

AGREEMENT BIBLIOGRAPHY

Agreement With:	Care Ambulance
Agreement Type:	To provide ambulance transportation and billing services
Date Approved:	07 01 2017
Start Date:	07 11 2017
End Date:	04 24 2022
Contract Amount:	N/A
Comments	File No. 55 Operational Amendment Fire Department
Insurance Expiration:	N/A
Date Archived:	ARCHIVED 04/30/2018



CITY OF GARDEN GROVE OFFICE OF THE CITY CLERK

*Safeguard all official records of the City.
Conduct municipal elections and oversee legislative administration.
Provide reliable, accurate, and timely information to the
City Council, staff, and the general public.*

Steven R. Jones

Mayor

Kris Beard

Mayor Pro Tem - District 1

John R. O'Neill

Council Member - District 2

Thu-Ha Nguyen

Council Member - District 3

Patrick Phat Bui

Council Member - District 4

Stephanie Klopfenstein

Council Member - District 5

Kim Bernice Nguyen

Council Member - District 6

April 12, 2018

Care Ambulance
1517 Braden Court
Orange, CA 92868

Attention: Troy M. Hagen, CEO

Enclosed is a fully executed set of the Operational Amendment to the agreement by and between the City of Garden Grove and Care Ambulance Service, Inc., to provide ambulance transportation and billing services.

Sincerely,

Teresa Pomeroy, CMC
City Clerk

By:


Liz Vasquez
Deputy City Clerk

Enclosure

c: Finance Department
Finance Department/Purchasing
Fire Department

OPERATIONAL AMENDMENT

TO

AGREEMENT FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES

This Operational Amendment to the Agreement for Ambulance Transportation and Billing Services (this "AMENDMENT") is made as of July __, 2017 by and between Care Ambulance Service, Inc. ("CONTRACTOR") and the City of Garden Grove ("CITY").

WHEREAS, CONTRACTOR and CITY have entered into that certain Agreement for Ambulance Transportation and Billing Services (the "AGREEMENT") dated as of April 25, 2017 pursuant to which CONTRACTOR provides exclusive emergency ambulance services to the CITY and its citizens; and

WHEREAS, Section 2.3 of the AGREEMENT authorizes the Fire Chief to make operational modifications to CONTRACTOR's services during the term of the AGREEMENT; and

WHEREAS, in lieu of requiring CONTRACTOR to reimburse CITY for the cost of pre-hospital supplies as provided for in Section 14 of the AGREEMENT, the Fire Chief has approved a change in operations whereby CONTRACTOR will establish a supply warehouse at CITY's Fire Station One to stock such pre-hospital supplies for CITY's use; and

WHEREAS, CONTRACTOR and CITY agree that stocking the supply warehouse is the functional equivalent of CONTRACTOR's reimbursement requirements under Section 14 of the AGREEMENT.

NOW, THEREFORE, the parties hereby agree as follows:

1. Incorporation of the Recitals. The recitals set forth above and the AGREEMENT referred to therein are hereby incorporated herein by reference as if set forth in fully in the body of this AMENDMENT. To the extent of any conflict in the terms of the AGREEMENT and this AMENDMENT, the latter shall govern.
2. Stocking of Supply Warehouse. In lieu of the reimbursement obligations of CONTRACTOR under Section 14 of the AGREEMENT, CONTRACTOR will establish a supply warehouse at the CITY's Fire Station One. Such warehouse will be used to stock all expendable medical supplies used during CONTRACTOR transports, including but not limited to patient pre-hospital supplies. The stocking of the supply warehouse shall be the responsibility of the CONTRACTOR. CONTRACTOR shall be financially responsible for purchasing all supplies for the supply warehouse. The supply warehouse shall not stock any narcotics or other controlled substances, which shall continue to be ordered, stored, and stocked by Orange County EMS, and reimbursed by CONTRACTOR.

3. Supply Warehouse Termination. Either CITY's Fire Chief or CONTACTOR may at any time, with 90 days' written notice, terminate the term of this AMENDMENT, at which time CONTRACTOR's reimbursement obligations under Section 14 of the AGREEMENT shall resume.
4. Survival. All other terms and conditions contained in the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed as of the day and year first written above.


"CITY"
CITY OF GARDEN GROVE

By: 
Fire Chief


Scott C. Stiles, City Manager

ATTESTED

By: 
City Clerk


OMAR SANDOVAL
City Attorney
City of Garden Grove
DATED: 4-10-18

"CONTRACTOR"
CARE AMBULANCE SERVICE, INC.

