

CITY OF GARDEN GROVE OFFICE OF THE CITY CLERK

Safeguard all official records of the City. Conduct municipal elections and oversee legislative administration. Provide reliable, accurate, and timely information to the City Council, staff, and the general public. Steven R. Jones

Mayor

Kris Beard

Mayor Pro Tem - District 1

John R. O'Neill

Council Member - District 2

Thu-Ha Nguyen

Council Member - District 3

Patrick Phat Bui

Council Member - District 4

Stephanie Klopfenstein Council Member - District 5

Kim Bernice Nguyen

Council Member - District 6

January 31, 2018

M.J. Ells Construction 6896 Oran Circle Buena Park, CA 90621

Attention: Mike Ells

Enclosed is a copy of the Agreement by and between the City of Garden Grove and M.J. Ells Construction, to provide all material, parts and labor for the removal and replacement of the damaged wood trellis and patio cover at the Garden Grove Courtyard Center located at 12762 Main Street, Garden Grove, CA.

Sincerely,

Teresa Pomeroy, CMC City Clerk

By: Liz Vasquez

Deputy City Clerk

Enclosure

c: Finance Department

Finance Department/Purchasing

Public Works Department

CONSTRUCTION CONTRACT (under \$45,000.00)

THIS AGREEMENT is made this 30th day of January, 2018, by the CITY OF GARDEN GROVE, a municipal corporation, ("CITY") and M.J. Ells Construction Inc., here in after referred to as "CONTRACTOR".

RECITALS

The following recitals are a substantive part of this Agreement:

- 1. This Agreement is entered into pursuant to Garden Grove Council Resolution No. 9212-14 (January 28, 2014).
- 2. CITY desires to utilize the services of CONTRACTOR to Provide all material, parts and labor for the removal and replacement of the damaged wood trellis and patio cover at the Garden Grove Courtyard Center located at 12762 Main Street, Garden Grove, CA.
- 3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

- 1. <u>Term and Termination</u>. The term of the agreement shall be for period of 120 calendar days from full execution of the agreement or completion of the project which ever occurs first. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with Proposal (Attachment "A"). Contractor is required to present evidence to support performed work completion.
- 2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Proposal (Attachment "A"), which is attached and is incorporated herein by reference. The Proposal and this Agreement do not guarantee any specific amount of work.
- 3. <u>Compensation</u>. CONTRACTOR shall be compensated as follows:
 - 3.1 <u>AMOUNT</u>. Compensation under this agreement shall be the Not to Exceed (NTE) amount of Fourteen Thousand One Hundred Eighty Five Dollars (\$14,185.00) in arrears and in accordance with Scope of Work in Attachment A.

- 3.2 <u>Payment</u>. For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on schedule included in Proposal (Attachment A).
- Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 <u>Termination</u>. CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

4. <u>Insurance requirements</u>.

- 4.1 <u>COMMENCEMENT OF WORK</u>. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance and a waiver of subrogation.
- 4.2 <u>WORKERS COMPENSATION INSURANCE</u>. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 <u>INSURANCE AMOUNTS</u>. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
 - (a) Commercial general liability in an amount not less than \$1,000,000.00 per occurrence (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
 - (b) Automobile liability for all autos in an amount of \$1,000,000.00 combined single limit (claims made and modified occurrence policies are not acceptable); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, it's officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, it's officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.

- 5. Non-Liability of Officials and Employees of the City. No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
- 6. <u>Non-Discrimination</u>. CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
- 7. <u>Independent Contractor</u>. It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
- 8. <u>Compliance with Law.</u> CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.

- 9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
 - a. (Contractor)
 M.J. Ells Construction, Inc.
 Attention: Mike Ells
 6896 Oran Circle
 Buena Park, CA 90621
 - b. (Address of City)
 City of Garden Grove
 11222 Acacla Parkway
 Garden Grove, CA 92840

(with a copy to):
Garden Grove City Attorney
11222 Acacia Parkway
Garden Grove, CA 92840

- 10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
- 11. <u>Licenses, Permits, and Fees</u>. At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.
- 12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
- 13. <u>Time of Essence</u>. Time is of the essence in the performance of this Agreement.
- 14. <u>Limitations Upon Subcontracting and Assignment</u>. The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be

considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.

- 15. <u>Authority to Execute</u>. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
- 16. **Prevailing Wages.** The CITY has been advised that the Prevailing Wages Law applies to the work. CONTRACTOR shall be responsible for CONTRACTOR's compliance in all respects with the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. The CITY shall be a third party beneficiary of the forgoing covenant with rights to enforce the same as against the CONTRACTOR.
- 17. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the active negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

