



**CITY OF GARDEN GROVE**  
**FIRE DEPARTMENT**

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June 24, 2019

John Sturkie

Advanced GeoEnvironmental

Re: 10521 Bolsa Ave., Garden Grove CA

Dear Mr. John Sturkie,

Enclosed are the records found concerning the history of the above-mentioned site(s), especially as it pertains to fire code violation history, permits, the use, storage, or disposal of hazardous substances, and the installation or removal of underground flammable or combustible liquid storage tanks.

The City of Garden Grove Fire Department has utilized its best efforts to locate the records requested. However, the City makes no representation as to the accuracy of the records or that all records requested were retained or located. The City does not provide records on spills, leaks and clean-up, as that information is provided through the County of Orange Health Department.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Whittaker', with a horizontal line extending to the right.

Paul Whittaker

Division Chief of Administration

**Violation List for  
MD CHEVRON  
10521 BOLSA Ave**

| <b>Date Issued</b> | <b>Date Cleared</b> | <b>Code #</b> | <b>Violation Description</b>  |
|--------------------|---------------------|---------------|---|
| 04/12/2016         | 05/11/2016          | CFC ARTICL    | PLACARDING AND SIGNS  |
| 05/08/2014         | 06/05/2014          | CFC 1028.3    | Remove exit obstruction   |
| 05/08/2014         | 06/05/2014          | CFC 605.3     | Keep 30" clear in front of elec. panel                                |
| 05/08/2014         | 06/05/2014          | Title 19 Sec. | Hang extinguisher(s) 3.5'-5' from floor                               |
| 05/08/2014         | 10/28/2014          | HSC 25505(e   | Failure to submit a Business Emergency Plan.                          |
| 10/29/2013         | 05/08/2014          | HSC 25505(e   | Failure to submit a Business Emergency Plan.                          |
| 06/22/2010         | 07/06/2010          |               | "This door to remain unlocked during business hours" sticker - rear e |
| 06/22/2010         | 07/06/2010          | CFC 1028.3    | Remove exit obstruction   |
| 06/22/2010         | 07/06/2010          |               | Remove extinguisher obstruction.                                      |
| 04/15/2008         | 05/13/2008          |               | Stop burning incense on top of soda cooler.                           |
| 04/15/2008         | 05/13/2008          | CFC 315.2.1   | Lower storage   |
| 04/15/2008         | 05/13/2008          | CFC 901.6     | Service and tag Fire Extinguishers.                                   |
| 04/15/2008         | 05/13/2008          | CFC 1028.3    | Remove exit obstruction   |
| 05/07/2007         | 05/28/2007          | CFC 1212.4    | Provide illuminated exit sign(s).                                     |
| 05/07/2007         | 05/28/2007          | CFC 1103.3.:  | Lower storage- OFFICE   |
| 05/04/2006         | 05/25/2006          |               | Move ice machine so emergency switch can be reached by all empl       |
| 05/04/2006         | 05/25/2006          | Title 19 Sec. | Hang extinguisher(s) 3.5'-5' from floor                               |
| 05/17/2004         | 06/17/2004          | 1001.5.1      | Service and tag extinguishers.  |



**CITY OF GARDEN GROVE FIRE DEPARTMENT**  
 11301 Acacia Parkway, Garden Grove, CA 92842 (714) 741-5600 (714) 741-5636  
**Hazardous Materials Business Information Form**

