Subject: Re: Favor Please

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 6 Apr 2016 18:44:41 -0700 (PDT) **To:** Kevin Boddy <kevinb@ci.garden-grove.ca.us>

figures...you only reply to meaningless and worthless emails.

---- Original Message -----

From: "Kevin Boddy" <a href="mailto:kevinb@ci.garden-grove.ca.us">kevinb@ci.garden-grove.ca.us</a>
To: "James Colegrove" <a href="mailto:jamesc@ci.garden-grove.ca.us">jamesc@ci.garden-grove.ca.us</a>

Sent: Wednesday, April 6, 2016 6:34:34 PM

Subject: Re: Favor Please

Thank you for the information. I truly appreciate the time and effort you put into creating this email. I find the subject matter stimulating and insightful. Please continue to produce such valuable, well articulated and meaningful documents.

---- Original Message ----

From: "James Colegrove " < jamesc @ ci .garden-grove.ca.us>

To: "Kevin Boddy" < kevinb @ ci .garden-grove.ca.us>

Sent: Wednesday, April 6, 2016 6:32:10 PM

Subject: Favor Please

Please delete this email...thanks

Subject: Fwd: Status of Deleting GGPD Employees Zimbra E-Mail Accounts

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Wed, 6 Apr 2016 19:09:49 -0700 (PDT)

To: Kevin Boddy < kevinb@ci.garden-grove.ca.us>

Hey Bode  $\sim$  per your request. Below is list of former employees who may still have access to GGPD login and Zimbra; the list could actually be larger now since my attempt to close these accounts occurred in August 2015.

Jim

---- Forwarded Message ----

Hi Nick,

The ball is rolling on your request; thank you for bringing it to my attention. Once these deletions are made, it should free up some of the 'license' cap problems that you incur when trying to have new people placed in Zimbra.

Jim

---- Forwarded Message ----

Hi Rod,

Upon an employee separating their employment with the the GGPD, I submit an I.T. Request to delete the past employees' Zimbra email account, file contents, and any remote access they may have.

The following past-GGPD employees email accounts have not yet been deleted, the date of my I.T. Request is next to their name.

Paul Chambers 07/21/15
Richard Gendreau 07/21/15
Ron Lopino 05/20/15
Loc Nguyen 05/20/15
Kevin Raney 01/14/15 and 07/16/15
Julie To 08/25/15
Maryann Tirone 07/16/15
Rick Wagner 02/06/15

Please provide status of when these email accounts will be deleted.

Thank you.

Sherry Mead Human Resources ext. 5008 Subject: CALEA Exit Interview ~ Findings

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 8 Apr 2016 10:41:25 -0700 (PDT)

To: Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hey Bode ~

One of the purposes of the CALEA exit interview was meant to point out any problems that we will encounter in the future. The two assessors said we will be out of compliance in the following areas effective 2016 and that a fix should take place as soon as possible:

- 1. The Spillman system has no provision, mechanism, or ability to flag or denote juvenile arrests. CALEA requires us to be able to differentiate between adult and juvenile arrests due to the sensitivity of juvenile arrests.
- 2. The Spillman system has no provision, mechanism, or ability to seal arrest records. CALEA requires us to have this capability.
- 3. The Spillman system allows for more than one sergeant at a time to be reviewing and approving the same arrest report. The assessor said this was a slippery slope in case one sergeant finds an error while the other sergeant approves the report without finding the error.

Also, in the final CALEA 2016 Assessment report we will be instructed to create a report, or some internal written communique, to justify the placing of personnel into specialty units. We got lucky for 2013-2015 because we were more in the business of taking bodies from specialty units to meet the higher-priority patrol need for bodies.

Thanks,

Jim

Subject: DOJ Secure Mail Server

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 8 Apr 2016 10:55:55 -0700 (PDT)
To: Nick Jensen <nickj@ci.garden-grove.ca.us>
CC: Robert Bogue <robertb@ci.garden-grove.ca.us>

BCC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hi Nick,

While I am off for two weeks, I need for you to check the PD's DOJ Secure Mail Server as least once a day (mornings best). This DOJ Mail Server is where we receive the following confidential documents:

CA DOJ Gun Letters
CA DOJ Applicant Criminal History (if you get towing permit response, then forward to Charlie Cline)
Child Abuse Index Applicant History
FED FBI Applicant Criminal History
Subsequent Arrests of present/past employees and applicants\*

\*If you get a subsequent arrest notification on anybody, then print it out and forward to Lieutenant Bogue for handling.

Here's the link to DOJ:

https://secmail.doj.ca.gov/

Username: a00097

Password: d\*j3232

Thanks for the help!

Jim

**Subject:** Roster for Bomb Squad Training with GGPD SWAT **From:** James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 8 Apr 2016 11:33:53 -0700 (PDT)

**To:** Otto Escalante <ottoe@ci.garden-grove.ca.us>

CC: Ray Bex <rayb@ci.garden-grove.ca.us>, Patrick Gildea <patrickg@ci.garden-grove.ca.us>, Lino Santana Santana Gi.garden-grove.ca.us>, Vince Vaicaro <vincev@ci.garden-grove.ca.us>, Jose Herrera <joseh@ci.garden-grove.ca.us>, Paul Tessier <pault@ci.garden-grove.ca.us>, Rafael Loera <ralphl@ci.garden-grove.ca.us>, Luis Payan <luisp@ci.garden-grove.ca.us>, Jeffrey Brown <jeffreyb@ci.garden-grove.ca.us>, Robert Stephenson <roberts@ci.garden-grove.ca.us>, Josh Olivo <josho@ci.garden-grove.ca.us>, Charles Starnes <charless@ci.garden-grove.ca.us>, Nicholas Lazenby <nlazenby@ci.garden-grove.ca.us>, Juan Delgado <juand@ci.garden-grove.ca.us>, Michael Elhami <michaele@ci.garden-grove.ca.us>, Thomas Capps <thomasc@ci.garden-grove.ca.us>, Jason Johnson <jasonj@ci.garden-grove.ca.us>, Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Otto,

Can you print out the following two pages of empty rosters and have each member of SWAT who attended the OCSD bomb squad SWAT training on 4/6/16 sign the roster. This type of training is excellent proof for CALEA Standard 46.2 on Special Operations.

I have cc'd each member who attended this training last Tuesday so they will know to seek you out and get their name on the roster. As always with all rosters at GGPD, I need original signatures. thanks Otto.

Also, if they don't know their post number, then they can place their employee ID number.

Thanks,

Jim

GGPD SWAT ~ BOMB SQUAD ROSTER.pdf Content-Type: application/pdf Content-Encoding: base64

State of California – Department of Justice COURSE ROSTER

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State of California - Department of Justice

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SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTS ON PAGE 2

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Commission on Peace Officer Standards and Training (POST) 860 Stillwater Road, Suite 100

Subject: PINK #R019

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 8 Apr 2016 16:34:52 -0700 (PDT)

To: Khrynston Samreth < khrynstons@ci.garden-grove.ca.us>

Khrynston,

Can you PDF and email pink #R019 for CSO please?

Thanks,

Jim

Subject: Re: Admin assistant day

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 13 Apr 2016 15:37:50 -0700 (PDT) **To:** Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Im in..just let me know how much and i will give it to you when i return May 9. Thanks

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----

From: Kevin Boddy <a href="mailto:kevinb@ci.garden-grove.ca.us">kevinb@ci.garden-grove.ca.us</a>

To: Bob Bogue <robertb@ci.garden-grove.ca.us>, Jim Colegrove <jamesc@ci.garden-</pre>

grove.ca.us>, Nick Jensen <nickj@ci.garden-grove.ca.us>

Sent: Wed, 13 Apr 2016 11:02:01 -0700 (PDT)

Subject: Admin assistant day

Boys,

Wednesday April 27 is Admin assistant day. The captains and chief will be taking all the assistants to lunch on Tuesday the 26th as I have to take off on the 27th. I will be buying a gift card for Karen and wanted to know if you would like to contribute to the cause. Let me know.

Bode

Subject: Fwd: carpet for jail

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 20 Apr 2016 10:37:31 -0700 (PDT)

**To:** Kenneth Chism < kennethc@ci.garden-grove.ca.us>

Kenny, can you coordinate will Bill?

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Bill Pickrell <br/>
Sood morning James, <br/>
<a href="mailto:spickrell@ci.garden-grove.ca.us">spickrell@ci.garden-grove.ca.us</a> wrote:

My carpet people are open to install. Could you give me some dates for them to schedule this project. I will forward them to my contractor and get this carpet installed.

Thanks

William R. Pickrell Facility Supervisor City of Garden Grove 714-741-5383 Subject: Re: Bomb Training

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 05:05:23 -0700 (PDT) **To:** Kevin Dinh <kevind@ci.garden-grove.ca.us>

Kevin,

I have no problem if you skip this training since you already went. You need to work it out with your Sergeant though since you will have to comp, or Holiday, or vacation those hours off for the bomb payback training.

Thanks,

Jim

---- Original Message ----

From: "Kevin Dinh" <a href="mailto:space">kevind@ci.garden-grove.ca.us></a>
To: "James Colegrove" <a href="mailto:jamesc@ci.garden-grove.ca.us">jamesc@ci.garden-grove.ca.us</a>

Sent: Monday, April 25, 2016 10:56:31 AM

Subject: Bomb Training

Sgt,

I was told to ask you about the upcoming bomb training. I attended the bomb training with the SWAT guys in the beginning of this month. The SWAT guys that went said they did not have to attend it and since I went, I was told to ask you if I still need to, if you could let me know. Thank you sir.

Kevin Dinh

Subject: Re: fob key

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 05:14:34 -0700 (PDT) **To:** Jessica Medina < jmedina@bgcgg.org>

done! just return the old Priscilla Davey fob to me please 💮

Thanks,

Jim

---- Original Message ----

From: "Jessica Medina" <jmedina@bgcgg.org>

To: "James Colegrove" < jamesc@ci.garden-grove.ca.us>

Sent: Monday, April 25, 2016 5:18:46 PM

Subject: fob key

Hi Sergeant Colegrove,

I wanted to inform you that the FOB key that you gave me for Priscilla Davey was not allowing her access to the building (#K3502 275652). Because Jessica Martinez is no longer with BGCGG (her last day was 04/23/2016), I gave Priscilla her FOB key and was hoping that you could just change the name to hers. The FOB key that I gave to Priscilla is # K0203\*3311966. I hope that this is okay. Please let me know if you have any questions and how I can return the non-working key to you.

Have a great evening!

Thank you!

Best Regards,

Jessica Medina

Director at Family & Youth Outreach Program

Boys & Girls Clubs of Garden Grove

Office (714) 741-5890

Cell (714) 366-4691

Fax (714) 636-0351

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www.bgcgg.org

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P Please consider the environment before printing this e-mail or any attachments.

Re: Records Access

Subject: Re: Records Access

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Wed, 27 Apr 2016 05:15:13 -0700 (PDT)

To: Vicky Helton < vickyh@zimbra.ci.garden-grove.ca.us>

I am back and this was the first thing I did @ all taken care of now.

Thanks,

Jim

---- Original Message ----

From: "Vicky Helton" <vickyh@zimbra.ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, April 20, 2016 12:10:03 PM

Subject: Records Access

Hello Sgt. Colegrove ,

At your earliest convenience, please provide access into Records for Officer Christin Rogers and Volunteer Audrey Walker.

Audrey volunteers on a regular basis in Records and comes in 2-3 times a week to assist with scanning detail and other duties as needed.

Thank you very much.

Victoria L. Lawton Records Manager Support Services Bureau Garden Grove Police Department 714-741-5715 Subject: Fwd: Roster for Bomb Squad Training with GGPD SWAT

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 05:23:36 -0700 (PDT) **To:** Otto Escalante <ottoe@ci.garden-grove.ca.us>

Otto, see me on this..we need to talk. see highlighted portion below..

Otto,

Can you print out the following two pages of empty rosters and have each member of SWAT who attended the OCSD bomb squad SWAT training on 4/6/16 sign the roster. This type of training is excellent proof for CALEA Standard 46.2 on Special Operations.

I have cc'd each member who attended this training last Tuesday so they will know to seek you out and get their name on the roster. As always with all rosters at GGPD, I need original signatures. thanks Otto.

Also, if they don't know their post number, then they can place their employee ID number.

Thanks,

Jim

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Subject: Re: widgets

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 05:41:04 -0700 (PDT) **To:** Ed DesBiens <edb@ci.garden-grove.ca.us>

Ed,

I do not handle widgets. Perhaps Kenny Chism might be able to help you.

Jim

---- Original Message ----

From: "Ed DesBiens" <edb@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, April 26, 2016 8:33:03 AM

Subject: widgets

Sqt Colegrove,

I recently had replacement keys made for my detective van and now need to have a widget attached in order to place it in our key cabinet. Let me know when you are available.

Thank you,

Ed DesBiens , Detective Domestic Violence

Crimes Against Persons Division Garden Grove Police Dept. (714)741-5810 -Desk (714)741-5833 -Fax

edb@ci.garden-grove.ca.us

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Subject: Re: Payback dates

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 05:41:44 -0700 (PDT) **To:** Raphael Lee <raphaell@ci.garden-grove.ca.us>

Ralph,

I am not in charge of this training, but I will hunt around for those dates for ya...

thanks,

Jim

---- Original Message -----

From: "Raphael Lee" <a href="mailto:square-grove.ca.us"><a href="m

Sent: Tuesday, April 19, 2016 8:55:06 PM

Subject: Payback dates

Hello sarge!

What are the make up days for the ACT/Bomb payback days? I have conflicting vacation hours with these times  $\sin$ 

Regards,

Lee

Subject: Re: An invitation to support "Support Gavin Prince Battle Cancer"

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 27 Apr 2016 06:47:08 -0700 (PDT) **To:** Paul Prince <golfkraazy@yahoo.com>

Paul,

Man this is tough to hear. So young and hoping his youth will give him the strength needed to fully recover. If you or Donna need anything, then please let me know. Look forward to our next coffee.

Thanks,

Jimmy

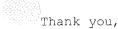
---- Original Message -----From: "Paul Prince" <golfkraazy@yahoo.com> To: "Steve Hicks" <sandthicks@roadrunner.com>, "Bruce Prince" <bruceprince@sbcglobal.net>, "Joanna Bock" <jldp30@aol.com>, "Mark Olson" <m olson@cox.net>, "Steve Morrill" <stevemorrill2@aol.com>, "Carl Stilson" <amazingdoctor@hotmail.com>, "Larry Ebelt" <larcon70@yahoo.com>, "Roland Wussow" <wussowgrp@yahoo.com>, "Chet Perko" <chetperko@yahoo.com>, "Bill Eriksen" <pinotatfive@gmail.com>, "Donna Fish" <dfish@cox.net>, "Gareth & Jennifer" <g-jlowe@ntlworld.com>, "Steve Hellerstein" <pacecar3@cox.net>, "Paul McInerny" <paulm5545@sbcglobal.net>, "Jim Beckley" <soundseer@adelphia.net>, "John and Carol White " <thingmaker12@msn.com>, "Steve Sanders" <azhwyman@sbcglobal.net>, "James Colegrove" <jamesc@ci.garden-grove.ca.us>, "Debby Mack" <chickenbool3@gmail.com>, "Chong Whang" <chongwhang@boydgaming.com>, "De'Ann McWilliams" <sdmcw@sbcglobal.net>, "Darrow Halligan" <darrowh@gmail.com>, "Elaine Noce" <rsmgal@yahoo.com>, "Pat Thrasher" <dnpthrasher8093@sbcglobal.net>, "Todd Elgin" <todde@ci.garden-grove.ca.us>, "Linda Gryziecki" <lgryziecki@hotmail.com>, "Nancy McFaul" <harlnrocky@hotmail.com>, "Scott Hatcher" <shatcher.hcc@earthlink.net>, "Scott Hamilton" <scott@ochousehunter.com>, "John Steiner" <johnsteiner45@yahoo.com>, "Jennifer Kaiser" <jkaiser@ci.irvine.ca.us>, "Mark Steiner" <marcus61190gmail.com>, "Randy Tucker" <randyt@ci.garden-grove.ca.us>, "Joanne Tyler" <sjstyler@gmail.com>, "Edda Davies" <eddaarizona@cox.net>, "Ernie Woodhouse" <ewoodhouse1@gmail.com>, glkohlen@gmail.com, "Lee Michel" <lm4cmbooks@aol.com>, "Dale Prince" <daleprince@verizon.net> Sent: Wednesday, April 27, 2016 6:23:44 AM Subject: Fw: Fwd: An invitation to support "Support Gavin Prince Battle Cancer"

Dear Relatives and Friends

For those of you that didn't know, two (2) weeks ago, our grandson, Gavin Prince, was diagnosed with a growth on his brain and had neurosurgery. He is currently in the Pediatric Intensive Care Unit at Children's Hospital and will hopefully begin long-term treatment in a few weeks.

For those of you who may be interested in helping Gavin financially, I have attached a link to a "gofundme" website that was created for him.

Please keep Gavin, his parents, Jeff and Stephanie, and his brother Brendan, in your thoughts and prayers.



