



**CITY OF GARDEN GROVE
Community Services Department**

**Garden Grove Teen Action Collaborative (GGTAC)
GUIDELINES, GENERAL DUTIES, AND BEHAVIOR CONTRACT**

The mission of the Garden Grove Teen Action Collaborative (GGTAC) is to empower young adults to become leaders in their communities through mentorship, education, collaboration and community service.

The following are general guidelines for every GGTAC member attending monthly meetings:

1. Must have a current application filled out completely and signed by a parent/legal guardian before you can attend meetings or sign up to volunteer at any City or community volunteer events. Applications will be available at monthly meetings or can be found online at ggcity.org/GGTAC.
*Applications will not be accepted after November 19, 2026.
2. You are expected to attend monthly meetings regularly. GGTAC meetings take place the 3rd Thursday of each month from 4:00–5:00 PM, September 2026 through April 2027.
3. Arrive on time and with a positive attitude. Be respectful to staff, speakers, and fellow GGTAC members.
4. The use of cell phones during meetings is strictly prohibited. If you need to take a call or send a text, please quietly remove yourself from the meeting.
5. You are expected to stay for the entire meeting. Any requests to leave a meeting early will need to be made prior to the start of the meeting and with parent/legal guardian consent.
6. Food will be provided at each GGTAC meeting. Please be mindful of other GGTAC members and do not take more food than what is an appropriate portion for 1 person. ie. 1-2 slices of pizza, 1 bag of chips, 1 soda/water, or 1 cookie, etc. If there is extra food at the end of the meeting you will have the opportunity to have seconds.
7. Must sign up for the Remind app. This will be the main communication for meetings and volunteer opportunities.



The following are the expected duties of every GGTAC member participating in volunteer opportunities:

1. Verify your availability prior to signing up for volunteer opportunities. This includes confirming transportation to and from events.
2. Reply to the confirmation email once you are assigned to the volunteer opportunity.
3. Notify the GGTAC coordinator at least five days prior to the event if you are unable to attend so your spot can be filled.
4. Arrive to the event on time and with a positive attitude. You must wear your GGTAC volunteer T-shirt with proper clothing and shoes. No ripped jeans, short-shorts, or open toed shoes are allowed.
5. GGTAC members are perceived as a role model, therefore you are expected to do an effective job and act in an appropriate manner.
6. You are expected to stay at your assigned position and actively participate.
7. The use of foul language and inappropriate gestures of any kind are prohibited.

The following is a list of requirements to be eligible for the Garden Grove Teen Educational Scholarship:

1. Must attend a minimum of four GGTAC monthly meetings.
2. Must participate in a minimum of two GGTAC volunteer opportunities.
3. Must follow all of the monthly meetings and volunteer opportunities guidelines and duties.

The following is a list of requirements to be eligible for the GGTAC Awards Ceremony:

1. Must attend a minimum of three GGTAC monthly meetings.
2. Must participate in a minimum of one GGTAC volunteer opportunity.
3. Must follow all of the monthly meetings and volunteer opportunities guidelines and duties.



The following are the behavior guidelines for every member in the GGTAC Program that are deemed unacceptable and may result in dismissal from the GGTAC program:

1. Verbally or physically abusing staff, speakers, or fellow GGTAC members.
2. Threatening bodily harm to staff, speakers, or fellow GGTAC members.
3. Using profane language.
4. Possession or consumption of cigarettes, drugs, or alcoholic substances.
5. Possession of or use of any weapon.

Sign and return page 4



I give _____ permission to sign themselves in and out of GGTAC meetings and/or volunteer opportunities.

Parent/Legal Guardian Signature

I/we have read the above information regarding general duties, guidelines and behavior as set for the **2026-2027 GGTAC Program**, and I/we agree to abide by the above contract.

GGTAC Member Print Name

GGTAC Member Signature

Date

Parent/Legal Guardian Print Name

Parent/Legal Guardian Signature

Date