



# CITY OF GARDEN GROVE OFFICE OF THE CITY CLERK

*Safeguard all official records of the City.  
Conduct municipal elections and oversee legislative administration.  
Provide reliable, accurate, and timely information to the  
City Council, staff, and the general public.*

December 18, 2018

Action Southland Enterprises, Inc.  
7600 Industrial Way  
Stanton, CA 90680

Attn: Auburn Kattengall

Enclosed is a copy of Amendment No. 3 to the Agreement by and between the City of Garden Grove and Action Southland Enterprises, Inc., to provide towing and storage services on an on-call basis for the City of Garden Grove Police Department.

Sincerely,

Teresa Pomeroy, CMC  
City Clerk

By:   
Liz Vasquez  
Deputy City Clerk

Enclosure

c: Finance Department  
Finance Department/Purchasing  
Police Department

**Steven R. Jones**  
Mayor

**Kris Beard**  
Mayor Pro Tem - District 1

**John R. O'Neill**  
Council Member - District 2

**Thu-Ha Nguyen**  
Council Member - District 3

**Patrick Phat Bui**  
Council Member - District 4

**Stephanie Klopfenstein**  
Council Member - District 5

**Kim Bernice Nguyen**  
Council Member - District 6

**CITY OF GARDEN GROVE  
AMENDMENT NO. 3**

**To: Professional Services Agreement to Provide Police Rotational Towing and Storage Services to the City of Garden Grove on an On-Call Basis.**

This Amendment No. 3 to Professional Services Agreement to Provide Police Rotational Towing and Storage Services to the City of Garden Grove on an On-Call Basis., is made and entered into this 17<sup>th</sup> day of December 2018, by and between the **CITY OF GARDEN GROVE**, hereinafter referred to as "CITY", and **Action Southland Enterprises, Inc.**, hereinafter referred to as "CONTRACTOR".

**RECITALS**

WHEREAS, CONTRACTOR and CITY are parties to that certain Professional Services Agreement entered into on January 28, 2014, pursuant to which CONTRACTOR agreed provide towing and storage services an on-call basis for the City of Garden Grove (the "Agreement"); and

WHEREAS, CONTRACTOR and CITY desire to amend the Agreement to extend the Term through January 27, 2020 as provided herein.

Now, therefore, It is mutually agreed, by and between the parties as follows:

1. Extension of Term

The Term of the Agreement shall be extended through January 27, 2020.

2. Revised Authorized Towing and Storage Fee Schedule per Attachment "B" shall be effective upon execution of this Amendment 3.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 3 to the Agreement to be executed by their respective officers duly authorized on the date first written above.

Date: 12/14/18

**"CITY"  
CITY OF GARDEN GROVE**

By: [Signature]  
**City Manager**

**ATTESTED:**

[Signature]  
Deputy **City Clerk**

Date: 12/17/18

**"CONTRACTOR"  
Action Southland Enterprises, Inc.**

By: [Signature]

Name: SCOTT KATEENGELL

Title: TREASURER

Date: 12-4-2018

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

[Signature]  
Garden Grove City Attorney

12/13/18  
Date





**GARDEN GROVE**

**RFP NO. S-1116  
ATTACHMENT "B" REVISED**

**AUTHORIZED TOWING AND STORAGE FEE SCHEDULE**

<b>SERVICE</b>	<b>FEE</b>
CLASS A	\$200.00
CLASS B OR FLATBED	\$225.00
CLASS C	\$325.00
CLASS D	\$350.00
Dolly, Go-Jacks or Linkage Fee	\$70.00
Rollover or Winching Fee	\$145.00
Clean-Up Fee (fee to City capped at \$35.00 per occurrence)	\$75.00
Hazmat Fee (per five (5) gallon bucket)	\$125.00
<b>Vehicle Storage Fees (Daily)</b>	
Class A-Outside	\$60.00
Class A-Inside	\$65.00
Class B-Outside	\$65.00
Class B-Inside	\$70.00
Class C or Class D-Outside	\$70.00
Class C or Class D-Inside	\$75.00
After Hours Release	50% of the authorized towing charge
Minimum Service Call or Drop Fee	50% of the authorized towing charge
Lien Sale	As authorized by the California Civil and Vehicle Codes
Mileage (per mile outside the corporate city limits)	\$12.00