FORM 1

Page \_\_\_\_ of \_\_\_\_ 3

**BUSINESS INFORMATION**

|                                  |                 |                      |   |   |   |                |               |                  |       |     |    |
|----------------------------------|-----------------|----------------------|---|---|---|----------------|---------------|------------------|-------|-----|----|
| FACILITY #<br>(Supplied by GGFD) | 3               | 0                    | 0 | 3 | 5 | BEGINNING DATE | 1             | ENDING DATE      | 2     |     |    |
|                                  |                 |                      |   |   |   | 5/9/11         |               |                  |       |     |    |
| BUSINESS NAME                    | MTD Chevron     |                      |   |   |   |                | 4             | BUSINESS PHONE   | 5     |     |    |
|                                  |                 |                      |   |   |   |                | 714 265-0898  |                  |       |     |    |
| BUSINESS SITE ADDRESS            | 10521 Bolsa Ave |                      |   |   |   |                |               |                  |       |     |    |
| CITY                             | GARDEN GROVE    |                      |   |   |   |                | 7             | STATE            | 8     | ZIP | 9  |
|                                  |                 |                      |   |   |   |                | CA            |                  | 92843 |     |    |
| DUN & BRADSTREET                 | 10              | SIC CODE (4 DIGIT #) |   |   |   | 11             | FIRE DISTRICT |                  |       |     | 12 |
| COUNTY                           | ORANGE          |                      |   |   |   |                |               |                  |       | 13  |    |
| BUSINESS OPERATOR NAME           |                 |                      |   |   |   |                | 14            | OPERATOR'S PHONE |       |     | 15 |

**BUSINESS OWNER**

|                       |                 |  |  |  |  |  |            |             |       |     |    |
|-----------------------|-----------------|--|--|--|--|--|------------|-------------|-------|-----|----|
| OWNER NAME            | Duc Tran        |  |  |  |  |  | 16         | OWNER PHONE |       |     | 17 |
|                       |                 |  |  |  |  |  | [REDACTED] |             |       |     |    |
| OWNER MAILING ADDRESS | 10521 Bolsa Ave |  |  |  |  |  |            |             |       | 18  |    |
| CITY                  | Garden Grove    |  |  |  |  |  | 19         | STATE       | 20    | ZIP | 21 |
|                       |                 |  |  |  |  |  | CA         |             | 92843 |     |    |

**ENVIRONMENTAL CONTACT**

|                         |      |  |  |  |  |  |    |               |    |     |    |
|-------------------------|------|--|--|--|--|--|----|---------------|----|-----|----|
| CONTACT NAME            | Same |  |  |  |  |  | 22 | CONTACT PHONE |    |     | 23 |
|                         |      |  |  |  |  |  |    |               |    |     |    |
| CONTACT MAILING ADDRESS |      |  |  |  |  |  |    |               |    | 24  |    |
| CITY                    |      |  |  |  |  |  | 25 | STATE         | 26 | ZIP | 27 |

**PRIMARY EMERGENCY CONTACTS SECONDARY**

| PRIMARY        |              |  | EMERGENCY CONTACTS |    |                | SECONDARY     |  |  |    |
|----------------|--------------|--|--------------------|----|----------------|---------------|--|--|----|
| NAME           | Duc Tran     |  |                    | 28 | NAME           | Anthony Kuyuh |  |  | 33 |
| TITLE          | President    |  |                    | 29 | TITLE          | manager       |  |  | 34 |
| BUSINESS PHONE | 562 865 8536 |  |                    | 30 | BUSINESS PHONE | 714 265 0898  |  |  | 35 |
| 24-HR. PHONE   | [REDACTED]   |  |                    | 31 | 24-HR. PHONE   |               |  |  | 36 |
| PAGER #        | [REDACTED]   |  |                    | 32 | PAGER #        |               |  |  | 37 |

**ADDITIONAL LOCALLY COLLECTED INFORMATION**

|  |    |         |  |    |                                   |    |       |                      |    |
|--|----|---------|--|----|-----------------------------------|----|-------|----------------------|----|
| DESCRIBE THE TYPE OF BUSINESS OPERATION:   |    |         |  |    |                                   |    | 38    | TOTAL # OF EMPLOYEES | 39 |
| BILLING ADDRESS (IF DIFFERENT FROM ABOVE)  |    |         |  |    |                                   |    | 40    | ATTENTION            | 41 |
| PROPERTY OWNER NAME  | 42 | ADDRESS |  |    |                                   | 43 | PHONE | 44                   |    |
| <b>Certification:</b> Based on my inquiry of those individuals responsible for obtaining the information, I certify under penalty of law that I have personally examined and am familiar with the information submitted and believe the information is true, accurate, and complete. |    |         |  |    |                                   |    |       |                      |    |
| SIGNATURE OF OWNER/OPERATOR OR DESIGNATED REPRESENTATIVE   |    |         |  |    |                                   | 45 | DATE  | 46                   |    |
| NAME OF SIGNER (print)   |    |         |  | 47 | NAME OF DOCUMENT PREPARER (print) |    |       |                      | 49 |
| TITLE OF SIGNER  |    |         |  | 48 | TITLE OF DOCUMENT PREPARER        |    |       |                      | 50 |