Paul and Donna Prince

Subject: An invitation to support "Support Gavin Prince Battle Cancer"

Stephanie would like you to support

Support Gavin Prince Battle Cancer

by making a donation and helping spread the word.

On April 13th, 2016, the Prince Family brought their 7 year old son Gavin Prince into an Urgent Care for frequent vomiting and headaches. After blood work and a CT scan, they were told he had a 4x4x4cm mass below his cerebellum and needed to be admitted to a local Children's Hospital for further treament. Shortly after being admitted, Stephanie and Jeff were told that Gavin would need surgery as soon as possible due to a brain tumor. Two days later, Gavin endured a 4-1/2 hour surgery to remove the tumor. The biopsy results comfirm that it is Medulloblastoma (a very high risk cancerous tumor). In the following days, Gavin has been able to open his eyes, speak a few words at a time, and start motor skills therapy. They are unsure of his release at this time, because of fluctuations in his cranial pressure and whether he will require a permanent shunt.

The Prince family has endured a constant struggle to balance returning to work, watching over Gavin and caring for Brendan, their other 5 year old son. They have a long road ahead of them with therapy and future chemo and raditation treatments. Financially this is no small bill with weeks in the ICU, countless MRIs and CT scans, and time off work. The Prince family needs our help. If possible, please contribute with your support and prayers to alleviate these pressures.

View Campaign

What is GoFundMe?

GoFundMe is a personal fundraising website that has helped thousands of people raise millions of dollars for the things that matter to them most.

Re: An invitation to support "Support Gavin Prince Battle Cancer"

This email was sent on behalf of Stephanie Prince via GoFundMe. Don't want these emails? Unsubscribe

Sent from GoFundMe's Headquarters: 855 Jefferson Ave, PO Box 1329, Redwood City, CA 94063

3 of 3

Subject: GGPD Immigration Policy

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 05:13:34 -0700 (PDT)

**To:** Dennis DeMaio <ddemaio@exchange.fullerton.edu>

CC: Rachel Junn <rjunn@exchange.fullerton.edu>, Todd Elgin <todde@ci.garden-grove.ca.us>

Dear Chief Dennis DeMaio,

This e-mail is being sent to you on behalf of Chief Todd Elgin. He asked me to send you GGPD's immigration policy and I also attached our Diplomatic immunity policy as well. I hope this information helps you.

Sincerely,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

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# General Order: 17.3 IMMIGRATION VIOLATIONS

Effective: June 15, 2005 Last Revised: January 4, 2007

#### <u>PURPOSE</u>

The purpose of this policy is to establish guidelines when dealing with individuals who have violated the immigration laws of the United States

The trust that members of the community enjoy with the City and the Police Department is of paramount importance. It is incumbent upon all members of this Department to make a personal commitment to equal enforcement of the law and equal service to the public regardless of alien status.

#### **POLICY**

The United States Immigration and Customs Enforcement (ICE) has primary jurisdiction for enforcement of the provisions of Title 8, <u>U.S. Code</u> dealing with illegal entry, etc. When members of the Garden Grove Police Department are requested by the ICE to provide immediate assistance, or when suspected criminal violations are discovered as a result of any investigation, based upon probable cause, not originating from violations of Title 8. <u>U.S. Code</u>, §~ 1304, 1324, 1325, and 1326, members of the Garden Grove Police Department may assist in the enforcement of federal immigration laws.

#### **IMMIGRATION COMPLAINT PROCEDURES**

Persons wishing to report immigration violations should be referred to the United States Immigration and Customs Enforcement (ICE), 34 Civic Center Plaza, 9<sup>th</sup> floor, Santa Ana, CA (714) 972-4100. The Employer Sanction Unit of the ICE has primary jurisdiction for enforcement of Title 8, U.S. Code.

The fact that an individual is suspected of being an undocumented alien alone shall not be the basis for contact, detention, or arrest.

Members of the Garden Grove Police Department shall not independently conduct sweeps or other concentrated efforts to detain suspected undocumented aliens.

When enforcement efforts are increased in a particular area, equal consideration should be given to all suspected violations and not just those affecting a particular race, ethnicity, age, gender, socioeconomic status, or other group. While discretionary, the disposition of each contact should not be affected by such factors as race, ethnicity, sexual orientation, etc.

If the ICE or any other federal agency makes a specific request for assistance, members of the Garden Grove Police Department will provide available support during the federal operation. Members of the Department should not participate in such federal operations as part of any detention team unless it is in response to an immediate, yet temporary request for assistance or for officer safety. Any detention by a member of this Department should be based upon the reasonable belief that an individual is involved in criminal activity, other than those related to citizenship status.

#### **ARREST AND IDENTIFICATION**

Whenever any individual is reasonably suspected of a criminal violation (infraction, misdemeanor, or felony), the investigating officer should take the necessary steps to identify the person. This may include valid government issued identification or other reliable sources.

If an officer believes that an individual taken into custody for a felony is an undocumented alien, the arrestee should be booked into Orange County Jail without consideration for immigration status.

If an officer believes that an individual taken into custody for a misdemeanor is an undocumented alien, and that person would have otherwise been released on a written promise to appear, the person should be given a reasonable opportunity to verify their true identity (e.g., telephone calls, etc.). If the person's identity is thereafter reasonably established, the original citation release should be completed without consideration of immigration status.

If members of the Department arrest an individual who is unable to reasonably establish his or her true identity, the individual may be booked at the appropriate jail (refer to <u>Vehicle Code</u> § 40302a, and <u>Penal Code</u> § 853.6, if applicable).

If a person is detained pursuant to the authority of <u>Vehicle Code</u> § 40302a, for an infraction, that person may be detained for a reasonable period not, to exceed two hours, for the purpose of establishing his or her true identity. Regardless of the status of that person's identity at the expiration of two hours, he or she shall be released on his/her signature with a written promise to appear in court for the Vehicle Code infraction involved.

### NOTIFICATION OF IMMIGRATION AND NATURALIZATION SERVICE

If an officer detains an individual who meets the criteria, as defined in Section 1227, Title 8 U.S.C., Deportable Aliens, which includes prior convictions for crimes of moral turpitude, controlled substances, domestic violence, and violation of courts protection orders, the ndividual can be taken into custody for violation of this Federal statute if:

- a. The officer has obtained a copy of the individuals Criminal History Index indicating one of the listed offenses,
- b. The officer has obtained approval from the Watch Commander prior to the arrest,

c. Written notification to the Chief of Police, via the chain of command, must be provided prior to the conclusion of the officer's duty shift.

The United States Customs and Border Protection (CBP) should be notified of the arrest by calling (619) 662-7321. The arrestee should be transported to the San Onofre Border Checkpoint and released to the custody of the United States Customs and Border Protection (CBP). The arresting officer shall indicate the disposition of the arrestee on the Arrest Face Page and in the arrest narrative.

This Department will not book undocumented aliens based solely on immigration status unless a warrant is confirmed through the ICE and they are willing to pick up the individual.

#### **DETERMINATION OF IMMIGRANT STATUS**

Determination of immigration status is primarily the jurisdiction of the United States Immigration and Customs Enforcement (ICE). Title 8, <u>U.S. Code</u> § 1304 (e), provides: "Every alien, eighteen years of age and over, shall at all times carry with him and have in his/her personal possession any certificate of alien registration or alien registration receipt card issued to him pursuant to subsection (d) of this section. Any alien who fails to comply with the provisions of this subsection shall be guilty of a misdemeanor and shall upon conviction for each offense be fined not to exceed \$100.00 or be imprisoned not more than thirty days, or both."



## General Order: 12.2 DIPLOMATIC IMMUNITY

Effective: January 1, 1988

Last Revised:

#### <u>PURPOSE</u>

The purpose of this General Order is to establish a policy regarding incidents involving persons who have diplomatic immunity.

#### **DIPLOMATIC OFFICERS DEFINED**

Ambassadors and ministers are the highest ranking diplomatic representatives of a foreign government. Other diplomatic titles are Minister Counselor, First Secretary, Second Secretary, Third Secretary, and Attaché. These officials are usually located either in Washington, D.C., or in New York City.

Diplomatic officers should be accorded their respective privileges, rights, and immunities as directed by international law and federal statute. These officials should be treated with the courtesy and respect that befit their distinguished positions.

#### **DIPLOMATIC IMMUNITY**

The Vienna Convention on Diplomatic Relations, which contains the current law on the subject of diplomatic privileges and immunities, is incorporated in federal law by the Diplomatic Relations Act of 1978 (P.L. 95-393). The convention applies to members of the staff of a foreign diplomatic mission, which includes the administrative, technical, and service staffs of the embassies in the United States.

DIPLOMATIC AGENTS, and MEMBERS OF THEIR FAMILIES who are not nationals of the United States, HAVE FULL IMMUNITY FROM ARREST, DETENTION, OR PROSECUTION for any criminal offense unless such immunity is expressly waived by the sending state. The above individuals also enjoy immunity from civil process except in certain actions involving private activities outside their official functions.

The ADMINISTRATIVE and TECHNICAL STAFF of a foreign mission, and members of their families who are not nationals or permanent residents of the United States, have full immunity from arrest, detention or prosecution for any criminal offense. Such employees enjoy immunity from civil process only for those actions carried out in their official capacity. Family members of such employees are not immune from civil jurisdiction.

1/4 dembers of the service staff of a foreign diplomatic mission, which includes DRIVERS, MESSENGERS, AND SECURITY GUARDS, enjoy IMMUNITY ONLY FOR ACTIONS CARRIED OUT

IN THE COURSE OF THEIR OFFICIAL DUTIES. Family members of such individuals have no immunity.

PRIVATE SERVANTS OF EMBASSY PERSONNEL HAVE NO IMMUNITY.

Associated with this personnel diplomatic immunity is the inviolability enjoyed by the premises of the mission of the sending state and their private residence.

Procedures for Handling a Diplomatic Official Involved, as a Suspect, in Any Crime Incident

REMEMBER, diplomatic officials are immune from arrest for any violation of law. However, diplomatic immunities vary depending on the status of the official. You shall advise the official to remain at the scene pending the arrival of a supervisor. The investigating officer(s) should use this time to conduct as much of the crime scene investigation as circumstances permit. The investigating officer(s) shall complete all related reports (i.e., crime, traffic, arrest) prior to the end of shift. The on duty Station Commander or Community Policing Division Sergeant shall forward a detailed memorandum of the incident to the office of the Chief of Police via the chain of command within 24 hours.

## **CONSULAR OFFICERS**

Consular officers are Consul-Generals, Deputy Consul-Generals, Consuls, and Vice Consuls. They are official representatives of foreign governments. Consular officers are required to be treated with due respect, and all appropriate steps are to be taken to prevent any attack on their person, freedom, or dignity. They are entitled to limited immunities as described below.

#### **Immunities Accorded to Consular Officers**

Under prevailing international law and agreement (1961 Vienna Convention on Consular Relations), a foreign career consular officer is not liable to arrest or detention pending trial except in the case of a grave crime (felony offense that would endanger the public safety) and pursuant to a decision by the competent judicial authority. His immunity from criminal jurisdiction is limited to acts performed in the exercise of consular functions and is subject to court determination.

#### **Procedures for Handling Grave Crime Incidents**

The investigating officer shall request that a supervisor respond to the scene. The supervisor shall determine the official's immunity status and recommend a disposition prior to arrest. The officer shall complete all related reports prior to the end of shift. The Station Commander, or on duty Community Policing Division Sergeant, shall submit a detailed memorandum of

the incident to the office of the Chief of Police, via the chain of command within 24 hours.

#### **1isdemeanor Crime Incidents**

Misdemeanor violations should be handled, when possible, through the seeking of a complaint. Obtain the necessary report(s) information from the official and then release him. A copy of all related reports shall be submitted to the office of the Chief of Police via the

Station Commander or on duty Community Policing Division Sergeant prior to the end of shift.

#### **Consular Premises**

CONSULAR PREMISES, used exclusively for the work of the consular post, CANNOT BE ENTERED WITHOUT EXPLICIT PERMISSION OF THE HEAD OF THE CONSULAR POST or his designee or by the head of the diplomatic mission. This permission may be assumed in the case of fire or other disaster requiring prompt protective action.

## Consular Archives, Documents, Records and Correspondence

The consular archives and documents are inviolable at all times and wherever they may be. The official correspondence of the consular post, which means all correspondence relating to the consular post and its functions, is likewise inviolable.

#### Offenses Involving Family Members of a Consular Officer

Family members of a consular officer cannot claim immunity. However, consideration should be given to the special nature of this type case. Family members shall be accorded appropriate courtesy and respect.

A VIOLATION SHOULD BE HANDLED, WHEN POSSIBLE, THROUGH THE SEEKING OF A COMPLAINT. The individual should be released once positive identification is made and relationship with the consular official is verified. If the relative is a juvenile, circumstances permitting, the subject should be released to the parent consular officer.

#### **HONORARY CONSULARS**

These individuals are NOT IMMUNE FROM ARREST OR DETENTION; they are not entitled to personal immunity from the civil and criminal jurisdiction of the receiving state EXCEPT as to official acts performed in the exercise of their consular functions.

Subject: Re: Immigration Policy -CALEA

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 05:14:02 -0700 (PDT) **To:** Rachel Junn < rjunn@exchange.fullerton.edu>

Rachel: GGPD does not use Immigration Policy General Order 17.3 as meeting any CALEA Standard, for it is not required at this time. Do you know something different? Or is something down soon from CALEA?

---- Original Message ----

From: "Rachel Junn" <rjunn@exchange.fullerton.edu>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, April 27, 2016 2:36:31 PM

Subject: Immigration Policy -CALEA

Hi Jim,

Does GGPD have immigration policy? if so, what part of CALEA standard it being addressed?

Thank you,

Rachel

Rachel Junn

Division of Administration & Finance

University Police Department

657-278-4814

rjunn@fullerton.edu

Subject: PIT Training ~ November 17, 2016

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 08:42:51 -0700 (PDT)

To: jflewis@sbcsd.org

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>,

Karen Brame <karenb@ci.garden-grove.ca.us>

Hi Jessica,

Thanks for the nine spots in PIT training on Thursday, November 17, 2016.

Sincerely,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Re: Mandatory Driver Training Make-Up class

**From:** James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 08:50:40 -0700 (PDT) **To:** Carl Whitney <carlw@ci.garden-grove.ca.us>

hmmm..OK...just sent email to OCSD to see what happened at their end...I will keep you posted Carl.

---- Original Message ----

From: "Carl Whitney" <carlw@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Thursday, April 28, 2016 8:36:59 AM

Subject: Re: Mandatory Driver Training Make-Up class

The same day that JR went

Sent from my iPhone

On Apr 28, 2016, at 7:07 AM, James Colegrove <jamesc@ci.garden-grove.ca.us> wrote:

Carl,

I just checked with POST and they say you did not attend the training last October 2015. Do you have an exact date you attended the Sheriff's driver facility? It could be that they left your name off the roster when they reported it to POST. Let me know because I want to clear this up for you.

thanks.

Jim

---- Original Message ----

From: "Carl Whitney" <carlw@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Thursday, April 28, 2016 7:00:32 AM

Subject: Re: Mandatory Driver Training Make-Up class

I attended driver training. Am I that bad of a driver where I need to attend again?

Carl

Sent from my iPhone

On Apr 28, 2016, at 5:37 AM, James Colegrove <jamesc@ci.garden-grove.ca.us> wrote:

Hello:

For legitimate and justifiable reasons, you were unable to attend the P.O.S.T. mandated driver's training that took place late last year. You are now scheduled for a mandatory make-up class on:

THURSDAY, SEPTEMBER 15, 2016 FROM 0800-1200 HOURS ORANGE COUNTY SHERIFF DEPARTMENT - KATELLA FACILITY

See the attached roster for the eight personnel who need to attend.

Thanks,

Jim Colegrove

Re: Mandatory Driver Training Make-Up class

|| <201604280535.pdf>



Subject: Carl Whitney

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 09:31:42 -0700 (PDT) **To:** Betsy G Mitchell <a href="mailto:bmitchell@ocsd.org">bmitchell@ocsd.org</a>

Betsy!

Thank you very much for making the correction to the driver training roster for 10-27-2015. It makes me happy 3

Jim

---- Forwarded Message -----

Roster is corrected, his POST ID was incorrect in our system, sorry!!!!!!!

roster\_2060\_20985\_15\_023.pdf

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Justice

State of C.

Course Roster

It is provided as a convenience only. This document does not

to be mailed to POST.

