



CITY OF GARDEN GROVE, CALIFORNIA



BUDGET

FY 2019 - 2020 & 2020 - 2021



CITY OF GARDEN GROVE
BUDGET

FY 2019 - 2020 & FY 2020 - 2021

City Council

Steven R. Jones
Mayor

Stephanie Klopfenstein
Mayor Pro Tem - District 5

Thu-Ha Nguyen
Council Member - District 3

George S. Brietigam III
Council Member - District 1

Patrick Phat Bui
Council Member - District 4

John R. O'Neill
Council Member - District 2

Kim B. Nguyen
Council Member - District 6

City Officials

Scott Stiles
City Manager

Patricia Song
Finance Director

Budget Development

Ann Eifert
Janet J. Chung

Publication

Maria Stipe
Ann Eifert
Meena Yoo



City of Garden Grove
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www.ggcity.org



CITY OF GARDEN GROVE

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Thu-Ha Nguyen
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Patrick Phat Bui
Council Member - District 4

Kim Bernice Nguyen
Council Member - District 6

June 4, 2019

Garden Grove City Council
Garden Grove, CA

Honorable Mayor and Members of the City Council:

I am pleased to present the fiscal years (FY) 2019-20 and FY 2020-21 Proposed Biennial Budget for the City of Garden Grove. This is a structurally balanced budget that includes revenues and expenditures for all City funds including: General Fund, Water Enterprise, Housing Authority, Successor Agency, Grants, Cable, Special Assessment Districts (Main Street, Park Maintenance, Street Lighting, Parking, and Tourism Improvement), Sanitary District, and the **City's** Capital Improvement Plan.

BUDGET HIGHLIGHTS

The FY 2019-20 and FY 2020-21 biennial budget continues to reflect our commitment to the Community Vision and Guiding Principles that were adopted by the City Council in March 2005.

Community Vision

The vision of Garden Grove is to be a safe, attractive, and economically vibrant city with an informed and involved public. We are a diverse community that promotes our unique attributes and preserves our residential character.

Guiding Principles

We commit ourselves to the betterment of the individual, the organization, and the community by fostering a spirit of trust, creativity, cooperation, integrity, empathy, respect, and quality service to all.

Over the past two years, residents, businesses, visitors, and community leaders have expressed a great need to strengthen our public safety services. This Biennial Budget pays close attention to those priorities. Sixteen additional public safety positions (1 sergeant, 10 police officers, 5 public safety non-sworn employees) are being added to the complement of personnel in the Garden Grove Police Department. Similarly, with the transition of the Garden Grove Fire Department to the Orange County Fire

Authority, all calls for fire and emergency medical services (EMS) response will see an increase from 3-person staffing to 4-person staffing, beginning August 16, 2019. This 4-person staffing team will also include two trained paramedics, rather than one. Additional public safety enhancements are noted below in this report.

Garden Grove has made significant strides in economic development since the Great Recession. The City has greatly benefitted from strong hotel growth along Harbor Boulevard, specifically with the opening of the Great Wolf Lodge in 2016. Hotel tax revenue has more than doubled since 2012 from \$12 million to \$26 million in fiscal year 2017-18. The real estate market has remained strong providing the City with modest growth in property tax revenue; sales tax revenue shows a slight increase **over the years with the City's continued efforts in diversifying business types.**

Despite the increases in revenues, Garden Grove has endured years of structural budget deficits. Pension obligations along with the increased cost of contracts and commodities continue to outpace revenue growth. In order to balance the budget over the years, the City implemented citywide budget reductions, suspended hiring, deferred capital improvements projects and maintenance, and used one-time money to close the deficit gap. The City Council **recognized the City's** struggle to maintain service levels with rising costs, and in July 2018 voted to approve the placement of a one-cent sales tax measure for voter approval. In November 2018, Measure O was approved by over 64% of the voters providing an estimated additional \$19 million in revenue annually beginning in FY 2019-20. The Measure O revenue is 100% committed to Garden Grove and cannot be reallocated to the State.

The passing of Measure O provides the City with an opportunity to strengthen its financial position. City management will continue to manage spending in a prudent manner, and identify ways to reduce costs by improving efficiency. In addition to enhancing service levels, Measure O also allows the City to establish key fiscal policies to foster a culture of long-term fiscal sustainability. These policies will set a framework to ensure a balanced budget, maintain healthy reserves, appropriately **fund the City's pension liabilities**, as well as planning for future infrastructure needs.

CITYWIDE BUDGET

The Citywide operating budget includes all City funds, such as General Purpose, Water, Sanitary District, Housing Authority, Successor Agency, Grants, Cable, and Special Assessment Districts. The biennial budget with all funds is balanced and includes a total operating budget of \$259.5 million for FY 2019-20 and \$249.4 million for FY 2020-21.

FUND BUDGET

The proposed biennial budget is balanced at individual fund levels, with the focus on funding current, ongoing expenditures with current, ongoing revenues, and avoiding balancing current budgets by postponing needed expenditures or committing future revenues.

General Fund Budget

General Fund's revenue is estimated at \$134.2 and \$137.0 million for FY 2019-20 and FY 2020-21 respectively. The largest sources of revenue are from property, sales and use, and hotel taxes. Together, these tax revenues account for more than 85% of total General Fund revenue. With the passing of the Measure O, sales and use tax is estimated to **comprise of more than 30% of the City's general fund resources with** an estimated \$41.7 million and \$42.3 million for FY 2019-20 and FY 2020-21 respectively. The City continues to benefit from a robust tourism industry, however, with occupancy rates reaching maximum capacity, there is little room for the type of growth the City has seen in the past. Hotel taxes are estimated to increase 2% to \$26.5 million and \$27.0 million for FY 2019-20 and FY 2020-21. Property taxes, (which include paramedic override tax and property tax in-lieu of motor vehicle taxes) are estimated at \$47.0 million for FY 2019-20 and \$48.4 million for FY 2020-21. The remaining 15% of the General Fund revenues come from various fees, such as building permits, business licenses, and other user fees. Modest growth is projected **for the City's other revenue sources** based on the assumption that the economy will remain at the current pace.

The General Fund's FY 2019-20 operating budget is \$126.7 million and \$132.4 million for FY 2020-21. The budget includes funding for core city services such as public safety, public works, community and economic development, and community services. Also included are various transfers and support to other funds, such as the housing authority, self-supporting recreation, and cable. **Over 73% of the City's General Fund budget provides for public safety services.**

The proposed General Fund budget reflects the **City Council's commitment to** enhancing public safety, including:

- Addition of 10 Sworn Police Officers
- Addition of 1 Police Sergeant
- Addition of public safety non-sworn support personnel including:
 - 2 Public Safety Dispatchers
 - 2 Police Records Specialist
 - 1 Community Services Officer
- Enhancements to the School Resource Officer Program
- Various mandated contractual increases for Police services, such as Orange County Sheriff-Coroner services, fingerprint system costs, and jail management services
- Purchase of new public safety equipment, including police patrol units
- Increase in training funds for all public safety personnel
- Police facility needs and space assessment
- Contract with the Orange County Fire Authority, which would immediately provide 2 paramedics on each unit at any given time, **improving the City's medical** emergency response times

In addition to public safety, the biennial budget includes funding for other core City services and the funding of various mandates such as:

- Funding for the Re-Imagine and Buy In Garden Grove Campaigns
- Contractual increases for park maintenance, reseeding, and street sweeping
- City facility maintenance
- Implementation of street sign replacement program
- Approved labor contracts with all labor groups, including the **Garden Grove Police Association, Orange County Employee's Association, and the Garden Grove Employee's League, which will ensure the recruitment and retaining of high quality employees**

Capital Improvement Budget

The FY 2019-20 and FY 2020-21 capital improvement budget is \$27.5 million and \$19.9 million respectively. The **City's Capital Improvement Plan is primarily funded** through grants, gasoline taxes, development impact fees, and enterprise funds. The following infrastructure projects over the next two years will include:

- \$12.0 million for arterial and residential street improvements
- \$5.0 million for storm drain improvements
- \$2.5 million for traffic improvements
- \$2.7 million for park projects
- \$1.7 million for City Hall security enhancements, ADA upgrades, and various other city facility repairs
- \$11.7 million for water capital and replacement projects
- \$11.8 million for sewer capital and replacement projects

Other Funds Budget

Water: The Water Enterprise fund continues to have challenges largely as a result of decrease in water sales/revenue that stemmed from drought induced conservation measures. The FY 2019-20 and FY 2020-21 Water Services budget totals \$39.5 million and \$41.4 million, respectively and provides for the production and delivery of water throughout the City. It also provides for the replacement and refurbishment of water related infrastructure and equipment as needed to support new development and upgrade existing infrastructure. Resources were allocated within the budget to continue the implementation of the Water Financial and Capital Plan including: replacing defective components of the water system, construction of the West Haven Reservoir Rehabilitation Project, the Magnolia Reservoir and Booster Pump Rehabilitation Project, the Ward Street fire flow water improvements, and the water master plan update, which includes assessments for water facilities, asset management plan, and risk.

Successor Agency to the Agency for Community Development: The total FY 2019-20 Successor Agency budget is \$31.7 million and is based on the Recognized Obligation

Payment Schedule (ROPS) approved by the Department of Finance for July 1, 2019 through June 30, 2020. The FY 2020-21 budget is \$15.0 million and is based on estimated ROPS figures for the July 1, 2020 through June 30, 2021.

Housing Authority: **The Housing Authority's** FY 2019-20 and FY 2020-21 budgets will provide rental assistance to up to 2,337 low income families through the Section 8 Rental Assistance Program, which is funded by federal grants. The Housing Authority conducts inspections to ensure subsidized units are meeting quality standards and safety codes, and provides outreach activities to tenants, landlords, and other support agencies to help clients move towards economic sufficiency. In addition, the Housing Authority monitors the former Agency affordable housing agreements and maintains owned civic center properties. The FY 2019-20 and FY 2020-21 Housing Authority budget totals \$35.8 million and \$36.0 million respectively.

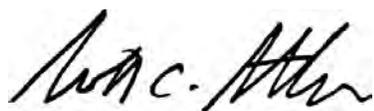
Garden Grove Sanitary District: The District provides trash collection and sewer services to customers within the Garden Grove Sanitary District. The Sanitary District is funded sufficiently through its own property taxes and user fees. The total FY 2019-20 and FY 2020-21 budget for Solid Waste is \$2.4 million and \$2.5 million, respectively, which provides for the administration of the service contract with Garden Grove Disposal, approved operating and landfill reserves, and recycling and waste diversion efforts. The Sewer budget for FY 2019-20 and FY 2020-21 is \$13.8 million each year. The budgets provide for upgrades to the sewer capital program, manhole inspection and replacement, and fats, oils, and grease control education.

SUMMARY

The preparation of the FY 2019-20 and FY 2020-21 Biennial Budget has been a collaborative and cooperative process that involved all departments and staff throughout our organization. With the passing of Measure O, this is an exciting time for our City to enhance service levels especially for public safety and ensure a fiscally sustainable future for our community. However, we recognize the continued challenges with homelessness, pension obligations, and aging infrastructure. I am confident that by working together with our residents, business community, Mayor and City Council, and committed staff, we will strive to make Garden Grove a safe, attractive, and economically vibrant city.

On behalf of our talented and dedicated workforce, it is my pleasure to present the proposed FY 2019-20 and FY 2020-21 Budget.

Sincerely,



SCOTT C. STILES
City Manager

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ORGANIZATIONAL MISSION, VISION, AND GUIDING PRINCIPLES

Mission Statement

The mission of the City of Garden Grove is to provide responsible leadership and quality services as we promote safety, cultural harmony, and life enrichment.

The City's Mission Statement was developed by employees and ratified by the City Council in 1995. It is designed to reflect our purpose.

Vision Statement

The vision of Garden Grove is to be a safe, attractive, and economically vibrant city with an informed and involved public. We are a diverse community that promotes our unique attributes and preserves our residential character.

In 2004, the Garden Grove City Council authorized a community study to determine what issues were most important to Garden Grove residents. Over the following year and-a-half, opinions were gathered through focus groups, surveys, an open house, and a community forum. The results were developed into a Community Vision Statement, Guiding Principles, and Strategic Goals, which were approved in March 2005 by the City Council.

Guiding Principles

We commit ourselves to the betterment of the individual, the organization, and the community, by fostering a spirit of trust, creativity, cooperation, integrity, empathy, respect and quality service to all.

The City Manager, Department Directors, Division Managers and City Council developed Guiding Principles to shape the way we conduct our business of serving the community.

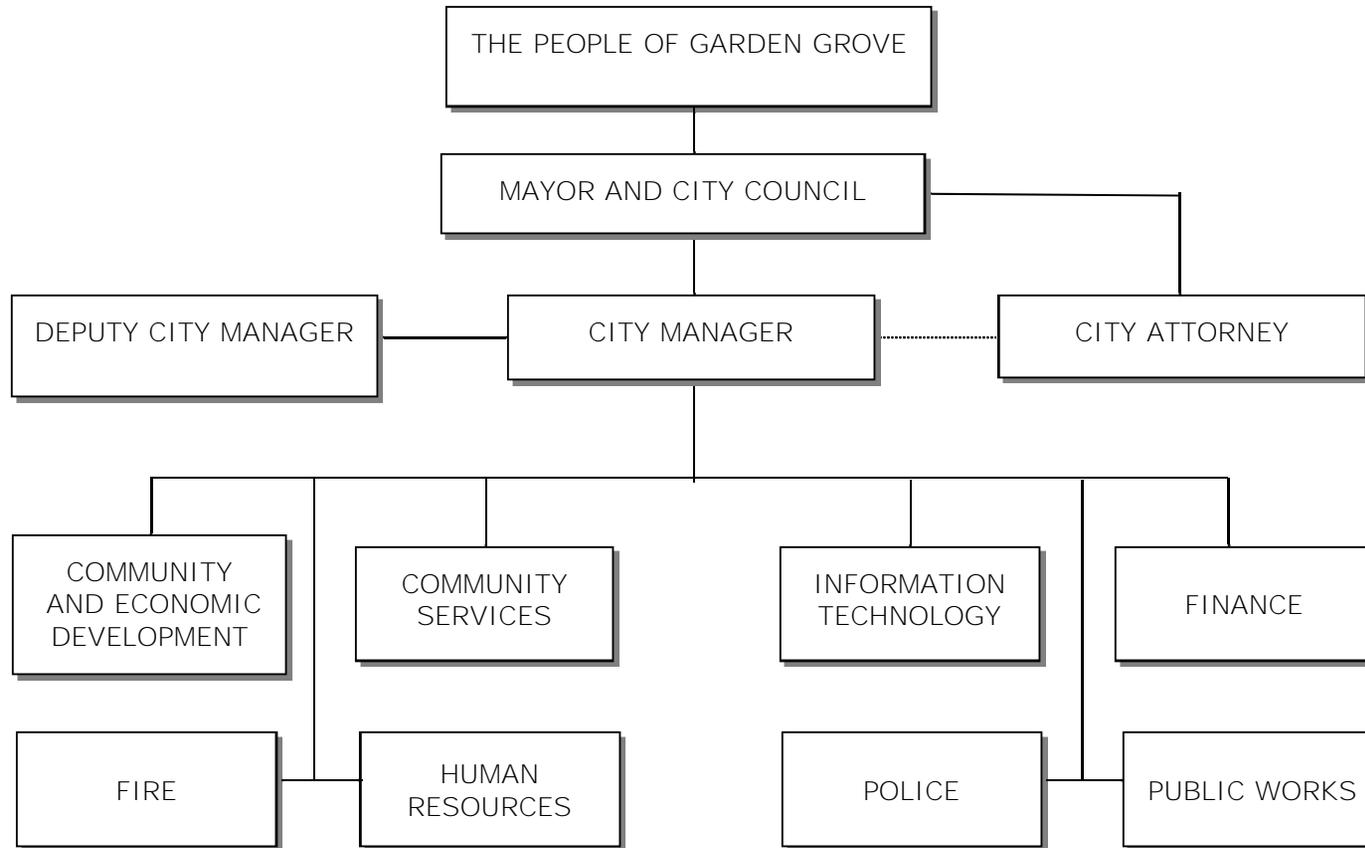
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Organizational Goals

Goals help us achieve the vision and mission of the City of Garden Grove. In addition to the goals articulated in each department's budget, the City Council established specific organizational priorities for the 2019-20 fiscal year. These priorities center on six focus areas: economic development, public safety, community engagement, financial sustainability, effective transparent government and community issues. The goals are operationally defined in the City's FY 2019-20 Action Plan and are grouped and summarized below.

1. Use economic development to grow revenues, focusing on the following projects: implementation of the economic development strategic plan, continuing current development activities (e.g., Grove District hotels, Brookhurst Place-Phase II, Garden Brook Senior Village), implementing west-side development opportunities, facilitating the OC Street Car project and carrying out the Willowick Request For Proposals (RFP) process.
2. Continue Re:Imagine initiatives, including civic center adaptive reuse, Open Streets and related mini events, implementation of the downtown parking management plan, implementation of the bicycle master plan and enhanced beautification efforts.
3. Continue to prioritize public safety through implementation of the Measure O Public Safety Plan, enhancing Neighborhood Watch and other community policing programs, implementing the transition to the Orange County Fire Authority and increasing building security at City Hall.
4. Enhance community engagement and outreach by engaging the community on essential services, including implementing the Measure O Oversight Committee initiatives, holding community forums and continuing multi-language outreach activities.
5. Strengthen the City's financial sustainability by achieving a balanced budget, implementing the new financial management system, investing in additional internal service funds and exploring implementation of a reserve policy.
6. Implement measures to advance effective transparent government, including completing and implementing the Parks Master Plan, expanding open data systems, implementing the network security plan, implementing the emergency plan and identifying performance metrics to track progress.
7. Address current community issues, including working with partner agencies to address homelessness and promoting the City's Code Enforcement program and policies.

