



Community Services Department
11222 Acacia Pkwy.
Garden Grove, CA 92840
Phone: 714-741-5200 Email: fields@ggcity.org

ATHLETIC FIELD RENTAL APPLICATION

APPLICANT INFORMATION

Organization _____ 501(c)(3)# _____
(Leave blank if request is for individual/community use) (Attach copy)

Organization website _____ Social media FB/IG/Twitter _____
(required if applying as an organization)

Contact Name _____ Phone _____

Address _____ City _____ Zip _____

Email _____ Alternate Contact Name & Email _____

Chapman Sports Complex 11700 Knott Ave.	___ Flag Football Field	___ Soccer Field	___ Other sport:
Edgar Park 12781 Topaz St.	___ Soccer Field	___ Practice Area #1 ___ Practice Area #2	___ Other sport:
Garden Grove Park 9301 Westminster Ave.	Baseball/Softball ___ Field	___ Football ___ Soccer	___ Other sport:
Hare School Park 12012 Magnolia St.	___ Baseball/Softball ___ Field	___ Football ___ Soccer	___ Other sport:
Village Green Park 12732 Main St.	___ Practice Area #1 ___ Practice Area #2	___ Practice Area #3	___ Other sport:
West Grove Park 5372 Cerulean Ave.	___ Soccer Field	___ Practice Area	___ Other sport:
West Haven Park 12252 West St.	Soccer Field N/A (under renovation)	___ Practice Area #2	___ Other sport:

DAY	DATES					TIME			
Mon	/	/	to	/	/	:	am/pm	:	am/pm
Tues	/	/	to	/	/	:	am/pm	:	am/pm
Wed	/	/	to	/	/	:	am/pm	:	am/pm
Thur	/	/	to	/	/	:	am/pm	:	am/pm
Fri	/	/	to	/	/	:	am/pm	:	am/pm
Sat	/	/	to	/	/	:	am/pm	:	am/pm
Sun	/	/	to	/	/	:	am/pm	:	am/pm
Nature of Event:						Expected Attendance:		% Garden Grove Residents	

FEES

Formal Leagues (all sports)	<p>\$2/hr per player (roster is at least 50% GG residents); \$4/hr per player (non-GG residents)</p> <p>Liability insurance, additional insured certificate, 501(c)(3) articles & IRS confirmation, list of current Board Members, League Bylaws and League schedule must be submitted with application.</p> <p>Rosters must be submitted by second week of league play (AYSO, GGFNL, Little League, Pop Warner)</p>
Non-Profit Youth Sports	<p>Rosters & current 501 (c)(3) status must be submitted with application for above rate.</p> <p>Field priority will be given to traditional primary season sports.</p>
Ball Field Rentals -	\$20/hr (Non-profit adult sports organization); \$15/hr (GG resident private use); \$32 (travel ball); \$38 (tournaments)
Soccer Fields -	\$20/hr (Non-profit adult sports organization); \$20/hr (GG resident private use); \$32 (club team); \$38 (tournaments)
Lights, if available, are an additional cost.	

APPLICATIONS, RENTAL RATES, PAYMENTS & REFUNDS

- Application must be received at least 10 calendar days prior to the date of the event(s).** Permits issued subject to availability of facility and staff.
- Payment is required at the time the application is submitted. Payment must be made by check, money order (payable to City of Garden Grove), credit card or exact cash.

The City of Garden Grove's cancellation fees for any field reservation are:

32 or more days prior to event.....	Full Refund Minus \$5 Administration Fee
7 to 31 days prior.....	50% Refund
Less than 7 days prior.....	No Refund

_____ Initial to acknowledge that you understand the information provided above.

FEE SCHEDULE

Permit Processing Fee		\$ _____
Facility Day Use Fee	rate _____ x # hours _____	\$ _____
Facility Light Use Fee	rate _____ x # hours _____	\$ _____
Miscellaneous Fee	_____	\$ _____
Miscellaneous Fee	_____	\$ _____
Miscellaneous Fee	_____	\$ _____