860 Stillwater Road, Suite 100

COMMISS N POST

West Sacramento, CA 95605-1630 10/27/15 PAGES COMMENTS 0 OF. 10/27/15 COURSE PRESENTATION DATES COURSE COURSE PC 832
HOURS COMPLETE CODE PAGE FROM 4 4 4 4 ORANGE COUNTY SHERIFF'S DEPARTMENT 04/28/2016 09:22 DATE RETRIEVED DEPARTMENT OR AGENCY GARDEN GROVE PD PEACE RESERVE DIS- NONPEACE OFFICER OFFICER PATCHER OFFICER (714) 538-0923 COURSE TITLE DRIVER TRAINING-SIMULATOR -POST ID NAME OF TRAINEE (LAST, FIRST, M.I.) REYNOLDS, JOHN EDWARD 2060-20985-15-023 ELKINS, GARY EDWARD **FULTON, JASON SCOTT** 6. WHITNEY, CARL JAMES FLAWS, JOHN A KIVLER, ROBERT **Betsy Mitchell** COURSE CONTROL NUMBER 10. 15. 13, 16. 17. 8

Subject: Fwd: Carl Whitney

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 09:32:22 -0700 (PDT) **To:** Carl Whitney <carlw@ci.garden-grove.ca.us>

check this out! you are good...

---- Forwarded Message ----

Betsy!

Thank you very much for making the correction to the driver training roster for 10-27-2015. It makes me happy

Jim

---- Forwarded Message -----

Roster is corrected, his POST ID was incorrect in our system, sorry!!!!!!!

roster\_2060\_20985\_15\_023.pdf

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Course Roster

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860 Stillwater Road, Suite 100 COMMISS

West Sacramento, CA 95605-1630 10/27/15 PAGES COMMENTS ٥ Ŗ, 10/27/15 COURSE PRESENTATION DATES COURSE COURSE PC 832
HOURS COMPLETE CODE PAGE FROM 4 4 4 4 4 4 ORANGE COUNTY SHERIFF'S DEPARTMENT 04/28/2016 09:22 DATE RETRIEVED DEPARTMENT OR AGENCY GARDEN GROVE PD PEACE RESERVE DIS- NONPEACE OFFICER OFFICER (714) 538-0923 TRAINEE STATUS COURSE TITLE DRIVER TRAINING-SIMULATOR -TELEPHONE POST ID NAME OF TRAINEE (LAST, FIRST, M.I.) REYNOLDS, JOHN EDWARD 2060-20985-15-023 ELKINS, GARY EDWARD 3. FULTON, JASON SCOTT 6. WHITNEY, CARL JAMES FLAWS, JOHN A KIVLER, ROBERT **Betsy Mitchell** COURSE CONTROL NUMBER COORDINATOR NAME 10, 12. 17. 18.

Subject: DRIVER TRAINING REQUEST

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 28 Apr 2016 10:16:15 -0700 (PDT) **To:** Betsy G Mitchell <a href="mailto:BMitchell@ocsd.org">BMitchell@ocsd.org</a>

CC: Michael Viscomi < mviscomi @ci.garden-grove.ca.us>

Hi Betsy,

Friday, August 26, 2016 at 1300-1700 hours is perfect for:

MICHAEL VISCOMI (B34-P87) GARDEN GROVE PD

Thank you very much for registering him in that class.

Jim

---- Original Message -----

From: "Betsy G Mitchell" < BMitchell@ocsd.org>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Thursday, April 28, 2016 10:01:27 AM

Subject: FW: Message from KM 654e

Here's a list of available driver classes.

From: KonicaTraining@ocsd.org [mailto:KonicaTraining@ocsd.org]

Sent: Thursday, April 28, 2016 10:01 AM

To: Mitchell, Betsy G

Subject: Message from KM 654e

Subject: Re: POST

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 10:31:52 -0700 (PDT)

**To:** Robert Bogue <robertb@zimbra.ci.garden-grove.ca.us>

Hi Bob,

I will work with Cory on getting this system to work for him. See me for a little tid-bit about this matter too...it's sort of funny..

Jim

---- Original Message ----

From: "Robert Bogue" <robertb@zimbra.ci.garden-grove.ca.us>

To: jamesc@ci.garden-grove.ca.us

Sent: Thursday, April 28, 2016 7:30:30 PM

Subject: Fwd: POST

FYI. I sent him a message that if he can't figure it out to let you know.

Sent from my iPhone

Begin forwarded message:

From: Corey Polopek < <a href="mailto:coreyp@ci.garden-grove.ca.us">coreyp@ci.garden-grove.ca.us</a> >

Date: April 28, 2016 at 6:51:15 PM PDT

To: Robert Bogue < robertb@ci.garden-grove.ca.us >

Subject: POST

Sir,

I have experienced some issues with POST regarding my logging into the system, and their not having any record of my email matching for log-in purposes. I will try and conduct a full reset, and finish the CPR portion by the Tuesday deadline.

I have already conducted the practical application portion of the training with  $M.O.\ I$  Dinh. He is also aware of the POST issues.

This email is just to make you aware. I will address and handle the issues.

Respectfully,

Polopek

Subject: CALPAC Question - CALEA Standard 1.3.2 Question

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 29 Apr 2016 18:33:58 -0700 (PDT)

To: hdequincy@ebparks.org

CC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Paul Malech pmalech@oakha.org>

hi Heather Dequincy!

Good luck on the assessment We just had ours last month and we are hoping for the best when we travel to Baltimore in July for the results. I will be at the May 19th CALPAC meeting to give more feedback on our assessment.

As far as your inquiry: Our General Order 2.7 (attached) gives the following definitions.

Reasonable Belief: an objective belief determined by the facts and circumstances reasonably available to the officer at the time and viewed from the perspective of an ordinary reasonable peace officer in the same situation.

Serious physical injury: Grave harm or injury which causes or gives rise to the apprehension of danger to life, health, or limb.

Hope this helps!!

Sincerely,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

From: Heather DeQuincy <<mailto:hdequincy@ebparks.org>>

Date: April 29, 2016 at 11:00:37 AM PDT

Cc: David Phulps <a href="mailto:DPhulps@ebparks.org">DPhulps@ebparks.org</a>>

Subject: FW: CALEA Standard 1.3.2 Question

Hi Paul,

Our staff are up in arms about the definition of reasonable belief that we adopted into our policy during the assessment, related to CALEA Standard 1.3.2.

If possible, I'm hoping that you'll reach out to other CalPAC members for us regarding their definitions, casting a larger net, per se.

Thank you for your assistance!

[cid:image001.jpg@01D1791F.AB3D8DA0]

Heather DeQuincy

Administrative Analyst II | Police Administration



East Bay Regional Park District

17930 Lake Chabot Road, Castro Valley, CA 94546

T: 510-690-6503

hdequincy@ebparks.org<mailto:hdequincy@ebparks.org> |
www.ebparks.org<http://www.ebparks.org>

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# General Order: 2.7 USE OF FIREARMS/DEADLY FORCE

Effective: August 1, 1972 Last Revised: July 1, 2012

#### **PURPOSE**

The purpose of this General Order is to establish department policy on the use of firearms/deadly force. The department considers firearms to be defensive weapons to be used only when it appears reasonably necessary to protect human life or to prevent serious bodily injury.

#### **POLICY**

All sworn employees authorized to carry firearms will complete an instruction and qualification program as specified in General Order 3.17 - Firearms Training and Qualification. The employees will also receive and be instructed in the policies and procedures established in this General Order as well as General Orders 2.6 - Use of Physical Force and 2.8 - Discharge of Deadly Force.

IT IS THE POLICY OF THE GARDEN GROVE POLICE DEPARTMENT THAT OFFICERS MAY USE DEADLY FORCE ONLY AFTER THE OFFICER REASONABLY BELIEVES THAT THE FORCE USED IS NECESSARY TO ACCOMPLISH LAWFUL OBJECTIVES:

- 1. IN DEFENSE OF HUMAN LIFE, INCLUDING THE OFFICER'S OWN;
- 2. IN DEFENSE OF ANY PERSON IN IMMINENT DANGER OF DEATH, OR THE IMMINENT THREAT OF SERIOUS PHYSICAL INJURY;
- 3. THE USE OF DEADLY FORCE AGAINST A SUSPECTED FLEEING FELON MAY ONLY BE USED IN DEFENSE OF HUMAN LIFE, INCLUDING THE OFFICER'S OWN; OR IN DEFENSE OF ANY PERSON IN IMMINENT DANGER OF DEATH OR THE IMMINENT THREAT OF SERIOUS PHYSICAL INJURY.

#### **DEFINITIONS**

1. "Fleeing Felon" - A suspect who is attempting to avoid apprehension, reasonably believed to have committed or attempted to commit a forcible violent act, may or may not be armed, and would pose a threat of death or serious physical injury to others. No fleeing felony suspect should be presumed to pose an imminent threat to life in the absence of actions, which would lead one to reasonably believe otherwise. The officer's reasonable belief must be based on the subject's actions, which previously demonstrated a threat to, or the wanton disregard for human life.

- 2. Reasonable Belief an objective belief determined by the facts and circumstances reasonably available to the officer at the time and viewed from the perspective of an ordinary reasonable peace officer in the same situation.
- 3. Serious physical injury Grave harm or injury which causes or gives rise to the apprehension of danger to life, health, or limb.

## **WARNING SHOTS**

Officers should not discharge their weapons as a warning.

## **DISPOSAL OF ANIMALS**

The use of firearms to kill an animal which is seriously injured, poses a real threat to the safety of humans, or to defend a police animal against an unanticipated or unexpected animal attack is approved WHEN NO OTHER DISPOSITION APPEARS REASONABLY AVAILABLE AND PRACTICAL. The safety of people must be given prime consideration. If practical, supervisory approval should be obtained prior to using firearms to kill an animal.

### **DISPLAY OF WEAPONS**

Unnecessarily or prematurely drawing and displaying a firearm limits an officer's alternatives in controlling a situation, creates unnecessary anxiety on the part of citizens, and may result in an unwarranted or accidental discharge of the firearm. Officers should not draw or display a firearm unless the circumstances surrounding the incident create a reasonable belief that it may be necessary to use the firearm in conformance with this policy.

#### **SURRENDERING OF WEAPONS**

Officers should not surrender their firearms except as a last resort and only in the most extreme situations.

Subject: Vision

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 19:08:07 -0700 (PDT)

To: webcmsregister@occourts.org

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Vision

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 19:09:37 -0700 (PDT)

To: webcmsregister@occourts.org

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Another concept to N.I.C.

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 21:08:55 -0700 (PDT) **To:** Todd Elgin < todde@ci.garden-grove.ca.us>

http://www.pe.com/articles/community-801520-justserve-day.html

Hi Susan:)

Subject: Hi Susan:)

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 2 May 2016 10:57:48 -0700 (PDT)

**To:** Susan Holstein < susanh@ci.garden-grove.ca.us>

you there?

Can you call me at 5414?

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PD Issued Equipment

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 2 May 2016 13:49:18 -0700 (PDT)

**To:** Nate Robbins < nater@ci.garden-grove.ca.us>

CC: Kevin Boddy < kevinb@ci.garden-grove.ca.us>, Travis Whitman < travisw@ci.garden-grove.ca.us>,

Randy Tucker <randyt@ci.garden-grove.ca.us>, Eric Quintero <ericq@ci.garden-grove.ca.us>

Hi Nate,

Thank you for turning in the majority of your PD issued equipment and for clearing out your locker earlier today. Your Department issued handgun was delivered to MRO Randy Tucker, who will conduct an annual inspection on it and then deliver it to P&E.

I will still need to collect the following PD items when you locate them:

PD Kevs

PD Keri Access Card

PD Keri Access FOB

PD Identification Card

Please try to get me those items as soon as possible.

Again, thanks for your help today and I wish you the very best in Community Development.

Sincerely,

Jim Colegrove

Subject: Fwd: PD Issued Equipment

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 2 May 2016 13:50:16 -0700 (PDT)

To: Susan Holstein < susanh@ci.garden-grove.ca.us>

Hi Susan,

FYI 😊

Jim

---- Forwarded Message -----

Hi Nate,

Thank you for turning in the majority of your PD issued equipment and for clearing out your locker earlier today. Your Department issued handgun was delivered to MRO Randy Tucker, who will conduct an annual inspection on it and then deliver it to P&E.

I will still need to collect the following PD items when you locate them:

PD Keys

PD Keri Access Card

PD Keri Access FOB

PD Identification Card

Please try to get me those items as soon as possible.

Again, thanks for your help today and I wish you the very best in Community Development.

Sincerely,

Jim Colegrove

Subject: 2016 goals

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 05:43:25 -0700 (PDT)

To: Carl Whitney <carlw@ci.garden-grove.ca.us>, Ronnie Echavarria <ronniee@ci.garden-grove.ca.us>

hey can you guys shoot me your 2016 unit goals? Just learned that it will be discussed tomorrow and I can't find your goals on "P" drive or my email storage.

Thanks,

Jim

Subject: 2016 Records Goals

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 05:44:24 -0700 (PDT)

To: Vicky Lawton < vlawton@ci.garden-grove.ca.us>

Hi Vicky,

can you email me your 2016 Records goals ASAP; don't see them on the "P" drive and they are a topic tomorrow.

Thanks,

Jim

**Subject:** Spencer Tran Dispatch Training Sign-Off Book **From:** James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 06:53:18 -0700 (PDT)

To: Rebecca Meeks <rebeccam@ci.garden-grove.ca.us>

CC: Katherine Francisco <katherinef@ci.garden-grove.ca.us>, Spencer Tran <spencert@ci.garden-

grove.ca.us>

Hi Rebecca,

I have good news! Spencer Tran's training book will be used for CALEA Standards proof for 2016, so I just wanted to let you know that.

It's very important that when the Supervisor/Trainer initials the training book, they cite the year 2016 also. That way we can show the training took place in 2016.

Thanks,

Jim Colegrove

Subject: Re: PD Issued Equipment

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 08:04:22 -0700 (PDT) **To:** Nate Robbins <nater@ci.garden-grove.ca.us>

Hey Nate... I will come get them now.. OK?

---- Original Message -----

From: "Nate Robbins" <a href="mailto:square-grove.ca.us"><a href="

Sent: Tuesday, May 3, 2016 7:04:23 AM

Subject: Re: PD Issued Equipment

Sir, I located my vertical ID card, PD keys, and FOB... however, I'm not sure I was ever issued an access card. I'll place the items in an inter-department envelope and have them delivered to you. Let me know if you need anything else.

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Nate Robbins" <nater@ci.garden-grove.ca.us>

Cc: "Kevin Boddy" <kevinb@ci.garden-grove.ca.us>, "Travis Whitman"

<travisw@ci.garden-grove.ca.us>, "Randy Tucker" <randyt@ci.garden-grove.ca.us>,

"Eric Quintero" <ericq@ci.garden-grove.ca.us>

Sent: Monday, May 2, 2016 1:49:18 PM

Subject: PD Issued Equipment

Hi Nate,

Thank you for turning in the majority of your PD issued equipment and for clearing out your locker earlier today. Your Department issued handgun was delivered to MRO Randy Tucker, who will conduct an annual inspection on it and then deliver it to P&E.

I will still need to collect the following PD items when you locate them:

PD Keys

PD Keri Access Card

PD Keri Access FOB

PD Identification Card

Please try to get me those items as soon as possible.

Again, thanks for your help today and I wish you the very best in Community Development.

Sincerely,

Jim Colegrove

Subject: Re: Look at these...

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 09:53:37 -0700 (PDT)

**To:** Ronnie Echavarria < ronniee@ci.garden-grove.ca.us>

cool..thanks...all loaded to "P" drive now..

---- Original Message -----

From: "Ronnie Echavarria" <ronniee@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Cc: "Ted Peaslee" <tedp@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 9:10:18 AM

Subject: Fwd: Look at these...

Here you go

---- Original Message ----

From: "Ted Peaslee" <tedp@ci.garden-grove.ca.us>

To: "Ronnie Echavarria" <ronniee@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 7:34:04 AM

Subject: Fwd: Look at these...

---- Forwarded Message -----

From: "Ronnie Echavarria" <ronniee@ci.garden-grove.ca.us>

To: "Ted Peaslee" <tedp@ci.garden-grove.ca.us>

Sent: Friday, March 4, 2016 9:18:31 AM

Subject: Look at these ...

Ted...we changed a few and added some. We also left a few as is...let me know if these are suitable.

Thanks

**Subject:** Re: Gear Bag Room ~ Infestation

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 10:47:58 -0700 (PDT) **To:** Tom DaRe <tomd@ci.garden-grove.ca.us>

yep..he's been hiding out there doing covert swat stuff...

---- Original Message -----

From: "Tom DaRe" <tomd@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us> Sent: Tuesday, May 3, 2016 10:38:32 AM Subject: Re: Gear Bag Room ~ Infestation

It's Martin's fault lol

Sent from my iPhone

On May 3, 2016, at 10:27 AM, James Colegrove <jamesc@ci.garden-grove.ca.us> wrote:

There is a rodent infestation in the Gear Bag room in the P&E Building. An exterminator company will be here this coming Thursday, May 5th, to set traps. highly recommend that all Officers store their gear bags on the shelving units and not the ground.

Thanks,

Jim Colegrove

Subject: A.C.T. signed rosters

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Tue, 3 May 2016 11:31:13 -0700 (PDT)

**To:** Amir Elfarra <amire@ci.garden-grove.ca.us>, Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us> **BCC:** Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

I have received the original A.C.T. rosters from this past month's training. Thanks for getting them to me. I will hold onto them until November when the other portion of the class is administered. I will then merge the November A.C.T. rosters with these rosters and electronically send them to P.O.S.T. in December 2016, so that all participants get credit for meeting the 8-hour perishable skills A.C.T. mandate for the P.O.S.T. period of 2015-2016.

thanks for the good work...

