

December 9, 2016

City Clerk's Office
11222 Acacia Parkway
Garden Grove, CA 92840

**Re: Public Records Request
Anaheim Marriott Suites
12015 Harbor Boulevard, Garden Grove, CA, 92840
EBI Project No. 1116006651**

Dear City Clerk:

EBI Consulting (EBI) is conducting a Phase I Environmental Site Assessment (ESA) and Property Condition Report (PCR) at the above-referenced Subject Property. As part of the ESA and PCR process, we would like to request access to records regarding the following, as applicable:

- Current and historical building permits
- Current and historical Certificates of Occupancy
- Date of construction
- Date of last inspection
- Dates of public sewer and water connection
- Current and historical building code violations
- Installation or removal of storage tanks (above and underground)
- Hazardous materials storage or release
- Hazardous waste generation or discharge
- Asbestos or lead-based paint abatement
- Current and historical fire code violations
- Open fire code violations
- Date of last fire inspection

We understand that these records may not be available. Please complete the applicable area below regarding record availability and return to our attention either via email at REResearchGroup@ebiconsulting.com or via fax at (781) 425-3623. If you expect to exceed \$50.00 please notify us before completing the request, as our policy requires prior approval for fees or charges greater than this amount. If there are any questions or concerns, please do not hesitate to contact us.

Sincerely,

Michael Monis
(805) 824-5925
21 B Street, Burlington MA 01803
rereseearchgroup@ebiconsulting.com

I hereby certify that requested records are are not available in this Department.
If records are available, an appointment to review is not is required.

Name and Title

Signature