By: 
Troy Hagen, CEO

By: 
Brian Richmond, Secretary

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"CITY"
CITY OF GARDEN GROVE

By: 
Fire Chief


Scott C. Stiles, City Manager

ATTESTED

By: 
City Clerk

APPROVED AS TO FORM


OMAR SANDOVAL
City Attorney
City of Garden Grove

DATED: 4-10-18

"CONTRACTOR"

CARE AMBULANCE SERVICE, INC.

By: 
Troy Hagen, CEO

By: 
Brian Richmond, Secretary

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TO

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"CITY"
CITY OF GARDEN GROVE

By: _____
Fire Chief

ATTESTED

By: _____
City Clerk

Scott C. Stiles, City Manager

APPROVED AS TO FORM

OMAR SANDOVAL
City Attorney
City of Garden Grove

DATED: 4-10-18

"CONTRACTOR"

CARE AMBULANCE SERVICE, INC.

By: _____
Trey Hagen, CEO

By: _____
Brian Richmond, Secretary

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: Tom Schultz

Dept.: City Manager Dept.: Fire

Subject: Award of contract to Care Ambulance Services Inc., to provide emergency ground ambulance transportation and billing services. (Action Item) Date: 4/11/2017

OBJECTIVE

To request that the City Council award a contract to CARE Ambulance Services Inc., for emergency Advance Life Support (ALS) and Basic Life Support (BLS) ground ambulance transportation of patients to medical facilities when required, and to provide billing services.

BACKGROUND

The City has the exclusive right to grant and regulate emergency ambulance agreements within Garden Grove's jurisdictional boundaries, and has done so for many years. This gives the City the ability to control and maintain high quality emergency ambulance service, which works closely in an operational partnership with the City's Fire Department.

DISCUSSION

On January 6, 2017, Request for Proposals No. S-1206 (RFP) for Ambulance Transportation and Billing Services was published and sent to all the ambulance providers registered with the County of Orange. Two ambulance providers, CARE Ambulance Services, Inc. and AmeriCare Ambulance Service, were responsive to the RFP and submitted proposals by the February 9, 2017 deadline.

A panel consisting of five people, four internal city staff and one external staff member from a neighboring city, rated the proposals on experience, operational systems, patient billing systems, vehicle maintenance and records, personnel training and records, and patient care/transport system design on a maximum of 550 points. Additionally, the Finance Department reviewed the financial analysis component on a scale of "Not Acceptable to Outstanding." Based on the evaluation results, CARE Ambulance Services, Inc., rated the highest.

The following is a summary of the rating:

Provider	Rater	1	2	3	4	5	Total
CARE Ambulance Services, Inc. Financial Analysis Ratings: Acceptable		505	535	523	490	510	2563
AmeriCare Service Financial Analysis Ratings: Acceptable		390	395	419	380	410	1994

FINANCIAL IMPACT

There is no negative financial impact to the general fund. The financial synergy component with the ambulance provider to bill for all pre-hospital services rendered on behalf of the City of Garden Grove results in revenue to the City to offset fire department costs. Last Fiscal Year 2015/16, the City received \$681,183 in revenue through this system.

RECOMMENDATION

It is recommended that the City Council:

- Award a contract to CARE Ambulance Services, Inc. to provide ambulance transportation and billing services to the City of Garden Grove for five years, with the option to extend the contract for another five year period;

- Authorize the City Manager to execute the agreement on behalf of the City and to make minor modifications as appropriate; and
- Authorize the City Manager to enter into the five year extension period shall the City decide to exercise the extension option.

By: Lucia Medina-Whittaker, Fiscal Analyst

ATTACHMENTS:

Description	Upload Date	Type	File Name
Request for Proposals and Contract for Ambulance Services	3/29/2017	Cover Memo	Ambulance_Transportation___Billing_Services_RFP_S-1206__FINAL.pdf
Summary of Rater Scores	3/29/2017	Cover Memo	Summary_of_Rater_Scores__RFP_No._S-1206.pdf

REVIEWERS:

Department	Reviewer	Action	Comments
Fire	Schultz, Tom	Approved	
City Clerk	Pomeroy, Teresa	Approved	
City Attorney	Sandoval, Omar	Approved	
Deputy City Manager	Stipe, Maria	Approved	
City Manager	Stiles, Scott	Approved	