Jim

Subject: Re: Make Up Training

**From:** James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 13:44:47 -0700 (PDT) **To:** David Chang <davidc@ci.garden-grove.ca.us>

CC: Robert Bogue < robertb@ci.garden-grove.ca.us>, Nick Jensen < nickj@ci.garden-grove.ca.us>, Amir Elfarra <amire@ci.garden-grove.ca.us>, Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>, Kevin Dinh < kevind@ci.garden-grove.ca.us >

Hi David,

Welcome back ...

Thank you for taking the initiative to get you current in training. Here's my suggestions:

First Aid/CPR: Complete the Learning Portal First Aid/CPR class on line; then see Master Officer Kevin Dinh for the practical application. A deadline of Shift-Change July 2016 to complete all the First Aid online and CPR practical exam is quite fair. Make sure you get me the completed sign-off sheets from Master Officer Kevin Dinh.

Pursuit: Watch the Pursuit Training Videos located inside the yellow box on the Department's intranet and then see me to sign the State Pursuit Attestation Form. Make sure you sign-off General Order 5.2 on pursuits via PowerDMS. If it is not in your in-bin in PowerDMS, then that means you already signed it off.

A.C.T.: You just missed the first portion of the A.C.T. class; second portion will be in November 2016, so please definitely make that payback training. I will give Sergeant Amir ElFarra and Sergeant Lonzo Reyes a heads-up then so they can train you then on the A.C.T. concepts you just missed. Everything will work out fine with POST as long as you attend November 2016 payback training.

Sincerely,

Jim Colegrove

---- Original Message -----

From: "David Chang" <davidc@ci.garden-grove.ca.us> To: "James Colegrove" <jamesc@ci.garden-grove.ca.us> Sent: Tuesday, May 3, 2016 1:15:47 PM

Subject: Make Up Training

Sqt Colegrove,

I saw several emails regarding first aid, ACT & pursuit policy training. I would like to complete these tasks. I read the emails & I'm understanding that first aid/pursuit trainings are completed online. Is there a make up class for ACT? I also signed up for the 2nd quarter make up shoot for next Wednesday.

Respectfully,

Re: Make Up Training

David Chang

Convert to Word Please:)

Subject: Convert to Word Please:)

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 3 May 2016 14:05:55 -0700 (PDT)

To: Carole Kanegae <carolek@ci.garden-grove.ca.us>

Ethics Memo.pdf

Content-Type:

application/pdf

Content-Encoding: base64

#### CODE OF ETHICS

Ill sworn members of the department will abide by the Law Enforcement Code of Ethics that has been adopted by the law enforcement profession as a standard for an officer's professional and personal conduct. All City employees are required to abide by the City Code of Ethics, refer to Garden Grove Municipal Code: Title 2: Administration and Personnel. Ethics training will be conducted, at a minimum, biennially.

#### Law Enforcement Code of Ethics

As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality, and justice.

**I will** keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

**I will** never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

 $\begin{tabular}{ll} $\mathcal{I}$ recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession . . . law enforcement.$ 

The following memorandum by the Chief of Police is provided to each new employee.

#### MY EXPECTATIONS OF YOU IN THE AREAS OF COURAGE AND ETHICAL BEHAVIOR

Dear

Welcome to our Department and to the law enforcement profession. I join with you and with your loved ones in the pride of your selection, and in the excitement that you justifiably feel in the anticipation of a long and successful career in what absolutely has to be one of the most enjoyable and rewarding of professions. As someone who has survived a very long and difficult selection process, where the average ratio between those who are hired and rejected is 1 in 20, you have worked hard and diligently to be where you are today. The purpose of this letter is to hopefully ensure that you will not fail in my expectations by engaging in behavior that will cause you to lose all that you have worked so hard to attain - your job.

During the course of your probationary period, you will have the opportunity to work and associate with a variety of training officers and senior personnel. I have every confidence that ou will find most, if not all, of these men and women to be fine law enforcement officers and ane human beings, and that you will both learn from them and enjoy the acquaintance. I take very seriously my responsibility to ensure that you experience the very best training and

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mentorship possible, and will ensure that prompt remedial measures are taken should this ever not be the case. While I would hope that such will not occur, there is always a possibility that ou could be confronted with a situation where you are either asked to condone and/or engage in inappropriate behavior. In the event that you are confronted with such a challenge, I want you to know exactly what I expect of you.

There are a number of reasons why you are that one person in twenty that I chose to hire, as opposed to the nineteen who ultimately did not make the cut. First, you met the basic qualifications in terms of education, health, fitness, and psychological suitability - those factors are all givens. What is more important is the confidence that I have in you based upon your demonstrated performance in interviews and all that you have done in the past as reflected in your background investigation. Quite simply, I believe you to be the best, brightest, most emotionally solid, and in summary a very special person. Otherwise, I would not have hired you. I expect a lot of you.

While you are new to the law enforcement profession, you are not new to the human race. While I do not expect you to be an instant stellar performer in those skills which require much training and experience such as investigations, report writing, and interview techniques, I do expect that your knowledge in terms of what is right and wrong is absolutely exemplary and is as good today as it will ever be. I am sure that it comes as no surprise that some of those other nineteen persons who failed to be hired were perceived as not strong in this critical area.

While all of your verbal skills in terms of articulation, public address, and interviewing techniques are most likely not completely refined, a critical factor in the decision to hire you was absolute and unequivocal confidence that you have both the inclination and courage to deal with any ifficulties that may arise. This means speaking out or speaking up - whether in public, with uspects, or with co-workers! Should you ever be confronted with a situation where you are either asked or expected to condone inappropriate behavior, I expect that these verbal skills will be put to instant use.

What I have been leading up to is my absolute expectation that you will not engage in and/or condone inappropriate behavior, and that you will not tolerate such behavior on the part of any other employee, regardless of their rank or position. While your probationary status appropriately places you in a subordinate position for the purpose of learning and development, you are not expected to endure and/or tolerate misconduct and/or criminal activity. If you engage in and/or condone things that you know to be wrong, I want you to know that you will not receive special favorable consideration, because of your subordinate probationary status, regardless of the fact that you may have been influenced by a superior or training officer.

Please do not think that I expect you to object to and/or report every situation where you may disagree with the guidance of your superiors or training officers. To the contrary, as a new employee you are expected to listen, learn, and adapt to situations that may well be foreign to you based upon past experiences. Let there be no doubt that from time to time you will be called upon and be expected to do things and perform tasks that are difficult, unpleasant, and dangerous. These things are all part of our Department and of our profession.

I do expect you to prevent serious misconduct from occurring, and to report it immediately if it does occur! Period. Let me give you some examples of the type of behavior that I expect of you to prevent or report. If you see another employee steal something, report it to a supervisor mediately; you became a cop to put thieves in jail, not to condone their crimes. If you see another employee who has become emotionally agitated and potentially on the verge of using unnecessary force, pull them aside and do not let it happen, report it if it does. If your partner is

2009-04 Code of Ethics

driving like an absolute fool, even in a pursuit, **immediately** correct his or her behavior; it will be little consolation at a hospital or funeral that you intended to later discuss the matter. If your artner is starting to exhibit inappropriate personal interest in another person (street person, individual involved in criminal behavior, explorer scout, etc.), stick your nose right into his or her business and tell he or she to clean up their act; if the inappropriate association does develop, report it. Silence and anything short of complete candor and cooperation are not options in the event that misconduct occurs!

You will note an overriding theme in my expectations, and that is that we are one another's keepers. More so than any other profession, we each play a role in governing the conduct and behavior of each other. Unlike a manufacturing company where there are safety devices on machines to keep problems from developing, we often serve as the safety devices for our colleagues. All of us, regardless of our position, have survived in this wonderful profession in part based upon the intervention of loyal co-workers who have intervened as our safety devices a time or two during our careers. An officer who has just had his nose broken by a combative suspect may need a partner to prevent unnecessary use of force; an officer and a parent who has just taken a child molestation suspect into custody may need a partner who has the special ability to calm a tense situation; an emotionally charged officer who is starting to become reckless in a high-speed pursuit may need a partner who has the courage and common sense to terminate that pursuit; and the young single officer who has temptation eyes for that seventeen year old explorer who looks twenty-one may need to be reminded that those thoughts are both stupid and prohibited. While I absolutely expect that you will report serious misconduct. I also expect that you will try hard to be that safety device for other personnel and keep that misconduct from occurring.

I know that these are sober thoughts. My guidance to you is not based on casual considerations, but rather based upon years of experience. I have seen far too many unfortunate instances where difficult problems have developed and festered, which otherwise could have been avoided had a new employee demonstrated the courage and ethical behavior that I expect of you. I trust that you will always conduct yourself in a manner that will validate the wisdom of my having selected you as opposed to the other nineteen unsuccessful candidates who wanted to wear the badge that is now on your chest.

Joseph M. Polisar Chief of Police GGPD

Prepared by Lt. Steve Sanders

Subject: Keri Access Doors to Special Services

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 16:24:27 -0700 (PDT)

To: Gena Bowen < genab@ci.garden-grove.ca.us>

CC: Ed Leiva <eleiva@ci.garden-grove.ca.us>

Hey Gena,

If for some reason, and I really hope nothing arises, that the doors go down again tomorrow morning, then please call:

Tommy of Comlock (he just installed the new controller) 714-865-2126

OR

COMLOCK SECURITY 714-633-1499

Thanks!

Jim

Subject: Re: first aide

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 17:21:30 -0700 (PDT)

To: Pedro Arellano <pedroa@ci.garden-grove.ca.us>

sounds like your using the old entry screen; It now requires you to get a POST PASS first, then enter via this screen:

https://pass.post.ca.gov/login?service=https://lp.post.ca.gov/post/user\_pass.aspx

---- Original Message -----

From: "Pedro Arellano" <pedroa@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 4:33:19 PM

Subject: first aide

Sir,

I have been unable to complete the Post on-line course due to a repeated "system error" message.

When I tried to log-in to the Post website, I received the following error message:

Server Error in '/' Application.

ExecuteReader requires an open and available Connection. The connection's current state is closed.

Description: An unhandled exception occurred during the execution of the current web request. Please review the stack trace for more information about the error and where it originated in the code.

Exception Details: System.InvalidOperationException: ExecuteReader requires an open and available Connection. The connection's current state is closed.

#### Source Error:

An unhandled exception was generated during the execution of the current web request. Information regarding the origin and location of the exception can be identified using the exception stack trace below.

I spoke to Officer Dinh and he told me to notify you of the problem. I completed the practical application portion today and he will have the paperwork for that portion.

I will keep trying to sign into the portal.

thank you,

Pete Arellano

Subject: Re: Higgins, Keith

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 17:39:04 -0700 (PDT)

**To:** Susan Holstein < susanh@ci.garden-grove.ca.us>

OH OK perfect, I will call Keith and see if he wants anything from his locker, other than Department owned and issued property.

#### Thanks!

---- Original Message -----

From: "Susan Holstein" <susanh@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 5:31:53 PM

Subject: Higgins, Keith

Hi Jim,

So sorry, I was confusing Higgins with someone else. We do have everything we need for Higgins. He is officially being retired on 1/6/16.

We are waiting on a medical report on Wilson. It's late in the day.....

Susan Holstein

Benefits Supervisor City of Garden Grove (714) 741-5009 susanh@ci.garden-grove.ca.us Subject: Re: first aide

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 17:41:06 -0700 (PDT)

To: Pedro Arellano <pedroa@ci.garden-grove.ca.us>

try a different terminal and don't use MCT...where are you now?

---- Original Message ----

Sent: Tuesday, May 3, 2016 5:27:14 PM

Subject: Re: first aide

Sir,

just tried it again using your hyper link and got the same results. I do have a Post Pass and tried logging in using the Post Pass. Pete  ${\sf Post}$ 

---- Original Message ----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Pedro Arellano" <pedroa@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 5:21:30 PM

Subject: Re: first aide

sounds like your using the old entry screen; It now requires you to get a POST PASS first, then enter via this screen:

# https://pass.post.ca.gov/login?service=https://lp.post.ca.gov/post/user\_pass.aspx

---- Original Message ----

Sent: Tuesday, May 3, 2016 4:33:19 PM

Subject: first aide

Sir,

I have been unable to complete the Post on-line course due to a repeated "system error" message.

When I tried to log-in to the Post website, I received the following error message:

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Description: An unhandled exception occurred during the execution of the current web request. Please review the stack trace for more information about the error and where it originated in the code.

Exception Details: System.InvalidOperationException: ExecuteReader requires an open and available Connection. The connection's current state is closed.

#### Source Error:

An unhandled exception was generated during the execution of the current web request. Information regarding the origin and location of the exception can be identified using the exception stack trace below.

Re: first aide

I spoke to Officer Dinh and he told me to notify you of the problem. I completed the practical application portion today and he will have the paperwork for that portion.

I will keep trying to sign into the portal.

thank you,

Pete Arellano

Subject: BWC Findings

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 4 May 2016 11:33:40 -0700 (PDT)

To: jennifer.contini@da.ocgov.com

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Contini.doc Content-Type: application/msword Content-Encoding: base64

| Program Resource                      | Program Highlights  |
|---------------------------------------|---|
| Ken Wallentine of Lexipol: Article on | A complete breakdown from   |
| Body Warn Cameras                     | implementing BWC program to policy                                |
|                                       | considerations  |
| San Jose Police Department Body       | Cites BWC program timelines and                                   |
| Cameras Project                       | presents multiple FAQ's for public; SJPD                          |
|                                       | is well known leader in training officers:                        |
|                                       | developed modern day POST FTO                                     |
| California Police Chiefs Association: | training program.   |
| Body Warn Camera Resources            | Cites Pros & Cons of BWC's worn by                                |
| U.S. DOJ Implementing a Body-         | patrol officers. Cites recommendations and lessons                |
| Worn Camera Program                   | learned; Developed by Community                                   |
| Worn Camera Frogram                   | Oriented Policing Services of U.S. DOJ                            |
|                                       | and is considered to be Federal                                   |
|                                       | guidance on BWC's.  |
| Fullerton Police Department           | Cites CPOA BWC survey; ACLU 2015                                  |
| presentation by Police Chief Dan      | BWC opinion; Rialto PD study; cites                               |
| Hughes                                | Ramirez report on legal parameters of                             |
|                                       | BWC program   |
| Office of Inspector General: County   | Cites policy recommendations and                                  |
| of Los Angeles                        | review of LASD's Pilot program                                    |
| California Commission on P.O.S.T.     | Cites helpful, decision-making                                    |
| DVD                                   | information for law enforcement                                   |
| The Constitution Project              | agencies considering BWC program.  Constitutional Issues with BWC |
| The Constitution Project              |   |
|                                       | program.  |
| Sample Policies                       | Policy Motos  |
| Sample Policies                       | Policy Notes  |
| Rialto Police Department              | Lexipol based   |
| Anaheim Police Department             | Lexipol based   |
| Riverside County Sheriff's Dept.      | Internally generated policy                                       |
| San Jose Police Department            | Internally generated policy                                       |
| Fullerton Police Department I.A.C.P.  | Internally generated policy                                       |
| I.A.C.F.                              | Model Policy Suggestion   |
|                                       |   |

| Site Visits  | Notes  |
|--|--|
| A demonstration presentation by WatchGuard Video was attended by Captain Boddy and myself in March 2015 at Santa Ana PD.   | A very detailed presentation on Vista<br>BWC product   |
| The Department's Command Staff and I visited the COPS West Long Beach Show site in June 2015:  | Numerous BWC product vendors at show, including WatchGuard and L3 Communications. Taser-Axon did not have a vendor booth; however, they did perform a 20-minute demonstration of their BWC product.                      |
| LASD BWC Meeting attended by Captain Whitman and myself.   | Testimonials by cities with established BWC programs. Issues include officer "State of Mind" statement prior to  |
| IMPORTANT outcome: Too high quality of video may produce unreasonable expectation by viewer as to why officer did not see or perceive same. Cameras have no tunnel vision. | officer viewing video; Camera on all-<br>time versus selective on/off; redacting<br>of video that is privileged and not<br>evidence; Over-recording at crime<br>scene; Statute of limits of video<br>evidence retention; |
|  |  |

# FIELD TESTING

Based on the following issues field testing of BWC products should be put off until monies are guaranteed and in place for the procurement of a BWC program:

- Technology is rapidly changing and a field test should occur within nine months at most of a planned deployment; otherwise, product tested may not be of the same technology when Department becomes ready to purchase. Vendor frustration may occur if we field test prematurely; only to field test again with newer technology once monies guaranteed.
- 2. A field test requires the ability to store vast amounts of data, either in some sort of cloud or hard disk storage at City Hall. IT may not be ready for vast amount of data storage at this time.
- 3. A premature field test could mislead the public into thinking that Department deployment of BWC's is imminent (which is certainly not the case); could cause unwarranted fears or skepticism over why BWC's are not permanently worn by officers when trial period over.