	(Agreement Signature Block on Next Page)
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Date:	"CITY"
, ,	CITY OF GARDEN GROVE
	By:
ITESTED:	City Manager
Della Comeron	
City Clerk	
ate:	
	"CONTRACTOR"
	M.J. Ells Construction, Inc.
	By: Mike EllS
	Name: M.J.Ells Construct
	Title: PresidenT
	Date: 1-18-18
	Tax ID No. <u>46 - 3908733</u>
	Contractor's License: 577/45
	DIR REG# 10000 29474
	Expiration Date: $6-18$
	If CONTRACTOR is a corporation, a
	Corporate Resolution and/or Corporate Seal is required. If a partnership,
	Statement of Partnership must be submitted to CITY.
PPROVED AS TO FORME	1/1/1/1/1
A CALL TO MAN (A)	
arden Grove City Attorney	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
1-24-18	
Date	1 1 1 1 1 1 1 1

M.J.Ells Construction Inc. Mike Ells

Allachment "A"

6896 ORAN CIRCLE BUENA PARK CA. 90621 PH # (714) 523-1998 Office/Cell 714-920-1869

Date

11-17-17

WORK PERFORMED AT:

Inh

Name

Garden Grove Court Yard

12762 Main St.

Garden Grove, Ca. 92843

Garden Grove Court Yard

To:

Phil Carter

13802 Newhope Street Garden Grove, Ca. 92843

Phone

714-335-6949

E mail

philc@ci.graden-grove.ca.us

We are pleased to submit the following bid:

JOB DESCRIPTION:

WOOD TRELLIS AND PATIO REPAIR

WORK SCOPE:

Includes:

@ GATE ENTRY:

Remove (15) 4 x 8 x 10 wood beams Remove metal brackets holding wood beams Clean area install new 4 x 8 x 10 wood beams Prime (1) coat and paint (2) coats of a dark brown paint Install new beams and brackets Caulk gaps where wood and stucco meet as best as possible (plants removed by others prior to starting work)

@ LARGE BEAM PATIO COVER:

Remove all 4 x 5 x 8 beams Remove 2 x 12 ledger under beams Remove (2) 6 x 12 x 23 beams Remove (1) 4 x 8 post Haul away Pre prime and paint all new lumber before installing Install new lumber in same place as existing All lumber will be screwed with construction screws 4 x 8 joist will have (2) 1/4" x 12" SDS or leg boil from top of joist to header Caulk all wood to wood contact points for longavity

Material & dump Labor off site (paint) \$1,920.00 Labor on site (demo & build) \$8,400.00

Notes:

Prevalling wage Lumber will be painted at my shop To be completed in (2) days with (3) men and (1) day with (2) men on site No inspections to cause delays Due to the continuous cost increases on materials, labor, fuel etc. bid is good for 30 days

M.J.Ells Construction Inc. Mike Ells

6895 ORAN CIRCLE BUENA PARK CA. 90621 PH # (714) 523-1998 Office/Cell 714-920-1869

PAYMENT TERMS: UPON COMPLETION	FOR THE SUM OF: \$14,185.00				
READ TERMS CAREFULLY: When accepted this proposal will probable a firm contract between bot only what is written on the face of this proposal. Should we bring suit in court or otherwise incur legal a party will be liable for all cost, including court and atterney feed interest of 1 1/2% per month on total by	n parties. If not accepted withen 30 days, we reserve the right to with draw this bild. We agree planses to enforce or defend the terms of this agreement, it is mutually agreed that the defau If will be added. Starting on the 11th day past agreed due date. We are not a financial Institut				
Any siteration or devision from above specifications involving extra dills will be executed only upon written Order and will become an extra charge over and above the estimate. Mike allis general contracting is not responsible for delays resultand from and of one weather or accordants.					
Respectfully submitted, MIKE ELLS GENERAL SONTRACTING	-18-18				
ACCEPTANCE OF PROPO	SALICONTRACT				
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are SIGNA					
DATE SIGNATION THIS PROPOSAL IS SUBJECT TO					



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the CONTACT Brad Hamilton George L. Brown Insurance PHONE (949) 361-1400 E-MAIL Phone (1400) 1005 Calle Recodo FAX (A/C, No): (949) 361-2767 ADDRESS bhamilton@georgebrowninsurance.com INSURER(S) AFFORDING COVERAGE San Clemente CA 92673 NAIC # INSURER A: Financial Pacific INSURED 31453 INSURER B: State Compensation Ins Fund M J ELLS CONSTRUCTION INC INSURER C : 6896 ORAN CIR INSURER D : INSURER E : BUENA PARK CA 90621-3304 INSURER F: **COVERAGES** CERTIFICATE NUMBER:CL1753005193 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR TYPE OF INSURANCE POLICY EFF POLICY EXP POLICY NUMBER COMMERCIAL GENERAL LIABILITY LIMITS EACH OCCURRENCE A 1,000,000 CLAIMS-MADE X OCCUR DAMAGE TO RENTED PREMISES (Ea occurrence) 100,000 \$ x 88323433 4/21/2018 4/21/2017 MED EXP (Any one person) 5,000 PERSONAL & ADV INJURY 1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER \$ GENERAL AGGREGATE X | POLICY 2,000,000 PRODUCTS - COMPIOP AGG 2,000,000 OTHER: \$ AUTOMOBILE LIABILITY OMBINED SINGLE LIMIT \$ ANY AUTO BODILY INJURY (Per person) ALL OWNED 5 SCHEDULED AUTOS NON-OWNED BODILY INJURY (Per accident) HIRED AUTOS PROPERTY DAMAGE (Per accident) AUTOS S UMBRELLA LIAB \$ OCCUR **EACH OCCURRENCE EXCESS LIAB** 5 CLAIMS-MADE AGGREGATE DED RETENTION S WORKERS COMPENSATION AND EMPLOYERS' LIABILITY STATUTE ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? NIA E L. EACH ACCIDENT OFFICER/IMEMBER ENGLISHED!
(Mandatory in MH)
If yes, describe under
DESCRIPTION OF OPERATIONS below 1,000,000 1589158-2017 6/1/2017 6/1/2018 E.L. DISEASE - EA EMPLOYEE 3 1,000,000 E L DISEASE - POLICY LIMIT | \$ 1,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) City of Garden Grove, it's officers, officials, emplooyees, agents and volunteers are named additional insured per form CG2010R (12/11) * to interrence tenculace and/or CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE City of Garden Grove THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN 11222 Acacia Parkway ACCORDANCE WITH THE POLICY PROVISIONS. Garden Grove, CA 92840 AUTHORIZED REPRESENTATIVE