**CALIFORNIA CHEMICAL INVENTORY FORM - DESCRIPTION PAGE**

(1)  ADD  DELETE  REVISE  NO CHANGE

PAGE (2) 1 OF (3) 3

BUSINESS NAME (4) DUOM, INC DBA MD CHEVRON  
 CHEMICAL LOCATION (Address, Area, Building, etc.) (5) 10521 BOLSA AVE, GARDEN GROVE, CA 92843  
 MAP # (if more than one) (6) 1 OF 1 GRID # (7) 1 G

CHEMICAL NAME (8) CHEVRON REGULAR GASOLINE TRADE SECRET (11)  Y  N  
 COMMON NAME (9) CHEVRON REGULAR GASOLINE AHM / \*EHS (12)  Y  N  
 CAS # (10) 8006-61-9 \*IF EHS BOX IS "Y" ALL AMOUNTS MUST BE IN LBS  
 FIRE CODE HAZARD CLASSES\* (13) FLAMMABLE LIQUID CLASS 1-A

\*COMPLETE BLOCK (13) IF REQUESTED BY THE LOCAL FIRE CHIEF - REFER TO INSTRUCTIONS.

TYPE (14)  PURE  MIXTURE  WASTE CHECK IF RADIOACTIVE (15)  (16) \_\_\_\_\_  
 PHYSICAL STATE (17)  SOLID  LIQUID  GAS CURIES \_\_\_\_\_  
 FED HAZARD CATEGORIES (18)  FIRE  REACTIVE  PRESSURE RELEASE  ACUTE HEALTH  CHRONIC HEALTH  
 STATE WASTE CODE (19) N/A UNITS (22)  GAL  CU FT  LBS  TONS MAX DAILY AMT (23) 10,000  
 DAYS ON SITE (20) 365 \*If EHS, amounts must be in lbs. AVG DAILY AMT (24) 8,000  
 LARGEST CONTAINER (21) 10,000 ANNUAL WASTE AMT (25) 0  
 STORAGE CONTAINER (26)  ABOVE GROUND TANK - INSIDE  CAN  BOX(S)  TANK WAGON  
 UNDER GROUND TANK  CARBOY  CYLINDER  RAIL CAR  
 TANK INSIDE BUILDING  SILO  GLASS CONTAINER  
 STEEL DRUM  FIBER DRUM  PLASTIC CONTAINER  Other  
 PLASTIC/NONMETALLIC DRUM  BAG(S)  IN MACHINERY OR EQUIP.

PRESSURE STORAGE (27)  AMBIENT  ABOVE AMBIENT  BELOW AMBIENT  
 STORAGE TEMPERATURE (28)  AMBIENT  ABOVE AMBIENT  BELOW AMBIENT  CRYOGENIC

| (29) % WT       | (30) HAZARDOUS COMPONENTS      | (31) EHS/AHM   | (32) CAS #       |
|-----------------|--------------------------------|--|------------------|
| 1. <u>15</u>    | <u>METHYL TERT BUTYL ETHER</u> | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | <u>1634-04-4</u> |
| 2. <u>&lt;1</u> | <u>TOWENE</u>                  | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | <u>108-88-3</u>  |
| 3. <u>&lt;1</u> | <u>XYLENE</u>                  | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | <u>1330-20-7</u> |

(33) **ADDITIONAL LOCALLY COLLECTED INFORMATION**  
 \*COMPLETE BLOCK (33) IF REQUESTED BY THE LOCAL FIRE CHIEF - REFER TO INSTRUCTIONS.

