# GENERAL MUNICIPAL ELECTION

November 5, 2024



Office of the City Clerk
City of Garden Grove
11222 Acacia Parkway
Garden Grove, CA 92840

https://ggcity.org/ cityclerk@ggcity.org

> P: 714-741-5040 F: 714-741-5205

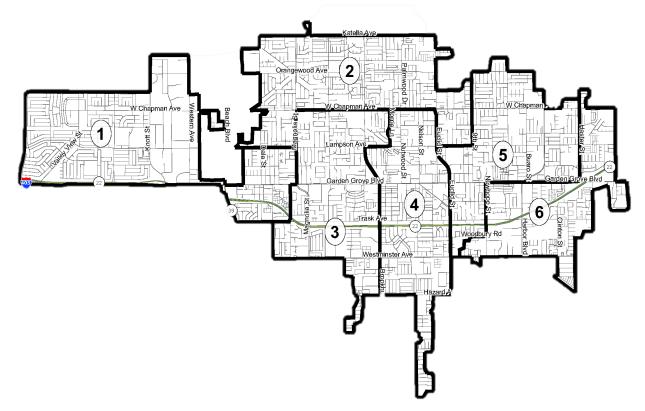
#### GARDEN GROVE VOTING DISTRICTS

The City of Garden Grove adopted Ordinance No. 2866 in 2016 changing the system for electing members of the City Council from an at-large system to an election by-district, and adopted Ordinance No. 2932 following the 2020 Census keeping the same district map. The Mayor is elected at-large and City Council Members are elected by six districts. To be eligible to hold office you must be registered to vote and you must reside in Garden Grove. As a City Council Member you must reside within the designated district boundary.

Persons signing nomination petitions or voting for a City Council Member must be registered to vote in the district from which the Council Member is to be elected.

#### Dates of Election:

Mayor	November 2024
(at-large)	
District 1	November 2026
District 2	November 2024
District 3	November 2026
District 4	November 2026
District 5	November 2024
District 6	November 2024



#### CITY OF GARDEN GROVE DISTRICT MAP BOUNDARY DESCRIPTIONS

Descriptions of the boundaries of each District and their numbering are as follows:

#### District 1

The region bounded and described as follows: Beginning at the Northwest Corner of the City of Garden Grove and proceeding easterly along the City Boundary to Lampson Ave, and proceeding easterly along Lampson Ave to Magnolia St, and proceeding southerly along Magnolia St to Garden Grove Blvd, and proceeding westerly along Garden Grove Blvd to Yockey St, and proceeding southerly along Yockey St to Trask Ave, and proceeding westerly along Trask Ave to the City Boundary, and proceeding westerly along the City Boundary to the point of beginning.

#### District 2

The region bounded and described as follows: Beginning at the point of intersection of the City Boundary and 9th St, and proceeding southerly along 9th St to Lampson Ave, and proceeding westerly along Lampson Ave to Euclid St, and proceeding northerly along Euclid St to W Chapman Ave, and proceeding westerly along W Chapman Ave to Magnolia St, and proceeding southerly along Magnolia St to Lampson Ave, and proceeding westerly along Lampson Ave to the City Boundary, and proceeding northerly along the City Boundary to the point of beginning.

#### District 3

The region bounded and described as follows: Beginning at the point of intersection of Morrie Ln and W Chapman Ave, and proceeding southerly along Morrie Ln to Lampson Ave, and proceeding westerly along Lampson Ave to Brookhurst St, and proceeding southerly along Brookhurst St to the City Boundary, and proceeding westerly along the City Boundary to Trask Ave, and proceeding easterly along Trask Ave to Yockey St, and proceeding northerly along Yockey St to Garden Grove Blvd, and proceeding easterly along Garden Grove Blvd to Magnolia St, and proceeding northerly along Magnolia St to W Chapman Ave, and proceeding easterly along W Chapman Ave to the point of beginning.

#### District 4

The region bounded and described as follows: Beginning at the point of intersection of Euclid St and W Chapman Ave, and proceeding southerly along Euclid St to the City Boundary, and proceeding southerly along the City Boundary to Brookhurst St, and proceeding northerly along Brookhurst St to Lampson Ave, and proceeding easterly along Lampson Ave to Morrie Ln, and proceeding northerly along Morrie Ln to W Chapman Ave, and proceeding easterly along W Chapman Ave to the point of beginning.

