visitation

-----, 200-

**[Developer Name
Address]**

SUBJECT: MONITORING OF [**Project name**]

Dear -----:

As you may know, development of the [**Project name**] included the use of federal HOME Investment Partnerships Act (HOME) funds from the City of Garden Grove. As a consequence, the City is required to annually monitor the project and, as part of the City Monitoring Plan, to periodically conduct a site inspection and review project documents. This letter serves to notify you that the City has scheduled a monitoring visit of the [**Project name**] on --, --- 200- at --- a.m. at the office of the on-site property manager and to memorialize the information you are to provide to City representatives. Michael Salazar will hold an entrance interview on ---- with you and any representative(s) designated by the owner.

Mr. Salazar will then review project documents and tenant files to ascertain whether the project remains in compliance with HOME requirements, e.g., rents, tenant income eligibility, occupancy eligibility, property standards, affirmative marketing and fair housing and lease terms. Accompanying Mr. Salazar will be Gil Jelkin, who will need access to inspect the --- HOME-designated units to determine that the units comply with federal Housing Quality Standards (HQS), local and state codes.

The following information should be available at the time of monitoring:

- Your key staff to assist during the monitoring and the unit inspections;
- Copy of the Regulatory Agreement;
- Copy of monitoring letters (both initial summary letter and subsequent clearance letter);
- Tenant files of tenants occupying HOME units with documentation evidencing income/asset certification compliance by the property owner or management agent;
- Copies of the project's Management Plan and Management Agreement, including tenant selection procedures and the project waiting list;
- Copy of rent roll information submitted by the owner or management agent;
- Copy of the project's residential lease;
- Utility Allowance schedules;

- Reports of past property and unit inspections conducted by the City;
- Project Compliance Reports submitted by the property owner or management agent;
- Confirmation of insurance coverage submitted by the property owner or management agent; and
- Affirmative marketing plan and fair housing procedures.

Attached is the Project Compliance Report that Mr. Salazar will review with you, as well as a copy of the same Report that was submitted on -----.

Following this meeting, the City will then transmit the preliminary results of the monitoring visit, which provides you with an opportunity to correct any misunderstandings, provide additional information that may be needed and set forth the actions being undertaken to correct areas of noncompliance. Within 30 days of the --- monitoring visit, the City will notify you in writing of the results of the monitoring and set forth any findings or concerns and the timeframe for a written response and corrective action.

Please direct your questions or comments to Michael Salazar at (714) 741-5144 or via e-mail at msalazar@garden-grove.org.

Sincerely,

Susan Emery, Director
Community Development Department

cc: **[Property Manager]**

Attachments:
Certificate of Continuing Project Compliance
Compliance Report
Certification/Recertification Forms
Management Questionnaire
HOME Rent Limits
Utility Allowance
HOME Rent Calculation Form

Exhibit 2: Project Compliance Certification

CERTIFICATE OF CONTINUING PROJECT COMPLIANCE

Reporting Period: July 1, ____ to June 30, ____

Project: _____

Total Number of Units in Project: _____

Total Number of Units/Percent Restricted to Income Eligible Tenants: _____

The undersigned, having executed an Agreement with the City of Garden Grove (City) and having received certain funds from the City for the purpose of financing a multifamily housing project referenced herein, does hereby certify the following during the preceding fiscal year.

- ❑ The minimum number of restricted units in the Project were occupied or held available for families who were income eligible in accordance with the Agreement.
- ❑ The minimum number of restricted units in the Project were occupied or held available for income eligible families.
- ❑ The contract rents (rent plus utility allowance) charged for restricted units occupied by the eligible tenants did not exceed the limits prescribed in the Agreement.
- ❑ The income of tenants in all qualifying units has been reviewed and verified, and falls within the applicable qualifying income limits.
- ❑ The representations set forth herein are true and correct to the best of the undersigned's knowledge and belief.
- ❑ No default exists under the Agreement; e.g., Project complies with the occupancy standards and property standards set forth in the Agreement.