- 4. Discovery parameters and procedures for evidence captured by BWC's during test period.
- 5. The Department has no BWC policy (General Order) or written directive in place, which would guide officers who are field testing BWC's on deployment parameters.
- 6. No formal or informal 'meet-and-confer' notification with POA on the BWC testing program; notification to D.A.'s office about BWC testing program.

Subject: Memos Needed

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 4 May 2016 15:45:31 -0700 (PDT)

To: John Casaccia < johnc@ci.garden-grove.ca.us>, Sindy Orozco < sindyo@ci.garden-grove.ca.us>

hey  $\dots$  still waiting on your memos $\dots$ please get them to me ASAP, so I can help you get appropriate credit.

Jim

Subject: OCSD Bomb Class @ GGPD

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Wed, 4 May 2016 17:38:14 -0700 (PDT)

To: rsterett@ocsd.org

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Marty Donahue <martyd@ci.garden-

grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Dear Randy Sterett,

Thank you for administering the bomb class to the Garden Grove Police Department last week. It was very informative and excellent training for Garden Grove Police Officers.

I am looking for a PowerPoint presentation or outline of your bomb class so that I can place it in our training files with the existing class rosters. A paper copy of the PowerPoint would be great. Our Department likes to keep curriculum on file since we are a nationally accredited police department with CALEA, the Commission on Accredited Law Enforcement Agencies.

Thank you for the help.

Sincerely,

Subject: A.C.T. Make-Up

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 4 May 2016 18:09:47 -0700 (PDT)

To: Raphael Lee <raphaell@ci.garden-grove.ca.us>, David Chang <davidc@ci.garden-grove.ca.us>,

George Figueredo <georgef@ci.garden-grove.ca.us> CC: Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

here's the scoop: David and Ralph, you guys need to make-up the modified 4-hour class on A.C.T.

George, hopefully you'll be cleared for duty soon, and if so, I need you to attend the class with David and Ralph.

Sergeant Reyes will be contacting all three of you in the near future to schedule a date for the class. He will find the location for the make-up class too. Be flexible when it comes to agreeing with dates and make this training a priority since this is P.O.S.T. mandated training that needs to be completed.

Thanks,

Subject: A.C.T. Make-Up

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 4 May 2016 18:16:48 -0700 (PDT)

**To:** Timothy Kovacs <timothyk@ci.garden-grove.ca.us> **CC:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

Tim,

See below. Sergeant Reyes will contact you with the make-up date.

Sergeant Reyes: This should make a total of four people for the make-up class

Thanks,

Jim

---- Forwarded Message -----

here's the scoop: David and Ralph, you guys need to make-up the modified 4-hour class on A.C.T.

George, hopefully you'll be cleared for duty soon, and if so, I need you to attend the class with David and Ralph.

Sergeant Reyes will be contacting all three of you in the near future to schedule a date for the class. He will find the location for the make-up class too. Be flexible when it comes to agreeing with dates and make this training a priority since this is P.O.S.T. mandated training that needs to be completed.

Thanks,

Subject: Re: A.C.T. Make-Up

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 5 May 2016 05:56:11 -0700 (PDT)

**To:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

sounds good to me Sergeant Reyes; I am sure all four will make themselves available to this mandatory make-up training.

---- Original Message -----

From: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Cc: "Raphael Lee" <a href="mailto:ci.garden-grove.ca.us"><a href="mailto:ci.garden-grove.ca.us">

<timothyk@ci.garden-grove.ca.us>

Sent: Thursday, May 5, 2016 3:23:17 AM

Subject: Re: A.C.T. Make-Up

Assuming Fig is back by then, Monday June 6th at 1200 hours would be a good date. Does anyone have a major problem with that?

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Raphael Lee" <a href="mailto:garden-grove.ca.us"><a href="mai

Cc: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

Sent: Wednesday, May 4, 2016 6:09:47 PM

Subject: A.C.T. Make-Up

here's the scoop: David and Ralph, you guys need to make-up the modified 4-hour class on A.C.T.

George, hopefully you'll be cleared for duty soon, and if so, I need you to attend the class with David and Ralph.

Sergeant Reyes will be contacting all three of you in the near future to schedule a date for the class. He will find the location for the make-up class too. Be flexible when it comes to agreeing with dates and make this training a priority since this is P.O.S.T. mandated training that needs to be completed.

Thanks,

Subject: Re: A.C.T. Make-Up

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 06:16:16 -0700 (PDT)

**To:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

have no idea...what is the mat room at Westminster?

---- Original Message -----

From: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

To: jamesc@ci.garden-grove.ca.us

Sent: Thursday, May 5, 2016 6:14:39 AM

Subject: Re: A.C.T. Make-Up

I this point I can reserve the mat room at Westminster?

Sent from my Verizon 4G LTE Smartphone

----- Original message-----

From: James Colegrove

Date: Thu, May 5, 2016 5:56 AM

To: Orlonzo Reyes;

Subject: Re: A.C.T. Make-Up

sounds good to me Sergeant Reyes; I am sure all four will make themselves available to this mandatory make-up training. ---- Original Message ---- From: "Orlonzo Reyes" To: "James Colegrove" Cc: "Raphael Lee", "David Chang", "George Figueredo", "Timothy Kovacs" Sent: Thursday, May 5, 2016 3:23:17 AM Subject: Re: A.C.T. Make-Up Assuming Fig is back by then, Monday June 6th at 1200 hours would be a good date. Does anyone have a major problem with that? ---- Original Message ---- From: "James Colegrove" To: "Raphael Lee", "David Chang", "George Figueredo" Cc: "Orlonzo Reyes" Sent: Wednesday, May 4, 2016 6:09:47 PM Subject: A.C.T. Make-Up here's the scoop: David and Ralph, you guys need to make-up the modified 4-hour class on A.C.T. George, hopefully you'll be cleared for duty soon, and if so, I need you to attend the class with David and Ralph. Sergeant Reyes will be contacting all three of you in the near future to schedule a date for the class. He will find the location for the make-up class too. Be flexible when it comes to agreeing with dates and make this training a priority since this is P.O.S.T. mandated training that needs to be completed. Thanks, Jim

Subject: PowerDMS Sign-offs Needed

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 06:19:36 -0700 (PDT)

**To:** Nick Almeida <nicka@ci.garden-grove.ca.us>, Ryan Richmond <ryanr@ci.garden-grove.ca.us>, Matt Marchand <mattm@ci.garden-grove.ca.us>, Christin Rogers <christinr@ci.garden-grove.ca.us>, Jeff Nguyen <jnguyen@ci.garden-grove.ca.us>, Chasen Contreras <chasenc@ci.garden-grove.ca.us>, Sean Gleason <seang@ci.garden-grove.ca.us>

Hello:

The attached listing shows the extreme need for new officers to sign-off policies and procedures on PowerDMS.

Please address this issue.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

201605050620.pdf

Content-Type:

application/pdf

Content-Encoding: base64



## User Report - Inbox Summary

123 Rows, Generated by James Colegrove 5/5/2016 6:11 AM Pacific Standard Time

| Username  | Last Name | First Name | Location                                  | Job<br>Title | Message<br>(Count) | Document<br>(Count) ▼ |
|-----------|-----------|------------|---|--------------|--------------------|-----------------------|
| nicka     | Almeida   | Nick       |   | Officer      | 0                  | 461                   |
| ryanr     | Richmond  | Ryan       |   | Officer      | 0                  | 459                   |
| mattm     | Marchand  | Matt       |   | Officer      | 0                  | 444                   |
| christinr | Rogers    | Christin   |   | Officer      | 0                  | 441                   |
| jnguyen   | Nguyen    | Jeff       |   | Officer      | 0                  | 377                   |
| chasenc   | Contreras | Chasen     | NOTE TO SERVICE AND ADDRESS OF THE PARTY. | Officer      | 0                  | 266                   |
| seang     | Gleason   | Sean       |   | Officer      | 0                  | 239                   |

Subject: Re: A.C.T. Make-Up

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Thu, 5 May 2016 06:20:24 -0700 (PDT)

**To:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

Hey Lonzo, if they allow us to use the facility at no cost, then I would say 'go for it'. If there is a cost, then probably free CMC is better option.

---- Original Message ----

From: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

To: jamesc@ci.garden-grove.ca.us

Sent: Thursday, May 5, 2016 6:18:51 AM

Subject: Re: A.C.T. Make-Up

Part of their new training facility

Sent from my Verizon 4G LTE Smartphone

----- Original message-----

From: James Colegrove

Date: Thu, May 5, 2016 6:16 AM

To: Orlonzo Reyes;

Subject: Re: A.C.T. Make-Up

have no idea...what is the mat room at Westminster? ---- Original Message ----From: "Orlonzo Reyes" To: jamesc@ci.garden-grove.ca.us Sent: Thursday, May 5, 2016 6:14:39 AM Subject: Re: A.C.T. Make-Up I this point I can reserve the mat room at Westminster? Sent from my Verizon 4G LTE Smartphone ----- Original message-----From: James Colegrove Date: Thu, May 5, 2016 5:56 AM To: Orlonzo Reyes; Subject: Re: A.C.T. Make-Up sounds good to me Sergeant Reyes; I am sure all four will make themselves available to this mandatory make-up training. ---- Original Message ---- From: "Orlonzo Reyes" To: "James Colegrove" Cc: "Raphael Lee", "David Chang" , "George Figueredo" , "Timothy Kovacs" Sent: Thursday, May 5, 2016 3:23:17 AM Subject: Re: A.C.T. Make-Up Assuming Fig is back by then, Monday June 6th at 1200 hours would be a good date. Does anyone have a major problem with that? ----Original Message ---- From: "James Colegrove" To: "Raphael Lee" , "David Chang" , "George Figueredo" Cc: "Orlonzo Reyes" Sent: Wednesday, May 4, 2016 6:09:47 PM Subject: A.C.T. Make-Up here's the scoop: David and Ralph, you guys need to make-up the modified 4-hour class on A.C.T. George, hopefully you'll be cleared for duty soon, and if so, I need you to attend the class with David and Ralph. Sergeant Reyes will be contacting all three of you in the near future to schedule a date for the class. He will find the location for the make-up class too. Be flexible when it comes to agreeing with dates and make this training a priority since this is P.O.S.T. mandated training that needs to be completed. Thanks, Jim

Subject: D.A. Video Website

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 07:25:35 -0700 (PDT)

**To:** Police Department <police.all@ci.garden-grove.ca.us>

Hello Sworn Personnel:

The Legal Updates site is having login/logoff problems, so accessing and viewing new D.A. Videos is not possible at this time. I have a fix-it request in with Legal Updates, and it may take a couple of weeks before April and May 2016 Legal Updates are viewable.

Once the issue is fixed, I will post notice on PowerDMS.

Thanks,

Subject: Re: Login Problem

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 07:42:50 -0700 (PDT) **To:** Robert Lazarus < rlazarus @occ.cccd.edu>

Hi Bob,

Thank you for getting back to me. I am a temporary training replacement for Mike Johnson. I have no idea how long I will be in this temporary assignment before another Sergeant is permanently named to the position.

Thanks for helping me out.

Jim

---- Original Message -----

From: "Robert Lazarus" <rlazarus@occ.cccd.edu>

To: "James Colegrove" < jamesc@ci.garden-grove.ca.us> Sent: Thursday, May 5, 2016 7:38:57 AM

Subject: Re: Login Problem

Jim,

I'm having the same issue. I will check with IT to figure out the problem and get back to you. Are you the training replacement for Mike Johnson?

Bob Lazarus Producer/Production Coordinator Legal Updates Office: 714.432.5819 Cell: 714.300.5808

On 5/5/16, 7:06 AM, "James Colegrove" < jamesc@ci.garden-grove.ca.us> wrote:

#### Hello:

When I access D.A. Videos online, the login page says I am logged in as Buena Park. I then click the logout button, but it won't allow me to log out of Buena Park. I am with the city of Garden Grove and I can't view any D.A. Videos.

Help 🕲

Subject: Password Change

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 08:21:07 -0700 (PDT)

To: promotions@gwc.cccd.edu

Hello:

I did not change the password to Legal Updates for GGPD, nor did I authorize a password change for Legal Updates for GGPD. I am the sole administrator of the Legal Updates videos to sworn personnel at GGPD.

Can you issue a new password please and then make it possible for only me to change the password?

Thanks,

Subject: Re: OCSD Bomb Class @ GGPD

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 08:38:44 -0700 (PDT) **To:** Randall T Sterett <a href="mailto:rsterett@ocsd.org">rsterett@ocsd.org</a>

thanks Randy!

---- Original Message ----

From: "Randall T Sterett" <rsterett@ocsd.org>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Cc: "Susan T Imai" <SIMAI@ocsd.org>
Sent: Thursday, May 5, 2016 8:34:32 AM
Subject: RE: OCSD Bomb Class @ GGPD

James,

I printed out the Power Point slides.

They are available for pick up at the Squad: 1900 W. Katella Ave.

Susan will have them.

Thanks,

Randy

----Original Message----

From: James Colegrove [mailto:jamesc@ci.garden-grove.ca.us]

Sent: Wednesday, May 04, 2016 5:38 PM

To: Sterett, Randall T

Cc: Robert Bogue; Marty Donahue; Kevin Boddy

Subject: OCSD Bomb Class @ GGPD

Dear Randy Sterett,

Thank you for administering the bomb class to the Garden Grove Police Department last week. It was very informative and excellent training for Garden Grove Police Officers.

I am looking for a PowerPoint presentation or outline of your bomb class so that I can place it in our training files with the existing class rosters. A paper copy of the PowerPoint would be great. Our Department likes to keep curriculum on file since we are a nationally accredited police department with CALEA, the Commission on Accredited Law Enforcement Agencies.

Thank you for the help.

Sincerely,

Subject: Fwd: Badge Company

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 09:02:35 -0700 (PDT)

To: Ron Doscher < rond@ci.garden-grove.ca.us>, Eric Quintero < ericq@ci.garden-grove.ca.us>

Ron or Eric, can either of you let Patricia know what company we use for badges, name plates and cap

pieces?

thanks,

Jim

---- Forwarded Message -----

From: PATRICIA AREVALO [mailto:parevalo@fullertonpd.org] Sent: Thursday, May 05, 2016 8:45 AM

What company does you department use for badges, name plates and cap pieces?

Thank you,

Patricia Arevalo

Police Training Assistant

Fullerton Police Department

237 W. Commonwealth Ave.

Fullerton, CA 92832

(714) 738-6749 / Ê (714) 879-2864

\* parevalo@fullertonpd.org

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.

Subject: Re: Memos Needed

**From:** James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 5 May 2016 21:13:33 -0700 (PDT) **To:** Sindy Orozco < sindyo@ci.garden-grove.ca.us>

It's good.. Thank you

Jim Colegrove, Sergeant Planning and Research Department Administrative Services Bureau Garden Grove Police Department 714-741-5414

---- Original Message ----

From: Sindy Orozco <sindyo@ci.garden-grove.ca.us> To: James Colegrove <jamesc@ci.garden-grove.ca.us>

Sent: Thu, 05 May 2016 19:51:08 -0700 (PDT)

Subject: Re: Memos Needed

Hello Sir,

Let me know if this memo is okay or if I need to add anything.

Thank You, Sindy Orozco

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "John Casaccia" <johnc@ci.garden-grove.ca.us>, "Sindy Orozco" <sindyo@ci.garden-

grove.ca.us>

Sent: Wednesday, May 4, 2016 3:45:31 PM

Subject: Memos Needed

hey ... still waiting on your memos...please get them to me ASAP, so I can help you get appropriate credit.

Subject: Re: ISE Overtime Sign Up Notifications

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 6 May 2016 18:44:27 -0700 (PDT)

To: Ben Stauffer <stauffer@ci.garden-grove.ca.us>

Thanks Ben

Jim Colegrove, Sergeant Planning and Research Department Administrative Services Bureau Garden Grove Police Department 714-741-5414

---- Original Message -----

From: Ben Stauffer <a href="mailto:stauffer@ci.garden-grove.ca.us">stauffer@ci.garden-grove.ca.us</a>
To: James Colegrove <a href="mailto:stauffer@ci.garden-grove.ca.us">stauffer@ci.garden-grove.ca.us</a>

Sent: Fri, 06 May 2016 17:19:02 -0700 (PDT) Subject: Re: ISE Overtime Sign Up Notifications

Gladly taken care of!

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Nate Robbins" <nater@ci.garden-grove.ca.us>

Sent: Friday, May 6, 2016 11:57:23 AM

Subject: Re: ISE Overtime Sign Up Notifications

Hi Nate,

I will get this handled for you.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----

From: Nate Robbins <a href="mailto:square-grove.ca.us">square-grove.ca.us</a>
To: James Colegrove <jamesc@ci.garden-grove.ca.us>

Sent: Fri, 06 May 2016 07:21:17 -0700 (PDT) Subject: ISE Overtime Sign Up Notifications

Sir,

I'm not sure who's in charge of the ISE overtime sign up notifications we get on our cells, but can you forward this to them for me?

