

Subject: Re: SWAT Medic

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 9 Mar 2016 09:39:03 -0800 (PST)

To: Ed Leiva <eleiva@ci.garden-grove.ca.us>

Ed,

You make a great case and I think it would be appropriate then to create a specific G.O. for SWAT Medic only; to incorporate in the SWAT G.O. would make it nearly as long as the Use-Of-Force G.O., which is sometimes confusing and discombobulating to read. I have briefed Kevin Boddy on this and I will wait for which direction the PD wants to take. Also, I not trying to get out of doing this; I just want to make sure I do it right because the SWAT medic program is a valued asset to the team.

Thanks,

Jim

----- Original Message -----

From: "Ed Leiva" <eleiva@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, March 9, 2016 9:16:50 AM

Subject: Re: SWAT Medic

I feel that the SWAT medics are truly members of the SWAT team. They are not simply staging a block away waiting to provide medical attention. The SWAT Commander is responsible for these guys and they are under the authority of the PD during SWAT situations. In the future at some point it's also very possible that these guys are armed. If one of these guys were killed in a SWAT situation or if they kill someone, I would want the current Chief of Police and management to have this policy readily available. Not in some other manual or only in the Fire Department's General Orders. Also, the SWAT manual is only given to SWAT members. We also made our policy very similar to Santa Ana and Anaheim. Even though the PD has never allowed for General Orders to be inclusive of non-PD personnel, I feel that this is a unique situation that requires us to evolve a bit and include it.

That's just my opinion as to why I think we should have it in our General Orders. But ultimately this conversation needs to take place between the Captains and Chief. I'll let Travis know since he's in charge of the team. If you can just hold off until I get some feedback, I appreciate it..

Thanks,

Ed

----- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Ed Leiva" <eleiva@ci.garden-grove.ca.us>

Re: SWAT Medic

Sent: Wednesday, March 9, 2016 6:17:31 AM
Subject: Re: SWAT Medic

Ed,

I have reviewed the proposed amendment to General Order 15.4 for SWAT medic and I have one question. The purposed amendment applies only to Fire Department personnel, so placing such information in the PD's General Order on SWAT seems very out of place and out-of-scope of PD's authority. Does the FD have their own version of General Orders to place this purposed amendment in? If so, then the PD's General Order can cite one quick blurb of "All GGFD Tactical paramedics must abide by the rules, procedures, and policies set forth in their General Order on TEMS". If the FD does not have such a policy manual, then the proposed amendment is best suited for the SWAT manual.

In closing, the PD has never allowed for General Orders to be inclusive of non-PD personnel.

Let me know how you want to proceed please.

Thanks,

Jim Colegrove

----- Original Message -----

From: "Ed Leiva" <eleiva@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Tuesday, March 8, 2016 1:50:23 PM
Subject: SWAT Medic

Here's that SWAT medic G.O. that we tried last week.. thanks Jimmy

----- Original Message -----

From: "Jeff Spargur" <jspargur@ci.garden-grove.ca.us>
To: "Ed Leiva" <eleiva@ci.garden-grove.ca.us>
Sent: Tuesday, March 8, 2016 1:43:04 PM

Jeff Spargur

Division Chief, Operations

Garden Grove Fire Department

jspargur@garden-grove.org

www.gardengrovefire.org

W.714.741.5614

M.714.552.5844

Subject: Tactical Medics

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 9 Mar 2016 11:32:49 -0800 (PST)

To: Ed Leiva <eleiva@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

hey gentlemen:

attached is two options:

New stand alone G.O. 15.9 for SWAT medic

or

Revised existing SWAT G.O. 15.4 for SWAT medic (additions in red ink)

I will submit both through the chain-of-command and let Staff make the call.

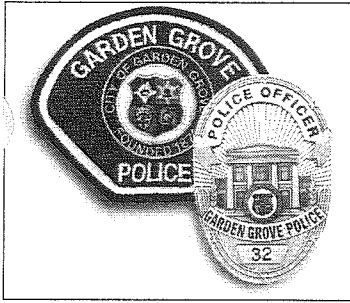
Thanks,

Jim

| | |
|-------------------------------------|--|
| NEW SWAT MEDIC G.O. 15.9.doc | Content-Type: application/msword Content-Encoding: base64 |
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— Revised SWAT G.O. 15.4.doc —

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|-----------------------------------|--|
| Revised SWAT G.O. 15.4.doc | Content-Type: application/msword Content-Encoding: base64 |
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**General Order: 15.9
Tactical Paramedic/S.W.A.T.**

Effective: April 1, 2016
Last Revised:

PURPOSE

The purpose of this General Order is to establish policy and procedures for the use of tactical paramedics during S.W.A.T. operations and training. This General Order is supplemental to the General Order 15.4: Special Weapons and Tactics (S.W.A.T.) Team.

RESPONSIBILITY

The responsibility for the content of this document and the utilization of its procedures rests with all department personnel.

OBJECTIVES

1. The objective of the tactical paramedics assigned to the S.W.A.T. team is to:
 - a. Provide medical support during call-outs, training and any other event where S.W.A.T. personnel are present.
 - b. Enhance the overall accomplishment of S.W.A.T. missions.
2. Maintain high S.W.A.T. team morale by the sincere and evident concern for members' good health and well-being.

QUALIFICATIONS

1. Currently working as a firefighter/paramedic with the Garden Grove Fire Department
2. Be off probation.
3. Willing to give at least a two year commitment.
4. Willing to switch shifts to allow for two Tactical Emergency Medical Support paramedics per shift.
5. Willing to attend monthly training with S.W.A.T.

SELECTION PROCESS

1. Submit interest memo along with resume to Division Chief of Operations through proper channels.
2. Pass a S.W.A.T. physical fitness test (PFQ).

3. Oral interview with S.W.A.T. Tactical Emergency Medical Support selection panel.
4. Inter-department review with oral board panel members, Tactical Emergency Medical Support administrator and labor representative.
5. Once the process is completed, an eligibility list will be created for the remaining candidates who were not immediately selected. This list will be good for one year, and any subsequent testing will be done as needed.
6. Any current Garden Grove Fire Department paramedic may submit a memo of interest along with a resume to the Division Chief of Operations through the proper channels. Candidates that meet the minimum requirements, as established by the Fire and Police Chiefs, will be invited to participate in a review process. A paramedic shall be allowed to participate in the Tactical Medicine Program at the discretion of the Fire and Police Chiefs. A tactical paramedic is an at-will position and the individual may be removed from the team, without cause, by the order of the Police Chief or the Fire Chief.
7. Final appointment as a tactical paramedic will be made by the S.W.A.T. Commander in conjunction with a Tactical Emergency Medical Support coordinator, as designated by the Fire Chief.

TRAINING

1. All tactical paramedics will be required to attend a POST approved tactical medicine course as soon as possible.
2. In addition to successfully completing the tactical medicine course, each tactical paramedic will be required to participate in scheduled monthly training.
3. Tactical paramedics will be trained in the use and operation of selected S.W.A.T. issued weapons.

RESPONSE AND COORDINATION

1. Tactical paramedics participating in the Tactical Medicine Program will respond from the station, if they are on-duty. More medics may be called in from home, as determined by the S.W.A.T. Commander. For operations that lend themselves to pre-planning such as dignitary protection events or service of high risk warrants, the S.W.A.T. Team will schedule a pre-incident briefing.
2. Tactical paramedics who will be involved in the response will also be included in the pre-incident briefing, whenever possible.
3. All callouts will be made to on and off-duty personnel, as well as the Tactical Medic Coordinator, via phone call and/or text message.

4. Participating tactical paramedics shall notify the S.W.A.T. Commander, Administrative Sergeant, or a team leader if no commander is available, of vacations or extended periods of unavailability. In addition, participating tactical paramedics shall notify the Fire Department Program Manager of vacations or extended periods of unavailability.

S.W.A.T. COMMANDER

The S.W.A.T. Commander, Administrative Sergeant, or if no commander is available, a team leader (Sergeant) shall have the overall responsibility for deploying tactical paramedics assigned during a incident.

RESPONSIBILITIES

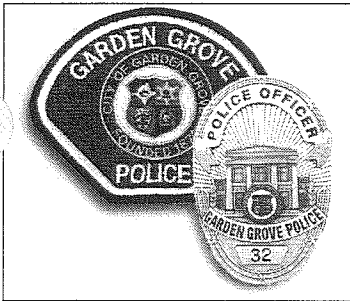
1. Tactical paramedics assigned to the S.W.A.T. team will:
 - a. Provide on-scene medical treatment to S.W.A.T. Team members.
 - b. Monitor the medical effects of environmental conditions such as heat stress, cold stress, and sleep deprivation regarding individual and team performances during training sessions, as well as operations. Tactical paramedics shall bring any potential medical problems to the attention of the S.W.A.T. Commander, Assistant S.W.A.T. Commander, or team leader.
 - c. Acquire and maintain the medical history, immunization status, list of allergies and current health status of S.W.A.T. team members, and ensure the timely transfer of this information to appropriate medical personnel should the member require treatment and transport. HIPPA laws will be followed and all medical information will be stored in a secured location on the rescue vehicle.
 - d. Conduct all medical operations per Orange County EMS Policies, Clinical Procedures and Treatment Guidelines when operating within the County of Orange, as well as, any other region within the State of California, per OCEMS policy #330.15.
 - e. Ensure that all medical equipment is fully stocked and any supplies with expiration dates are closely monitored.
 - f. Provide medical advice and directions during hostage negotiations in conjunction with the S.W.A.T. hostage negotiators.
 - g. Maintain strict confidentiality of medical information, training techniques, and missions for continued operational security

- h. Maintain appropriate licenses and certifications for a paramedic employed with the City of Garden Grove.

UNIFORMS AND SPECIAL EQUIPMENT

1. Tactical Paramedics will be issued and wear the same uniform and equipment as a S.W.A.T. team member, with the exception of weapons and ammunition. The uniform shall include:
 - i. Ballistic Helmet
 - ii. Ballistic Vest
 - iii. S.W.A.T. Uniform with paramedic rocker under patch.
 - iv. MEDIC Label on back of uniform and/or Ballistic Vest

2. Tactical paramedics will be required to utilize a provided tactical medic kit filled with appropriate medical supplies and equipment to provide appropriate medical support.



**General Order: 15.4
SPECIAL WEAPONS AND TACTICS (S.W.A.T.) TEAM**

Effective: October 10, 1975
Last Revised: April 1, 2016

PURPOSE

The purpose of this General Order is to establish both the supervisory responsibilities and organizational configuration of the Garden Grove Police Department's S.W.A.T. and Hostage Negotiation Teams, the duties of these two units, as well as establishing who may authorize their activation and the procedures to be followed during "call-out" notification. It is the intent of the Garden Groves Police Department's SWAT Team to provide a highly trained and skilled tactical team as a resource for other operational components within the Garden Grove Police Department in the handling of critical incidents

In addition this order contains the procedures for applications and selection of personnel for these two specialty assignments, and the equipment available to S.W.A.T.

An additional purpose of this General Order is to establish policy and procedures for the use of tactical paramedics during S.W.A.T. operations and training.

SPECIAL WEAPONS AND TACTICS DEFINED

The S.W.A.T. Unit consists of a predetermined number of specially selected sworn personnel who receive ongoing specialized training. They are brought together primarily for the purpose of implementing special tactics and utilizing special equipment in certain high risk arrest situations including barricaded suspects, kidnap-hostage situations, as well as V.I.P. protection and other special events. The goal of S.W.A.T. is risk reduction in the protection of life and property.

HOSTAGE NEGOTIATORS DEFINED

The Hostage Negotiating Team consists of a predetermined number of specially selected personnel trained in hostage negotiation techniques. Negotiators may be utilized for incidents involving barricaded subjects, hostage taking or other situations where negotiation skills may be useful in resolving the incident.

ORGANIZATIONAL CONFIGURATION

S.W.A.T. and the Hostage Negotiating Team are comprised of specially selected sworn personnel from various units throughout the department. These individuals have other full-time assignments within the department and function as members of these specialty units

on a part-time basis only. Both S.W.A.T. and the Hostage Negotiating Team operate within the Community Policing Bureau.

SUPERVISION OF S.W.A.T. AND HOSTAGE NEGOTIATION TEAM

S.W.A.T. Commander

A lieutenant will be designated as the "S.W.A.T. Commander" which will include the command of the Hostage Negotiating Team. The S.W.A.T. Commander is responsible for insuring that the operation of both S.W.A.T. and the Hostage Negotiating Team remain consistent with the goals of the department. The S.W.A.T. Commander has direct authority over the S.W.A.T. and Hostage Negotiator Team Leaders as well as the other member of both units.

S.W.A.T. Supervisors

The S.W.A.T. Unit will have one Administrative Sergeant who will report directly to the S.W.A.T. Commander on all matters regarding the administrative and tactical functions of the unit. The unit will be divided into two tactical teams. Each team will be supervised by a sergeant who will be designated as the "Team Leader." "Assistant Team Leaders" will also be designated to serve in a Team Leader's absence.

Hostage Negotiator Supervisors

One sergeant will be designated as the "Team Leader" with a second sergeant designated as an "Assistant Team Leader."

ACTIVATING S.W.A.T./HOSTAGE NEGOTIATORS - AUTHORITY

The on-duty Watch Commander or on duty Community Policing Bureau Sergeant may request the assistance of the S.W.A.T. Unit whenever he feels that special weapons and tactics are necessary.

The on-duty Watch Commander or on duty Community Policing Bureau Sergeant shall request the assistance of the S.W.A.T. Unit and Hostage Negotiating Team in all cases involving snipers, armed barricaded suspects, and hostage situations.

The following shall be accomplished as soon as practical by the supervisor in charge of the scene prior to S.W.A.T. arrival whenever possible, if applicable:

1. Request assistance of canine units or helicopters - this could require mutual aid from another agency;
2. Establish an inside and outside perimeter around the scene - S.W.A.T. personnel will usually relieve field officers of inside perimeter positions;
3. Evacuate injured persons;
4. Evacuate bystanders;
5. Establish a central command post and chain of command - the command post must be situated in a safe location and Communications must be advised of chain of command at all times;

6. Request for ambulance, rescue, or fire equipment;
7. Assign personnel to handle news media access, a staging area should be established in a safe location and only that information approved for release by the person in command should be released.

NOTIFICATION

The on-duty Watch Commander must first notify the S.W.A.T./H.N.T. Commander if either unit is requested. In the event that the S.W.A.T. Commander is unavailable, the on-duty Watch Commander will notify the Administrative Sergeant, or in his absence, one of the Team Leaders, or in their absence, one of the Assistant Team Leaders. The remaining S.W.A.T./H.N.T. members are notified using the master call-out list. The on duty Watch Commander may delegate the notification process to another but should be the one to contact the S.W.A.T./H.N.T. Commander. Under some circumstances, it may be appropriate to request Hostage Negotiation Team personnel even though the situation does not warrant the notification of S.W.A.T. Hostage Negotiation Team personnel may be notified independently, or with S.W.A.T. A similar list will be maintained for Hostage Negotiation Team personnel in that with the exception of the Team Leaders who are to be contacted first, the list will be in a response time order. The S.W.A.T. Commander will be notified prior to calling in any members from these units.

A call-out list will be maintained in the computer assist dispatch system with a hard copy kept in Communications. The team will be notified using the one call paging system in communications. If this system fails, with the exception of the S.W.A.T. Commander and Team Leaders who will be listed first, the list will be maintained using potential response times to establish the order of notification, i.e., team members living the farthest away will be listed first.

ADDITIONAL DUTIES

S.W.A.T. and Hostage Negotiation personnel, like any other Garden Grove police officer, may be called upon in response to any special circumstance, including but not limited to special purpose vehicle operation, decoy operations, undercover surveillance/stake outs, bomb threats, disasters, civil disorders, civil defense emergencies, or any other duties as assigned. The above listed additional duties may be assigned to any Garden Grove police officer at any time.

To assist in these special circumstances, all S.W.A.T. personnel assigned to the uniformed patrol divisions are required to carry their designated S.W.A.T. shoulder mounted weapons with them into the field on a daily basis. These weapons are for the exclusive use of their assigned S.W.A.T. officer and shall not be reassigned or given to any other non-S.W.A.T. personnel without prior authorization of the S.W.A.T. Commander. S.W.A.T. officers assigned to uniform patrol must use discretion and good judgment as first responders to high risk incidents when deploying their assigned S.W.A.T. weapon. S.W.A.T. officers will be under the supervision of the on-scene incident commander or field sergeant until

command and control of the incident has been relinquished to a S.W.A.T. Team Leader or the S.W.A.T. Commander.

COOPERATION

The need for cooperation and coordination between special details such as S.W.A.T. and other operational components of the department cannot be understated. A misunderstanding, lack of communication, or lack of cooperation could jeopardize the safety of officers and the success of the operation at hand. With this in mind it is important that the appropriate Division/Watch Commanders be informed of activity in their area of responsibility. Area officers should be notified as well, except in those cases when disclosure may jeopardize a tactical operation.

S.W.A.T. PERSONNEL SELECTION

At the discretion of the Community Policing Bureau Commander and S.W.A.T. Commander, a memorandum will be posted announcing the intent to fill a personnel vacancy. The memorandum will state that the position is an adjunct assignment and is voluntary. Those interested will be required to submit a memorandum expressing their interest and the prior experience that they have that would be beneficial to the team. This memorandum must also describe the personal attributes and characteristics that the applicant believes would make him/her an asset to the team.

The S.W.A.T. Commander and the Team Leaders will review the applications of those personnel who applied for the position. A recommendation is made and the name(s) is then submitted to the Bureau Commander and Chief of Police for approval. After approval is received, the applicant is then scheduled for a physical agility, psychological screening examination and medical examination. Once the physical agility, psychological examination and medical examination are passed the applicant is eligible for appointment to the team.

HOSTAGE NEGOTIATOR SELECTION

At the discretion of the Community Policing Bureau Commander and S.W.A.T. Commander a memorandum will be posted announcing the intent to fill a personnel vacancy on the Hostage Negotiator Team. The memorandum will state that the position is a voluntary, adjunct assignment and is open to sworn personnel only. Those interested will be required to submit a memorandum expressing their interest and the prior experience that they have that would be beneficial to the assignment. As excellent verbal skills and problem solving abilities are critical to a negotiator, the applicant must address these two areas in the application memorandum. After receiving input from the applicant's current and previous supervisors and Hostage Negotiator supervisors, a recommendation is made by the S.W.A.T. Commander, with final approval by the Bureau Commander. The applicant is then scheduled for a psychological screening examination. Once this psychological examination is passed the applicant is eligible for appointment to the team.

S.W.A.T. EQUIPMENT

S.W.A.T. equipment is kept in the department armory and or connix container. Each officer is issued the following: flashlight, gas mask, bulletproof vest, dark utility uniform, side arm, equipment belt, and a rifle, sub-machine gun or shotgun depending on the individual's position on the team. In some cases the individual officer may be issued more than one weapon in order for that officer to accomplish his/her assignment. Each officer is also issued a radio, communications device, ballistic helmet with black cover and protective goggles and gloves.

In addition to the above, the following equipment will be available for S.W.A.T. use: binoculars, night vision scope, rope and rappelling equipment, explosive diversionary devices, smoke, tear gas, breaching tools, as well as any other equipment available and deemed necessary for use by S.W.A.T.

FINAL REPORT

After each S.W.A.T. call out, an after action report will be completed. The purpose is to give a general critique of the planning and execution of all S.W.A.T. procedures.

TACTICAL PARAMEDICS

The responsibility for the content of the following information regarding Tactical Paramedics and the utilization of the cited procedures rests with all department personnel.

OBJECTIVES

1. The objective of the tactical paramedics assigned to the S.W.A.T. team is to:
 - a. Provide medical support during call-outs, training and any other event where S.W.A.T. personnel are present.
 - b. Enhance the overall accomplishment of S.W.A.T. missions.
2. Maintain high S.W.A.T. team morale by the sincere and evident concern for members' good health and well-being.

QUALIFICATIONS

1. Currently working as a firefighter/paramedic with the Garden Grove Fire Department

2. Be off probation.
3. Willing to give at least a two year commitment.
4. Willing to switch shifts to allow for two Tactical Emergency Medical Support paramedics per shift.
5. Willing to attend monthly training with S.W.A.T.

SELECTION PROCESS

1. Submit interest memo along with resume to Division Chief of Operations through proper channels.
2. Pass a S.W.A.T. physical fitness test (PFQ).
3. Oral interview with S.W.A.T. Tactical Emergency Medical Support selection panel.
4. Inter-department review with oral board panel members, Tactical Emergency Medical Support administrator and labor representative.
5. Once the process is completed, an eligibility list will be created for the remaining candidates who were not immediately selected. This list will be good for one year, and any subsequent testing will be done as needed.
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7. Final appointment as a tactical paramedic will be made by the S.W.A.T. Commander in conjunction with a Tactical Emergency Medical Support coordinator, as designated by the Fire Chief.

TRAINING

1. All tactical paramedics will be required to attend a POST approved tactical medicine course as soon as possible.
2. In addition to successfully completing the tactical medicine course, each tactical paramedic will be required to participate in scheduled monthly training.
3. Tactical paramedics will be trained in the use and operation of selected S.W.A.T. issued weapons.

RESPONSE AND COORDINATION

1. Tactical paramedics participating in the Tactical Medicine Program will respond from the station, if they are on-duty. More medics may be called in from home, as determined by the S.W.A.T. Commander. For operations that lend themselves to pre-planning such as dignitary protection events or service of high risk warrants, the S.W.A.T. Team will schedule a pre-incident briefing.
2. Tactical paramedics who will be involved in the response will also be included in the pre-incident briefing, whenever possible.
3. All callouts will be made to on and off-duty personnel, as well as the Tactical Medic Coordinator, via phone call and/or text message.
4. Participating tactical paramedics shall notify the S.W.A.T. Commander, Administrative Sergeant, or a team leader if no commander is available, of vacations or extended periods of unavailability. In addition, participating tactical paramedics shall notify the Fire Department Program Manager of vacations or extended periods of unavailability.

S.W.A.T. COMMANDER

The S.W.A.T. Commander, Administrative Sergeant, or if no commander is available, a team leader (Sergeant) shall have the overall responsibility for deploying tactical paramedics assigned during a incident.

RESPONSIBILITIES

1. Tactical paramedics assigned to the S.W.A.T. team will:
 - a. Provide on-scene medical treatment to S.W.A.T. Team members.
 - b. Monitor the medical effects of environmental conditions such as heat stress, cold stress, and sleep deprivation regarding individual and team performances during training sessions, as well as operations. Tactical paramedics shall bring any potential medical problems to the attention of the S.W.A.T. Commander, Assistant S.W.A.T. Commander, or team leader.
 - c. Acquire and maintain the medical history, immunization status, list of allergies and current health status of S.W.A.T. team members, and ensure the timely transfer of this information to appropriate medical personnel should the member require treatment and transport. HIPPA laws will be followed and all medical information will be stored in a secured location on the rescue vehicle.

*GARDEN GROVE POLICE DEPARTMENT
General Order: 15.4
Special Weapons and Tactics (S.W.A.T.) Team*

- d. Conduct all medical operations per Orange County EMS Policies, Clinical Procedures and Treatment Guidelines when operating within the County of Orange, as well as, any other region within the State of California, per OCEMS policy #330.15.
- e. Ensure that all medical equipment is fully stocked and any supplies with expiration dates are closely monitored.
- f. Provide medical advice and directions during hostage negotiations in conjunction with the S.W.A.T. hostage negotiators.
- g. Maintain strict confidentiality of medical information, training techniques, and missions for continued operational security
- h. Maintain appropriate licenses and certifications for a paramedic employed with the City of Garden Grove.

UNIFORMS AND SPECIAL EQUIPMENT

1. Tactical Paramedics will be issued and wear the same uniform and equipment as a S.W.A.T. team member, with the exception of weapons and ammunition. The uniform shall include:
 - i. Ballistic Helmet
 - ii. Ballistic Vest
 - iii. S.W.A.T. Uniform with paramedic rocker under patch.
 - iv. MEDIC Label on back of uniform and/or Ballistic Vest
2. Tactical paramedics will be required to utilize a provided tactical medic kit filled with appropriate medical supplies and equipment to provide appropriate medical support.

Subject: WLE Networking Event

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 06:59:13 -0800 (PST)

To: Craig McIver <craigm@ci.garden-grove.ca.us>

BCC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Robert Bogue <robertb@ci.garden-grove.ca.us>

Craig they need a Department representative; I have OCTMA, so you'll have to step up see attached

| | |
|-----------------------------|---|
| WLE GW Networking event.pdf | Content-Type: application/pdf Content-Encoding: base64 |
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Women Leaders in Law Enforcement

in partnership with...

GWC Criminal Justice Training Center

Invite you to a Networking Event

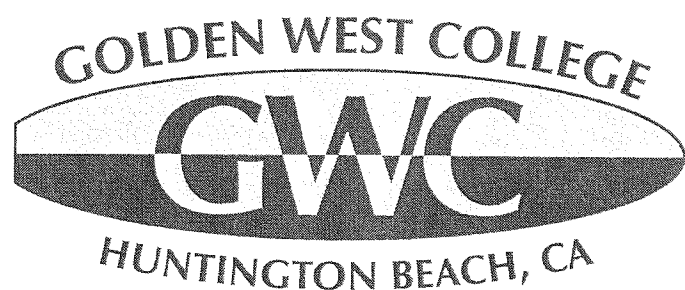
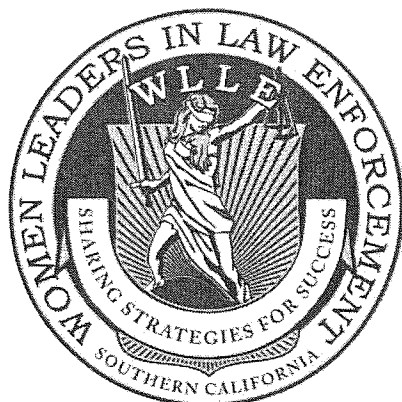
April 7, 2016

6:00 - 8:00 p.m.

Golden West College
15744 Goldenwest Street
Huntington Beach

Networking will include:

- Visit with colleagues in Orange County
- Unlimited use of the Golden West Firearms Training Simulators
- Enjoy Light Refreshments
- No Cost to participants



Subject: Pursuit Attestation Form

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 09:57:34 -0800 (PST)

To: Pedro Arellano <pedroa@ci.garden-grove.ca.us>, Jeffrey Brown <jeffreyb@ci.garden-grove.ca.us>, David Chang <davidc@ci.garden-grove.ca.us>, Kory Ferrin <koryf@ci.garden-grove.ca.us>, Manny Flores <mannyf@ci.garden-grove.ca.us>, Corey Polopek <coreyp@ci.garden-grove.ca.us>, Jonathan Wainwright <jonathan@ci.garden-grove.ca.us>, John Ojeisekhoba <johno@ci.garden-grove.ca.us>

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

Hello:

You all need to complete the high-lighted sections of the attached form and send it to me ASAP after you watch the "PURSUIT TRAINING" link, which can be found inside the yellow 'TRAINING' box on the Department's intranet website.

