

## ADDENDUM No.2

Covering

### CHANGE IN SPECIFICATIONS AND/OR PLANS

Date Issued: January 23, 2017

Date Effective: January 23, 2017

RFP No. S-1207

Contract: Provide Twenty-Seven (27) New and Unused Multi-Function Digital Copiers and Related Supplies, Maintenance and Support Services for Various Departments for the City of Garden Grove.

#### INTENT

1. This addendum is issued prior to receipt of proposals to provide for modifications in plans and/or specifications. Acknowledgment of this addendum shall be made and cost for work included in proposer's submittal.
2. The following shall be added to Proposal Content, Page 10, Item C, Proposal Form, shall "Fair market trade-in value is only required for 5 (five) MFPs that are not leased, listed in Appendix A in the Notes column."
3. Scope of Work, Page 27, Item 5b, Pricing Option A, shall be changed to the following: "Trade in value - non-leased current inventory for fair market value"
4. The following questions were asked regarding the Scope of Work. ***The City's response can be found in bold and italicized font.***
  1. What is the maximum amount of pages for booklets? **30**
  2. Does the City need a face trim for booklets or a three knife trim that allows full bleed? ***Face trim only, the City does not print booklets with full bleed.***
5. The contractor is hereby notified that Addenda No. 1 and 2 must be acknowledged and submitted as part of the proposal. Failure to do so may result in the City designating said proposal as "Non Responsive". All the terms and conditions of the PROPOSAL shall remain the same.

Issued by: *Sandra Segawa*  
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Purchasing Agent, City of Garden Grove