City of Garden Grove



FY19-20 & FY20-21

**REVENUE SUMMARY
(IN THOUSANDS OF DOLLARS)**

	2017-18 (Actual)	2018-19 (Amended Budget)	2019-20 (Adopted Budget)	2020-21 (Adopted Budget)
<u>BASIC CITY REVENUE FUNDS</u>				
<u>GENERAL PURPOSE FUNDS</u>				
Sales Tax	\$ 20,737	\$ 21,876	22,668	23,006
- Measure O	0	0	19,000	19,285
Property Tax				
- General	17,328	16,320	17,619	18,168
- Paramedics	12,277	10,710	10,924	11,143
Property Transfer Tax	587	480	500	500
Motor Vehicle Tax	16,958	17,201	18,422	19,074
Franchises	2,408	2,500	2,500	2,500
Bldg. Permits & Other Fees	3,271	2,200	2,200	2,200
Deferred Municipal Support	3,450	3,844	3,422	3,422
Hotel Visitors Tax	25,983	25,958	26,477	27,007
Business Tax	2,830	2,500	2,500	2,500
Other Income	4,222	3,000	3,000	3,000
Traffic Fines	777	800	800	800
Parking Fines	1,241	1,010	1,000	1,000
Interest	229	500	300	500
Grant OH Support	42	39	43	43
Street Repair/Loan Payback	2,092	2,453	2,484	2,516
Sports Facility Income	136	100	100	100
Animal Control	376	300	221	232
Total General Purpose Fund	<u>114,944</u>	<u>111,791</u>	<u>134,180</u>	<u>136,996</u>
<u>MISCELLANEOUS FUNDS</u>				
Gas Tax 2106/2107	1,888	2,000	1,946	1,946
Gas Tax 2105	978	1,000	1,000	1,000
Gas Tax Road Maintenance	1,035	2,750	2,600	2,600
Gas Tax 2103	914	833	1,000	1,000
Golf Course Operations	18	350	215	215
Self-Supporting Recreation	706	675	675	675
Police Seizure	76	40	40	40
Traffic Offender Impound Fees	50	55	55	55
Red Light Enforcement	1,033	700	700	700
Land Sales Proceeds Interest/ Other	650	0	1,500	0
Total Miscellaneous Funds	<u>7,348</u>	<u>8,403</u>	<u>9,731</u>	<u>8,231</u>
TOTAL BASIC OPERATIONAL REVENUE	122,292	120,194	143,911	145,227
<u>CONSTRUCTION FUNDS (CAPITAL)</u>				
Cultural Arts	48	40	40	40
Park Fees	1,545	510	200	200
Drainage Fees	81	75	75	75
Traffic Mitigation Fees	267	76	50	50
Measure M-2	2,509	2,400	2,500	2,500
Development Agreement Fees	25	200	25	25
Total Construction Funds (Capital)	<u>4,475</u>	<u>3,301</u>	<u>2,890</u>	<u>2,890</u>
TOTAL BASIC CITY FUNDS	<u>\$ 126,767</u>	<u>\$ 123,495</u>	<u>\$ 146,801</u>	<u>\$ 148,117</u>

**REVENUE SUMMARY
(IN THOUSANDS OF DOLLARS)**

	2017-18 (Actual)	2018-19 (Amended Budget)	2019-20 (Adopted Budget)	2020-21 (Adopted Budget)
<u>GRANT REVENUE FUNDS</u>				
Public Safety/ Prop 172	\$ 748	\$ 725	\$ 750	\$ 821
CDBG/Home/ESG	2,667	3,466	3,080	1,847
Misc. Operational Grants	1,727	1,258	3,274	2,261
Misc. Capital Grants	714	2,548	1,815	0
TOTAL GRANT FUNDS	\$ 5,856	\$ 7,997	\$ 8,919	\$ 4,929
<u>SPECIAL ASSESSMENT FUNDS</u>				
Street Lighting	1,355	1,381	1,335	1,335
Main Street & Parking District	29	27	27	27
Park Maintenance	663	700	707	707
GG Tourist Improvement District	3,392	3,432	3,802	3,802
TOTAL SPECIAL ASSESSMENTS	5,439	5,540	5,871	5,871
<u>WATER ENTERPRISE FUNDS</u>				
Water Revenue	35,947	35,623	37,677	38,229
TOTAL WATER FUNDS	35,947	35,623	37,677	38,229
<u>SUCCESSOR AGENCY FUND</u>				
Successor RDA	298	25	11,808	208
RDA Oblig. Retirement Fund	17,693	13,760	19,828	14,798
TOTAL SUCCESSOR AGENCY FUND	17,991	13,785	31,636	15,006
<u>CABLE CORPORATION FUNDS</u>				
Garden Grove Cable Corporation	55	90	90	90
TOTAL CABLE CORPORATION FUNDS	55	90	90	90
<u>HOUSING AUTHORITY FUNDS</u>				
Low/Mod Housing Agency	228	40	106	110
Housing Authority - Sec. 8	31,462	31,765	35,301	35,827
Housing Auth. - Civic Ctr Prop.	77	68	37	37
TOTAL HOUSING AUTHORITY FUNDS	31,767	31,873	35,444	35,974
<u>SEWER FUNDS</u>				
GGSD/Sewer - Operations	10,868	10,213	10,718	11,152
GGSD/Sewer - Capital	183	88	40	40
GGSD/Sewer - Replacement	62	31	62	62
COP 2006A/ Contingency	0	79	0	0
Sewer Fees	202	37	203	210
TOTAL SEWER FUNDS	11,315	10,448	11,023	11,464

**REVENUE SUMMARY
(IN THOUSANDS OF DOLLARS)**

	2017-18 (Actual)	2018-19 (Amended Budget)	2019-20 (Adopted Budget)	2020-21 (Adopted Budget)
<u>SOLID WASTE FUNDS</u>				
GGSD/Solid Waste - Operations	<u>2,460</u>	<u>2,901</u>	<u>3,133</u>	<u>3,159</u>
TOTAL SOLID WASTE FUNDS	2,460	2,901	3,133	3,159
TOTAL ALL FUNDS	<u><u>\$ 237,597</u></u>	<u><u>\$ 231,752</u></u>	<u><u>\$ 280,595</u></u>	<u><u>\$ 262,839</u></u>

CITY WIDE OPERATIONAL BUDGETS
All Funds By Department
FY 2019-20 & FY 2020-21
(\$000)

DEPARTMENTS	Adopted FY 2018-19	Adopted FY 2019-20	Adopted FY 2020-21
FIRE	\$ 24,915.5	\$ 27,747.9	\$ 29,149.3
POLICE	58,703.0	66,302.4	69,014.7
Public Safety Subtotal	\$ 83,618.5	\$ 94,050.3	\$ 98,164.0
City Manager	33,648.5	38,572.3	39,036.4
Finance	7,807.3	6,478.9	6,772.9
Comm. & Econ Development	28,220.3	46,759.3	29,153.7
Public Works	63,923.2	64,836.4	67,477.4
Community Services	5,889.5	5,544.1	5,331.6
City Attorney	815.3	877.8	898.8
Human Resources	1,505.5	1,603.4	1,692.2
Information Technology	815.7	815.3	861.0
Other Departments Subtotal	\$ 142,625.3	\$ 165,487.5	\$ 151,224.0
CITY TOTAL	<u>\$ 226,243.8</u>	<u>\$ 259,537.8</u>	<u>\$ 249,388.0</u>

* Operational Budgets do not include Internal Service Funds.

DEPARTMENT OPERATIONAL BUDGETS
GENERAL FUND
FY 2019-20 & FY 2020-21
(\$000)

DEPARTMENTS	Adopted FY 2018-19	Adopted FY 2019-20	Adopted FY 2020-21
FIRE	\$ 24,609.3	\$ 27,747.9	\$ 29,149.3
POLICE	<u>57,349.4</u>	<u>65,026.0</u>	<u>67,738.4</u>
Public Safety Subtotal	\$ 81,958.7	\$ 92,773.9	\$ 96,887.7
City Manager	1,537.2	2,259.3	2,479.0
Finance	4,025.3	4,122.0	4,291.8
Comm. & Econ Development	5,636.5	6,651.5	7,073.4
Public Works	12,582.7	13,066.4	13,786.6
Community Services	3,739.8	3,310.2	3,505.6
City Attorney	792.2	854.2	875.2
Human Resources	1,322.0	1,395.8	1,482.5
Information Technology	<u>810.6</u>	<u>813.4</u>	<u>859.0</u>
Other Departments Subtotal	\$ 30,446.3	\$ 32,472.8	\$ 34,353.1
General Fund Transfers	875.4	1,446.0	1,132.5
CITY TOTAL	<u>\$ 113,280.4</u>	<u>\$ 126,692.7</u>	<u>\$ 132,373.3</u>
EXPENDITURE TYPE			
Salaries & Wages	87,451.5	81,094.7	83,836.0
Contractual Services	9,757.4	29,684.8	33,634.3
Commodities	2,240.4	1,976.4	1,736.0
Internal Service Funds/Debt	12,492.1	12,095.8	12,034.5
Capital	463.6	395.0	0.0
General Fund Transfers	<u>875.4</u>	<u>1,446.0</u>	<u>1,132.5</u>
CITY TOTAL	<u>\$ 113,280.4</u>	<u>\$ 126,692.7</u>	<u>\$ 132,373.3</u>

LABOR USAGE BY DEPARTMENT

	Adopted Budget Fiscal Year 2018-19	Year End Fiscal Year 2018-19	Adopted Fiscal Year 2019-20 & 2020-21
Fire			
Sworn	96	96	
Non-Sworn	<u>5</u>	<u>4</u>	
Fire Total	101	100	N/A
Police			
Sworn	168	168	182
Non-Sworn	<u>69</u>	<u>68</u>	<u>70</u>
Police Total	237	236	252
City Manager	28	33	33
Finance	36	35	35
Community & Economic Development	34	34	34
Public Works	152	153	154
Community Services	26	20	20
City Attorney	0	0	0
Human Resources	10	10	10
Information Technology	<u>19</u>	<u>19</u>	<u>19</u>
Total Non-Public Safety	305	304	305
CITY TOTALS	<u>643</u>	<u>640</u>	<u>557</u>

CITY MANAGER'S OFFICE

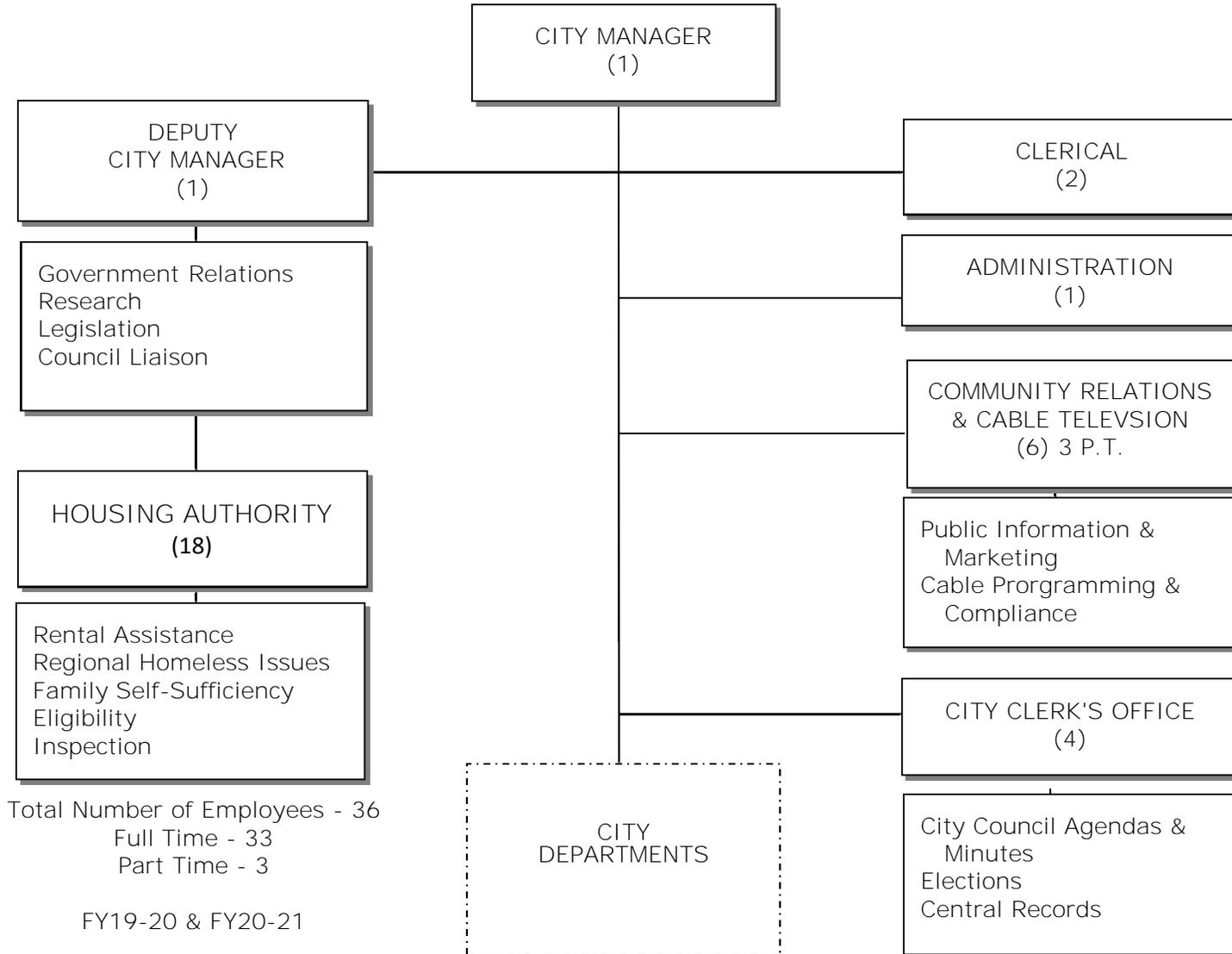
MISSION

The mission of the City Manager's Office is to assist the City Council in establishing community goals and policies and provide leadership and direction in the administration of all City departments and services.

2019-20 & 2020-21 GOALS

1. Manage and facilitate implementation of the FY 2019-20 Action Plan to achieve priorities established by the City Council with specific focus on economic development, public safety, community engagement, financial sustainability, effective transparent government and community issues.
2. Facilitate implementation of the Measure O Oversight Committee and related initiatives.
3. Facilitate implementation of the Measure O Public Safety Plan, including creation of a request for proposals for long-term police facility improvements.
4. Manage the effective transition of Fire services to the Orange County Fire Authority.
5. Oversee and manage business retention and expansion strategies.
6. Lead and support efforts to achieve a complete and accurate count for the 2020 Census.
7. Continue to build upon the City's relationship with the Garden Grove Unified School District, other local agencies and the County of Orange.
8. Communicate strategic goals, organizational needs and direction to staff throughout the organization on a consistent basis.
9. Maintain an open dialogue and promote a positive image of Garden Grove to Orange County residents, Garden Grove residents and fellow employees through effective communication, cable programming and access, programs and activities and an informationally creative and accurate website.
10. Maximize opportunities for additional federal funding for the Housing Authority.

