



CITY OF GARDEN GROVE

11222 ACACIA PARKWAY
GARDEN GROVE, CA 92840
TEL: (714) 741-5312 FAX: (714) 741-5578

APPLICATION FOR SIGN REVIEW

PLEASE COMPLETE THE UPPER PORTION OF THE APPLICATION, AND EMAIL TO THE PLANNING SERVICES DIVISION AT PLANNING@GGCITY.ORG. ALLOW 3 TO 5 WORK DAYS FOR REVIEW.

APPLICATION DATE: _____

SITE ADDRESS: _____

BUSINESS NAME: _____

PERSON TO CONTACT: _____ PHONE: _____

CONTRACTOR: _____ PHONE: _____

BUSINESS OWNER: _____ PHONE: _____

SUBMIT COPIES OF THE FOLLOWING WITH THE APPLICATION:

- PLOT PLAN: Show dimensions, setbacks, existing and proposed sign locations, and existing buildings.
- ELEVATIONS: Show existing and proposed sign locations, sign dimensions, and tenant frontage with dimensions.
- DETAILED DRAWINGS: Provide drawings showing colors, materials, mounting method, copy and dimensions of proposed sign(s).
- LANDLORD'S APPROVAL: Landlord's written approval is required for all proposed sign(s).
- STRUCTURAL CALCULATIONS: Required for freestanding sign(s) (i.e., monument signs). **Note: A separate plan check review will be required by Building and Safety for all freestanding signs, which occurs after the Planning Services Division approves the sign application.**

DEPARTMENT USE ONLY

ZONE: _____ PRIMARY SECONDARY SPECIFIC SIGN CRITERIA

Building Frontage _____

Lot Frontage _____

Allowable Sign Area _____

EXISTING SIGNS		PROPOSED SIGNS		<input type="checkbox"/> APPROVED
TYPE	AREA	TYPE	AREA	
1. _____	_____	1. _____	_____	<input type="checkbox"/> DENIED
2. _____	_____	2. _____	_____	
3. _____	_____	3. _____	_____	DATE: _____
4. _____	_____	4. _____	_____	
TOTAL _____		TOTAL _____		
COMBINED TOTAL _____		REVIEWED BY: _____		

Comments, Conditions, Recommendations: _____