NFPA CLASSIFICATION \_\_\_\_\_

UN/DOT # \_\_\_\_\_ Refer to shipping papers or MSDS

DOT HAZARD CLASS \_\_\_\_\_ Refer to shipping papers or MSDS

UFC HAZARD CLASS \_\_\_\_\_

NFPA 704 HAZARD DIAMOND

The diagram is a diamond shape divided into four quadrants. The top quadrant is labeled 'FIRE RED'. The left quadrant is labeled 'HEALTH BLUE'. The right quadrant is labeled 'REACTIVE YELLOW'. The bottom quadrant is labeled 'SPECIAL HAZARD WHITE'. Arrows point from each label to its respective quadrant.

**MAKE AS MANY COPIES OF CHEMICAL INVENTORY FORM AS NEEDED**



# Material Safety Data Sheet

CHEVRON Regular Gasoline

CPS201305

Page 1 of 10

LORRAINE HART DBA  
9001 TRASK  
GARDEN GROVE, CA 92644  
Print Date: May 04, 1990

MATERIAL ORDERED FOR:  
9001 TRASK  
GARDEN GROVE, CA 92804

This Material Safety Data Sheet contains environmental, health and toxicology information for your employees. Please make sure this information is given to them. It also contains information to help you meet community right-to-know/emergency response reporting requirements under SARA Title III and many other laws. If you resell this product, this MSDS must be given to the buyer or the information incorporated in your MSDS. Discard any previous edition of this MSDS.

Revised to update Sections 1, 10, 11 and 12.

## 1. PRODUCT IDENTIFICATION

CHEVRON Regular Gasoline

- DANGER!**
- HARMFUL OR FATAL IF SWALLOWED - CAN ENTER LUNGS AND CAUSE DAMAGE
  - VAPOR HARMFUL
  - LONG-TERM EXPOSURE TO VAPOR HAS CAUSED CANCER IN LABORATORY ANIMALS
  - MAY CAUSE EYE AND SKIN IRRITATION
  - EXTREMELY FLAMMABLE
  - CONTAINS LEAD
  - KEEP OUT OF REACH OF CHILDREN

PRODUCT NUMBER(S): CPS201305  
PRODUCT INFORMATION: (800)582-3835

Revision Number: 13      Revision Date: 03/24/90      MSDS Number: 000363  
NDA - No Data Available      NA - Not Applicable

Prepared According to the OSHA Hazard Communication Standard (29 CFR 1910.1200) by the Chevron Environmental Health Center, Inc., P.O. Box 4054, Richmond, CA 94804.

from similar materials.

**RESPIRATORY/INHALATION:**

This substance is slightly toxic to internal organs if inhaled. The degree of injury will depend on the airborne concentration and duration of exposure. The target organ(s) is the nervous system. Inhalation of gasoline vapor at airborne concentrations exceeding 1000 ppm may cause signs and symptoms of central nervous system effects such as headache, dizziness, loss of appetite, weakness and loss of coordination. Vapor concentrations in excess of 5000 ppm may cause loss of consciousness, coma and death. Brief exposures to high vapor concentrations may also cause pulmonary edema and bronchitis. Intentional exposures to excessively high concentrations (e.g., when used as a drug of abuse) have been reported to result in clinical manifestations that may include convulsions, delirium, and hallucinations. These manifestations are not known to occur following accidental inhalation of gasoline vapor during normal operations. This hazard evaluation is based on data from similar materials.

**INGESTION:**

This substance is slightly toxic to internal organs if swallowed. The degree of injury will depend on the amount absorbed from the gut. The target organ(s) is the nervous system. Signs and symptoms of central nervous system effects may include one or more of the following: headache, dizziness, loss of appetite, weakness and loss of coordination. Because of the low viscosity of this substance, it can directly enter the lungs if it is swallowed (this is called aspiration). This can occur during the act of swallowing or when vomiting the substance. Once in the lungs, the substance is very difficult to remove and can cause severe injury to the lungs and death. This hazard evaluation is based on data from similar materials.

