



CITY OF GARDEN GROVE OFFICE OF THE CITY CLERK

*Safeguard all official records of the City.
Conduct municipal elections and oversee legislative administration.
Provide reliable, accurate, and timely information to the
City Council, staff, and the general public.*

January 28, 2019

CleanStreet, Inc.
1937 West 169th Street
Gardena, CA 90247

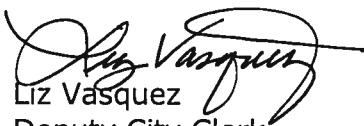
Attention: Jere Costello, CEO/President

Enclosed is a copy of the Agreement by and between the City of Garden Grove and CleanStreet, Inc., to furnish all labor, materials, traffic control, equipment and transportation for proper removal and disposal of debris from City of Garden Grove public right-of-ways (street sweeping).

The agreement was approved by the City Council at their meeting held on January 22, 2019.

Sincerely,

Teresa Pomeroy, CMC
City Clerk

By: 
Liz Vasquez
Deputy City Clerk

Enclosure

c: Finance Department
Finance Department/Purchasing
Community and Economic Development

Steven R. Jones
Mayor

Stephanie Klopfenstein
Mayor Pro Tem - District 5

George S. Brietigam
Council Member - District 1

John R. O'Neill
Council Member - District 2

Thu-Ha Nguyen
Council Member - District 3

Patrick Phat Bui
Council Member - District 4

Kim Bernice Nguyen
Council Member - District 6

RFP No. S-1246

CITY OF GARDEN GROVE

**PROFESSIONAL SERVICES AGREEMENT
MUNICIPAL STREET SWEEPING**

THIS AGREEMENT is made this 22 day of January, 2019, by the **CITY OF GARDEN GROVE**, a municipal corporation ("CITY"), and **CleanStreet, Inc.**, a CORPORATION, here ("CONTRACTOR").

RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove CITY COUNCIL AUTHORIZATION, DATED January 22, 2019.
2. CITY desires to utilize the services of CONTRACTOR to Furnish All Labor, Materials, Traffic Control, Equipment and Transportation, Be Responsible for Locating Dump Sites, Do All Work Required for Proper Removal and Disposal of Debris from City of Garden Grove Public Right of Ways (Street Sweeping).
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The Initial term of the Agreement shall be from February 1, 2019 through December 31, 2021 (the "initial term"), with options for CITY to extend the term of the Agreement for up to four (4) additional years total. Option periods shall be exercised two (2) years at a time at the sole option of the City. This Agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with fee schedule (Attachment "B") which is incorporated herein by reference. CONTRACTOR shall present documentation satisfactory to CITY to establish completion of any work for which payment is sought.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in CITY's Request for Proposals No. S-1246 ("RFP") and in CONTRACTOR'S Proposal (Attachment "B"), both of which are hereby incorporated herein by reference. All work shall be performed in accordance with the RFP and Scope of Work, Exhibit "A". The RFP, Proposal and this Agreement do not guarantee any specific amount of work.

3. **Compensation.** CONTRACTOR shall be compensated as follows:

3.1 A. **Amount.** CONTRACTOR's compensation shall be based on the volume of services provided and the price per unit of service set forth in the Unit Price Column of Attachment "B," as such prices may be periodically adjusted pursuant to Subsection 3.1.B, below. Pricing shall remain firm during the initial term and during each option period. All compensation shall be payable in arrears for work completed. **Except as authorized by the City Manager as provided below, compensation for the initial term (through December 31, 2021), shall not exceed Three Million Three Hundred Ninety Seven Thousand Seven Hundred Fifteen Dollars and 48/100 (\$3,397,715.48).** Notwithstanding the forgoing, the City Manager may, in his or her sole discretion, authorize additional compensation to CONTRACTOR to account for extra work requested by CITY, unit volume increases, or other unanticipated factors, provided such additional compensation shall not exceed an aggregate amount of ten percent (10%) of the not-to-exceed amount stated above for the initial term or option period, as applicable. Any increases in compensation in excess of this ten percent (10%) contingency amount shall require an amendment to this Agreement.

B. **Compensation Adjustment.** At least thirty (30) days prior to the commencement of the first option period, and thirty (30) days prior to the ending of each option period thereafter during the term of this Agreement, CONTRACTOR may, by written notice, request an increase in the price per unit of service set forth in the Unit Price Column of Attachment "B" for the term of the relevant option period. Any pricing increase shall be calculated based on the percentage change in the United States Department of Labor, Bureau of Labor Statistics "Consumer Price Index for All Urban Consumers" for the Los Angeles-Long Beach-Anaheim metropolitan area, Subgroup "all items" for the two-year period ending the preceding November 30th. However, in no event shall any such increase exceed four (4) percent. In the event such a pricing increase is approved in conjunction with CITY's exercise of an option period, the parties shall execute an amendment to this Agreement reflecting such increase, including an updated Attachment "B."

3.2 **Payment.** For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on the schedule included in Proposal (Attachment "B").

