



# AEI Consultants

October 5, 2020

City of Garden Grove Building Department  
Phone: 714-741-5000  
email: cityclerk@ggcity.org

**Subject: Freedom of Information Act (FOIA) Request/File Review Request**  
9684-9688 Westminster Avenue  
Garden Grove, CA 92844  
Parcel ID#: 098-371-26  
AEI Project No. 428137

To whom it may concern:

Please accept this as request for any information/documentation/files with your department regarding the above-referenced property.

AEI Consultants is currently conducting the Phase I Environmental Site Assessment for the property. The ASTM Practice E1527-13 Standard Practice of Environmental Site Assessments requires that a records search be conducted with local regulatory departments for information regarding the subject property. Of particular interest are the following items:

- Permit summary (date, type of permit, applicant/tenant) or available permits from construction to present. Upon review of a permit summary we may request review of individual permits.
- Construction date (current building, previous buildings if applicable)
- List of tenants which have occupied the subject property
- Permits of environmental concern (petroleum storage tanks, septic systems, oil/water separators)
- Oldest and most recent site layout plan from the above mentioned property if available
- Erosion control plans on record for the subject property
- Record violations or complaints registered against the subject property

Please call (949-468-6844) or email (TJBoehm@mac.com) me to discuss the file information or if you require further information. Thank you for your time and attention regarding this matter.

Respectfully,

TJ Buchman  
Associate Consultant

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| <input type="checkbox"/> No files were discovered for the addresses listed herein. |
| Name: _____  |
| Title: _____   |
| Phone: _____   |
| Date: _____  |