**TO BE POSTED IN A LOCATION CLEARLY VISIBLE TO THE GENERAL PUBLIC**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/11/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> YouZoom Insurance Services, Inc 6900 College Blvd Ste 1000 Overland Park KS 66211	<b>CONTACT NAME:</b> PHONE (A/C No, Ext): 888-240-8803      FAX (A/C, No): 877-835-1833 E-MAIL ADDRESS: AMServiceCenter@arrowheadgrp.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> ACTISOU-01 Action Southland Enterprises Inc DBA Action Southland Towing 7600 Industrial Way Stanton CA 90680	<b>INSURER A :</b> American Guarantee and Liability Insurance	26247
	<b>INSURER B :</b> Zurich American Insurance Company	16535
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
<b>INSURER F :</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** 488330987      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CPO1638731-02	5/10/2018	5/10/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	Y	Y	CPO1638731-02	5/10/2018	5/10/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			<i>Reviewed and approved as to insurance language and/or requirements.</i> <i>Sandra Leguano</i> <i>Risk Management 11/26/18</i>			EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Garage Keepers			CPO1638731-02	5/10/2018	5/10/2019	Limit 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Garage Keepers includes On-Hook coverage.  
 The City of Garden Grove, its officers, officials, employees, agents and volunteers are named as additional insured.  
 30 Days Notice of Cancellation applies to the Commercial General Liability Coverage part.  
 Waiver of Transfer of Rights of Recovery Against City of Garden Grove, its officers, officials, agents, employees, and volunteers applies to the Commercial General Liability.  
 Primary and Non-Contributory conditions apply.  
 Umbrella follows form for General, Auto, and Garage Liability (including Personal/Advertising Injury).  
 Certificate Holder is named as Additional Insured with respects to the Excess Liability, but not for broader coverage than provided in the Underlying Insurance.

<b>CERTIFICATE HOLDER</b>  City of Garden Grove Its Officials, Agents, Employees and Volunteers 11222 Acacia Pkwy Garden Grove CA 92842	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> <i>YouZoom Insurance Services, Inc.</i>
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s):**

CITY OF GARDEN GROVE, ITS OFFICERS,  
OFFICIALS, AGENTS, EMPLOYEES AND  
VOLUNTEERS  
11222 ACACIA PKWY  
GARDEN GROVE, CA USA 92842

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Reviewed and approved as to insurance  
and/or requirements.  
*Sandra Segawa*  
Risk Management 11/26/18

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
CITY OF GARDEN GROVE, ITS OFFICERS, OFFICIALS, AGENTS, EMPLOYEES AND VOLUNTEERS	11222 ACACIA PKWY GARDEN GROVE, CA 92842

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Reviewed and approved as to insurance language  
and/or requirements.  
*Sandra Segura*  
Risk Management

11/26/18

# Other Insurance Amendment – Primary And Non-Contributory



Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
CPO 1638731-02	05/10/2018	05/10/2019		76965000	INCL	

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**Named Insured:**

**Address (including ZIP Code):**

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

**1. The following paragraph is added to the Other Insurance Condition of Section IV – Commercial General Liability Conditions:**

This insurance is primary insurance to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by a written contract or written agreement that this insurance would be primary and would not seek contribution from any any other insurance available to the additional insured.

**2. The following paragraph is added to Paragraph 4.b. of the Other Insurance Condition of Section IV – Commercial General Liability Conditions:**

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

All other terms and conditions of this policy remain unchanged.



## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

**Name Of Person Or Organization:**

CITY OF GARDEN GROVE, ITS  
OFFICERS, OFFICIALS, AGENTS,  
EMPLOYEES AND VOLUNTEERS  
11222 ACACIA PKWY  
GARDEN GROVE, CA 92842

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED FOR  
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b></p> <p><b>Endorsement Effective Date:</b></p>
--

**SCHEDULE**

<p><b>Name Of Person(s) Or Organization(s):</b>  CITY OF GARDEN GROVE, ITS OFFICERS,  OFFICIALS, AGENTS, EMPLOYEES AND  VOLUNTEERS  11222 ACACIA PKWY  GARDEN GROVE, CA USA 92842</p>
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Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II - Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I - Covered Autos Coverages of the Auto Dealers Coverage Form.

Reviewed and approved as to insurance language  
and/or requirements.