3.3. **Termination.** CITY shall have the right to terminate this Agreement, without cause, subject to Section 3.4 below, by giving thirty (30) days

written notice of termination to CONTRACTOR. If CITY terminates the Agreement, then the provisions of Section 3.2 shall apply to that portion of the work completed. CONTRACTOR shall have the right to terminate this Agreement only upon breach of the Agreement by CITY, after providing CITY thirty (30) days written notice and an opportunity to cure.

- 3.4. ***Damages.*** *If either party breaches this Agreement, the breaching party shall be liable for monetary damages caused by such breach, in addition to any other remedies as may be authorized by law. Damages for failure of CONTRACTOR to complete sweeping of zones in the hours required are difficult or impossible to ascertain. Therefore, the parties hereto agree that failure of CONTRACTOR to complete sweeping zones during days and hours posted for notices of violation, except on holidays or inclement weather, shall result in liquidated damages of \$500.00 for each incomplete sweep of a time-based zone per day (maximum \$1,000 per day) to reimburse CITY for losses sustained. CITY may deduct such damages from payment due CONTRACTOR or draw on the letter of credit referred to in Section 3.5 for such damages, in addition to any other remedies legally available.*
- 3.5. ***Security for Compliance.*** Prior to the commencement of any work, CONTRACTOR shall furnish or cause to be furnished to the CITY security in the form of a letter of credit, in a form approved by the City Attorney, or such other comparable security instrument as may be approved by the City Attorney, in the minimum amount of Fifty Thousand Dollars (\$50,000.00), securing the faithful performance by CONTRACTOR of all the terms and conditions of this Agreement, including liquidated damages provided for under Section 3.4 above.

4. Insurance Requirements.

- 4.1 **COMMENCEMENT OF WORK.** CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 **WORKERS COMPENSATION INSURANCE.** During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 **INSURANCE AMOUNTS.** CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability *in an amount not less than \$5,000,000 per occurrence, including products liability; (claims*

made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

- (b) Automobile liability *in an amount not less than \$1,000,000 combined single limit*; (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
- (c) Excess liability, *following form*, coverage shall be provided for any underlying policy that does not meet the insurance requirements set forth herein (**claims made and modified occurrence policies are not acceptable**). Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-Class VII or better, as approved by the CITY.

An Additional Insured Endorsement, **ongoing products and completed operations, including products liability**, for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to city's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (c) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds under the excess liability policy. CONTRACTOR shall provide to CITY proof of insurance stating the excess liability policy follows form, additional insured endorsement forms, and the schedule of underlying policies with policy numbers that conform to CITY's requirements, as approved by the CITY. Information for the excess policy only needs to be provided if the underlying policies do not meet the policy limits set forth herein.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees,

agents, or volunteers shall by excess of the CONTRACTOR's insurance and shall not contribute with it.

If CONTRACTOR maintains higher insurance limits than the minimums shown above. CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.

5. **Non-Liability of Officials and Employees of the City.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is understood and agreed to that CONTRACTOR, including CONTRACTOR's employees, shall act and be an independent contractor(s) and not agent(s) or employee(s) of the CITY, and that no relationship of employer-employee exists between the parties. CONTRACTOR's assigned personnel shall not obtain or be entitled to any rights or benefits that accrue to, or are payable to, CITY employees, and CONTRACTOR shall so inform each employee organization and each employee who is hired or retained under this Agreement. CITY is not required to make any deductions or withholdings from the compensation payable to CONTRACTOR under the provisions of this Agreement, and is not required to issue W-2 Forms for income and employment tax purposes for any of CONTRACTOR's assigned personnel. CONTRACTOR hereby expressly assumes all responsibility and liability for the payment of wages and benefits to its assigned personnel, and all related reporting and withholding obligations. CONTRACTOR hereby agrees to indemnify and hold CITY harmless from any and all claims or liabilities that CITY may incur arising from any contention by any third party, including, but not limited to, any employee of CONTRACTOR or any federal or state agency or other entity, that an employer-employee relationship exists by reason of this Agreement, including, without limitation, claims that CITY is responsible for retirement or other benefits allegedly accruing to CONTRACTOR's assigned personnel.
8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government. CONTRACTOR shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.

9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. The following addresses shall be used for delivery of service of process:
- a. CONTRACTOR
CleanStreet, Inc.
Attention: Jere Costello, CEO/President
1937 West 169th Street
Gardena, CA 90247
 - b. (Address of City) (with a copy to):
City of Garden Grove City of Garden Grove
City Manager City Attorney
11222 Acacia Parkway 11222 Acacia Parkway
Garden Grove, CA 92840 Garden Grove, CA 92840
10. **Contractor's Proposal.** This Agreement shall include CONTRACTOR'S Proposal which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the RFP, the Proposal and/or this Agreement, this Agreement shall govern. In the event of any Inconsistency between the RFP and/or the Proposal, the RFP shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement or by any other applicable requirements.
12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should CONTRACTOR discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without advance written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between

any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.

