



Community Services Department
2025 Day Camp Registration Packet



2025 CAMPER EMERGENCY INFORMATION SHEET

1. Child's Name _____ Date of Birth: _____ Age: _____

2. Address _____

3. Parent/Guardian Name _____ Cell Phone: _____

Parent/Guardian Name _____ Cell Phone: _____

4. Child's Height: _____ Child's Weight: _____ Shirt Size: _____

5. Does camper have sibling(s) registered for this year's Camp Grove? Yes No

If yes, please list name and age: _____

6. In case of emergency, please list alternate authorized person(s) to contact or release child to:

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

Date of last tetanus shot: _____

List of current medication (optional):

Please list any food allergies: _____

Parent/ Legal Guardian Signature

Date



CITY OF GARDEN GROVE DAY CAMP PROGRAM MEDICATION PROCEDURES

- Children may only bring medication that is prescribed to them specifically by a licensed physician. The medication must be in the original container and prescription label with directions (times per day, quantity, method of administration) placed in a Ziploc bag with the child’s name written on the outside, along with the letter of authorization.
- Medication will be kept in an area not accessible to children (e.g., locked box in the office).
- Medication(s) will NOT be stored overnight. It must be picked up daily by parent/legal guardian.
- The staff is to initial the medication sign-out sheet, indicating the date and time the child self-administers the medication.
- Children may not keep their medication with them throughout the day.
- During excursions, the staff member is responsible for keeping the medication. It will be kept in a secure place that is not accessible to campers.
- Parents will need to administer all prescribed medication unless authorized by the parent/legal guardian for the child to self-administer medication indicated below. Day camp staff are not authorized to administer medication.



PERMISSION FOR CHILD TO SELF- ADMINISTER MEDICATION

I/We _____, authorize my child
 Parent/Legal Guardian
 _____ to self-administer prescribed medication

Medication name _____

Prescription number _____

 Parent/Legal Guardian Signature

 Date



AUTHORIZATION TO CONSENT TO TREATMENT OF MINOR

(I), the undersigned parent of _____, a minor, in the event that I am not reasonably available by telephone to give consent, do hereby authorize the City of Garden Grove, Community Services Department as agents for the undersigned to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician and surgeon licensed under the provisions of the Medicine Practice Act on the medical staff of a licensed hospital, whether such diagnosis or treatment rendered at the office of said physician or at said hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent to give specific consent to any and all such diagnosis, treatment or hospital care which the aforementioned physician in the exercise of their best judgment may deem advisable.

This authorization shall remain effective until **August 8, 2025**; unless sooner revoked in writing delivered to said agent.

Parent/ Legal Guardian Signature

Date

List any restrictions of activity for medical reasons (i.e. frequent colds, fainting spells, ear troubles, allergies):

As part of our commitment to the Americans with Disabilities Act and our participants, are there any accommodations needed for your child’s participation in the Day Camp Program? *We recommend any camper with a 1:1 aide during the school day also consider having an aide accompany them at camp.*

Yes No

If yes, please provide information for your child’s accommodation request:



CITY OF GARDEN GROVE
Community Services Department
Camp Grove General Information and Guidelines

General Information

- **DAY CAMP LOCATION: Edgar Park building – 12781 Topaz St. Garden Grove, 92845**
- Your child will be supervised at all times and engaged in games, crafts, and activities.
- All staff are First Aid/CPR/AED certified.
- Staff must be notified immediately if the reason for camper not attending is due to illness. Children with any signs of illness will not be permitted to attend. If your camper is sent home or not admitted at camp due to illness, then we will issue a prorated refund for each day that your child is not allowed to attend. Refund is prorated based on \$125 weekly camp fee. Excursion fees excluded from refund.
- Weekly fees, which include excursion fees, are due one week prior to the week you are requesting to attend.
- **NO TRANSFERS.** A \$5 processing fee will be assessed for cancellations. In order to receive a refund, request must be made prior to the start of the week you are cancelling.
- Please label all personal items with camper's first and last name.
-
- Please apply sunscreen on your child every morning.
- **The Remind app** will be used as an electronic form of communication with parents about weekly flyers, important and urgent matters, excursion, and ice cream truck information. Please download the app and enter code "@campgrove".
- **Dress Code**
 - Dress code: modest/appropriate clothing (no crop tops or t-shirts with offensive logos). Comfortable closed toed shoes (no sandals or flip-flops, unless otherwise specified for water activities).
 - One (1) Day Camp shirt will be given to each camper. Day Camp t-shirt must be worn when attending an excursion. Additional shirts are available for purchase at \$10 each.
- **Lunch/Snack**
 - Campers will need a sack lunch Monday, Tuesday, & Thursday, lunch will be provided for all campers on Friday. For excursion days, we will specify if lunch will be provided or not.
 - Campers will need **two snacks** for scheduled "snack time" (one morning snack & one afternoon snack).
 - Campers will need a **reusable water bottle** and/or additional drinks.
- **Weekly Activities**
 - Excursions are traditionally on Wednesdays.
 - We will be showing G and PG rated television shows and movies on Thursdays. Please inform a staff member if you are uncomfortable with your child viewing any content by Wednesday.
 - An ice cream truck is tentatively scheduled to come to camp on Thursdays. Please send no more than \$10 per camper.