Thanks,

Jim Colegrove

| | |
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| attestation_form.doc | Content-Type: application/msword Content-Encoding: base64 |
|----------------------|--|

Garden Grove Police Department February 2016

SB 719 Pursuit Policy Training Attestation

INTERNAL AGENCY USE ONLY – DO NOT SEND TO POST

Officer Identification

Last

First

Middle

ID #

Assignment

Station

Telephone

Fax

Email

Other

Training Specifications

Training Date

Location

Instructor

Instructor ID#

Course Name

Pursuit Training

Course #

Hours

Other/Notes

Attestation

Pursuant to Vehicle Code §17004.7(b)(2), I have received, read, and understand my agency's vehicle pursuit policy.

Signature

Print Name

Date

Re: Survey...

Subject: Re: Survey...

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 10:00:47 -0800 (PST)

To: Carole Kanegae <carolek@ci.garden-grove.ca.us>

heck no 😊

----- Original Message -----

From: "Carole Kanegae" <carolek@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Thursday, March 10, 2016 9:42:40 AM

Subject: Fwd: Survey...

Jim, can you help Maria?

Her request is below.

Thanks

Carole Kanegae

Office of the Chief of Police

Garden Grove Police Department

Ph: 714-741-5901

Fx: 714-741-5902

----- Original Message -----

From: "Maria McFarlane" <mmcfarlane@ci.garden-grove.ca.us>

To: "Carole Kanegae" <carolek@ci.garden-grove.ca.us>

Sent: Thursday, March 10, 2016 9:37:53 AM

Subject: Fwd: Survey...

Hi Carole!

I was wondering if you could help me with my question down below...I haven't heard back from Nick & I didn't want to call the Chief directly. Not yet anyway 😊.
Please and thank you!

Re: Survey...

Maria C. McFarlane
Garden Grove Police Department

Records Shift Supervisor
(714) 741-5729
Monday - Thursday, 0700-1730
----- Original Message -----

From: "Maria McFarlane" <mmcfarlane@ci.garden-grove.ca.us>
To: "Nick Jensen" <nickj@ci.garden-grove.ca.us>
Sent: Tuesday, March 8, 2016 2:25:04 PM
Subject: Survey...

Hey Nick,

I'm completing a survey for another agency interested in how many folks Records Sup's supervise, #of paid holidays, etc., and one of the questions is how many sworn & civilian staff we currently have. Do you have that # please?

Gracias,

Maria C. McFarlane
Garden Grove Police Department

Records Shift Supervisor
(714) 741-5729
Monday - Thursday, 0700-1730

Subject: Re: Crown Pointe FTO System Manuals
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Thu, 10 Mar 2016 10:51:59 -0800 (PST)
To: Ben Stauffer <stauffer@ci.garden-grove.ca.us>

Ben, thanks for these manuals. It will make my job a lot easier come next week when they go to field fto. Jim

----- Original Message -----

From: "Ben Stauffer" <stauffer@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>, "Nick Jensen" <nickj@ci.garden-grove.ca.us>, "Robert Bogue" <robertb@ci.garden-grove.ca.us>
Sent: Thursday, March 10, 2016 10:49:07 AM
Subject: Crown Pointe FTO System Manuals

Attached are the manuals I have received and created for training personnel on the system. We can all sit down and go through them at some time if you wish.

Let me know,

Capt. Ben Stauffer
Support Services Bureau
714-741-5899

Subject: Fwd: MINUTES: Onsite GGPD Front Lobby/Records Remodel Meeting

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 11:32:17 -0800 (PST)

To: Mark Melzer <mmelzer@mdrarchitects.com>

Dear Mark,

Captain Ben Stauffer reviewed the minutes, which express our design desires, and wanted to add/change the following points below.

Thanks for reviewing the points.

Jim Colegrove

Concur on #18, I presume they are referring to the Brazos citation devices; not walkie-talkies.

5 - The plan is to have two iPad or similar style kiosks for customer check-in upon arrival. These would be located as near the front doors as feasible to make the process patently clear on how to check-in. These kiosks will feed a system that has monitors both in the upstairs lobby and the Records staff areas. These monitors will show the people's names waiting in line, how long they have been waiting and on what issue they have indicated they need help. At check-in, the kiosks will also be capable of routing the people checking in to another location or upstairs if their needs cannot be met at the Records counter.

12 - The Alarm Coordinator's window should be a bullet proof glass solution also and would take priority over the entrance to the stairs if the budget dictates issues with that.

17 - I think we would be open to the shredder being handled in another way. We just need to make sure it is removable from the hall to facilitate the shredders collecting it and that there are receptacles that feed into it from both the hallway for officers and Records for their staff to place items into the bin.

25 - While three separate offices are preferred, we can certainly operate in a shared office format with one office designed for three separate workstations as long as the office as a whole is lockable and private when the door is closed. I'm not sure about each workstation seating three or four. If we are counting the person at the workstation, I can't see a need to seat more than two in addition. So, I would presume this should be each workstation seats three.

29 - To be clear, our plan is to move our Stats office occupants out into the main bullpen and open all of that up.

In checking with staff, there is no pressing need for the vacuum tube system. As part of the design, we should not plan to maintain the receptacles and piping for that system.

Capt. Ben Stauffer
Support Services Bureau



Subject: PD Memorial Statue

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 11:40:15 -0800 (PST)

To: Brian Dalton <briand@ci.garden-grove.ca.us>, Jeff Hutchins <jeffh@ci.garden-grove.ca.us>, Michael Viscomi <mviscomi@ci.garden-grove.ca.us>, Randy Tucker <randyt@ci.garden-grove.ca.us>

Hey I received a sales call from:

Micheal Olsen
Brodin Studios
320-295-6748
320-398-4304

He said he was the person who made the memorial statue out front of the PD. He said he will be in area in next couple of months and wanted to know if statue needed servicing/cleaning. He did not discuss cost. FYI only.

Thanks,

Jim Colegrove

Subject: Driver Training Make-Up dates

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 13:10:27 -0800 (PST)

To: Betsy G Mitchell <BMitchell@ocsd.org>

CC: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

HI Betsy,

We would like the following dates. I will provide names and POST ID numbers as the dates draw near.

9/15 (0800 and 1300 classes)

9/29 (0800 and 1300 classes)

Thanks,

Jim Colegrove

----- Original Message -----

From: "Betsy G Mitchell" <BMitchell@ocsd.org>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, March 2, 2016 11:45:42 AM

Subject: RE: Driver Training

Hello,

Here are some dates;

8/22

9/7

9/15

9/29

10/6

10/7

10/11

10/14

Any of these dates would be 0800-1200 & 1300-1700. 8 per class.

Let me know.

Subject: Re: Off Site File Review.

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 14:00:26 -0800 (PST)

To: Dan Boring <dvboring@comcast.net>

Dan,

Thank you for the e-mail and feedback on GGPD's off-site review. We can certainly address the one issue during the onsite and I should be able to provide some insight into the decision making process then.

Thanks,

Jim

----- Original Message -----

From: "Dan Boring" <dvboring@comcast.net>

To: jamesc@ci.garden-grove.ca.us

Cc: djabbink@comcast.net

Sent: Thursday, March 10, 2016 1:44:37 PM

Subject: Off Site File Review.

Greetings,

I apologize for being a bit slow with this, but I managed to contract a case of the flu, which kept me out of commission for several days. Anyway, I have now completed the off-site review of the forty-five files discussed during our recent conference call. Although I have a few questions which I can provide later, I was comfortable in signing off on all but one file, and that one probably just needs for me to have better understanding of Garden Grove procedures. I have listed it below.

16.1.2

The standard requires that the agency allocates personnel to and distributes them within all organizational components in accordance with documented workload assessments conducted at least once every three years.

Documentation lists the criteria for determining Division and Beat staffing. Good!

Good analysis of Workforce Diversity and there is clearly an annual review of specialized assignments. What is less clear is how and how many personnel are allocated to non-patrol assignments. While the allocation and distribution of other personnel seems to take place annually during the budget development process when the Chief and Bureau Commanders evaluate the distribution of personnel within the organization. What criteria are used? Are there any workload studies or other documentation that supports this evaluation? Is there a case load assessment for investigators? How is it determined that twelve officers (or ten or fifteen) should be assigned to traffic? Are duties added to or taken away from other units based on staffing? Let's plan to talk a little further about this one.

Please don't get too excited about this at this point as we can review it during

Re: Off Site File Review.

the on-site and clean it up as needed. Otherwise, the files were well organized and in good order, with more than adequate documentation included for each of the bullets. I will be doing another on-site next week, but will be back on the 17 th and we can then start to tie up any loose ends. In the meantime, call or email me if you have any questions or concerns. I think we are well on our way to a reasonably stress free on-site.

Sincerely,

Dan

Subject: CALEA: Off Site File Review ~ UPDATE

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Thu, 10 Mar 2016 14:19:00 -0800 (PST)

To: Todd Elgin <todde@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Ben Stauffer <stauffer@ci.garden-grove.ca.us>, Travis Whitman <travisw@ci.garden-grove.ca.us>

CC: Larry Ebelt <larrye@ci.garden-grove.ca.us>, Marty Donahue <martyd@ci.garden-grove.ca.us>, Robert Bogue <robertb@ci.garden-grove.ca.us>

Good Afternoon Gentlemen:

The below email was received moments ago from our lead assessor Dan Boring; we are doing fine on the off-site file review. The lead assessor found one chapter that he would like further discussion/clarification on during his on-site review, which should not be a problem because we will certainly have an answer for him. I believe the determination to staff non-patrol units usually takes place during discussion at Staff meetings and that no type of document is created to justify or record the decisions to staff non-patrol units. This should be an easy issue to address during the on-site.

I have also highlighted some of his compliments and desires.

Thanks,

Jim Colegrove

Greetings,

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distribution of personnel within the organization. What criteria are used? Are there any workload studies or other documentation that supports this evaluation? Is there a case load assessment for investigators? How is it determined that twelve officers (or ten or fifteen) should be assigned to traffic? Are duties added to or taken away from other units based on staffing? Let's plan to talk a little further about this one.

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Sincerely,
Dan

Subject: Fwd: CALEA: Off Site File Review ~ UPDATE
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Thu, 10 Mar 2016 21:15:41 -0800 (PST)
To: Craig McIver <craigm@ci.garden-grove.ca.us>

Craig, FYI

Good Afternoon Gentlemen:

The below email was received moments ago from our lead assessor Dan Boring; we are doing fine on the off-site file review. The lead assessor found one chapter that he would like further discussion/clarification on during his on-site review, which should not be a problem because we will certainly have an answer for him. I believe the determination to staff non-patrol units usually takes place during discussion at Staff meetings and that no type of document is created to justify or record the decisions to staff non-patrol units. This should be an easy issue to address during the on-site.

I have also highlighted some of his compliments and desires.

Thanks,

Jim Colegrove

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many personnel are allocated to non-patrol assignments. While the allocation and distribution of other personnel seems to take place annually during the budget development process when the Chief and Bureau Commanders evaluate the distribution of personnel within the organization. What criteria are used? Are there any workload studies or other documentation that supports this evaluation? Is there a case load assessment for investigators? How is it determined that twelve officers (or ten or fifteen) should be assigned to traffic? Are duties added to or taken away from other units based on staffing? Let's plan to talk a little further about this one.

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Sincerely,
Dan

Re: GGPD General Order on Unforms and Required Equipment

Subject: Re: GGPD General Order on Unforms and Required Equipment
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Fri, 11 Mar 2016 04:51:06 -0800 (PST)
To: George Mavritsakis <George.Mavritsakis@fountainvalley.org>

once a year on both

----- Original Message -----

From: "George Mavritsakis" <George.Mavritsakis@fountainvalley.org>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Thursday, March 10, 2016 5:19:07 PM
Subject: RE: GGPD General Order on Unforms and Required Equipment

Thanks again for this info. I have one other question: how often does your agency conduct baton/pepper spray training?

Thanks

George

From: James Colegrove [mailto:jamesc@ci.garden-grove.ca.us]
Sent: Thursday, January 28, 2016 1:39 PM
To: George Mavritsakis
Subject: GGPD General Order on Unforms and Required Equipment

Subject: Re: Time Sheet

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 05:11:08 -0800 (PST)

To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

we may be working more than 10 hours today

----- Original Message -----

From: "Larry Ebelt" <larrye@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Friday, March 11, 2016 5:08:48 AM

Subject: Time Sheet

W T F

Larry Ebelt , Investigator
Cold Case Unit
Garden Grove Police Department
Bus. 714-741-5829
Fax 714-741-3925 Attn: L. Ebelt
larrye@garden-grove.org

Subject: Amended General Order 15.04

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 06:55:25 -0800 (PST)

To: Police Department <police.all@ci.garden-grove.ca.us>

The S.W.A.T. General Order 15.04 has been amended to include policy and procedures for tactical paramedics. It is awaiting your electronic signature on PowerDMS.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Re: Laterals in crown pointe

Subject: Re: Laterals in crown pointe

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 07:25:11 -0800 (PST)

To: Nick Jensen <nickj@zimbra.ci.garden-grove.ca.us>

I assigned FTO's already; probably don't show cause they are still in orientation per crownpointe. I will change them to phase 1 and let me know if changes things from their end

----- Original Message -----

From: "Nick Jensen" <nickj@zimbra.ci.garden-grove.ca.us>

To: jamesc@ci.garden-grove.ca.us

Sent: Friday, March 11, 2016 7:05:53 AM

Subject: Laterals in crown pointe

Sir during our FTO meeting last night I learned that our lateral officers may not be assigned to their first phase FTO's in Crownpoint. Can you double check and ensure that they are assigned to their first phase FTO in Crownpoint for me. I'm not sure exactly how to do that but Johnson might be able to tell you over the phone or Capt Stauffer. I know they are entered but they have to be "assigned" . If you've already done that then t22. Thank you sir

Sent from my iPhone

Subject: Briefing Room Tidiness

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 09:46:29 -0800 (PST)

To: Randy Tucker <randyt@ci.garden-grove.ca.us>

Randy,

Would you be interested in doing your 'tidy' magic in the briefing room too? I walked through yesterday and there is junk all around. You will have my backing, as well as the W/C's and SGT.'s if you choose to do so.

Again, thanks for all the help to make this place presentable during the CALEA on-site.

Jim

Subject: CALEA Standard on Communications Security
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Fri, 11 Mar 2016 10:08:16 -0800 (PST)
To: Rebecca Meeks <rebeccam@ci.garden-grove.ca.us>

Rebecca,

I would place the bookcase along the wall in front of your desk after all. I see no need to block any door based on the standard attached. In retrospect, the Department could have placed a Keri pad on your hallway door, but that would have been excessive based on the way the standard is written coupled with the fact that a Keri pad exists for the main entry to communications. I think if you keep one of your doors closed/lock during the on-site, then there should be no issue ☺

Thanks!

Jim

| | |
|------------------------------------|--------------------------------------|
| Communications Security.pdf | Content-Type: application/pdf |
| | Content-Encoding: base64 |

81.3.1

(M M M M) (LE1) Communications Center Security

Security measures for the communications center are in place to:

- a. *limit access to the communications center to authorized personnel;*
- b. *protect equipment;*
- c. *provide for back-up resources; and*
- d. *provide security for transmission lines, antennas, and power sources.*

Commentary

The capability to maintain communications in all emergency situations dictates that security measures be implemented to protect communications personnel, facilities, and equipment. Protective measures may include locating the center and equipment in areas providing maximum security, installing bullet resistant glass in areas of public access, and restricting access to the communications center. Providing security for equipment may be done with a combination of security cameras, fences, or other measures based on the needs of the agency, location of the equipment, and operational considerations. (M M M M) (LE1) Compliance may be OBSERVED.

Subject: 5 Year Destruction Rule on past employee files

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 10:32:40 -0800 (PST)

To: Sherry Mead <sherrym@ci.garden-grove.ca.us>

Hi Sherry,

I have the following former PD employee files that are due to be destroyed due to 5-years post separation from PD:

Robert May
Ed Zaragoza

They are still current City of Garden Grove employees.

Question: Does city hall want the files or are we OK to destroy?

Thanks,

Jim

Subject: Academy Graduation Pictures

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 10:48:30 -0800 (PST)

To: Steve Estlow <stevee@ci.garden-grove.ca.us>, Corey Polopek <coreyp@ci.garden-grove.ca.us>, Charles Starnes <charless@ci.garden-grove.ca.us>, Edgar Valencia <edgarv@ci.garden-grove.ca.us>

came across a rarely used PSD computer file and located your academy graduation pictures. see me if you want them on a DVD or CD.

Thanks,

Jim Colegrove

Subject: Re: Pursuit Attestation Form

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 11 Mar 2016 13:23:05 -0800 (PST)

To: John Ojeisekhoba <johno@ci.garden-grove.ca.us>

excellent...thanks!

----- Original Message -----

From: "John Ojeisekhoba" <johno@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Friday, March 11, 2016 12:54:19 PM

Subject: Re: Pursuit Attestation Form

Sir,

I completed and attached the required form.

Thanks,

John

----- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

To: "Pedro Arellano" <pedroa@ci.garden-grove.ca.us>, "Jeffrey Brown" <jeffreyb@ci.garden-grove.ca.us>, "David Chang" <davidc@ci.garden-grove.ca.us>, "Kory Ferrin" <koryf@ci.garden-grove.ca.us>, "Manny Flores" <mannyf@ci.garden-grove.ca.us>, "Corey Polopek" <coreyp@ci.garden-grove.ca.us>, "Jonathan Wainwright" <jonathan@ci.garden-grove.ca.us>, "John Ojeisekhoba" <johno@ci.garden-grove.ca.us>

Cc: "Robert Bogue" <robertb@ci.garden-grove.ca.us>, "Kevin Boddy" <kevinb@ci.garden-grove.ca.us>

Sent: Thursday, March 10, 2016 9:57:34 AM

Subject: Pursuit Attestation Form

Hello:

You all need to complete the high-lighted sections of the attached form and send it to me ASAP after you watch the "PURSUIT TRAINING" link, which can be found inside the yellow 'TRAINING' box on the Department's intranet website.

Thanks,

Jim Colegrove

Subject: Re: CALEA Standards - Records Access
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Fri, 11 Mar 2016 13:25:52 -0800 (PST)
To: Vicky Helton <vickyh@zimbra.ci.garden-grove.ca.us>

Hi Vicky,

good idea and I might take it a step farther with your blessing. Since records will be the Department's "Area of Focus", I am thinking we should program Keri access to give only people who work in records/front desk access for the on-site week. This is easily done, so let me know if you want me to do that as well ☺

Thanks!

jim

----- Original Message -----

From: "Vicky Helton" <vickyh@zimbra.ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Friday, March 11, 2016 11:49:37 AM
Subject: CALEA Standards - Records Access

Good Morning Jim,

I know that G.O. 9.1 addresses the Security and Control of the Records Unit, but I'm not sure if this is an area of concern for CALEA .

If it is, it would be beneficial if you were to send out an email reminder regarding limited access to Records, prior to the CALEA audit.

Out of habit or forgetfulness, personnel that have been given access to Records so as to utilize the copy/scanning equipment, continue to access records for this purpose, in lieu of utilizing the equipment in the report writing room....which defeats the purpose of the added security measure to limit traffic and the addition of the new equipment.

As I stated, IF this is a CALEA concern, a friendly email from the CALEA Sgt., may prove helpful. Thank you.

--

Victoria L. Lawton
Records Manager
Support Services Bureau
Garden Grove Police Department
714-741-5715

Subject: Fwd: Off Site File Review.

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Sat, 12 Mar 2016 15:02:47 -0800 (PST)

To: John Keely <johnk@ci.garden-grove.ca.us>

----- Forwarded Message -----

Greetings,

I apologize for being a bit slow with this, but I managed to contract a case of the flu, which kept me out of commission for several days. Anyway, I have now completed the off-site review of the forty-five files discussed during our recent conference call. Although I have a few questions which I can provide later, I was comfortable in signing off on all but one file, and that one probably just needs for me to have better understanding of Garden Grove procedures. I have listed it below.

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Sincerely,



Dan



Subject: Fwd: Off Site File Review.

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Sat, 12 Mar 2016 15:15:44 -0800 (PST)

To: John <johnnd32@cox.net>

----- Forwarded Message -----

----- Forwarded Message -----

Greetings,

I apologize for being a bit slow with this, but I managed to contract a case of the flu, which kept me out of commission for several days.

Anyway, I have now completed the off-site review of the forty-five files discussed during our recent conference call. Although I have a few questions which I can provide later, I was comfortable in signing off on all but one file, and that one probably just needs for me to have better understanding of Garden Grove procedures. I have listed it below.

16.1.2

The standard requires that the agency allocates personnel to and distributes them within all organizational components in accordance with documented workload assessments conducted at least once every three years.

Documentation lists the criteria for determining Division and Beat staffing. Good!

Good analysis of Workforce Diversity and there is clearly an annual review of specialized assignments. What is less clear is how and how

many personnel are allocated to non-patrol assignments. While the allocation and distribution of other personnel seems to take place annually during the budget development process when the Chief and Bureau Commanders evaluate the distribution of personnel within the organization. What criteria are used? Are there any workload studies

or other documentation that supports this evaluation? Is there a case load assessment for investigators? How is it determined that twelve officers (or ten or fifteen) should be assigned to traffic? Are duties added to or taken away from other units based on staffing? Let's plan to talk a little further about this one.

Please don't get too excited about this at this point as we can review it during the on-site and clean it up as needed. Otherwise,

the files were well organized and in good order, with more than adequate documentation included for each of the bullets. I will be doing another on-site next week, but will be back on the 17 th and we can then start to tie up any loose ends. In the meantime, call or email me if you have any questions or concerns. I think we are well on our way to a reasonably stress free on-site.

Sincerely,

Dan

Subject: Latest Recruit Assignments

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Sat, 12 Mar 2016 15:19:11 -0800 (PST)

To: John <johnd32@cox.net>

----- Forwarded Message -----

Gentlemen:

I am trying to catch up on some recruit assignments from the Personnel & Training Sergeant's Office. Please review the attached schedule and if you think any changes need to be made or if it seems a tad behind schedule, then I am certainly open to constructive criticism.

Jim

| | |
|---------------------------------------|--------------------------------------|
| Latest Recruit Assignments.pdf | Content-Type: application/pdf |
| | Content-Encoding: base64 |

GARDEN GROVE POLICE DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

DATE: JULY 9, 1981

FROM: R. L. TUCKER, SERGEANT TO: ALL PERSONNEL

SUBJECT: RECRUIT ASSIGNMENTS: EFFECTIVE JULY 18, 1981

New Team assignments for the new officers will be effective on Saturday, July 18, 1981, as follows:

TEAM I

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Young | Pozarich | SSM | Petersen |
| 3 | Witthuhn | Raney | FSS | Conley |

TEAM II

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Kidwell | Jordan | SSM | Abrecht |
| 1 | Williams | Hartman | WTF | Fleischer |
| 3 | Davis | P. Prince | MTW | Thrasher |
| 4 | Bledsoe | Ayers | SMT | Bath |

TEAM III

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Coloroso | Adam | TFS | Dalton |
| 3 | Lux | Johnson | FSS | Morrill |
| 3 | Arvizu | Bailey | TWT | Morrill |
| 4 | Neal | Williamson | SSM | Baker |
| 4 | Hittesdorf | B. Prince | TFS | Baker |

The effective dates of these shifts and days off are from 7-18-81 through 7-31-81. August 1, 1981 is shift change, and the officers in training will go to the same shift and days off as their training officer.

Sgt R. L. Tucker

R. L. Tucker, Sergeant
F.T.O. Coordinator
Operational Services Bureau

looks like somebody is ratting out somebody

Subject: looks like somebody is ratting out somebody

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Sun, 13 Mar 2016 07:49:39 -0700 (PDT)

To: Jeff Hutchins <jeffh@ci.garden-grove.ca.us>, Ed Leiva <eleiva@ci.garden-grove.ca.us>

CC: Kevin Boddy <kevinb@ci.garden-grove.ca.us>

sent this for humor more than anything else...

<http://orangecounty.craigslist.org/com/5481666673.html>

Subject: Re: Event Confirmation for John Raney -
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Sun, 13 Mar 2016 08:11:12 -0700 (PDT)
To: Karen Brame <karenb@ci.garden-grove.ca.us>

Are we sending Officer Raney to this class? It appears as if Officer Raney somehow indicated earlier to Serrato that the agency was going to issue check. let me know. I will only send confirmation email if Department is sending him with agency check.

Thanks

----- Original Message -----

From: "John Raney" <jraney@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Saturday, March 12, 2016 7:43:29 PM
Subject: Fwd: Event Confirmation for John Raney -

Good evening sir,

Could you send Rick an email regarding payment for my two day training on March 24-25. I will pay the 175 dollars on the first day of training. Thank you.

Raney #3217
949 632 1776

----- Forwarded Message -----

From: info@serratotraining.com
To: jraney@ci.garden-grove.ca.us
Sent: Saturday, March 12, 2016 4:50:01 AM
Subject: Event Confirmation for John Raney -

Certified Gang Enforcement Officer
3/24/2016 - 3/25/2016
0800 - 1700
Orange County Sheriff's Training Center
1900 W. Katella Avenue
Orange, Ca 92867
Directions

John Raney

I am writing to confirm your registration in the above captioned course.

Space is always limited in our classes - if you cannot attend, please click the "cancel button" at the bottom of this email to cancel your registration and release your assigned your slot. That is all you have to do.

Important Payment Information: If you select "Agency/Department Check" as payment type your reservation will not be confirmed until Serrato & Associates receives either of the following:

1. Payment from your Agency prior to the date of the course;
2. Confirmation from your Agency the payment is being processed; or
3. Confirmation from your Agency you will be paying at the door with an Agency

check.

If one of the above confirmations is not received with 48 hours of the course your name will be removed from the roster. If you or your agency have any questions or if your Agency needs a W-9 form please contact Serrato & Associates at the e-mail below. Thank you for your cooperation and sorry for any inconvenience.

Questions? Email: info@serratotraining.com

Rick Serrato
President
www.serratotraining.com

[Click here to cancel registration](#)

If the above link does not work, cut and paste the following link into your browser:

<https://secure8.netsential.com/serratotraining//EBUserUpdate.aspx?eventformname=CGEO3-24-16&guid=5c3f65c7-75fd-46b6-aeec-3604520b9c28&func=cancel>

Subject: CALEA Documents

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Mon, 14 Mar 2016 05:53:26 -0700 (PDT)

To: Melanie Valdes <melaniev@ci.garden-grove.ca.us>

Hi Melanie 😊

Well our Re-Accreditation on-site evaluation is rapidly approaching. The following people have been scheduled for an interview with CALEA's Lead Assessor:

City Councilmember Kris Beard
City Manager Scott Stiles
Finance Director Kingsley Okereke
Human Resources Director Laura Stover

I greatly appreciate them taking time out of their hectic schedules to assist in the PD's re-accreditation efforts. I have attached documents that provide additional information, including a four-day agenda, that may be helpful for all of them. Can these documents attached be forwarded to them or may I email them directly?