15. **Authority to Execute.** Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Agreement and that such execution is binding upon the entity for which he or she is executing this Agreement.
16. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR. This indemnification provision shall survive the termination of this Agreement until all claims or actions affected by this indemnification provision are finally resolved.

17. **Additional Services.** The City anticipates the need for sidewalk/parking lots/catch basin sweeping services in the future, however, the services may or may not be required on a regular basis. The City will determine if and when sidewalk/parking lots/catch basin sweeping is to be performed. Such additional services shall be performed upon request by CITY at the compensation rate set forth in CONTRACTOR'S Proposal.
18. **Street Sweeping Wastewater.** CONTRACTOR shall be responsible, at its sole expense, for disposing of wastewater in a lawful manner. Discharges of wastewater by CONTRACTOR shall be in compliance with any and all applicable requirements of regulatory agencies, including but not limited to the Orange County Sanitation District. CONTRACTOR shall be solely responsible for such discharges and shall defend and indemnify and hold harmless CITY and Garden Grove Sanitary District in accordance with Section 16 herein with regard to such discharges.
19. **Attorney Fees.** In the event any dispute between the parties with respect to this Agreement results in litigation or any non-judicial proceeding, the prevailing party shall be entitled, in addition to such other relief as may be granted, to recover from the non-prevailing party all reasonable costs and expenses, including but not limited to attorney fees, expert consultant fees,

court costs and all fees, costs and expenses incurred in any appeal or in collection of any judgment entered in such proceeding. The amount of such fees, costs and expenses may be determined in such proceeding or in a separate action brought for that purpose. To the extent authorized by law, in the event of a dismissal by the plaintiff or petitioner of the litigation or non-judicial proceeding within thirty (30) days of the date set for trial or hearing, the other party shall be deemed to be the prevailing party in such litigation or proceeding.

20. **Appropriations.** This Agreement is subject to and contingent upon funds being appropriated therefor by the Garden Grove City Council for each fiscal year covered by the term of this Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to the CITY.

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(Agreement Signature Block on Next Page)

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

Date: 1/23/19

"CITY"
CITY OF GARDEN GROVE
By: [Signature]
City Manager

ATTESTED:
[Signature]
City Clerk

Date: 1/25/19

CONTRACTOR"
"CleanStreet, Inc.
By: [Signature]
Name: Jere Costello
Title: CEO/owner
Date: 1/11/19
Tax ID No. 95-4147708

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:
[Signature]
Garden Grove City Attorney

Date: 1-15-19

EXHIBIT "A"
SCOPE OF WORK
RFP No. S-11246

Table of Contents

- I. Introduction to the City
- II. Objective of the Request for Proposal
- III. Definitions
- IV. Scope of Work

Attachments:

- A. Curb Miles
- B. Arterial/Residential
 - Scheduling
 - Times
 - Starting Locations
 - Sections
 - Routes
 - Alternate Side Sweeping Locations
- C. Centerline/Medians/Intersections
 - Mileage
 - Maps
- D. Sidewalks
 - Locations/Frequency
 - Map
- E. Parking Lots
 - Map Locations
- F. Catch Basins
 - Locations/Size

RFP No. S-1246

**Scope of Work
Municipal Sweeping Services
EXHIBIT "A"**

Furnish All Labor, Materials, Traffic Control, Equipment and Transportation, Be Responsible For Locating Dump Sites, Do All Work Required For Proper Removal and Disposal of Debris from City Of Garden Grove Public Right of Ways and Catch Basins

I. INTRODUCTION TO THE CITY

The City of Garden Grove is located in Orange County California. Incorporated in 1959, the City has nearly built out of its 18 square miles. In its brief history, the City of Garden Grove has grown from a small farming community to a city of approximately 180,000 residents.

The City of Garden Grove regularly sweeps approximately 1,500 scheduled curb miles per month. Special sweeps are primarily on an as-needed basis, and estimated at 215 hours annually. Sidewalk sweeping is estimated at 50 curb miles annually, also on an as-needed basis. Parking District #2 lot is swept 26 times per year; all other parking lots are swept weekly. 995 catch basins are cleaned on an annual basis.

II OBJECTIVE OF THE REQUEST FOR PROPOSAL

The City desires to contract with a qualified firm for municipal sweeping and catch basin cleaning services. The submitted proposals should reflect a two (2) year contract term with the option to extend said agreement for four (4) additional years total. Option years shall be exercised two (2) years at a time at the sole option of the City. The request for proposal (RFP) is specifically seeking:

- A. Regularly scheduled curb mile sweeping
- B. Centerline/Intersections/ median curb mile sweeping
- C. Sidewalk curb mile sweeping
- D. Special hourly rate sweeping
- E. Parking lot sweeping
- F. Catch basin cleaning

Each of these elements is discussed in detail in the following sections.