*Sandra Leyana*  
Risk Management  
11/26/18



Administrative Offices  
 301 E 4th Street  
 Cincinnati OH 45202  
 513 369 5000 ph

GAI 6008  
 (Ed. 06 97)

**SCHEDULE A – SCHEDULE OF UNDERLYING INSURANCE (SUPPLEMENTAL)**

Carrier, Policy Number And Period	Type of Coverage	Limits of Insurance	
American Guarantee & Liability Insurance Company  CPO1638731-02 05/10/2018 - 05/10/2019	Commercial General Liability	\$1,000,000	Each Occurrence Products - Completed
		\$2,000,000	Operations Aggregate
		\$2,000,000	General Aggregate
		\$1,000,000	Personal Injury/ Advertising Injury
		N/A	Each Claim
		N/A	Aggregate
American Zurich Insurance Company  CPO1638731-02 05/10/2018 - 05/10/2019	Commercial Auto Liability	\$1,000,000	Bodily Injury & Property Damage
			Combined Single Limit



Administrative Offices  
 301 E 4th Street  
 Cincinnati OH 45202  
 513 369 5000 ph

GAI 6008  
 (Ed. 06 97)

**SCHEDULE A – SCHEDULE OF UNDERLYING INSURANCE (SUPPLEMENTAL)**

Carrier, Policy Number And Period	Type of Coverage	Limits of Insurance	
American Guarantee & Liability Insurance Company  CPO1638731-02 05/10/2018 - 05/10/2019	Commercial General Liability	\$1,000,000  \$2,000,000  \$2,000,000  \$1,000,000  N/A N/A	Each Occurrence Products - Completed  Operations Aggregate  General Aggregate  Personal Injury/ Advertising Injury  Each Claim Aggregate
American Zurich Insurance Company  CPO1638731-02 05/10/2018 - 05/10/2019	Commercial Auto Liability	\$1,000,000	Bodily Injury & Property Damage  Combined Single Limit

Zimbra

heidij@ci.garden-grove.ca.us

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**RE: Action Southland City of Garden Grove - URGENT**

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**From :** Nancy Parks <nparks@arrowheadgrp.com>  
**Subject :** RE: Action Southland City of Garden Grove - URGENT  
**To :** Heidi Janz <heidij@ggcity.org>  
**Cc :** Brent Perez <bperez@arrowheadgrp.com>

Fri, Nov 16, 2018 02:22 PM

📎 5 attachments

Hi Heidi,

~~✖~~ The garage keepers liability coverage is included in the commercial auto coverage. I can't locate the primary/non-contributory on the auto liability and emailed my UW

**Thank You,****Nancy Parks, CIC***Senior Account Manager*

Arrowhead Automotive Aftermarket

6900 College Blvd. Suite 1000

Overland Park, KS 66211

TEL 913.312.5930 or toll free 888-240-8803 ext. 5930

FAX 877.270.9785

CUSTOMER SERVICE CENTER 888.240.8803

[nparks@ArrowheadGrp.com](mailto:nparks@ArrowheadGrp.com) [Arrowheadyz.com](http://Arrowheadyz.com)

CA License #0G94486

**ARROWHEAD**  
Automotive Aftermarket*Affiliated with YouZoom Insurance Services, Inc.*

*\*Please remember that insurance coverage cannot be bound, amended or cancelled by leaving an electronic or voice mail message. Thank you.*

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**From:** Heidi Janz <heidij@ggcity.org>  
**Sent:** Friday, November 16, 2018 1:48 PM  
**To:** Nancy Parks <nparks@arrowheadgrp.com>  
**Cc:** Brent Perez <bperez@arrowheadgrp.com>  
**Subject:** Re: Action Southland City of Garden Grove - URGENT  
**Importance:** High

Hi Nancy,

Would you please send over the following information for Action Southland Towing:

1. Primary/non-contributory endorsement for the general liability.
2. Primary/non-contributory endorsement for the auto liability policy.
3. Confirmation that the garage keepers coverage is included in the general liability endorsements.
4. Schedule of underlying policies from the declaration pages of the excess policy.

I'm leaving the City today. I have accepted a position at another agency. Can you please send the information ASAP. I want Action Southland signed off before I go.

Thank You...