Thanks for your help,

Jim Colegrove
CALEA Accreditation Manager
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

2016 CALEA On-site Information.pdf

Content-Type: application/pdf
Content-Encoding: base64



GARDEN GROVE POLICE DEPARTMENT INTRA-DEPARTMENT MEMORANDUM

To: All Personnel

Date: February 12, 2016

From: Todd D. Elgin
Chief of Police

Subject: Police Department CALEA Reaccreditation
March 29 to April 1, 2016

Our police department has been part of a national accreditation program, Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), since 1988. National accreditation is a voluntary process and the award is a highly prized recognition of law enforcement excellence for a period of four years. A team of assessors from CALEA will arrive on March 29, 2016, to examine all aspects of the police department's policies and procedures, management, operations and support services. The assessors from CALEA are Chief Daniel Boring, Ret'd, Culpeper, Virginia Police Department and Lieutenant Darrin Abbink of the Colorado Springs Police Department.

A major part of their on-site review includes a tour of our facilities, an observation of our activities, ride-alongs with our officers and interviews with members of our department, city hall management, local community members, judges, attorneys, local media, and city council members.

The reassessment period of 2013 through 2015 will be the focus of their visit and they will highly scrutinize our CALEA staff's efforts to document the Department's adherence to the applicable 484 CALEA standards. During the three year reassessment period, our agency has submitted annual reports attesting to continued compliance with mandated standards and our ability to maintain up-to-date policies with respect to current laws.

Once the Commission's assessors complete their review of the agency, they report back to the Commission, which will then determine if our police department is to be granted reaccredited status until the year 2020. I fully expect to be reaccredited based on the efforts put forth by the police department's CALEA staff members involved in this endeavor and because of the constant professionalism exuded by all members of our police department.

Sincerely,

A handwritten signature in black ink that reads "Todd D. Elgin".

Todd D. Elgin
Chief of Police

Garden Grove Police Department's History with CALEA

The Law Enforcement Accreditation Program was established by CALEA after its founding in 1984. CALEA, a private organization, was established to address what was seen as a need to enhance law enforcement as a profession and to improve law enforcement service delivery. The CALEA Accreditation program has become the primary method for an agency to voluntarily demonstrate their commitment to excellence in law enforcement.

In 1985, then Garden Grove Police Chief Frank Kessler embarked on a three-year self-assessment program with CALEA to achieve National Accreditation. In 1988, the Garden Grove Police Department was the first Police Department in California to receive the CALEA Accreditation award. As of today, only 14 other law enforcement agencies within the State of California has achieved and sustained the CALEA Law Enforcement Accreditation award.

The Police Department has successfully completed CALEA reaccreditation every three years to maintain the continuous award. The upcoming March 2016 on-site assessment will be the ninth time the Department has sought reaccreditation. The process will scrutinized the years 2013-2015 via the Gold Standard Assessment review process.

Garden Grove Police Department And The CALEA Gold Standard Assessment

CALEA introduced a new methodology for assessing agencies seeking reaccreditation. Known as the Gold Standard Assessment (GSA), this assessment format focuses primarily on processes and outcomes associated with standards specific to agency policies. **In short, the GSA works to measure the impact of accreditation as opposed to simply confirming compliance through a file-by-file review.**

The GSA allows for a limited number of specific files to be reviewed off-site prior to the on-site assessment. Agencies participating in the GSA will generally have no files reviewed during the on-site assessment. **Further standards compliance is verified through interviews and observations in the normal work environment where the specific activities are expected to occur.**

The GSA provides insights into opportunities for process improvements and it identifies areas where data is effectively or ineffectively being used to support operational or administrative activities. **In short, the GSA reviews key issues for the agency and identifies strengths, weaknesses, opportunities, and threat as it relates to standards-based issues.**

Agencies that have participated in the GSA have consistently indicated it is the most effective use of accreditation as an organization growth tool, and it has involved more of their staff in the process. **The GSA moves the accreditation process from a file management exercise to an assessment of intended outcomes based specifically on agency needs.**

Garden Grove Police Department
On-Site Agenda
March 29, 2016 through April 1, 2016

Tuesday, March 29, 2016:

- 0800 hours: Pick up both CALEA assessors from Orange County Airport (SNA)
- 1000 hours: Check assessors into Marriot Suites Hotel ~ Garden Grove
- 1200 hours: Lunch
- 1330 hours: Arrival at Agency ~ Tour of facility and introductions to Command Staff and selected personnel
- 1500 hours: Chief of Police Interview with Lead Assessor Chief Dan Boring and onsite file follow-up with Assessor Lieutenant Darrin Abbink
- 1600 hours: Chief Dan Boring's interviews with Command Staff
- 1800 hours: Drive Chief Dan Boring and Lieutenant Darrin Abbink back to hotel with agency car

Wednesday, March 30, 2016

Lieutenant Darrin Abbink:

0800 hours to 1800 hours: Onsite facility inspection, selected file review, impromptu interviews with patrol personnel, civilian staff, support services, area of focus review, ride-alongs.

Chief Dan Boring:

- 0800 hours: Interview with Accreditation Manager James Colegrove
- 0845 hours: Interview with Captain Tom Kisela ~ Orange Police Department
- 0930 hours: Interview with Community Leader Maureen Blackmun
- 1015 hours: Interview with Reserve Officer John Ojeisekhoba
- 1100 hours: Interview with Business Leader Ric Lerma
- 1130 hours: LUNCH
- 1300 hours to 1500 hours: Public Information phone line open to public from 1:00 PM to 3:00 PM; Phone line, 714-741-5587, will be in assessor's work area, unscreened and unrecorded.

1515 hours: Interview with Local media member Bill Rams

1600 hours: Interview with minority leader Benny Diaz

1730 hours: Public information session is held in the city of Garden Grove Courtyard Center, and continues until all speakers have had opportunity to address assessment team.

Thursday, March 31, 2016

Lieutenant Darrin Abbink:

0800 hours to 1800 hours: Onsite facility inspection, selected file review, impromptu interviews with patrol personnel, civilian staff, support services, area of focus review, ride-alongs.

Chief Dan Boring:

0830 hours to 1045 hours: At West Orange County Superior Court (escorted by Sergeant Craig McIver) for Judge Interview, City Attorney interview, O.C. District Attorney interview; return to Garden Grove Police Department.

1100 hours: Interview with Police Department Pastor James

1200 hours: LUNCH

1330 hours: Interview with City Manager Scott Stiles

1415 hours: Interview with City Human Resources Director Laura Stover

1500 hours: Interview with City Finance Director Kingsley Okereke

1545 hours: Interview with Police Association President Brian Dalton

1630 hours: Interview with F.B.I. Agent Dave Shea

1715 hours: Interview with Garden Grove City Council Member Kris Beard

1800 hours: Return to hotel

Friday, April 1, 2016

0800-1200 hours: Both Assessors final interviews with personnel of their choosing, address any immediate areas of concern, miscellaneous items.

1200-1300 hours: Return to hotel to check out; lunch

1400 hours: Depart for John Wayne Airport

Garden Grove Police Department
Public Information Plan
March 29, 2016 through April 1, 2016

1. PUBLIC NOTICE

The public notices will be distributed by the Accreditation Manager and will be posted in the following buildings, or areas: Garden Grove Police Department Lobby, City Hall Bulletin Boards, City Hall front doors, City of Garden Grove Courtyard Center (public hearing location), City of Garden Grove website. The public notice was produced in four languages: English, Spanish, Korean, and Vietnamese.

2. PRESS RELEASE

The news release announcing on-site assessment will be released to over 30 media outlets in the Southern California area, including the three major television stations (ABC, NBC, and CBS), and the two largest newspapers in the Southern California region: LA Times and Orange County Register.

3. PUBLIC ACCESS TELEPHONE SCHEDULE

The public notices and news releases will inform the public of access to assessors through a dedicated phone line (714-741-5587) to the assessor's work area on Wednesday, March 30, 2016 between 1-3 PM.

4. PUBLIC HEARING

Notice and new releases will inform the public of the Public Hearing to be held on Wednesday, March 30, 2016 at 5:30 PM, at the Garden Grove Courtyard Center located at 12732 Main Street in Garden Grove.

5. PUBLICATION

The Public Hearing and Phone Session will be posted on the agency website. Notices will also be forwarded to the police department's Community Liaison Division.

6. AGENCY MEMBERS

Patrol Units will be issued copies of the public notice, and are encouraged to distribute to any interested citizens. All agency employees will be given a copy of the prepared agenda of the on-site assessment.

Subject: Re: GGPD Reunion in Vegas

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Mon, 14 Mar 2016 06:09:11 -0700 (PDT)

To: Nancy McFaul <harlnrocky@hotmail.com>

CC: Larry Ebelt <larrye@ci.garden-grove.ca.us>

Hey I am in and I think Larry is in too...We both fly back home to Vegas on the 17th late night, so Saturday the 19th is perfect. I am very very flexible, so any place, any time, is good to me.

Jimmy C.

----- Original Message -----

From: "Nancy McFaul" <harlnrocky@hotmail.com>

To: "Prince Paul" <golfkraazy@yahoo.com>, jamesc@ci.garden-grove.ca.us, darrowh@yahoo.com, "Halligan Darrow" <darrowh@gmail.com>, "Elaine Noce" <rsmgal@yahoo.com>, denshe2689@aol.com, larcon68@gmail.com

Sent: Sunday, March 13, 2016 11:43:42 AM

Subject: RE: GGPD Reunion in Vegas

Elaine & I will be rolling into Vegas in the wee smalls of Friday, Mar 18 and chillaxing around the pool at Elaine's Hilton timeshare. Thought was that whoever wants to get together, that we do it sometime on Saturday. If you locals want to figure a place/time to meet/eat/drink, then pass on the word, that would be great!!! Would love to see everyone....or as many as possible!

~ Nancy

Subject: GGPD Reunion in Vegas

From: harlnrocky@hotmail.com

Date: Fri, 19 Feb 2016 08:53:46 -0800

To: golfkraazy@yahoo.com; larcon68@cox.net; jamesc@ci.garden-grove.ca.us; darrowh@yahoo.com; darrowh@gmail.com; rsmgal@yahoo.com

Elaine and I will be back in Vegas next month to see Rod Stewart again. We're leaving for Vegas immediately after a Bruce Springsteen concert in LA on 3/17, will be seeing Rod on Sun night, and heading home on Mon, 3/21. Hope we'll all be able to connect!!!

Nancy McFaul

Sent from my iPhone

Subject: Latest Recruit Assignments

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Mon, 14 Mar 2016 06:11:36 -0700 (PDT)

To: Nancy McFaul <harlnrocky@hotmail.com>

Hey Nancy, I am back in PSD temporarily since Mike Martin is out IOD; See attached for the latest recruit assignments..am I a 'tad' late in getting it out ???????? hahaha

See you this weekend...

| | |
|---------------------------------------|--------------------------------------|
| Latest Recruit Assignments.pdf | Content-Type: application/pdf |
| | Content-Encoding: base64 |

Subject: Lake Mead

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 04:57:38 -0700 (PDT)

To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

Larry,

We have to ration water now; no water in your coffee please...drink the beans

<http://www.reviewjournal.com/news/water-environment/historically-dry-february-could-lead-first-ever-shortage-declaration-lake>

Subject: Mizzou Enrollment

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 06:44:22 -0700 (PDT)

To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

<http://www.foxnews.com/us/2016/03/14/mizzou-may-pay-price-for-campus-protests-as-enrollment-plunges.html>

Subject: Other assessor email Good News!!
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Tue, 15 Mar 2016 09:10:46 -0700 (PDT)
To: 'Kevin Boddy' <kevinb@ci.garden-grove.ca.us>

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

----- Darrin Abbink <djabbin@comcast.net> wrote:
Greetings Sergeant,

I just wanted to update you on the offsite files and my progress. I have completed a large chunk of my assigned files and so far everything is looking good. Your files are organized and easy to follow. The proofs are related the standards and the policies are clearly written. This is great news for an assessor! Many times this is not the case.

At this point I still have a few more standards to go, but I am not anticipating any issues based upon what I have seen. I should be done late this week. I will have some questions for people during the on-site, but that is just to get a clear picture of how your agency operates so I can accurately write my part of the report. I am not expecting that I will need any additional documentation just based upon what I have seen so far, but if I do, I will let you know quickly so you have time to find what I may need.

As you set up interviews for the on-site portion, please keep in mind that I will need to speak with someone in each area or chapter that I am assigned. Advance notice that I will be speaking with them will help them out.

Thank you,

Darrin Abbink

Subject: Re: CALEA Documents
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Tue, 15 Mar 2016 11:10:08 -0700 (PDT)
To: Melanie Valdes <melaniev@ci.garden-grove.ca.us>

Thank You Melanie 😊

----- Original Message -----
From: "Melanie Valdes" <melaniev@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Tuesday, March 15, 2016 10:43:50 AM
Subject: Re: CALEA Documents

Hi Jim: I printed for Scott and Pam will for Kris Beard. I can forward your email to Kingsley and Laura. Thanks!

Melanie

----- Original Message -----
From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Melanie Valdes" <melaniev@ci.garden-grove.ca.us>
Sent: Monday, March 14, 2016 5:53:26 AM
Subject: CALEA Documents

Hi Melanie 😊

Well our Re-Accreditation on-site evaluation is rapidly approaching. The following people have been scheduled for an interview with CALEA's Lead Assessor:

City Councilmember Kris Beard
City Manager Scott Stiles
Finance Director Kingsley Okereke
Human Resources Director Laura Stover

I greatly appreciate them taking time out of their hectic schedules to assist in the PD's re-accreditation efforts. I have attached documents that provide additional information, including a four-day agenda, that may be helpful for all of them. Can these documents attached be forwarded to them or may I email them directly?

Thanks for your help,

Jim Colegrove
CALEA Accreditation Manager
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Fwd: off site files

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 11:13:54 -0700 (PDT)

To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

FYI Larry! the other assessor has rung in!!! YES!!!!!!

----- Forwarded Message -----

Greetings Sergeant,

I just wanted to update you on the offsite files and my progress. I have completed a large chunk of my assigned files and so far everything is looking good. Your files are organized and easy to follow. The proofs are related the standards and the policies are clearly written. This is great news for an assessor! Many times this is not the case.

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As you set up interviews for the on-site portion, please keep in mind that I will need to speak with someone in each area or chapter that I am assigned. Advance notice that I will be speaking with them will help them out.

Thank you,

Darrin Abbink

Subject: Additional Documents for Garden Grove PD On-Site
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Tue, 15 Mar 2016 11:35:21 -0700 (PDT)
To: Dan Boring <dvboring@comcast.net>, djabbink@comcast.net

Hello Gentlemen:

Attached is some additional documentation for the upcoming Garden Grove PD on-site. All personnel listed on the agenda have agreed to be at the PD at the scheduled time for their interview, with the exception of court personnel and the agenda has further on that topic. As far as in-house personnel not listed on the agenda, they have been prepped about the GSA and they will make themselves available when needed.

Look forward to meeting you both.

Thanks,

Jim Colegrove, Sergeant
CALEA Accreditation Manager
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

2016 CALEA On-site Information.pdf

Content-Type: application/pdf
Content-Encoding: base64

Personnel ~ Chapter Assignments.docx

Personnel ~ Chapter Assignments.docx

Content-Type: application/vnd.openxmlformats-officedocument.wordprocessingml.document
Content-Encoding: base64



GARDEN GROVE POLICE DEPARTMENT INTRA-DEPARTMENT MEMORANDUM

To: All Personnel

Date: February 12, 2016

From: Todd D. Elgin
Chief of Police

Subject: Police Department CALEA Reaccreditation
March 29 to April 1, 2016

Our police department has been part of a national accreditation program, Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), since 1988. National accreditation is a voluntary process and the award is a highly prized recognition of law enforcement excellence for a period of four years. A team of assessors from CALEA will arrive on March 29, 2016, to examine all aspects of the police department's policies and procedures, management, operations and support services. The assessors from CALEA are Chief Daniel Boring, Ret'd, Culpeper, Virginia Police Department and Lieutenant Darrin Abbink of the Colorado Springs Police Department.

A major part of their on-site review includes a tour of our facilities, an observation of our activities, ride-alongs with our officers and interviews with members of our department, city hall management, local community members, judges, attorneys, local media, and city council members.

The reassessment period of 2013 through 2015 will be the focus of their visit and they will highly scrutinize our CALEA staff's efforts to document the Department's adherence to the applicable 484 CALEA standards. During the three year reassessment period, our agency has submitted annual reports attesting to continued compliance with mandated standards and our ability to maintain up-to-date policies with respect to current laws.

Once the Commission's assessors complete their review of the agency, they report back to the Commission, which will then determine if our police department is to be granted reaccredited status until the year 2020. I fully expect to be reaccredited based on the efforts put forth by the police department's CALEA staff members involved in this endeavor and because of the constant professionalism exuded by all members of our police department.

Sincerely,

A handwritten signature in black ink that reads "Todd D. Elgin".

Todd D. Elgin
Chief of Police

Garden Grove Police Department's

History with CALEA

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Garden Grove Police Department And The CALEA Gold Standard Assessment

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The GSA allows for a limited number of specific files to be reviewed off-site prior to the on-site assessment. Agencies participating in the GSA will generally have no files reviewed during the on-site assessment. **Further standards compliance is verified through interviews and observations in the normal work environment where the specific activities are expected to occur.**

The GSA provides insights into opportunities for process improvements and it identifies areas where data is effectively or ineffectively being used to support operational or administrative activities. **In short, the GSA reviews key issues for the agency and identifies strengths, weaknesses, opportunities, and threat as it relates to standards-based issues.**

Agencies that have participated in the GSA have consistently indicated it is the most effective use of accreditation as an organization growth tool, and it has involved more of their staff in the process. **The GSA moves the accreditation process from a file management exercise to an assessment of intended outcomes based specifically on agency needs.**

Garden Grove Police Department
On-Site Agenda
March 29, 2016 through April 1, 2016

Tuesday, March 29, 2016:

- 0800 hours: Pick up both CALEA assessors from Orange County Airport (SNA)
- 1000 hours: Check assessors into Marriot Suites Hotel ~ Garden Grove
- 1200 hours: Lunch
- 1330 hours: Arrival at Agency ~ Tour of facility and introductions to Command Staff and selected personnel
- 1500 hours: Chief of Police Interview with Lead Assessor Chief Dan Boring and onsite file follow-up with Assessor Lieutenant Darrin Abbink
- 1600 hours: Chief Dan Boring's interviews with Command Staff
- 1800 hours: Drive Chief Dan Boring and Lieutenant Darrin Abbink back to hotel with agency car

Wednesday, March 30, 2016

Lieutenant Darrin Abbink:

0800 hours to 1800 hours: Onsite facility inspection, selected file review, impromptu interviews with patrol personnel, civilian staff, support services, area of focus review, ride-alongs.

Chief Dan Boring:

- 0800 hours: Interview with Accreditation Manager James Colegrove
- 0845 hours: Interview with Captain Tom Kisela ~ Orange Police Department
- 0930 hours: Interview with Community Leader Maureen Blackmun
- 1015 hours: Interview with Reserve Officer John Ojeisekhoba
- 1100 hours: Interview with Business Leader Ric Lerma
- 1130 hours: LUNCH
- 1300 hours to 1500 hours: Public Information phone line open to public from 1:00 PM to 3:00 PM; Phone line, 714-741-5587, will be in assessor's work area, unscreened and unrecorded.

1515 hours: Interview with Local media member Bill Rams

1600 hours: Interview with minority leader Benny Diaz

1730 hours: Public information session is held in the city of Garden Grove Courtyard Center, and continues until all speakers have had opportunity to address assessment team.

Thursday, March 31, 2016

Lieutenant Darrin Abbink:

0800 hours to 1800 hours: Onsite facility inspection, selected file review, impromptu interviews with patrol personnel, civilian staff, support services, area of focus review, ride-alongs.

Chief Dan Boring:

0830 hours to 1045 hours: At West Orange County Superior Court (escorted by Sergeant Craig McIver) for Judge Interview, City Attorney interview, O.C. District Attorney interview; return to Garden Grove Police Department.

1100 hours: Interview with Police Department Pastor James

1200 hours: LUNCH

1330 hours: Interview with City Manager Scott Stiles

1415 hours: Interview with City Human Resources Director Laura Stover

1500 hours: Interview with City Finance Director Kingsley Okereke

1545 hours: Interview with Police Association President Brian Dalton

1630 hours: Interview with F.B.I. Agent Dave Shea

1715 hours: Interview with Garden Grove City Council Member Kris Beard

1800 hours: Return to hotel

Friday, April 1, 2016

0800-1200 hours: Both Assessors final interviews with personnel of their choosing, address any immediate areas of concern, miscellaneous items.

1200-1300 hours: Return to hotel to check out; lunch

1400 hours: Depart for John Wayne Airport

Garden Grove Police Department
Public Information Plan
March 29, 2016 through April 1, 2016

1. PUBLIC NOTICE

The public notices will be distributed by the Accreditation Manager and will be posted in the following buildings, or areas: Garden Grove Police Department Lobby, City Hall Bulletin Boards, City Hall front doors, City of Garden Grove Courtyard Center (public hearing location), City of Garden Grove website. The public notice was produced in four languages: English, Spanish, Korean, and Vietnamese.

2. PRESS RELEASE

The news release announcing on-site assessment will be released to over 30 media outlets in the Southern California area, including the three major television stations (ABC, NBC, and CBS), and the two largest newspapers in the Southern California region: LA Times and Orange County Register.

3. PUBLIC ACCESS TELEPHONE SCHEDULE

The public notices and news releases will inform the public of access to assessors through a dedicated phone line (714-741-5587) to the assessor's work area on Wednesday, March 30, 2016 between 1-3 PM.

4. PUBLIC HEARING

Notice and new releases will inform the public of the Public Hearing to be held on Wednesday, March 30, 2016 at 5:30 PM, at the Garden Grove Courtyard Center located at 12732 Main Street in Garden Grove.

5. PUBLICATION

The Public Hearing and Phone Session will be posted on the agency website. Notices will also be forwarded to the police department's Community Liaison Division.

6. AGENCY MEMBERS

Patrol Units will be issued copies of the public notice, and are encouraged to distribute to any interested citizens. All agency employees will be given a copy of the prepared agenda of the on-site assessment.

| Chapter # | Title | Manager Responsible | Resource Personnel |
|-----------|---|---|--------------------------------------|
| 1 | Law Enforcement Role and Authority | Lt. Bogue | Sgt. Colegrove |
| 2 | Agency Jurisdiction and Mutual Aid | Lt. Bogue | Sgt. Colegrove |
| 11 | Organization and Administration | Sgt. Colegrove | |
| 12 | Direction | Sgt. Colegrove | |
| 15 | Planning and Research, Goals and Objectives, and Crime Analysis | Sgt. Colegrove | Helena Elsousou |
| 16 | Allocation and Distribution of Personnel and Personnel Alternatives | Lt. Bogue | |
| 17 | Fiscal Management and Agency Property | Courtney Allison | |
| 21 | Classification and Delineation of Duties and Responsibilities | Lt. Bogue | Sgt. Colegrove |
| 22 | Compensation, benefits, and Conditions of Work | Lt. Bogue | |
| 24 | Collective Bargaining | Capt. Boddy | |
| 25 | Grievance Procedures | Capt. Boddy | |
| 26 | Discipline Procedures | Lt. Bogue | Sgt. McIver |
| 31 | Recruitment | Lt. Bogue | Corporal Jensen |
| 32 | Selection | Lt. Bogue | Corporal Jensen |
| 33 | Training and Career Development | Lt. Bogue | Sgt. Martin |
| 34 | Promotion | Lt. Bogue | Corporal Jensen |
| 35 | Performance Evaluations | Sgt. Colegrove | Lt. Lawton/Sgt. McIver |
| 41 | Patrol | Lt. Watch Commanders | |
| 42 | Criminal Investigations | Lt. Peaslee | |
| 43 | Vice, Drugs, and Organized Crime | Lt. Leiva | |
| 44 | Juvenile Operations | Lt. Peaslee | |
| 45 | Crime Prevention and Community Involvement | Cindy Nagamatsu, Community Liaison Division Manager | |
| 46 | Critical Incidents, Special Operations, and Homeland Security | Lt. Leiva | |
| 52 | Internal Affairs | Lt. Bogue | Sgt. McIver |
| 53 | Inspectional Services | Sgt. Colegrove | |
| 54 | Public Information | Lt. Bogue | |
| 55 | Victim/Witness Assistance | Lt. Peaslee | |
| 61 | Traffic | Lt. Leiva | |
| 70 | Detainee Transportation | Lt. Dare | Ken Chism |
| 72 | Holding Facility | Lt. Dare | Ken Chism/GEO |
| 74 | Legal Process | Vicky Lawton, Records Manager | |
| 81 | Communications | Rebecca Meeks, Communications Manager | |
| 82 | Central Records | Vicky Lawton, Records Manager | |
| 83 | Collection and Preservation of Evidence | Lt. Peaslee | CSO Ron Doscher CSO Eric Quintero |
| 84 | Property and Evidence Control | Lt. Peaslee | CSO Ron Doscher |

Subject: CALEA off-site files

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 11:40:15 -0700 (PDT)

To: Todd Elgin <todde@ci.garden-grove.ca.us>, Ben Stauffer <stauffer@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>, Travis Whitman <travisw@ci.garden-grove.ca.us>

CC: Craig McIver <craigm@ci.garden-grove.ca.us>, Marty Donahue <martyd@ci.garden-grove.ca.us>

Gentlemen:

This is an email from the other assessor. Things are progressing well. So far our files are spot on..

Jim Colegrove

Greetings Sergeant,

I just wanted to update you on the offsite files and my progress. I have completed a large chunk of my assigned files and so far everything is looking good. Your files are organized and easy to follow. The proofs are related the standards and the policies are clearly written. This is great news for an assessor! Many times this is not the case.

At this point I still have a few more standards to go, but I am not anticipating any issues based upon what I have seen. I should be done late this week. I will have some questions for people during the on-site, but that is just to get a clear picture of how your agency operates so I can accurately write my part of the report. I am not expecting that I will need any additional documentation just based upon what I have seen so far, but if I do, I will let you know quickly so you have time to find what I may need.

As you set up interviews for the on-site portion, please keep in mind that I will need to speak with someone in each area or chapter that I am assigned. Advance notice that I will be speaking with them will help them out.

Thank you,
Darrin Abbink

Subject: Re: 2016 Annual Goals

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 16:32:10 -0700 (PDT)

To: Rebecca Meeks <rebeccam@ci.garden-grove.ca.us>

hey i will put them in for you...strange how it is locked..i will start an official investigation into the matter HA!

----- Original Message -----

From: "Rebecca Meeks" <rebeccam@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, March 15, 2016 3:27:01 PM

Subject: 2016 Annual Goals

Hi Jim,

I can't put my goals in the folder since it's read only. Would you mind unlocking it or putting them in for me, please?