III. DEFINITIONS

Whenever the following terms are used within the scope of work and or this agreement, the parties mutually agree that they shall have the following meaning:

- (a) "City Manager means the fully appointed City Manager of the CITY or his authorized representative.
- (b) "Debris" means all litter, rubbish, plant life waste, sand, dirt, garbage, and other foreign material removable from a paved street or catch basin.
- (c) "Director of Public Works" means the official designated as the Director of Public Works of CITY, or any of his authorized representatives.
- (d) "Street" means all dedicated public rights-of-way within the existing or future corporate limits of the City of Garden Grove, which are paved.
- (e) "Street Sweeping" means the removal by street sweepers of all debris from all portions of a street, including but not limited to street intersections, the areas adjacent to curbs and raised medians, such as left turn pockets, and the striped areas of arterial streets.
- (f) "Sweepings" means all debris removed from streets and sidewalks by street sweeping.
- (g) "Curb Mile" – A curb mile equals 5,280 feet and is the measurement used to designate those miles predetermined by the City to be swept by the street sweeping contractor.
- (h) "Special Sweeps" – Special sweeps are those required by the CITY other than regular scheduled street sweeping and involving unusual conditions such as traffic hazards, parades, etc.
- (i) "Re-sweeps" – Re-sweeps are those sweeps required of the contractor when previous sweeps have been deemed by the CITY to be of poor quality, or when a street or sections of a street have been missed by the contractor during regularly scheduled street sweeping. Re-sweeps are completed the same day and at the expense of the contractor.
- (j) "Quality of Sweeping" – The street sweeper shall leave designated areas of sweeping free of dirt, litter, plant life debris, other foreign materials, and visual dust in accordance with the CITY's standards of cleanliness.

IV. SCOPE OF WORK

Services to be Provided. The Scope of Work is not all-inclusive, but is part of the Agreement, and is therefore offered to assist in the Proposer's understanding of the City's work requirement. The City is seeking a Contractor to provide frequent and

regularly scheduled sweeping services for curb and gutter segments of all public streets, public alleys and public parking lots, to include sidewalks and catch basins within the City's jurisdiction. This includes quarterly reporting on total tonnages collected, along with tonnages from site specific catch basin areas to help comply with the State Mandated Trash Amendments. Sweeping services shall be provided through motorized alternate fuel sweeping vehicles, which comply with the Air Quality Management District's Rule 1186.1 (Less Polluting Sweepers). Sweeping shall include along all centerlines, medians, intersections, islands, left turn lanes, and painted center-medians. In addition, City seeks sweeping services prior to and after any special events.

Work to be Done – Regularly Scheduled Street Sweeping. CONTRACTOR shall furnish all labor, material and equipment necessary, and shall sweep all existing streets and alleys, in accordance with the area map attached hereto and as designated and scheduled by the CITY. The Sweeping process shall include removal and disposal of all accumulated debris, with CONTRACTOR responsible for location of local dumpsites and associated costs thereof. The regularly scheduled street sweeping shall be adhered to by CONTRACTOR unless deviation there from is authorized by the Director of Public Works. CONTRACTOR shall consistently follow daily sweeping routes as directed by the CITY. Street Sweeping shall start no earlier than 5:00 am and will conclude when the route for the day is completed. Arterial/Collector streets are to be swept starting no earlier than 5:00 a.m. and Residential Streets no later 8:00 a.m.

Work to be Done – Centerline/Intersections/Median Curb-Mile Sweeping. CONTRACTOR shall furnish all labor, material and equipment necessary, and shall sweep all existing centerline, intersections, and medians in accordance with the map attached hereto and as designated and scheduled by the CITY. The sweeping process shall include removal and disposal of all accumulated debris, with CONTRACTOR responsible for location of local dumpsites and associated costs thereof. The Public Works Director will determine the specific schedule. The entire intersection is to be swept.

Work to be Done – Sidewalk Sweeping Services. Sidewalk sweeping services are on an as-needed basis. The same CONTRACTOR shall perform street and sidewalk sweeping services. CONTRACTOR is to furnish all labor, materials, traffic control, equipment and transportation, be responsible for locating dump sites, do all the work required for proper disposal of debris and costs thereof, and to complete work, in accordance and compliance with Federal, State, County and CITY standards and regulations. For purpose of preparing your proposal, and as a definition for the agreement, "sidewalk sweeping" means the removal and disposal of all debris from all areas back of curb face to the farthest portion, known as pedestrian right-of-way. The Public Works Director will determine the specific sidewalks to be swept and schedule the time for the work to be done. It is anticipated that work will be scheduled within the time period of Monday through Friday, 9:00 a.m. to 2:00 p.m.

Work to be Done – Special Street Sweeping Services. In addition to the regularly scheduled work required hereunder, the Director of Public Works may request additional sweeping service. The CONTRACTOR, as provider of sweeping service for

the CITY, shall be required to provide street sweeping for emergency situations such as traffic hazards. Special sweeping requests, which can be pre-scheduled, such as parade routes, will be preceded by 48 hours' notice to the CONTRACTOR from the Director of Public Works to CONTRACTOR.

