



CITY OF GARDEN GROVE  
PLANNING SERVICES DIVISION  
11222 ACACIA PARKWAY  
GARDEN GROVE, CA 92840  
TEL: (714) 741-5312 FAX: (714) 741-5578  
[www.ci.garden-grove.ca.us](http://www.ci.garden-grove.ca.us)

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## **IMPORTANT NOTICE:**

Please contact the Planning Services Division at (714) 741-5312 to inquire about the zoning requirements that will apply to your project, and the discretionary review process. Please be advised that the project may also be subject to the requirements of other City Departments. The Planning Services Division highly encourages, prior to filling out and completing any entitlement application, that all applicants submit a **Preliminary Review Application** for all projects to verify zoning compliance and compliance with the requirements of other City Departments. Possible consequences for not performing a preliminary review may include delays to the project, redesigning of the project, and unexpected financial costs incurred by the applicant.



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<b>Office Use Only</b>	
Received By:	_____
Date Submitted:	_____

**LAND USE PERMIT APPLICATION**

Project Address: \_\_\_\_\_

<b>Application For:</b>	
<input type="checkbox"/> Code Amendment	\$2,625
<input type="checkbox"/> Conditional Use Permit	\$3,150
<input type="checkbox"/> Director's Review (R-1)	\$ 175
<input type="checkbox"/> Director's Review (Duplex/Triplex)	\$1,600
<input type="checkbox"/> Director's Review, Others	\$ 600
<input type="checkbox"/> Front Yard Determination	\$ 175
<input type="checkbox"/> General Plan Amendment	\$2,925
<input type="checkbox"/> Interpretation of Use - PC	\$ 575
<input type="checkbox"/> Lot Line Adjustment	\$1,465
<input type="checkbox"/> Modification to Conditions	1/2 cost
<input type="checkbox"/> Modification to Plans	1/2 cost
<input type="checkbox"/> Planned Unit Development	\$4,725
<input type="checkbox"/> Site Plan	\$3,375
<input type="checkbox"/> Specific Plan	cost+15%
<input type="checkbox"/> Street Vacation	\$1,850
<input type="checkbox"/> Tentative Parcel Map	\$2,138+\$17 lot
<input type="checkbox"/> Tentative Tract Map	\$3,788+\$17 lot
<input type="checkbox"/> Variance - all others	\$2,525
<input type="checkbox"/> Variance Single Family	\$ 500
<input type="checkbox"/> Zone Change	\$2,700
<input type="checkbox"/> Time Extension	1/2 fee
<input type="checkbox"/> Records Retention Fee	\$ 35
<input type="checkbox"/> Public Notice Fee (w/legal)	\$ 345
<input type="checkbox"/> Neighborhood/Comm. Mtg.	\$ 450
<b>Environmental Review:</b>	
<input type="checkbox"/> Environmental Impact Report	cost + 15%
<input type="checkbox"/> Mitigated Neg Dec	\$ 1,050
<input type="checkbox"/> Negative Declaration	\$ 775
<input type="checkbox"/> Notice of Exemption	\$ 200
<input type="checkbox"/> Fish and Game Fee	see latest fee
<input type="checkbox"/> County Recording Fee	\$ 50/100

**Property Owner:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Applicant (if not sole property owner):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Representative (if different):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

<b>STATUS OF APPLICANT*</b>	
<input type="checkbox"/> Property Owner of Record	<input type="checkbox"/> Lessee
<input type="checkbox"/> Purchasing/Escrow Subject to Approval	<input type="checkbox"/> Authorized Agent of one of the above

**Note:** If the Applicant is anyone other than the sole property owner of record, a **Letter of Authorization** must also be signed and notarized by the property owner(s).

**SIGNATURES/ACKNOWLEDGEMENT**

I hereby certify that all information contained in this Application and all plans and materials required to be submitted to the City is, to the best of my knowledge, true and correct.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

EXCERPTS FROM TITLE 9 OF THE MUNICIPAL CODE  
OF THE CITY OF GARDEN GROVE, CALIFORNIA

Section 9.32.100.C Effective Date of Order Granting or Denying Land Use Actions.

The order granting or denying a land use action shall become final twenty-one days after the order, unless within such twenty-one day period an appeal in writing is filed with the City Clerk by either an applicant or opponent. The filing of the appeal within such time limit shall stay the effective date of the order until such time as the City Council has acted upon the appeal as hereafter set forth in this Chapter.

9.32.010.D. Fees Required. All applicants described in Section 9.32.030 shall require fees paid in accordance with a Resolution adopted by the City Council. A copy of the resolution and information may be obtained from the Office of the City Clerk.

NOTE: Evidence not presented to the Planning Commission or Zoning Administrator in connection with this case will not be considered by the Council. All maps, petitions, plans, testimony, and other facts or opinions must have been heard by the Planning Commission or Zoning Administrator in order to be heard by the City Council.

Any new evidence which you desire to submit must be presented as part of a new application for which the normal filing fees will be charged. The new application will be heard by the Planning Commission or Zoning Administrator in the manner set forth in Title 9 of the Garden Grove Municipal Code.

9.32.010.E. LIMITATION OF REFILEING OF APPLICATIONS. A final action denying an application for a land use action shall prohibit the further filing of the same type application on a property until not less than one year shall have elapsed from the date of denial of any application.

9.32.160 EXPIRATION OF GRANTED LAND USE ACTIONS. Unless a time extension is granted in accordance with Section 9.24.030, any discretionary action becomes null and void if not exercised within the time specified in the approval of the discretionary action or, if not date is specified, within one year from the date of approval of said discretionary action.

9.32.030.10 REVOCATION. Applicability. The City Council, Hearing Body, or City Manager may initiate revocation procedures for any land use action designated by this Title. The Hearing Body may revoke or modify a land use action if any one of the following findings are made:

- The approval was obtained by fraud;
- The approved use has ceased to exist or has been suspended for one year or a lesser time as established by land use ordinance;
- That the approved use is being, or recently has been, exercised contrary to the terms or conditions of such approval, or in violation of any statute, ordinance or regulation;
- That the approved use was so exercised as to be detrimental to the public safety or so as to constitute a public nuisance.

**COMMUNITY DEVELOPMENT DEPARTMENT**

PLANNING SERVICES DIVISION

**LETTER OF AUTHORIZATION  
(TO BE NOTARIZED)**

**NOTE:**If the Applicant is not the sole record owner of the property, a Letter of Authorization must be signed by each owner of the property, notarized, and submitted as a part of the Application.

To: City of Garden Grove

Application for \_\_\_\_\_

I, \_\_\_\_\_, owner of the below-described property, do hereby authorize the filing and processing of the above-described Application, appoint \_\_\_\_\_ as my agent for the purpose of consummating the Application, and agree to accept and fulfill any and all requirements which may be imposed as conditions of approval of any resulting Permit or Approval approved by the City of Garden Grove. I further acknowledge and agree that such Permit or Approval, including all conditions of approval may be required to be recorded on the title of the property in the form of a Notice of Discretionary Permit Approval and Agreement With Conditions of Approval, will run with the land and constitute express limitations and restrictions on the use of the Property, and will be binding on all persons who own or occupy the Property now or in the future.

LEGAL PROPERTY DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature(s) of legal property owner(s):

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_