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Brad Hamilton/SANDY

POLICY NUMBER: 88323433V

CG 20 10R 12 11

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS (WITH LIMITED COMPLETED OPERATIONS COVERAGE)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART BUSINESSOWNERS COVERAGE FORM

Reviewed and approved as to insurence language andler requirements.

Risk Management

SCHEDULE

NAME OF PERSON OR ORGANIZATION

Any person or organization to whom or to which the named insured is obligated by a virtue of a written contract to provide insurance that is afforded by this policy. Where required by contract, the officers, officials, employees, directors, subsidiaries, partners, successors, parents, divisions, architects, surveyors and engineers are included as additional insureds. All other entities, including but not limited to agents, volunteers, servants, members and partnerships are included as additional insureds. if required by contract, only when acting within the course and scope of their duties controlled and supervised by the primary (first) additional insured. If an Owner Controlled Insurance Program is involved, the coverage applies to offsite operations only. If the purpose of this endorsement is for bid purposes only, then no coverage applies.

WHO IS AN INSURED: (Section II)

This section is amended to include as an insured the person or organization within the scope of the qualifying language above, but only to the extent that the person or organization is held liable for your acts or omissions in the course of "your work" for that person or organization by or for you. The "products-completed operations hazard" portion of the policy coverage as respects the additional insured does not apply to any work involving or related to properties intended for residential or habitational occupancy (other than apartments). This clause does not affect the "products-completed operations" coverage provided to the named insured(s).

WAIVER OF SUBROGATION:

We waive any right of recovery, when required by written contract, that we may have against the person or organization within the scope of the qualifying language above because of payments we make for injury.

LOCATION OF JOB:

The job location must be within the State of domicile of the named insured, or within any contiguous State thereto.

DESCRIPTION OF WORK:

The type of work performed must be that as described under classifications in the CGL Coverage Part Declarations.

PRIMARY CLAUSE:

When this endorsement applies and when required by written contract, such insurance as is afforded by the general liability policy is primary insurance and other insurance shall be excess and shall not contribute to the insurance afforded by this endorsement.

EXCLUSION

This insurance provided to the additional insured does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of an architect's, engineer's or surveyor's rendering or failure to render any professional services, including:

 The preparing, approving, or failing to prepare or approve, maps, designs, shop drawings, opinions, reports, surveys, field orders, change orders, or drawings and specifications; and

2. Supervisory, inspection, architectural or engineering activities.

Endorsement EFFECTIVE DATE: SEE DEC

Endorsement EXPIRATION DATE: SEE DEC

CG 20 10R 12 11
Includes copyrighted material of Includes Copyrighted Co

Page 1 of 1



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CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 1/26/2018

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	AUTOMOBILE LIABILITY		-+						\$	
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	ff yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$	
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	GARDEN GROVE, CA.	284	10	1	ACCO	RDANCE WITH	H THE POLICY	REOF, NOTICE WILL (PROVISIONS.	se DEL	JVERED IN
	714-741-5019									
	Attn: Heidi Janz AUTHORIZED REPRESENTATIVE									
	heidij@gardengrove.org									
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						G/98	9-2015 ACO	ED CORPORATION MIL		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following.

BUSINESS AUTO COVERAGE FORM GARAGE COVERAGE FORM MOTOR CARRIER COVERAGE FORM TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

ı	Endorsement Effective:	IC
I	01/26/2018	Countersigned By
j	Named Insured:	My My Ma
l	M.J. Ells Construction	10 cm /// alor
•		(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s):

City of Garden Grove, it's officers, officials, employees, agents and volunteers

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

CA 20 48 02 99

© Insurance Services Office, Inc., 1998

Oinsurance Services Office, Inc.

and approved as to insurance tenguage

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isk Management