CITY OF GARDEN GROVE

City Clerk's Office

11222 Acacia Parkway

P.O. Box 3070

Garden Grove, CA 92840

PHONE: (714) 741-5040

FAX: (714) 741-5205

For Official Use Only

Date request received by Clerk's Office

Dept. Forwarded to: _____

Date Completed: _____

Date of pick up: _____

Request for Public Records

Your request will be processed in compliance with the California Public Records Act Government Code Section 6253.

The City of Garden Grove encourages public participation in the governing process and provides reasonable access to all public records except those documents that are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City, in accordance with Government Code Section 6253, has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. All document duplication fees are due and payable in full and are based on the City's current fee resolution.

To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Requestor:

Name: Sandy Valladares

Agency/Company: Level2 Security and Automation

Address: 17772 Irvine Blvd. Ste 209-210 Tustin, CA 92780

Phone: 714-509-5043 Fax: 714-408-9715 E-Mail: svalladares@l2automation.com

Description of documents requested: please provide a new business list from August, 2016

please include: Business Name, Address, Phone # and Owner name.

Thank you,

Sandy Valladares