



November 23, 2022

VIA EMAIL

Office of the City Clerk
City of Garden Grove
11222 Acacia Parkway
Garden Grove, CA 92840
Email: cityclerk@ggcity.org

RE: *Request for public records regarding property disposition*

To the City Clerk's Office:

Pursuant to the California Public Records Act (Gov. Code § 6250 *et seq.*), I am writing on behalf of Californians for Homeownership to request a copy of the records detailed below. We are examining local compliance with state housing law. To that end, we request the following records:

1. Documents Related to Disposition of Willowick Golf Course:

All documents, communications, and records of communications, including communications sent to or from "personal" accounts, related in any way to any potential sale or other disposition of the Willowick Golf Course (3017 West 5th Street in Santa Ana, APNs 198-291-03, 04, 05, 06, 08 and 198-282-01, 02, 03).

We specifically demand that documents be provided as soon as they are available, without any delay related to your search for additional documents. This request is intended to cover all forms of electronic communication, including emails, text messages, and communications using social media (e.g. Facebook posts and messages, discussion threads on Nextdoor, and the like). This includes communications by a public official using a "personal" account, if the official uses the account to communicate about the subject matter of the requested records, which by their nature implicate the official's work.

This request applies to all records that you are required to provide under the Public Records Act. Please provide entire documents, even if only parts of them are responsive to this request. If any portion of a document is exempt from disclosure, please narrowly redact that portion and provide the redacted document. If an entire document needs to be withheld because there is no non-exempt portion, please provide a log with a detailed description of the document, including the author, the subject matter, and any individuals who received it.



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To the extent that you maintain records in electronic format, please provide them in that same format to avoid copying costs. If you are unable to reproduce electronic records in electronic form, please provide an explanation. For the same reason, please scan documents into an electronic format rather than copying them, if you have access to equipment capable of doing so. If any information responsive to this request is contained in an electronic database, you may respond by providing a copy of the database or remote access to the database, with sufficient information to allow us to identify and access the responsive records using ordinary computer software.

We request that you waive copying fees because we have limited resources and the requested information will be used in the public interest. None of the information obtained will be sold or distributed for profit. If you are unable to waive the copying fees and you anticipate that these costs will exceed \$50, or if you determine that the time needed to collect the records will delay their release, please contact us so that we can arrange to inspect the documents or decide which documents we wish to receive. Otherwise, please send them as soon as possible. By this letter, Californians for Homeownership is agreeing to pay for up to \$50 in properly substantiated costs payable under the Public Records Act.

Please respond to this request within ten days, either by providing all of the requested records or by providing a smaller set of records accompanied by a written response setting forth the legal authority for withholding or redacting any document and stating when any remaining documents will be made available. If you require any clarification in identifying responsive documents or focusing this request, please contact me at matt@caforhomes.org.

Please send records responsive to this request directly to me using the contact information above. We can accept documents in hardcopy format, on physical data media sent by mail, by email, or through an electronic transfer. We are happy to arrange an FTP site for your use to transfer large files.

I look forward to receiving your response by December 5, 2022.

Sincerely,

Matthew Gelfand