



Reaching Beyond Our Client's Expectations, Providing Nationwide Solutions.

February 13, 2024

To:	Teresa Pomeroy/City Clerk	From:	Jennifer Willert
Company:		Phone:	405-253-2459
Phone:	714-741-5040	Fax:	Toll-free 800-986-0586
Email:	cityclerk@ggcity.org	Email:	jwillert@firstam.com

Pages, including this cover page:

Subject property: 12400 Industry St Garden Grove, CA APN: 131-343-10

At our client's request, please provide the following information-

Building Code Violations: Please state if there are any open/outstanding building code violations

Certificate of Occupancy: Please supply copies of existing certificate of occupancy for the subject property. Please state (even if a Certificate of Occupancy was located and provided) if the lack of a Certificate of Occupancy on file would activate any enforcement actions/actions against the property. Also specify if a new Certificate of Occupancy would be required in the event of a change of ownership, use or renovations.

Please advise me at your earliest convenience of any required fees or forms, if any of these items is not available or if I should be directing any portion of my request to another party. I am on a strict timeline so your prompt attention to this matter is greatly appreciated. Upon completion, please forward the information to me via fax (800-986-0586) or via email (jwillert@firstam.com) and US mail. I truly appreciate your help with this matter and look forward to your reply. Please do not hesitate to contact me with any questions or concerns you may have. Thank you very much for your assistance!

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