City Manager's Office



Total Number of Employees - 36
 Full Time - 33
 Part Time - 3
 FY19-20 & FY20-21

CITY MANAGER
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
City Council											
0010 City Council	192,732	160,885						5,795	8,684	8,684	8,684
0011 Council Support	110,771	110,771									
0012 Council Contingency	<u>41,365</u>	<u>41,365</u>									
Division Total	344,868	313,021						<u>5,795</u>	<u>8,684</u>	<u>8,684</u>	<u>8,684</u>
City Manager											
0020 Management	466,835	185,787				21,881		113,730	61,778		83,659
0021 Operations	417,941	383,191						20,210	1,060	13,480	-
0022 City Mgr. Projects	35,430	35,430									
0023 Research/Legislation	279,571	115,155						32,050	66,183		66,183
0026 Customer Sv. Support	<u>8,000</u>	<u>8,000</u>									
Division Total	1,207,777	727,563				<u>21,881</u>		<u>165,990</u>	<u>129,021</u>	<u>13,480</u>	<u>149,842</u>
City Clerk											
0040 City Clerk	409,581	401,761						7,820			
0041 Central Records	114,938	114,938									
0042 Elections/Voter Assist.	<u>24,415</u>	<u>24,415</u>									
Division Total	548,934	541,114						<u>7,820</u>			
Community Relations											
0050 Admin Support	26,474	26,474									
0060 Public Information	674,091	651,091							5,750	5,750	11,500
0062 Cable TV	7,172						7,172				
0064 Community Access	<u>418,110</u>						<u>418,110</u>				
Division Total	1,125,847	677,565					<u>425,282</u>		<u>5,750</u>	<u>5,750</u>	<u>11,500</u>
Housing Authority											
2701 Set-Aside Admin	105,890							105,890			
4102 Hsg-Admin	2,536,409							2,536,409			
4103 Family Self-Sufficiency	133,070							133,070			
4104 Hsg-Vouchers HAP	28,569,463							28,569,463			
4107 Hsg-HAP Portability	<u>4,000,000</u>							<u>4,000,000</u>			
Division Total	35,344,832							<u>35,344,832</u>			
TOTAL FOR DEPARTMENT	<u>38,572,258</u>	<u>2,259,263</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,881</u>	<u>425,282</u>	<u>35,524,437</u>	<u>143,455</u>	<u>27,914</u>	<u>170,026</u>

CITY MANAGER
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
DIVISIONS											
City Council											
0010 City Council	196,040	164,193						5,795	8,684	8,684	8,684
0011 Council Support	117,548	117,548									
0012 Council Contingency	<u>41,365</u>	<u>41,365</u>									
Division Total	354,953	323,106						5,795	8,684	8,684	8,684
City Manager											
0020 Management	500,955	198,927			23,501		122,340	66,348			89,839
0021 Operations	446,244	408,864					21,740	1,140	14,500		-
0022 City Mgr. Projects	32,230	32,230									
0023 Research/Legislation	295,785	119,239					34,480	71,033			71,033
0026 Customer Sv. Support	<u>8,000</u>	<u>8,000</u>									
Division Total	1,283,214	767,260			23,501		178,560	138,521	14,500		160,872
City Clerk											
0040 City Clerk	437,270	428,860					8,410				
0041 Central Records	123,195	123,195									
0042 Elections/Voter Assist.	<u>147,855</u>	<u>111,255</u>					<u>7,137</u>	<u>9,821</u>	<u>9,821</u>	<u>9,821</u>	<u>9,821</u>
Division Total	708,320	663,310					15,547	9,821	9,821	9,821	9,821
Community Relations											
0050 Admin Support	27,421	27,421									
0060 Public Information	720,925	697,925						5,750	5,750		11,500
0062 Cable TV	7,172						7,172				
0064 Community Access	<u>437,170</u>						<u>437,170</u>				
Division Total	1,192,688	725,346					444,342	5,750	5,750		11,500
Housing Authority											
2701 Set-Aside Admin	110,120							110,120			
4102 Hsg-Admin	2,674,493							2,674,493			
4103 Family Self-Sufficiency	143,140							143,140			
4104 Hsg-Vouchers HAP	28,569,463							28,569,463			
4107 Hsg-HAP Portability	<u>4,000,000</u>							<u>4,000,000</u>			
Division Total	35,497,216							35,497,216			
TOTAL FOR DEPARTMENT	<u>39,036,391</u>	<u>2,479,022</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,501</u>	<u>444,342</u>	<u>35,697,118</u>	<u>162,776</u>	<u>38,755</u>	<u>190,877</u>

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

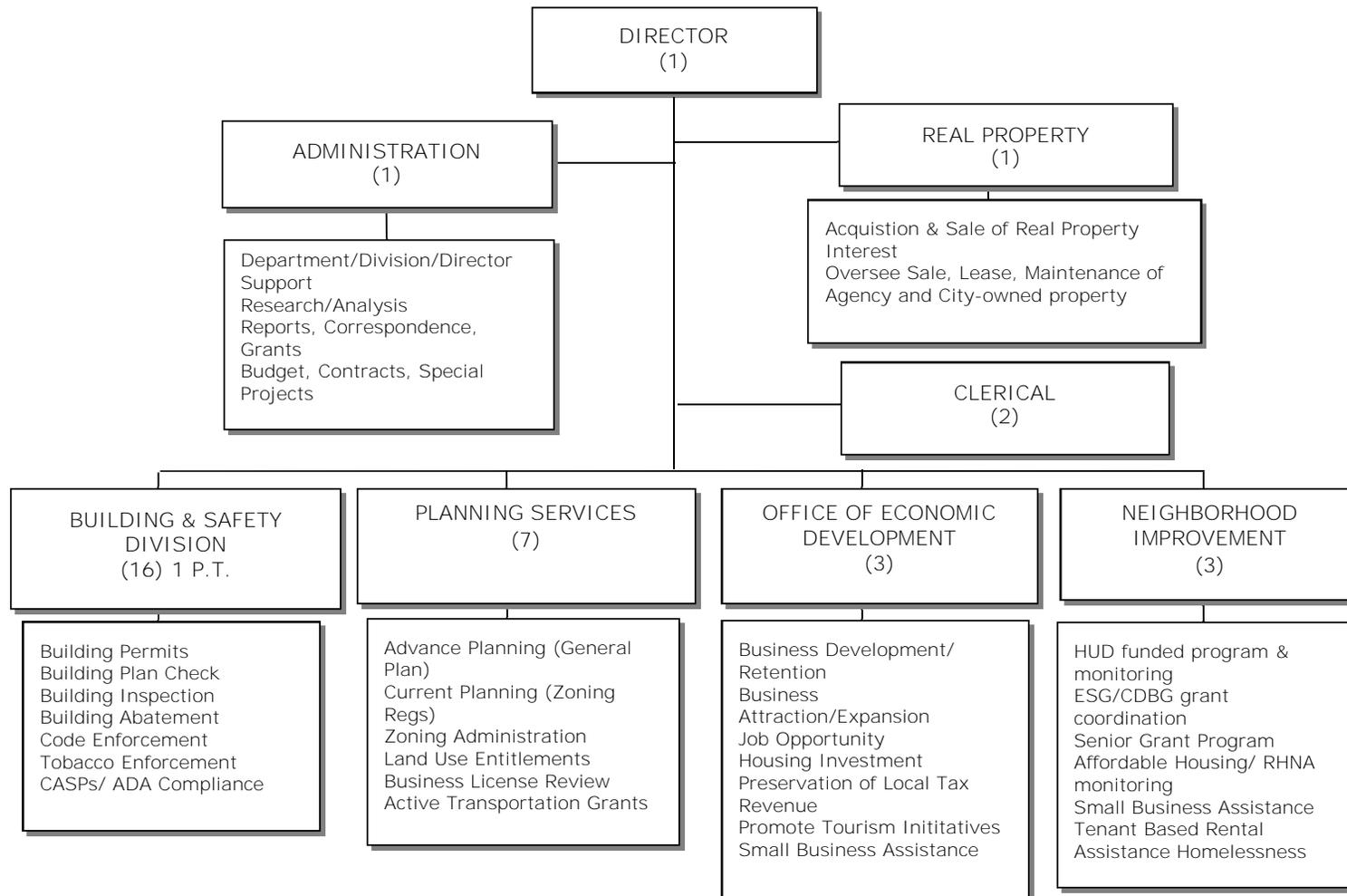
MISSION

Providing Quality Services through Creativity and Collaboration.

2019-20 & 2020-21 GOALS

1. Continue to strengthen and increase the City's economic base through economic development programs that support business retention and expansion activities.
2. Implement the City's 2018 Economic Development Strategy to guide future business development efforts that facilitate creation and retention of jobs, generate new local sales tax revenue and further enhance hotel development in the Grove Resort area.
3. Continue to provide support to the Successor Agency and administer the wind-down activities of the former Garden Grove Agency for Community Development.
4. Conduct annual review of the City's General Plan and amend the zoning code as necessary; update the General Plan Safety Element and introduce a new Environmental Justice Element; update the R-3 (Multiple-Family Residential)
5. Continue to promote Re:Imagine Garden Grove implementation measures included in the City's General Plan and maintain a community-wide approach to encourage participation in future events and related grant projects.
5. Improve the existing Planning Entitlement Tracking System in order to produce customized reports.
6. Continue to move forward with the required timelines and milestones for the City's state and federal Active Transportation Grant projects and programming, and link them to Open Streets 2020/21.
7. Address community needs for affordable housing, public safety, public infrastructure and parks that benefit Low and Moderate Income residents through the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs; continue the administration of the Senior Grant Program for home rehabilitation.
8. Update the City's Housing Element for the period of 2020-2028.
9. Identify and deploy initiatives to address homelessness.
10. Provide reasonable safeguards to life, health, property and public welfare through the City's Code Enforcement Programs in neighborhoods and the business community; resolve complaints by voluntary compliance and correction of code violations.
11. Upgrade and modify program software to support development streamlining efforts by enhancing timely processing of permits, applications and online permits/plan review, and establish performance measures for development review, plan check, inspections and code compliance.
12. Assist the construction industry and general public with information relevant to building safety regulation through Community Outreach Workshops that highlight new changes to the 2019 Building Code regulations and other recent zoning code amendments.

Community and Economic Development



Total Number of Employees - 35
Full Time - 34
Part Time - 1

FY19 -20 and FY20-21

COMMUNITY AND ECONOMIC DEVELOPMENT
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
DIVISIONS											
Real Property											
0030 Real Property	468,237		239,091				36,977	133,117	25,410		33,642
2535 Civic Center Prop Mgmt	<u>37,000</u>							<u>37,000</u>			
Division Total	505,237		239,091				36,977	170,117	25,410		33,642
Community Development Mgmt.											
2000 Comm. Dev. Mgmt.	<u>1,463,296</u>	<u>1,442,036</u>			<u>21,260</u>						
Division Total	1,463,296	1,442,036			21,260						
Building Services											
2100 Building Services Mgmt.	395,260	395,260									
2140 Building Abatement	503,291	503,291									
2160 Plan Check/Permits	989,584	961,954									27,630
2180 Inspection/General	578,285	571,085									7,200
2702 Cope Enforcement	769,525	769,525									
2745 Tobacco Enf Grant	<u>146,825</u>				<u>146,825</u>						
Division Total	3,382,770	3,201,115			146,825						34,830
Planning Services											
2300 Planning Commission	5,518	5,518									
2302 Current Planning	770,325	770,325									
2304 General Plan Update	75,000	75,000									
2306 Advance Planning	285,047	285,047									
2308 Planning Management	173,526	173,526									
2310 ClearChannel Billboard	37,000	37,000									
2312 BCIP Grant	1,156,000				1,156,000						
2315 ATP Bikesafe Trail	73,880				73,880						
2317 Urban Forestry Grant	<u>573,931</u>				<u>573,931</u>						
Division Total	3,150,227	1,346,416			1,803,811						

COMMUNITY AND ECONOMIC DEVELOPMENT
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
DIVISIONS											
Economic Development											
2500 SRDA Administration	321,593			321,593							
2502 Agency Debt Service	4,067,246			4,067,246							
2503 Agency Real Property	24,657			24,657							
2511 Business Retention	10,000		10,000								
2515 2014 TARB	2,231,193			2,231,193							
2516 Katella Cottages N/P	177,250			177,250							
2526 Katella Cottages	30,000			30,000							
2534 LRPMP Appraisals	4,200			4,200							
2544 2016 TARB	1,244,688			1,244,688							
2548 Limon Legal Fees	50,000			50,000							
2553 Site B2 DDA	641,430			641,430							
2554 Waterpark Hotel DDA	1,204,119			1,204,119							
2557 Sycamore Walk DDA	15,203			15,203							
2559 Housing Fnd Deficit	3,100,000			3,100,000							
2562 Brookhurst Tri DDA	18,564,485			18,564,485							
2600 Econ Dev Admin	403,602		403,602								
2601 VCB Visitor Conv. Bureau	2,160,743					2,160,743					
2602 GG TID	737,574					737,574					
2605 Harbor Crdr Transit	760,385		760,385								
2607 Hrbr Crdr St Impvmt	90,000		90,000								
2621 CFL Sales Tax Rebate	415,000	415,000									
Division Total	36,253,368	415,000	1,263,987	31,676,064	-	2,898,317	-				
Neighborhood Improvement											
2700 CDBG Adm./Plan	338,662				338,662						
2713 PI - HOME	60,000				60,000						
2714 HOME Admin.	75,909				75,909						
2730 Fair Housing Serv.	34,932				34,932						
2732 Sr Hm Imp Grant Prg	93,000				93,000						
2733 Comm Senior Serv	20,000				20,000						
2739 New Construct. Afford.	341,597				341,597						
2740 CDBG Indirect	24,097				24,097						
2746 Neighborhd Impact Admin	246,886	246,886									
2805 Thomas House Shelter	29,339				29,339						
2807 Mercy House	17,500				17,500						
2818 Multi-Fam Acq/Rehab	341,590				341,590						
2836 Citynet	30,415				30,415						
2863 CALHOME Prog Income	250,000				250,000						
2874 ESG Admin.	13,329				13,329						
2877 Interval House Crisis	81,818				81,818						
2880 OC Partnership	5,332				5,332						
Division Total	2,004,406	246,886			1,757,520						
TOTAL FOR DEPARTMENT	<u>46,759,304</u>	<u>6,651,453</u>	<u>1,503,078</u>	<u>31,676,064</u>	<u>3,729,416</u>	<u>2,898,317</u>	<u>36,977</u>	<u>170,117</u>	<u>25,410</u>	<u>-</u>	<u>68,472</u>

COMMUNITY AND ECONOMIC DEVELOPMENT
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
DIVISIONS											
Real Property											
0030 Real Property	473,613		240,007				36,977	133,117	27,330		36,182
2535 Civic Center Prop Mgmt	<u>37,000</u>							<u>37,000</u>			
Division Total	510,613		240,007				36,977	170,117	27,330		36,182
Community Development Mgmt.											
2000 Comm. Dev. Mgmt.	<u>1,519,736</u>	<u>1,496,866</u>			<u>22,870</u>						
Division Total	1,519,736	1,496,866			22,870						
Building Services											
2100 Building Services Mgmt.	422,250	422,250									
2140 Building Abatement	538,370	538,370									
2160 Plan Check/Permits	999,784	970,064									29,720
2180 Inspection/General	639,880	632,130									7,750
2702 Cope Enforcement	820,645	820,645									
2745 Tobacco Enf Grant	<u>133,725</u>				<u>133,725</u>						
Division Total	3,554,654	3,383,459			133,725						37,470
Planning Services											
2300 Planning Commission	5,518	5,518									
2302 Current Planning	825,415	825,415									
2304 General Plan Update	225,000	225,000									
2306 Advance Planning	312,110	312,110									
2308 Planning Management	185,395	185,395									
2310 ClearChannel Billboard	37,000	37,000									
2315 ATP Bikesafe Trail	73,880				73,880						
2317 Urban Forestry Grant	<u>573,931</u>				<u>573,931</u>						
Division Total	2,238,249	1,590,438			647,811						

COMMUNITY AND ECONOMIC DEVELOPMENT
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Economic Development											
2500 SRDA Administration	502,024			502,024							
2503 Agency Real Property	25,000			25,000							
2511 Business Retention	10,000		10,000								
2515 2014 TARB	3,886,005			3,886,005							
2516 Katella Cottages N/P	180,650			180,650							
2526 Katella Cottages	30,000			30,000							
2534 LRPMP Appraisals	4,200			4,200							
2544 2016 TARB	3,520,905			3,520,905							
2548 Limon Legal Fees	50,000			50,000							
2553 Site B2 DDA	629,370			629,370							
2554 Waterpark Hotel DDA	1,525,000			1,525,000							
2557 Sycamore Walk DDA	19,000			19,000							
2559 Housing Fnd Deficit	4,000,000			4,000,000							
2562 Brookhurst Tri DDA	554,490			554,490							
2600 Econ Dev Admin	251,135		251,135								
2601 VCB Visitor Conv. Bureau	2,160,743					2,160,743					
2602 GG TID	737,574					737,574					
2605 Harbor Crdr Transit	760,385		760,385								
2607 Hrbr Crdr St Impvmt	90,000		90,000								
2621 CFL Sales Tax Rebate	415,000	415,000									
Division Total	19,351,481	415,000	1,111,520	14,926,644	-	2,898,317	-				
Neighborhood Improvement											
2700 CDBG Adm./Plan	362,855				362,855						
2713 PI - HOME	60,000				60,000						
2714 HOME Admin.	84,130				84,130						
2730 Fair Housing Serv.	34,932				34,932						
2732 Sr Hm Imp Grant Prg	93,000				93,000						
2733 Comm Senior Serv	20,000				20,000						
2739 New Construct. Afford.	341,597				341,597						
2740 CDBG Indirect	24,097				24,097						
2746 Neighborhd Impact Admin	187,605	187,605									
2805 Thomas House Shelter	29,339				29,339						
2807 Mercy House	17,500				17,500						
2818 Multi-Fam Acq/Rehab	341,590				341,590						
2836 Citynet	30,415				30,415						
2863 CALHOME Prog Income	250,000				250,000						
2874 ESG Admin.	14,770				14,770						
2877 Interval House Crisis	81,818				81,818						
2880 OC Partnership	5,332				5,332						
Division Total	1,978,980	187,605			1,791,375						
TOTAL FOR DEPARTMENT	29,153,713	7,073,368	1,351,527	14,926,644	2,595,781	2,898,317	36,977	170,117	27,330	-	73,652

COMMUNITY SERVICES DEPARTMENT

MISSION

The mission of the Community Services Department is to create and celebrate a healthy and vibrant community.

2019-20 & 2020-21 GOALS

1. Continue the Re:Imagine campaign by expanding the City's Open Streets events and promoting active transportation events by blending programming through demonstrations, music, art and food.
2. Strengthen the safety and services of the community by enhancing the collaboration with local and regional agencies at our Family Resource Centers, Senior Center and Parks.
3. Examine funding options and initiate park and facility improvements, based on the findings and priorities of the Parks and Facilities Master Plan.
4. Identify new technology and trends in recreation and human services and prioritize methods of enhancing our programming.

Community Services

DIRECTOR
(1)

DEPARTMENT SECRETARY
(1)

DIVISION MANAGER
(1)

RECREATION SERVICES
(6) 90 P.T.

HUMAN SERVICES
(7) 18 P.T.

FACILITIES SERVICES
(4) 12 P.T.