Attached is an occupancy report listing the number of each unit occupied by eligible tenants, names of eligible tenants, number of occupants in the unit, annual income, move-in date and monthly contract rent. Also attached is a copy of a tenant statement and certification for each tenant continuously residing in a restricted unit during the reporting period.

All documents related to the Agreement funding the above Project are located at the following address: _____

See separate file for formatted Project compliance Certification

Address	City	State	Zip Code
---------	------	-------	----------

Printed Name

Signature

Title

Date

Exhibit: 3: Income Certification

TENANT INCOME CERTIFICATION

___ Initial Certification ___ Annual Recertification ___ Other

PROPERTY NAME:	COUNTY:
PROPERTY ADDRESS:	UNIT NUMBER:
1. HEAD-OF-HOUSE NAME	2. NUMBER OF BEDROOMS

ASSETS			
FAMILY MEMBER	ASSET DESCRIPTION	CURRENT CASH VALUE OF ASSETS	ACTUAL INCOME FROM ASSETS
3. NET CASH VALUE OF ASSETS.....		3.	
4. TOTAL ACTUAL INCOME FROM ASSETS.....			4.
5. IF LINE 3 IS GREATER THAN \$5,000, MULTIPLY LINE BY _____ (PASSBOOK RATE) AND ENTER RESULTS HERE; OTHERWISE, LEAVE BLANK			5.

TENANT INCOME CERTIFICATION

___ Initial Certification ___ Annual Recertification ___ Other

ANTICIPATED ANNUAL INCOME					
FAMILY MEMBERS	WAGES/ SALARIES	BENEFITS/ PENSIONS	PUBLIC ASSISTANCE	OTHER INCOME	ASSET INCOME
					<i>ENTER THE GREATER OF LINES 4 OR 5 FROM ABOVE IN FIELD "E"</i>
6. TOTALS	A.	B.	C.	D.	E.
ENTER TOTAL OF ITEMS FROM 6A. THROUGH 6E. <u>THIS IS ANNUAL INCOME.</u>					7.

SIGNATURE OF OWNER/ REPRESENTATIVE

DATE

RECERTIFICATION OF ANNUAL INCOME BY TENANT FAMILY

Tenant Name: _____

Address & Unit #: _____

Telephone: _____

Household Information

Household Size (total number in household): _____

Household members (list): _____

Income Information

Salary: \$ _____

Social Security: \$ _____

Other (Please specify):

_____ \$ _____

_____ \$ _____

Annual (gross) income (total of all household members):
\$ _____

I/we certify this information is complete and accurate. I/we agree to provide upon request, documentation on all income sources to (Name of PJ and/or Property Owner/Manager)

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Tenant Signature	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date
--	--

-----Property Owner's Signature Only-----			
I hereby certify that the above information agrees with the rental applications and documents presented by the above applicants, and that I have reviewed and attached documentation and the above information is true and correct to the best of my knowledge and belief.			
Owner's Signature		Position/Title	<div style="text-align: right; margin-right: 20px;">/ /</div> Date

<i>WARNING:</i> Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government.
--

For Property Management Personnel Only

Did staff use at least one of the following methods to verify information?
 ___Yes ___No, if no why?

Circle the method used:

1. Two (2) paycheck stubs form the tenant's two (2) most recent pay periods
2. A copy of an income tax return from the tenant for the most recent tax year in which a return was filed.
3. An income verification certification from the employer of the tenant.
4. An income verification certification from the Social Security Administration and/or California Department of Social Services if the tenant receives assistance from such agencies.
5. A credit report from a commercial credit report agency.

6. An alternate form of income certification reasonably requested by the Owner, if none of the above forms of verification is available to the Owner.

Documentation

Did staff make a copy of the documentation and file in each tenant file?

A copy of proof of income in file _____Yes _____No If no, why?