**Respectfully,**

***Heidi***

**Heidi Janz  
Risk Management  
City of Garden Grove  
P.O. Box 3070  
Garden Grove, CA 92842-3070**

Phone: 714-741-5019

Fax: 714-741-5205

E-mail: [heidij@ggcity.org](mailto:heidij@ggcity.org)

Certificate E-mail: [insurance@ggcity.org](mailto:insurance@ggcity.org)

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**From:** "nparks" <[nparks@arrowheadgrp.com](mailto:nparks@arrowheadgrp.com)>  
**To:** "Heidi Janz" <[heidij@ci.garden-grove.ca.us](mailto:heidij@ci.garden-grove.ca.us)>  
**Cc:** "BPerez" <[bperez@arrowheadgrp.com](mailto:bperez@arrowheadgrp.com)>  
**Sent:** Thursday, November 15, 2018 9:58:01 AM  
**Subject:** Action Southland City of Garden Grove certificate

Hi Heidi,

Attached is a copy of the certificate that was forwarded in May.

**Thank You,**

**Nancy Parks, CIC**

*Senior Account Manager*

Arrowhead Automotive Aftermarket

6900 College Blvd. Suite 1000

Overland Park, KS 66211

TEL 913.312.5930 or toll free 888-240-8803 ext. 5930

FAX 877.270.9785

CUSTOMER SERVICE CENTER 888.240.8803

[nparks@ArrowheadGrp.com](mailto:nparks@ArrowheadGrp.com) [Arrowheadyz.com](http://Arrowheadyz.com)

CA License #0G94486



*Affiliated with YouZoom Insurance Services, Inc.*

*\*Please remember that insurance coverage cannot be bound, amended or cancelled by leaving an electronic or voice mail message. Thank you.*

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Producers or policyholders cannot bind, alter or cancel coverage except through [ArrowheadExchange.com](http://ArrowheadExchange.com) or in writing by authorized representative of Arrowhead General Insurance Agency, Inc. or its affiliates. Coverage cannot be assumed to be bound without express confirmation from [ArrowheadExchange.com](http://ArrowheadExchange.com) or an authorized representative of Arrowhead General Insurance Agency, Inc. or its affiliates.

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YouZoom Insurance Services, Inc. is an affiliate of Arrowhead General Insurance Agency, Inc.

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Producers or policyholders cannot bind, alter or cancel coverage except through [ArrowheadExchange.com](http://ArrowheadExchange.com) or in writing by authorized representative of Arrowhead General Insurance Agency, Inc. or its affiliates. Coverage cannot be assumed to be bound without express confirmation from [ArrowheadExchange.com](http://ArrowheadExchange.com) or an authorized representative of Arrowhead General Insurance Agency, Inc. or its affiliates.

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YouZoom Insurance Services, Inc. is an affiliate of Arrowhead General Insurance Agency, Inc.

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 **Action Southland Towing City of Garden Grove.pdf**

141 KB

 **Action Southland Underlying Insurance.pdf**

20 KB

 **Action Southland Excess dec page.pdf**

12 KB

 **CGL Primary and non contiributory.pdf**

45 KB

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** ACTION SOUTHLAND ENTERPRISES, INC.

**Endorsement Effective Date:**

### SCHEDULE

**Name Of Person(s) Or Organization(s):**

AMERICAN MANAGEMENT SERVICES, LLC  
C/O REGISTRY MONITORING INSURANCE  
INSURANCE SERVICES, INC.  
5703 CORSA AVENUE  
1ST FLOOR  
WESTLAKE, CA USA 91362

Reviewed and approved as to insurance language  
and/or requirements.

*Sancho Leguine*  
\_\_\_\_\_  
Risk Management  
11/26/18

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

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COVERED AUTOS LIABILITY COVERAGE**

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AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> ACTION SOUTHLAND ENTERPRISES, INC.</p> <p><b>Endorsement Effective Date:</b></p>
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**SCHEDULE**

<p><b>Name Of Person(s) Or Organization(s):</b>  WESTERN NATIONAL PROPERTY MANAGEMENT  8 EXECUTIVE CIRCLE  IRVINE, CA USA 92614</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

Reviewed and approved as to insurance language  
and/or requirements

*Sanchez Segura*

Risk Management 11/26/18



ZURICH®

# Coverage Extension Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
CPO 1638731-02	05/10/2018	05/10/2019		76965000	INCL	