Thanks,

Rebecca

X-5904

Subject: Re: Prop 115 Video

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 15 Mar 2016 17:25:25 -0700 (PDT)

To: Joan Hightower <joanh@ci.garden-grove.ca.us>

the more the merrier!! see you there Joannie 😊

----- Original Message -----

From: "Joan Hightower" <joanh@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, March 15, 2016 5:08:22 PM

Subject: Prop 115 Video

Sgt. Colegrove,

Is it possible for me to watch the Prop 115 video on Wednesday, 23rd, with the other people from the Front Desk?

CSO J. Hightower #1943

GGPD

x5710

Subject: Latest Recruit Assignments

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 06:49:37 -0700 (PDT)

To: "blown6t6 " <blown6t6@yahoo.com>

Ben..hey I might be a 'tad' late getting these assignments out to the field!!!

haha

Latest Recruit Assignments.pdf

Content-Type: application/pdf

Content-Encoding: base64

GARDEN GROVE POLICE DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

DATE: JULY 9, 1981

FROM: R. L. TUCKER, SERGEANT TO: ALL PERSONNEL

SUBJECT: RECRUIT ASSIGNMENTS: EFFECTIVE JULY 18, 1981

New Team assignments for the new officers will be effective on Saturday, July 18, 1981, as follows:

TEAM I

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Young | Pozarich | SSM | Petersen |
| 3 | Witthuhn | Raney | FSS | Conley |

TEAM II

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Kidwell | Jordan | SSM | Abrecht |
| 1 | Williams | Hartman | WTF | Fleischer |
| 3 | Davis | P. Prince | MTW | Thrasher |
| 4 | Bledsoe | Ayers | SMT | Bath |

TEAM III

| <u>SHIFT</u> | <u>OFFICER</u> | <u>FTO</u> | <u>D/O</u> | <u>SERGEANT</u> |
|--------------|----------------|------------|------------|-----------------|
| 1 | Coloroso | Adam | TFS | Dalton |
| 3 | Lux | Johnson | FSS | Morrill |
| 3 | Arvizu | Bailey | TWT | Morrill |
| 4 | Neal | Williamson | SSM | Baker |
| 4 | Hittesdorf | B. Prince | TFS | Baker |

The effective dates of these shifts and days off are from 7-18-81 through 7-31-81. August 1, 1981 is shift change, and the officers in training will go to the same shift and days off as their training officer.

Sgt R. L. Tucker

R. L. Tucker, Sergeant
F.T.O. Coordinator
Operational Services Bureau

Subject: Latest Recruit Assignments

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 06:50:33 -0700 (PDT)

To: dkivler <dkivler@yahoo.com>

why are you not listed??? were you even hired then????

| | |
|---------------------------------------|--------------------------------------|
| Latest Recruit Assignments.pdf | Content-Type: application/pdf |
| | Content-Encoding: base64 |

GARDEN GROVE POLICE DEPARTMENT
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|--------------|----------------|------------|------------|-----------------|
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| 3 | Lux | Johnson | FSS | Morrill |
| 3 | Arvizu | Bailey | TWT | Morrill |
| 4 | Neal | Williamson | SSM | Baker |
| 4 | Hittesdorf | B. Prince | TFS | Baker |

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Sgt R. L. Tucker

R. L. Tucker, Sergeant
F.T.O. Coordinator
Operational Services Bureau

Subject: Re: Personnel File

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 07:10:41 -0700 (PDT)

To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

what does "Take Pal" mean????????????????????????????????

----- Original Message -----

From: "Larry Ebelt" <larrye@ci.garden-grove.ca.us>

To: "Dale Walker" <dalewalker35@ymail.com>

Cc: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Wednesday, March 16, 2016 7:09:29 AM

Subject: Personnel File

Hi Dale,

Jim Colegrove is getting ready to purge your personnel file and he wants to know if you want him to send you selected items from it? Just let him know at

jamesc@ggpd.org .

Take Pal,

Larry

Larry Ebelt , Investigator
Cold Case Unit
Garden Grove Police Department
Bus. 714-741-5829
Fax 714-741-3925 Attn: L. Ebelt
larrye@garden-grove.org

Subject: Old Special Orders

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 07:21:30 -0700 (PDT)

To: Randy Tucker <randyt@ci.garden-grove.ca.us>, Jack Stepanovich <jacks@ci.garden-grove.ca.us>, Patrick Thrasher <patrickt@ci.garden-grove.ca.us>, Larry Ebelt <larrye@ci.garden-grove.ca.us>, Marty Donahue <martyd@ci.garden-grove.ca.us>, Michael Handfield <michaelh@ci.garden-grove.ca.us>, Paul Prince <golfkrazy@yahoo.com>

CC: Ben Stauffer <stauffer@ci.garden-grove.ca.us>, Ted Peaslee <tedp@ci.garden-grove.ca.us>, Robert Bogue <robertb@ci.garden-grove.ca.us>, Todd Elgin <todde@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

BCC: Nancy McFaul <harlnrocky@hotmail.com>, blown6t6 <blown6t6@yahoo.com>, dkivler <dkivler@yahoo.com>, John Keely <johnk@ci.garden-grove.ca.us>, Noce Elaine <rsmgal@yahoo.com>, ggpdbillm <ggpdbillm@yahoo.com>, bruceprince <bruceprince@sbcglobal.net>, dougmorrill <dougmorrill@verizon.net>, ggpdharryl@yahoo.com, Halligan Darrow <darrowh@gmail.com>, lydstarr@verizon.net, Mike Martin <mmartin@ci.garden-grove.ca.us>

Hello Everybody:

Please see attached for some Departmental nostalgia.... a lot of names I don't recognize. Found these documents mis-filed in PSD, so I thought I would share.

Thanks,

Colegrove

| | |
|-------------------------------------|---|
| 1981 Memo on Evaluations.pdf | Content-Type: application/pdf Content-Encoding: base64 |
|-------------------------------------|---|

— Old Special Orders '81 to '85.pdf —

| | |
|--|---|
| Old Special Orders '81 to '85.pdf | Content-Type: application/pdf Content-Encoding: base64 |
|--|---|

— Old Special Orders '87 to '91.pdf —

| | |
|--|---|
| Old Special Orders '87 to '91.pdf | Content-Type: application/pdf Content-Encoding: base64 |
|--|---|

GARDEN GROVE POLI DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

DATE: VEMBER 19, 1981

FROM: J. R. ROBERTSON, LIEUTENANT

TO: MONTE R. DAVIS, CAPTAIN

SUBJECT: EMPLOYEE PERFORMANCE EVALUATIONS

The below listed personnel did not receive Departmental Performance Evaluations for the period January 1 through June 30, 1981. The listed personnel are/were probationary personnel for the specified period. Probationary personnel are evaluated monthly; these evaluations are maintained in the Field Training Coordinator's office.

Diane Castillo

Michael D. Handfield

Danny N. Clegg

David J. Kivler

Gary A. Cook

Ronald Norman

Alan Day

Glenn Overley

Michael Feher

Andreas Probst

Michael Finn

David Scroggins

Joseph Gallardo

Dale Walker

Glen Gorman

William D. Willis

J. R. Robertson

J. R. Robertson, Lieutenant
Team III Commander
Director, Field Training Program
Operational Services Bureau

sa

cc: Darleen Cordova
Lt. Weigand
Lt. Finkelstein
File

CR
11-19-81

GARDEN GROVE POLICE DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

Chief
DATE: 21 JANUARY 1981

FROM: D. J. BURNETT, CAPTAIN TO: ALL PERSONNEL

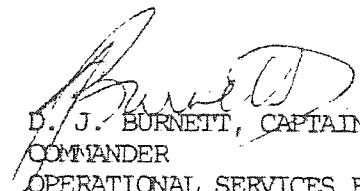
SUBJECT: TEAM ASSIGNMENTS / INTER TEAM TRANSFER

Effective Wednesday, January 28, 1981 the following permanent team assignments are made:

- 1) Officer Dale Walker from Division 610 to Division 640 (Team III).
 - a) Officer Walker shall report to Lt Sianez for assignment instructions prior to that date.
- 2) Officer Diane Castillo from Division 610 to Division 630 (Team II).
 - a) Officer Castillo shall report to Lt Antoine for assignment instructions prior to that date.

Effective Saturday, January 31, 1981 the following inter-team transfer will occur:

- 1) Officer R. Lodge from Division 640 (Team III) to Division 630 (Team II).
 - a) Officer Lodge shall report to Lt Antoine for assignment instructions prior to that date.


D. J. BURNETT, CAPTAIN
COMMANDER
OPERATIONAL SERVICES BUREAU

DJB/wisben

cc: Team Commanders
Chief Kessler
Capt Davis
Capt Gurney
Lt Knee
Officer D. Walker
Officer D. Castillo
Officer R. Lodge
file

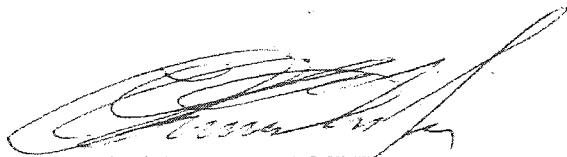
6 April 1983

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: MASTER OFFICER ADVANCEMENTS
EFFECTIVE: 9 APRIL 1983
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, APRIL 9, 1983, THE FOLLOWING PERSONNEL HAVE BEEN
CERTIFIED FOR ADVANCEMENT TO MASTER OFFICER:

MARK BYRNE
MICHAEL D. HANDFIELD
DAVID J. KIVLER
*PAUL D. MCINERNY
DALE A. WALKER
*WILLIAM D. WILLIS

*OFFICERS MCINERNY AND WILLIS WILL NOT BE ASSIGNED MASTER OFFICER STATUS
UNTIL COMPLETION OF THEIR ASSIGNMENT IN CST.



FRANCIS R. KESSLER
CHIEF OF POLICE

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Terry Lantz

From: M. R. Davis

Dept: Personnel

Dept: Operational Services

Subject: Division Changes

Date: January 26, 1984

The following police officers will be changing division codes as of 1-29-84:

From 620 to 630 ✓

| <u>EMP. NO.</u> | | <u>NAME</u> |
|-----------------|------|----------------------|
| 2837 | R717 | FISCHBECK, L. (Sgt.) |

From 620 to 640 ✓

| <u>EMP. NO.</u> | | <u>NAME</u> |
|-----------------|--|----------------------------|
| 0802 | | BOND, R. R727 |
| 2907 | | FOREMAN, T. R822 |
| 2901 | | FONTNEAU, D. R996 |
| 3576 | | HANSON, M. R807 |
| 9123 | | WALKER, G. (Sgt.) R678 |
| 8844 | | URBANOWSKI, J. (Sgt.) R710 |

From 630 to 620 ✓

| | | |
|------|------|---------------------|
| 2835 | R711 | FIEGENER, P. (Sgt.) |
| 4341 | R879 | JOHNSON, J. (Sgt.) |
| 0420 | R689 | BATH, B. (Sgt.) |
| 9195 | R686 | WARRICK, R. |

From 630 to 640 ✓

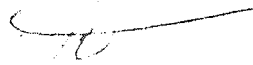
| | | |
|------|------|----------------------|
| 2708 | R757 | ENRIQUEZ, J. |
| 4085 | R788 | HUTCHINSON, M. |
| 7707 | R779 | SAUNDERS, B. |
| 2858 | R718 | FLEISCHER, R. (Sgt.) |

From 640 to 620 ✓

| | | |
|------|------|--------------------|
| 3421 | R892 | GRIFFITH, P. |
| 8079 | R742 | SISK, R. |
| 9298 | R999 | WHALEN, J. |
| 9409 | R713 | WHITLEY, K. (Sgt.) |

From 640 to 630 ✓

| | | |
|------|------|--------------------|
| 0652 | R693 | BERMUDEZ, R. |
| 2889 | R760 | FLORES, A. |
| 3577 | R837 | HANSON, H. (Sgt.) |
| 6074 | R681 | MORRILL, D. (Sgt.) |
| 6384 | R836 | NOCE, E. |
| 7234 | R715 | RICCA, A. (Sgt.) |
| 9111 | R739 | WALKER, D. (M.O.) |


MONTE R. DAVIS, CAPTAIN
BUREAU COMMANDER
OPERATIONAL SERVICES BUREAU

MRD:jk

cc: ~~Chief of Police~~
Controller's Office

8 FEBRUARY 1984

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: MASTER OFFICER POSITIONS
EFFECTIVE: 11 FEBRUARY 1984
TO: ALL PERSONNEL

THE FOLLOWING PERSONNEL HAVE BEEN RECERTIFIED AS OF SATURDAY, FEBRUARY 11, 1984 FOR THE POSITION OF MASTER OFFICER:


BAILEY, PATRICK W.
BYRNE, MARK
DAVIS, LAWRENCE M.
*HANDFIELD, MICHAEL D.
HARTMAN, PAUL W.
HICKS, STEPHEN A.
KIVLER, DAVID J.
LOWERY, WALTER A.
*MC INERNY, PAUL D.
POZARICH, LYNN
PRINCE JR., PAUL E.
WALKER, DALE

*OFFICERS HANDFIELD AND MC INERNY ARE CURRENTLY ASSIGNED TO THE CRIME SUPPRESSION TEAM AND WILL ASSUME MASTER OFFICER POSITIONS IF, AND WHEN, THEY ARE TRANSFERRED OUT OF CST.

THE FOLLOWING PERSONNEL HAVE BEEN CERTIFIED FOR ADVANCEMENT TO MASTER OFFICER STATUS EFFECTIVE FEBRUARY 11, 1984:

DAY, ALAN W.
GALLARDO JR., JOSE
GORMAN, GLENN
HARRISON JR., RICHARD G.
MORALES, RICHARD
OVERLEY, GLENN M.

TEAM ASSIGNMENTS WILL BE ANNOUNCED AT A LATER DATE.


FRANCIS R. KESSLER
CHIEF OF POLICE

cdc

SUBJECT: TRANSFERS, REASSIGNMENTS AND PROMOTIONS

EFFECTIVE: 27 JULY 1985

TO: ALL PERSONNEL

THE FOLLOWING TRANSFERS, REASSIGNMENTS, AND PROMOTIONS WILL TAKE EFFECT AT SHIFT CHANGE, JULY 27, 1985:

JOHN W. AYERS FROM OPERATIONAL SERVICES (630) TEAM II DETECTIVE TO OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER I.

ROBERT M. DONAHUE FROM OPERATIONAL SERVICES (640) TEAM III DETECTIVE TO OPERATIONAL SERVICES (610) ROBBERY INVESTIGATOR.

LARRY J. EBELT FROM OPERATIONAL SERVICES (610) CHECK INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER I.

GARY S. GATLIN FROM OPERATIONAL SERVICES (630) TEAM II DETECTIVE TO OPERATIONAL SERVICES (630) TEAM II BURGLARY INVESTIGATOR.

BENIDICT HITTESDORF FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER TO OPERATIONAL SERVICES (640) TEAM III MOTOR OFFICER.

WILLIAM V. JOHNSON FROM OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III BURGLARY INVESTIGATOR.

DAVID J. KIVLER FROM OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER TO OPERATIONAL SERVICES (630) TEAM II YOUTH SERVICES OFFICER

WILLIAM L. MORRISSEY FROM OPERATIONAL SERVICES (610) CRIME SCENE INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II THEFT/MISCELLANEOUS INVESTIGATOR.

ROBERT S. SANDERS FROM OPERATIONAL SERVICES (630) TEAM II YOUTH SERVICES INVESTIGATOR TO OPERATIONAL SERVICES (610) CAP - UTILITY INVESTIGATOR

LEROY M. VAUGHAN FROM OPERATIONAL SERVICES (610) ROBBERY INVESTIGATOR TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.


DALE A. WALKER FROM OPERATIONAL SERVICES (630) TEAM II MASTER OFFICER TO OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER.

JAMES K. WHALEN FROM OPERATIONAL SERVICES (620) TEAM I POLICE OFFICER TO OPERATIONAL SERVICES (640) TEAM III POLICE OFFICER.

DREW WITTHUHN FROM OPERATIONAL SERVICES (640) TEAM III POLICE OFFICER TO OPERATIONAL SERVICES (620) TEAM I POLICE OFFICER.

BRUCE E. DAVIS FROM OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER.

BRUCE J. PRINCE FROM OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER.


FRANCIS R. KESSLER
CHIEF OF POLICE

SPECIAL ORDER #644 - 87

03 AUGUST 1987

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: TRANSFERS & ASSIGNMENTS
EFFECTIVE: 08 AUGUST 1987
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, 08 AUGUST 1987, THE FOLLOWING TRANSFERS & REASSIGNMENTS ARE MADE:

GARY S. GATLIN FROM OPERATIONAL SERVICES (630) TEAM II RESIDENTIAL BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (620) TEAM I PATROL OFFICER.


WILLIAM L. MORRISSEY FROM OPERATIONAL SERVICES (630) TEAM II COMMERCIAL BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II RESIDENTIAL BURGLARY INVESTIGATOR.

LEROY M. VAUGHAN FROM OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II COMMERCIAL BURGLARY INVESTIGATOR.

MICHAEL C. CLABAUGH FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.

PAMELA J. FRENCH FROM OPERATIONAL SERVICES (630) TEAM II CHILD ABUSE INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR.

DALE A. WALKER FROM OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (630) TEAM II CHILD ABUSE INVESTIGATOR.



FRANCIS R. KESSLER
CHIEF OF POLICE

j1

FROM: FRANCIS R. KESSLER, CHIEF
SUBJECT: TRANSFERS/ASSIGNMENTS
EFFECTIVE: APRIL 16, 1988
APRIL 30, 1988
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, APRIL 16, 1988, THE FOLLOWING
TRANSFER/REASSIGNMENTS ARE MADE:

MICHAEL D. HANDFIELD FROM OPERATIONAL SERVICES (640) TEAM
III BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (660)
C.A.P. FELONY ASSAULT INVESTIGATOR.

TIMOTHY L. CRAIG FROM OPERATIONAL SERVICES (630) TEAM II
MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES
(640) TEAM III BURGLARY INVESTIGATOR.

JEFFREY R. MC LAUGHLIN FROM OPERATIONAL SERVICES (620) TEAM
I Y.S.U. INVESTIGATOR TO OPERATIONAL SERVICES (630) Y.S.U.
CHILD ABUSE INVESTIGATOR.

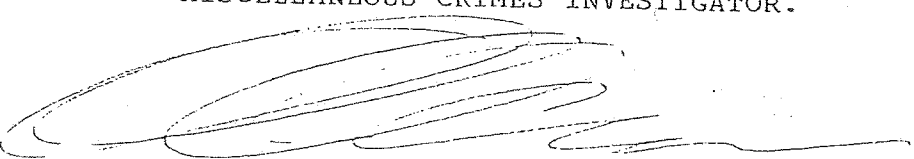
EFFECTIVE SATURDAY, APRIL 16, 1988, THE FOLLOWING
REASSIGNMENTS ARE MADE:

DALE A. WALKER FROM OPERATIONAL SERVICES (630) Y.S.U. CHILD
ABUSE INVESTIGATOR TO OPERATIONAL SERVICES (630)
MISCELLANEOUS CRIMES INVESTIGATOR.

JAMES K. WHALEN FROM OPERATIONAL SERVICES (620) TEAM I
MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES
(620) Y.S.U. TEAM I INVESTIGATOR.

EFFECTIVE SATURDAY, APRIL 30, 1988, THE FOLLOWING
TRANSFER/REASSIGNMENT IS MADE:

ARTHUR D. TAKEDA FROM OPERATIONAL SERVICES (640) TEAM III
PATROL OFFICER TO OPERATIONAL SERVICES (620) TEAM I
MISCELLANEOUS CRIMES INVESTIGATOR.



FRANCIS R. KESSLER
CHIEF OF POLICE

FRK:jl

FROM: JOHN R. ROBERTSON, DEPUTY CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: JULY 23, 1988 & JULY 30, 1988
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, JULY 23, 1988, THE FOLLOWING TRANSFER/REASSIGNMENTS ARE MADE:

SCOTT HAMILTON FROM OPERATIONAL SERVICES (610) LIEUTENANT WATCH COMMANDER TO STAFF SERVICES (680) TRAINING LIEUTENANT.

RONALD W. WEIGAND FROM STAFF SERVICES (680) TRAINING LIEUTENANT TO OPERATIONAL SERVICES (610) LIEUTENANT WATCH COMMANDER.

JOSEPH A. JOHNSON, JR. FROM OPERATIONAL SERVICES (630) TEAM II PATROL SERGEANT TO STAFF SERVICES SERGEANT (680).

DANIEL E. LYONS FROM STAFF SERVICES SERGEANT (680) TO OPERATIONAL SERVICES (630) TEAM II PATROL SERGEANT.

GARY P. WALKER FROM OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT TO TECHNICAL SERVICES (650) COMMUNICATIONS SERGEANT.

MICHAEL A. WALKER FROM TECHNICAL SERVICES (650) COMMUNICATIONS SERGEANT TO OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT.

WILLIAM D. WILLIS FROM OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT TO OPERATIONAL SERVICES (630) TEAM II TRAP SERGEANT.

KENNETH W. WHITLEY FROM OPERATIONAL SERVICES (640) TEAM III TRAP SERGEANT TO OPERATIONAL SERVICES (630) TEAM I PATROL SERGEANT.

DAVID D. DIERKING FROM OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER TO OPERATIONAL SERVICES (630) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR

DALE A. WALKER FROM OPERATIONAL SERVICES (630) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III BURGLARY INVESTIGATOR.

TIMOTHY L. CRAIG FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (610) C.A.P. INVESTIGATIVE UNIT.

PAMELA J. FRENCH FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II FRAUD INVESTIGATOR.

07 JULY 1988

KEVIN B. LA CROIX FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER
TO OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER.

GEOFFREY A. LYNCH FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER
TO OPERATIONAL SERVICES (620) TEAM II TRAP OFFICER.

EFFECTIVE SATURDAY, JULY 30, 1988, THE FOLLOWING TRANSFER/REASSIGNMENT
IS MADE:

MARK T. SWANSON FROM OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER
TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.



JOHN R. ROBERTSON
DEPUTY CHIEF OF POLICE

/jl

FROM: JOHN R. ROBERTSON, CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: SEPTEMBER 02, 1989
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, SEPTEMBER 02, 1989, THE FOLLOWING TRANSFERS/REASSIGNMENTS ARE MADE:

BENEDICT L. LUX FROM STAFF SERVICES (62-3) Y.S.U. INVESTIGATOR TO STAFF SERVICES (62-3) FRAUD INVESTIGATOR.


DALE A. WALKER FROM STAFF SERVICES (62-3) TEAM III BURGLARY INVESTIGATOR TO STAFF SERVICES (62-3) C.A.P. INVESTIGATIVE UNIT.

ROOSEVELT S. LODGE FROM OPERATIONAL SERVICES (61-2) TEAM II PATROL TO STAFF SERVICES (62-3) Y.S.U. INVESTIGATOR.

JOHN G. ENRIQUEZ FROM STAFF SERVICES (62-3) TEMPORARY MISCELLANEOUS CRIMES INVESTIGATOR TO STAFF SERVICES (62-3) PERMANENT TEAM III BURGLARY INVESTIGATOR.

RICHARD G. HARRISON FROM OPERATIONAL SERVICES (61-1) TEAM I MASTER OFFICER I TO STAFF SERVICES (62-3) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR.

JOHN M. CHUMACERO FROM OPERATIONAL SERVICES (61-3) BUENA CLINTON SPECIAL ENFORCEMENT TEMPORARILY TO STAFF SERVICES (62-3) (Y.S.U.) D.A.R.E. OFFICER.


JOHN R. ROBERTSON
CHIEF OF POLICE

JL

SPECIAL ORDER #719-91
MARCH 16, 1991

FROM: JOHN R. ROBERTSON, CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: MARCH 16, 1991 & JANUARY 19, 1991
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, MARCH 16, 1991, THE FOLLOWING
TRANSFERS/REASSIGNMENTS WILL BE MADE:

DAVID J. KIVLER FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) CAP
ROBBERY INVESTIGATOR TO OPERATIONAL SERVICES BUREAU (611) TEAM I ACTING
SERGEANT.

DALE A. WALKER FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) CAP
INVESTIGATOR FELONY ASSAULTS TO SUPPORT SERVICES BUREAU/INVESTIGATIONS
(623) CAP ROBBERY INVESTIGATOR.

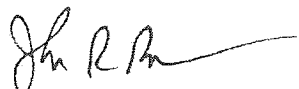
JOHN G. ENRIQUEZ FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
CRIMES AGAINST PERSONS TEAM II BURGLARY TO SUPPORT SERVICES
BUREAU/INVESTIGATIONS (623) CRIMES AGAINST PERSONS (CAP) FELONY
ASSAULTS.

ROOSEVELT S. LODGE FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
Y.S.U. INVESTIGATOR TO SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
CRIMES AGAINST PROPERTY TEAM II BURGLARY.

PATRICK W. BAILEY FROM OPERATIONAL SERVICES BUREAU (613) TEAM III MASTER
OFFICER II TO SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) YSU
INVESTIGATOR.

EFFECTIVE SATURDAY, JANUARY 19, 1991, THE FOLLOWING REASSIGNMENT WAS
MADE:

SYLVIA GUERRERO FROM SUPPORT SERVICES BUREAU (615) POLICE RECORDS
SPECIALIST TO SUPPORT SERVICES BUREAU (615) SENIOR POLICE RECORDS
SPECIALIST.