Work to be done - Parking Lot Sweeping. CONTRACTOR to furnish, in addition to the sweeper, equipment necessary to clean around car stops, inlets and outlets and areas difficult to reach. All parking lot sweeping shall be completed between 2:00 a.m. and 5:00 a.m., on a regular day as directed by the CITY.

Work to be Done - Catch Basin Cleaning. CONTRACTOR shall furnish all labor, material and equipment necessary, and shall clean all existing catch basins, vault box and inlet gates by use of a vactor type truck. The process shall include removal and proper disposal of debris and costs thereof. Quarterly reporting shall be conducted on total tonnages collected, along with tonnages from site specific catch basin areas to help comply with the State Mandated Trash Amendments. All activity shall be in accordance and compliance with Federal, State, County and CITY standards and regulations. It is anticipated that work will be scheduled within the time period of Monday through Friday, 7:00 a.m. - 3:30 p.m. to be determined by the Director of Public Works.

Sub-contractors. CONTRACTOR shall not assign, transfer, or enter into any subcontract under this agreement, nor any part thereof, without first obtaining the written consent of CITY, authorized by the Public Works Director. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with, and will make all payments to, CONTRACTOR.

Street Sweeping Equipment. The quality and quantity of the equipment used by CONTRACTOR for the sweeping of streets shall comply with Rule 1186.1 (Less Polluting Sweepers) and be sufficient to perform the work required herein within the hours of work specified herein. An absolute minimum of three (3) primary sweepers and one (1) back-up sweeper shall be provided. The sweepers shall be regenerative air vacuum type sweepers that comply with all Federal, State, County and CITY requirements and shall be used exclusively for the CITY OF GARDEN GROVE under this agreement. All sweepers shall be maintained in optimum condition and have safety features and shall be painted a uniform color and shall bear in legible letters the CONTRACTOR's name and the following wording:

UNDER CONTRACT TO THE CITY OF GARDEN GROVE

Sweeping Equipment Drivers. CONTRACTOR shall furnish three (3) identifiable primary sweeper drivers, specifically and regularly assigned to the CITY OF GARDEN GROVE. CONTRACTOR'S drivers shall maintain good safety and driving records, in accordance with Federal, State, County and City regulations. The sweeping equipment shall not travel at a speed in excess of eight (8) miles per hour and use both side brushes when sweeping. The drivers shall be able to clearly communicate to City staff in English and

keep City staff informed when they leave from or return to an area. The CITY shall retain the right to demand the replacement of any driver.

Sweeper Maintenance. The CONTRACTOR shall maintain a facility for repair and care of sweepers used in the CITY OF GARDEN GROVE. Sweepers in use under this agreement shall be given priority response for repair and/or equipment delivery replacement. The facility must be available to CITY for inspection of capacity and repair time. CONTRACTOR shall minimize the down time of the street sweeping equipment during sweeping hours to no more than 2 hours. If a street sweeper is having continual maintenance issues, the City maintains the right to demand the permanent replacement of the sweeper for use in Garden Grove.

Inclement Weather. The Public Works Director, or authorized designee, shall be the sole authority for canceling scheduled street sweeping due to Inclement weather. During inclement weather, a standby period until 9:30 a.m. will be observed before a scheduled residential sweep will be canceled.

Holidays. The CONTRACTOR shall not sweep streets on Saturdays or Sundays without prior authorization, nor on any of the following holidays observed by the CITY:

- New Year's Day
- President's Day
- Memorial Day
- Fourth of July
- Labor Day
- Veterans Day
- Thanksgiving Day
- Christmas Day

Disposal of Sweepings. CONTRACTOR shall not deposit sweepings on CITY streets or in alleys. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS RELATED TO TEMPORARY DUMP SITE FEES, PERMITS, LAWS AND REGULATIONS, PICK UP, REMOVAL, AND DISPOSAL OF ALL SWEEPINGS. CITY shall retain the right to demand abandonment of any temporary dump site within CITY limits and may request CONTRACTOR to establish different temporary dump sites, the location of which will be approved by the Director of Public Works prior to dumping.

Stormwater Quality Requirements. Contractor shall comply with all Federal, State, and Local laws and regulations designed to protect the beneficial use of waters of the State or U.S.

Courteous Operation. Contractor shall perform sweeping operations in a manner that causes a minimum inconvenience to the residents and businesses within the CITY. CONTRACTOR shall ensure that sweeper operators conduct their activities in a professional and courteous manner. CONTRACTOR shall formally investigate any complaints received by the CITY in a prompt and expedient manner, and shall provide a written report to the CITY regarding the resolution of said complaint within seven (7) business days from the date the complaint is forwarded to CONTRACTOR. CONTRACTOR shall ensure that equipment and vehicles do not create unnecessary

noise or dust during routine operations and shall be sensitive to performing sweeping operations in residential areas prior to 8:00 a.m.