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**4. PROTECTIVE EQUIPMENT**

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**EYE PROTECTION:**

Do not get this material in your eyes. Eye contact can be avoided by wearing chemical goggles.

**SKIN PROTECTION:**

Avoid contact with skin or clothing. Skin contact should be minimized by wearing protective clothing including gloves.

**RESPIRATORY PROTECTION:**

No special respiratory protection is normally required. However, if operating conditions create airborne concentrations which exceed the recommended exposure standards, the use of an approved respirator is required. Refer to the OSHA Benzene Standard to determine what type of respirator is required based on exposure levels.

**VENTILATION:**

Use this material only in well ventilated areas.

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**5. FIRE PROTECTION**

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FLASH POINT: (P-M) < -49F (-45C)

AUTOIGNITION: NDA

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Revision Number: 13

Revision Date: 03/24/90

MSDS Number: 000363

NDA - No Data Available

NA - Not Applicable

APPEARANCE: Orange to bronze liquid.  
BOILING POINT: 25 - 225C (Variable)  
MELTING POINT: NA  
EVAPORATION: NDA  
SPECIFIC GRAVITY: 0.7 - 0.8  
VAPOR PRESSURE: 5 - 15PSI (max.) @ 100F (Variable)  
PERCENT VOLATILE (VOLUME %): 99+  
VAPOR DENSITY (AIR=1): 3-4

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## 8. ENVIRONMENTAL CONCERNS, SPILL RESPONSE AND DISPOSAL

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**CHEMTREC EMERGENCY PHONE NUMBER: (800) 424-9300 (24 hour).**

**SPILL/LEAK PRECAUTIONS:**

Certain geographical areas have air pollution restrictions concerning the use of materials in work situations which may release volatile components to the atmosphere. Air pollution regulations should be studied to determine if this material is regulated in the area where it is to be used.

This material is considered to be a water pollutant and releases of this product should be prevented from contaminating soil and water and from entering drainage and sewer systems. Eliminate all sources of ignition in vicinity of spill or released vapor. Clean up small spills using appropriate techniques such as sorbent materials or pumping. Where feasible and appropriate, remove contaminated soil. Follow prescribed procedures for reporting and responding to larger releases.

**DISPOSAL METHODS:**

Place contaminated materials in disposable containers and dispose of in a manner consistent with applicable regulations. Contact local environmental or health authorities for approved disposal of this material.

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## 9. EXPOSURE STANDARDS, REGULATORY LIMITS AND COMPOSITION

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**COMPOSITION COMMENT:**

All the components of this material are on the Toxic Substances Control Act Chemical Substances Inventory.

The percent compositions are given to allow for the various ranges of the components present in the whole product and may not equal 100%.

**PERCENT/CAS# COMPONENT/REGULATORY LIMITS**

100.0 % CHEVRON Regular Gasoline

**CONTAINING**

100.0 % GASOLINE (GENERIC)  
300ppm ACGIH TLV  
500ppm ACGIH STEL

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Revision Number: 13      Revision Date: 03/24/90      MSDS Number: 000363  
NDA - No Data Available      NA - Not Applicable

Reauthorization Act of 1986 and 40 CFR Part 372.

1.4 % BENZENE  
CAS71432 A toxic chemical subject to the reporting requirements of Section 313 of Title III of the Superfund Amendments and Reauthorization Act of 1986 and 40 CFR Part 372.  
10ppm ACGIH TLV  
1ppm OSHA PEL  
5ppm OSHA STEL  
CERCLA 302.4 RQ=10 POUNDS

Refer to the OSHA Benzene Standard (29 CFR 1910.1028) for detailed training, exposure monitoring, respiratory protection and medical surveillance requirements before using this product.