JOHN R. ROBERTSON
CHIEF OF POLICE

Subject: Latest Seniority Report

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 07:51:55 -0700 (PDT)

To: Robert Bogue <robertb@ci.garden-grove.ca.us>, Kevin Boddy <kevinb@ci.garden-grove.ca.us>

| | |
|---------------------------------------|---|
| Seniority List 03-01-2016.docm | Content-Type: application/vnd.openxmlformats-officedocument.wordprocessingml.document Content-Encoding: base64 |
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Garden Grove Police Department

Sworn Seniority Report

Effective March 1st, 2016

| RANK | PERSONNEL | HIRE DATE | APPOINTMENT DATE | SWORN NUMBER |
|--------------------|------------------------|------------------|-------------------------|---------------------|
| CHIEF | | | | |
| 1 | ELGIN, TODD | 02/24/88 | 01/01/15 | 1 |
| CAPTAINS | | | | |
| 1 | WHITMAN, TRAVIS | 10/16/90 | 01/01/11 | 2 |
| 2 | STAUFFER, BENJAMIN | 07/09/87 | 01/01/15 | 3 |
| 3 | BODDY, CHARLES "KEVIN" | 10/05/87 | 01/01/15 | 4 |
| LIEUTENANTS | | | | |
| 1 | FOWLER, ROBERT | 10/16/90 | 01/27/07 | 5 |
| 2 | NIGHTENGALE, JEFFREY | 05/04/92 | 12/27/08 | 6 |
| 3 | PEASLEE, TED | 04/04/89 | 08/04/10 | 7 |
| 4 | LEIVA, ED | 12/24/94 | 01/01/14 | 8 |
| 5 | DARE', TOM | 07/25/92 | 01/01/15 | 9 |
| 6 | BOGUE, BOB | 07/01/88 | 01/01/15 | 10 |
| 7 | LAWTON, CHRIS | 01/05/90 | 01/01/15 | 11 |
| SERGEANTS | | | | |
| 1 | MARTIN, MIKE | 06/04/84 | 10/14/00 | 12 |
| 2 | FLORES, MANNY | 07/25/87 | 11/04/00 | 13 |
| 3 | FISCHER, JIM | 08/26/86 | 01/19/02 | 14 |
| 4 | COLEGROVE, JIM | 07/03/93 | 01/01/05 | 15 |
| 5 | WHITNEY, CARL | 01/14/92 | 01/01/05 | 16 |
| 6 | REYNOLDS, JOHN | 09/07/95 | 07/15/06 | 17 |
| 7 | ALLISON, BILL | 03/04/95 | 12/27/08 | 18 |
| 8 | JOHNSON, MIKE | 08/18/90 | 12/27/08 | 19 |
| 9 | ESCALANTE, OTTO | 04/04/94 | 03/07/09 | 20 |
| 10 | MCIVER, CRAIG | 09/21/88 | 03/06/10 | 21 |
| 11 | PLUARD, DOUG | 12/16/95 | 07/10/10 | 22 |
| 12 | REYES, LONZO | 05/31/88 | 08/07/10 | 23 |
| 13 | ECHAVARRIA, RONNIE | 03/06/10 | 01/01/11 | 24 |
| 14 | BEX, RAY | 09/04/01 | 01/01/14 | 25 |
| 15 | EL-FARRA, AMIR | 04/21/08 | 01/01/14 | 26 |
| 16 | GILDEA, PATRICK | 03/29/01 | 01/01/14 | 27 |

Garden Grove Police Department

Sworn Seniority Report

Effective March 1st, 2016

| RANK | PERSONNEL | HIRE DATE | APPOINTMENT DATE | SWORN NUMBER |
|-----------------|------------------------|-----------|------------------|--------------|
| 17 | HUTCHINS, DONALD | 12/17/93 | 01/01/14 | 28 |
| 18 | WAINWRIGHT, JOHN | 09/25/00 | 01/01/15 | 29 |
| 19 | SCHMIDT, PHILIP | 01/28/89 | 01/01/15 | 30 |
| 20 | VISCOMI, MICHAEL | 06/03/02 | 01/01/15 | 31 |
| 21 | HOLDER, JAMES | 08/15/89 | 01/01/15 | 32 |
| 22 | BURILLO, RICHARD | 03/29/01 | 01/01/15 | 33 |
| OFFICERS | | | | |
| 1 | TINTLE, ARTHUR MOII | 11/10/87 | | 34 |
| 2 | FLANDERS, ROGER | 07/01/88 | | 35 |
| 3 | VI, PETER MOII | 01/03/89 | | 36 |
| 4 | CAMPBELL, ROBERT | 01/05/90 | | 37 |
| 5 | WILSON, EDWIN MOII | 01/05/90 | | 38 |
| 6 | HARRY, ALLAN | 03/27/90 | | 39 |
| 7 | REYNOLDS, MICHAEL MOII | 05/25/90 | | 40 |
| 8 | WASINGER, CHRIS MOII | 06/23/90 | | 41 |
| 9 | NELSON, AARON MOII | 11/28/90 | | 42 |
| 10 | KAISER, GEORGE R. MOII | 12/14/90 | | 43 |
| 11 | MOONEY, JEFFREY MOII | 01/17/91 | | 44 |
| 12 | DESBIENS, RICHARD MOI | 01/14/92 | | 45 |
| 13 | BAUTISTA, CARLOS MOII | 10/19/93 | | 46 |
| 14 | KOVACS, TIMOTHY MOII | 09/06/94 | | 47 |
| 15 | FRANKS, JAMES MOII | 08/24/95 | | 48 |
| 16 | LORD, MARK MOII | 08/24/95 | | 49 |
| 17 | CHO, HAN MOII | 12/08/95 | | 50 |
| 18 | LOERA JR., RAFAEL MOI | 04/09/96 | | 51 |
| 19 | YOUNG, DAVID MOI | 07/10/96 | | 52 |
| 20 | DANIELEY, CHARLES | 09/19/97 | | 53 |
| 21 | CASACCIA, JOHN MOII | 10/18/97 | | 54 |
| 22 | NEGRON, RUDY | 02/03/98 | | 55 |
| 23 | COULTER, GARY MOI | 02/27/98 | | 56 |
| 24 | PERKINS, JASON MOI | 02/27/98 | | 57 |
| 25 | ARELLANO, PETE MOII | 01/27/99 | | 58 |
| 26 | LOFFLER, CHARLES MOII | 03/15/99 | | 59 |

Garden Grove Police Department

Sworn Seniority Report

Effective March 1st, 2016

| RANK | PERSONNEL | HIRE DATE | APPOINTMENT DATE | SWORN NUMBER |
|------|------------------------|-----------|------------------|--------------|
| 27 | GARCIA, PETE MOI | 07/10/99 | | 60 |
| 28 | HALLER, TROY MOII | 10/08/99 | | 61 |
| 29 | MARTINEZ, MARIO MOI | 11/29/99 | | 62 |
| 30 | PEREZ, OMAR MOI | 04/12/00 | | 63 |
| 31 | PAYAN, LUIS MOI | 06/01/00 | | 64 |
| 32 | FERRIN, KORY MOII | 06/16/00 | | 65 |
| 33 | RAMIREZ, TERRA MOI | 08/15/00 | | 66 |
| 34 | FARLEY, MICHAEL MOII | 09/25/00 | | 67 |
| 35 | RUBALCABA, ROCKY MOI | 10/18/00 | | 68 |
| 36 | MORTON, NATHAN MOI | 11/20/00 | | 69 |
| 37 | ZMIJA, ADAM MOI | 01/18/01 | | 70 |
| 38 | AVALOS, ALFREDO | 02/13/01 | | 71 |
| 39 | CENTENO, JUAN MOI | 07/23/01 | | 72 |
| 40 | VILLEGAS, DANIEL | 03/04/02 | | 73 |
| 41 | HERRERA, JOSE MOII | 04/17/02 | | 74 |
| 42 | LOPEZ, DAVID MOI | 06/03/02 | | 75 |
| 43 | SANTANA, LINO MOI | 06/03/02 | | 76 |
| 44 | DALTON, BRIAN MOII | 07/20/02 | | 77 |
| 45 | SALAZAR, SEAN MOII | 06/03/03 | | 78 |
| 46 | JENSEN, NICKOLAS MOI | 02/17/04 | | 79 |
| 47 | TESSIER, PAUL MOI | 02/17/04 | | 80 |
| 48 | VAICARO, VINCENTE MOII | 02/17/04 | | 81 |
| 49 | BANKSON, JOHN MOII | 04/22/04 | | 82 |
| 50 | ANDERSON, KATHY | 08/28/04 | | 83 |
| 51 | VALENCIA, EDGAR MOI | 11/06/04 | | 84 |
| 52 | ESTLOW, STEPHEN | 12/18/04 | | 85 |
| 53 | COUGHRAN, ADAM MOI | 02/07/05 | | 86 |
| 54 | STARNES, CHARLES MOI | 07/30/05 | | 87 |
| 55 | BERESFORD, EVAN MOI | 09/10/05 | | 88 |
| 56 | KOVACS, LEA MOI | 09/10/05 | | 89 |
| 57 | WARDLE, DENNIS | 09/10/05 | | 90 |
| 58 | POLOPEK, COREY | 02/08/06 | | 91 |
| 59 | HEINE, STEVEN MOI | 04/17/06 | | 92 |
| 60 | KUNKLE, PETER | 07/03/06 | | 93 |

Garden Grove Police Department

Sworn Seniority Report

Effective March 1st, 2016

| RANK | PERSONNEL | HIRE DATE | APPOINTMENT DATE | SWORN NUMBER |
|------|------------------------|-----------|------------------|--------------|
| 61 | LEYVA, ERICK MOI | 07/03/06 | | 94 |
| 62 | REYES, RONALD | 07/03/06 | | 95 |
| 63 | HIGGINS, KEITH | 08/28/06 | | 96 |
| 64 | ASHBY, PAUL | 10/07/06 | | 97 |
| 65 | KOLANO, JOSEPH | 10/07/06 | | 98 |
| 66 | RAMIREZ, LUIS | 10/07/06 | | 99 |
| 67 | WIMMER, ROYCE MOI | 04/21/07 | | 100 |
| 68 | COLEMAN, SCOTT MOI | 07/17/07 | | 101 |
| 69 | HUYNH, THI MOI | 07/17/07 | | 102 |
| 70 | RANEY, JOHN | 11/16/07 | | 103 |
| 71 | BROWN, JEFFREY MOI | 11/16/07 | | 104 |
| 72 | EARLE, CHRISTOPHER | 11/16/07 | | 105 |
| 73 | KARSCHAMROON, DANIEL | 11/16/07 | | 106 |
| 74 | LUX, RYAN MOI | 02/04/08 | | 107 |
| 75 | ANDERSON, BOBBY | 03/06/08 | | 108 |
| 76 | OLIVO, JOSHUA MOI | 03/21/08 | | 109 |
| 77 | CAPPS, THOMAS MOI | 04/21/08 | | 110 |
| 78 | PHILLIPS, MICHAEL MOI | 05/31/08 | | 111 |
| 79 | HOLLOWAY, WILLIAM | 07/28/08 | | 112 |
| 80 | ALAMILLO, MARCOS | 07/28/08 | | 113 |
| 81 | MACY, TAYLOR | 07/28/08 | | 114 |
| 82 | ALARCON, CLAUDIA | 07/28/08 | | 115 |
| 83 | DELGADO, JUAN MOI | 10/15/08 | | 116 |
| 84 | ROBBINS, NATE | 11/21/08 | | 117 |
| 85 | LAZENBY, NICHOLAS MOI | 11/21/08 | | 118 |
| 86 | STEPHENSON, ROBERT MOI | 11/21/08 | | 119 |
| 87 | DINH, KEVIN MOI | 11/21/08 | | 120 |
| 88 | HATFIELD, BRIAN | 11/21/08 | | 121 |
| 89 | MEERS, BRYAN | 03/20/09 | | 122 |
| 90 | CHANG, DAVID | 09/04/10 | | 123 |
| 91 | MURILLO, RAUL | 09/04/10 | | 124 |
| 92 | EL-HAMI, MICHAEL | 09/04/10 | | 125 |
| 93 | FIGUEREDO, GEORGE | 03/19/11 | | 126 |
| 94 | JORDAN, GERALD | 05/18/11 | | 127 |

**Garden Grove Police Department
Sworn Seniority Report
Effective March 1st, 2016**

| RANK | PERSONNEL | HIRE DATE | APPOINTMENT DATE | SWORN NUMBER |
|-------------|------------------------|------------------|-------------------------|---------------------|
| 95 | CAMARA, DANIEL | 05/18/11 | | 128 |
| 96 | GUERECA, ALDO | 08/23/11 | | 129 |
| 97 | BUSTILLOS, RYAN | 08/23/11 | | 130 |
| 98 | COOPMAN, AARON | 03/17/12 | | 131 |
| 99 | JOHNSON, JASON | 06/05/12 | | 132 |
| 100 | ALVAREZ-BROWN, RICHARD | 09/12/12 | | 133 |
| 101 | MIHALIK, DANNY | 04/10/13 | | 134 |
| 102 | ELIZONDO, BENJAMIN | 04/10/13 | | 135 |
| 103 | LEE, RALPH | 04/10/13 | | 136 |
| 104 | NGUYEN, VINCENT | 10/29/13 | | 137 |
| 105 | BRODEUR, VANESSA | 01/21/14 | | 138 |
| 106 | OROZCO, SYNDY | 01/21/14 | | 139 |
| 107 | ORTIZ, STEVEN | 01/21/14 | | 140 |
| 108 | GROSS, JOSEPH | 03/26/14 | | 141 |
| 109 | LAVERTY, AUSTIN | 03/26/14 | | 142 |
| 110 | SHELGREN, CHRISTOPHER | 01/17/15 | | 143 |
| 111 | COX, NATE | 01/17/15 | | 144 |
| 112 | DOYLE, JARED | 01/17/15 | | 145 |
| 113 | MOSSER, MITCHELL | 01/17/15 | | 146 |
| 114 | ESCOBEDO, JOSH | 01/17/15 | | 147 |
| 115 | DEANDA, MANUEL | 03/25/15 | | 148 |
| 116 | YERGLER, JOHN | 03/25/15 | | 149 |
| 117 | MORSE, JEREMY | 08/28/15 | | 150 |
| 118 | GERDIN, MICHAEL | 08/28/15 | | 151 |
| 119 | ALMEIDA, NICK | 03/01/16 | | 152 |
| 120 | MARCHAND, MATT | 03/01/16 | | 153 |
| 121 | NGUYEN, JEFF | 03/01/16 | | 154 |
| 122 | RICHMOND, RYAN | 03/01/16 | | 155 |
| 123 | ROGERS, CHRISTIN | 03/01/16 | | 156 |
| 124 | RECRUIT | ACADEMY | | 157 |
| 125 | RECRUIT | ACADEMY | | 158 |
| 126 | RECRUIT | ACADEMY | | 159 |
| 127 | RECRUIT | ACADEMY | | 160 |
| 128 | VACANCY | | | 161 |

Garden Grove Police Department
Sworn Seniority Report
Effective March 1st, 2016

RANK

PERSONNEL

**HIRE
DATE**

**APPOINTMENT
DATE**

**SWORN
NUMBER**

END OF REPORT

Subject: Old Special Orders

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 08:13:11 -0700 (PDT)

To: Scott Watson <scottw@ci.garden-grove.ca.us>

Please see attached for some Departmental nostalgia.... a lot of names I don't recognize. Found these documents mis-filed in PSD, so I thought I would share.

| | |
|-------------------------------------|---|
| 1981 Memo on Evaluations.pdf | Content-Type: application/pdf Content-Encoding: base64 |
|-------------------------------------|---|

—Old Special Orders '81 to '85.pdf—

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|--|---|
| Old Special Orders '81 to '85.pdf | Content-Type: application/pdf Content-Encoding: base64 |
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—Old Special Orders '87 to '91.pdf—

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|--|---|
| Old Special Orders '87 to '91.pdf | Content-Type: application/pdf Content-Encoding: base64 |
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GARDEN GROVE POLI DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

DATE: VEMBER 19, 1981

FROM: J. R. ROBERTSON, LIEUTENANT

TO: MONTE R. DAVIS, CAPTAIN

SUBJECT: EMPLOYEE PERFORMANCE EVALUATIONS

The below listed personnel did not receive Departmental Performance Evaluations for the period January 1 through June 30, 1981. The listed personnel are/were probationary personnel for the specified period. Probationary personnel are evaluated monthly; these evaluations are maintained in the Field Training Coordinator's office.

Diane Castillo

Michael D. Handfield

Danny N. Clegg

David J. Kivler

Gary A. Cook

Ronald Norman

Alan Day

Glenn Overley

Michael Feher

Andreas Probst

Michael Finn

David Scroggins

Joseph Gallardo

Dale Walker

Glen Gorman

William D. Willis

C. Robertson

J. R. Robertson, Lieutenant
Team III Commander
Director, Field Training Program
Operational Services Bureau

sa

cc: Darleen Cordova
Lt. Weigand
Lt. Finkelstein
File

*COM MTD
11-19-81*

GARDEN GROVE POLICE DEPARTMENT
INTRA-DEPARTMENTAL MEMORANDUM

DATE: 21 JANUARY 1981

FROM: D. J. BURNETT, CAPTAIN

TO: ALL PERSONNEL

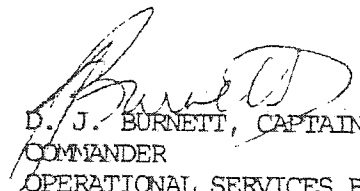
SUBJECT: TEAM ASSIGNMENTS / INTER TEAM TRANSFER

Effective Wednesday, January 28, 1981 the following permanent team assignments are made:

- 1) Officer Dale Walker from Division 610 to Division 640 (Team III).
 - a) Officer Walker shall report to Lt Sianez for assignment instructions prior to that date.
- 2) Officer Diane Castillo from Division 610 to Division 630 (Team II).
 - a) Officer Castillo shall report to Lt Antoine for assignment instructions prior to that date.

Effective Saturday, January 31, 1981 the following inter-team transfer will occur:

- 1) Officer R. Lodge from Division 640 (Team III) to Division 630 (Team II).
 - a) Officer Lodge shall report to Lt Antoine for assignment instructions prior to that date.


D. J. BURNETT, CAPTAIN
COMMANDER
OPERATIONAL SERVICES BUREAU

DJB/wisben

cc: Team Commanders
Chief Kessler
Capt Davis
Capt Gurney
Lt Knee
Officer D. Walker
Officer D. Castillo
Officer R. Lodge
file

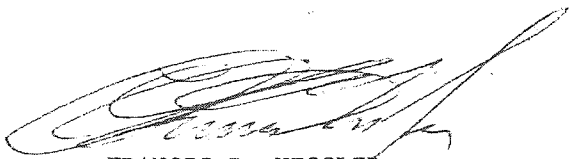
6 April 1983

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: MASTER OFFICER ADVANCEMENTS
EFFECTIVE: 9 APRIL 1983
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, APRIL 9, 1983, THE FOLLOWING PERSONNEL HAVE BEEN
CERTIFIED FOR ADVANCEMENT TO MASTER OFFICER:

MARK BYRNE
MICHAEL D. HANDFIELD
DAVID J. KIVLER
*PAUL D. MCINERNY
DALE A. WALKER
*WILLIAM D. WILLIS

*OFFICERS MCINERNY AND WILLIS WILL NOT BE ASSIGNED MASTER OFFICER STATUS
UNTIL COMPLETION OF THEIR ASSIGNMENT IN CST.



FRANCIS R. KESSLER
CHIEF OF POLICE

City of Garden Grove
INTER- DEPARTMENT MEMORANDUM

To: Terry Lantz
 Dept: Personnel
 Subject: Division Changes

From: M. R. Davis
 Dept: Operational Services
 Date: January 26, 1984

The following police officers will be changing division codes as of 1-29-84:

From 620 to 630 ✓

| <u>EMP. NO.</u> | <u>NAME</u> |
|-----------------|----------------------|
| 2837 R717 | FISCHBECK, L. (Sgt.) |

From 620 to 640 ✓

| <u>EMP. NO.</u> | <u>NAME</u> |
|-----------------|----------------------------|
| 0802 | BOND, R. R727 |
| 2907 | FOREMAN, T. R822 |
| 2901 | FONTNEAU, D. R996 |
| 3576 | HANSON, M. R807 |
| 9123 | WALKER, G. (Sgt.) R678 |
| 8844 | URBANOWSKI, J. (Sgt.) R710 |

From 630 to 620 ✓

| | |
|-----------|---------------------|
| 2835 R711 | FIEGENER, P. (Sgt.) |
| 4341 R879 | JOHNSON, J. (Sgt.) |
| 0420 R689 | BATH, B. (Sgt.) |
| 9195 R686 | WARRICK, R. |

From 630 to 640 ✓

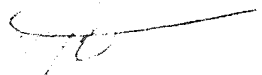
| | |
|-----------|----------------------|
| 2708 R757 | ENRIQUEZ, J. |
| 4085 R788 | HUTCHINSON, M. |
| 7707 R779 | SAUNDERS, B. |
| 2858 R718 | FLEISCHER, R. (Sgt.) |

From 640 to 620 ✓

| | |
|-----------|--------------------|
| 3421 R892 | GRIFFITH, P. |
| 8079 R742 | SISK, R. |
| 9298 R999 | WHALEN, J. |
| 9409 R713 | WHITLEY, K. (Sgt.) |

From 640 to 630 ✓

| | |
|-----------|----------------------|
| 0652 R693 | BERMUDEZ, R. |
| 2889 R760 | FLORES, A. |
| 3577 R834 | HANSON, H. (Sgt.) ✓ |
| 6074 R681 | MORRILL, D. (Sgt.) ✓ |
| 6384 R836 | NOCE, E. |
| 7234 R715 | RICCA, A. (Sgt.) ✓ |
| 9111 R739 | WALKER, D. (m.o.) |



MONTE R. DAVIS, CAPTAIN
 BUREAU COMMANDER
 OPERATIONAL SERVICES BUREAU

MRD:jk

cc: ~~Chief of Police~~
 Controller's Office

8 FEBRUARY 1984

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: MASTER OFFICER POSITIONS
EFFECTIVE: 11 FEBRUARY 1984
TO: ALL PERSONNEL

THE FOLLOWING PERSONNEL HAVE BEEN RECERTIFIED AS OF SATURDAY, FEBRUARY 11, 1984 FOR THE POSITION OF MASTER OFFICER:


BAILEY, PATRICK W.
BYRNE, MARK
DAVIS, LAWRENCE M.
*HANDFIELD, MICHAEL D.
HARTMAN, PAUL W.
HICKS, STEPHEN A.
KIVLER, DAVID J.
LOWERY, WALTER A.
*MC INERNY, PAUL D.
POZARICH, LYNN
PRINCE JR., PAUL E.
WALKER, DALE

*OFFICERS HANDFIELD AND MC INERNY ARE CURRENTLY ASSIGNED TO THE CRIME SUPPRESSION TEAM AND WILL ASSUME MASTER OFFICER POSITIONS IF, AND WHEN, THEY ARE TRANSFERRED OUT OF CST.

THE FOLLOWING PERSONNEL HAVE BEEN CERTIFIED FOR ADVANCEMENT TO MASTER OFFICER STATUS EFFECTIVE FEBRUARY 11, 1984:

DAY, ALAN W.
GALLARDO JR., JOSE
GORMAN, GLENN
HARRISON JR., RICHARD G.
MORALES, RICHARD
OVERLEY, GLENN M.

TEAM ASSIGNMENTS WILL BE ANNOUNCED AT A LATER DATE.



FRANCIS R. KESSLER
CHIEF OF POLICE

cdc

SUBJECT: TRANSFERS, REASSIGNMENTS AND PROMOTIONS

EFFECTIVE: 27 JULY 1985

TO: ALL PERSONNEL

THE FOLLOWING TRANSFERS, REASSIGNMENTS, AND PROMOTIONS WILL TAKE EFFECT AT SHIFT CHANGE, JULY 27, 1985:

JOHN W. AYERS FROM OPERATIONAL SERVICES (630) TEAM II DETECTIVE TO OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER I.

ROBERT M. DONAHUE FROM OPERATIONAL SERVICES (640) TEAM III DETECTIVE TO OPERATIONAL SERVICES (610) ROBBERY INVESTIGATOR.

LARRY J. EBELT FROM OPERATIONAL SERVICES (610) CHECK INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER I.

GARY S. GATLIN FROM OPERATIONAL SERVICES (630) TEAM II DETECTIVE TO OPERATIONAL SERVICES (630) TEAM II BURGLARY INVESTIGATOR.

BENIDICT HITTESDORF FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER TO OPERATIONAL SERVICES (640) TEAM III MOTOR OFFICER.

WILLIAM V. JOHNSON FROM OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III BURGLARY INVESTIGATOR.

DAVID J. KIVLER FROM OPERATIONAL SERVICES (640) TEAM III MASTER OFFICER TO OPERATIONAL SERVICES (630) TEAM II YOUTH SERVICES OFFICER

WILLIAM L. MORRISSEY FROM OPERATIONAL SERVICES(610) CRIME SCENE INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II THEFT/MISCELLANEOUS INVESTIGATOR.

ROBERT S. SANDERS FROM OPERATIONAL SERVICES (630) TEAM II YOUTH SERVICES INVESTIGATOR TO OPERATIONAL SERVICES (610) CAP - UTILITY INVESTIGATOR

LEROY M. VAUGHAN FROM OPERATIONAL SERVICES (610) ROBBERY INVESTIGATOR TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.

DALE A. WALKER FROM OPERATIONAL SERVICES (630) TEAM II MASTER OFFICER TO OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER.

JAMES K. WHALEN FROM OPERATIONAL SERVICES (620) TEAM I POLICE OFFICER TO OPERATIONAL SERVICES (640) TEAM III POLICE OFFICER.

DREW WITTHUHN FROM OPERATIONAL SERVICES (640) TEAM III POLICE OFFICER TO OPERATIONAL SERVICES (620) TEAM I POLICE OFFICER.

BRUCE E. DAVIS FROM OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER.

BRUCE J. PRINCE FROM OPERATIONAL SERVICES (620) TEAM I YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER.



FRANCIS R. KESSLER
CHIEF OF POLICE

SPECIAL ORDER #644 - 87

03 AUGUST 1987

FROM: FRANCIS R. KESSLER, CHIEF OF POLICE
SUBJECT: TRANSFERS & ASSIGNMENTS
EFFECTIVE: 08 AUGUST 1987
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, 08 AUGUST 1987, THE FOLLOWING TRANSFERS & REASSIGNMENTS ARE MADE:

GARY S. GATLIN FROM OPERATIONAL SERVICES (630) TEAM II RESIDENTIAL BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (620) TEAM I PATROL OFFICER.


WILLIAM L. MORRISSEY FROM OPERATIONAL SERVICES (630) TEAM II COMMERCIAL BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II RESIDENTIAL BURGLARY INVESTIGATOR.

LEROY M. VAUGHAN FROM OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II COMMERCIAL BURGLARY INVESTIGATOR.

MICHAEL C. CLABAUGH FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.

PAMELA J. FRENCH FROM OPERATIONAL SERVICES (630) TEAM II CHILD ABUSE INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR.

DALE A. WALKER FROM OPERATIONAL SERVICES (640) TEAM III YOUTH SERVICES OFFICER TO OPERATIONAL SERVICES (630) TEAM II CHILD ABUSE INVESTIGATOR.



FRANCIS R. KESSLER
CHIEF OF POLICE

j1

FROM: FRANCIS R. KESSLER, CHIEF
SUBJECT: TRANSFERS/ASSIGNMENTS
EFFECTIVE: APRIL 16, 1988
APRIL 30, 1988
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, APRIL 16, 1988, THE FOLLOWING
TRANSFER/REASSIGNMENTS ARE MADE:

MICHAEL D. HANDFIELD FROM OPERATIONAL SERVICES (640) TEAM
III BURGLARY INVESTIGATOR TO OPERATIONAL SERVICES (660)
C.A.P. FELONY ASSAULT INVESTIGATOR.

TIMOTHY L. CRAIG FROM OPERATIONAL SERVICES (630) TEAM II
MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES
(640) TEAM III BURGLARY INVESTIGATOR.

JEFFREY R. MC LAUGHLIN FROM OPERATIONAL SERVICES (620) TEAM
I Y.S.U. INVESTIGATOR TO OPERATIONAL SERVICES (630) Y.S.U.
CHILD ABUSE INVESTIGATOR.


