

ADDENDUM No. 10

Covering

CHANGE IN SPECIFICATIONS AND/OR PLANS

Date Issued: February 9, 2017

Date Effective: February 9, 2017

RFP No. S-1207

Contract: Provide Twenty-Seven (27) New and Unused Multi-Function Digital Copiers and Related Supplies, Maintenance and Support Services for Various Departments for the City of Garden Grove.

INTENT

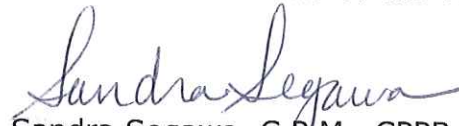
1. This addendum is issued prior to receipt of proposals to provide for modifications in plans and/or specifications. Acknowledgment of this addendum shall be made and cost for work included in proposer's submittal.
2. The following questions were asked regarding the Scope of Work. ***The City's response can be found in bold and italicized font.***

1) When we did the walk through, we noticed that the Color Unit in the reprographics department had an advanced booklet finisher (beyond the standard booklet/saddle stitching finisher) it appeared to be a Perfect Binder GB5010 which is a much more sophisticated booklet maker than the standard 100 sheet stapling/Saddle Stitch Finisher that requires a rail unit to separate the booklet maker from the unit. So would it be possible to give a list of parts/configurations that the reprographics machine is configured with if you want an exact replacement for the unit as is. Just so the city does not lose any functionality from their current unit to the new proposed model? I think a list of exact features and/or part listing is best for this specific of a machine. ***The advanced booklet maker is attached to our high speed black/white copier, not the color copier. The Ricoh branded model number is BK5010. It includes the following components:***

- 1) Booklet maker***
- 2) Rail unit***
- 3) Cover feeder***
- 4) Trimmer***
- 5) Book folder (flattens the spine)***
- 6) Belt stacker***

- 2) Please provide the INV licenses currently used by the City to check the service/maintenance status on those licenses. **The City is unable to locate the information requested.**
- 3) For the requested (7) 55ppm color & black and white devices in Option A and (16) in Option B, will the City accept a device that has a 50 ppm color output for these categories? **No. Please bid at 55 ppm or faster. The City does not want to replace the 5-year old copiers with slower machines.**
3. The contractor is hereby notified that Addenda 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 must be acknowledged and submitted as part of the proposal. Failure to do so could result in the City designating said proposal as "Non Responsive". All the terms and conditions of the PROPOSAL shall remain the same.

Issued by:



Sandra Segawa, C.P.M., CPPB  
Purchasing Agent, City of Garden Grove