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:

**Business Auto Coverage Form  
Motor Carrier Coverage Form**

## A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

The following are also "insureds":

- a. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any "employee" of yours is also an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.
- b. Anyone volunteering services to you is an "insured" while using a covered "auto" you don't own, hire or borrow to transport your clients or other persons in activities necessary to your business.
- c. Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.
- d. Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form:

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

## B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

- (2) Up to \$5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

Reviewed and approved as to insurance language  
and/or requirements.  
*Sandra Segawa*  
Risk Management 11/26/18

**C. Fellow Employee Coverage**

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

**D. Driver Safety Program Liability and Physical Damage Coverage**

1. The following is added to the **Racing** Exclusion in **Section II – Covered Autos Liability Coverage**:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph 2. in the **Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph 2.b. in the **Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

**E. Lease or Loan Gap Coverage**

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

**Lease Or Loan Gap Coverage**

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

- a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and
- b. Any:
  - (1) Overdue lease or loan payments at the time of the "loss";
  - (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
  - (3) Security deposits not returned by the lessor;
  - (4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and
  - (5) Carry-over balances from previous leases or loans.

**F. Towing and Labor**

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to \$75 for towing and labor costs incurred each time a covered "auto" of the private passenger type is disabled. However, the labor must be performed at the place of disablement.

**G. Extended Glass Coverage**

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

**H. Hired Auto Physical Damage – Increased Loss of Use Expenses**

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

**Loss Of Use Expenses**

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
- (2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or
- (3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is \$100 per day, to a maximum of \$3000.

#### **I. Personal Effects Coverage**

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Personal Effects Coverage**

- a. We will pay up to \$750 for "loss" to personal effects which are:
  - (1) Personal property owned by an "insured"; and
  - (2) In or on a covered "auto".
- b. Subject to Paragraph a. above, the amount to be paid for "loss" to personal effects will be based on the lesser of:
  - (1) The reasonable cost to replace; or
  - (2) The actual cash value.
- c. The coverage provided in Paragraphs a. and b. above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:
  - (1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.
  - (2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.
  - (3) Paintings, statuary and other works of art.
  - (4) Contraband or property in the course of illegal transportation or trade.
  - (5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision is excess over any other insurance coverage available for the same "loss".

#### **J. Tapes, Records and Discs Coverage**

1. The Exclusion in Paragraph **B.4.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.2.c.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.
2. The following is added to Paragraph **1.a. Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

- (a) Are the property of an "insured"; and
- (b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is \$500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

#### **K. Airbag Coverage**

The Exclusion in Paragraph **B.3.a. of Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.4.a. of Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

#### **L. Two or More Deductibles**

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or
2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

#### **M. Physical Damage – Comprehensive Coverage – Deductible**

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

Regardless of the number of covered "autos" damaged or stolen, the maximum deductible that will be applied to Comprehensive Coverage for all "loss" from any one cause is \$5,000 or the deductible shown in the Declarations, whichever is greater.

#### **N. Temporary Substitute Autos – Physical Damage**

1. The following is added to **Section I – Covered Autos**:

##### **Temporary Substitute Autos – Physical Damage**

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;
  2. Repair;
  3. Servicing;
  4. "Loss"; or
  5. Destruction.
2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Temporary Substitute Autos – Physical Damage**

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

#### **O. Amended Duties In The Event Of Accident, Claim, Suit Or Loss**

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any

agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

- (1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

**P. Waiver of Transfer Of Rights Of Recovery Against Others To Us**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

**Q. Employee Hired Autos – Physical Damage**

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**R. Unintentional Failure to Disclose Hazards**

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

- (1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or
- (2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

**S. Hired Auto – World Wide Coverage**

Paragraph **7a.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

- (5) Anywhere in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

**T. Bodily Injury Redefined**

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

#### **U. Expected Or Intended Injury**

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

##### **Expected Or Intended Injury**

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

#### **V. Physical Damage – Additional Temporary Transportation Expense Coverage**

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

##### **4. Coverage Extensions**

###### **a. Transportation Expenses**

We will pay up to \$50 per day to a maximum of \$1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

#### **W. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto**

The following is added to Paragraph **A. Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of \$2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

#### **X. Return of Stolen Automobile**

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered "auto" is stolen and recovered, we will pay the cost of transport to return the "auto" to you. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.