#### District 5

The region bounded and described as follows: Beginning at the point of intersection of the City Boundary and 9th St, and proceeding easterly along the City Boundary to Haster St, and proceeding southerly along Haster St to Garden Grove Blvd, and proceeding westerly along Garden Grove Blvd to Newhope St, and proceeding southerly along Newhope St to Woodbury Rd, and proceeding westerly along Woodbury Rd to Libby Ln, and proceeding southerly along Libby Ln to Anabel Ave, and proceeding westerly along Anabel Ave to Shirley St, and proceeding southerly along Shirley St to San Juan Pl, and proceeding westerly along San Juan Pl to Anita Pl, and proceeding southerly along Anita Pl to the City Boundary, and proceeding westerly along City Boundary to Euclid St, and proceeding northerly along Euclid St to Lampson Ave, and proceeding easterly along Lampson Ave to 9th St, and proceeding northerly along 9th St to the point of beginning.

#### District 6

The region bounded and described as follows: Beginning at the point of intersection of City Boundary and Haster St, and proceeding southerly along City Boundary to Anita Pl, and proceeding northerly along Anita Pl to San Juan Pl, and proceeding easterly along San Juan Pl to Shirley St, and proceeding northerly along Shirley St to Anabel Ave, and proceeding easterly along Anabel Ave to Libby Ln, and proceeding northerly along Libby Ln to Woodbury Rd, and proceeding easterly along Woodbury Rd to Newhope St, and proceeding northerly along Newhope St to Garden Grove Blvd, and proceeding easterly along Garden Grove Blvd to Haster St, and proceeding northerly along Haster St to the point of beginning.

Find your district on the City's website at: <a href="https://gqcity.org/city-manager/district-election-mapping">https://gqcity.org/city-manager/district-election-mapping</a>

## Congratulations on your interest in becoming a candidate for Garden Grove Mayor or City Council!

The next municipal election for Mayor, and City Council Districts 2, 5, and 6 will be held on November 5, 2024. Pursuant to Municipal Code 2.04.030 – Qualifications – the requirements to run as Mayor or District Council Member is that at the time you are seeking nomination, you must be an elector and resident of the City. Check your address on the District Map on the County Registrar's website at <a href="https://ocvote.gov/map-central">https://ocvote.gov/map-central</a> or on the City of Garden Grove's website under election information at <a href="https://ggcity.org/city-manager/district-election-mapping">https://ggcity.org/city-manager/district-election-mapping</a>

## **Getting Started Now**

- The Nomination Period to run in the 2024 General Municipal Election starts on July 15, 2024, and ends August 9, 2024. You will find information on the process under "Next Steps" in this guide.
- Important information on filing obligations is available on the Fair Political Practices Commission (FPPC) website at: <a href="https://www.fppc.ca.gov/">https://www.fppc.ca.gov/</a>
- Review the FPPC Campaign Disclosure Manual 2 for local candidates to learn about campaign committee rules required under the Political Reform Act accessible on the FPPC website and in the link below: https://www.fppc.ca.gov/content/fppc-v2/fppc-www/forms/all-fppc-manuals.html

FPPC provides informal advice by phone at 1-800-275-3772 or by email at <a href="mailto:advice@fppc.ca.gov">advice@fppc.ca.gov</a>. Please note the Campaign Disclosure Manual 2 may not include all FPPC Regulation changes.

#### **FPPC Forms**

#### File FPPC Form 501 Candidate Intention Statement

A candidate for local office must file the Form 501 for each election, including reelection to the same office. File the Form 501 with the City Clerk first and before receiving contributions or spending own funds. Blank forms are available from the City Clerk or accessible at the link below:

#### https://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Campaign%20Forms/501.pdf

You will need to establish a bank account if you plan to receive contributions from others or you plan to expend personal funds totaling \$2,000 or more including reelection to the same office. All money used for campaign purposes, including the candidate's personal funds, must be deposited in the campaign bank account prior to the expenditure. The only exception is the FPPC Form 410 Statement of Organization filing fee payable to the Secretary of State and candidate statement deposit payable to the City of Garden Grove at the time the Nomination documents are turned in to the City Clerk.

## File FPPC Form 410 Statement of Organization

If you plan on receiving or spending \$2,000 or more on your campaign, you will need to file a Form 410 with the Secretary of State along with a filing fee of \$50, payable to the Secretary of State, within 10 days of receiving \$2,000 in contributions. File a copy of the Form 410 with the City Clerk. Blank forms are available from the City Clerk or accessible at the link below:

#### https://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Campaign%20Forms/410.pdf

The City of Garden Grove uses an online efiling service for FPPC forms. Once the nomination period begins, you will need to pay close attention to all communications regarding required FPPC filings for your filing obligations. Once the Form 410 has been received by the Secretary of State, and you have been assigned a committee ID number, you will be notified by the City Clerk to set up your online efile account.