Contract Monitoring
Classes, Special Events
Atlantis Play Center
Sports/Aquatics
Camps
Outdoors Program
Special Events
Tiny Tots/Care Bears Program

H. Louis Lake Senior Center
Magnolia Resource Center
Buena Clinton Resource Center

Sports Facility Reservation
Community Meeting Centers
Theater Contracts
G.G. Community Foundation
Park Patrol

Total Number of Employees - 140
Full Time - 20
Part Time - 120

FY19-20 & FY20-21

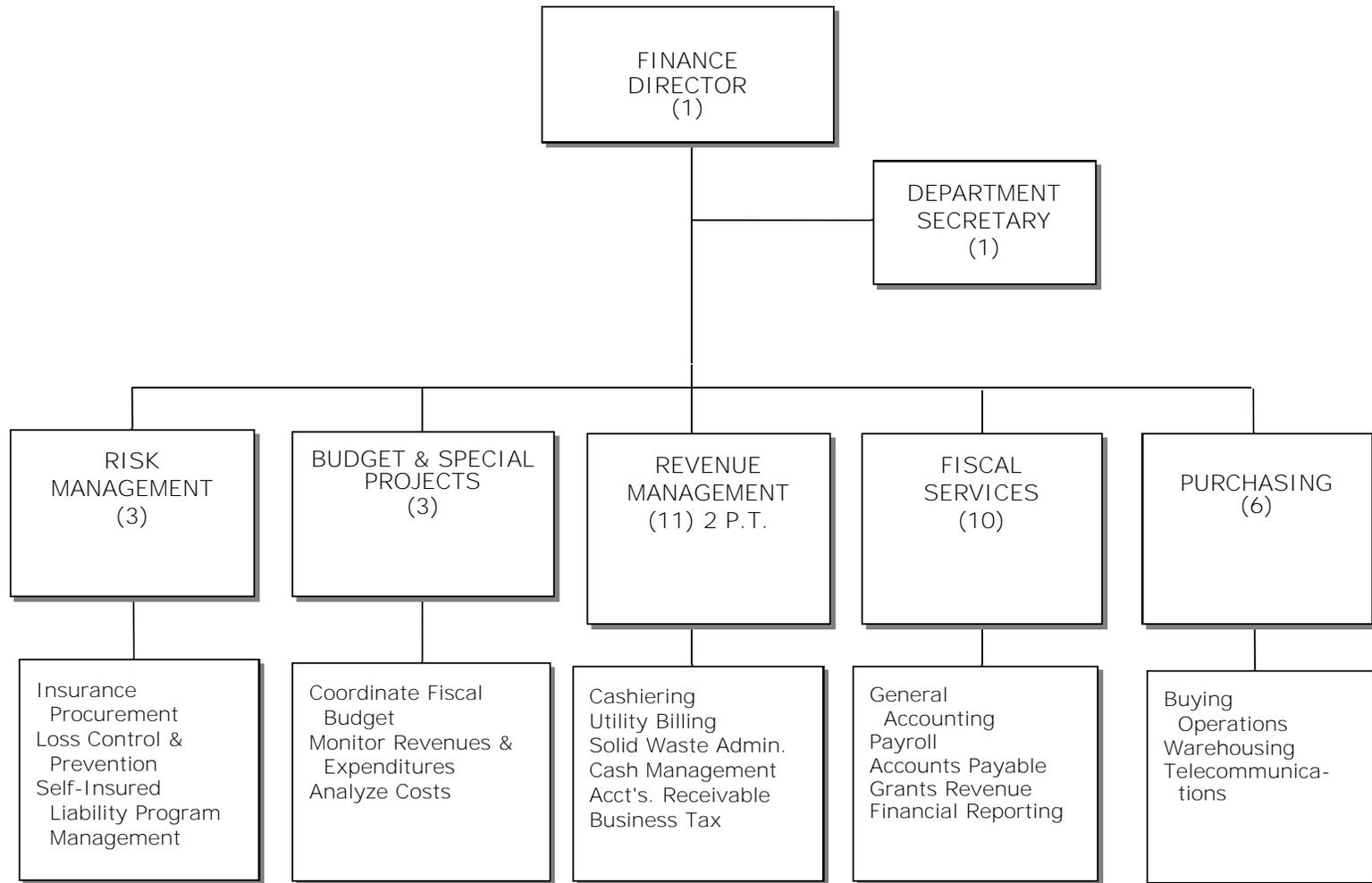
COMMUNITY SERVICES
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
DIVISIONS											
Community Services											
0059 City Partnership	25,000	25,000									
0061 Special Events	60,120	60,120									
2736 B/Clinton FRC	285,584	285,584									
4200 Community Service Mgmt	1,582,946	1,528,516	54,430								
4250 Sport Center/Gym	62,170	62,170									
4300 Recreation Services	198,990	198,990									
4304 Summer Camps	140,026		140,026								
4305 Aquatics	205,605		205,605								
4306 Facility Reserve	84,508		84,508								
4307 Adult Softball	18,177		18,177								
4308 Atlantis Park	135,348		135,348								
4309 Special Events/ SS	4,218		4,218								
4320 Park Control	132,846	132,846									
4330 Youth Sports	81,866	81,866									
4600 Sr. Center/CDBG	156,743				156,743						
4601 Sr./Mobility Prog	254,470	44,470			210,000						
4605 Sr. Center/SS	470,360		470,360								
4606 CMC/Self-Supp.	68,470		68,470								
4607 CYC/Self-Supp.	10,698		10,698								
4608 Leisure Classes	179,995	15,000	164,995								
4609 Tiny Tots	50,750		50,750								
4610 Senior Center	359,594	359,594									
4620 Community Mtg Ctr	347,169	347,169									
4621 Security Contract	25,000		25,000								
4630 Courtyard Center	22,590	22,590									
4640 Special Events	30,980	30,980									
4641 Outdoor Recreation	8,610		8,610								
4700 Cultural Arts	5,091		5,091								
4701 Arts Fund	30,000		30,000								
4908 MPFRC (19/20)	<u>506,229</u>	<u>115,300</u>			<u>390,929</u>						
Division Total	5,544,153	3,310,195	1,476,286		757,672						
TOTAL FOR DEPARTMENT	<u>5,544,153</u>	<u>3,310,195</u>	<u>1,476,286</u>	<u>-</u>	<u>757,672</u>						

COMMUNITY SERVICES
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Community Services											
0059 City Partnership	25,000	25,000									
0061 Special Events	60,120	60,120									
2736 B/Clinton FRC	296,217	296,217									
4200 Community Service Mgmt	1,693,651	1,639,221	54,430								
4250 Sport Center/Gym	63,660	63,660									
4300 Recreation Services	213,485	213,485									
4304 Summer Camps	142,696		142,696								
4305 Aquatics	209,715		209,715								
4306 Facility Reserve	85,698		85,698								
4307 Adult Softball	18,327		18,327								
4308 Atlantis Park	137,838		137,838								
4309 Special Events/ SS	4,218		4,218								
4320 Park Control	141,585	141,585									
4330 Youth Sports	83,574	83,574									
4600 Sr. Center/CDBG	170,560				170,560						
4601 Sr./Mobility Prog	257,840	47,840			210,000						
4605 Sr. Center/SS	20,360		20,360								
4606 CMC/Self-Supp.	69,280		69,280								
4607 CYC/Self-Supp.	10,878		10,878								
4608 Leisure Classes	184,095	15,000	169,095								
4609 Tiny Tots	52,118		52,118								
4610 Senior Center	374,320	374,320									
4620 Community Mtg Ctr	367,105	367,105									
4621 Security Contract	25,000		25,000								
4630 Courtyard Center	23,240	23,240									
4640 Special Events	31,250	31,250									
4641 Outdoor Recreation	8,610		8,610								
4700 Cultural Arts	5,400		5,400								
4701 Arts Fund	30,000		30,000								
4909 MPFRC (20/21)	<u>525,822</u>	<u>124,030</u>			<u>401,792</u>						
Division Total	5,331,662	3,505,647	1,043,663	-	782,352						
TOTAL FOR DEPARTMENT	<u><u>5,331,662</u></u>	<u><u>3,505,647</u></u>	<u><u>1,043,663</u></u>	<u><u>-</u></u>	<u><u>782,352</u></u>						

Finance



Total Number of Employees - 37
Full Time - 35
Part Time - 2

FY19-20 & FY20-21

FINANCE DEPARTMENT

MISSION

The mission of the Finance Department is to provide accurate, timely, and appropriate financial and budget reporting, along with related organizational services to City Staff, administrative and elected officials, the media, and citizens of the community.

FY 2019-20 & 2020-21 GOALS

1. Continue to monitor and report on the City's financial position/annual budget, and update the five-year and ten-year financial plan/outlook for the City.
2. Work with Information Technology Department to automate procedures, and strengthen internal controls in Accounting, Budget and Risk Management.
3. Implement an Enterprise Resource Planning System to replace the current financial, human resources, payroll, budget and procurement systems.
4. Implement a Two-Year Operating Budget.
5. Provide training opportunities to professionally grow and develop staff, and actively support, maintain and strengthen teamwork with other City departments.
6. Receive the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting, and receive an unmodified independent audit opinion from our auditors.
7. Prudently manage invested cash by matching of investment maturities to forecasted cash needs, while providing for the necessary safety to avoid losses in principal.
8. Implement a cost recovery fee for credit card payments as approved by City Council.
9. Revise the Purchasing Manual to include revisions to the Municipal Code, Ordinances and Administrative Regulations, and provide City-wide training on all revisions.
10. Implement active risk management program by monitoring City's risk exposures and developing programs to mitigate risk.
11. Implement a reserve and pension obligation funding policy.
12. Implement a certificate of insurance tracking and management system that makes the insurance collection and compliance monitoring process a simple, efficient and accurate process.

FINANCE
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Finance Administration											
1000 Finance Admin/Analysis	480,760	473,260							2,500	2,500	2,500
Division Total	480,760	473,260							2,500	2,500	2,500
Budget											
1010 Budget/Special Projects	474,032	347,532		18,550			4,820	48,410		6,310	48,410
Division Total	474,032	347,532		18,550			4,820	48,410		6,310	48,410
Fiscal Services											
1019 2015A Lease Bonds	1,508,450	1,508,450									
1020 General Accounting	454,297	234,642		15,870			55,790	61,445		23,306	63,244
1021 Financial Planning	782,536	325,677	5,626	34,200	2,704		39,365	171,716		32,633	170,615
1022 Payroll	166,913	166,913									
1024 Accounts Payable	154,975	148,385		4,940				400			1,250
Division Total	3,067,171	2,384,067	5,626	55,010	2,704		95,155	233,561		55,939	235,109
Revenue Management											
1026 Business Tax Operations	586,419	586,419									
1030 Utility Billing	1,120,044							163,418			956,626
1031 Refuse Billing	373,205									373,205	
1034 Revenue Operations	94,191	51,261						4,510		38,420	
Division Total	2,173,859	637,680						167,928		411,625	956,626
Purchasing											
1094 Purchasing	283,042	279,479							2,036		1,527
Division Total	283,042	279,479							2,036		1,527
TOTAL FOR DEPARTMENT	6,478,864	4,122,018	5,626	73,560	2,704	-	-	99,975	454,435	476,374	1,244,172

FINANCE
OPERATING BUDGET
FY 2020-21

		Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>												
Finance Administration												
1000	Finance Admin/Analysis	<u>513,423</u>	<u>505,923</u>							<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	Division Total	513,423	505,923							2,500	2,500	2,500
Budget												
1010	Budget/Special Projects	<u>509,329</u>	<u>373,269</u>		<u>19,950</u>			<u>5,180</u>	<u>52,070</u>	<u>6,790</u>	<u>52,070</u>	
	Division Total	509,329	373,269		19,950			5,180	52,070	6,790	52,070	
Fiscal Services												
1019	2015A Lease Bonds	1,510,200	1,510,200									
1020	General Accounting	483,380	247,785		17,070			60,010	65,885	24,946		67,684
1021	Financial Planning	830,517	341,522	5,734	36,790	2,756		42,317	183,945	34,644		182,809
1022	Payroll	178,532	178,532									
1024	Accounts Payable	<u>163,740</u>	<u>156,780</u>		<u>5,310</u>				<u>400</u>			<u>1,250</u>
	Division Total	3,166,369	2,434,819	5,734	59,170	2,756		102,327	250,230	59,590		251,743
Revenue Management												
1026	Business Tax Operations	624,245	624,245									
1030	Utility Billing	1,166,965							172,108			994,857
1031	Refuse Billing	389,130									389,130	
1034	Revenue Operations	<u>100,840</u>	<u>54,660</u>						<u>4,850</u>	<u>41,330</u>		
	Division Total	2,281,180	678,905						176,958	430,460		994,857
Purchasing												
1094	Purchasing	<u>302,615</u>	<u>298,835</u>							<u>2,160</u>		<u>1,620</u>
	Division Total	302,615	298,835							2,160		1,620
TOTAL FOR DEPARTMENT		<u><u>6,772,916</u></u>	<u><u>4,291,751</u></u>	<u><u>5,734</u></u>	<u><u>79,120</u></u>	<u><u>2,756</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>107,507</u></u>	<u><u>483,918</u></u>	<u><u>499,340</u></u>	<u><u>1,302,790</u></u>

FIRE DEPARTMENT

Effective August 16, 2019, City Fire and Emergency Medical services will be provided through contract with Orange County Fire Authority.

FIRE
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Fire Admin											
5001 Fire Management	20,455,525	20,455,525									
5002 Fire General Admin	7,219,754	7,219,754									
5056 Haz Mat'l Cleanup	57,000	57,000									
5061 Citizen Emerg. Res -F	<u>15,592</u>	<u>15,592</u>									
Division Total	27,747,871	27,747,871									
TOTAL FOR DEPARTMENT	<u>27,747,871</u>	<u>27,747,871</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

FIRE
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Fire Admin											
5001 Fire Management	24,320,671	24,320,671									
5002 Fire General Admin	4,755,881	4,755,881									
5056 Haz Mat'l Cleanup	57,000	57,000									
5061 Citizen Emerg. Res -F	<u>15,710</u>	<u>15,710</u>									
Division Total	29,149,262	29,149,262									
TOTAL FOR DEPARTMENT	<u>29,149,262</u>	<u>29,149,262</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

HUMAN RESOURCES DEPARTMENT

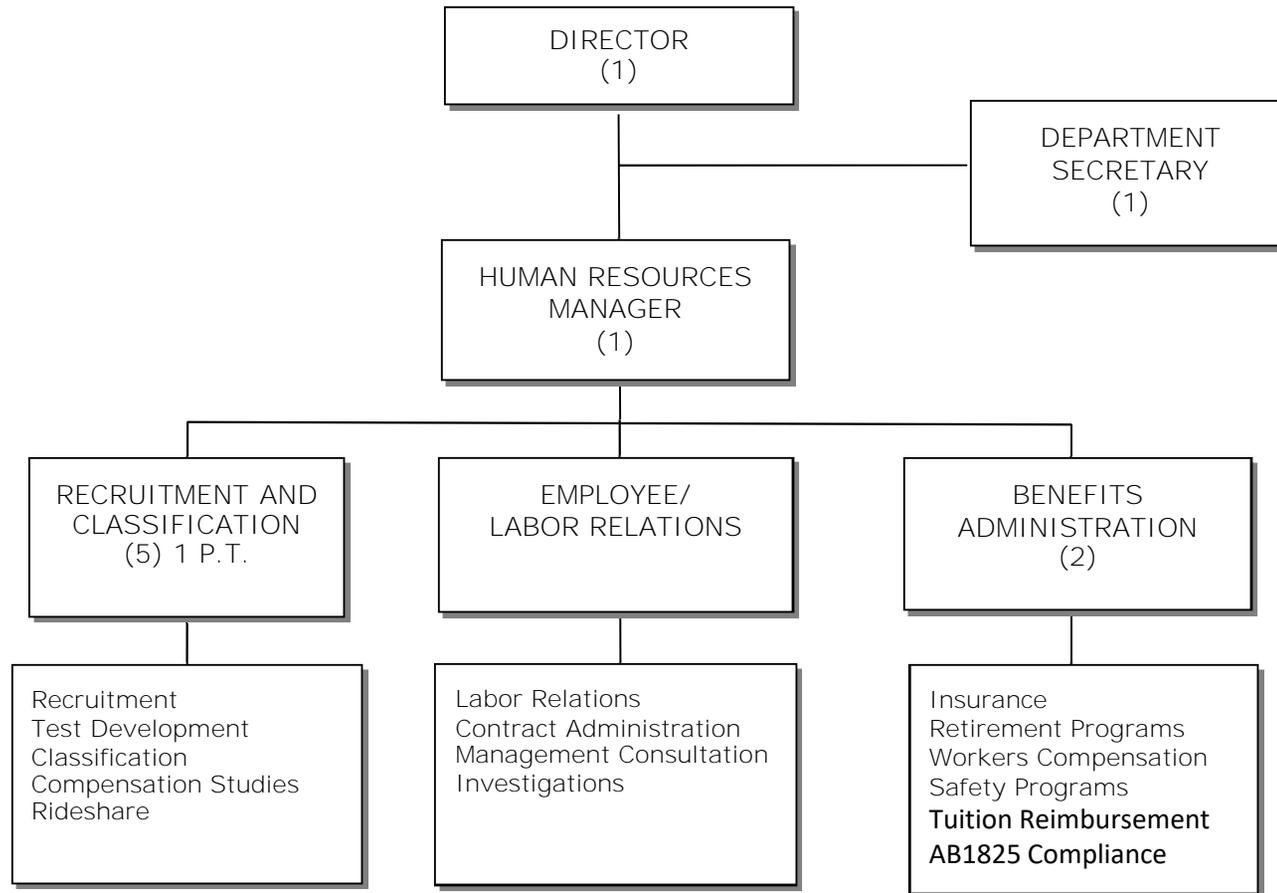
MISSION

The mission of the Human Resources Department is to provide guidance and support to our diverse community of employees and applicants, and to promote the City of Garden Grove as a great place to work and thrive. Human Resources places an emphasis on fairness and consistency in the recruitment, selection, retention and personal and professional development of the City's most important asset--our employees.

2019-20 & 2020-21 GOALS

1. Fill vacancies within budget constraints to fulfill the City's FY 2019-20 Action Plan.
2. Prepare and negotiate all labor contracts for expiring Memoranda of Understanding and Resolutions, including cost analyses and special studies; implement all Memoranda of Understanding and resolutions.
3. Amend CalPERS Contract to reflect agreements with employee labor groups.
4. Create a Resolution for the City's part-time benefited employees.
5. Maintain a tracking system determining employee eligibility for health benefits in compliance with the Affordable Care Act mandates.
6. In support of compliance with GASB 68 (continuing) and GASB 75 (new in FY 2017-18), implement process for verifying and tracking data for retirement and post-employment benefits.
7. As members of the Steering Committee and Project Management Team, fully support the City's mission in the selection of and conversion to a new Enterprise Resource Planning system.
8. Review and update all documented Human Resources practices in preparation for the City's conversion to the new Enterprise Resource Planning system.
9. Revise the classification specifications and structure of the Recreation Specialist series.
10. Update the part-time classification salary schedule to reflect the changes to the State minimum wage for the next several years.
11. Expand the use of Rideshare funds by identifying City projects that reduce carbon emissions.

