



CITY OF GARDEN GROVE
Community Services Department
Day Camp Parent Packet



Dear Parents:

Welcome and thank you for choosing Garden Grove Day Camp for the summer 2023 season! We are extremely excited to share with you all the fun and memorable activities we have planned during your time with us! We take pride in providing structured recreational summer programs in the city of Garden Grove.

General Information

- **DAY CAMP NEW LOCATION: Edgar Park building – 12781 Topaz St. Garden Grove, 92845**
- Your child will be supervised at all times and engaged in games, crafts, and activities.
- All staff are First Aid/CPR/AED certified.
- For any reason, if your camper is sent home or not admitted at camp due to illness, then we will issue a prorated refund for each day that your child is not allowed to attend. Staff must be notified immediately the reason for camper not attending is due to illness. Children with any signs of illness will not be permitted to attend.
- Weekly fees, which include excursion fees, are due one week prior to the week you are requesting to attend.
- **NO TRANSFERS.** A \$5 processing fee will be assessed for cancellations. In order to receive a refund, request must be made prior to the start of the week you are cancelling.
- The Remind app will be used as an electronic form of communication with parents about weekly flyers, important and urgent matters, excursion, and ice cream truck information. Please download the app and enter code “@campgrove”.
- Dress code: modest/appropriate clothing (no crop tops or t-shirts with offensive logos). Comfortable closed toed shoes (no sandals or flip-flops, unless otherwise specified for water activities).
- One (1) Day Camp shirt will be given to each camper. Day Camp t-shirt must be worn when attending an excursion. Additional shirts are available for purchase for \$10 each.
- Campers will need a sack lunch Monday, Tuesday, & Thursday, lunch will be provided for all campers on Friday. For excursion days, we will specify if lunch will be provided or not.
- Excursions are traditionally on Wednesdays.
- We will be showing G and PG rated television shows and movies on Thursdays. Please inform a staff member if you are uncomfortable with your child viewing any content by Wednesday.
- An ice cream truck is tentatively scheduled to come to camp on Thursdays. Please send no more than \$10 per camper.
- Campers will need **two snacks** for scheduled “snack time” (one morning snack & one afternoon snack).
- Campers will need **a reusable water bottle** and/or additional drinks (water is provided daily).
- Please label all personal items with camper’s first and last name.
- Please apply sunscreen on your child every morning.

General Guidelines

Check-in/out-Upon Arrival Procedures:

1. **Check-in:** Drop off will begin at 7:00 a.m. and pick up will end at 6:00 p.m. For late drop offs or early pickups, please call (714) 745-5070 in order for staff to plan accordingly.
2. **Pick up:** Parents/Guardians must show a valid driver’s license or identification upon pick up. If an alternate adult is picking up your child, they must be listed on the emergency contact list.
3. **Cleaning and Disinfecting Protocols**

- a. Child shared spaces: Cleaning and disinfecting of these communal spaces will occur frequently throughout the day & at the conclusion of the day.
- b. Frequently touched surfaces: Staff will clean and disinfect frequently touched surfaces such as doors, tables, chairs, and restrooms throughout the day.

4. Healthy Hygiene

- a. Hand washing: all children will be instructed to wash their hands frequently throughout the day, including before and after mealtimes, and after using the restroom.

Important Notes for all Counselor-In-Training Participants:

- CIT fees are due one week prior to their assigned week.
- If requested, teens will receive a letter on City letterhead with the total number of service hours completed during the program at the end of the summer.

Parent/ Legal Guardian (Print Name)

Child's Name (Print)

Parent/ Legal Guardian Signature

Date

For any additional questions, please do not hesitate to contact the recreation counter at (714) 741-5200 or email danam@ggcity.org. We look forward to a fun and exciting summer!



Community Services Department
Garden Grove Day Camp
Six Pillars of Character Parent/Camper Contract



The City of Garden Grove Day Camp programs strives to teach appropriate behaviors and encourage campers to express their feelings in a “socially acceptable” manner. There is zero tolerance for violence and physical outbursts. Guardians will be notified of behavioral concerns. If a camper is not capable of controlling his/her emotions in any way, they may be asked to leave the program.

The following behaviors are unacceptable and may result in dismissal from the program:

1. Verbally or physically hurting another camper or staff member.
2. Stealing or damaging another person's belongings.
3. Threatening bodily harm to themselves, another camper, or staff member.
4. Using profane language.
5. Possession or consumption of cigarettes, drugs, e-cigarettes, or alcoholic substances.
6. Possession or use of any weapon.