General Guidelines

1. Check-in/Pick up

- a. Drop off will begin at 7:00 a.m. and pick up will end at 6:00 p.m.
- b. **Parents/Guardians must show a valid driver's license or identification upon pick up.** If an alternate adult is picking up your child, they must be listed on the emergency contact list

2. Late Fees

- a. **Grace Period:** A 5-minute grace period is provided for camper pick-up beyond 6:00 p.m. The grace period ends at 6:05 p.m.
- b. **Late Fee Assessment:** If a camper is picked up after the grace period, a flat late fee of \$10 per camper will be assessed. If the camper is picked up after the grace period, an additional \$1 per minute per camper will be charged starting at 6:06 p.m.
- c. **Payment of Late Fees:** Late fees must be paid within 5 business days from the date of the late pick-up. If late fees are not paid within this time frame, the camper will not be permitted to return

to camp until all fees are paid in full. Failure to pay late fees will result in the camper forfeiting their registered spot at camp. In such case, the registration fee(s), minus a processing fee of \$5 and any unpaid late fees, will be refunded.

Please note: By signing this registration form, you acknowledge and agree to the late fee policy.

3. Cleaning and Disinfecting Protocols

- a. Frequently touched surfaces: Staff will clean and disinfect frequently touched surfaces such as doors, tables, chairs, and restrooms throughout the day.

4. Healthy Hygiene

- a. Hand washing: all children will be instructed to wash their hands frequently throughout the day, including before and after mealtimes, and after using the restroom.

5. Behavior/Discipline Procedures

- a. The City of Garden Grove Day Camp program strives to teach appropriate behaviors and encourage campers to express their feelings in a “socially acceptable” manner. There is zero tolerance for violence and physical outbursts.
- b. The following behaviors are unacceptable and may result in dismissal from the program:
 - Verbally or physically hurting another camper or staff member.
 - Stealing or damaging another person’s belongings.
 - Threatening bodily harm to themselves, another camper, or staff member.
 - Using profane language.
 - Possession or consumption of cigarettes, drugs, e-cigarettes, or alcoholic substances.
 - Possession of or use of any weapon.
- c. If a camper is not capable of controlling his/her emotions in any way, they may be asked to leave the program.
- d. At Camp Grove we will use the following disciplinary procedures:
 - 1st offense- Camper will receive a verbal warning from Camp Grove Staff.
 - 2nd offense- Camper will be removed from activity and sent to Camp Coordinator to be given time to self- calm until ready to return to scheduled activities with the group. Parent/guardian will be notified.
 - 3rd offense- Camp Coordinator will contact parent/guardian to pick up camper. Camper will be sent home for the day.
 - 4th offense- Camp Coordinator will contact parent/guardian to pick up camper. Camp Grove Assistant Supervisor will reach out to parents/guardians and an appropriate disciplinary plan will be arranged.
 - 5th offense- Camp Coordinator will contact parent/guardian to pick up camper. Camper will be removed from the program and will not be eligible to return for the remainder of the Day Camp program. Camper will not be eligible for a refund of program fees.

For any additional questions, please do not hesitate to contact the recreation counter at (714) 741-5200 or email danam@ggcity.org. We look forward to a fun and exciting summer!

I have read the **2025 Camp Grove General Information & Guidelines** listed above, discussed them with my child, and agree to encourage my child to follow all guidelines.

Child's Name (Print)

Parent/ Legal Guardian (Print Name)

Parent/ Legal Guardian Signature

Date

Updated 2/28/25