I'm still receiving overtime sign up text notifications. Can I please be removed from the system. Thank you very much!

### Re: ISE Overtime Sign Up Notifications

Nate Robbins
Senior Program Specialist
Community and Economic Development Department
City of Garden Grove
(714)741-5206

Subject: Re: \*\* CALPAC Meeting - May 19th\*\*

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 9 May 2016 07:58:42 -0700 (PDT)

To: "Janice S. Hamm, Sheriff" < jahamm@acgov.org>

Hi Janice,

I will be there and I have my own transportation.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----From: Janice S. Hamm, Sheriff <jahamm@acgov.org> To: Aaron Finnegan - CHP <a href="mailto:Afinnegan@chp.ca.gov">Alex Perez - Imperial PD</a> <aperez@cityofimperial.org>, Armen Dermenjian - Burbank PD <adermenjian@burbankca.gov>, Ashley Koger - Hermosa Beach PD <akoger@hermosapolice.org>, Brenda Bruner, Sheriff <BBruner@acgov.org>, Brian Kalinowski - Galt PD <br/>bkalinowski@galtpd.com>, Carole Salerno - UCSF PD <csalerno@police.ucsf.edu>, Chief Carel Duplessis - OHAPD <cduplessis@oakha.org>, Chief Corey Sianez - Buena Park PD <csianez@bppd.com>, Chief Dan Drummond - Galt PD <ddrummond@galtpd.com>, Chief Dennis DeMaio - CSU Fullerton <ddemaio@fullerton.edu>, Chief Jake Miller - Pismo Beach PD <jmiller@pismobeach.org>, Chief JR Gamez - Redwood City PD <JRGamez@redwoodcity.org>, Chief Kenton W Rainey - BART PD <krainey@bart.gov>, Chief Mark Yokoyama - Alhambra PD <myokoyama@alhambrapd.org>, Chief Miquel Colon -Imperial PD <mcolon@cityofimperial.org>, Chief Patrick Williams - Petaluma PD <pwilliams@ci.petaluma.ca.us>, Chief Richard Wall - CSU Los Angeles <Rwall2@calstatela.edu>, Chief Scott Heller - Placerville PD <u><sheller@cityofplacerville.org></u>, Chief Sharon Papa - Hermosa Beach PD <spapa@hermosapolice.org>, Chief Tom McDonald - West Sacramento PD <thomasm@cityofwestsacramento.org>, Chou Her - UC Merced Public Safety <cher@ucmerced.edu>, Chris Smith - West Sacramento PD <chriss@cityofwestsacramento.org>, Cliff Mar - Alhambra PD <cmar@alhambrapd.org>, Dan Fish - Petaluma PD <dfish@ci.petaluma.ca.us>, Darren Skoldqvist, Sheriff <DSkoldqvist@acgov.org>, David Dashiell - CHP <ddashiell@chp.ca.gov>, David Phulps - EBRPD <dphulps@ebparks.org>, Dea Pugh - West Sacramento PD <deap@cityofwestsacramento.org>, Douglas B. Knittel, Sheriff <DKnittel@acgov.org>, E Kase - Alhambra PD <ekase@alhambrapd.org>, Ed Pecinovsky - Lifetime Member <peckconsulting@comcast.net>, Forrest Richardson - Rocklin PD <Forrest.Richardson@Rocklin.ca.us>, Greg King - Lifetime Member <greg@2chiefs.net>, Gretchen Rose - EBRPD <grose@ebparks.org>, Heather DeQuincy - EBRPD <hdequincy@ebparks.org>, Jack Tucker, Sheriff <JTucker@acgov.org>, Jackie Mesterhazy - OHAPD <jmesterhazy@oakha.org>, Jacqueline Pace - Redwood City PD <jpace@redwoodcity.org>, Jaime Rios - Fresno PD <Jaime.Rios@Fresno.gov>, James Colegrove - Garden Grove PD <jamesc@ci.garden-grove.ca.us>, James Williams - OHAPD <jwilliams@oakha.org>, Janice S. Hamm, Sheriff <jahamm@acgov.org>, Jenna B. Hazelwood, Sheriff <JHazelwood@acgov.org>, Jim Brock - UCSF PD <jbrock@police.ucsf.edu>, John Brockie - CSU Fullerton <jbrockie@fullerton.edu>, John Hall - Fresno PD <John.hall@Fresno.gov>, Joseph Wren - Placerville PD <jwren@cityofplacerville.org>, Judi King - Lifetime Member <jking@fullerton.edu>, Julie Castaneda - Pismo Beach PD <jcastaneda@pismobeach.org>, Kerry Jackson -Lifetime Member <Jacks348@comcast.net>, Kristin Miller - Tustin PD <kmiller@tustinca.org>, Lanika Lee-Escorpiso - CHP <Llee-escorpiso@chp.ca.gov>, Lisa Graetz - Union City PD <LisaG@ci.union-city.ca.us>, Lon Milka - Rocklin PD

<lon.milka@Rocklin.ca.us>, Lucia Gamez - CSU Los Angeles
<lask\_damez@cslanet.calstatela.edu>, Mark Mosier - CALEA <mmosier@calea.org>, Marty
Donahue - Garden Grove PD <martyD@ci.garden-grove.ca.us>, Mary Huang - CHP
<mhuang@chp.ca.gov>, Matt Cromer <mcromer@bart.gov>, Miguel F. Ibarra, Sheriff
<mibarra@acgov.org>, Pat Welch - Buena Park PD pwelch@bppd.com>, Paul Malech OHAPD pmalech@oakha.org>, Rachel Junn - CSU Fullerton <rpre> crjunn@fullerton.edu>,
Raquel L. Granado, Sheriff RGranado@acgov.org>, Roger D. Power, Sheriff
<RPower@acgov.org>, Scot Willey - CSU Fullerton <swilley@fullerton.edu>, Scott
Turner - Hayward PD <scott.Turner@hayward-ca.gov>, Sean Heckers - Alhambra PD
<sheckers@alhambrapd.org>, Sherry Lange - Pismo Beach PD <slange@pismobeach.org>,
Steve Sanders - Lifetime Member <steve.sanders3230@gmail.com>, Tamela Adkins - UC
Merced Public Safety , Tamra Banks - Buena Park PD
<tbanks@bppd.com>

Sent: Mon, 09 May 2016 06:33:35 -0700 (PDT)
Subject: \*\* CALPAC Meeting - May 19th\*\*

Good Morning,

Below is the information regarding our next CALPAC Meeting:

Date:

Thursday, May 19th

Location:

Rocklin PD - EOC (The EOC is located next to the entrance

to the Police Department)

4080 Rocklin Road Rocklin, CA 95677

Time:

10:00 am - 2:00 pm

Parking:

In front of the Police Department

Lunch:

TBD

Please RSVP as soon as possible with the following information:

- ? Names of attendees from your agency
- ? If you need ground transportation from Sacramento airport. If so, please give arrival and departure details.

Thank you, Janice Hamm

Janice Hamm, Sheriff's Technician #388

Alameda County Sheriff's Office

CALEA Accreditation Unit Office: 510-208-9847 (29847) Fax: 510-208-9837 (29837)

QIC Code: 26017

[cid:image001.png@01D1A9BC.B6C53BA0]

Subject: Re: Fwd:

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 9 May 2016 15:04:01 -0700 (PDT) **To:** Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Yep will do..

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----

From: Kevin Boddy <a href="mailto:kevinb@ci.garden-grove.ca.us"><a h

Subject: Fwd:

Jim,

Can you update this for me in the morning please.

Thanks, Bode

---- Forwarded Message ----

From: "ricoh84" <ricoh84@ ci .garden-grove.ca.us>
To: "Kevin Boddy" < kevinb @ ci .garden-grove.ca.us>
Sent: Monday, May 9, 2016 3:02:36 PM

This E-mail was sent from "ricoh84" ( Aficio MP C5502A).

Scan Date: 05.09.2016 15:02:36 (-0700) Queries to: ricoh84@ ci .garden-grove.ca.us Subject: Re: Gun Policy & Law Enforcement

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 10 May 2016 05:03:46 -0700 (PDT) To: Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Kevin.

This is a bio of Ms. Carlson from Toronto:

Dr. Carlson is an assistant professor at the University of Toronto, but despite working north of the border she is an American and primarily studies American society. She has published a number of newspaper opinion pieces which attempt to speak across the divide between "pro" and "anti" gun camps. Among these are: "The Gun Debate Misses the Mark in Detroit" in the Detroit News and "The NRA's Hidden Power" in the Los Angeles Times.

Carlson's presentation last month was based on ideas she is developing in a forthcoming book called Citizen-Protectors: The Everyday Politics of Guns in an Age of Decline (Oxford University Press, 2015). The book draws on research conducted on gun carriers — both open and concealed — in and around Detroit, Michigan, hence the "age of decline." She argues that within the context of socioeconomic decline in general and personal decline experienced by men in particular, gun carriers reassert their relevance by identifying themselves as "citizenprotectors" (her term, not theirs).

In Carlson's analysis, the social identity of the citizen-protector: (1) "Redefines lethal shooting, under certain circumstances, as a morally upstanding response to violent threat and an affirmation of one's love for life," (2) "Draws on the duty to protect as a historically male-dominated social function," and (3) "Emphasizes protection as an esteemed form of masculinity."

Kevin, I believe we should remain neutral and decline such an interview request. Thanks, Jim

From: "Kevin Boddy" <kevinb@ci.garden-grove.ca.us> To: "Jim Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Monday, May 9, 2016 5:40:28 PM Subject: Fwd: Gun Policy & Law Enforcement

You are a gambling man, see me tomorrow regarding this.

Bode

From: "Carole Kanegae" <carolek@ci.garden-grove.ca.us> To: "Kevin Boddy" <kevinb@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 5:36:53 PM Subject: Fwd: Gun Policy & Law Enforcement

Please read below.

Carole Kanegae Office of the Chief of Police Garden Grove Police Department

Ph: 714-741-5901 Fx: 714-741-5902

From: "Todd Elgin" <todde@zimbra.ci.garden-grove.ca.us> To: "Carole Kanegae" <carolek@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 4:41:14 PM Subject: Re: Gun Policy & Law Enforcement

Send it to Bode.. See if Jimmy C or a Range Officer would like to participate .. Thanks

Sent from my iPhone

On May 3, 2016, at 12:15 PM, Carole Kanegae < carolek@ci.garden-grove.ca.us > wrote:

interested?

Carole Kanegae

Office of the Chief of Police Garden Grove Police Department Ph: 714-741-5901

Fx: 714-741-5902

From: "Jennifer Carlson" < jennifer.carlson@utoronto.ca>

To: <a href="mailto:carolek@ci.garden-grove.ca.us">carolek@ci.garden-grove.ca.us</a> Sent: Monday, May 2, 2016 9:36:03 AM Subject: Gun Policy & Law Enforcement

Dear Chief Elgin (c/o Ms. Kanegae),

I hope this email finds you well. My name is Jennifer Carlson, and I am a researcher at the University of Toronto. I am conducting a study called "Policing Guns." Even though police are on the front lines of enforcing gun laws, they are rarely included in public debates surrounding gun policy. This project aims to remedy that gap by interviewing police chiefs in California and Michigan about their attitudes and experiences with gun policy, gun violence and gun laws (including gun rights and gun control).

I am writing to see if you'd be interested in participating in an interview. The interviews last around 1 hour or less, and I will ask questions about your thoughts on gun policy, gun violence and gun laws in California. The interviews are not recorded (I just take notes), and I do not use names or other personal identifiers. I also provide a \$20 gift certificate to Starbucks as compensation for your time, and I'm happy to meet wherever is convenient for you - whether at your department or elsewhere.

I will be in Southern California until the end of May. I'd really love to talk to you, so please do not hesitate if you have any questions about the study. I am available via email or by phone at 312 391 1433, and happy to answer any and all questions.

I hope to hear from you!

Sincerely, Jennifer

Jennifer Dawn Carlson, Assistant Professor
Department of Sociology, University of Toronto
School of Sociology & School of Government and Public Policy, University of Arizona (Starting Fall 2016)
cell: 312 391 1433

Subject: Re: New UASI Reimbursement Request

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 05:05:06 -0700 (PDT)

To: Rhonda Kawell <rhondak@ci.garden-grove.ca.us>

excellent! thanks..and 6707 should be at ZERO 0000000000000000

---- Original Message -----

From: "Rhonda Kawell" <a href="mailto:rhondak@ci.garden-grove.ca.us"><a href="mailto:rhondak@ci.garden-grove.ca.us"><a

Sent: Monday, May 9, 2016 12:35:57 PM

Subject: Re: New UASI Reimbursement Request

Hi Jim,

Attached is a copy of the reimbursement.

Have a great day! ~Rhonda

Rhonda Kawell Accounting Technician City of Garden Grove (714) 741-5045 fax (714)741-5205

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Kerrstyn Vega" <kvega@anaheim.net>
Cc: "Rhonda Kawell" <rhondak@ci.garden-grove.ca.us>, "Courtney Allison" <courta@ci.garden-grove.ca.us>, "Kevin Boddy" <kevinb@ci.garden-grove.ca.us>
Sent: Tuesday, March 15, 2016 11:17:39 AM
Subject: New UASI Reimbursement Request

Hi Kerrstyn,

Attached is a new UASI reimbursement request for 20 hours of OT for February 19, 2016. Please see the attached paperwork for additional information.

Thanks for the help 😌

Subject: EZLeg Control Bill

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 07:11:10 -0700 (PDT)

To: emeenterprises@socal.rr.com

Dear Mr. Espinosa,

I am in receipt of Invoice #152 for one EZ Leg Control Device, which was given to me as a demonstration unit. I had no intention of purchasing the demonstration EZ Leg Control Device when it was given to me as a demo. It will be shipped back to you via USPS.

Thank you for your onsite visit; however, the Department is not interested in this type of product.

Thanks,

**Subject:** PowerDMS discontinues Support for IE 9 and IE 10.

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 07:21:01 -0700 (PDT) **To:** Noel Proffitt <noelp@ci.garden-grove.ca.us>

CC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Robert Bogue <robertb@ci.garden-grove.ca.us>

Hi Noel,

Should I be concerned about PowerDMS' decision to end support for IE9 and IE10? Will it affect PD? We use PowerDMS for our data management storage on General Orders, and more importantly, it houses nearly 2200 documents needed for CALEA.

Thanks,

Jim Colegrove, Sergeant Planning and Research Department Administrative Services Bureau Garden Grove Police Department 714-741-5414

#### ---- Forwarded Message -----

This is an announcement to all organizations using Internet Explorer (IE) versions 9 and 10 to access PowerDMS. Please be informed that as of June 1, 2016, we will discontinue support for these browser versions.

Why is PowerDMS ending support for IE9 and IE10?
Beginning January 12, 2016, Microsoft stopped supporting IE9 and
IE10. Read more about Microsoft's announcement here. Only the most current version of Internet Explorer available for a supported operating system will receive technical support and security updates from Microsoft.

Two dangers of remaining on an unsupported version of Internet Explorer:

- \* Security: Without critical browser security updates, your PC may become vulnerable to harmful viruses, spyware, and other malicious software which can steal or damage your business data and information.
- \* Compliance: Organizations that are governed by regulatory obligations such as HIPAA might not be able to satisfy compliance requirements using an unsupported software.

How will this affect your PowerDMS experience? Beginning June 1, 2016, some features accessed in PowerDMS using IE9 and IE10 may no longer work as they were designed. Bugs or performance issues that present themselves in IE9 and IE10 will not be researched or fixed by PowerDMS.

What should I do?

For guidance on upgrading your Internet Explorer, please encourage your IT support to access Microsoft's next steps here . If upgrading Internet Explorer is not an immediate option for your organization, we also support Google Chrome and Mozilla Firefox.

Don't hesitate to email our Service Desk at <a href="mailto:support@powerdms.com">support@powerdms.com</a> or

call 888.959.5158 with any questions that you might have.

Thank you, PowerDMS Support

We're Social:

PowerDMS FacebookPowerDMS TwitterPowerDMS LinkedIn

PowerDMS, Inc., 101 S. Garland Ave, Ste 300 Orlando, FL 32801

Subject: Re: Access cards

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 08:25:38 -0700 (PDT)

To: Rebecca Meeks < rebeccam@ci.garden-grove.ca.us>

you did great!! but they were already issued a FOB and CARD...so I need to find out what happened to them? What did you issue them?

---- Original Message ----

From: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, May 10, 2016 8:07:52 AM

Subject: Re: Access cards

I think they are on night shift. I'll reach out to them. Did I set them up incorrectly?

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>

Cc: "Chasen Contreras" <chasenc@ci.garden-grove.ca.us>, "Sean Gleason"

<seang@ci.garden-grove.ca.us>

Sent: Tuesday, May 10, 2016 8:01:31 AM

Subject: Re: Access cards

Hi Rebecca,

I need for Chasen Contreras and Sean Gleason to get a hold of me ASAP. I see the problem and I will fix it.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----

From: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, May 10, 2016 7:47:59 AM

Subject: Fwd: Access cards

Hi Jim,

Do you know why their cards would have stopped working all of the sudden? I set them up while you were away. Also, I wasn't sure about JJC access.

