

Subject: RE: 9/12/2018 Care and Garden Grove Fire Meeting Summary
From: billw@careambulance.net
Date: 9/27/2018, 3:25 PM
To: datacove@ci.garden-grove.ca.us

Sender: billw@careambulance.net
Subject: RE: 9/12/2018 Care and Garden Grove Fire Meeting Summary
Message-ID: 103862DC13DAA44990DDC41846056957015002C543@EXCHANGE.careambulance.net>
Cc: robv@careambulance.net
To: pwhittaker@ci.garden-grove.ca.us, Forwarded: pwhittaker@ggcity.org

— ForwardedMessage.eml —

Subject: RE: 9/12/2018 Care and Garden Grove Fire Meeting Summary
From: Bill Weston <billw@careambulance.net>
Date: 9/27/2018, 3:25 PM
To: "'Paul Whittaker'" <pwhittaker@ggcity.org>
CC: Rob Viera <robv@careambulance.net>

Still working on it. Our HR person is on vacation.

From: Paul Whittaker [mailto:pwhittaker@ggcity.org]
Sent: Thursday, September 27, 2018 3:24 PM
To: Bill Weston
Cc: Rob Viera
Subject: Re: 9/12/2018 Care and Garden Grove Fire Meeting Summary

Bill,
Any update on the EMS coordinator position? We can meet if you want to fine tune the job announcement. Let me know.
Thanks

Paul Whittaker
Division Chief – Administration
Fire Marshal
Garden Grove Fire Department
W. 714-741-5614

pwhittaker@ggcity.org

From: "pwhittaker" <pwhittaker@ggcity.org>
To: "billw" <billw@careambulance.net>
Cc: "Rob Viera" <robv@careambulance.net>
Sent: Tuesday, September 18, 2018 5:01:52 PM
Subject: Re: 9/12/2018 Care and Garden Grove Fire Meeting Summary

Bill,

Attached are five job descriptions for EMS coordinators in the county. The one from Huntington Beach seems most in alignment to what we are trying to initially accomplish. Take a look and we can come to a consensus to what needs to be added or deleted and how we want to move forward. Talk to you soon.

Thanks

Paul Whittaker

Division Chief – Administration

Fire Marshal

Garden Grove Fire Department

W. 714-741-5614

[REDACTED]
pwhittaker@ggcity.org

From: "Rob Viera" <robv@careambulance.net>

To: "billw" <billw@careambulance.net>, "Paul Whittaker" <pwhittaker@ci.garden-grove.ca.us>

Sent: Friday, September 14, 2018 3:06:33 PM

Subject: RE: 9/12/2018 Care and Garden Grove Fire Meeting Summary

See attached for updated summary.

Robert Viera, Division Manager

Care Ambulance Service®

Office (714)288-3883

[REDACTED]
1517 W. Braden Court
Orange CA 92868

From: Bill Weston

Sent: Friday, September 14, 2018 10:27 AM

To: Paul Whittaker; Rob Viera

Subject: Re: 9/12/2018 Care and Garden Grove Fire Meeting Summary

Yes. Rob will add to notes and resend to you and I. Thanks

Sent from my iPhone

On Sep 14, 2018, at 10:06 AM, Paul Whittaker <pwhittaker@ci.garden-grove.ca.us> wrote:

Bill,

Can you please add to the meeting summary that " If the fire service provider is determined to be Garden Grove, the option exists to upgrade the new position to a full-time City of Garden Grove employee reimbursable by Care Ambulance Service."

Thanks

Sent from my iPhone

On Sep 13, 2018, at 6:22 PM, Bill Weston <billw@careambulance.net> wrote:

Chief, does this accurately reflect our meeting? I believe it does.

If so, can you please forward to Fire Chief and Ops Chief?

Thanks.

From: Rob Viera
Sent: Wednesday, September 12, 2018 12:53 PM
To: Bill Weston
Cc: Ben Baker
Subject: 9/12/2018 Care and Garden Grove Fire Meeting Summary

Bill,

The following is a summary of our meeting today taken from my notes.

Present at the meeting:

Garden Grove Fire Chief Tom Schultz
Garden Grove Division Chief T.J. McGovern
Garden Grove Division Chief Paul Whittaker
Care Ambulance Service Director of Operations Bill Weston
Care Ambulance Service Director of Communications Ben Baker
Care Ambulance Service Division Manager Rob Viera

- Discussion on Care Ambulance Service funding a part time (20 hours) position for Garden Grove Fire until status of fire service provider is finalized in Garden Grove.
 - Duties of new position would include CQI, education, inoculations, etc. for Garden Grove Fire
 - § Possible additional duties assigned above 20 hours for Care Ambulance Service
 - Position would be advertised as a contracted employee of Care Ambulance for 1 year
 - § Care Ambulance Service could absorb contracted employee if OCFA is determined to be fire service provider.
- Discussion to transition ambulance dispatching from Metro Net to Care Ambulance Service at the same time as new position starts.
 - Goal of November 1st start date
 - Care Ambulance Service responsible for response time compliance
 - § Code 3 in 10 minutes 90%
 - § Code 2 in 15 minutes 90%
 - May use Garden Grove assigned ambulance resources for mutual aid in surrounding cities
 - Ambulance resources in surrounding cities may provide mutual aid in Garden Grove
- 4th Ambulance to remain in service at this time until fire serviced

provider is finalized.

- Discuss ambulance deployment and reducing to 3 ambulances dispatched by Care Ambulance Service after fire service provider is finalized.
- Discuss status of new position of new position after fire service provider is finalized
- If OCFA is determined to be fire service provider, lead time of 120 days to implement.
- Garden Grove Ambulance 4 moving to 11458 Knott St in Garden Grove October 1st
- All 4 Garden Grove ambulances in the active process of having new Motorola 800 Mhz mobile radios installed and issued new Motorola 800 MHz hand helds.
 - Radios are P25 with Over the Air Programming capability (OTR)

Action Items:

- Bill to work with Chief Whitaker to create part time position job description.
 - Bill to provide input within a week
 - Job Description to be reviewed by both parties
- Rob to reach out to Vicki Morrison and Lori Knight as possible candidates for new position once job description is finalized.
- Rob to coordinate tour of new station at 11458 Knott St in Garden Grove once Care Ambulance Service takes occupancy after October 1st.
- Return to discuss new position and ambulance deployment after fire service provider is finalized

Rob Viera
Care Ambulance Service®

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— Attachments: —

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