EFFECTIVE SATURDAY, APRIL 16, 1988, THE FOLLOWING
REASSIGNMENTS ARE MADE:

DALE A. WALKER FROM OPERATIONAL SERVICES (630) Y.S.U. CHILD
ABUSE INVESTIGATOR TO OPERATIONAL SERVICES (630)
MISCELLANEOUS CRIMES INVESTIGATOR.

JAMES K. WHALEN FROM OPERATIONAL SERVICES (620) TEAM I
MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES
(620) Y.S.U. TEAM I INVESTIGATOR.

EFFECTIVE SATURDAY, APRIL 30, 1988, THE FOLLOWING
TRANSFER/REASSIGNMENT IS MADE:

ARTHUR D. TAKEDA FROM OPERATIONAL SERVICES (640) TEAM III
PATROL OFFICER TO OPERATIONAL SERVICES (620) TEAM I
MISCELLANEOUS CRIMES INVESTIGATOR.



FRANCIS R. KESSLER
CHIEF OF POLICE

FRK:jl

FROM: JOHN R. ROBERTSON, DEPUTY CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: JULY 23, 1988 & JULY 30, 1988
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, JULY 23, 1988, THE FOLLOWING TRANSFER/REASSIGNMENTS ARE MADE:

SCOTT HAMILTON FROM OPERATIONAL SERVICES (610) LIEUTENANT WATCH COMMANDER TO STAFF SERVICES (680) TRAINING LIEUTENANT.

RONALD W. WEIGAND FROM STAFF SERVICES (680) TRAINING LIEUTENANT TO OPERATIONAL SERVICES (610) LIEUTENANT WATCH COMMANDER.

JOSEPH A. JOHNSON, JR. FROM OPERATIONAL SERVICES (630) TEAM II PATROL SERGEANT TO STAFF SERVICES SERGEANT (680).

DANIEL E. LYONS FROM STAFF SERVICES SERGEANT (680) TO OPERATIONAL SERVICES (630) TEAM II PATROL SERGEANT.

GARY P. WALKER FROM OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT TO TECHNICAL SERVICES (650) COMMUNICATIONS SERGEANT.

MICHAEL A. WALKER FROM TECHNICAL SERVICES (650) COMMUNICATIONS SERGEANT TO OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT.

WILLIAM D. WILLIS FROM OPERATIONAL SERVICES (620) TEAM I PATROL SERGEANT TO OPERATIONAL SERVICES (630) TEAM II TRAP SERGEANT.

KENNETH W. WHITLEY FROM OPERATIONAL SERVICES (640) TEAM III TRAP SERGEANT TO OPERATIONAL SERVICES (630) TEAM I PATROL SERGEANT.

DAVID D. DIERKING FROM OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER TO OPERATIONAL SERVICES (630) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR

DALE A. WALKER FROM OPERATIONAL SERVICES (630) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR TO OPERATIONAL SERVICES (640) TEAM III BURGLARY INVESTIGATOR.

TIMOTHY L. CRAIG FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (610) C.A.P. INVESTIGATIVE UNIT.

PAMELA J. FRENCH FROM OPERATIONAL SERVICES (640) TEAM III THEFT INVESTIGATOR TO OPERATIONAL SERVICES (630) TEAM II FRAUD INVESTIGATOR.

07 JULY 1988

KEVIN B. LA CROIX FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER
TO OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER.

GEOFFREY A. LYNCH FROM OPERATIONAL SERVICES (630) TEAM II POLICE OFFICER
TO OPERATIONAL SERVICES (620) TEAM II TRAP OFFICER.

EFFECTIVE SATURDAY, JULY 30, 1988, THE FOLLOWING TRANSFER/REASSIGNMENT
IS MADE:

MARK T. SWANSON FROM OPERATIONAL SERVICES (630) TEAM II TRAP OFFICER
TO OPERATIONAL SERVICES (610) AUTO THEFT INVESTIGATOR.



JOHN R. ROBERTSON
DEPUTY CHIEF OF POLICE

/jl

FROM: JOHN R. ROBERTSON, CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: SEPTEMBER 02, 1989
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, SEPTEMBER 02, 1989, THE FOLLOWING TRANSFERS/REASSIGNMENTS ARE MADE:

BENEDICT L. LUX FROM STAFF SERVICES (62-3) Y.S.U. INVESTIGATOR TO STAFF SERVICES (62-3) FRAUD INVESTIGATOR.


DALE A. WALKER FROM STAFF SERVICES (62-3) TEAM III BURGLARY INVESTIGATOR TO STAFF SERVICES (62-3) C.A.P. INVESTIGATIVE UNIT.

ROOSEVELT S. LODGE FROM OPERATIONAL SERVICES (61-2) TEAM II PATROL TO STAFF SERVICES (62-3) Y.S.U. INVESTIGATOR.

JOHN G. ENRIQUEZ FROM STAFF SERVICES (62-3) TEMPORARY MISCELLANEOUS CRIMES INVESTIGATOR TO STAFF SERVICES (62-3) PERMANENT TEAM III BURGLARY INVESTIGATOR.

RICHARD G. HARRISON FROM OPERATIONAL SERVICES (61-1) TEAM I MASTER OFFICER I TO STAFF SERVICES (62-3) TEAM II MISCELLANEOUS CRIMES INVESTIGATOR.

JOHN M. CHUMACERO FROM OPERATIONAL SERVICES (61-3) BUENA CLINTON SPECIAL ENFORCEMENT TEMPORARILY TO STAFF SERVICES (62-3) (Y.S.U.) D.A.R.E. OFFICER.


JOHN R. ROBERTSON
CHIEF OF POLICE

JL

SPECIAL ORDER #719-91
MARCH 16, 1991

FROM: JOHN R. ROBERTSON, CHIEF OF POLICE
SUBJECT: TRANSFERS/REASSIGNMENTS
EFFECTIVE: MARCH 16, 1991 & JANUARY 19, 1991
TO: ALL PERSONNEL

EFFECTIVE SATURDAY, MARCH 16, 1991, THE FOLLOWING
TRANSFERS/REASSIGNMENTS WILL BE MADE:

DAVID J. KIVLER FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) CAP
ROBBERY INVESTIGATOR TO OPERATIONAL SERVICES BUREAU (611) TEAM I ACTING
SERGEANT.

DALE A. WALKER FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) CAP
INVESTIGATOR FELONY ASSAULTS TO SUPPORT SERVICES BUREAU/INVESTIGATIONS
(623) CAP ROBBERY INVESTIGATOR.

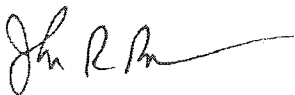
JOHN G. ENRIQUEZ FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
CRIMES AGAINST PERSONS TEAM II BURGLARY TO SUPPORT SERVICES
BUREAU/INVESTIGATIONS (623) CRIMES AGAINST PERSONS (CAP) FELONY
ASSAULTS.

ROOSEVELT S. LODGE FROM SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
Y.S.U. INVESTIGATOR TO SUPPORT SERVICES BUREAU/INVESTIGATIONS (623)
CRIMES AGAINST PROPERTY TEAM II BURGLARY.

PATRICK W. BAILEY FROM OPERATIONAL SERVICES BUREAU (613) TEAM III MASTER
OFFICER II TO SUPPORT SERVICES BUREAU/INVESTIGATIONS (623) YSU
INVESTIGATOR.

EFFECTIVE SATURDAY, JANUARY 19, 1991, THE FOLLOWING REASSIGNMENT WAS
MADE:

SYLVIA GUERRERO FROM SUPPORT SERVICES BUREAU (615) POLICE RECORDS
SPECIALIST TO SUPPORT SERVICES BUREAU (615) SENIOR POLICE RECORDS
SPECIALIST.


JOHN R. ROBERTSON
CHIEF OF POLICE

Subject: Re: Personnel File
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Wed, 16 Mar 2016 08:42:26 -0700 (PDT)
To: Larry Ebelt <larrye@ci.garden-grove.ca.us>

ok makes sense...you need to take pal of yourself!!!

----- Original Message -----

From: "Larry Ebelt" <larrye@ci.garden-grove.ca.us>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Wednesday, March 16, 2016 8:33:57 AM
Subject: Re: Personnel File

That's called a small stroke, occurs often

in old idiots!!!

Larry Ebelt , Investigator
Cold Case Unit
Garden Grove Police Department
Bus. 714-741-5829
Fax 714-741-3925 Attn: L. Ebelt
larrye@garden-grove.org

----- Original Message -----

From: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
To: "Larry Ebelt" <larrye@ci.garden-grove.ca.us>
Sent: Wednesday, March 16, 2016 7:10:41 AM
Subject: Re: Personnel File

what does "Take Pal" mean????????????????????????????????

----- Original Message -----

From: "Larry Ebelt" <larrye@ci.garden-grove.ca.us>
To: "Dale Walker" <dalewalker35@ymail.com>
Cc: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Wednesday, March 16, 2016 7:09:29 AM
Subject: Personnel File

Hi Dale,

Jim Colegrove is getting ready to purge your personnel
file and he wants to know if you want him to send you
selected items from it? Just let him know at
jamesc@ggpd.org .

Take Pal,

Larry

Larry Ebelt , Investigator
Cold Case Unit
Garden Grove Police Department
Bus. 714-741-5829
Fax 714-741-3925 Attn: L. Ebelt
larrye@garden-grove.org

Subject: Asbestos Reports ~ Garden Grove Police Department

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 10:36:40 -0700 (PDT)

To: Mark Melzer <mmelzer@mdrarchitects.com>

Hi Mark,

I found the GGPD asbestos reports discussed during our first meeting. Hope they have the information you need.

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

GGPD Asbestos Report #1.pdf

Content-Type: application/pdf

Content-Encoding: base64

— GGPD Asbestos Report #2.pdf —

GGPD Asbestos Report #2.pdf

Content-Type: application/pdf

Content-Encoding: base64



J&M Environmental Control Group

ASSESSMENT | AIR MONITORING | PROJECT MANAGEMENT | REGULATORY COMPLIANCE
14 monarch bay plaza, #470 monarch beach, ca 92629 | phone: 800-214-9959 | fax: 800-895-6522 | e-mail: jm@jmecg.com

February 26, 2008

Mr. William Pickrell
City of Garden Grove
13802 Newhope Drive
Garden Grove, California 92843

Re: Asbestos Abatement Design Specifications
Garden Grove Police Department Building (1st Floor)
11301 Acacia Parkway, Riverside, California

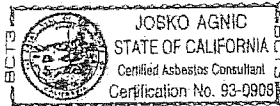
Dear Mr. Pickrell:

J&M Environmental Control Group (J&M) is pleased to submit the enclosed Asbestos Abatement Design Specifications for the above-referenced site. The report must be read in its entirety for a comprehensive understanding of the items contained herein.

We appreciate the opportunity to perform these services for you. Please contact us if you have questions regarding this information or if we can provide any other services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joško Agnić'.



Joško Agnić
State of California
Certified Asbestos Consultant
Certificate No. 93-0908

SCOPE OF WORK - ASBESTOS ABATEMENT

Tentative Schedule:

According to the preliminary information by the city start date will be April 1st 2008 and is estimated to take maximum twenty one (21) working days. Asbestos abatement will be performed in three phases, to accommodate and insure daily operation of Police Department operations.

I. Materials, Quantities and Locations

| Material | Location (Area) ¹ | Friable (F) / Non-friable (NF) | Estimated Quantity ¹ |
|------------------------------|---------------------------------|--------------------------------|---------------------------------|
| Fireproofing Material | Structural inside Air Plenum | F | 5,000 S/F |
| Floor Tiles and Black Mastic | Hallways, Jail and Locker Rooms | NF | 3,500 S/F |
| Linoleum and Black Mastic | Copier Room - Records Area | NF | 300 S/F |
| Storage Areas | Drywall and Joint Compound | NF | 1,000 S/F |
| Carpet Mastic | Communication Area | NF | 1,000 S/F |

¹ The quantities and locations listed are estimates only. The Contractor will perform work for materials indicated, regardless of actual quantities.

Additional ACM materials may exist above ceilings, behind walls, or in other inaccessible locations. Potential additional ACM materials include but are not limited to plaster, duct insulation, TSI, mirror mastic, mastic behind wall paneling, and vapor barrier material. If these types of materials are uncovered prior to, during the course of abatement, or during demolition, it will be the responsibility of the Contractor to notify the Consultant/Project Manager so that he/she may take samples for laboratory analysis.

II. Work Practices

A. Respiratory Protection

During the removal of the asbestos-containing materials, the workers will be required to wear, as a minimum, half-face respirators equipped with filter cartridges designed for asbestos-containing dusts and mists, vapors, and color coded in accordance with ANSI Z228.2 (1980). Certification that the workers have been fit tested in accordance with current OSHA guidelines will be provided as part of Worker Documentation.

The Contractor and Contractor's employees will indemnify the Consultant and Owner against any and all claims relating to respiratory protection.

B. Protective Clothing

During removal, work clothes will be worn by the workers. Boots and gloves will be available to each worker as needed. Work clothes shall consist of fire retardant, disposable, full-body coveralls, head covers, boots, and rubber gloves in accordance with 29 CFR 1926.1101 and ANSI Z41. Sleeves at wrists and cuffs at ankles will be secure. Work clothes will be properly disposed of at the conclusion of the work. Eye protection and hard hats will be available as required by applicable safety regulations and will conform to ANSI 87.1 and 89.1.

Authorized visitors, including the consultant's on-site representative, will be provided with suitable protective clothing, headgear, eye and respiratory protection, and footwear whenever they are required to enter Work Area.

C. Removal

The Contractor will perform the removal and disposal in accordance with current local, state, and federal regulations.

Prior to abatement all non-stationary items will be removed from the work area. All stationary / non-movable objects that remain in the work area shall be covered and sealed with a minimum of two layers of 6-mil polyethylene.

Preparation Procedures:

1. Contractor shall isolate the work area for the duration of the project, completely sealing all openings, including but not limited to, HVAC ducts, diffusers and grilles, skylights, doorways and windows, with six (6) mil polyethylene sheet plastic securely taped to a clean surface. Spray adhesive applied on finished surfaces should be avoided where possible.
2. HVAC systems shall be shut down. Contractor shall design his Work Area preparation and engineering controls as specified and/or as required preventing damage to and contamination of the affected HVAC system.
3. Contractor shall remove all Movable Objects from the Work Area that are vulnerable to damage or contamination, or that will impede or prevent the completion of the Work. All Movable Objects removed from the Work Area shall be clean before being moved to the Owner designated storage area.
4. Clean and cover Fixed and Movable Objects that can remain in the Work Area with six (6) mil polyethylene sheeting taped securely in place. Special precautions shall be taken to protect Fixed Objects vulnerable to damage or contamination.
5. The objects shall be stored in a location designated by the OWNER, and in a manner that will prevent contamination or damage to the objects, to the satisfaction of the OWNER.
6. Seal and protect all light fixtures, communication systems, lighted exit signs and other electrical items, etc., that will remain within the Work Area with six (6) mil polyethylene taped securely. The polyethylene cover shall be kept away from heat-

generating electrical devices where fire or damage to the device is possible. Light fixtures and all other electrical items shall be thoroughly cleaned before covering. Make waterproof all electrical conduit connections and other electrical devices that will be exposed to moisture.

7. Clean the proposed Work Areas using HEPA vacuum equipment or wet-cleaning methods as appropriate. Do not use methods that raise dust, such as dry sweeping or vacuuming with equipment not equipped with HEPA filters.
8. Work Area (Containment): Contractor shall isolate work area using critical barriers and splashguards. Splashguards shall consist of a minimum of one layer of six-mil polyethylene sheeting extending at least five feet of vertical surfaces. All seams shall be staggered and securely taped.
9. Seal all walls, plumbing, duct and other cavities to prevent Asbestos materials from falling into such cavities during the Work.
10. The Contractor shall check regularly (at beginning, middle and end of each shift as a minimum) all polyethylene isolation and containment (protective) barriers for punctures, loose seals, and contact with heat-generating devices, etc. Problem areas shall be repaired or mended immediately.
11. Provide and maintain appropriate fire extinguisher inside and outside the Work Area. [One 30-pound type "ABC" fire extinguisher is required for each 2,000 sq. ft. of floor area.]
12. Shutdown of electric power during the wet removal or encapsulation phase of the Project is mandatory unless directed otherwise. Provide temporary power and lighting when necessary, and ensure safe installation of temporary power sources and equipment per applicable electrical code requirements including appropriate Ground Fault protection. Temporary light fixtures will be explosion proof. Provide and maintain auxiliary diesel generator equipment where existing facility power is insufficient. Locate generator or vent generator exhaust in a manner that will prevent carbon monoxide hazards to workers and the public. When power shutdown is required, the Contractor shall check for conditions where shutdown will pose a danger to the building or to the building's components. Contractor shall take all precautions necessary, including inspections and testing, to insure the safety of his employees and other building occupants from electrical hazards during the course of the Project. Existing fire, smoke detection and other life safety systems shall be kept in operation at all times, or, the Contractor shall install and maintain a temporary system or alternate acceptable to the OWNER and fire officials.
13. The Contractor shall install and maintain Negative Air Pressure Equipment during the abatement and decontamination until final clearance has been obtained.
14. Emergency Exit should be defined.

A waste load out enclosure shall be assembled separate from the decontamination unit for short-term storage of bagged waste and transfer of bagged waste to a waste transport truck or container. The waste load out enclosure shall be a minimum one room or airlock area. The exterior of the waste bags will be wet wiped as they are passed out of the containment and into the waste load out area, where they will be double-bagged, sealed, and labeled before exiting the waste load out area.

Containment - Fireproofing Material (Friable Asbestos Containing Material):

Before removal of fireproofing, ceiling tiles shall be removed from the grills, HEPA vacuumed, wet wiped and disposed as regular trash prior to any fireproofing removal process. Fireproofing shall be sufficiently wetted with water or Amended Water to loosen the surface, but without causing excessive dripping and to prevent emission of airborne fibers, at any time, above 0.01 fibers/cc. Spray removed materials with water mist repeatedly during the work process to maintain a wet condition. If the materials are not easily saturated, then the Work Area shall be constantly misted to keep fiber emission minimal.

Water mist will be applied at all times inside the abatement areas during the removal process. Fireproofing shall be removed in manageable sections by a multi-person team, some of whom are wetting and the remainder removing and cleaning. Material shall not be allowed to dry out. Before a second area can be started, removed material shall be packed into approved and labeled packaging while it is still wet. The outside of all containers shall be clean before leaving the Work Area. Wet-clean each container thoroughly, pending removal to uncontaminated areas.

Containment - Floor Tiles/Linoleum and Black Mastic

Black mastic under flooring will be abated with wet removal techniques in full containment. Full containment includes as a minimum: 6-mil polyethylene critical barriers, two 4-mil polyethylene layer on walls (where applicable) up to the ceiling, two 4-mil polyethylene layer on ceilings (where applicable), two 6-mil polyethylene layers on floors (where applicable), attached three-stage wet decontamination unit, and negative pressure ventilation system. The containment and surrounding applicable areas will have proper warning signs and labels in English and Spanish. A waste load out enclosure shall be assembled separate from the decontamination unit for short-term storage of bagged waste and transfer of bagged waste to a waste transport truck or container. The waste load out enclosure shall be a minimum one room or airlock area. The exterior of the waste bags will be wet wiped as they are passed out of the containment and into the waste load out area, where they will be double-bagged, sealed, and labeled before exiting the waste load out area. Mastic removal will also require wet removal techniques, but may be abated without the use of containment.

Mastic under flooring may be removed with a low-odor mastic remover, using manual methods. Solvents with a flash point of 140 degrees Fahrenheit or below will not be used. Mastic remover will be placed onto the floor and worked with brushes, scrapers or an electric buffer. Sawdust or a similar absorbent material will be used to soak up mastic slurry from the floor. Following removal of the absorbent, the floor will be cleaned with soap and water. The waste resulting from the removal operations will be double-bagged, labeled, and disposed of in accordance with the guidelines in Item D of this Section. Upon completion of mastic removal and visual inspection, encapsulant shall be applied inside the containment to lock down any remaining fibers and/or dust.

Special Notes: Bead Blaster

Mastic under flooring may be removed by the bead blasting method. Mastic is considered Category I non-friable ACM. However, during removal by bead blasting, the mastic will be considered Regulated Asbestos Containing Material (RACM), because the bead blaster will subject the mastic to being crumbled, pulverized, and/or reduced to a powder, therefore rendering it friable. Correct bead blasting procedures must be followed. The work area must be set up as a Class I containment. The area being bead blasted must be wetted, and the material must stay sufficiently wet up to and including the point at which it is placed into waste bags. For mastic removal along the edges and walls that the bead blaster may not be able to reach, chemical solvents, such as AMR-100 Low Odor Mastic Remover, may be used in conjunction with scraping tools. San Diego APCD may require permits and/or permit conditions for use of bead blaster and/or chemical solvent removal methods.

Proper decontamination of the unit must be followed before the bead blasting machine exits containment. If feasible, the waste load out area may be used as the staging area for the bead blaster and/or any other equipment that must be passed into or out of the containment. Any machinery or equipment leaving the containment must be thoroughly cleaned by wet wiping and HEPA vacuuming.

Containment – Drywall and Joint Compound

Drywall and Joint Compound material may be removed the walls and other areas inside containment by hand scraping and demolishing. The material and immediate surrounding areas where drywall and joint compound will be removed shall be wetted prior to and during removal of the drywall and joint compound. Workers performing this task shall don the proper personal protection equipment (PPE), such as a full suit with hood, respirator, and any other appropriate PPE. Upon completion of drywall and joint compound removal and visual inspection, encapsulant shall be applied to the removal areas to lock down any remaining fibers and/or dust.

The Work Area shall be kept orderly, clean and clear of work materials, polyethylene sheeting, tape, cleaning material, and clothing, and all other disposable material or items used in the Work Area shall be packed into properly labeled protective packaging and removed from the Work Area.

Equipment removal procedures: Clean surfaces of contaminated equipment thoroughly by wet-sponging or wiping before moving such items into the Washroom (Shower Room when Equipment Decontamination System is not required) for final cleaning and removal to uncontaminated areas. Ensure that personnel do not leave Work Area through the Equipment Decontamination Enclosure.

Do not bag water used during abatement activities. Properly filter and drain water into building sanitary drain unless prohibited by local regulations. Filter shall have a maximum pore size of 5.0 micron.

Workers performing this task shall wear the proper personal protection equipment (PPE), such as a full suit with hood, respirator, and any other appropriate PPE.

The waste resulting from the removal operations will be double-bagged, labeled, and disposed of in accordance with the guidelines in Item D of this Section. Upon completion of textured ceiling removal and visual inspection, encapsulant shall be applied inside the containment to lock down any remaining fibers and/or dust.

Additional Requirements

Where feasible, the Contractor will construct a viewing window that measures approximately 18"x18" and will permit the viewing from outside the containment of at least 51% of the abatement work area.

Poly sheeting will be in accordance with applicable requirements for dart impact and tear resistance.

The work area containment shall be visually inspected by the Consultant prior to abatement commencement. The Contractor competent person and preferably one or two workers shall walk with the Consultant during the pre-work visual. Any deficiencies shall be properly addressed before the Consultant will give permission to begin removal.

Suspected asbestos-containing debris will be removed by wet wiping and vacuuming with a HEPA vacuum prior to completion of containment construction.

Continuously bag all ACM debris. Do not allow ACM to accumulate or to dry out. All ACM must be adequately wet before being placed into bags.

The decontamination shower shall have a working water heater connected to it combined with a cold water input. The wastewater from the decontamination shower will be drained, collected, and filtered through the proper filtration system prior to disposal into any sewer or drain. The filtration system of the shower should consist of at least three progressively smaller pore capability filters of sizes recommended at 100 micron, 50 micron, and required at 5 micron.

Provide scaffolds, ladders, and/or staging, etc., as required to accomplish the specified work. The type, construction and use of all scaffolding will comply with all applicable OSHA provisions. Guardrails and toe boards will be used in accordance with 29 CFR 1926.451.

Negative Pressure and Air Changes

Negative air machine units with HEPA filtration, in sufficient number to provide a negative pressure of at least 0.02 inches of water column differential between the containment and the outside, as evidenced by manometric measurements with printout capability and audible alarm, and a minimum of four containment air changes per hour, will be operated continuously for the duration of the project.

D. Disposal

1. Once the ACM is removed, it will be double-bagged and labeled in accordance with South Coast Air Quality Management District (SCAQMD) Rule 1403 and OSHA guidelines. Pre-printed Generator Labels will be affixed to each bag prior to being placed in the lined waste disposal dumpster or trailer.
2. The bags will be labeled in accordance with 29 CFR 1910.1200 (f) of OSHA's Hazard Communication standard, and will contain the following information:

**DANGER
CONTAINS ASBESTOS FIBERS
AVOID CREATING DUST
CANCER AND LUNG DISEASE HAZARD**

3. The area between the bag-out or decontamination unit and the prepared waste receptacle will be regulated with barrier tape during bag-out operations. The waste dumpster or trailer will remain secured during all other periods.
4. The waste will be disposed in an approved landfill, such as Sycamore Creek in Santee, California. The waste will be transported to the landfill in lined closed-top receptacles in accordance with SCAQMD Rule 1403. Verification of disposal at the landfill will be provided to the Owner by Contractor via the Waste Manifest.

E. Air Monitoring

1. The Consultant/Air Monitoring Technician will obtain a minimum of five (5) PCM baseline samples prior to the start of removal activities, in accordance with applicable state regulations and the NIOSH 7400 Method, counting rules A. The minimum sample volume will be 1,200 liters. The samples will be analyzed or archived at the discretion of the Consultant, and will be preserved for a minimum of 60 days following clearance.
2. All PCM samples will be collected on 0.8 micron MCE filters loaded in conducting cassettes with extension cowls.
3. Inside containment area clearance sampling will be conducted in accordance with applicable state and federal regulations and the PCM, NIOSH 7400 Analytical Method, in the areas in which abatement has occurred.
4. Ambient samples may be collected inside the containment, outside the containment but inside the building (if applicable), at the negative air unit discharge, immediately outside the entrance to the decontamination facility, outside the bag out facility (if separate from the decontamination facility), and elsewhere as appropriate.
5. Personal air monitoring shall be the responsibility of the abatement Contractor.

- All Personnel Air Monitoring shall be the Contractors sole responsibility.
 - Initial and periodic eight (8) hour TWA and thirty (30) minute excursion limit air monitoring of Worker exposures to airborne concentrations of Asbestos fibers shall be in accordance with OSHA (29CFR 1926.1101) requirements.
 - Samples shall be taken for each ten (10) workers from the time preparation work is started until the Work Area has passed Clearance Testing.
 - The Contractor shall post the Personal Monitoring results in the Clean Room within 24 hours from the end of the work shift. Worker exposures to airborne Asbestos concentrations shall not exceed the Permissible Exposure Limit (PEL) of 8-hour time-weighted average (TWA) of 0.2 fibers (longer than 5 micrometers) per cubic centimeter of air, or the 1f/cc 30-minute period Excursion Limit.
6. Consultant/Project Manager will perform a visual inspection of the containment/work area after completion of removal activities prior to taking clearance samples. The Contractor competent person and preferably one (1) or two (2) workers shall walk with the Consultant during the post-removal visual.
 7. Final air clearance testing samples will be collected using aggressive air sampling, as specified in the regulations.
 8. Consultant/Project Manager will perform a final visual inspection of the containment/work area after clearance is achieved and the containment has been removed.