## **Next Steps**

## Step 1 Pulling Papers July 15 – August 9 5:00 p.m.\*

The <u>Nomination Period is July 15 through August 9 at 5:00 p.m.</u> When you have decided to run for local office as a Mayor or District Council Member, make an appointment with the City Clerk to receive your Nomination Form and Candidate Packet. Schedule your appointment early in the Nomination Period by calling (714) 741-5040 or emailing at <a href="mailto:cityclerk@ggcity.org">cityclerk@ggcity.org</a>

#### **Step 2** Campaigning

The Candidate Packet that you will receive at the time your Nomination Paper is issued by the City Clerk will include the following:

- > A flash drive containing the following:
- > Blank FPPC Forms 501, 410, 460, 470, and 497 for reference
- > FPPC Form 700 Statement of Economic Interests and FAQ's
- > The Political Reform Act
- Campaign Disclosure Manual 2
- > Candidate's Statement Form and Candidate's Statement Agreement.
- Candidates Information Form
- ▶ Hard copies will be provided as follows: 1. Nomination Paper (Nomination Paper to be signed and dated by the City Clerk and candidate fills out the Personal Information section of the paper); 2. Ballot Designation Worksheet; 3. Ballot Designations California Code of Regulations; 4. Code of Fair Campaign Practices; 5. Literature Requirements/Mass Mailing Requirements; 6. Copy of Municipal Code Section 9.20.040 related to Political signs; 7. FPPC Form 700 to be filed with the City Clerk at the time the Nomination Form is returned to the City Clerk.

## Step 3 Gathering Signatures July 15 – August 9 5:00 p.m.\*

Nomination Papers must be signed by not less than 20 nor more than 30 registered voters residing in the city of Garden Grove for a Mayoral Candidate, and for a Council Member Candidate within their respective district. Each signer 1) must be a registered voter residing in your district (at-large for Mayoral Candidate), 2) must sign his/her name, print his/her name, and print his/her address, and 3) must not sign more than one Council Member Candidate nomination paper—otherwise the signature is not counted. Only one person can circulate the Nomination Paper. You may circulate your own paper, or if you assign a circulator, have the circulator complete the Declaration of Circulator. Leave the Affidavit of Nominee blank; this will be completed at the time you file your Nomination Paper with the City Clerk.

## Step 4 Preparing Papers for Filing July 15 – August 9 5:00 p.m.\*

Complete the Ballot Designation Worksheet (included in your Candidate Packet when your Nomination Paper is issued). Ballot designations are regulated by the State Election code, and you may select one of the following: Your current principal profession(s), or occupation(s) with a maximum total of three words, separated by a slash ("/"); the full title of the public office that you currently occupy and to which you were elected;

You must also complete the FPPC Form 700 – Statement of Economic Interests. The report should cover the 12-month period prior to filing your Nomination Paper. (Blank forms are available from the City Clerk or at www.fppc.ca.gov and Campaign Disclosure Manual 2 gives detailed instructions for completing Form 700.)

## Step 5 Optional Papers for Filing July 15 – August 9 5:00 p.m.\*

A Candidate's Statement is an optional 200 or 400 word count statement for the sample ballot mailed to voters. The cost of the statement is paid for by the candidate – costs for statements are set by the County Registrar's Office and will be determined prior to the start of the Nomination Period.

## Step 6 Filing Papers July 15 – August 9 5:00 p.m.\*

File the following papers with the City Clerk before the close of the nomination period:

- > Nomination Form with signatures
- > Ballot Designation Worksheet
- > FPPC Form 700 Statement of Economic Interest
- Candidate's Statement and deposit (optional must be filed with Nomination Paper)
- Code of Fair Campaign Practices (optional)
- > Public Information Paper This is your background information that will be provided to the public and press (optional)

#### **Step 7** Campaign Filings

If you raise or spend money in connection with your election, you will be required to file Campaign Statements (FPPC Form 460 or FPPC Form 470). FPPC filing deadlines are on the City's website at the link below:

https://ggcity.org/docs/fppc-filing-schedule/fppc-filing-schedule-2024

#### **Step 8** Record Keeping

Review the FPPC Campaign Disclosure Manual 2 regarding record keeping. All money used for campaign purposes, including your personal funds, must be deposited into a separate campaign bank account prior to the expenditure. The only exception is the FPPC Form 410 filing fee and candidate statement deposit.

Detailed records need to be kept for expenditures and contributions of \$25 or more (refer to Campaign Disclosure Manual 2 for record keeping guidelines).

- Do not accept anonymous contributions of \$100 or more.
- Never accept or spend \$100 or more in cash.
- The true source of the contribution must be reported.

