



CITY OF GARDEN GROVE

Finance Department
Revenue Division – Business Tax

HOTEL NAME
HOTEL MAILING ADDRESS
CITY, STATE ZIP

GARDEN GROVE TRANSIENT OCCUPANCY TAX REPORTING FORM

REPORTING MONTH: _____ YEAR: **2017**

1. TOTAL GROSS RENTAL RECEIPTS _____

TRANSIENT OCCUPANCY TAX CALCULATIONS

ALLOWABLE DEDUCTIONS:

- 2. NON-TRANSIENT RECEIPTS (FROM LINE C ON REVERSE SIDE) _____
- 3. FEDERAL EMPLOYEES/OFFICERS ON OFFICIAL BUSINESS _____
- 4. FOREIGN DIGNITARIES (CARRYING EXEMPTION CARDS) _____
- 5. TOTAL DEDUCTIONS (SUM OF LINE 2-4) _____
- 6. TAXABLE RENTS (LINE 1 MINUS LINE 5) _____
- 7. TRANSIENT OCCUPANCY TAX DUE (14.5% OF LINE 6) _____
- 8. PENALTY (10% OF LINE 7) _____
- 9. INTEREST (@ RATE OF .5% OF LINE 7) _____
- 10. TOTAL TAX PAYMENT (LINES 7, 8 AND 9) _____

GGTID CALCULATIONS

- 11. GGTID ASSESSMENT (2.5% OF LINE 6) _____
- 12. GGTID ASSESSMENT PENALTY (10% OF LINE 11) _____
- 13. GGTID ASSESSMENT INTEREST (@ RATE OF 1.5% OF LINE 11) _____
- 14. TOTAL GGTID PAYMENT (LINES 11, 12 AND 13) _____

15. TOTAL PAYMENT ENCLOSED (ADD LINE 10 AND 14) _____

*I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY,
THE FOREGOING STATEMENTS ARE TRUE AND CORRECT.*

SIGNATURE OF OPERATOR OR AGENT

TITLE PHONE #

DATE

<u>FOR OFFICE USE ONLY</u>	
HOTEL GL	_____
534-31320	_____
534-31321	_____

DEFINITIONS

9.04.060

“Extended-stay business hotels” means a group of attached or detached buildings in which there are 100 or more guest rooms consisting of individual sleeping units, with or without kitchen facilities, that are intended to provide extended-stay transient lodging to travelers, for compensation, with or without meals. Occupancy for more than 30 consecutive days may be permitted in a maximum of 10% of the rooms rented each month. Any guest staying more than 30 consecutive days must re-register every 30 days. No consecutive occupancy shall exceed 120 days, nor shall any nonconsecutive occupancy exceed 120 days in 145 consecutive days. An extended-stay business hotel shall not include jails, hospitals, asylums, sanitariums, orphanages, prisons, detention homes and similar buildings where human beings are housed and detained under legal restraint or for care or treatment.

“Hotel” means a building in which there are six or more guest rooms, where lodging with or without meals is provided for compensation, and where no provision is made for cooking in any individual room or suite. A maximum of 10% of the customers may remain in any one establishment for 30 consecutive days. No consecutive occupancy shall exceed 30 days, nor shall any non-consecutive occupancy exceed 30 days in 45 consecutive days. A hotel shall not include jails, hospitals, asylums, sanitariums, orphanages, prisons, detention homes and similar buildings where human beings are housed and detained under legal restraint or for care or treatment.

“Motel” means a group of attached or detached buildings in which there are individual sleeping units that provide transient occupancy to overnight guests. Not more than 10% of the individual living units may contain kitchen facilities. A maximum of 10% of the customers may remain in any one establishment for 30 consecutive days. No consecutive occupancy shall exceed 30 days, nor shall any nonconsecutive occupancy exceed 30 days in 45 consecutive days. Adequate parking is to be located adjacent to units.

The allowable deductions for Non-Transient Receipts is NOT 10% of your Total Gross Receipts.

Allowable deductions for Non-Transient Receipts can only consist of the gross receipts generated from the number of rooms that were rented as Non-Transient. Be aware, per the Garden Grove Municipal Code only 10% of the total number of rooms at your facility can be rented as Non-Transient.

Use the worksheet below to formulate your allowable deductions for your Non-Transient Receipts.

Total number of rooms at your facility (Line A) _____

X 10% = (Line B) _____ (round up or down accordingly)

Line B equals the total number of rooms allowed to be rented as Non-Transient.

Enter the Gross receipts below on line C that are generated from only those rooms rented as Non-Transient, and from no more than the number of rooms listed on line B above:

(Line C) \$ _____

(Enter this amount on line 2 on the front of the form under Non-Transient Receipts)