Rebecca

---- Original Message -----

From: "Sean Gleason" <seang@ci.garden-grove.ca.us>
To: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>

Sent: Friday, May 6, 2016 3:58:23 PM

Subject: Access cards

Re: Access cards

Hi Rebecca,

Chasen Contreras and I both have access cards that have stopped working. They do not work for either the pd or jjc. Also our FTOs asked if we can have access to the jjc for report writing during our graveyard shifts. Thanks.

Sean Gleason

Subject: Fwd: EZLeg Control Bill

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 08:43:14 -0700 (PDT) **To:** Kevin Boddy <kevinb@ci.garden-grove.ca.us>

---- Forwarded Message ----Dear Mr. Espinosa,

I am in receipt of Invoice #152 for one EZ Leg Control Device, which was given to me as a demonstration unit. I had no intention of purchasing the demonstration EZ Leg Control Device when it was given to me as a demo. It will be shipped back to you via USPS.

Thank you for your onsite visit; however, the Department is not interested in this type of product.

Thanks,

Subject: Revised PD Fiscal goals

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 09:51:56 -0700 (PDT) **To:** Kevin Boddy <kevinb@ci.garden-grove.ca.us>

let me know...

FY 2016-2017 City PD Goals - revised.docx

Content-Type: application/vnd.openxmlformatsofficedocument.wordprocessingml.document

Content-Encoding: base64

- In cooperation with Public Works, commence construction on the remodel of the police department's records division and front lobby area.
- Initiate design plans for the remodel and reconstruction of the police department's communications center.
- Purchase and implement use of field reporting writing computer tablets for patrol officers and CSO field report writers, which is part of the second phase of Spillman CAD software installation.
- Incrementally increase the number of authorized police officer positions in order to increase the 'police officer to city population' ratio, which will allow for the police department to better provide a sense of safety and security to all residents and visitors of Garden Grove. Presently, the department has one police officer position for every 1,173 residents (161/189,000); goal is to increase this ratio so that the city there is one police officer position to every 1,000 residents (189/189,000).

Subject: FY 16-17 PD Goals and Org Chart

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 11:55:47 -0700 (PDT)

To: Melanie Valdes <melaniev@ci.garden-grove.ca.us>

Hi Melanie,

Attached are four goals for FY2016/2017 for PD. Also attached is an updated ORG Chart with correct 2016 numbers written next to the old numbers.

Thanks,

Jim Colegrove

FY 2016-2017 City PD Goals - revised-2.docx Content-Type: application/vnd.openxmlformats-officedocument.wordprocessingml.document Content-Encoding: base64

-201605101155.pdf-

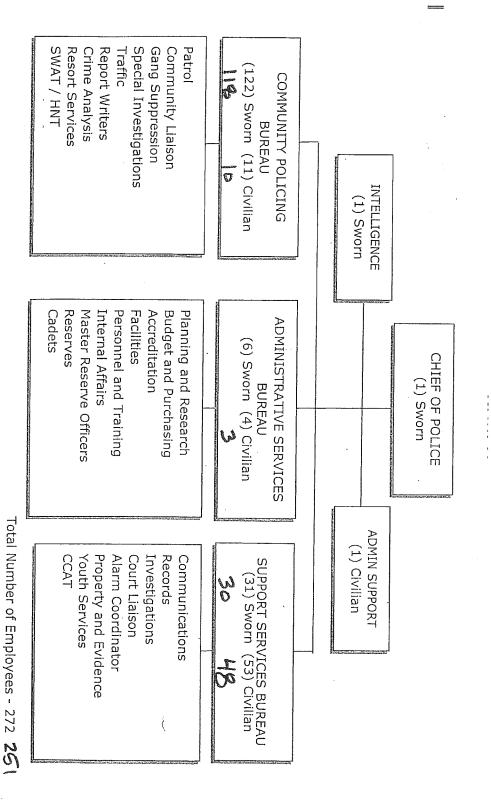
201605101155.pdf

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Content-Encoding: base64

- In cooperation with Public Works, commence construction on the remodel of the police department's records division and front lobby area.
- Initiate design plans for the remodel and reconstruction of the police department's communications center.
- Purchase and implement use of field reporting writing computer tablets for patrol officers and CSO field report writers, which is part of the second phase of Spillman CAD software installation.
- Incrementally increase the number of authorized police officer positions in order to increase the 'police officer to city population' ratio, which will allow for the police department to better provide a sense of safety and security to all residents and visitors of Garden Grove.

# Police



2015

Full Time Sworn - 161 156
Full Time Civilian - 69 62

Part Time - 42 33

Re: access cards

Subject: Re: access cards

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 13:55:15 -0700 (PDT)

To: Sean Gleason < seang@ci.garden-grove.ca.us>, Chasen Contreras < chasenc@ci.garden-grove.ca.us>

Please see me when you can with all your issued access cards and key fobs; you were over issued somehow and I am trying to figure it out.

Thanks,

Jim

---- Original Message ----

From: "Sean Gleason" <seang@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, May 10, 2016 1:20:01 PM

Subject: access cards

Good afternoon sir,

I just checked my email and saw Rebecca forwarded me your email.

**Subject:** Re: Public Notification for License Plate Readers **From:** James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 13:58:55 -0700 (PDT) **To:** Carl Whitney <carlw@ci.garden-grove.ca.us>

Hi Carl,

I got your General Order revision for LPR today. I am going to work on it ASAP; however, do you have the changes in Word Doc form? Otherwise I will have to type all the revisions over again.

Also, can you reply to Stephen Fisher at OPD? You're the PD expert, so it would help me out.

Thanks,

Jim

---- Original Message ----

From: "Carolyn Amador" <camador4@gwc.cccd.edu>

Sent: Tuesday, May 10, 2016 1:47:19 PM

Subject: FW: Public Notification for License Plate Readers

Please see the attached inquiries from Stephen Fisher and respond to him directly at SFisher@orangepd.org :

Do any agencies currently have a policy or protocol dealing with public notification regarding law enforcements use of license plate readers? Specifically, are agencies posting the LPR policy on their website and are they providing the public an opportunity to comment about the policy (per Civil Code 1798.90.55(a)?

Thank you,

Stephen Fisher #1435

Orange Police Department

Personnel & Training

1107 N. Batavia St., Orange, CA 92867

Office: 714.744.7340

Subject: Keith Higgins #3505

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 15:21:59 -0700 (PDT) **To:** Rod Victoria < rodv@ci.garden-grove.ca.us>

CC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Susan Holstein <susanh@ci.garden-grove.ca.us>

Hi Rod,

Keith Higgins has retired and he turned all his property in to us today. May we have his Zimbra account/remote access deleted/disabled as soon as possible please?

#### Thanks!

Subject: A big thank You!

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 15:23:48 -0700 (PDT) **To:** Bill Pickrell <a href="mailto:bpickrell@ci.garden-grove.ca.us">bpickrell@ci.garden-grove.ca.us</a> **CC:** Jim Holder <a href="mailto:jamesh@ci.garden-grove.ca.us">jamesh@ci.garden-grove.ca.us</a>

Bill,

Thanks for immediately responding to the PD earlier today to help us out on a unique situation involving a bloody broken glass window to the JJC entrance door. We greatly appreciate you taking charge to get this fixed for us.

Sincerely,

Subject: Fwd: Application received by City of Garden Grove

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 10 May 2016 16:56:20 -0700 (PDT) **To:** "jimmy1700 " <jimmy1700@gmail.com>

---- Forwarded Message -----

Dear James Colegrove,

Your application has been received by City of Garden Grove for the Police Lieutenant position at 05/10/2016 06:05 AM Pacific Time

Thank you for applying for an employment opportunity with the City of Garden Grove.

This e-mail is to confirm receipt of your employment application. You will receive instructions by email as to the next step in the process. Please check your Spam folder if you do not receive any notification.

On behalf of the City of Garden Grove, thank you for your interest in employment and we extend to you best wishes for success in your career endeavors.

Sincerely,

Human Resources Department

714-741-5004

Subject: auth Pos changes

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 11 May 2016 08:38:30 -0700 (PDT)

To: Courtney Allison < courta@ci.garden-grove.ca.us>, Kevin Boddy < kevinb@ci.garden-grove.ca.us>,

Carole Kanegae <carolek@ci.garden-grove.ca.us>

hey the latest and greatest changes to auth pos is attached

**Changes 05-21-2016.doc** 

Content-Type:

application/msword

Content-Encoding: base64



## GARDEN GROVE POLICE DEPARTMENT

## INTER-DEPARTMENT MEMORANDUM

To:

Chief Todd D. Elgin

Date: May 11, 2016

From:

Sergeant James Colegrove

Subject:

Changes to Auth. Pos. Effective May 21, 2016

Promotion:

Lino Santana #2646

From:

DIV 67: Position R746/6730

East Division Patrol-M.O. I

To:

DIV 67: Position R760/6730:

East Division Patrol-Corporal

Effective:

May 21, 2016

Promotion:

Chris Earle #3625

From:

DIV 67: Position R248/6730

East Division Patrol

To:

DIV 67: Position R746/6730:

East Division Patrol-M.O. I

Effective:

May 21, 2016

Promotion:

Kory Ferrin #1663

From:

DIV 67: Position R998/6710 West Division Patrol-Corporal

To:

DIV 67: Position R998/6710: West Division Patrol-Acting SGT

**Effective:** 

May 21, 2016

Reinstatement: CCAT Personnel back to Support Services Bureau; no PAF's needed because CCAT personnel were on loan to patrol division since January 17, 2016 and were being paid out of DIV 69.

DIV 69 - R679 Orlonzo Reyes #7221

DIV 69 - R723 Nicholas Lazenby #3511

DIV 69 - R765 Edgar Valencia #3053

DIV 69 - R684 Han Cho #1541

Subject: Re: Assessment Report Delivery Notice

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 11 May 2016 17:25:16 -0700 (PDT) **To:** Christie Goddard <a href="mailto:cgoddard@calea.org">cgoddard@calea.org</a>

Hi Christie,

The 2016 assessment report sent to CEO Todd D. Elgin is corrupt and won't open. It says that file attached is either corrupted or not decoded. PLease send again to me and CEO Todd D. Elgin.

Thanks,

Jim Colegrove, Sergeant
CALEA Accreditation Manager
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message -----

From: calea@calea.org

To: jamesc@ci.garden-grove.ca.us

Cc: cgoddard@calea.org, mmosier@calea.org Sent: Wednesday, May 11, 2016 2:23:25 PM Subject: Assessment Report Delivery Notice

## Accreditation Manager:

Your chief executive officer is in receipt of the agency's most recent assessment report. CALEA provides this document electronically in an effort to deliver it in a timely and cost efficient manner. If you need access to this report, please be sure to consult your chief executive officer.

We look forward to your attendance at the next CALEA Conference and please let us know if you need any additional information.

Sincerely,

CALEA Assessment Services

Re: ACT make up

Subject: Re: ACT make up

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 12 May 2016 07:23:44 -0700 (PDT)

**To:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

Lonzo,

Very cool..thanks for doing this!

Hey..do you have dates/location set aside for the second-half of ACT training in late 2016?

Jim

---- Original Message -----

From: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

To: "Raphael Lee" <raphaell@ci.garden-grove.ca.us>, "Timothy Kovacs"

<timothyk@ci.garden-grove.ca.us>, "David Chang" <davidc@ci.garden-grove.ca.us>,

"George Figueredo" <georgef@ci.garden-grove.ca.us>, "James Colegrove"

<jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, May 11, 2016 3:59:48 AM

Subject: ACT make up

We are set for the ACT make-up on June 20th, at 1200 hours. It will be at the Westminster PD facility at 7351 Hazard in Westminster. The gate code is 3232. We will go no later than 1700 hours. Dress in sweats and mat shoes if you have them. No other equipment is needed.

Subject: Out-Of-Compliance Rifle Course

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 12 May 2016 09:09:17 -0700 (PDT) **To:** valna wilson < valna.wilson@post.ca.gov>

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hi Val,

I received your phone message yesterday regarding our Rifle course being out of compliance with P.O.S.T. and State Law, and it was nice talking to you about it this morning. I understand that you made several notifications to the Garden Grove Police Department in late 2014 and into 2015 about the need for the GGPD's rifle course to be modified/updated to bring it within compliance with both P.O.S.T. and State law.

Please send me any and all information about the changes needed to bring our patrol rifle course into compliance. I will then notify the Department's chain-of-command about the matter.

Thank you very much,

Sincerely,

Subject: Re: ACT make up

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Thu, 12 May 2016 09:27:07 -0700 (PDT)

**To:** Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

Lonzo,

ACT is an 8-hour class; and you just did 4-hours, so there is another 4-hours to do later this year. Wasn't that the plan all along?

---- Original Message -----

From: "Orlonzo Reyes" <orlonzor@ci.garden-grove.ca.us>

To: jamesc@ci.garden-grove.ca.us

Sent: Thursday, May 12, 2016 7:26:40 AM

Subject: Re: ACT make up

No...didn't think we had any left for this year

Sent from my Verizon 4G LTE Smartphone

----- Original message-----

From: James Colegrove

Date: Thu, May 12, 2016 7:23 AM

To: Orlonzo Reyes;

Subject: Re: ACT make up

Lonzo, Very cool..thanks for doing this! Hey..do you have dates/location set aside for the second-half of ACT training in late 2016? Jim ---- Original Message ---- From: "Orlonzo Reyes" To: "Raphael Lee", "Timothy Kovacs", "David Chang", "George Figueredo", "James Colegrove" Sent: Wednesday, May 11, 2016 3:59:48 AM Subject: ACT make up We are set for the ACT make-up on June 20th, at 1200 hours. It will be at the Westminster PD facility at 7351 Hazard in Westminster. The gate code is 3232. We will go no later than 1700 hours. Dress in sweats and mat shoes if you have them. No other equipment is needed.

Subject: Patrol Rifle Instructor's Course

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 12 May 2016 11:34:18 -0700 (PDT)

To: rkmiller@socal.rr.com

CC: Karen Brame <karenb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hello RK Miller,

The Garden Grove Police Department is interested in having three personnel attend a Patrol Rifle Instructor's Course in the very near future. Can you please tell me when the next course is scheduled through your company? We have had previous attendees and we are very happy with the course.

Thanks for getting back to me.

Sincerely,

Subject: 2nd Half of A.C.T. Training

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Thu, 12 May 2016 14:58:32 -0700 (PDT)

To: Orlonzo Reyes <orlonzor@ci.garden-grove.ca.us>

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hey Lonzo,

PSD wants to do the second half of A.C.T. (4-hours) during the payback cycle of November 19 to December 16, 2016. A.C.T. has traditionally been in this payback period.

SUN DEC 04: Shift #4 and RESERVES MON DEC 05: Shift #2 and BEATS TUE DEC 06: Shift #1 and #3C WED DEC 07: Shift #5 and #3I THU DEC 08: Shift #6 and CAP FRI DEC 09: SIU, NTU, CCAT, GSU

The other 6 hours of training will be filled with Tactical Communications, Mental Health Training, and TBD.

Can you locate a venue for the A.C.T. training? Sta. 47 place sounds good since they have video too.

Thanks,

Subject: Fwd: PowerDMS Sign-offs Needed

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 13 May 2016 05:24:46 -0700 (PDT)

**To:** Robert Bogue <robertb@ci.garden-grove.ca.us>

Hey Bob,

FYI only and I do not know your philosophy on this; however, we about to kick loose 4 officers to the field and yet two of them have not even opened up PowerDMS to signoff General Orders. I'll leave any action on this matter to you, if any.

Also, I have sent out previous emails, like the one below and also told each one of them of the importance of reviewing at least the General Orders during orientation. It has fallen on deaf ears.

---- Forwarded Message -----

Hello:

The attached listing shows the extreme need for new officers to sign-off policies and procedures on PowerDMS.

Please address this issue.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

201605050620.pdf

Content-Type:

application/pdf

Content-Encoding: base64



## User Report - Inbox Summary

123 Rows, Generated by James Colegrove 5/5/2016 6:11 AM Pacific Standard Time

| Username  | Last Name | First Name | Location   | Job<br>Title | Message<br>(Count) | Document<br>(Count) ▼ |
|-----------|-----------|------------|--|--------------|--------------------|-----------------------|
| nicka     | Almeida   | Nick       | The state of the s | Officer      | 0                  | 461                   |
| ryanr     | Richmond  | Ryan       | Control of the Contro | Officer      | 0                  | 459                   |
| mattm     | Marchand  | Matt       | A Para Para Para Para Para Para Para Par   | Officer      | 0                  | 444                   |
| christinr | Rogers    | Christin   | The state of the s | Officer      | 0                  | 441                   |
| jnguyen   | Nguyen    | Jeff       |  | Officer      | 0                  | 377                   |
| chasenc   | Contreras | Chasen     |  | Officer      | 0                  | 266                   |
| seang     | Gleason   | Sean       |  | Officer      | 0                  | 239                   |

Subject: Re: 2016 CALEA Assessment Report

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 13 May 2016 05:48:36 -0700 (PDT) **To:** Ben Stauffer < stauffer @ci.garden-grove.ca.us>

it will be \$79.99 for the report, or if you want, three easy payments of \$69.99. lemme know...hey we doing Lucille's 11:30 AM today..