Human Resources



Total Number of Employees - 11
Full Time - 10
Part Time - 1

FY19-20 & FY20-21

HUMAN RESOURCES
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Human Resources											
0024 Treasurer	1,000	1,000									
6000 Recruit/Class/Comp	635,881	635,881									
6001 Employee Relations	656,513	656,513									
6004 AQMD/Rideshare	90,730				90,730						
6005 Contingency	102,430	102,430									
6006 Clean Fuel Rebate	25,000				25,000						
6007 Employee Training	11,360							3,779			7,581
6008 Rideshare Pub Transport.	7,500				7,500						
6009 Rideshare Bicycle Loans	3,000				3,000						
6010 Rideshare Veh Equip Gas	<u>70,000</u>				<u>70,000</u>						
Division Total	1,603,414	1,395,824			196,230				3,779		7,581
TOTAL FOR DEPARTMENT	<u><u>1,603,414</u></u>	<u><u>1,395,824</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>196,230</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>3,779</u></u>	<u><u>-</u></u>	<u><u>7,581</u></u>

HUMAN RESOURCES
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Human Resources											
0024 Treasurer	1,000	1,000									
6000 Recruit/Class/Comp	682,435	682,435									
6001 Employee Relations	696,683	696,683									
6004 AQMD/Rideshare	92,759				92,759						
6005 Contingency	102,430	102,430									
6006 Clean Fuel Rebate	25,000				25,000						
6007 Employee Training	11,360							3,779			7,581
6008 Rideshare Pub Transport.	7,500				7,500						
6009 Rideshare Bicycle Loans	3,000				3,000						
6010 Rideshare Veh Equip Gas	<u>70,000</u>				<u>70,000</u>						
Division Total	1,692,167	1,482,548			198,259			3,779			7,581
TOTAL FOR DEPARTMENT	<u><u>1,692,167</u></u>	<u><u>1,482,548</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>198,259</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>3,779</u></u>	<u><u>-</u></u>	<u><u>7,581</u></u>

INFORMATION TECHNOLOGY

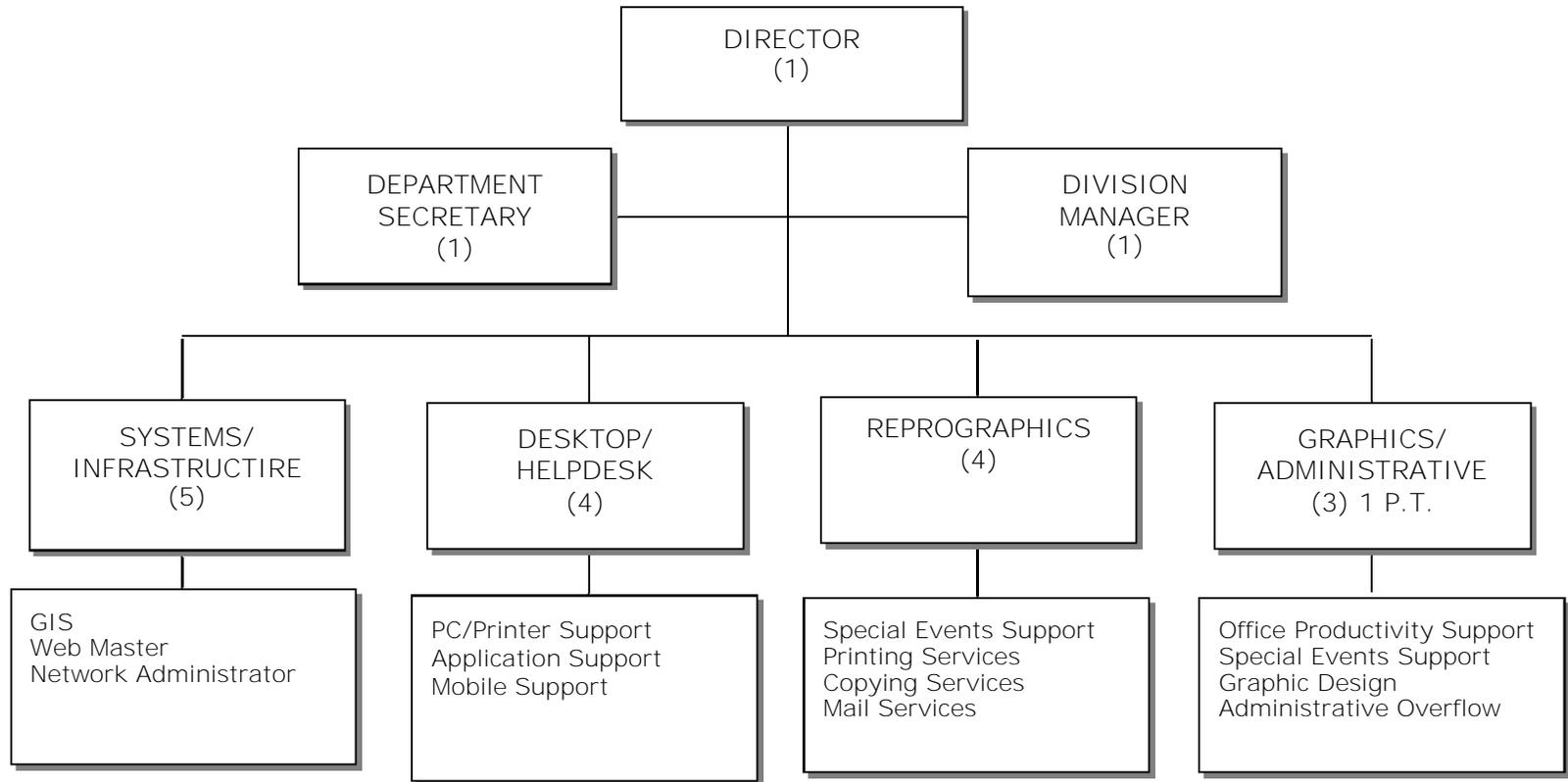
MISSION

The mission of the Information Technology Department is to provide effective and efficient communication, analysis and secure, open, integrated systems that support city staff, leadership, and an informed and involved public.

2019-20 & 2020-21 GOALS

1. Provide excellent customer service through analysis, maintenance, integration and the creation of information processing, storage and communications systems that meet the City's present and future needs, and provide support and education for its employees.
2. Provide high quality printing, mail, office automation, graphic arts and faxing services in a creative, timely and friendly manner to enhance the organization's ability to effectively communicate both internally and with the public.
3. Create and implement a measurable information technology strategic plan based on important goals identified by the organization with an emphasis on the following:
 - a. Implement Phase I of ERP system.
 - b. Assist in transition from GG Fire to OCFA.
 - c. Implement Year 2 of Cyber Security Plan.
 - d. Implement pilot cloud resources.
 - e. Implement software infrastructure upgrade.
 - f. Start Phase II of ERP system.

Information Technology



Total Number of Employees - 20
Full Time - 19
Part Time - 1

FY19-20 & FY20-21

INFORMATION TECHNOLOGY
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Admin Service											
0053 Reprographics	374,463	372,563			1,900						
0054 Graphics/ Word Proces.	<u>440,852</u>	<u>440,852</u>									
Division Total	815,315	813,415			<u>1,900</u>						
TOTAL FOR DEPARTMENT	<u><u>815,315</u></u>	<u><u>813,415</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>1,900</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

INFORMATION TECHNOLOGY
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Admin Service											
0053 Reprographics	392,993	390,953			2,040						
0054 Graphics/ Word Proces.	<u>468,029</u>	<u>468,029</u>									
Division Total	861,022	858,982			2,040						
TOTAL FOR DEPARTMENT	<u><u>861,022</u></u>	<u><u>858,982</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>2,040</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

POLICE DEPARTMENT

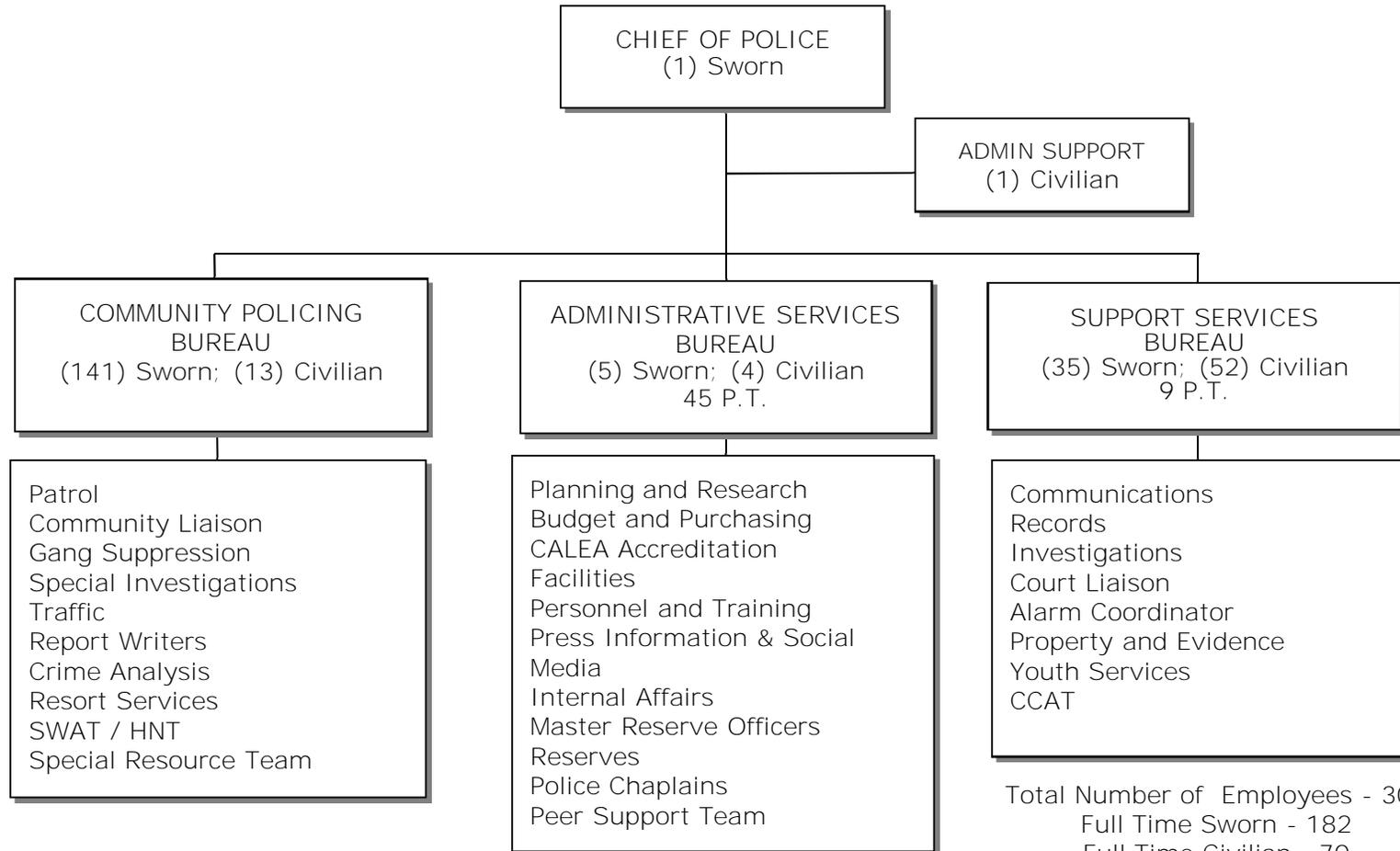
MISSION

The mission of the Garden Grove Police Department, through a community policing partnership, is to improve the quality of life in the City and provide a sense of safety and security to community members.

2019-20 & 2020-21 GOALS

1. Purchase and install a new In-Car Video System (IVS) and Body Worn Camera (BWC) system that will replace the current obsolete system. The new system will provide better video quality, cloud storage, and have more robust features.
2. Create new innovative specialty units that will engage the community, focus on crime trends and build relationships with community groups to reduce and deter crime.
3. Create a three-year strategic plan that will guide the organization. The plan will coincide with the overall mission of the city and will benefit the community, organization and the overall city government.
4. Develop an action plan to improve or enhance our infrastructure needs as a department.

Police



FY19-20 & FY20-21

POLICE
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Police Management											
6600 Police Program Mgmt	1,170,965	1,170,965									
Division Total	1,170,965	1,170,965									
Community Policing											
6700 Community Policing	2,955,959	2,808,134			147,825						
6710 West Patrol Division	12,386,493	12,386,493									
6711 Report Writing	489,360	489,360									
6712 West Patrol OT	1,033,540	1,033,540									
6713 E-Citation	10,000	10,000									
6721 IVS/Body Cams	180,115				180,115						
6730 East Patrol Division	13,219,747	13,219,747									
6731 East Patrol OT	1,014,320	1,014,320									
6740 Neighborhood Traffic Unit	2,046,586	2,046,586									
6742 Motorbike Cap Lease	262,498	262,498									
6746 Red LT Enforc Prog	254,383	254,383									
6760 Gang Suppression	2,197,770	2,197,770									
6762 Gang Suppr-CDBG	121,525				121,525						
6780 Special Investigation Unit	1,818,967	1,818,967									
6860 Community Liaison	652,387	652,387									
6890 Jail Services	739,285	558,865			180,420						
6963 Crime Analysis	152,373	152,373									
Division Total	39,535,308	38,905,423			629,885						
Administrative Services											
6800 Admin. Serv. Bureau	1,167,470	1,144,685	16,029		6,756						
6805 Reserves - Benefitted	55,790	55,790									
6840 Post Cert Training	50,000				50,000						
6850 Cadets/POA	244,000	244,000									
6870 Professional Standards	1,829,285	1,796,235			33,050						
6875 Police Vehicles	3,632,807	3,632,807									
6876 800 MHz P25 RDO Depr	166,482	163,152						1,665		1,665	
6877 800 MHz Veh Fnd Debt	433,518	424,848						4,335		4,335	
6880 Crossing Guards	218,074		218,074								
Division Total	7,797,426	7,461,517	234,103		89,806			6,000		6,000	
Support Services											
6795 Youth Services	1,419,162	1,419,162									
6796 Graffiti Reward	5,000	5,000									
6900 Departmental Services	1,410,884	1,363,665			47,219						
6910 Records	2,632,351	2,632,001			350						
6920 Communications	3,828,813	3,828,813									
6960 Investigations	5,572,931	5,572,931									
6962 SPEC Enf. Team	1,376,000	1,113,003			262,997						
6980 Property/Evidence	1,553,532	1,553,532									
Division Total	17,798,673	17,488,107	-		310,566						
TOTAL FOR DEPARTMENT	66,302,372	65,026,012	234,103	-	1,030,257	-	-	-	6,000	-	6,000

POLICE
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
DIVISIONS											
Police Management											
6600 Police Program Mgmt	1,236,806	1,236,806									
Division Total	1,236,806	1,236,806									
Community Policing											
6700 Community Policing	2,893,664	2,838,664			55,000						
6710 West Patrol Division	13,154,652	13,154,652									
6711 Report Writing	524,364	524,364									
6712 West Patrol OT	1,004,140	1,004,140									
6713 E-Citation	-	-									
6721 IVS/Body Cams	276,964				276,964						
6730 East Patrol Division	14,040,151	14,040,151									
6731 East Patrol OT	984,460	984,460									
6740 Neighborhood Traffic Unit	2,170,674	2,170,674									
6742 Motorbike Cap Lease	267,750	267,750									
6746 Red LT Enforc Prog	270,333	270,333									
6760 Gang Suppression	2,316,635	2,316,635									
6762 Gang Suppr-CDBG	135,524				135,524						
6780 Special Investigation Unit	1,922,667	1,922,667									
6860 Community Liaison	699,893	699,893			-						
6890 Jail Services	760,108	579,688			180,420						
6963 Crime Analysis	162,853	162,853									
Division Total	41,584,832	40,936,924			647,908						
Administrative Services											
6800 Admin. Serv. Bureau	1,237,234	1,214,449	16,029		6,756						
6805 Reserves - Benefitted	57,150	57,150									
6840 Post Cert Training	50,000				50,000						
6850 Cadets/POA	249,950	249,950									
6870 Professional Standards	1,888,083	1,884,083			4,000						
6875 Police Vehicles	3,312,180	3,312,180									
6876 800 MHz P25 RDO Depr	171,528	168,098						1,715		1,715	
6877 800 MHz Veh Fnd Debt	428,472	419,902						4,285		4,285	
6880 Crossing Guards	218,074		218,074								
Division Total	7,612,671	7,305,812	234,103		60,756			6,000		6,000	
Support Services											
6795 Youth Services	1,494,913	1,494,913									
6796 Graffiti Reward	5,000	5,000									
6900 Departmental Services	1,481,696	1,438,777			42,919						
6910 Records	2,796,364	2,796,364									
6920 Communications	4,061,442	4,061,442									
6960 Investigations	5,901,027	5,901,027									
6962 SPEC Enf. Team	1,455,318	1,176,700			278,618						
6980 Property/Evidence	1,384,667	1,384,667									
Division Total	18,580,427	18,258,890	-		321,537						
TOTAL FOR DEPARTMENT	69,014,736	67,738,432	234,103	-	1,030,201	-	-	-	6,000	-	6,000

