

Steps to Calculate your Minimum Local Match % Requirement

(See Appendix A.1 in the Program Guidelines for Example Calculations and the Local Match Tutorials on the CCLGP website for more details)

Step 1 of 3: Choose a definition by which to define the community surrounding the project as underserved. See the section Underserved Communities of the program guidelines for more information. If the community surrounding the project is considered underserved based on multiple options, choose the option that best supports the community's status as underserved. The same definition should be used throughout Table 1 below. Per Option 5, Tribal Communities require zero local match, and thus do not need to perform the first two tabs (but may need to complete the 3rd tab). Record your choice at the top of Table 1 in Row 9, below.

Step 2 of 3: Determine the SOD of the community surrounding the project. Perform this calculation using Table 1 below and the Local Match Tutorials on the CCLGP website. When calculating SOD, **the same underserved community definition must be used throughout Table 1**. Also, if you have two project sites within the same census tract, do not list that census tract twice in the below table. If you need more rows to complete Table 1, you can add them in, however, be aware that the formulas for automatic calculations won't be applied to the new rows. For values to automatically calculate, you will need to apply the formulas to the new rows. After you are done completing Table 1, complete Step 3, the last step, in the next tab of this spreadsheet.

Table 1. SOD of Community Surrounding the Project Site(s)				
List the Option Used to Determine SOD: (For information on the 4 options, see the program guidelines section "Underserved Communities".)				Option 3: Free or Reduced Price Lunch
Location Relative to Project Site(s) (1)	Census Tract Number* (2)	Census Tract Population (3)	Metric Score of Census Tract (using the chosen option listed above) (4)	SOD of Tract (3) x (4) (5)
Project Site A	887.01			
Within a ½ mile radius of the perimeter of the project site.	3032752	2,247	77.75	174704.25
Within a ½ mile radius of the perimeter of the project site.	6028252	410	83.90	34399.00
Within a ½ mile radius of the perimeter of the project site.	6028377	416	76.68	31898.88
Within a ½ mile radius of the perimeter of the project site.	6028534	552	82.25	45402.00
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Project Site C				
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Project Site D				
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
Within a ½ mile radius of the perimeter of the project site.	0.00	0	0.00	0
TOTALS		3,625		286404.13
SOD of Community Surrounding the Project = Total of Column 5 Total of Column 3				79.01

Notes: *Communities with a population of less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.

Step 3 of 3: Use Table 2 below to determine the Required Local Match based off the SOD of Community Surrounding the Project and state your required local match % at the bottom of the table (the answer should be one of these values: 50, 37.5, 25, 12.5, or 0).

Table 2. Severity of Disadvantage and Corresponding Local Match Requirement			
<i>SOD Criteria</i>	<i>Ranges for SOD of Community Surrounding the Project</i>	<i>Required Local Match %</i>	
Option 1: Area Median Income (AMI) compared to Statewide Median Income (SMI)*			
Data: Census Tract Level Data from the 2017-2021 American Community Survey 5-year (ACS5) Estimates			
If the AMI SOD of the surrounding community is...	> \$67,278	Then local match is...	50
	\$63,518 to \$67,278		37.5
	\$59,757 to \$63,517		25
	\$55,996 to \$59,756		12.5
	< \$55,996		0
Option 2: CalEnviroScreen 4.0 Score (not percentile)			
Data: CalEnviroScreen 4.0 Results			
If the CalEnviroScreen 4.0 SOD of the surrounding community is...	< 40	Then local match is...	50
	40 to 43		37.5
	44 to 47		25
	48 to 51		12.5
	> 51		0
Option 3: Percentage of Students that Receive Free or Reduced Lunches			
Data: California Department of Education website			
If the Free/Reduced Lunch SOD	< 75	Then local match is...	50
	75 to 79		37.5
	80 to 84		25
	85 to 90		12.5
	> 90		0
Option 4: Healthy Places Index (HPI) Score (use overall HPI score only)			
Data: California Healthy Places Index website			
If the HPI SOD of the surrounding community is...	> 25	Then local match is...	50
	21 to 25		37.5
	16 to 20		25
	10 to 15		12.5
	< 10		0
Option 5: Tribal Communities			
Data: List of Federally Recognized Tribal Governments in California			
If the project applicant or sub-applicant is a Federally Recognized Tribal Government and the project area is located within or partially within Federally Recognized Tribal Lands, lands owned by or held in trust for an Indian tribe, allotted lands, and/or sensitive tribal areas.		Then the local match is...	0
*Communities with a population less than 15,000 may use data at the Census Block Group level. Unincorporated communities may use data at the Census Place level.			

Enter your Required Local Match here:	37.5
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Local Match Sources

Based on your Minimum Local Match Requirement % determined in the second tab, calculate in terms of dollars how much Local Match your project needs to provide, and how the project will meet this requirement (or exceed it) by providing cash, in-kind contributions, or a combination of these sources. See the section "Local Match Sources" in the Program Guidelines for more information.

Tribes automatically qualify for 0% local match and thus do not need to complete the below table, however, if they decide to provide local match funds anyway, they should complete the below table.

Table 3. Local Match Sources	
Local Match Requirement % (From Step 3 in previous tab)	37.5
Total Grant Amount Request (Enter manually and round dollar amount to the nearest thousandth. For example: requested grant amount \$1,200,900.32 would round to \$1,201,000.00.)	\$ 441,000.00
Local Match Requirement in Dollars (The two previous values multiplied together, and divided by 100)	\$ 165,375.00
Total Value of CASH Match Provided (Enter manually)	\$ 122,789.00
<i>In-Kind Contribution #1 (Enter name of good or service here, and retail value of that good or service to the right)</i>	\$ 127,211.00
<i>In-Kind Contribution #2 (Enter name of good or service here, and retail value of that good or service to the right)</i>	\$ -
<i>In-Kind Contribution #3 (Enter name of good or service here, and retail value of that good or service to the right)</i>	\$ -
<i>In-Kind Contribution #4 (Enter name of good or service here, and retail value of that good or service to the right)</i>	\$ -
<i>In-Kind Contribution #5 (Enter name of good or service here, and retail value of that good or service to the right) (If more rows are needed to list In-Kind Contributions, add them below, but be aware that formulas won't apply to them)</i>	\$ -
Total Value of IN-KIND Match Provided (Sum of itemized in-kind contributions listed above)	\$ 127,211.00
Total Local Match Provided (Should equal or exceed the total required amount stated in Cell C7)	\$ 250,000.00