< 0.2 G/GAL TETRAETHYL LEAD  
CAS78002 0.1mg/m3 ACGIH TLV  
.075mg/m3 OSHA PEL  
SARA 302/304 RQ=10 POUNDS TPQ=100 POUNDS  
CERCLA 302.4 RQ=10 POUNDS

2.2 % XYLENE-O  
CAS95476 A toxic chemical subject to the reporting requirements of Section 313 of Title III of the Superfund Amendments and Reauthorization Act of 1986 and 40 CFR Part 372.  
100ppm ACGIH TLV  
150ppm ACGIH STEL  
100ppm OSHA PEL  
150ppm OSHA STEL  
CERCLA 302.4 RQ=1000 POUNDS

|                                  |  |
|----------------------------------|--|
| TLV - Threshold Limit Value      | PEL - Permissible Exposure Limit       |
| STEL - Short-term Exposure Limit | TPQ - Threshold Planning Quantity      |
| RQ - Reportable Quantity         | CPS - CUSA Product Code                |
| CC - Chevron Chemical Company    | CAS - Chemical Abstract Service Number |

## 10. REGULATORY INFORMATION

DOT SHIPPING NAME: GASOLINE  
DOT HAZARD CLASS: FLAMMABLE LIQUID  
DOT IDENTIFICATION NUMBER: UN1203

SARA 311 CATEGORIES:

1. Immediate (Acute) Health Effects; YES
2. Delayed (Chronic) Health Effects; YES
3. Fire Hazard; YES
4. Sudden Release of Pressure Hazard; NO
5. Reactivity Hazard; NO

WHEN A COMPONENT OF THIS MATERIAL IS SHOWN IN THIS SECTION, THE REGULATORY LIST ON WHICH IT APPEARS IS INDICATED.

ETHYLBENZENE 01,02,10,11,14,15,17,18,26,28,

Revision Number: 13 Revision Date: 03/24/90 MSDS Number: 000363  
NDA - No Data Available NA - Not Applicable



protein-isoparaffin complex accumulates in the kidney tubules causing significant cell death and regrowth. It is thought that this continuous kidney injury may contribute to the eventual development of the tumors.

The data above is obtained from studies sponsored by the American Petroleum Institute (API).

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## 12. ADDITIONAL HEALTH DATA

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### ADDITIONAL HEALTH DATA COMMENT:

This product contains benzene. The OSHA Benzene Standard (29 CFR 1910.1028) contains detailed requirements for training, exposure monitoring, respiratory protection and medical surveillance triggered by the exposure level. Refer to the OSHA Standard before using this product. Repeated or prolonged breathing of benzene vapors has been associated with the development of chromosomal damage in experimental animals and various blood diseases in humans ranging from aplastic anemia to leukemia (a form of cancer). All of these diseases can be fatal. No birth defects have been shown to occur in pregnant laboratory animals exposed to doses not toxic to the mother. However, some evidence of fetal toxicity such as delayed physical development has been seen at such levels. The available information on the effects of benzene on human pregnancies is inadequate but it has been established that benzene can cross the human placenta.

This product contains n-hexane. Prolonged or repeated skin contact or breathing of vapors may cause nerve damage characterized by progressive weakness and numbness in the arms and legs. Recovery ranges from no recovery to complete recovery depending upon the severity of the nerve damage.

This product contains toluene. Toluene has been reported to decrease immunological responses in test animals. It has also been reported that when young rats were exposed to 1000 ppm toluene for 14 hours daily, for two weeks, irreversible hearing loss was detected. The same daily exposure to 700 ppm for as long as 16 weeks was without effect. Since the level necessary to produce hearing loss is greater than 7 times the 1987-88 ACGIH TLV for toluene, worker exposures at or below 100 ppm is not expected to cause any adverse effect. There are also reports that chronic abusers (glue sniffers, solvent huffers) of solvents containing toluene have suffered liver, kidney and brain damage. Scientific studies on toluene have failed to demonstrate birth defects in rats and mice. However, toluene has been shown to cause delayed growth and extra ribs in the offspring of rats and mice at inhaled doses (266-399 ppm) that were non-toxic to the mother. Toluene has not conclusively been shown to cause adverse reproductive effects in humans.