#### Your records should include:

- > Date
- Amount (record the amount of each transaction and also the total cumulative amount)
- Name and Address of Contributor (or Payee)
- Contributor's Occupation and Employer (for contributions of \$100 or more)
- > Description

Be sure to keep originals of canceled checks, vouchers, invoices, and keep photocopies of checks. Also be sure to keep dates and daily totals of all expenditures and contributions. Records must be kept for four years after the election.

## **Step 9** Campaign Contribution Limits

The City of Garden Grove does not have a local campaign ordinance, we follow the guidelines of the Political Reform Act, as outlined in the FPPC Campaign Disclosure Manual 2. Local campaign contribution limits are set by state law and is \$5,500 per contribution for the 2024 election. Below are helpful links from FPPC regarding contribution limits:

https://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Campaign%20Documents/AB 571 Fact Sheet Final.pdf

https://www.fppc.ca.gov/content/dam/fppc/NS-

Documents/TAD/Campaign%20Manuals/Manual 2/Manual 2 Ch 1 Local City and County Contribution Rules (AB571).pdf

#### Important things to remember . . .

#### **FPPC**

Contact the Fair Political Practices Commission (FPPC) with any questions you have regarding campaign expenditures or contributions (866) 275-3772 or by e-mail at advice@fppc.ca.gov. The FPPC website: www.fppc.ca.gov offers overviews of the Political Reform Act and FPPC regulations, FPPC forms are available through the website.

When visiting www.fppc.ca.gov, you will see that the FPPC covers many topics. You will focus on Campaign Rules, Campaign Forms, and the Campaign Disclosure Manual for Local Candidates. Here are some terms to know:

#### **Understanding FPPC Terminology as a Garden Grove Candidate:**

Local Election:

City of Garden Grove Election

Mayor or City Council Candidate

Candidate for Local Office:

Mayor or City Council Candidate

Agency (or Local Agency): City of Garden Grove City of Garden Grove

Local Filing Officer: City Clerk of City of Garden Grove

Recipient Committee: Mayor or City Council Candidates who raise or spend more than \$2,000 Candidate Controlled Committee: Mayor or City Council Candidates who raise or spend more than \$2,000 Election Committee: Mayor or City Council Candidates who raise or spend more than \$2,000

**Type of Committee** (Mayor or City Council Candidates who raise or spend more than \$2,000) Recipient Committee is identified as:

- 1. Controlled Committee\*
- 2. Candidate Election Committee

<sup>\*</sup>A "controlled committee" is one which is controlled directly or indirectly by an officeholder or candidate. A committee is controlled if the officeholder, candidate, or proponent, his/her agent, or any other committee

he/she controls, has a significant influence on the actions or decisions of the committee. A Candidate does not file as a Primarily Formed Committee.

## **Keep Records**

Maintain details on contributions and expenditures of \$25 or more.

#### **Itemize Contributors**

For contributions of \$100 or more, including in-kind contributions, you must disclose the contributor's name, address, occupation and employer.

## **Political Advertising Disclaimers**

Candidates and political committees must put disclaimers on campaign advertisements that identify the person or entity who paid for or authorized the communication. The disclaimer is required on all campaign material, including mailers of 200 pieces or more, radio and television ads, telephone calls, and electronic media ads. "Paid for by [committee name]" is the basic disclaimer required on most campaign communications. Please review the FPPC's Political Advertising Disclaimer worksheet for specific details.

## For those who have an active committee from a previous election . . .

As provided in the AB 571 Fact Sheet, please note that candidate committees are not permitted to re-designate an existing committee for a new election. A candidate that has qualified as a committee must establish a separate controlled committee and campaign bank account for each election.

## Complete a Form 501 (this must be done before receiving any contributions for the November 2024 election).

- Mark the "Initial" box
- Complete the entire form
- Sign and date the form
- > File with City Clerk

## Complete a Form 410 (to be done before receiving \$2,000 in contributions for the November 2024 election).

- > Mark the "Initial" box and mark the bubble "Not Yet Qualified" or "Date qualification threshold met" and fill in the date if you have met the \$2,000 threshold.
- > Your committee name must include your last name, the word "mayor" or "council" and "district no." and "2024."
- > Complete the "Type of Committee" and list the year of election as November 2024.
- > Financial Institution information.
- ➤ Both the Treasurer and Candidate need to sign (a candidate may also be the treasurer if the Candidate is the Treasurer, be sure to sign on both signatures lines and provide the date).
- ➤ Mail the original and one copy to the Secretary of State with your \$50.00 filing fee, and give a copy to the City Clerk.