Six Pillars of Character:

1. **CARING:** Be kind to others. Never insult or hurt others. Always be ready to forgive.
2. **RESPECT:** Respect yourself, other campers, and the staff members. Never disrespect others with bad language or by physically injuring them. Always be considerate.
3. **RESPONSIBILITY:** Be a responsible camper by always doing your best. Work hard and show others you can use self-control at all times.
4. **FAIRNESS:** Always play by the rules, even if the situation is not going your way. Learn to listen to others and to compromise.
5. **TRUSTWORTHINESS:** Be a trustworthy camper by being honest and truthful at all times.
6. **CITIZENSHIP:** Be a camper who exhibits good citizenship by listening to the staff members at all times, and treating others how you would like to be treated.

I have read the Garden Grove Day Camp Six Pillars of Character listed above, discussed them with my child, and agree to encourage my child to follow the Six Pillars of Character and all guidelines above.

Child's Name (Print)

Date

Parent/Legal Guardian (Print Name)

Parent/Legal Guardian Signature



2023
CITY OF GARDEN GROVE
Community Services Department



CAMPER EMERGENCY INFORMATION SHEET

1. Child's Name _____ Birthdate: _____ Age: _____
2. Address _____
3. Parent/Guardian Name _____ Cell Phone: _____
Parent/Guardian Name _____ Cell Phone: _____
4. Siblings: Brothers: _____ Ages: _____ Sisters: _____ Ages: _____
5. Child's Height: _____ Child's Weight: _____ Shirt Size: _____
6. In case of emergency, please list alternate authorized person to contact or release child to:
Name: _____ Relationship: _____
Phone: _____
Name: _____ Relationship: _____
Phone: _____
Name: _____ Relationship: _____
Phone: _____
Name: _____ Relationship: _____
Phone: _____

Parent/ Legal Guardian Signature

Date

Date of last tetanus shot: _____

List of current medication (optional):



CITY OF GARDEN GROVE
Community Services Department



CITY OF GARDEN GROVE DAY CAMP PROGRAM MEDICATION PROCEDURES

- Children may only bring medication that is prescribed to them specifically by a licensed physician. The medication must be in the original container and prescription label with directions (times per day, quantity, method of administration) placed in a Ziploc bag with the child's name written on the outside, along with the letter of authorization.
- Medication will be kept in an area not accessible to children (e.g., locked box in the office).
- Medication(s) will NOT be stored overnight. It must be picked up daily by parent/legal guardian.
- The staff is to initial the medication sign-out sheet, indicating the date and time the child self-administers the medication.
- Children may not keep their medication with them throughout the day.
- During excursions, the staff member is responsible for keeping the medication. It will be kept in a secure place that is not accessible to campers.
- Parents will need to administer all prescribed medication unless authorized by the parent/legal guardian for the child to self-administer medication indicated below. Day camp staff are not authorized to administer medication.

.....

PERMISSION FOR CHILD TO SELF- ADMINISTER MEDICATION

I/We _____, authorize my child
Parent/Legal Guardian

_____ to self-administer prescribed medication

Medication name _____

Prescription number _____

Parent/Legal Guardian Signature

Date



CITY OF GARDEN GROVE
Community Services Department



AUTHORIZATION TO CONSENT TO TREATMENT OF MINOR

(I), the undersigned parent of _____, a minor, do hereby authorize the City of Garden Grove, Community Services Department as agents for the undersigned to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician and surgeon licensed under the provisions of the Medicine Practice Act on the medical staff of a licensed hospital, whether such diagnosis or treatment rendered at the office of said physician or at said hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent to give specific consent to any and all such diagnosis, treatment or hospital care which the aforementioned physician in the exercise of their best judgment may deem advisable.

This authorization shall remain effective until **August 11, 2023**; unless sooner revoked in writing delivered to said agent.

Parent/ Legal Guardian Signature

Date

List any restrictions of activity for medical reasons (i.e. frequent colds, fainting spells, ear troubles, allergies):

As part of our commitment to the Americans with Disabilities Act and our participants, are there any accommodations needed for your child's participation in the Day Camp Program?

☐ Yes ☐ No

If yes, please provide information for your child's accommodation request: