

GARDEN GROVE CITY COUNCIL

RESOLUTION NO. 9216-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE
ESTABLISHING A COTTAGE FOOD OPERATION PERMIT APPLICATION FEE

WHEREAS, concurrently with the adoption of this Resolution, the City Council of the City of Garden Grove has introduced an Ordinance to establish regulations pertaining to the permitting and operation of Cottage Food Operations pursuant to the California Homemade Food Act, which regulations would be contained in Garden Grove Municipal Code Sections 9.08.020.050, 9.12.020.050, and 9.18.030.125; and

WHEREAS, pursuant to these regulations, any person wishing to operate a Cottage Food Operation within the city would be required to submit an application for a Cottage Food Operation Permit for review by the Zoning Administrator, along with an application processing fee or deposit in an amount established by City Council resolution; and

WHEREAS, the purpose of the Cottage Food Operation Permit application fee is to recover the City's costs associated with the processing, review, and evaluation of applications for a Cottage Food Operation Permit; and

WHEREAS, City staff has conducted an evaluation to determine the estimated costs of processing, review, and evaluation of Cottage Food Operation Permits and estimates the reasonable costs to be no less than \$100 per application; and

WHEREAS, the City Council finds that the estimated reasonable cost of processing, review, and evaluation of Cottage Food Operation Permits to be no less than \$100 per application; and

WHEREAS, City Council conducted a noticed public hearing regarding the Cottage Food Operation Permit application fee prior to adoption of this Resolution.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDEN GROVE HEREBY RESOLVES, DETERMINES, AND FINDS AS FOLLOWS:

SECTION 1. A fee of \$100 shall be charged per Cottage Food Operation Permit application submitted pursuant to Garden Grove Municipal Code Sections 9.08.020.050, 9.12.020.050, or 9.18.030.125.

SECTION 2. This Resolution shall take effect on the effective date of an Ordinance adopted by the City Council establishing regulations pertaining to the permitting and operation of Cottage Food Operations.

SECTION 3. The City Council finds that, in accordance with Section 21080(b)(8) of the California Public Resources Code, the Cottage Food Operation

Permit application fee is only for the purpose of meeting operating expenses and is, therefore, exempt from compliance with the California Environmental Quality Act.

Adopted this 25th day of February 2014.

ATTEST:

/s/ BRUCE A. BROADWATER
MAYOR

/s/ JOHN D.R. CLARK
ACTING CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS:
CITY OF GARDEN GROVE)

I, JOHN D.R. CLARK, Acting City Clerk of the City of Garden Grove, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Garden Grove, California, at a meeting held on the 25th day of February 2014, by the following vote:

AYES: COUNCIL MEMBERS: (5) BEARD, JONES, NGUYEN, PHAN, BROADWATER
NOES: COUNCIL MEMBERS: (0) NONE
ABSENT: COUNCIL MEMBERS: (0) NONE

/s/ JOHN D.R. CLARK
ACTING CITY CLERK

Cost Analysis

Cottage Food Operation Permit Process

Position	Tasks	Hourly Rate	Estimated Time in Hours	Estimated Cost
Planner	Answer questions about application process. Accept and review application for completeness.	\$66.19	0.5	\$33.10
Code Enforcement Officer	Verify information in application and send to Zoning Administrator. Enter application into data base. Prepare and mail necessary letters.	\$53.69	1	\$53.69
Community Development Director	Review and approve applications.	\$129.91	0.25	\$32.48
Materials Fee	Paper, copying, mailing, filing materials			\$10
Total Estimated Costs:				\$129.26