F. Final Air Clearance Testing

1. Clearance testing for this project shall be aggressive sampling method using blowers and fans.
2. Adequate air samples shall be collected in compliance with the PCM, NIOSH 7400 Phase Contrast Microscopy method. Five clearance samples collected inside each work area, one field blank and one laboratory blank. The minimum sample volume will be 1,200 liters.
3. The work area is deemed cleared when the all five inside clearance samples are less than 0.01 fibers per cubic centimeters (f/cc).
4. Should any or all work area(s) failed the clearance testing, Contractor shall repeat cleaning and decontamination as specified.
5. Any and all associated costs (including clearance air testing) of the reclining shall be agreed by the Contractor and OWNER prior to start of the project.

G. Decontamination Unit

Decontamination Enclosure Systems (Worker and Equipment) general requirements:

Construct a Workers' Decontamination Enclosure System contiguous to the Work Area consisting of three totally enclosed chambers as described as follows:

1. Equipment Room with an Air Lock to the Work Area and a Curtained Doorway to the Shower Room.

2. Shower Room with two Curtained Doorways, one to the Equipment Room and one to the Clean Room. Plastic on Shower Room and adjoining Equipment and Clean Rooms shall be opaque. The Shower Room shall contain at least one shower with hot and cold or warm water. Careful attention shall be paid to the shower enclosure to ensure against leaking of any kind. Trap shower waste using filters having a maximum pore size of 5.0 micron, and drain into a sanitary sewer. Replace filter when they become clogged. Ensure a supply of soap and disposable towels at all times in the Shower Room.
3. Clean Room with one Curtained Doorway into the shower and one entrance or exit to non contaminated areas of the building. The Clean Room shall have sufficient space for storage of the Workers' street clothes, towels, and other noncontaminated items. Joint use of this space for other functions, such as offices, storage of equipment, materials, or tools, shall be prohibited.

III. Construction Notes

The Contractor will be responsible for filing the original 10-day notification or emergency notification and any subsequent amendments.

The Contractor will coordinate abatement activities with the General Contractor, Architect. Schedule and relay any relevant information to the Consultant/Project Manager.

The Contractor will be responsible for routing water and electricity to the work areas. Electricity and water are to be provided by the Owner.

The Contractor will perform no abatement or disturbance of asbestos-containing materials unless the Consultant/Project Manager is at the job site and has acknowledged that work can commence.

The Contractor will not initiate abatement activities or otherwise disturb asbestos at the site until the site preparation has been inspected and approved by the Consultant/Project Manager.

The Contractor will be responsible for securing the work area while abatement activities are being performed. The Contractor may be required to provide a 24-hour fire watch, install pad lock on all entrances to the work area or remain on-site each work-day until the containment has passed clearance and the negative air units can be turned off.

Prior to air clearance sampling, the Consultant/Project Manager will perform a final visual inspection of the area after the Contractor has removed all abatement debris and other materials from the work areas. The Contractor competent person and preferably one or two workers shall walk with the Consultant during the pre-work visual. If any suspect debris is identified at this time, these materials/areas will be wet wiped and/or vacuumed with a HEPA vacuum by the Contractor prior to the Contractor leaving the site. Once removal is completed the Contractor shall not remove or alter any part of the containment, including negative air machines, until the Consultant/Project Manager notifies the Contractor competent person that it is acceptable to do so.

Contractor parking and disposal dumpster areas will be as designated by the Owner. The Contractor will keep work and parking areas clean.

Prior to any asbestos abatement activities the Contractor will provide a licensed electrician to provide power lock-out and tag-out of all circuits to be affected by the asbestos abatement activities. Lock-out/Tag-out must meet OSHA 1910.147 requirements.

The Contractor will install one fire extinguisher, with a minimum NFPA rating of 10BC (dry chemical), within the containment area for every 2,000 s.f., or fraction of containment area. Additional fire extinguishers will be installed in the Equipment Room and Clean Room.

The Contractor will conduct a safety meeting for Contractor's employees with emphasis on operation of fire extinguishers and emergency exits in case of fire.

Contractor's employees will not wear protective clothing and equipment in areas of the building outside the work area except during bag-out operations.

Contractor will have posted emergency phone numbers for the site supervisor, fire department, and police.

Contractor will store a minimum of volatile substances on the job site and in fire resistant containers only.

The Consultant/Project Manager will not be responsible for site safety or the ways and means utilized by the abatement contractor.

Ground-fault circuit interrupter (GFCI) units will be installed on all electrical circuits used within the regulated area(s).

The Contractor will exhaust any negative pressure ventilation system to the outside of building unless authorized by the Consultant/Project Manager.

Contract documents have been provided to the Contractor by the Owner.

All wastewater, including that from the decontamination shower, will be filtered prior to disposal as specified in Item C of Section II.

IV. Contractor Submittals

Submittals required for proper execution include but are not limited to the following:

Pre-Construction Submittals (submitted to Consultant/Project Manager)

- Regulatory Notification Information (Emergency Notification)
- Permits for negative air machines, HEPA vacuums, bead blaster, solvents, and any other machines, equipment, or materials as applicable
- Fire Action Plan
- Emergency Phone List
- Project Schedule
- Copy of Written Respirator Program that conforms to 29 CFR 1910.134(b)
- OSHA Material Safety and Data Sheets (Product Handling)
- Negative Initial Exposure Assessment (if applicable)

Construction Submittals (submitted to Consultant/Project Manager prior any work on-site)

Accreditations: Worker, Supervisor, Transporter(s)
Training Certificate
List of Workers
Worker Registration Certificates
Medical Examination Results
Worker Training Certificates
Respiratory Fit Test Certificates
Certificates of Worker Acknowledgement
AQMD Notification
Equipment / Machinery Permits
Chemical MSDSs

Project Close-out (two bound copies, submitted to Owner)

Contractor's Daily Log
Waste Disposal Manifest Copies
Certificate of Completion
Releases, Occupancy Permits (if applicable)
Personal Air Monitoring Lab Results

Resubmissions

Revise submittals as required and resubmit as specified for initial submittal. Indicate any changes which have been made other than those requested by Consultant/Project Manager.

Contractor Responsibilities

Illegible submittals will be rejected and returned for re-submittal.

Schedule submittals according to general flow of Work so as to allow for adequate and timely review of submittals by Consultant/Project Manager.

Review submittals prior to submission and submit to Consultant/Project Manager in accordance with provisions herein.

Verify field measurements, construction criteria, catalog numbers, and similar data.

Coordinate submittals with requirements of Work and Contract Documents.

Contractor's responsibility for errors or omissions is not relieved by Consultant/Project Manager's review.

Contractor's responsibility for deviations from requirements of Contract Documents is not relieved by Consultant/Project Manager's review, unless Consultant/Project Manager is notified of deviations in writing at time of submittal, and gives written review of specific deviations.

Work that requires submittals will not begin until submittals have been reviewed and approved by Consultant/Project Manager.

If required, reproduce and distribute copies after Consultant/Project Manager's review.

Consultant/Project Manager's Responsibilities

Review submittals within two working days or indicate in writing reasons for reviews that require additional time.

Review for conformance with design concept of project and information given in Contract Documents.

Indicate results of review and return submittals to Contractor for distribution. Review of separate items does not constitute review of an assembly in which items function.

Consultant/Project Manager is not responsible for job site safety or the ways and means utilized by the Contractor.

Consultant/Project Manager is not responsible for verification of field measurements, construction criteria, catalog numbers, and other similar data.

V. **Products** – to be provided by the Contractor

Amended Water: Provide water to which a surfactant has been added. Use a mixture of surfactant and water that results in wetting of the ACM and retardation of fiber release during disturbance of the material. Amended water is to be used in any situation where materials or areas are to be wetted.

Disposal Bags: Provide as a minimum, individual, 6-mil thick, leak-tight, manufactured polyethylene bags printed or labeled with warning information as specified in Item D of Section II of these specifications.

Disposal Bag Labels: Provide labels with Owner's name, Contractor's name, and project site address in accordance with all regulatory requirements. Labels will be lettered with indelible ink.

Polyethylene Wrap: Provide minimum 6-mil polyethylene sheeting as a wrapping for large sections of rigid waste material. Provide minimum double layer of 6-mil polyethylene sheeting for floors. Provide minimum double layer of 4-mil polyethylene sheeting for wall areas.

Removal Encapsulant: Provide a penetrating type encapsulant designed specifically for removal of ACM. Utilize an encapsulant that will meet or exceed the results produced by use of Amended Water, as described above.

Sprayer: Provide a hand pump type pressure-can garden sprayer fabricated out of either metal or plastic, equipped with a metal wand at the end of a hose that can deliver a stream or spray of liquid under pressure.

Mastic Remover/Solvent: Solvents with a flash point of 140 degrees Fahrenheit or below will not be used.

VI. DEFINITIONS

- A. Air Monitoring: The process of measuring the fiber concentration of a specific volume of air.
- A1. Amended Water: Water to which a surfactant has been added to decrease the surface tension to 35 or less dynes.
- B. Asbestos: Includes the minerals chrysotile, amosite, crocidolite, tremolite, anthophyllite, and actinolite. For purposes of these Specifications both the asbestiform and non-asbestiform varieties of the above minerals, and any of these materials that have been chemically treated and/or altered, shall be considered as asbestos.
- C. Asbestos-Containing Material (ACM): According to EPA is any material containing more than one percent (1 %) of asbestos of any type or mixture of types.
- C1. Asbestos-Containing Construction Material (ACCM): According to Cal-OSHA is any material containing more than 0.1% asbestos of any type or mixture of types.
- D. Asbestos-Containing Waste Material: Any material, which is or is suspected of being contaminated with an asbestos-containing material that is to be removed from a Work Area for disposal.
- E. Asbestos Debris: Pieces of ACM that can be identified by color, texture, or composition; or dust, if the dust is determined by an accredited inspector to be ACM.
- F. Authorized Visitor: The Owner, the Owner's Representative, testing lab personnel, the Architect/Engineer or a representative of any federal, state and local regulatory or other agency having authority over the project.
- G. Barrier: Any surface that seals off the Work Area to inhibit the movement of fibers.
- H. Breathing Zone: A hemisphere forward of the shoulders of a person with a radius of approximately three feet space.
- I. Ceiling Concentration: The concentration of an airborne substance that shall not be exceeded.
- J. Certified Industrial Hygienist (C.I.H.): An industrial hygienist certified in

Comprehensive Practice by the American Board of Industrial Hygiene.

- K. Critical barrier: An asbestos-impermeable partition erected so as to constitute a work area enclosure; the outer perimeter of an asbestos work area, erected to complete a containment.
- L. Disposal Bag: 6 mil thick minimum, leak-tight plastic bag used for asbestos packaging.
- M. Encapsulant: A material that surrounds or embeds asbestos fibers in an adhesive matrix to prevent release of fibers.
 - 1. Bridging encapsulant: An encapsulant that forms a discrete layer on the surface of an in situ asbestos matrix.
 - 2. Penetrating encapsulant: An encapsulant that is absorbed by the in situ asbestos matrix without leaving a discrete surface layer.
 - 3. Removal encapsulant: A penetrating encapsulant specifically designed for removal of asbestos-containing materials rather than for in situ encapsulation.
- N. Encapsulation: Treatment of asbestos-containing materials with an encapsulant.
- O. Filter: A media component used in respirators to remove solid or liquid particles from the worker's breathing air.
- P. Friable Asbestos Material: ACM and/or ACCM that can be crumbled, pulverized, or reduced to powder by hand pressure when dry.
- Q. Glovebag: A single use control device that is disposed of upon completion of use. Glove bags are approximately 40 - inch wide by 64 - inch - long bags fitted with arms through which the work can be performed. When properly installed they isolate workers from the asbestos materials being removed.
- R. HEPA Filter: A High Efficiency Particulate Air (HEPA) filter capable of trapping and retaining 99.97% of asbestos fibers greater than 0.3 microns in length.
- S. HEPA Filter Vacuum Collection Equipment (or vacuum cleaner): High efficiency particulate air filtered vacuum collection equipment with a filter system capable of collecting and retaining asbestos fibers. Filters shall be of 99.97% efficiency at retaining fibers of 0.3 microns or larger.
- T. Negative Pressure Respirator: A respirator in which the air pressure inside the respiratory-inlet covering is positive during exhalation in relation to the air pressure of the outside atmosphere and negative during inhalation in relation to the air pressure of the outside atmosphere.
- U. Powered Air Purifying Respirator (PAPR): Either a full face-piece, helmet, or hooded

respirator that has the breathing air supplied to the wearer, after it has been purified through a filter, via a battery driven fan.

- V. Personal Monitoring: Sampling of the asbestos fiber concentrations within the breathing zone of a worker.
- W. Pressure Differential and Ventilation System: A local exhaust system, utilizing HEPA filtration capable of maintaining a pressure differential with the inside of the Work Area at a lower pressure than any adjacent area, and which cleans recirculated air or generates a constant air flow from adjacent areas into the Work Area.
- X. Protection Factor: The ratio of the ambient concentration of an airborne substance to the concentration of the substance inside the respirator at the breathing zone of the wearer. The protection factor is a measure of the degree of protection provided by a respirator to the wearer.
- Y. Renovation: Altering in any way one or more facility components. Operations in which load-supporting structural members are wrecked or taken out are excluded.
- Z. Repair: Returning damaged ACM to an undamaged condition or to an intact state so as to prevent fiber release.
- AA. Respirator: A device designed to protect the wearer from the inhalation of harmful atmospheres.
- BB. Surfactant: A chemical wetting agent added to water to improve penetration, thus reducing the quantity of water required for a given operation.
- CC. Time Weighted Average (TWA): The average concentration of a contaminant in air during a specific time period.
- DD. Visible Emissions: Any emissions containing asbestos that are visually detectable without the aid of instruments.
- EE. Wet Cleaning: The process of reducing asbestos contamination from building surfaces and objects by using cloths, mops, or other cleaning utensils which have been dampened with amended water or diluted removal encapsulant and after use are thoroughly decontaminated or disposed of as asbestos-contaminated waste.
- FF. Wetting Agent: A substance added to water to improve penetration.
- GG. Work Area: The area where asbestos related Work or removal operations are performed which is defined and/or isolated to prevent the spread of asbestos dust, fibers or debris, and entry by unauthorized personnel. The work area is a Regulated Area as defined by 29 CFR 1926.1101.

End of the Asbestos Abatement Specifications

*Limited Asbestos Survey Report
for
Garden Grove P.D. Building
11301 Acacia Parkway
Garden Grove, California*

Prepared For:

*City of Garden Grove
Garden Grove Police Department
11301 Acacia Parkway
Garden Grove, CA 92840*

February 26, 2008



J&M Environmental Control Group

ASSESSMENT | AIR MONITORING | PROJECT MANAGEMENT | REGULATORY COMPLIANCE

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Appendices:

- Appendix A - Bulk Sample Analysis Report
 - Appendix B - Consultant Certification
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SUMMARY REPORT

A. Introduction

On February 13 and 14, 2008 J&M Environmental Control Group was retained by City of Garden Grove Police Department to perform an asbestos survey and hazard assessment on the first floor of police building located at 11301 Acacia Parkway, Garden Grove, California. Asbestos survey and hazard assessment was conducted by Joško Agnić, an (Environmental Protection Agency) accredited building inspector and State of California, DOSH (Division of Occupational Safety and Health) certified asbestos consultant (CAC # 93-0908), employed by J&M Environmental Control Group (800-214-9959).

The purpose of this survey was to perform asbestos assessment and collect samples from accessible suspect asbestos containing materials (ACM) found inside 1st floor of the police department building. This survey applies only to suspect asbestos containing materials that will be impacted by scheduled demolition project.

The result of the sampling and subsequent analysis determines that following samples collected and analyzed do contain asbestos fibers. These sampled ACMs are as follows:

- Floor tiles and black mastic located inside hallways, jail area and locker rooms.
- Linoleum and mastic located inside copier room, records area.
- Fireproofing material located on the all structural beams on the first floor.
- Drywall and joint compound located on interior walls of the storage rooms.
- Carpet mastic located inside communication room area.

The above ACMs should be removed if disturbed or impacted during remodeling activities in compliance with current Federal, State and Local regulations. Abatement work should be performed by a State License Asbestos Abatement Contractor.

Mandatory ten days or emergency asbestos removal notification is required by EPA and the South Coast Air Quality Management District (SCAQMD Rule 1403) these agencies require proper notification prior to the removal of 100 square feet and over of ACM. Also, current Occupational Safety and Health Administration (OSHA) Federal, State (CALDOSH) and local regulatory agencies mandated that ACM regardless of quantity shall be handled (e.g. removal, repair, etc) by Asbestos trained and qualified individual or Contractors. These identified ACMs should be removed by State licensed Asbestos Abatement Contractors prior to any demolition or construction activities, if these ACMs would be disturbed or impacted.

B. Field Survey and Analytical Method

J & M's AHERA Certified Building Inspectors and/or a CAL DOSH Certified Asbestos Consultant/Surveillance Technician performed the sampling activity in compliance with existing regulations. The survey included a visual inspection of all accessible areas of the

site. Adequate quantities of material to be sampled, about 1/2 square inch, were obtained from suspect asbestos containing materials and placed inside a sterile airtight bag or vial, and sealed. All and each sample was then labeled with a J & M's unique identification number for proper identification of each and every collected sample. Each sample was then logged on the J & M asbestos survey sheet. All and each sample container was then placed inside a larger sterile airtight bag.

All and each bulk sample was identified on a J & M Chain of Custody form to document possession of each sample from the time it is collected until it was received by the laboratory. (Individual laboratories may have their own chain of custody form, and the receipt of the samples submitted would be indicated on that form).

The following briefly describes the standard laboratory procedures utilized in the identification of the mineral asbestos in a bulk sample, which is done by microscopic analysis.

Each and all laboratory testing was conducted in compliance with the EPA Interim Method for Determination of Asbestos in Bulk Samples (EPA-600/M4-20-020) per CFR 40 763. The samples were visually examined for homogeneity, and non-homogeneous samples were ground to ensure homogeneity. The microscopic slides were prepared from each sample using a refractive index liquid such as triacetin and ethyl cinnamate having a refractive index of 1.550; 1-bromonaphthalene and 1-Iodonaphthalene having a refractive index of 1.680; or, hydrogenated terthenyl and 1-bromonaphthalene having a refractive index of 1.605. Each slide was then examined for the presence of asbestos utilizing Polarized Light Microscopy (PLM) and Dispersion Staining techniques. The percentage of asbestos on each sample was estimated microscopically by visual examination of fibers greater than 5 microns in length and with an aspect ratio of 3:1 or greater. The identity of asbestos fibers was confirmed with appropriate refractive index liquids, and the application of dispersion staining and other techniques. The results are then tabulated and submitted as attached (See Appendix A).

On this particular survey, a total of (44) bulk samples suspected to contain asbestos were collected from accessible suspect ACM. All collected samples of suspect-ACMs were submitted for analysis to AmeriSci Los Angeles (310-834-4868), 24416 South Main Street # 308, Carson, CA 90745. AmeriSci is a NVLAP approved laboratory (NVLAP LAB # 200346-0; CA ELAP lab #2322) for asbestos analysis in accordance with existing applicable Federal, State and local regulations.

C. **Survey Results** (Asbestos survey results are shown in Appendix A)

Friable Asbestos Contaminated Materials

Location: First Floor, Structural Beams inside Air Plenum

Materials: Fireproofing Material

Approximate Quantity: 5,000 square feet

Non-Friable Asbestos Contaminated Materials

Location: Hallways, Jail area and Locker rooms
Materials: Floor Tile and Black Mastic
Approximate Quantity: 3,500 square feet

Location: Copier Room Records Area
Materials: Linoleum and Black Mastic
Approximate Quantity: 300 square feet

Location: Storage Rooms near Mechanical and Chiller Area
Materials: Drywall and Joint Compound
Approximate Quantity: 1,000 square feet

Location: Communication Area
Materials: Carpet Mastic under the Carpet
Approximate Quantity: 1,000 square feet

No asbestos fibers (bulk) were detected in the following sampled materials:

- Drywall and Joint Compound (Rest of the Building)
- Cove Base and Mastic
- HVAC Tape and Sealant
- Ceiling Panels

D. Regulatory Requirements (California Rule 1403)

Current applicable Federal, State and Local statutes specifies work practice requirements for demolition and/or renovation activities, and the associated disturbance of asbestos-containing material, as well as the storage and disposal of asbestos-containing waste material. Proper notification, removal techniques for asbestos-containing material, clean-up procedures and waste storage and disposal requirements are mandated in connection with renovation or demolition activities. This survey was performed in compliance with requirements of the Asbestos Hazard Emergency Response Act (AHERA) 40 CFR 763, Cal/OSHA Asbestos Construction Standard Title 8 CCR 1529, The South Coast Air Quality Management District (SCAQMD) Rule 1403, as well as the National Emissions Standards for Hazardous Air Pollutants (NESHAP) 40 CFR 61 Subpart M.

It is Federal, State and Local agency requirements to maintain proof of compliance (asbestos handling records) and disposal of asbestos (waste chain of custody) by owner. Asbestos responsibility and ownership are forever. An EPA/State of California certified and approved Asbestos Abatement Contractor and Hazardous Waste Hauler must perform the asbestos abatement and decontamination, and transport (haulers) to a State approved landfill

E. Recommendations

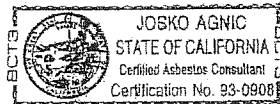
Based on the survey results, it is the professional opinion of J & M Environmental Control Group that site as surveyed and material sampled does contain asbestos containing materials (ACM) as above mentioned. Federal, state and local regulations mandated that experienced, state license abatement contractor(s) and personnel(s) trained in handling ACM should be retained to remove and legally dispose the ACM.

F. Inspection Limitation

J&M Environmental Control Group utilizes established practices and techniques in accordance with regulatory standards while performing this survey. J&M cannot be responsible for changing conditions that may alter relative exposure risk or for future changes in accepted methodology. J&M does not guarantee either expressed or implied that all asbestos materials were sampled during this survey. J&M was retained only to perform the asbestos survey on accessible materials and the findings shall only be applicable to the sample taken, the sample locations and the time that the sample(s) was/were collected. Finally, J&M shall not be held responsible for deficiencies, commissions, omissions and all other particulars related to the services contracted herein.

If you have any questions, please feel free to contact me at (800) 214-9959.

Sincerely,



Joško Agnić
State of California
Certified Asbestos Consultant
Certificate No. 93-0908

APPENDIX A
Bulk Sample Analysis



AmeriSci Los Angeles
24416 S. Main Street, Ste 308
Carson, California 90745
TEL: (310) 834-4868 • FAX: (310) 834-4772

PLM Bulk Asbestos Report

J & M Environmental Control Group
Attn: Jay Agnic
14 Monarch Bay Plaza
#470
Monarch Beach, CA 92629

Date Received 02/15/08
Date Examined 02/19/08

AmeriSci Job # 908021574
P.O. #
Page 1 of 10

RE: 021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden
Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|---|
| 021308-01 Location: Hallway Far East / Floor Tile & Mastic Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | 908021574-01L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| 021308-01 Location: Hallway Far East / Floor Tile & Mastic Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | 908021574-01L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| 021308-02 Location: Hallway East Stairwell / Floor Tile & Mastic Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | 908021574-02L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| 021308-02 Location: Hallway East Stairwell / Floor Tile & Mastic Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | 908021574-02L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| 021308-03 Location: Hallway Center / Floor Tile & Mastic Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | 908021574-03L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|---|
| 021308-03 Location: Hallway Center / Floor Tile & Mastic | 908021574-03L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-04 Location: Hallway By Communications / Floor Tile & Mastic | 908021574-04L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | | | |
| 021308-04 Location: Hallway By Communications / Floor Tile & Mastic | 908021574-04L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-05 Location: Hallway Far West / Floor Tile & Mastic | 908021574-05L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | | | |
| 021308-05 Location: Hallway Far West / Floor Tile & Mastic | 908021574-05L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-06 Location: Ladies Locker Room / Floor Tile & Mastic | 908021574-06L1 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|--|
| 021308-06 Location: Ladies Locker Room / Floor Tile & Mastic | 908021574-06L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-07 Location: Ladies Locker Room / Floor Tile & Mastic | 908021574-07L1 | Yes | Trace (<1 %) (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile <1. % Other Material: Non-fibrous 100 % | | | |
| 021308-07 Location: Ladies Locker Room / Floor Tile & Mastic | 908021574-07L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-08 Location: Men's Locker Room / Floor Tile & Mastic | 908021574-08L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: White, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-08 Location: Men's Locker Room / Floor Tile & Mastic | 908021574-08L2 | Yes | 5 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 5.0 % Other Material: Non-fibrous 95 % | | | |
| 021308-09 Location: Men's Locker Room / Floor Tile & Mastic | 908021574-09L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: White, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Other Material: Non-fibrous 100 % | | | |

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Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|--|
| 021308-09 Location: Men's Locker Room / Floor Tile & Mastic | 908021574-09L2 | Yes | 2 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Yellow/Black, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | | | |
| 021308-10 Location: Copier Room / Linoleum & Mastic | 908021574-10L1 | Yes | 25 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Linoleum Asbestos Types: Chrysotile 25.0 % Other Material: Cellulose 5 %, Non-fibrous 70 % | | | |
| 021308-10 Location: Copier Room / Linoleum & Mastic | 908021574-10L2 | | NA ¹ |
| Analyst Description: Mastic Asbestos Types: Other Material: | | | |
| 021308-11 Location: Hallway - East / Cove Base & Mastic | 908021574-11L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Cove Base Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-11 Location: Hallway - East / Cove Base & Mastic | 908021574-11L2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Cream, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-12 Location: Hallway - Middle / Cove Base & Mastic | 908021574-12L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Cove Base Asbestos Types: Other Material: Non-fibrous 100 % | | | |

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Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report

021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|---|
| 021308-12 Location: Hallway - Middle / Cove Base & Mastic | 908021574-12L2 | | NA ¹ |
| Analyst Description: Mastic Asbestos Types: Other Material: | | | |
| 021308-13 Location: Hallway - West / Cove Base & Mastic | 908021574-13L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Cove Base Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-13 Location: Hallway - West / Cove Base & Mastic | 908021574-13L2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Cream, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Other Material: Cellulose 2 %, Non-fibrous 98 % | | | |
| 021308-14 Location: Hallway - Stairwell / Cove Base & Mastic | 908021574-14L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Cove Base Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-14 Location: Hallway - Stairwell / Cove Base & Mastic | 908021574-14L2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Cream, Homogeneous, Non-Fibrous, Mastic Asbestos Types: Other Material: Cellulose 2 %, Non-fibrous 98 % | | | |
| 021308-15 Location: Hallway - Mech Room / Cove Base & Mastic | 908021574-15L1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Cove Base Asbestos Types: Other Material: Non-fibrous 100 % | | | |