Courteous operation shall also include other operational aspects to be discussed and outlined once the contract is awarded.

Accident Reports. Contractor shall provide a copy of any and all accidents involving CONTRACTOR'S vehicles, personnel and equipment while operating within the CITY, to the CITY within seven (7) days from the date of the accident. Said report shall include the date and time of the accident, and a copy of any law enforcement reports resulting from the accident. CONTRACTOR shall provide the name and contact information of CONTRACTOR'S safety officer, including cell phone for emergency contact.

Quality of Work. CONTRACTOR shall provide sufficient vehicles, equipment and staff to accomplish a high level of quality of services to the CITY. CONTRACTOR shall operate equipment in such a manner that it shall meet the design specifications of the equipment and shall do a thorough and complete job of removing debris and dirt from CITY streets. The CITY will regularly inspect all services to determine level of quality. For purposes of inspection, the level of quality shall include the following:

- a. Removal of all trash, litter or light foreign objects from along the curb line and the entire width of the sweeper path.
- b. Removal of all dirt, fine and light objects along curb line and the entire width of the sweeper path.
- c. Removal of trash, litter, leaves, dirt, or light foreign objects from storm drain inlet windows.

Quantities. Quantities indicated are the CITY'S best estimate of the total quantities required during the performance period, but actual quantities required may be greater or less than those indicated. Therefore, the successful Proposer shall agree to hold quoted per-unit prices firm during the performance period, whether total purchase quantities are greater or less than the quantities estimated.

CITY shall notify CONTRACTOR of any deficiencies upon discovery, and CONTRACTOR shall have 24-hours to re-sweep the area. Failure to consistently maintain quality of work levels may result in termination of any contract resulting from this solicitation.

EXHIBIT "B"
PROPOSED PRICING SCHEDULE

A. THIS FORM MUST BE COMPLETED AS OUTLINED BELOW AND SUBMITTED WITH THE PROPOSAL

The undersigned, having carefully examined the Scope of Work for Municipal Sweeping Services, hereby proposes to furnish all labor, materials, traffic control, equipment and transportation, be responsible for locating dump sites, and do all work required for proper removal and disposal of debris from the City of Garden Grove public rights of way and catch basins, in accordance with the Scope of Work for the per-unit prices and aggregate ANNUAL total costs set forth below. The proposed prices set forth below shall be inclusive of all of Proposer's direct and indirect costs to provide the services in accordance with the Scope of Work.

The Quantities listed below represent the City's best estimate of the total curb miles to be swept, hours of special sweeping, number of sweepings per parking lot, and number of catch basins to be cleaned on an ANNUAL basis. Total Costs for each Category shall be calculated based on these estimated annual Quantities.

Qty	Description	Rate	Total Cost
18,000	Regular scheduled sweep rate	\$ <u>39.17</u> per curb mile	\$ <u>705,060.00</u>
1,028	Centerline, median, Intersection scheduled sweep rate	\$ <u>39.17</u> per curb mile	\$ <u>40,266.78</u>
50	Sidewalk scheduled sweep rate	\$ <u>98.00</u> per curb mile	\$ <u>4,900.00</u>
215	Special sweep rate	\$ <u>75.00</u> per hour	\$ <u>16,125.00</u>
26	Parking District No.2	\$ <u>90.00</u> per lot map	\$ <u>2,340.00</u>
52	Civic Center Parking Lot	\$ <u>84.00</u> per lot map	\$ <u>4,368.00</u>
52	Hare School Park/Library	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	Garden Grove Park	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	Magnolia Park	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	Euclid Park/Village Green	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	Chapman Sports Complex	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	West Haven Park	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	Pioneer Park	\$ <u>63.60</u> per lot map	\$ <u>3,307.20</u>
52	City Yard	\$ <u>123.00</u> per lot map	\$ <u>6,396.00</u>
12	Magnolia Reservoir (date/time TBD)	\$ <u>72.00</u> per lot map	\$ <u>864.00</u>
1000	Catch Basins	\$ <u>57.00</u> per basin	\$ <u>57,000.00</u>
			\$ <u>860,470.16</u>
		Total Estimated Aggregate Annual Cost	\$ <u>860,470.16</u>
		Eight Hundred Sixty Thousand Four Hundred Seventy Dollars & Sixteen Cents	\$ <u>860,470.16</u>

(Amount written in words) Note: In case of discrepancy between the words and figures, the words prevail.

PLEASE DO NOT CHANGE THE FORMAT OR ALTER THIS FORM IN ANY WAY

Note: The above proposed prices include all applicable taxes for the pricing proposed in this submittal. Contractor must be able to provide all services requested. PARTIAL PRICING PROPOSALS WILL NOT BE ACCEPTED! ALL LINES ON THIS FORM MUST BE COMPLETED OR THE CITY RESERVES THE RIGHT TO DEEM YOUR PROPOSAL AS NON-RESPONSIVE!

PROPOSED PRICING SCHEDULE (Cont.)