PUBLIC WORKS DEPARTMENT

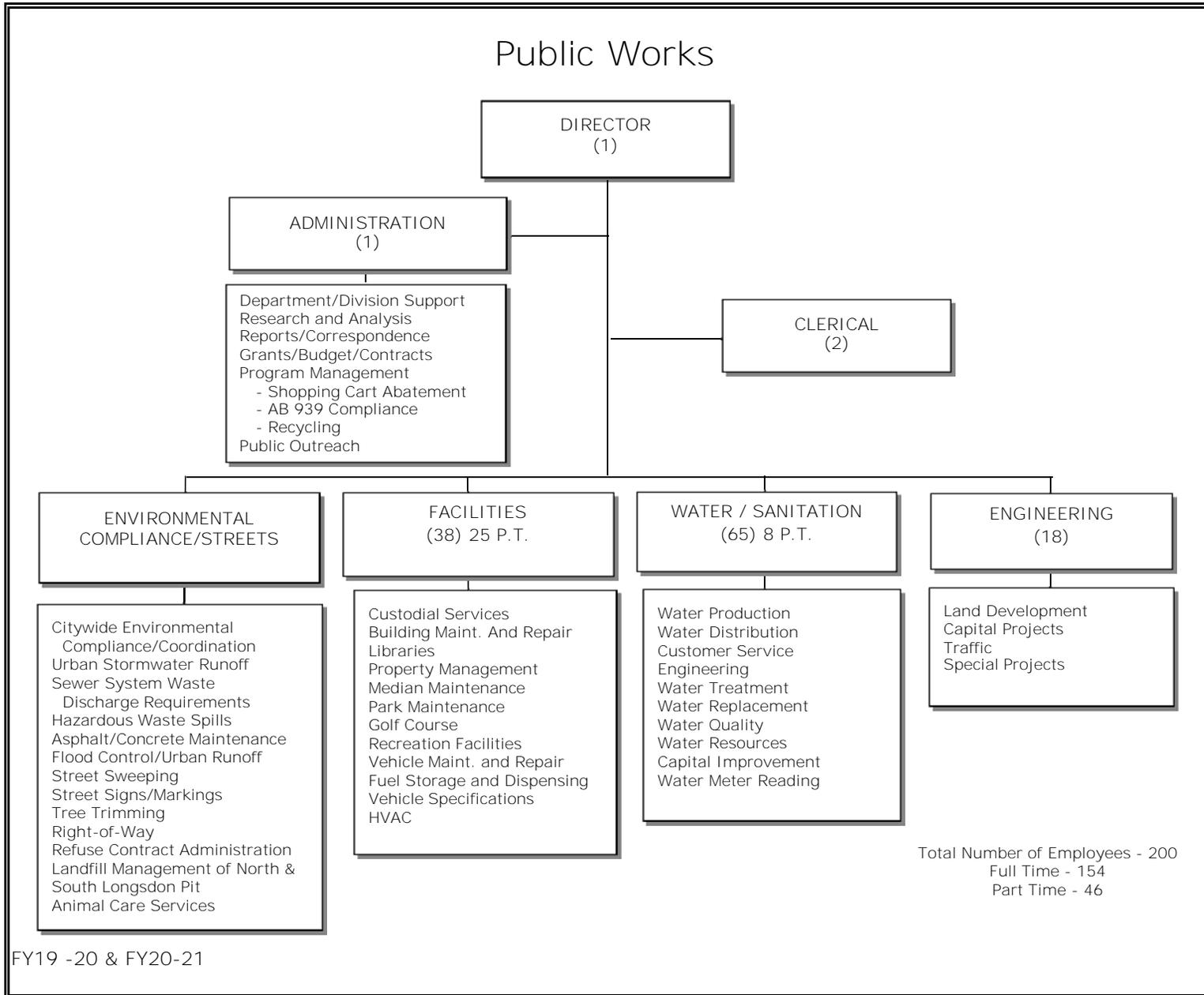
MISSION

The mission of the Public Works Department is to preserve and enhance the health, safety, and environment of the community of Garden Grove through a team effort and responsible use of public resources.

2019-20 & 2020-21 GOALS

1. Implement the \$41.8 million 2017-18 and 2018-19 Capital Improvement Plan for maintaining the City's aging infrastructure, improving safety, stimulating the economy and protecting natural resources.
2. Continue to identify and implement various infrastructure projects, including the improvement of pavement conditions for residential streets, construction of water and sewer mains, storm drain improvements, Americans With Disabilities Act (ADA) upgrades for City facilities and conservation projects throughout the City medians and facilities.
3. Maintain an ongoing current GIS-based Infrastructure Asset Management System for better timely management of repair and replacement of publicly owned assets.
4. Enhance the public outreach program by disseminating current information on Public Works Department services, programs, projects, policies and procedures through various media outlets.
5. Improve workforce planning and succession planning for long-term success by developing valuable, skilled employees through mentorship, education/training, cross training and leadership assignments.
6. Deliver high quality, efficient, basic core services under existing minimal staffing levels and funding to enhance customer service and meet community needs.
7. Explore new opportunities to improve and promote an effective Injury and Illness Prevention Program that will ensure a safe and healthy work environment for all employees.
8. Provide a cost effective, high quality in-house Animal Care and Shelter service program to encourage responsible pet ownership through education, enforcement and community partnerships with the goal of protecting the health and safety of the community.

Public Works



PUBLIC WORKS
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
DIVISIONS											
Engineering Services											
3122 Traffic Painting	224,350	186,480	37,870								
3123 Traffic Signal Maintenance	541,907	140,110	158,680			243,117					
3205 Traffic Engineering	377,285	367,285	10,000								
3206 Red Light Safety Program	497,720		497,720								
3210 Street Lighting	1,400,765	364,998				1,035,767					
3220 Dedicated Fac/Water	88,000										88,000
3230 Dedicated Fac/Sewer	78,390							78,390			
3240 Capital Improvemtn Plan	270,980	76,940						130,430	63,610		
3241 Special Projects	169,120	169,120									
3242 Operation Engineering	172,460	172,460									
3247 Home Imp./Development	488,504	488,504	-								
Division Total	4,309,481	1,965,897	704,270			1,278,884		208,820	63,610		88,000
Water Services											
3700 Water Operations	7,396,720							118,760			7,277,960
3710 Water Production	16,972,643										16,972,643
3780 Water LTD, Depr., O/H	7,733,105										7,733,105
3781 Water LTD - 2010A	910,443										910,443
3782 Water LTD - 2010B	261,879										261,879
3783 Water LTD - 2010C	207,659										207,659
3784 2015 Water Rev Bonds	1,026,197										1,026,197
Division Total	34,508,646							118,760			34,389,886
Public Works- Admin											
3000 #N/A	369,404	96,578				34,510		7,840	140,410		90,066
Division Total	369,404	96,578				34,510		7,840	140,410		90,066
Street Maintenance											
3110 Street M/S/P	49,673	49,673									
3111 Seal Coating	511,523	358,503	153,020								
3112 Asphalt Maint./Overlay	1,310,350	714,080	596,270								
3113 Concrete Maintenance	1,004,351	332,381	671,970								
3114 Drainage/Misc. Maint.	394,132										394,132
3115 Graffiti Removal	352,615	221,445	131,170								
3116 R/W & Street Cleaning	1,202,579	1,038,889	100,690								63,000
3117 Spill Cleanup	124,283	61,563	62,720								
3118 Tree Maintenance	1,533,619	924,406	609,213								
3119 Animal Shelter Service	1,084,687	1,084,687									
3120 Traffic Maint. M/S/P	17,234	17,234									
3121 Traffic Sign Maintenance	250,972	152,092	98,880								
Division Total	7,836,018	4,954,953	2,423,933								457,132

PUBLIC WORKS
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
Building Maintenance											
3130 HVAC	225,487	225,487									
3131 Energy Retrofit	26,634	26,634									
3133 HVAC Upgrade Loan	132,302	132,302									
3300 Facility Maint. M/S/P	59,867	59,867									
3310 Custodial Services	1,294,329	1,294,329									
3320 Building Maint. & Repair	1,798,579	1,798,579									
Division Total	3,537,198	3,537,198									
Parks Maintenance											
2509 Parking District	3,961					3,961					
2510 Main St. Assmt. District	34,032					34,032					
3500 Parks/Greenbelt M/S/P	38,690	38,690									
3510 Grounds Maintenance	1,746,901	1,331,991									414,910
3530 Parks Maintenance	700,000					700,000					
3540 R/W Landscape M/S/P	43,273	43,273									
3541 Median Maintenance	933,326	783,326	150,000								
3550 Willowick Golf Course	211,832		211,832								
Division Total	3,712,015	2,197,280	361,832			737,993					414,910
Environmental Compliance											
3010 Environmental Mgmt	435,255	56,745						270,384		54,578	53,548
3043 NPDES Program	643,897	257,772									386,125
Division Total	1,079,152	314,517						270,384		54,578	439,673
Sewer											
3800 Sewer Oper.	6,769,469.0							6,769,469			
3802 Sewer Bond 2017	1,195,375.0							1,195,375			
3810 Sewer Inspect	269,640.0							269,640			
Division Total	8,234,484							8,234,484			
Solid Waste											
3900 Refuse Services	1,102,968									1,102,968	
3950 Waste Mgmt/ Recycling	55,830									55,830	
Division Total	1,158,798									1,158,798	
Recycling											
3953 Bev Recycling Grant	43,735				43,735						
3986 OPP9 FY 19/20	47,497				47,497						
Division Total	91,232				91,232						
TOTAL FOR DEPARTMENT	64,836,428	13,066,423	3,490,035	-	91,232	2,051,387	-	-	8,840,288	1,417,396	35,879,667

PUBLIC WORKS
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
Engineering Services											
3122 Traffic Painting	227,970	191,211	36,759								
3123 Traffic Signal Maintenance	559,895	162,766	154,012			243,117					
3205 Traffic Engineering	500,200	390,200									
3206 Red Light Safety Program	501,330		501,330								
3210 Street Lighting	1,451,722	364,998				1,086,724					
3220 Dedicated Fac/Water	94,660										94,660
3230 Dedicated Fac/Sewer	84,320							84,320			
3240 Capital Improvemetrn Plan	289,120	80,390						140,300		68,430	
3241 Special Projects	181,230	181,230									
3242 Operation Engineering	181,548	181,548	-								
3247 Home Imp./Development	518,275	518,275	-								
Division Total	4,590,270	2,070,618	802,101			1,329,841		224,620	68,430		94,660
Water Services											
3700 Water Operations	7,582,794							127,750			7,455,044
3710 Water Production	17,736,364										17,736,364
3780 Water LTD, Depr., O/H	7,718,446										7,718,446
3781 Water LTD - 2010A	912,993										912,993
3782 Water LTD - 2010B	261,929										261,929
3783 Water LTD - 2010C	207,709										207,709
3784 2015 Water Rev Bonds	1,017,647										1,017,647
Division Total	35,437,882							127,750			35,310,132
Public Works- Admin											
3000 #N/A	391,572	100,103				37,120		7,940	150,750		95,659
Division Total	391,572	100,103				37,120		7,940	150,750		95,659
Street Maintenance											
3110 Street M/S/P	50,494	50,494									
3111 Seal Coating	530,187	381,670	148,517								
3112 Asphalt Maint./Overlay	2,052,655	765,096	1,287,559								
3113 Concrete Maintenance	1,044,162	619,076	425,086								
3114 Drainage/Misc. Maint.	416,874										416,874
3115 Graffiti Removal	365,600	238,287	127,313								
3116 R/W & Street Cleaning	1,216,752	1,056,025	97,727								63,000
3117 Spill Cleanup	130,145	69,268	60,877								
3118 Tree Maintenance	1,596,706	944,050	652,656								
3119 Animal Shelter Service	1,127,850	1,127,850									
3120 Traffic Maint. M/S/P	17,234	17,234									
3121 Traffic Sign Maintenance	261,339	165,363	95,976								
Division Total	8,809,998	5,434,413	2,895,711								479,874

PUBLIC WORKS
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
DIVISIONS											
Building Maintenance											
3130 HVAC	236,727	236,727									
3131 Energy Retrofit	-	-									
3133 HVAC Upgrade Loan	137,685	137,685									
3300 Facility Maint. M/S/P	64,290	64,290									
3310 Custodial Services	1,341,035	1,341,035									
3320 Building Maint. & Repair	1,782,501	1,782,501									
Division Total	3,562,238	3,562,238									
Parks Maintenance											
2509 Parking District	3,961					3,961					
2510 Main St. Assmt. District	34,032					34,032					
3500 Parks/Greenbelt M/S/P	41,570	41,570									
3510 Grounds Maintenance	1,840,865	1,383,556									457,309
3530 Parks Maintenance	700,000					700,000					
3540 R/W Landscape M/S/P	45,083	45,083									
3541 Median Maintenance	970,979	820,979	150,000								
3550 Willowick Golf Course	212,432		212,432								
Division Total	3,848,922	2,291,188	362,432			737,993					457,309
Environmental Compliance											
3010 Environmental Mgmt	459,953	60,880						282,793	58,690	57,590	
3043 NPDES Program	610,630	267,165									343,465
Division Total	1,070,583	328,045						282,793	58,690		401,055
Sewer											
3800 Sewer Oper.	7,003,421.0							7,003,421			
3802 Sewer Bond 2017	1,207,675.0							1,207,675			
3810 Sewer Inspect	289,530.0							289,530			
Division Total	8,500,626							8,500,626			
Solid Waste											
3900 Refuse Services	1,116,101									1,116,101	
3950 Waste Mgmt/ Recycling	57,920									57,920	
Division Total	1,174,021									1,174,021	
Recycling											
3953 Bev Recycling Grant	43,735				43,735						
3986 OPP9 FY 19/20	47,497				47,497						
Division Total	91,232				91,232						
TOTAL FOR DEPARTMENT	67,477,344	13,786,605	4,060,244	-	91,232	2,104,954	-	-	9,143,729	1,451,891	36,838,689

CITY ATTORNEY'S OFFICE

City Attorney services are provided through contract with the law firm of Woodruff, Spradlin, & Smart.

CITY ATTORNEY
OPERATING BUDGET
FY 2019-20

	Total 19-20	General Fund 19-20	Other Basic 19-20	Successor Agency 19-20	Grant Services 19-20	Special Assessment Services 19-20	Cable Services 19-20	Housing Services 19-20	Sewer Services 19-20	Refuse Services 19-20	Water Services 19-20
<u>DIVISIONS</u>											
City Attorney											
5510 Legal Services	839,237	815,624	23,613								
5520 Special Legal Project	<u>38,577</u>	<u>38,577</u>									
Division Total	877,814	854,201	23,613								
TOTAL FOR DEPARTMENT	<u><u>877,814</u></u>	<u><u>854,201</u></u>	<u><u>23,613</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

CITY ATTORNEY
OPERATING BUDGET
FY 2020-21

	Total 20-21	General Fund 20-21	Other Basic 20-21	Successor Agency 20-21	Grant Services 20-21	Special Assessment Services 20-21	Cable Services 20-21	Housing Services 20-21	Sewer Services 20-21	Refuse Services 20-21	Water Services 20-21
<u>DIVISIONS</u>											
City Attorney											
5510 Legal Services	859,245	835,632	23,613								
5520 Special Legal Project	<u>39,541</u>	<u>39,541</u>									
Division Total	898,786	875,173	23,613								
TOTAL FOR DEPARTMENT	<u><u>898,786</u></u>	<u><u>875,173</u></u>	<u><u>23,613</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

CITY OF GARDEN GROVE AS SUCCESSOR AGENCY TO THE GARDEN GROVE
AGENCY FOR COMMUNITY DEVELOPMENT

DESCRIPTION AND OBJECTIVES

PROGRAM DESCRIPTION

The purpose of the City of Garden Grove as Successor Agency to the Garden Grove Agency for Community Development is to wind down the affairs of the former Agency for Community Development pursuant to the Dissolution Act while completing the implementation of certain disposition and development agreements as enforceable obligations.

FISCAL YEAR 2019-20 & 2020-21
MAJOR PROGRAM OBJECTIVES

SUCCESSOR AGENCY

1. Continue the wind-down of the former Agency for Community Development and administration of the Successor Agency.
2. Continue to implement the Disposition and Development Agreement with Kam Sang Company (New Age Brookhurst, LLC) for a medium/high density commercial and residential mixed-use project for the Brookhurst Triangle (Phase II), located at the northwest corner of Brookhurst Street and Garden Grove Boulevard.
3. Continue to implement the Disposition and Development Agreement with Kam Sang Company (New Age Garden Grove, LLC) for a second hotel located adjacent to the Sheraton Hotel on the west side of Harbor Boulevard.

ANALYSIS OF SUCCESSOR AGENCY
 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS)
 FY 2019-20 AND FY 2020-21

Package No.	Description	FY 2019-20	FY 2020-21
	Administrative Allowance		
1010	Budget/Special Proj	\$ 18,550	\$ 19,950
1020	General Accounting	15,870	17,070
1021	Financial Planning	34,200	36,790
1024	Accounts Payable	4,940	5,310
2500	SRDA Administration	<u>321,593</u>	<u>502,024</u>
	Total Administrative Allowance	\$ 395,153	\$ 581,144
2502	Agency Debt Service	\$ 4,067,246	\$ -
2503	Agency Real Prop.	24,657	25,000
2515	2014 TARB	2,231,193	3,886,005
2516	Katella Cottage N/P	177,250	180,650
2526	Katella Cottages	30,000	30,000
2534	LRPMP Appraisals	4,200	4,200
2544	2016 TARB	1,244,688	3,520,905
2548	Limon Legal Fees	50,000	50,000
2553	Site B2 DDA	641,430	629,370
2554	Waterpark Hotel DDA	1,204,119	1,525,000
2557	Sycamore Walk DDA	15,203	19,000
2559	Housing Fnd Deficit	3,100,000	4,000,000
2562	Brookhurst Triangle DDA	<u>18,564,485</u>	<u>554,490</u>
	Total ROPS	\$ 31,354,471	\$ 14,424,620
	Total Successory Agency Budget	<u>\$ 31,749,624</u>	<u>\$ 15,005,764</u>

HOUSING AUTHORITY
DESCRIPTION AND OBJECTIVES

PROGRAM DESCRIPTION

The Garden Grove Housing Authority provides rental subsidies for eligible low-income tenants. The Section 8 Rental Assistance Program is funded by federal grants through the Department of Housing and Urban Development. Qualified families are issued a voucher, which can be used in a privately owned rental unit, provided the unit meets Housing Quality Standards for health and safety. The rental subsidy is based on the tenant's income and family size. The Authority also administers a Family Self-Sufficiency Program, which assists housing participants to achieve economic self-sufficiency through education, training and employment.