This product contains xylene, a chemical that has been reported to cause developmental toxicity in rats and mice exposed by inhalation during pregnancy. The effects noted consisted of delayed development and minor skeletal variations; additionally, when pregnant mice were exposed by ingestion to a level that killed nearly one-third of the test group, lethality (resorptions) and malformations (primarily cleft palate)

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NDA - No Data Available      NA - Not Applicable

# **GARDEN GROVE**



## **FIRE DEPARTMENT**

### **HAZARDOUS MATERIALS DISCLOSURE PROGRAM**

#### **REPORTING FORMS PACKET: PART 2**

#### **BUSINESS EMERGENCY PLAN SHORT VERSION**

**THE FOLLOWING FORMS ARE FOR USE IN THE EVENT OF AN  
ACTUAL OR THREATENING HAZARDOUS MATERIALS  
EMERGENCY.**

**FILL THESE FORMS OUT COMPLETELY AND BE READY TO  
HAND THEM TO THE FIRE DEPARTMENT PERSONNEL WHEN  
THEY ARRIVE AT THE EMERGENCY SCENE.**

**IN THE EVENT OF AN EMERGENCY,**

**CALL 911**

# **GARDEN GROVE FIRE DEPARTMENT HAZARDOUS MATERIALS DISCLOSURE PROGRAM**

## ***BUSINESS EMERGENCY PLAN***

All businesses using, handling or storing hazardous materials that are required to disclose must complete a Business Emergency Plan. The occupancy groups listed below will be permitted to complete a short version of the business plan. The completion of the short form shall be considered the application required in the Health and Safety Code, Title 20, Chapter 6.95, Section 25503.5.

The Chief of the Garden Grove Fire Department in the role of the Administering Agency, allows the following types of businesses to file the short version of the Business Emergency Plan.

1. Gasoline/Diesel service stations. S-3 occupancies.
2. Repair Garages. H-4 occupancies.
3. Dry Cleaners
4. Businesses, at the Fire Chief's discretion, with less than 10 employees and using materials that are not considered highly or acutely toxic.

The Fire Chief exempts the following portions from the business plan. These exemptions have been established because the materials used in the above-mentioned occupancies are common knowledge to first responding units. The materials pose no significant, unexpected hazard nor do they affect the ability of the administering agency to effectively respond to their release of a hazardous material, and that there are unusual circumstances justifying this exemption.

### Exemptions

1. Detailed evacuation plans.
2. Detailed key employee responsibilities.
3. Training outline.
4. Detailed prevention outline.

The following Short Business Emergency Plan must be completed in order for the exemption to be granted.

**GARDEN GROVE FIRE DEPARTMENT  
HAZARDOUS MATERIALS DISCLOSURE PROGRAM**

***BUSINESS EMERGENCY PLAN***

Personnel Emergency Notifications and Responsibilities

Employee Evacuation and Staging Areas:

1. The type of alarm signal that will be used to initiate an evacuation at the facility:  
(vocal, paging system, manual alarm, etc.)

Verbal (Shouting)

2. All employees shall be trained to evacuate the facility through at least one exit. Alternate exit routes shall be designated if available.
3. Staging areas shall be designated for all employees. Staging areas will be the location that all employees shall report to in the event of an emergency.

One person shall be designated to account for all personnel at the staging area. That person will be responsible for meeting the incoming Fire units and reporting the conditions known about the incident.

The Staging area is at the following location as shown on your site plan map.

primary: south corner of site. Alternate: west corner of site

Employee Responsibilities:

At least one employee shall be responsible for the following minimum requirements in the event of an emergency response by the Fire Department.

1. Notify employees. Initiate evacuation procedures.
2. Notify the Garden Grove Fire Department. Dial 911
3. Try to identify the nature of the incident.
4. Report to the staging area and account for evacuated employees.
5. Report to the incoming fire units.
6. Activate any emergency mitigation procedures that are available at your business.  
(List below any mitigation procedures specific to your business, if any.)

Shut off all emergency switches to prevent further spillage, if possible, control spread of fluid with absorbent material, barricade area, avoid exposure to fumes & vapors

# **GARDEN GROVE FIRE DEPARTMENT HAZARDOUS MATERIALS DISCLOSURE PROGRAM**

## ***BUSINESS EMERGENCY PLAN***

### Personnel Emergency Notifications and Responsibilities

#### Training Requirements

State law requires training of employees where the business uses, handles or stores hazardous materials.