Indicate the percentage of your total cost, which is represented by fuel 11 %

Indicate the percentage of your total cost, which is represented by dump fees 18 %

Indicate the year and model sweepers you will base your regular sweep rate on?

1. 2016 Tymco 600 Air Sweeper 2. 2016 Tymco 600 Air Sweeper
3. 2016 Tymco 600

It is understood and agreed that:

- a) No verbal agreement or conversation with any officer, agent or employee of CITY, either before or after the execution of the Agreement shall affect or modify any of the terms or obligations of this Proposal.
- b) CITY will not be responsible for any errors or omissions on the part of the undersigned in formulating the proposed prices, nor will Proposer be given relief on account of error.
- c) The undersigned hereby certifies that this Proposal is genuine and is not sham or collusive, or made in the interest or on behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other proposer to put in a sham proposal, or any other person, firm or corporation to refrain from proposing, and that the undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other proposer.
- d) The undersigned is licensed in accordance with the Laws of the State of California.
- e) All proposals shall be signed in ink by the president, chief executive officer, or individual authorized to act on behalf of the company, with current Power of Attorney if applicable. The name and mailing address of the individual making the proposal must be provided.

Check below where appropriate:

Partnership: That N/A are partners, doing business

under the firm name of N/A and that the co-partnership makes the accompanying proposal.

Individual: That _____ is the bidder and makes the accompanying proposal.

CA CONTRACTORS LICENSE NO: 634131

EMAIL ADDRESS: randerson@cleanstreet.com

BIDDER'S NAME (PLEASE PRINT): CleanStreet, Inc.

 12/31/2018
AUTHORIZED SIGNATURE DATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marron Insurance Services/Global Risk, LLC 1891 N. Gaffey Street, Suite 203 San Pedro, CA 90731 License #0E63455	CONTACT NAME: PHONE (A/C, No, Ext): 310-514-8425 FAX (A/C, No): 310-514-8688 E-MAIL ADDRESS: becky@marronins.com	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : United States Fire Insurance Company AXII 21113 INSURER B : Alaska National Insurance Company AXIX 38733 INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED CleanStreet, Inc. DBA: California Street Maintenance 1937 W 169th Street Gardena, CA 90247		

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	506-893349-7	04/01/18	04/01/19	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		506-893349-7	04/01/18	04/14/19	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		523-808312-4	04/01/18	04/01/19	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	18DWS08878	04/01/18	04/01/19	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
			 Sandra Lopez Risk Management			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Garden Grove (Certificate Holder), its Officers, Officials, Agents, Employees and volunteers are included as additional insured as respects general liability and auto liability per the terms and conditions of the attached endorsements and as required by written contract. General Liability coverage provided is primary and non-contributory per the terms of the attached endorsement. Excess Liability "follows form" of scheduled underlying policies. 30 Day notice of cancellation applies for non-payment of premium.

CERTIFICATE HOLDER City of Garden Grove 11222 Acacia Parkway Garden Grove, CA 92840	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Maria Duarte Mavor
---	---

POLICY NUMBER: 5068933497 ✓

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

- BUSINESS AUTO COVERAGE FORM
- GARAGE COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM
- TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 04/01/2018	Countersigned By:
Named Insured: CLEANSTREET, INC.	(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s):

ANY PERSON OR ORGANIZATION YOU ARE REQUIRED TO ADD AS AN ADDITIONAL INSURED TO THIS POLICY BY WRITTEN CONTRACT OR AGREEMENT UNLESS SUCH CONTRACT OR AGREEMENT:

- A. IS EXECUTED AFTER THE DATE OF THE LOSS OR
- B. INVOLVES THE OWNER OR ANYONE ELSE FROM WHOM YOU HIRE OR BORROW A COVERED "AUTO" UNLESS IT IS A "TRAILER" CONNECTED TO COVERED "AUTO" YOU OWN.

Sandra Segura
 Risk Management
 Reviewed and approved as to insurance language and requirements.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

POLICY NUMBER: 5068933497 ✓

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

- BUSINESS AUTO COVERAGE FORM
- GARAGE COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM
- TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 04/01/2018	Countersigned By:
Named Insured: CLEANSTREET, INC.	(Authorized Representative)

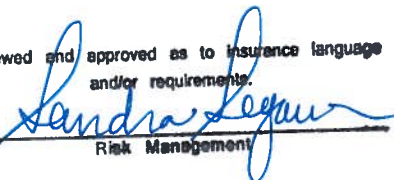
SCHEDULE

Name of Person(s) or Organization(s):

ANY PERSON OR ORGANIZATION YOU ARE REQUIRED TO ADD AS AN ADDITIONAL INSURED TO THIS POLICY BY WRITTEN CONTRACT OR AGREEMENT UNLESS SUCH CONTRACT OR AGREEMENT:

- A. IS EXECUTED AFTER THE DATE OF THE LOSS OR
- B. INVOLVES THE OWNER OR ANYONE ELSE FROM WHOM YOU HIRE OR BORROW A COVERED "AUTO" UNLESS IT IS A "TRAILER" CONNECTED TO COVERED "AUTO" YOU OWN.