Note: The Secretary of State will provide a committee ID which is used to establish a committee bank account. A terminating Form 410 is mailed to the Secretary of State for the old committee after the new one has been established; A terminating 460 is filed with the City Clerk.

### Filing Schedule for Candidates and Controlled Committees for Local Office

Deadline	Period	Form	Notes
Jul 31, 2024	*- 6/30/24	460	•All committees must file this statement. See Municipal Code 2.14 – Electronic Fiing
Semi-Annual			of Campaign Disclosure Statements in the link below.
			https://ecode360.com/42523221
Within 24 Hours Contribution	8/7/24 – 11/5/24	497	•File if a contribution of \$1,000 or more in the aggregate is received from a single source.
Reports			•File if a contribution of \$1,000 or more in the aggregate is made to or in connection
Election Cycle			with another candidate or measure being voted upon November 5, 2024.
Reports			•The recipient of a non-monetary contribution of \$1,000 or more in the aggregate
			must file a Form 497 within 48 hours from the time the contribution is received.
			•File online; or file by personal delivery, e-mail, guaranteed overnight service, or fax.

Sep 26, 2024	7/1/24 – 9/21/24	460 or	•Each candidate listed on the ballot must file Form 460 or Form 470 (see Form 470
1st Pre-Election		470	below).
Oct 24, 2024	9/22/24 – 10/19/24	460	•All committees must file this statement.
2nd Pre-Election			•File by personal delivery or guaranteed overnight service.
Jan 31, 2025	10/20/24 – 12/31/24	460	•All committees must file Form 460 unless the committee filed termination Forms
Semi-Annual			410 and 460 before December 31, 2024.

**Form 470**: Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2024 and do not have an open committee may file Form 470 on or before September 26, 2024. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.

**After the Election**: When the election is over, remember that your responsibilities as a candidate or treasurer are not yet finished. Future activities depend on whether you won or lost. But all candidates -- successful and unsuccessful – must **continue filing campaign statements** until the committee is terminated.

See Campaign Disclosure Manual 2 for additional information.

Public Documents: All statements and reports are public documents.

**Resources:** Campaign manuals and other instructional materials are available on the Campaign Rules page. Or, visit <a href="https://www.fppc.ca.gov/learn/campaign-rules.html">https://www.fppc.ca.gov/learn/campaign-rules.html</a>

#### **Terminating your committee**

YOU MAY TERMINATE IF: (All the following criteria must be met.)

- •You have filed all required campaign statements.
- •Your final campaign statement has a \$0 balance.
- •You do not anticipate receiving further contributions.
- •You do not anticipate making further expenditures.
- •You are not expecting a refund for filing or ballot statement fees paid from committee funds.

FORMS TO COMPLETE: In addition to checking the appropriate "Type of Statement" box, remember to check the "Termination" box on all termination statements.

- Form 410 File original with the Secretary of State (SOS) and a copy with your local filing officer
- Form 460 File original with your local filing officer REMEMBER:
- Form 460 Semi-Annual Statements are due January 31 and July 31 (or next business day).
- Funds become surplus 90 days after the end of the semi-annual reporting period.
- Terminate by December 31 to avoid paying next year's \$50 annual fee to the SOS.

BUT WHAT IF... I filed a Form 470 (Officeholder and Candidate Campaign Statement - Short Form)?

Defeated candidates who filed the Form 470 have no reporting obligations after the election if they did not raise or spend \$2000 or more during the election.

Successful candidates (officeholders) who filed the Form 470 and who do not raise or spend \$2,000 or more during the calendar year are required to file the Form 470 by July 31 each year if their elected position pays them \$200 or more per month.

I still have funds in my campaign bank account?

Until the funds become surplus, you may use campaign funds for political, legislative, or governmental purposes. You may also donate funds to bona fide charitable, educational, civic, religious, or similar tax exempt, non-profit organizations. The donation may not personally benefit the candidate, treasurer, or his/her spouse or dependent children.

I have outstanding debt?

You may file your termination statements showing outstanding debt. In doing so, you are declaring that you do not have the ability to discharge debts, loans, or other obligations. If you wish to continue fundraising, you may not terminate the committee.

I need more information?

See <u>FPPC Campaign Disclosure Manual 2 for Local Candidates</u>. You may also e-mail the FPPC for advice at advice@fppc.ca.gov or call 866-275-3772 Mon-Thurs., 9-11:30 a.m.

The Getting Started Now Guide is designed to help you and does not take the place of legal counsel.

For appointments to pull papers for the November 5, 2024, Municipal Election, contact the Garden Grove City Clerk's Office at 714-741-5040 or <a href="mailto:cityclerk@ggcity.org">cityclerk@ggcity.org</a>