FISCAL YEAR 2019-20 & 2020-21
PROGRAM OBJECTIVES

1. Provide monthly rental subsidies for up to 2,337 low-income families.
2. Conduct approximately 2,500 initial and biennial inspections to ensure subsidized units are meeting the Housing Quality Standards and the Building and Safety Codes.
3. Provide outreach activities to tenants, landlords and other support agencies.
4. Continue to implement the Family Self-Sufficiency Program to help housing clients towards economic self-sufficiency.
5. Monitor former Agency affordable housing agreements.
6. Monitor and maintain owned properties.

HOUSING AUTHORITY ADOPTED BUDGET
FY 2019-20 & FY 2020-21

Housing Assistance Grant		FY 2019-20	FY 2020-21	Funding Source
Activity:				
Council/Commission				
0010	City Council	\$ 5,795	\$ 5,795	Housing Authority
City Management				
0020	Management	113,730	122,340	Housing Authority
0021	Operations	20,210	21,740	Housing Authority
0023	Research/Legislation	32,050	34,480	Housing Authority
0040	City Clerk	7,820	8,410	Housing Authority
0042	Elect/Voter Assist	-	7,137	
	Subtotal	<u>173,810</u>	<u>194,107</u>	
Real Property				
0030	Real Property	133,117	133,117	Housing Authority
2535	Civic Center Property Mgmt	37,000	37,000	Civic Center Properties
	Subtotal	<u>170,117</u>	<u>170,117</u>	
Fiscal Services				
1010	Budget/Special Proj	4,820	5,180	
1020	General Accounting	55,790	60,010	Housing Authority
1021	Financial Planning	39,365	42,317	Housing Authority
	Subtotal	<u>99,975</u>	<u>107,507</u>	
Community Improvement				
2701	Set Aside Admin	105,890	110,120	Low/Mod Housing Agency
Housing Authority				
4102	Housing Administration	2,536,409	2,674,493	Housing Authority
4103	Family Self-Sufficiency	133,070	143,140	Housing Authority
4104	Housing - Vouchers/HAP	28,569,463	28,569,463	Housing Authority
4107	Housing - HAP Portability	4,000,000	4,000,000	Housing Authority
	Subtotal	<u>35,238,942</u>	<u>35,387,096</u>	
Total Program		<u>\$ 35,794,529</u>	<u>\$ 35,974,742</u>	

GARDEN GROVE WATER SYSTEM HISTORY

The City of Garden Grove established a municipal water department in 1958 and soon became the primary water retailer within City boundaries. It operated with three sub-systems, the "District System", the "Dyke System" and the "City-Owned System", cumulatively serving 29,000 customers.

The oldest and smallest portion, the "District System", was acquired from the County of Orange in 1960, serving 6,600 accounts. The "City-Owned System", made up of about 10,400 accounts, primarily consisted of facilities donated by subdividers. The "Dyke System", the largest component, had about 12,050 service connections. It was originally built and constructed by the Dyke Water Company, then sold to the City in 1965 to consolidate the various systems in the City of Garden Grove and provide an adequate, reliable water supply.

Today the Utilities Division is part of the Public Works Department and is responsible for maintaining wells, reservoirs, and imported water connections. It also provides ongoing maintenance and repair to the water delivery system.

With a population of over 175,000, the water demand is almost 6.5 billion gallons per year. Garden Grove has 13 active wells with a pumping capacity of over 35,000 gallons per minute strategically located throughout the City. Its reservoirs have a total storage capacity of 53 million gallons. Four import water connections provide the City with a total import capacity of 22,440 gallons per minute.

One of the most important jobs of the water supplier is to make sure that the water received is the safest and most healthful water possible. To accomplish this goal requires that we recognize the importance of the highest water quality standards, the presence of a comprehensive testing and monitoring program based on these standards, and the vigorous elimination of any nonconforming situations. In Garden Grove, all these elements of quality control receive the highest attention.

Although Garden Grove obtains approximately two-thirds of its water supply from groundwater storage, the import water supply plays an important role in fulfilling the needs of the City's residents and businesses.

Imported water is delivered to Orange County by way of the Colorado River Aqueduct and from Northern California's State Water Project, which are wonderful solutions to the problem of supplying water to the semi-arid region of Southern California. However, they cannot supply all of our water needs during serious drought periods. The need to conserve our water has become very important during wet as well as dry years.

GARDEN GROVE WATER SYSTEM HISTORY (Cont.)

The City of Garden Grove has adopted a Water Conservation Ordinance, which identifies stages of conservation based on the projected supply and demand for water by its customers on a daily basis. The City is currently in its Stage 1 Water Watch of the Water Conservation Ordinance. The Governor declared an end to the State's drought emergency in April 2017, however, prohibitions on water wasting practices, such as water runoff and watering during or after rainfall remain in place. The City has been implementing certain mandatory restrictions since 2009, which has resulted in a significant reduction of water usage by the City. This was accomplished through public education, the removal of turf from City medians and replacement with drought-tolerant plants, offering residential and commercial water conservation rebates, and continuing our leak detection and prevention program. The City also participates in various Basin Management Programs, which allows replenishment of the water basin, thus conserving water.

City water revenues have been impacted due to conservation efforts in response to State regulations and drought conditions. As a result, there is insufficient funding to complete the Capital Improvement Plan. High-priority facilities rehabilitation and fire flow deficiency projects have been deferred until revenues are stable. A water rate study was completed in March 2018 and evaluated the current financial status of the Water Enterprise Fund, future capital improvement project needs, and different water rate structures. The study provided a 5-year financial plan for future water rates. The new water rates went into effect in April 2018.

From 2010 through 2013, the first tranche of bond money was used to fund the design and construction of additions and improvements to the City's municipal water system. Bond projects included completion of several fire flow deficiency improvement projects, the replacement of natural gas engines at the West Garden Grove Booster Pump Station, and continuation of replacement of defective components within the water system. In addition, the construction of a new water transmission main from the east to west part of the City was completed. A new well was also completed at the Lampson Booster Pump Station. The second tranche will be implemented in future fiscal years.

CITY OF GARDEN GROVE
WATER SUPPLY PROGRAM

BUSINESS PRINCIPLES

1. Satisfy Bond Covenant conditions under which outstanding water revenue bonds were issued.
2. Enterprise fund should break even, not generate a deficit.
3. In order to operate efficiently, a two (2) month cash flow is required, as well as maintenance of \$500,000 in reserves for contingencies.
4. Preserve replacement sinking fund. Ideal amount of fund should approach 5% of system replacement value.
5. Maintain system and facilities up to regulatory industry standards by adequately funding new Capital Improvement Programs.
6. Continue design and construction of priority capital projects conforming to the annual budget.

ISSUES

- A. Federal and State Issues
 1. New and stricter water quality mandates.
 2. New and stricter requirements for NPDES permit.
 3. New and stricter discharge requirements.
 4. Comply with new AQMD regulations on natural gas engines.
 5. Comply with all state and federal water quality standards.
 6. Continue to implement new State-mandated certification requirements.
 7. Continue monitoring for unregulated contaminants as required by the EPA.
 8. Comply with all new State-mandated emergency conservation requirements.
- B. Local Issues
 1. Continue to improve the infrastructure of the distribution system.
 2. Continue programs to meet the California Urban Water Conservation Council's Best Management Practices.
 3. Continue to improve the Geographic Information System (GIS) for water systems.
 4. Prepare a water financial analysis to offset the revenue deficit due to the drought and mandatory conservation.

WATER SERVICES BUDGET
 FY 2018-19 - 2020-21
 (\$000)

	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Adopted Budget	FY 20-21 Adopted Budget
<u>FUNDS AVAILABLE</u>				
BEGINNING BALANCE	\$ 5,255.8	\$ 8,930.3	\$ 4,990.0	\$ 3,190.55
TRANSFER FROM REPLACEMENT	0.0	0.0	0.0	0.0
REVENUES	35,623.0	35,623.0	37,676.5	38,229.1
ANNUAL COMMODITY INDEX	0.0	0.0	0.0	0.0
TRANSFER FROM RESERVES	0.0	0.0	0.0	0.0
ADJUSTMENT	0.0	0.0	0.0	0.0
FUNDS AVAILABLE	<u>\$ 40,878.8</u>	<u>\$ 44,553.3</u>	<u>\$ 42,666.5</u>	<u>\$ 41,419.7</u>
<u>OPERATIONS EXPENDITURES</u>				
OPERATIONS				
LABOR	\$ 5,888.0	\$ 5,388.0	\$ 6,122.4	\$ 6,572.3
CONTRACTUAL SERVICES	1,134.1	1,134.1	1,812.0	1,806.4
COMMODITIES	1,368.5	1,048.5	822.5	837.3
VEHICLE/EQUIPMENT RENTALS	1,030.0	1,030.0	1,075.5	1,097.0
INSURANCE	263.3	263.3	263.3	263.3
ADMIN SUPPORT	2,758.2	2,758.2	2,435.8	2,435.8
PURCHASED WATER	16,028.7	15,528.7	16,972.6	17,736.4
LONG TERM DEBT	2,390.2	2,390.2	2,394.6	2,388.4
RESERVE DRAWDOWN PAYBACK	0.0	0.0	0.0	0.0
DEPRECIATION (REPLACEMENT)	3,341.8	3,341.8	3,338.5	3,304.9
STREET REPAIR CHARGE	1,940.4	1,940.4	1,958.8	1,977.7
CAPITAL EQUIPMENT	82.5	82.5	180.0	0.0
ENTERPRISE RESOURCE PLANNING	500.0	500.0	100.0	0.0
REPLACEMENT SINKING FUND	0.0	0.0	0.0	0.0
RATE STABILIZATION FUND	0.0	0.0	0.0	0.0
TOTAL OPERATIONS EXPENDITURES	<u>\$ 36,725.7</u>	<u>\$ 35,405.7</u>	<u>\$ 37,476.0</u>	<u>\$ 38,419.5</u>
WATER MAINS	1,000.0	1,000.0	1,000.0	1,000.0
PRODUCTION CAPITAL	1,000.0	3,157.6	1,000.0	2,000.0
TOTAL CAPITAL EXPENDITURES	<u>2,000.0</u>	<u>4,157.6</u>	<u>2,000.0</u>	<u>3,000.0</u>
FUNDS AVAILABLE	40,878.8	44,553.3	42,666.5	\$ 41,419.7
EXPENDITURES	<u>38,725.7</u>	<u>39,563.3</u>	<u>39,476.0</u>	<u>41,419.5</u>
ENDING BALANCE	2,153.1	4,990.0	3,190.6	0.2

GARDEN GROVE SANITARY DISTRICT

Formed in 1924, the Garden Grove Sanitary District began providing sewer services to an unincorporated area of the County commonly known as Garden Grove. Like the rest of western Orange County, the Garden Grove area underwent a transition from rural agricultural land use to an urban environment of predominantly single-family homes and neighborhood commercial centers during the 1950s and 1960s. The Sanitary District played a significant role in the dramatic development of the region, providing vital sanitary services, in this case before the City incorporated.

In 1993, the City began the process to consolidate sanitation services in the community from two special districts--the Garden Grove Sanitary District and the Midway City Sanitary District--into one provider, the City of Garden Grove. In May of 1997, the City officially consolidated its sewer maintenance, refuse collection, and recycling efforts under one organization--the Garden Grove Sanitary District, whose borders were reorganized to be more contiguous with the City limits. The Garden Grove City Council acts as the Board of Directors of the Garden Grove Sanitary District, a subsidiary district of the City of Garden Grove.

Today, the Garden Grove Sanitary District provides sewer maintenance and contracts for refuse collection services with Republic Waste Services of Southern California, LLC. With the assistance of its contractor, the Garden Grove Sanitary District developed and implemented a solid waste diversion plan to meet State diversion goals (AB 939) for the year 2000 and beyond. The plan features three-bin curbside recycling for residential customers, which involves customer separation of green waste, recyclables, and refuse. Traditional trash service is provided to commercial accounts, utilizing large bins with commingled trash, and off-site separation of recyclables at a Material Recovery Facility (MRF).

In 2002, the Santa Ana Regional Water Quality Control Board adopted stringent, new environmental regulations for sewer collection systems known as Waste Discharge Requirements (WDR). The WDR specifically prohibits the discharge of sewage to any natural or man-made water stream or any storm water drainage system, requires the monitoring and reporting of any sanitary sewer overflows, and requires each sewer agency to develop a written sewer system management plan (SSMP) to meet the requirements of the Regional Board. Additionally, the Order required the District to perform a capacity evaluation and condition assessment of its sewer system by July 30, 2005 and September 30, 2005 respectively. This was accomplished as required. However, the assessment identified over \$54 million in capacity and condition deficiencies to the District's structural facilities, which was beyond the District's financial capabilities at that time. As a result, the Garden Grove Sanitary District Board adopted rates for all residential and non-residential customers on September 13, 2005. In February 2012, the Garden Grove Sanitary District Board approved annual inflation rates, based on the Engineering News Record, for a period of five years.

The rates are being used to implement a \$54 million Capital Improvement Program funded by a combination of increased revenue and bond financing. The first tranche of the bond money used for projects completed in the years 2006 and 2010 has been exhausted. The second tranche will be implemented in future fiscal years, if needed. In the meantime, the design and construction of capital improvement projects will be financed with the sewer revenue.

GARDEN GROVE SANITARY DISTRICT

BUSINESS PRINCIPLES

1. Enterprise fund should break even, not operate in a deficit.
2. In order to operate efficiently, a two month cash flow is required, as well as maintenance of \$500,000 in reserves for contingencies.
3. Establish uniform service throughout the district.
4. Develop a replacement sinking fund. Ideal amount of fund should approach 5% of system replacement value.
5. Improve system and facilities up to industry standards by adequately funding new Capital Improvement Programs.
6. Satisfy Debt Covenant conditions under which outstanding Sanitary District debt was issued.
7. Implement the 10-year financial plan.

ISSUES

A. Federal and State Issues

1. New and stricter Sanitary Sewer Management Plan and other requirements.
2. Comply with new AQMD regulations on three lift station backup generators and one portable by-pass pump system.
3. Comply with waste diversion goals of AB 939 (50% Diversion), AB 341 (Commercial Recycling) and AB 1826 (Commercial Organics Recycling).

B. Local Issues

1. Comply with all State and Federal sanitary sewer and solid waste requirements.
2. Implement fat, oil and grease control program.
3. Comply with all components of the Waste Discharge Requirements.

GARDEN GROVE SANITARY DISTRICT
SEWER BUDGET
FY 2018-19 - FY 2020-21
(\$000)

<u>FUNDS AVAILABLE</u>	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Adopted Budget	FY 20-21 Adopted Budget
BEGINNING BALANCE	\$ 22,501.9	\$ 30,769.2	\$ 27,332.1	\$ 24,582.0
BOND PROCEEDS	0.0	0.0	0.0	0.0
REVENUES	10,448.0	11,035.1	11,023.1	11,464.0
ADJUSTMENT	0.0	0.0	0.0	
FUNDS AVAILABLE	<u>\$ 32,949.9</u>	<u>\$ 41,804.3</u>	<u>\$ 38,355.2</u>	<u>\$ 36,046.0</u>
 <u>OPERATIONS EXPENDITURES</u>				
OPERATIONS				
LABOR	\$ 3,336.9	\$ 3,336.9	\$ 3,492.5	\$ 3,745.4
CONTRACTUAL SERVICES	1,381.9	1,381.9	1,499.2	1,564.1
COMMODITIES	354.3	354.3	293.7	299.9
VEHICLE/EQUIPMENT RENTALS	458.6	458.6	469.8	479.2
INSURANCE	41.7	41.7	41.7	41.7
ADMIN SUPPORT	745.1	745.1	673.9	673.9
BOND ISSUANCE COSTS	0.0	0.0	0.0	0.0
DEBT SERVICE	1,201.0	1,201.0	1,194.4	1,206.6
CAPITAL EQUIPMENT	190.0	190.0	0.0	100.0
ENTERPRISE RESOURCE PLANNING	300.0	300.0	0.0	0.0
LATERAL LOAN PROGRAM	0.0	0.0	0.0	0.0
OPERATING RESERVE	0.0	0.0	0.0	0.0
SEWER SYSTEM CONTINGENCY RESERVE	0.0	0.0	0.0	0.0
TOTAL OPERATIONS EXPENDITURES	<u>\$ 8,009.5</u>	<u>\$ 8,009.5</u>	<u>\$ 7,665.2</u>	<u>\$ 8,110.8</u>
 <u>SEWER CAPITAL</u>				
CAPITAL REPLACEMENT	\$ 1,962.7	\$ 1,962.7	\$ 1,808.0	\$ 1,716.8
NEW CAPITAL IMPROVEMENTS	\$ 4,500.0	\$ 4,500.0	\$ 4,300.0	\$ 4,000.0
CAPITAL EXPENDITURES	<u>\$ 6,462.7</u>	<u>\$ 6,462.7</u>	<u>\$ 6,108.0</u>	<u>\$ 5,716.8</u>
TOTAL EXPENDITURES	<u>\$ 14,472.2</u>	<u>\$ 14,472.2</u>	<u>\$ 13,773.2</u>	<u>\$ 13,827.6</u>
FUNDS AVAILABLE	32,949.9	41,804.3	38,355.2	36,046.0
EXPENDITURES	<u>14,472.2</u>	<u>14,472.2</u>	<u>13,773.2</u>	<u>13,827.6</u>
ENDING BALANCE	<u>18,477.7</u>	<u>27,332.1</u>	<u>24,582.0</u>	<u>22,218.4</u>

