



**City of Garden Grove**  
**Community Services Department**  
**Recreation and Human Services Division**  
 11222 Acacia Pkwy.  
 Garden Grove, CA 92840  
 (714) 741-5200

**Facility Permit Request**

**Location/Field(s)** \_\_\_\_\_

**Facility** \_\_\_\_\_

**Date of Event** \_\_\_\_\_

**From** \_\_\_\_\_ **am/pm to** \_\_\_\_\_ **am/pm**

Applicant Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

(Area Code) Phone Number \_\_\_\_\_ Email \_\_\_\_\_ Name of Organization \_\_\_\_\_

DAY	DATES						TIME			
Mon	/	/	to	/	/	:	am/pm	to	:	am/pm
Tues	/	/	to	/	/	:	am/pm	to	:	am/pm
Wed	/	/	to	/	/	:	am/pm	to	:	am/pm
Thur	/	/	to	/	/	:	am/pm	to	:	am/pm
Fri	/	/	to	/	/	:	am/pm	to	:	am/pm
Sat	/	/	to	/	/	:	am/pm	to	:	am/pm
Sun	/	/	to	/	/	:	am/pm	to	:	am/pm

Nature of Event: \_\_\_\_\_ Expected Attendance: \_\_\_\_\_ % Garden Grove Residents \_\_\_\_\_

Public Invited?  Yes  No      Admission Charged?  Yes  No      Donations Accepted?  Yes  No  
 Bounce House?  Yes  No      Non-Profit Organization  Yes  No      I.D. # \_\_\_\_\_

I certify that I have read and will abide by the rules and regulations of the City of Garden Grove Community Services Department ("City") and the Garden Unified School District ("School District") and hold the City, School District, and any of their officers, agents, or employees (collectively "Releasees") harmless from any liability or damage which may arise in connection with this request, except to the extent such liability or damage is caused by the gross negligence or willful or wanton misconduct of the Releasees. I further agree to reimburse the City for any loss or damage to City property occasioned by such use, fair wear or tear expected. The applicant agrees to comply with the American Disabilities Act regulations and conditions. In the event of an emergency, contact (714) 741-5704.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

**FEE SCHEDULE**

Permit Processing Fee \$ \_\_\_\_\_  
 Facility Day Use Fee rate \_\_\_\_\_ x # hours \_\_\_\_\_ \$ \_\_\_\_\_  
 Facility Light Use Fee rate \_\_\_\_\_ x # hours \_\_\_\_\_ \$ \_\_\_\_\_  
 Miscellaneous Fee \_\_\_\_\_ \$ \_\_\_\_\_  
 Miscellaneous Fee \_\_\_\_\_ \$ \_\_\_\_\_  
 Miscellaneous Fee \_\_\_\_\_ \$ \_\_\_\_\_

**Total Amount** \$ \_\_\_\_\_

Receipt # \_\_\_\_\_ Facility Deposit \$ \_\_\_\_\_

Receipt # \_\_\_\_\_ **Total Due** \$ \_\_\_\_\_

**DEPOSIT: CHECK CASH CREDIT CARD**

Paid by: \_\_\_\_\_

Mail to: \_\_\_\_\_

Phone (Best): \_\_\_\_\_

Deposit processed:       Deposit held:

Deposit pickup: \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_