Employee training provided on:

- Appointment of person/persons on site who are trained in key role positions. Emergency coordinator, evacuation coordinators, staging area supervisors and documenting officers.
- Procedures to follow during a release or threatened release of a hazardous material (evacuation to staging areas).
- Information contained in material safety data sheets.
- Warning labels/placards.
- Safe work practices.
- Use of on site emergency equipment and supplies.
- Use and location of personal protective equipment.
- Any chemical, hazardous material or substance that could be encountered in his/her work area.
- On-site alarm system for evacuation.
- Discuss possible release of hazardous materials scenario.

#### Emergency Notifications

A handler of hazardous materials is required to immediately report any release or threatened release of hazardous materials to the Garden Grove Fire Department. Failure to do so may result in criminal and/or civil prosecution.

#### Required Notifications

In the event of a release or threatened release of hazardous materials, it is state law to notify each of the following agencies:

#### Agency

Garden Grove Fire Department, Police, Paramedics  
Office of Emergency Services (OES)  
National Response Center

#### Phone Numbers

911  
(800) 852-7550 or (916) 427-4341  
(800) 424-8802

# GARDEN GROVE FIRE DEPARTMENT HAZARDOUS MATERIALS DISCLOSURE PROGRAM

## *BUSINESS EMERGENCY PLAN*

### Personnel Emergency Notifications and Responsibilities

#### Prevention

All materials are stored, used and handled within the guidelines of the Uniform Fire Code, N.F.P.A. standards, California Administrative Code, Titles 19 and 20.

This section is meant to initiate a Prevention Plan at your business and to assist in preventing a release, or threatened release, of a hazardous material. In the spaces provided, place a checkmark by the preventive actions which have been initiated by your business to abate hazards relating to hazardous material handling, use of storage.

#### Consideration shall include:

1. Drum storage and/or above ground tank storage areas:
  - a\_\_\_ Isolation and separation of incompatible materials
  - b\_\_\_ Diking areas to contain spills
  - c\_\_\_ Storage on paved ground
2. Compressed and/or cryogenic gas storage areas:
  - a\_\_\_ Cylinders stored upright and secured
  - b\_\_\_ Isolation and/or separation of incompatible cylinders (oxygen and flammable gases, etc.)
3. General:
  - a  Safe work practices are exercised in daily routines.
  - b  Employees who handle hazardous materials are properly trained.
  - c  Material Safety Data Sheets (MSDS) readily available for each hazardous material on the premises.
  - d  Labeling of all materials and storage areas with the product name and hazards associated with the product (drums, piping, tanks, etc.)
  - e\_\_\_ Uniform Fire Code (UFC) requires separation between outside hazardous material storage area or tanks and combustible materials (wood, bush, etc.)
  - f  Posting of "No Smoking" signs where appropriate.

# GARDEN GROVE FIRE DEPARTMENT

## BUSINESS EMERGENCY PLAN

A BUSINESS IS REQUIRED BY LAW TO NOTIFY THE GARDEN GROVE FIRE DEPARTMENT WITHIN 30 DAYS OF ANY OF THE FOLLOWING EVENTS:

1. Change of business address.
2. Change of business ownership
3. Change of business name
4. Cessation of business operation (quitting business)
5. Use or handling of a previously undisclosed hazardous material
6. A 100% increase in the quantity of a previously disclosed hazardous material


Your business is required by State law to retain a copy of this entire Business Plan, chemical inventory, material safety data sheets and site maps, for review by Fire Department personnel. State where your disclosure and Emergency Business Plan will be kept.

Inside draw at the cashier counter

**Show location on site map also using symbol in the legend.**

Note: A fee is charged for a replacement copy from the Garden Grove Fire Department.

I CERTIFY, UNDER PENALTY OF PERJURY, THAT THE ENCLOSED INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE:   
NAME: DUC TRAN  
TITLE: DEALER  
DATE: 7-8-99