---- Original Message -----

From: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Friday, May 13, 2016 5:45:58 AM Subject: Re: 2016 CALEA Assessment Report

Thanks, Jim.

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>

Sent: Thursday, May 12, 2016 5:24:39 PM Subject: 2016 CALEA Assessment Report

Hi Ben,

The 2016 CALEA Assessment Report is attached. Records is referenced starting in first full paragraph of page #24, with P&E following on the next page. Juvenile is mentioned several pages earlier before Records and P&E.

The Department did great during the onsite inspection as the report indicates in the closing page.

Thanks,

Jim

Subject: Re: PowerDMS log-in

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 27 May 2016 10:54:24 -0700 (PDT) **To:** Nick Almeida <nicka@ci.garden-grove.ca.us>

Hi Nick,

Just used your username and password and successfully signed-on to PowerDMS...

please see me

Jim

---- Original Message ----

From: "Nick Almeida" <nicka@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Friday, May 27, 2016 12:41:13 AM

Subject: PowerDMS log-in

Thanks

-Nick

Subject: PowerDMS Login Information

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Tue, 31 May 2016 10:05:42 -0700 (PDT)

To: Kimbra Vellanoweth < kimbrav@ci.garden-grove.ca.us>

**CC:** Maria McFarlane <a href="mailto:mmcfarlane@ci.garden-grove.ca.us">mmcfarlane@ci.garden-grove.ca.us</a>, Debra Nichols <a href="mailto:debran@ci.garden-grove.ca.us">debran@ci.garden-grove.ca.us</a>, Shannon Yelensky <a href="mailto:shannonm@ci.garden-grove.ca.us">shannonm@ci.garden-grove.ca.us</a>

Dear Kimbra Vellanoweth,

Congratulations on becoming a Police Records Specialist with GGPD!

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username:

Password:

(GG must be in CAPS)

You will have to log onto PowerDMS and start electronically signing off on 314 policy and procedures, which will take some time. The link to PowerDMS can be found on the Department's intranet homepage.

Thanks,

**Subject:** PowerDMS Login Information

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 6 Apr 2016 11:26:11 -0700 (PDT)

To: Chasen Contreras <chasenc@ci.garden-grove.ca.us>

CC: Nick Jensen <nickj@ci.garden-grove.ca.us>, Michael Viscomi <mviscomi@ci.garden-grove.ca.us>,

Robert Bogue <robertb@ci.garden-grove.ca.us>

Dear Officer Chasen Contreras,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username:

Password:

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help.

Thanks,

Subject: PowerDMS Login

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Wed, 6 Apr 2016 11:38:44 -0700 (PDT)

To: Sean Gleason < seang@ci.garden-grove.ca.us>

CC: Nick Jensen <nickj@ci.garden-grove.ca.us>, Michael Viscomi <mviscomi@ci.garden-grove.ca.us>,

Robert Bogue <robertb@ci.garden-grove.ca.us>

Dear Officer Sean Gleason,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username:

Password:

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help.

Thanks,

Subject: Keri Access System

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 8 Apr 2016 17:28:00 -0700 (PDT)

To: Rebecca Meeks < rebeccam@ci.garden-grove.ca.us>, Ben Stauffer @ci.garden-

grove.ca.us>, Nick Jensen <nickj@ci.garden-grove.ca.us>

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hello Everybody:

I will be gone until the last week of April. If there is a need for KERI access system changes, then below is the username/password.

Only use the to access the system..it has the latest software and user data. Also, I.T. now backs up the user data on a daily basis, which is a great help.

Username:

Password:

I have given Nick Jensen my supply of New and Enrolled FOB's and CARDs; they only need to be activated in Keri system if need be.

Thanks,

Jim

```
Subject: Fwd: PowerDMS Login Info
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Mon, 11 Apr 2016 14:49:32 -0700 (PDT)
To: 'Arthur Tintle' <atintle@ci.garden-grove.ca.us>

Hope this works...password and username should be the same as below listed...

Jim
---- James Colegrove <jamesc@ci.garden-grove.ca.us> wrote:
Art,

I have set up your account on PowerDMS:
Username:
Password:

Thanks,
Jim
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Subject: Re: Keri Access System

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 12 Apr 2016 07:42:59 -0700 (PDT) **To:** Ben Stauffer < stauffer @ci.garden-grove.ca.us>

What??? We have old stuff at GGPD??? Hahaha LOL

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ----

From: Ben Stauffer <stauffer@ci.garden-grove.ca.us>
To: James Colegrove <jamesc@ci.garden-grove.ca.us>
Sent: Tue, 12 Apr 2016 05:58:15 -0700 (PDT)

Subject: Re: Keri Access System

My friend, that terminal is circa 1999...

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Original Message ----

From: "James Colegrove" <<u>jamesc@ci.garden-grove.ca.us></u>
To: "Ben Stauffer" <<u>stauffer@ci.garden-grove.ca.us></u>
Sent: Monday, April 11, 2016 7:49:22 AM

Subject: Re: Keri Access System

It still works, rebecca changed the screen resolution and coloring around three weeks ago, which made it a lot easier to read. You should have Terry load VNC viewer on your desktop for back-up access. The data moves slower since it is a remote, but its nice accessing from upstairs rather than cold room. I think rebecca should have remote VNC software loaded too. Just in case that circa 2003 terminal takes a dump.

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message -----

From: Ben Stauffer <stauffer@ci.garden-grove.ca.us>
To: James Colegrove <jamesc@ci.garden-grove.ca.us>
Sent: Mon, 11 Apr 2016 07:43:33 -0700 (PDT)

Subject: Re: Keri Access System

Oh okay. Last week the screen was on the blink and they said you were remoting in so they weren't going to fix it.

Capt. Ben Stauffer

Support Services Bureau 714-741-5899



---- Original Message ----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us> To: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us> Sent: Monday, April 11, 2016 7:43:06 AM

Subject: Re: Keri Access System

Terminal in cold room was up and running thursday night...

Jim Colegrove, Sergeant Planning and Research Department Administrative Services Bureau Garden Grove Police Department 714-741-5414

---- Original Message ----

From: Ben Stauffer <stauffer@ci.garden-grove.ca.us> To: James Colegrove <jamesc@ci.garden-grove.ca.us> Sent: Mon, 11 Apr 2016 07:40:36 -0700 (PDT)

Subject: Re: Keri Access System

So, is there a way for us to access then? I think they took down the terminal in the cold room.

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Original Message ----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us> To: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us> Sent: Monday, April 11, 2016 7:23:59 AM

Subject: Re: Keri Access System

Ben,

Terry setup my PC only for remote into terminal 216. he loaded software that allowed me to do so. I am not able to send remote link.

Jim Colegrove, Sergeant Planning and Research Department Administrative Services Bureau Garden Grove Police Department 714-741-5414

---- Original Message ----

From: Ben Stauffer <stauffer@ci.garden-grove.ca.us> To: James Colegrove <jamesc@ci.garden-grove.ca.us>

Sent: Mon, 11 Apr 2016 06:22:49 -0700 (PDT)

Subject: Re: Keri Access System

Jim,

Are you remoting into it now? If so, where is the link for that?

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us> To: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>, "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>, "Nick Jensen" <nickj@ci.garden-grove.ca.us> Cc: "Robert Bogue" <robertb@ci.garden-grove.ca.us>, "Kevin Boddy" <kevinb@ci.gardengrove.ca.us> Sent: Friday, April 8, 2016 5:28:00 PM

Subject: Keri Access System

Hello Everybody:

I will be gone until the last week of April. If there is a need for KERI access system changes, then below is the username/password.

Only use the access the system..it has the latest software and user data. Also, I.T. now backs up the user data on a daily basis, which is a great help.

Username:

Password:

I have given Nick Jensen my supply of New and Enrolled FOB's and CARDs; they only need to be activated in Keri system if need be.

Thanks,

Jim

Subject: Re: Fwd: Keri Access System

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 12 Apr 2016 15:33:47 -0700 (PDT) **To:** Ben Stauffer < stauffer @ci.garden-grove.ca.us>

Then, that may be my error. There may be two icons that say "new Keri". The new Keri I use is towards the left of the screen I believe in the second column of icons. But as for seeing the stuff that you said, I have never seen that type a response. Have you tried going down to the Keri computer in the cold room yet?

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

---- Original Message ---From: Ben Stauffer <a href="mailto:stauffer@ci.garden-grove.ca.us">stauffer@ci.garden-grove.ca.us</a>
To: James Colegrove <a href="mailto:sparten-grove.ca.us">sent: Tue, 12 Apr 2016 13:16:59 -0700 (PDT)
Subject: Fwd: Keri Access System

Jim,

You familiar with these error messages on the Keri machine? I used the new icon at the upper right, but it gave me these errors and never opened Keri for me when accessing it remotely.

Sorry to bug you on your time off brother...

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Forwarded Message -----

From: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>
To: "Terry Chang" <terryc@ci.garden-grove.ca.us>

Sent: Tuesday, April 12, 2016 11:21:37 AM

Subject: Re: Keri Access System

Well, I got these:

Capt. Ben Stauffer

Support Services Bureau 714-741-5899



---- Forwarded Message -----

From: "Terry Chang" <terryc@ci.garden-grove.ca.us> To: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us> Cc: "Rebecca Meeks" <a href="mailto:ca.us"><a href="mailto:ca.us"><a

Subject: Re: Keri Access System

Hi Ben,

It should be setup on your computer now.

Launch desktop icon ' VNC Server: ' Password:

Computer login: Computer password:

Let me know if you run into any issues.

Terry x5915

A---- Original Message -----

From: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>

To: "terryc" <terryc@ci.garden-grove.ca.us>

Cc: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>

Sent: Tuesday, April 12, 2016 6:00:28 AM

Subject: Fwd: Keri Access System

Terry,

When you get a chance can you add the ability to remote into the Keri system from nd Rebecca's desktops and route us instructions on how to use it?

Rebecca - can you send Terry your IP number for your terminal?

Thanks,

Capt. Ben Stauffer Support Services Bureau 714-741-5899

---- Forwarded Message -----

From: "James Colegrove" < jamesc@ci.garden-grove.ca.us> To: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>

Sent: Monday, April 11, 2016 7:49:22 AM

Subject: Re: Keri Access System

It still works, rebecca changed the screen resolution and coloring around three weeks ago, which made it a lot easier to read. You should have Terry load VNC viewer on your desktop for back-up access. The data moves slower since it is a remote, but its nice accessing from upstairs rather than cold room. I think rebecca should have remote VNC software loaded too.

Subject: Re: FTO SYSTEM

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 09:59:34 -0700 (PDT)

**To:** Charles Loffler < charles (@ci.garden-grove.ca.us>

hey Charlie, congrats on acting Sergeant. I will fix this problem for you. FYI. Your first and last name were backwards in the system, so I fixed that too. I assigned Erik Leyva to you, so you should now be able to receive his evals. I HAD TO RESET YOUR PASSWORD.

USERNAME:

PASSWORD:

---- Original Message -----

From: "Charles Loffler"  $\leq$  charles l@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>, "Robert Bogue"

<robertb@ci.garden-grove.ca.us>

Sent: Friday, April 29, 2016 7:31:48 AM

Subject: FTO SYSTEM

Good Morning,

I'm emailing you to let you know that Eric Leyva is unable to forward me his weeklys in the FTO system. I was able to do my weekly for last week and forward it back for his signature, but he was unable to send them back and send me this weeks weekly.

I have a password, and I can get in there, but I am not sure what the problem is. We played around with it last week for about an hour and thought we figured it out, but having trouble this week. I don't want to get behind with the trainee's weeklys.

Thanks

Charlie

Subject: PowerDMS Login Information

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Fri, 29 Apr 2016 18:21:54 -0700 (PDT)

**To:** Spencer Tran < spencert@ci.garden-grove.ca.us>

CC: Katherine Francisco < katherinef@ci.garden-grove.ca.us>, Melissa Mendoza < melissam@ci.garden-

grove.ca.us>

**BCC:** Rebecca Meeks <rebeccam@ci.garden-grove.ca.us>

Dear Spencer Tran,

Congratulations on becoming a police dispatcher with GGPD!

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username:

Password:

You will have to  $\log$  onto PowerDMS and start electronically signing off on 314 policy and procedures, which will take some time.

If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 💮

Thanks,

Subject: Garden Grove PD -- Service Request

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 2 May 2016 05:52:36 -0700 (PDT)

To: "dispatch " <dispatch@comlock.com>

CC: Rebecca Meeks < rebeccam@ci.garden-grove.ca.us>, Ed Leiva < eleiva@ci.garden-grove.ca.us>,

Kevin Boddy < kevinb@ci.garden-grove.ca.us>, Gena Bowen < genab@ci.garden-grove.ca.us>

Hello Comlock Security:

Keri Access Controller , which is located inside Garden Grove PD's Special Services Building (Eight Street and Stanford Avenue) is not responding to any upload or download requests; it controls the buildings front door and one interior door. Those key pads are still working fine, but system at main PD building cannot communicate with to make changes or download access data.

Please schedule a service call and please call me so that I know you received this email.

Sincerely,

Subject: Re: Garden Grove PD -- Service Request

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

**Date:** Mon, 2 May 2016 10:55:57 -0700 (PDT)

To: dispatch < dispatch@comlock.com>

Hi Nicole!

No changes from IT and look forward to seeing you tomorrow We also have three other controllers in that building, which I can communicate with no problem at all.

Jim

---- Original Message -----

From: "dispatch" <dispatch@comlock.com>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Cc: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>, "Ed Leiva" <eleiva@ci.garden-

grove.ca.us>, "Kevin Boddy" <kevinb@ci.garden-grove.ca.us>, "Gena Bowen"

<genab@ci.garden-grove.ca.us>

Sent: Monday, May 2, 2016 10:25:16 AM

Subject: RE: Garden Grove PD -- Service Request

Morning all,

 $\operatorname{Jim}$ , just left you a voicemail about scheduling. We will have a tech out tomorrow before 4pm to look into this.

Did your I.T. department make any changes to the network for that building that we should know about?

Nicole Monteleone Dispatch Supervisor

Email: nmonteleone@comlock.com

www.comlock.com

Locksmithing - Security Cameras Access Control - Alarm Systems

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----Original Message----

From: James Colegrove [mailto:jamesc@ci.garden-grove.ca.us]

Sent: Monday, May 02, 2016 5:53 AM

To: dispatch

Cc: Rebecca Meeks; Ed Leiva; Kevin Boddy; Gena Bowen

Subject: Garden Grove PD -- Service Request

Hello Comlock Security:

Keri Access Controller , which is located inside Garden Grove PD's Special Services Building (Eight Street and Stanford Avenue) is not responding to any upload or download requests; it controls the buildings front door and one interior door. Those key pads are still working fine, but system at main PD building cannot communicate with to make changes or download access data.

Please schedule a service call and please call me so that I know you received this email.

Sincerely,

Subject: New Locker Location

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 16:32:17 -0700 (PDT)

**To:** Jeremy Morse < jeremym@ci.garden-grove.ca.us> **CC:** Nick Jensen < nickj@ci.garden-grove.ca.us>

Dear Jeremy,

Please move to locker

This is 'old locker and it sat unused for nearly three years, so it is very very dusty/dirty inside. You will probably want to get some sort of cleaner and dust rag to it prior to moving your things into it.

Can you please let me know when you are completed with the move?

Thanks,



Subject: New Locker Information - Relocation

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

**Date:** Tue, 3 May 2016 17:53:10 -0700 (PDT)

To: Michael Gerdin <mgerdin@ci.garden-grove.ca.us>

CC: Nick Jensen <nickj@ci.garden-grove.ca.us>

Dear Michael,

Please move to locker

This locker sat unused for nearly three years, so it is very very dusty/dirty inside. You will probably want to get some sort of cleaner and dust rag to it prior to moving your things into it.

Can you please let me know when you are completed with the move?

Thanks,

Subject: Re: New Locker Information - Relocation

From: James Colegrove < jamesc@ci.garden-grove.ca.us>

Date: Tue, 3 May 2016 17:55:50 -0700 (PDT)

**To:** Michael Gerdin <mgerdin@ci.garden-grove.ca.us>

Also, can you verify that you will be moving from locker #112 and its combo is

---- Original Message ----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Michael Gerdin" <mgerdin@ci.garden-grove.ca.us>

Cc: "Nick Jensen" <nickj@ci.garden-grove.ca.us>

Sent: Tuesday, May 3, 2016 5:53:10 PM

Subject: New Locker Information - Relocation

Dear Michael,

Please move to locker

This locker sat unused for nearly three years, so it is very very dusty/dirty inside. You will probably want to get some sort of cleaner and dust rag to it prior to moving your things into it.

Can you please let me know when you are completed with the move?

Thanks,