Total Amount \$ _____

Receipt # _____ Facility Deposit \$ _____

Receipt # _____ **Total Due** \$ _____

DEPOSIT: CHECK CASH CREDIT CARD

Paid by: _____

Mail to: _____

Phone (Best): _____

Deposit processed: ☐ Deposit held: ☐

Deposit pickup: _____

Print name: _____ Date: _____

GG ATHLETIC FIELD RULES & REGULATIONS

1. Playing fields are designated for active sports and recreation and organized athletic activity only. City programs, events and permitted filming/photography are exempt.
2. Any person or group causing damage to City-owned property or equipment will be required to pay for said property or equipment (based on current cost of repair or replacement). Until payment is received, the City shall have the right to cancel the group's current contract and reject future applications.
3. A temporary banner permit is required to place banners/signs on field perimeter fences.
4. A permit is required for food/beverage sales (i.e. snack bar) – please visit www.ocfoodinfo.com for details.
5. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose.
6. Permits are not transferable. Clean-up and removal of equipment and personal belongings must be completed and the field is completely vacated by the time indicated on the permit. Rental is for the designated field permit only. The open green space and parking lots are public access ways and not part of the rental. All permit groups must keep a copy of their permit on hand in case a conflict or inquiry occurs. Permits must be made available to City staff during permitted time, if requested.
7. The use or presence of alcohol or illegal drugs is not permitted.
8. Permit groups that have seasonal permits or conduct tournaments/camps must provide \$2M liability insurance with the City of Garden Grove listed as additional insured.
9. Only existing marked athletic lines may be utilized by users. Any additional athletic lines/markings must be pre-approved by the Permit Supervisor. Approved markings must be made with easily removable materials. Permit groups must remove these markings at the conclusion of the event. A cleanup fee will be charged to permitted group for any markings left after the conclusion of permitted time.
10. Any behavior or activity that is determined by the onsite staff person as unsafe, a violation of park rules, or unsportsmanlike conduct is prohibited. Examples of unsportsmanlike conduct include: aggressive, intimidating, abusive or threatening actions, Cursing, or fighting. Police may be called and violators may be required to vacate the premises or may be subject to arrest.
11. Permit requests may be denied if:
 - The proposed use or activity is of a nature/size that is inappropriate to the playing field or will cause adverse impacts on health/safety of surrounding park users or adjacent residents and businesses that cannot be mitigated.
 - Applicant fails to remit fees, charges, or deposits as required.
 - Applicant knowingly makes false, misleading, or fraudulent statements in the application process.
 - Applicant fails to agree to reimburse the City for damages/destroyed property.
 - Time requested is designated in the field allocation plan for another type of use or user group.
 - Field is closed for maintenance.
12. Permits may be revoked and/or denied in the future by City staff if there is any violation of these rules or any abuse of the privileges of using City or District facilities and/or equipment.

Applicant certifies that he/she read and agrees to abide by the “GG Athletic Field Rules and Regulations.”

Signature: _____ Date: _____

**RELEASE, WAIVER OF LIABILITY, INDEMNITY AGREEMENT &
CONSENT TO PHOTOGRAPH & VIDEO FORM**

IN CONSIDERATION of being permitted to participate or engage in City of Garden Grove ("City") recreation programs, events or activities, or to use City facilities or equipment, the undersigned, on behalf of himself/herself, and on behalf any minors in the legal custody of the undersigned, and on behalf of any personal representatives, heirs, assigns, and next of kin (collectively "Participant"), hereby agrees to the fullest extent permitted by law to release, waive, hold harmless and covenant not to sue the City, its directors, officers, employees, and agents (collectively "Releasees") from any and all suits, claims, damages, losses, injuries, illness (including property damage, bodily injury or death), and any other compensable loss of any type (collectively "Claims") pertaining to, related to, or arising directly or indirectly out of Participant's participation in the programs, events, or activities, or use of City facilities or equipment, even though the Claims may arise out of negligence or carelessness on the part of the Releasees, or out of a dangerous or defective condition of property or equipment of the City. This release does not apply to the extent such Claims are caused by the gross negligence or willful or wanton misconduct of the Releasees. The Participant further agrees to defend and indemnify the Releasees from any Claims directly or indirectly arising out of the Participant's participation in the programs, events, activities, or use of City facilities or equipment, and his/her acts or omissions.

Participant acknowledges that the activities involve known and unanticipated risks which could result in bodily or emotional injury, illness, death and/or property damage and understands that risks of injury, illness or property damage simply cannot be eliminated, despite the use of safety equipment or measures, without jeopardizing the essential qualities of the activity. Participant assumes full responsibility and risk of bodily injury, illness, death, or property damage arising out of or related to the activity and consents to treatment and all medical care deemed necessary resulting from said treatment.

Participant further consents to voluntary participation and grants the City the right to videotape or photograph his/her participation in the activities in which he/she participates and to use the videos or photographs in future City publicity and understands that Participant will not receive any compensation for such.

Participant agrees that the foregoing RELEASE, WAIVER OF LIABILITY, AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Applicable if Participant is a minor: I am the parent/legal guardian of the Participant, and I hereby execute this Release on his/her behalf.

I CERTIFY THAT I HAVE READ, UNDERSTOOD, AND AGREE TO THIS RELEASE, WAIVER OF LIABILITY, INDEMNITY AGREEMENT & CONSENT TO PHOTOGRAPH & VIDEO.

Signature

Date

Date Received: _____ Staff Initials: _____ Insurance Received: _____ Rosters Received: _____