

ADDENDUM No. 2

Covering

CHANGE IN SPECIFICATIONS AND/OR PLANS

Date Issued: July 24, 2017

Date Effective: July 24, 2017

RFP No: S-1225

Contract: Provide an Enterprise Resource Planning (ERP) Solution and Implementation Services.

INTENT

1. This addendum is issued prior to receipt of proposals to provide for modifications in plans and/or specifications. Acknowledgment of this addendum shall be made and cost for work included in proposer's submittal.
2. The following questions were asked regarding the Scope of Work. ***The City's response can be found in bold and italicized font.***
 1. Number of W2s processed per year is 800 – can we assume 800 EEs for Human Resources and Payroll purposes. ***Please refer to the amended Transactional Volume table below which replaces the table on pages 11-12 of the RFP.***

Type	Volume (Original)	Volume (Revised)
# of AP checks processed per year	19,000	22,500
# of paychecks per pay period	900	900
# of W2's processed per year	800	900
# of vendors	16,500	16,500
# of purchase orders processed per year	1,300	1,400
# of non-utility customers	6,000	6,000
# of false alarm customers	6,000	6,000
# of users currently being supported by the IT Department	900	900

2. Do you have unions that are paid by the City? ***Please reference the City Memoranda of Understanding which can be found at: <http://www.ci.garden-grove.ca.us/hr/mou>***

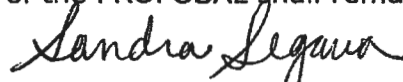
3. In addition to training during the project, is the City looking for on-going training? **Training related to implementation only. Potential vendors are welcome to provide on-going training options and corresponding pricing.**
4. Once the project is live, does the City expect to provide level 1 or level 2 help desk or should that be included as part of the proposal? **Vendors should propose an appropriate level of post implementation help desk support for an agency of Garden Grove's size and enterprise solution needs.**
5. Can we expect the city to extract data elements required for data conversion? **City will extract data required for data conversion.**
6. Number of expected users for: Financials, Procurement and Human Resources (number of employees – same as question 1) **Please refer to the amended Transactional Volume table below which replaces the table on pages 11-12 of the RFP.**

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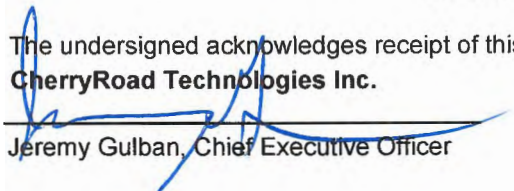
7. Can we please get the City of Garden Grove ERP RFP in Microsoft Word format? **No. This will not be provided to prevent changes.**
8. Can we please get Appendix A Functional Requirements in an unprotected Excel format? **Appendix A was provided in protected format to prevent changes and to facilitate comparisons and calculations. As such, Appendix A will not be provided in an unprotected MS Excel format.**
9. Can we please get Appendix E Company Profile in Microsoft Word format? **No. This will not be provided to prevent changes.**
10. Can we please get Appendix G Client References in Microsoft Word format? **No. This will not be provided to prevent changes.**

11. Through which source will the City fund the ERP system (budget, grants, etc.)? If an estimated cost has been identified are you able to provide that information? ***The funding source is the budget and estimated cost has not been identified.***
 12. The City released RFP S-1198 for Consulting Services. Can you provide which vendor was awarded the contract, contract date, amount and respondent information? ***You will have to do a public records request on the City's website to obtain this information.***
 13. The RFP indicates that the In-house Tcl/Tk Application will be replaced with a third party vendor; does the City expect to release a solicitation for this as well? ***As needs assessment and resource requirements are in process, it is unknown at this time.***
 14. Do you expect any interfaces/integration besides those listed in the RFP? ***Interface/integration needs will be determined based on the modules the City purchases. As an example, if the City continues to use its in-house cashier system, an interface will be required. However, if the City purchases the cashiering module, then multiple new interfaces may be required.***
3. The contractor is hereby notified that Addenda numbers 1 and 2 must be acknowledged and submitted as part of the proposal. Failure to do so could result in the City designating said proposal as "Non Responsive". All the terms and conditions of the PROPOSAL shall remain the same.

Issued by:


Sandra Segawa, C.P.M., CPPB
Purchasing Agent, City of Garden Grove

The undersigned acknowledges receipt of this Addendum No. 2.
CherryRoad Technologies Inc.


Jeremy Gulban, Chief Executive Officer