

City of Garden Grove Community Services Department

Park Picnic Pavilion and Shelters

WHO

- Any individual or group requesting exclusive use of a park area can rent a shelter, the picnic pavilion, or building. Reservations can be made as early as 6 months in advance and as late as one week prior. Reservations are made in person only at Garden Grove City Hall.
- **ALL REQUESTS** are subject to approval based on the type of use, number of people attending, and availability.
- **ALL REQUESTS** for use of a park are handled at the Recreation/Community Services office with the exception of an event for 150 people or more. In this case, the customer must contact Janet Pelayo at (714) 741-5215 to obtain a Community Event permit.
- The West Grove Park building can be reserved for 40 people or less.
- The West Haven Park building can be reserved for 60 people or less.
- Events of **51 - 150 people** must reserve the Picnic Pavilion at Garden Grove Park.
- Atlantis Play Center is available for an exclusive rental. The maximum capacity of an event is 150 to 500 people. The park can also be reserved for after hours on an hourly basis for a minimum of two hours. Exclusive rentals and after hours are reserved by calling (714) 741-5168.

FREQUENTLY ASK QUESTIONS

“Why can’t I have more than 50 people at my event?”

- Most of our parks are neighborhood parks. We do not want to inconvenience the neighborhoods by impacting the parking situation and traffic with large events.

“What if I just show up anyway, what will happen?”

- If there is a problem or complaints that arise as a result of your use, our Park Patrol officer can order you to end your event. This could happen with or without a permit.

Which buildings are available to reserve and what is the maximum number of people?

- The parks that have buildings available for rentals are West Grove and West Haven Park.
- The maximum occupancy at West Grove Park is 40 people while the maximum capacity for West Haven Park is 60 people. Clients who have more than the capacity allowed at these sites are asked to call (714)741-5200 for more options.

Can we have a bounce house?

- Bounce houses are allowed, but you must have a shelter, pavilion, or building rental reservation first
- There is a \$25 fee to have a bounce house and you must also use of the vendors from our approved list. These vendors have the City of Garden Grove listed as an additional insurer on their policy.

ALCOHOL POLICY

- Alcohol is not allowed at any of the parks in Garden Grove
- If a client is found to have alcohol, Park Patrol staff can end in their event. This could result in loss of deposit.

CANCELLATION FEES

- 32 or more days prior to event - \$5 processing fee.
- 7 to 31 days prior to event – 50% of applicable usage fees.
- Less than 7 days prior to event – 100% of applicable usage fees.