Reviewed and approved as to insurance language and/or requirements.



Risk Management

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

POLICY NUMBER: 506-893349-7 ✓
 CLEANSTREET, INC.
 DBA: CALIFORNIA STREET MAINTENANCE

COMMERCIAL GENERAL LIABILITY
 CG2010 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
 COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
<p>ANY PERSON OR ORGANIZATION WHOM YOU ARE REQUIRED BY A WRITTEN CONTRACT TO ADD AS AN ADDITIONAL INSURED</p>	<p>ANY LOCATION WHERE YOU ARE REQUIRED BY A WRITTEN CONTRACT TO ADD A PERSON OR ORGANIZATION AS AN ADDITIONAL INSURED</p>

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

SUCH COVERAGE AS IS AFFORDED BY THIS POLICY FOR THE BENEFIT OF THE ADDITIONAL INSURED SHALL BE PRIMARY AND ANY OTHER INSURANCE MAINTAINED BY THE ADDITIONAL INSURED SHALL BE NON-CONTRIBUTING WITH THE COVERAGE PROVIDED UNDER THIS POLICY.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

Reviewed and approved as to insurance language and/or requirements.

 Risk Management

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION WHOM YOU ARE REQUIRED BY A WRITTEN CONTRACT TO ADD AS AN ADDITIONAL INSURED	ANY LOCATION WHERE YOU ARE REQUIRED BY A WRITTEN CONTRACT TO ADD A PERSON OR ORGANIZATION AS AN ADDITIONAL INSURED

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SUCH COVERAGE AS IS AFFORDED BY THIS POLICY FOR THE BENEFIT OF THE ADDITIONAL INSURED SHALL BE PRIMARY AND ANY OTHER INSURANCE MAINTAINED BY THE ADDITIONAL INSURED SHALL BE NON-CONTRIBUTING WITH THE COVERAGE PROVIDED UNDER THIS POLICY.

Reviewed and approved as to insurance language
and/or requirements.

Risk Management

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – PRIMARY AND
NONCONTRIBUTORY – AMENDMENT OF OTHER
INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The following is added to Paragraph 4.a. of **SECTION IV. COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Regardless of whether other insurance is available to an additional insured on a primary basis, this insurance will be primary and noncontributory if a written contract between you and the additional insured specifically requires that this insurance be primary to and noncontributory with any other insurance available to the additional insured.

All other terms and conditions remain unchanged.

Reviewed and approved as to insurance language
and/or requirements.


Risk Management

SCHEDULE A – SCHEDULE OF UNDERLYING INSURANCE

5238083124 ✓

TYPE OF POLICY	APPLICABLE LIMITS	INSURER/ POLICY NO.	POLICY PERIOD
(A) Automobile Liability	Bodily Injury	United States Fire Insurance Company 5068933497	04/01/2018 - 04/01/2019
<u>Policy Type and Symbol</u>	Each Person		
<input checked="" type="checkbox"/> Business Auto 1	Each Accident		
<input type="checkbox"/> Motor Carrier	Each Accident		
<input type="checkbox"/> Truckers	Property Damage		
<input type="checkbox"/>	Bodily Injury and Property Damage Combined Single Limit		
	\$1,000,000		
	Each Occurrence		
(B) Garage Liability	Auto Each Accident		
	Other Than Auto Each Accident		
	Other Than Auto Aggregate		
	<input type="checkbox"/> Per Location		
	Personal & Advertising Injury		
	Fire Damage – Any One Fire		
(C) Commercial General Liability	\$1,000,000	United States Fire Insurance Company 5068933497	04/01/2018 - 04/01/2019
	\$2,000,000		
	Each Occurrence		
	General Aggregate		
	<input type="checkbox"/> Per Location		
	<input type="checkbox"/> Per Project		
	\$2,000,000		
	Products-Completed Operations Aggregate		
	NOT APPLICABLE		
	\$1,000,000		
	\$1,000,000		
	Policy Aggregate		
	Personal & Advertising Injury		
	Fire Damage– Any One Fire		
Comprehensive General Liability	Bodily Injury		
	Each Occurrence		
	Aggregate When Applicable		
	Property Damage		
	Each Occurrence		
	Aggregate When Applicable		
	Bodily Injury and Property Damage Combined Single Limit		
	Each Occurrence		
	Aggregate When Applicable		



(D) Liquor Liability

Each Common Cause

Aggregate

Per Location

(E) Standard Workers
Compensation
and Employers
Liability

Part Two – Employers Liability

Bodily Injury By Accident

\$1,000,000 Each Accident

Bodily Injury By Disease

\$1,000,000 Policy Limit

Bodily Injury By Disease

\$1,000,000 Each Employee

Alaska National
Insurance Company
17DWS08875

04/01/2017 - 04/01/2018