GARDEN GROVE SANITARY DISTRICT
REFUSE SERVICES BUDGET
FY 2019-20 - FY 2020-21
(\$000)

<u>FUNDS AVAILABLE</u>	<u>FY 18-19 Adopted Budget</u>	<u>FY 18-19 Projected Year End</u>	<u>FY 19-20 Adopted Budget</u>	<u>FY 20-21 Adopted Budget</u>
BEGINNING BALANCE	\$ 4,783.5	\$ 5,247.2	\$ 6,142.1	\$ 6,853.3
REVENUES *	\$ 2,901.0	\$ 3,034.0	\$ 3,132.8	\$ 3,159.4
FUNDS AVAILABLE	<u>\$ 7,684.5</u>	<u>\$ 8,281.2</u>	<u>\$ 9,274.9</u>	<u>\$ 10,012.7</u>
 <u>OPERATIONS EXPENDITURES</u>				
OPERATIONS (REFUSE)				
LABOR	\$ 520.4	\$ 575.0	\$ 600.5	\$ 645.0
CONTRACTUAL SERVICES	675.1	420.8	665.4	675.4
COMMODITIES	26.9	26.9	27.0	27.8
INSURANCE	13.9	13.9	13.9	13.9
STREET REPAIR CHARGE	512.5	512.5	525.3	538.4
ADMIN SUPPORT	90.0	90.0	89.5	89.5
ENTERPRISE RESOURCE PLANNING	200.0	0.0	0.0	0.0
OPERATING RESERVE	0.0	0.0	0.0	0.0
LANDFILL RESERVE	500.0	500.0	500.0	500.0
TOTAL OPERATIONS EXPENDITURES	<u>\$ 2,538.8</u>	<u>\$ 2,139.1</u>	<u>\$ 2,421.6</u>	<u>\$ 2,490.0</u>
 FUNDS AVAILABLE	 7,684.5	 8,281.2	 9,274.9	 10,012.7
EXPENDITURES	<u>2,538.8</u>	<u>2,139.1</u>	<u>2,421.6</u>	<u>2,490.0</u>
ENDING BALANCE	5,145.7	6,142.1	6,853.3	7,522.7

CAPITAL IMPROVEMENT PLAN
FY 2019-20

PROJECTS	FUND	FUND NAME	TOTAL COST
STREET IMPROVEMENTS			
Euclid/Westminster Intersection Improvements (Lampson - Chapman)	064	Traffic Mitigation	100,000
	075	Gas Tax (2103)	55,000
	061	Gas Tax (2105)	145,000
	424	M2 CTFP	835,000
			<u>1,135,000</u>
Garden Grove Rehabilitation (Brookhurst - Nelson)	422	Measure M2	1,800,000
Euclid Rehabilitation Set Aside (Lampson - Chapman)	061	Gas Tax (2105)	100,000
	422	Measure M2	326,000
			<u>426,000</u>
Lewis Street Reconstruction (Lampson - Chapman)	422	Measure M2	54,000
	075	Gas Tax (2103)	221,000
			<u>275,000</u>
PE ROW Bike Trail	359	Federal Grants/HSIP	110,000
Public Works Operational Budget Set Aside Median Maintenance	075	Gas Tax (2103)	150,000 ①
Public Works Operational Budget Set Aside Tree Maintenance	075	Gas Tax (2103)	150,000 ①
Total Street Improvements			4,046,000
RESIDENTIAL STREET IMPROVEMENTS			
2019 CDBG Local Street Rehabilitation	422	Measure M2	200,000
	161	CDBG	1,294,500
			<u>1,494,500</u>
Palmwood Street Sidewalk Installation (Vegas - Patricia)	064	Traffic Mitigation	15,000
	075	Gas Tax (2103)	55,000
			<u>70,000</u>
Residential Overlay Program	422	Measure M2	300,000 ①
Concrete Replacement Program	075	Gas Tax (2103)	234,000 ①
Woodbury Street Rehabilitation	075	Gas Tax (2103)	250,000
Civic Center Drive Diagonal Parking	111	General Fund	234,000
Total Residential Street Improvements			\$ 2,582,500

CAPITAL IMPROVEMENT PLAN
FY 2019-20

PROJECTS	FUND	FUND NAME	TOTAL COST
STORM DRAIN IMPROVEMENTS			
Cannery Imperial Storm Drain	082	Drainage Fees	145,000
	061	Gas Tax (2105)	755,000
	062	Gas Tax (SB1)	2,600,000
			3,500,000
Total Storm Drain Improvements			3,500,000
TRAFFIC IMPROVEMENTS			
Traffic Signal Installation (Trask Ave / Roxey Dr.)	359	Federal Grants/HSIP	310,000
Protective Left-Turn Phasing (Trask Ave / Newland St.)	359	Federal Grants/HSIP	310,000
Speed Radar Feedback Signs Citywide Installation	359	Federal Grants/HSIP	249,500
New Traffic Signal Set Aside (Chapman / Lamplighter)	064	Traffic Mitigation	60,000
OCTA Bike Corridor Improvement	359	Federal Grants/HSIP	1,017,000
	225	AQMD (AB 2766)	139,000
			1,156,000 ①
Total Traffic Improvements			2,085,500
FACILITIES			
City Hall Security Enhancements, Remodel, and ADA Upgrades	105	Public Safety	1,550,000
HVAC & Lighting Upgrades	111	General Purpose	46,439
Total Facility Improvements			1,596,439
PARK IMPROVEMENTS			
Parks & Facilities Master Plan Improvements	081	Park Fees	300,000
	086	Citywide Park Fees	300,000
			600,000
Park Pools Equipment Improvements	081	Park Fees	100,000
Replacement of Faylane Pumphouse	081	Park Fees	50,000
Replacement of Light Poles	081	Park Fees	100,000
Picnic Shelters	081	Park Fees	80,000
West Grove Building ADA Improvements	081	Park Fees	75,000

CAPITAL IMPROVEMENT PLAN
FY 2019-20

PROJECTS	FUND	FUND NAME	TOTAL COST
Woodbury Park Replacement of Restrooms	081	Park Fees	60,000
Eastgate Park Replacement of Pool Restrooms	081	Park Fees	60,000
Shade Structures for City Pools	086	Citywide Park Fees	50,000
Senior Center Building Lobby Extension	086	Citywide Park Fees	450,000 ①
Amphitheater Improvements	086	Citywide Park Fees	50,000
Calfire Urban Forestry Grant	176	State Grants	573,931 ①
Proposition 68 Park Project*	288	State Park & Rec Grant	8,000,000 ②
Total Park Improvements			10,248,931
 WATER			
Water Services	603	Water Replacement	934,781
Water Meter	603	Water Replacement	333,851
Fire Hydrants	603	Water Replacement	901,396
Main Valve	603	Water Replacement	1,168,477
Water Main Improvements	602	Water Capital	1,000,000
Water Production Capital	602	Water Capital	1,000,000
Total Water Improvements			5,338,505
 SEWER			
Sewer Main Capital	631	Sewer Capital	4,300,000
Sewer Main Improvements	632	Sewer Replacement	1,808,072
Total Sewer Improvements			6,108,072

① Part of Operational Budget

② Grant application pending. Funds will be appropriated if awarded.

CAPITAL IMPROVEMENT PLAN
FY 2020-21

PROJECTS	FUND	FUND NAME	TOTAL COST
STREET IMPROVEMENTS			
Euclid Rehabilitation (Lampson - Chapman)	422	Measure M2	1,574,000
Orangewood Rehabilitation (Ninth - West)	061	Gas Tax (2105)	100,000
	062	Gas Tax (SB1)	<u>1,100,000</u>
			1,200,000
Harbor Rehabilitation (Chapman - Wilken Way)	061	Gas Tax (2105)	250,000
Newhope Rehabilitation (Lampson - Chapman)	061	Gas Tax (2105)	350,000
	422	Measure M2	<u>511,000</u>
			861,000
Public Works Operational Budget Set Aside Median Maintenance	061	Gas Tax (2105)	150,000 ①
Public Works Operational Budget Set Aside Tree Maintenance	061	Gas Tax (2105)	150,000 ①
		Total Street Improvements	<u>4,185,000</u>
RESIDENTIAL STREET IMPROVEMENTS			
Residential Overlay Program	075	Gas Tax (2103)	1,000,000 ①
Concrete Replacement Program	111	General Fund	234,000 ①
		Total Residential Street Improvements	<u>1,234,000</u>
STORM DRAIN IMPROVEMENTS			
Bartlett Storm Drain Relief Line	062	Gas Tax (SB1)	1,500,000
		Total Storm Drain Improvements	<u>1,500,000</u>
TRAFFIC IMPROVEMENTS			
2019 TSSP Set Aside (Valley View & Euclid)	422	Measure M2	255,000
Citywide Speed Survey Contract (Trask Ave / Newland St.)	422	Measure M2	100,000 ①

CAPITAL IMPROVEMENT PLAN
FY 2020-21

PROJECTS	FUND	FUND NAME	TOTAL COST
Cycle 10 HSIP Application - City's Match Set Aside (Brookhurst / Woodbury Left-Turn Phasing) (Chapman / Springdale Left-Turn Phasing)	422	Measure M2	60,000
Total Traffic Improvements			415,000
FACILITIES			
Main West Parking Lot	111	General Fund	96,000
Total Facility Improvements			96,000
PARK IMPROVEMENTS			
Parks & Facilities Master Plan Improvements	086	Citywide Park Fees	250,000
Magnolia Park Fencing and Play Equipment	081	Park Fees	90,000
Replacement of Light Poles	086	Citywide Park Fees	100,000
Total Park Improvements			440,000
WATER			
Water Services	603	Water Replacement	925,380
Water Meter	603	Water Replacement	330,494
Fire Hydrants	603	Water Replacement	892,335
Main Valve	603	Water Replacement	1,156,730
Water Main Improvements	602	Water Capital	1,000,000
Water Production Capital	602	Water Capital	2,000,000
Total Water Improvements			6,304,939
SEWER			
Sewer Main Capital	631	Sewer Capital	4,000,000
Sewer Main Improvements	632	Sewer Replacement	1,716,795
Total Sewer Improvements			5,716,795

① Part of Operational Budget

CAPITAL IMPROVEMENTS
FUNDING SUMMARY
FY 2019-20 AND FY 2020-21

Funding	FY 2019-20	FY 2020-21
State Gas Tax 2105 (061)	\$ 1,000,000	\$ 1,000,000
Gas Tax RM & Rehab (062)	2,600,000	2,600,000
Traffic Mitigation (064)	175,000	
State TCRF (075)	1,115,000	1,234,000
Park Fee (081)	825,000	90,000
Drainage (082)	145,000	
Citywide Park Fee (086)	850,000	350,000
Public Safety (105)	1,550,000	
General Purpose (111)	280,439	96,000
CDBG (161)	1,294,500	
State Grants (176)	573,931	
AQMD (225)	139,000	
Federal Park Grants (359)	1,996,500	
M2 Local Fairshare (422)	2,680,000	2,500,000
Measure M2 - CTFP (424)	835,000	
Water Capital (602)	2,000,000	3,000,000
Water Replacement (603)	3,338,505	3,304,939
Sewer Capital (631)	4,300,000	4,000,000
Sewer Replacement (632)	1,808,072	1,716,795
	<hr/>	<hr/>
TOTAL	\$ 27,505,947	\$ 19,891,734

CAPITAL IMPROVEMENT PLAN
FY 2021-22

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
STREET IMPROVEMENTS			
Newhope Rehabilitation (Total Cost: \$1.6M) (Westminster - Trask)	739,000		739,000
Arterial Rehabilitation - (PMP*)	873,000	4,888,000	5,761,000
Citywide Intersection Improvement Program		1,000,000	1,000,000
	Total Street Improvements		7,500,000
RESIDENTIAL STREET IMPROVEMENTS			
Residential Overlay Program - (PMP*)	4,588,000	13,912,000	18,500,000
Concrete Replacement Program	230,000		230,000
	Total Residential Street Improvements		18,730,000
STORM DRAIN IMPROVEMENTS			
Drainage Projects	500,000		500,000
	Total Storm Drain Improvements		500,000
TRAFFIC IMPROVEMENTS			
Intersection Safety Improvements	50,000		50,000
Traffic Signal Modifications	150,000		150,000
New Traffic Signals	200,000		200,000
	Total Traffic Improvements		400,000
FACILITIES			
Facilities Improvements - ADA Compliance		100,000	100,000
Civic Center Lighting Conceptual Master Plan		40,079	40,079
	Total Facility Improvements		140,079

CAPITAL IMPROVEMENT PLAN
FY 2021-22

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
PARK IMPROVEMENTS			
Parks & Facilities Master Plan Improvements		250,000	250,000
Garden Grove Park - Field Renovation		750,000	750,000
Replacement of Light Poles		100,000	100,000
		Total Park Improvements	1,100,000
WATER			
Water Services	953,145		953,145
Water Meter	340,409		340,409
Fire Hydrants	919,105		919,105
Main Valve	1,191,432		1,191,432
Water Main Improvements	1,000,000		1,000,000
Water Production Capital	2,500,000		2,500,000
		Total Water Improvements	6,904,091
SEWER			
Sewer Main Capital	4,000,000		4,000,000
Sewer Main Improvements	1,768,299		1,768,299
		Total Sewer Improvements	5,768,299

* Per 2018 Pavement Management Plan (PMP), annual funding level should be \$25 million to maintain adequate payment condition index.

CAPITAL IMPROVEMENT PLAN
FY 2022-23

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
STREET IMPROVEMENTS			
Arterial Rehabilitation - (PMP*)	1,612,000	4,888,000	6,500,000
Citywide Intersection Improvement Program		1,000,000	1,000,000
		Total Street Improvements	7,500,000
RESIDENTIAL STREET IMPROVEMENTS			
Residential Overlay Program - (PMP*)	4,588,000	13,912,000	18,500,000
Concrete Replacement Program	230,000		230,000
		Total Residential Street Improvements	18,730,000
STORM DRAIN IMPROVEMENTS			
Drainage Projects	500,000		500,000
		Total Storm Drain Improvements	500,000
TRAFFIC IMPROVEMENTS			
Intersection Safety Improvements	50,000		50,000
Traffic Signal Modifications	150,000		150,000
New Traffic Signals	200,000		200,000
		Total Traffic Improvements	400,000
FACILITIES			
Facilities Improvements - ADA Compliance		100,000	100,000
Civic Center Lighting Conceptual Master Plan		40,981	40,981
		Total Facility Improvements	140,981

CAPITAL IMPROVEMENT PLAN
FY 2022-23

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
PARK IMPROVEMENTS			
Parks & Facilities Master Plan Improvements		250,000	250,000
Eastgate Park - Renovation of Pool Building		450,000	450,000
Replacement of Light Poles		100,000	100,000
		Total Park Improvements	800,000
WATER			
Water Services	981,740		981,740
Water Meter	350,621		350,621
Fire Hydrants	946,678		946,678
Main Valve	1,227,175		1,227,175
Water Main Improvements	1,000,000		1,000,000
Water Production Capital	2,500,000		2,500,000
		Total Water Improvements	7,006,214
SEWER			
Sewer Main Capital	4,000,000		4,000,000
Sewer Main Improvements	1,821,348		1,821,348
		Total Sewer Improvements	5,821,348

* Per 2018 Pavement Management Plan (PMP), annual funding level should be \$25 million to maintain adequate payment condition index.

CAPITAL IMPROVEMENT PLAN
FY 2023-24

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
STREET IMPROVEMENTS			
Arterial Rehabilitation - (PMP*)	1,612,000	4,888,000	6,500,000
Citywide Intersection Improvement Program		1,000,000	1,000,000
		Total Street Improvements	7,500,000
RESIDENTIAL STREET IMPROVEMENTS			
Residential Overlay Program - (PMP*)	4,588,000	13,912,000	18,500,000
Concrete Replacement Program	230,000		230,000
		Total Residential Street Improvements	18,730,000
STORM DRAIN IMPROVEMENTS			
Drainage Projects	500,000		500,000
		Total Storm Drain Improvements	500,000
TRAFFIC IMPROVEMENTS			
Intersection Safety Improvements	50,000		50,000
Traffic Signal Modifications	150,000		150,000
New Traffic Signals	200,000		200,000
		Total Traffic Improvements	400,000
FACILITIES			
Facilities Improvements - ADA Compliance		100,000	100,000
Civic Center Lighting Conceptual Master Plan		41,903	41,903
		Total Facility Improvements	141,903

CAPITAL IMPROVEMENT PLAN
FY 2023-24

PROJECTS	Estimated Funds Available	Unfunded Amount	TOTAL COST
PARK IMPROVEMENTS			
Parks & Facilities Master Plan Improvements		250,000	250,000
Replacement of Light Poles		100,000	100,000
	Total Park Improvements		350,000
WATER			
Water Services	1,011,192		1,011,192
Water Meter	361,140		361,140
Fire Hydrants	975,078		975,078
Main Valve	1,263,990		1,263,990
Water Main Improvements	2,500,000		2,500,000
Water Production Capital	1,000,000		1,000,000
	Total Water Improvements		7,111,400
SEWER			
Sewer Main Capital	4,000,000		4,000,000
Sewer Main Improvements	1,875,988		1,875,988
	Total Sewer Improvements		5,875,988

* Per 2018 Pavement Management Plan (PMP), annual funding level should be \$25 million to maintain adequate payment condition index.