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May 31, 2017

Custodian of Records
Garden Grove City Hall
11222 Acacia Parkway
Garden Grove, CA 92840
Email: codeenforcement@garden-grove.org

Re: Public Records Act Request pertaining to Property Located at 13091 Yockey Street, Garden Grove, California 92844 (APN 097-231-06)

To Whom it May Concern:

I am requesting to inspect certain writings available as public records under the California Public Records Act (California Government Code § 6250 et seq.) regarding the matters set forth below. For the purpose of this request, “public record” and “writing” have the meanings defined in California Government Code section 6252(e) and (g), respectively. Any reference to the City of Garden Grove (the City”) includes all employees, officers, officials, agents and contractors of the City.

I am hereby requesting that the City promptly make available for inspection the following public records:

Any and all documents related to any request to or efforts by the City of Garden Grove to enforce or obtain compliance with the Orange County Code, the Orange Municipal Code or the California Health and Safety Code at the property located at 13091 Yockey Street, Garden Grove, California 92844 (APN 097-231-06) since May 26, 2012, including, but not limited to: complaints, Notice(s) of Violation, Hearing Notice(s), correspondence, telephone records, memos, inspector’s notes and/or hearing records.

If any public record requested above is to be withheld and not made available for inspection, please state in writing the specific ground(s) for withholding the record. As to each record withheld, if any, please also provide the name and title of the official who made the decision to withhold the record and the name, title and address of the person or body, if any, to whom the decision to withhold the record may be appealed.

In addition, please provide information sufficient to identify the record(s), if any, withheld, including the title of the record, the nature of the record (e.g., letter, memo, e-mail,

etc.), the number of pages in the record (original or copy), to whom the record was addressed, shown or circulated, the location of the record, and a statement of the subject matter sufficient to enable me and, if necessary, a court, to evaluate the basis for the decision to withhold the record from public inspection.

Should you have any questions about the scope of this request or desire further clarification, please contact me immediately as required by Government Code section 6253.1.

Thank you for your anticipated courtesy and cooperation.

Very truly yours,

A handwritten signature in black ink that reads "Alma Gallegos". The signature is written in a cursive style with a large, stylized initial 'A'.

Alma Gallegos
Legal Assistant