
POLICY NUMBER: 26-027**ELECTRICAL PERMIT ISSUANCE****PURPOSE**

The purpose of this policy is to establish clear and consistent criteria for determining who is authorized to obtain an electrical permit for electrical work performed in or on any building, structure, or premises, including single-family dwellings, accessory dwelling units, and other occupancies. This policy is intended to ensure that electrical work is performed by persons with the necessary skills, knowledge, and authority to comply with applicable electrical safety standards and to protect life, property, and public welfare.

POLICY

Electrical permits shall be issued only to individuals or firms who are authorized and qualified to perform or supervise electrical work and who demonstrate the ability to comply with applicable provisions of the California Electrical Code, the National Electrical Code, and applicable State labor and safety requirements.

Electrical work shall be performed only by qualified persons acting within the scope of their authority and in a manner consistent with accepted safety practices.

DEFINITIONS

Authority Having Jurisdiction (AHJ) - The City Building Official or designee responsible for the administration, interpretation, and enforcement of electrical permitting and inspection requirements.

Qualified Person - A person who, by possession of a recognized license, training, skills, experience, and knowledge related to the construction and operation of electrical equipment and installations, has demonstrated the ability to perform electrical work safely and correctly and to recognize and avoid associated hazards.

Authorized Person or Firm - A licensed contractor, property owner, or employee who has been approved by the AHJ to obtain an electrical permit and who is responsible for ensuring that the electrical work is performed by qualified persons and in compliance with applicable codes.

Premises - Any building, structure, or location, including appurtenant property, where electrical installations, alterations, repairs, or maintenance are performed.

ISSUANCE CONDITIONS

1. Licensed Contractors: Electrical permits may be issued to licensed contractors performing work within the scope of their valid California contractor's license. Such contractors are deemed qualified by virtue of State licensing, testing, bonding, and insurance requirements and are responsible for the supervision and execution of the work.

2. Property Owners, Including Homeowners: Electrical permits shall not be issued to property owners or homeowners unless the AHJ determines that the owner qualifies as a qualified person.
 - a. Property owners requesting to perform electrical work shall demonstrate sufficient knowledge, training, and experience in electrical installations and safety practices. Documentation may include certifications, verifiable work experience, or applicable licensure.
 - b. When the property owner does not meet the definition of a qualified person, all electrical work shall be performed by, or under the direct supervision of, a licensed electrical contractor.
3. Maintenance or In-House Personnel: Electrical permits may be issued to building owners or property managers employing in-house maintenance personnel only when the individual performing or supervising the work is a qualified person and is in responsible charge of the electrical installation.
4. Work Restricted to Licensed Electrical Contractors: Electrical permits shall not be issued to unqualified individuals or firms, regardless of property ownership, for electrical work involving increased risk or complexity, including but not limited to:
 - New electrical service installations or service upgrades
 - Work involving service equipment or shared electrical systems
 - Photovoltaic systems, energy storage systems, or interconnected power production sources
 - Electrical work in hazardous locations or commercial occupancies

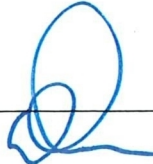
RESPONSIBILITY AND COMPLIANCE

The permit holder shall be responsible for ensuring that all electrical work is installed in accordance with applicable electrical codes, is performed in a safe manner, and is subject to inspection by the AHJ. Issuance of a permit does not relieve the permit holder of responsibility for code compliance or electrical safety.

ANALYSIS

This policy reflects the intent of the California Electrical Code and the National Electrical Code, which restrict electrical installations to persons who possess the training and experience necessary to perform work safely and to recognize electrical hazards. Electrical installations performed by unqualified persons pose significant risks, including shock, fire, and equipment failure, and may result in unsafe conditions affecting occupants, workers, and emergency responders.

By limiting permit issuance to authorized and qualified persons, this policy promotes consistent enforcement, enhances public and worker safety, and supports compliance with established electrical safety standards.

<u>Approved:</u> David Dent <i>Deputy Director/Chief Building Official</i>	Signature: 
	Date: 3/11/22