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Client Name: J & M Environmental Control Group

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Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|--|
| 021308-15 | 908021574-15L2 | No | NAD |
| Location: Hallway - Mech Room / Cove Base & Mastic | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Cream, Homogeneous, Non-Fibrous, Mastic | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 3 %, Non-fibrous 97 % | | | |
| 021308-16 | 908021574-16 | No | NAD |
| Location: Air Plenum - West / HVAC Tape & Sealant | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 25 %, Non-fibrous 75 % | | | |
| 021308-17 | 908021574-17 | No | NAD |
| Location: Hallway - West / Ceiling Panel (2x4) | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 55 %, Fibrous glass 15 %, Non-fibrous 30 % | | | |
| 021308-18 | 908021574-18 | No | NAD |
| Location: Hallway - By Communications / Ceiling Panel (2x4) | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 50 %, Fibrous glass 20 %, Non-fibrous 30 % | | | |
| 021308-19 | 908021574-19 | No | NAD |
| Location: Hallway - By Records / Ceiling Panel (2x4) | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 50 %, Fibrous glass 20 %, Non-fibrous 30 % | | | |
| 021308-20 | 908021574-20 | No | NAD |
| Location: Records Room / Ceiling Panel (2x4) | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 60 %, Fibrous glass 20 %, Non-fibrous 20 % | | | |

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Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report

021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|--------------|------------------|--|
| 021308-21 Location: Briefing Room / Calling Panel (2x4) | 908021574-21 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Other Material: Cellulose 70 %, Non-fibrous 30 % | | | |
| 021308-22 Location: Outside Briefing Room / Ceiling Panel (2x4) | 908021574-22 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Other Material: Cellulose 60 %, Fibrous glass 20 %, Non-fibrous 20 % | | | |
| 021308-23 Location: Briefing Room / Fire Proofing Mat | 908021574-23 | Yes | 20 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Chrysotile 20.0 % Other Material: Fibrous glass 60 %, Non-fibrous 20 % | | | |
| 021308-24 Location: East Hallway / Fire Proofing Mat | 908021574-24 | Yes | 20 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Chrysotile 20.0 % Other Material: Fibrous glass 60 %, Non-fibrous 20 % | | | |
| 021308-25 Location: Records Room / Fire Proofing Mat | 908021574-25 | Yes | 20 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Chrysotile 20.0 % Other Material: Fibrous glass 60 %, Non-fibrous 20 % | | | |
| 021308-26 Location: West Hallway / Fire Proofing Mat | 908021574-26 | Yes | 20 % (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Grey, Heterogeneous, Fibrous, Bulk Material Asbestos Types: Chrysotile 20.0 % Other Material: Fibrous glass 60 %, Non-fibrous 20 % | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|--|
| 021308-27 | 908021574-27 | Yes | 20 % |
| Location: Hallway By Breiffing Room / Fire Proofing Mat | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: Chrysotile 20.0 % | | | |
| Other Material: Fibrous glass 60 %, Non-fibrous 20 % | | | |
| 021308-28 | 908021574-28.1 | No | NAD |
| Location: Storage Room / Drywall & Joint Comp. | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: White, Heterogeneous, Fibrous, Drywall | | | |
| Asbestos Types: | | | |
| Other Material: Fibrous glass 3 %, Non-fibrous 97 % | | | |
| 021308-28 | 908021574-28.2 | Yes | 2 % |
| Location: Storage Room / Drywall & Joint Comp. | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound | | | |
| Asbestos Types: Chrysotile 2.0 % | | | |
| Other Material: Non-fibrous 98 % | | | |
| 021308-29 | 908021574-29.1 | No | NAD |
| Location: Storage Room #2 / Drywall & Joint Comp. | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Brown/White, Heterogeneous, Fibrous, Drywall | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 15 %, Fibrous glass 2 %, Non-fibrous 83 % | | | |
| 021308-29 | 908021574-29.2 | Yes | 2 % |
| Location: Storage Room #2 / Drywall & Joint Comp. | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound | | | |
| Asbestos Types: Chrysotile 2.0 % | | | |
| Other Material: Non-fibrous 98 % | | | |
| 021308-30 | 908021574-30.1 | | NA ¹ |
| Location: Ladies Locker Room / Drywall & Joint Comp. | | | |
| Analyst Description: Drywall | | | |
| Asbestos Types: | | | |
| Other Material: | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report

021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|---|
| 021308-30 Location: Ladies Locker Room / Drywall & Joint Comp. | 908021574-30.2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-31 Location: Records / Drywall & Joint Comp. | 908021574-31.1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige/Brown, Heterogeneous, Fibrous, Drywall Asbestos Types: Other Material: Cellulose 15 %, Non-fibrous 85 % | | | |
| 021308-31 Location: Records / Drywall & Joint Comp. | 908021574-31.2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-32 Location: Records #2 / Drywall & Joint Comp. | 908021574-32.1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Brown/Beige, Heterogeneous, Fibrous, Drywall Asbestos Types: Other Material: Cellulose 15 %, Non-fibrous 85 % | | | |
| 021308-32 Location: Records #2 / Drywall & Joint Comp. | 908021574-32.2 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound Asbestos Types: Other Material: Non-fibrous 100 % | | | |
| 021308-33 Location: Communication Room (C.) / Drywall & Joint Comp. | 908021574-33.1 | No | NAD (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Brown/Beige, Heterogeneous, Fibrous, Drywall Asbestos Types: Other Material: Cellulose 15 %, Non-fibrous 85 % | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report

021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|--|----------------|------------------|--|
| 021308-33 | 908021574-33.2 | No | NAD |
| Location: Communication Room (C.) / Drywall & Joint Comp. | | | (by CVES) by Raymundo Orozco on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Joint Compound | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |

Reporting Notes:

(1) Insufficient material submitted for accurate quantitation during PLM analysis (no QC possible).

Analyzed By: Raymundo Orozco [Signature]; Date Analyzed: 2/19/2008 2/19/08

*NAD = no asbestos detected; Detection Limit <1%; Reporting Limits: CVES = 1%, 400 Pt Ct = 0.25%, 1000 Pt Ct = 0.1%; NA = not analyzed; NA/PS = not analyzed / positive stop; NVA = No Visible Asbestos; PLM (polarized light microscopy) Bulk Asbestos Analysis by EPA 600/M4-82-020 per 40 CFR 763 (NVLAP Lab #200346-0, CA ELAP lab #2322); Note: PLM is not consistently reliable in detecting asbestos in floor coverings and similar NOB materials. TEM is currently the only method that can be used to determine if this material can be considered or treated as non-asbestos-containing in New York State (also see EPA Advisory for floor tile, FR 59, 146, 38970, 8/1/94). NIST Accreditation requirements mandate that this report must not be reproduced except in full with the approval of the laboratory. This PLM report relates ONLY to the items tested.

Reviewed By: [Signature] 2/19/08



AmeriSci Los Angeles
24416 S. Main Street, Ste 308
Carson, California 90745
TEL: (310) 834-4868 • FAX: (310) 834-4772

PLM Bulk Asbestos Report

J & M Environmental Control Group
Attn: Jay Agnic
14 Monarch Bay Plaza
#470
Monarch Beach, CA 92629

Date Received 02/15/08 **AmeriSci Job #** 908021573
Date Examined 02/19/08 **P.O. #**
Page 1 of 4
RE: 021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden
Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|---|
| 021408-34 Location: Swat Locker Room / Floor Tile & Mastic Analyst Description: Grey, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Other Material: Non-fibrous 100 % | 908021573-01L1 | No | NAD (by CVES) by Paola Ducoing on 02/19/08 |
| 021408-34 Location: Swat Locker Room / Floor Tile & Mastic Analyst Description: Yellow, Homogeneous, Non-Fibrous, Bulk Material Asbestos Types: Other Material: Non-fibrous 100 % | 908021573-01L2 | No | NAD (by CVES) by Paola Ducoing on 02/19/08 |
| 021408-35 Location: Jail Hallway / Floor Tile & Mastic Analyst Description: White, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Other Material: Non-fibrous 100 % | 908021573-02L1 | No | NAD (by CVES) by Paola Ducoing on 02/19/08 |
| 021408-35 Location: Jail Hallway / Floor Tile & Mastic Analyst Description: Black/Yellow, Heterogeneous, Non-Fibrous, Mastic Asbestos Types: Chrysotile 3.0 % Other Material: Cellulose 5 %, Non-fibrous 92 % | 908021573-02L2 | Yes | 3 % (by CVES) by Paola Ducoing on 02/19/08 |
| 021408-36 Location: Jail Computer Room / Floor Tile & Mastic Analyst Description: Tan, Homogeneous, Non-Fibrous, Floor Tile Asbestos Types: Chrysotile 2.0 % Other Material: Non-fibrous 98 % | 908021573-03L1 | Yes | 2 % (by CVES) by Paola Ducoing on 02/19/08 |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|--|
| 021408-36 | 908021573-03L2 | Yes | 5 % |
| Location: Jail Computer Room / Floor Tile & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Black, Homogeneous, Non-Fibrous, Mastic | | | |
| Asbestos Types: Chrysotile 5.0 % | | | |
| Other Material: Cellulose 6 %, Non-fibrous 89 % | | | |
| 021408-37 | 908021573-04 | No | NAD |
| Location: Jail Hallway / Cove Base & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Blue, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |
| Comment: Mastic not found in sample. | | | |
| 021408-38 | 908021573-05 | No | NAD |
| Location: Jail Computer Room / Cove Base & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Brown, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |
| Comment: Mastic not found in sample. | | | |
| 021408-39 | 908021573-06L1 | No | NAD |
| Location: Women's Staff Bath / Floor Tile & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |
| 021408-39 | 908021573-06L2 | No | NAD |
| Location: Women's Staff Bath / Floor Tile & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Yellow, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 2 %, Synthetic fibers 3 %, Non-fibrous 95 % | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

| Client No. / HGA | Lab No. | Asbestos Present | Total % Asbestos |
|---|----------------|------------------|--|
| 021408-40 | 908021573-07L1 | No | NAD |
| Location: Forensic Lab / Floor Tile & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Beige, Homogeneous, Non-Fibrous, Floor Tile | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |
| 021408-40 | 908021573-07L2 | No | NAD |
| Location: Forensic Lab / Floor Tile & Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Yellow, Homogeneous, Non-Fibrous, Mastic | | | |
| Asbestos Types: | | | |
| Other Material: Non-fibrous 100 % | | | |
| 021408-41 | 908021573-08 | Yes | 5 % |
| Location: Communications Room / Carpet Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Black, Heterogeneous, Fibrous, Bulk Material | | | |
| Asbestos Types: Chrysotile 5.0 % | | | |
| Other Material: Fibrous glass 5 %, Synthetic fibers 8 %, Non-fibrous 82 % | | | |
| 021408-42 | 908021573-09 | No | NAD |
| Location: Report Writing Room / Carpet Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Yellow, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Cellulose 2 %, Synthetic fibers 4 %, Non-fibrous 94 % | | | |
| 021408-43 | 908021573-10 | No | NAD |
| Location: West Office Area / Carpet Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Yellow, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Synthetic fibers 5 %, Non-fibrous 95 % | | | |
| 021408-44 | 908021573-11 | No | NAD |
| Location: Briefing Room / Carpet Mastic | | | (by CVES) by Paola Ducoing on 02/19/08 |
| Analyst Description: Yellow, Homogeneous, Non-Fibrous, Bulk Material | | | |
| Asbestos Types: | | | |
| Other Material: Synthetic fibers 6 %, Non-fibrous 94 % | | | |

See Reporting notes on last page

Client Name: J & M Environmental Control Group

PLM Bulk Asbestos Report

021308-03; City Of Garden Grove; Garden Grove Police
Department (1st Floor) / 11301 Acacia Parkway - Garden Grove

Reporting Notes:

Analyzed By: Paola Ducoing ; Date Analyzed: 2/19/2008 

*NAD = no asbestos detected; Detection Limit <1%; Reporting Limits: CVES = 1%, 400 Pt Ct = 0.25%, 1000 Pt Ct = 0.1%; NA = not analyzed; NAPS = not analyzed / positive stop; NVA = No Visible Asbestos; PLM (polarized light microscopy) Bulk Asbestos Analysis by EPA 600/M4-82-020 per 40 CFR 763 (NVLAP Lab #200346-0, CA ELAP lab #2322); Note: PLM is not consistently reliable in detecting asbestos in floor coverings and similar NOB materials. TEM is currently the only method that can be used to determine if this material can be considered or treated as non-asbestos-containing in New York State (also see EPA Advisory for floor tile, FR 59, 146, 38970, 8/1/94). NIST Accreditation requirements mandate that this report must not be reproduced except in full with the approval of the laboratory. This PLM report relates ONLY to the items tested.

Reviewed By:  Date: 2/19/08



Asbestos, Lead Analysis Chain of Custody

AMERISCI LOS ANGELES
 24416 S Main St. Suite 308
 Carson, CA 90745
 Phone (310) 834-4868
 Fax (310) 834-4772

AMERISCI Job #: **908021573**

| COMPANY: J&M ENVIRONMENTAL | | ADDRESS: 14 MONARCH BAY PLAZA #470 MONARCH BEACH | | | | | P.O. # 92629 | | |
|---|-------------------------------|--|-----------|---------------------------|--------------|-----------------------------------|--|-----------------|---------|
| PROJECT INFORMATION | | ANALYSIS TYPE | | TURNAROUND TIME | | | AIR FILTER INFORMATION: | | |
| | | | | RUSH | 24 HR | 48 HR | 72 HR | 5 DAY | |
| JOB NAME: GARDEN GROVE POLICE | | ASBESTOS TEM AHERA | | | | | | | MCE |
| JOB NUMBER: 021308-03 | | ASBESTOS PLM BULK | | | | | | | PC |
| JOB MANAGER: J. AGNIE | | ASBESTOS PCM AIR | | | | | | | 25 mm |
| | | ASBESTOS PLM 1000 P.C. | | | | | | | 37 mm |
| JOB DESCRIPTION: ASBESTOS SURVEY | | LEAD AIR BY FLAA | | | | | | | 0.45 um |
| | | LEAD WIPE BY FLAA | | | | | | | 0.80 um |
| | | LEAD PAINT / SOLID BY FLAA | | | | | | | TEMP: |
| | | OTHER: | | | | | | | OTHER: |
| INITIAL RESULTS DELIVERY: <input type="checkbox"/> FAX <input checked="" type="checkbox"/> EMAIL <input type="checkbox"/> VERBAL <input type="checkbox"/> MAIL ONLY | | | | | | | RETURN SAMPLES YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | |
| REPORTS TO: J. AGNIE | | | | | | | PHONE: 800-214-9759 | | |
| INVOICE TO: | | | | | | | FAX: | | |
| COMMENTS: PLS E-MAIL PLM REPORTS AND COE'S | | | | | | | EMAIL: J@JMCB.COM | | |
| | | | | | | | PAGER/CELL: | | |
| SAMPLE ID | SAMPLE LOCATION | START TIME | STOP TIME | TOTAL TIME X | LITERS /MIN. | TOTAL VOLUME | AREA .SQ FT | DATE COLLECTED | |
| 021308-01-33 | MISC. ASBESTOS SAMPLES | | | | | | | 02/13/08 | |
| 021408-34-44 | MISC. ASBESTOS SAMPLES | | | | | | | 02/14/08 | |
| ENCLOSED J&M SAMPLE CARD OF CAROL FROST PAGE 30 OF 3 | | | | | | | | | |
| SAMPLED BY: J. AGNIE | | DATE/TIME: 02/13/08 | | RECEIVED BY: _____ | | DATE/TIME: _____ | | | |
| RELINQUISHED BY: VIA FEDEX | | DATE/TIME: 02/14/08 | | RECEIVED BY: _____ | | DATE/TIME: _____ | | | |
| RELINQUISHED BY: _____ | | DATE/TIME: _____ | | RECEIVED IN LAB BY: _____ | | DATE/TIME: 02/15/08 @ 1:00 | | | |

AMERISCI

www.ameriscisci.com

Asbestos, Lead Analysis Chain of Custody

AMERISCI LOS ANGELES

24416 S Main St. Suite 308

Carson, CA 90745

Phone (310) 834-4868

Fax (310) 834-4772

AMERISCI JOB #:

908021574

| COMPANY: J&M ENVIRONMENTAL | | ADDRESS: 14 MONARCH BAY DRIVE #470 MONARCH BEACH | | | | | P.O. # CA 92629 | |
|---|------------------------|---|-----------|---------------------|--------------|--|-------------------------|----------------|
| PROJECT INFORMATION | | ANALYSIS TYPE | | TURNAROUND TIME | | | AIR FILTER INFORMATION: | |
| JOB NAME: GARDEN GROVE POLICE | | ASBESTOS TEM AHERA | | RUSH | 24 HR | 48 HR | 72 HR | 5 DAY |
| JOB NUMBER: 021308-03 | | ASBESTOS PLM BULK | | | | | | |
| JOB MANAGER: J. AGNIE | | ASBESTOS PCM AIR | | | | | | |
| JOB DESCRIPTION: ASBESTOS SURVEY | | ASBESTOS PLM 1000 P.C. | | | | | | |
| | | LEAD AIR BY FLAA | | | | | | 25 mm |
| | | LEAD WIPE BY FLAA | | | | | | 37 mm |
| | | LEAD PAINT/SOLID BY FLAA | | | | | | 0.45 um |
| | | OTHER: | | | | | | 0.80 um |
| INITIAL RESULTS DELIVERY: <input type="checkbox"/> FAX <input checked="" type="checkbox"/> EMAIL <input type="checkbox"/> VERBAL <input type="checkbox"/> MAIL ONLY | | | | | | RETURN SAMPLES YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | |
| REPORTS TO: J. AGNIE | | | | | | PHONE: 800-214-9759 | | |
| INVOICE TO: | | | | | | FAX: | | |
| COMMENTS: PLS E-MAIL PLM REPORTS AND COE'S | | | | | | EMAIL: J@JMCBCOM | | |
| | | | | | | PAGER/CELL: | | |
| SAMPLE ID | SAMPLE LOCATION | START TIME | STOP TIME | TOTAL TIME X | LITERS /MIN. | TOTAL VOLUME | AREA -SQ FT | DATE COLLECTED |
| 021308-01-33 | MISC. ASBESTOS SAMPLES | | | | | | | 02/13/08 |
| 021408-34-44 | MISC. ASBESTOS SAMPLES | | | | | | | 02/14/08 |
| ENCLOSED J&M SAMPLE CHAIN OF CUSTODY FORMS PAGE 3 OF 3 | | | | | | | | |
| SAMPLED BY: J. AGNIE | | DATE/TIME: 02/13/08 | | RECEIVED BY: | | DATE/TIME: | | |
| RELINQUISHED BY: VIA FEDEX | | DATE/TIME: 02/14/08 | | RECEIVED BY: | | DATE/TIME: | | |
| RELINQUISHED BY: | | DATE/TIME: | | RECEIVED IN LAB BY: | | DATE/TIME: 2/15/08 @ 1005 | | |

908021574



J&M Environmental Control Group

ASSESSMENT | AIR MONITORING | PROJECT MANAGEMENT | REGULATORY COMPLIANCE

14 monarch bay plaza, #470 monarch beach, ca 92629 | phone: 800-214-9959 | fax: 800-895-6522 | e-mail: jm@jmeceg.com

SAMPLE CHAIN OF CUSTODY FORM

Client Name CITY OF GARDEN GROVE

Date: 02/13/08

Job#: 021308-03

Project Name GARDEN GROVE POLICE DEPARTMENT (1ST FLOOR)
11301 ACACIA PARKWAY - GARDEN GROVE

5
5
5
5
5
5
5
5
5
5
25

| SAMPLE # | SAMPLE LOCATION | MATERIAL DESCRIPTION |
|-----------|---------------------|----------------------|
| 021308-01 | HAWWAY FAR EAST | FLOOR TILE & MASTE |
| 02 | " EAST STAIRWELL | " " " |
| 03 | " CENTER | " " " |
| 04 | " BY COMMUNICATIONS | " " " |
| 05 | " FAR WEST | " " " |
| 06 | LADIES LOCKER ROOM | " " " |
| 07 | " " " | " " " |
| 08 | MEN'S LOCKER ROOM | " " " |
| 09 | " " " | " " " |
| 10 | COPIER ROOM | LINOLEUM & MASTE |
| 11 | HAWWAY EAST | CODE BASE & MASTE |
| 12 | " MIDDLE | " " " |
| 13 | " - WEST | " " " |
| 14 | " - STAIRWELL | " " " |
| 15 | " - MEET. ROOM | " " " |
| 16 | AIR PLenum - WEST | HVAC TAPE & SOLVENT |

Total Number of Samples: 44

Relinquished via: FED EX

Page: 1 of 3

ASBESTOS AIR BULK MOLD AIR TAPE LEAD AIR PAINT WIPE SOIL

RELINQUISHED BY: [Signature] DATE/TIME: 02/13/08
 RECEIVED BY: [Signature] DATE/TIME: 2/15/08 @ 1005
 RELINQUISHED BY: _____ DATE/TIME: _____
 RECEIVED BY: _____ DATE/TIME: _____



J&M Environmental Control Group

908021574

ASSESSMENT | AIR MONITORING | PROJECT MANAGEMENT | REGULATORY COMPLIANCE
14 monarch bay plaza, #470 monarch beach, ca 92629 | phone: 800-214-9959 | fax: 800-895-6522 | e-mail: jm@jmecg.com

SAMPLE CHAIN OF CUSTODY FORM

Client Name: CITY OF GARDEN GROVE Date: 02/13/08
Project Name: GARDEN GROVE POLICE DEPARTMENT (1st Floor)

| SAMPLE # | SAMPLE LOCATION | MATERIAL DESCRIPTION |
|-----------|------------------------------|----------------------|
| 021308-17 | HAWWAY - WEST | CEILING PANEL (2x4) |
| 18 | " BY COMMUNICATIONS | " " " |
| 19 | " BY RECORDS | " " " |
| 20 | RECORDS ROOM | " " " |
| 21 | BRIEFING ROOM | " " " |
| 22 | OUTSIDE BUFFING ROOM | " " " |
| 23 | BRIEFING ROOM | FIRE PROOFING MAT. |
| 24 | EAST HAWWAY | " " " |
| 25 | RECORDS ROOM | " " " |
| 26 | WEST HAWWAY | " " " |
| 27 | HAWWAY BY BRIFING ROOM | " " " |
| 28 | STORAGE ROOM | DEYMAN & JOINT COUP. |
| 29 | " " #2 | " " " |
| 30 | LADIES LOCKER ROOM | " " " |
| 31 | RECORDS | " " " |
| 32 | RECORDS #2 | " " " |
| 33 | COMMUNICATION ROOM (COMPARS) | " " " |

20
20
20
20
20
20
20
20

ASBESTOS AIR BULK MOLD AIR TAPE LEAD AIR PAINT WIPE SOIL

Total Number of Samples: 44 Relinquished via: RED EX Page: 2 of 3

RELINQUISHED BY: J. Ague DATE/TIME: 02/13/08
RECEIVED BY: [Signature] DATE/TIME: 02/15/08 @ 10:05



SAMPLE CHAIN OF CUSTODY FORM

Client Name CITY OF GARDEN GROVE Date: 02/14/08
 Job#: 02/308-03
 Project Name GARDEN GROVE POLICE DEPARTMENT (1ST FLOOR)
1301 ACACIA PARKWAY - GARDEN GROVE

| SAMPLE # | SAMPLE LOCATION | MATERIAL DESCRIPTION |
|-----------|---------------------|----------------------|
| 02/408-34 | SWAT LOCKER ROOM | FLOOR TILE & MASTIC |
| 35 | JAIL HALLWAY | 4 4 4 |
| 36 | JAIL COMPUTER ROOM | 4 4 4 |
| 37 | JAIL HALLWAY | COVE BASE & MASTIC |
| 38 | 4 COMPUTER ROOM | 4 4 4 |
| 39 | WOMEN'S STAFF BATH | FLOOR TILE & MASTIC |
| 40 | FORENSIC LAB | 4 4 4 |
| 41 | COMMUNICATION ROOM | CARPET MASTIC |
| 42 | REPORT WRITING ROOM | 4 4 |
| 43 | WEST OFFICE AREA | 4 4 |
| 44 | BRIEFING ROOM | 4 4 |
| | | |
| | | |
| | | |
| | | |
| | | |

Total Number of Samples: 44 Relinquished via: FED EX Page: 3 of 3

ASBESTOS AIR BULK MOLD AIR TAPE LEAD AIR PAINT WIPE SOIL

RELINQUISHED BY: J. AGNIE DATE/TIME: 02/14/08
 RECEIVED BY: VIA FED EX DATE/TIME: 02/14/08 4:30PM
 RELINQUISHED BY: _____ DATE/TIME: _____
 RECEIVED BY: A. [Signature] DATE/TIME: 2/15/08 @ 1005

APPENDIX B
Consultant Certifications

State of California
Division of Occupational Safety and Health
Certified Asbestos Consultant

Josko Agnic



Name

Certification No. 93-0908

Expires on 01/28/09

This certification was issued by the Division of Occupational Safety and Health as authorized by Section 13950 of title 8 of the Business and Professions Code.

Re: Personnel file

Subject: Re: Personnel file

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 16 Mar 2016 10:37:20 -0700 (PDT)

To: Dale Walker <dalewalker35@ymail.com>

ok cool Dale...send me an address and I will get them mailed to you..

----- Original Message -----

From: "Dale Walker" <dalewalker35@ymail.com>

To: jamesc@ggpd.org

Sent: Wednesday, March 16, 2016 8:54:57 AM

Subject: Personnel file

Hi James, if you are going to purge my file I would be interested in having what I can.

Thanks Dale

Sent from my iPad

Subject: Password for EDI

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 30 Dec 2015 14:20:57 -0800 (PST)

To: EDI@post.ca.gov

Hello P.O.S.T. E.D.I.,

My password for Agency/Presenter 5370 entry into EDI has expired and I can't update it.

USERNAME:

AGENCY:

PASSWORD: _____

Can you help me update it?

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Fwd: Password for EDI

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 30 Dec 2015 18:29:48 -0800 (PST)

To: James Colegrove <jamesc@ci.garden-grove.ca.us>

5370 *12

----- Forwarded Message -----

Hello SGT. Colegrove,

I reset your account. Your temporary password:

I am here till 5 please call/email if you need further assistance.

Have a good day, Mariafe

-----Original Message-----

From: James Colegrove [mailto:jamesc@ci.garden-grove.ca.us]

Sent: Wednesday, December 30, 2015 2:21 PM

To: POST EDI@POST <EDI@post.ca.gov>

Subject: Password for EDI

Hello P.O.S.T. E.D.I.,

My password for Agency/Presenter 5370 entry into EDI has expired and I can't update it.

USERNAME:

AGENCY:

PASSWORD:

Can you help me update it?

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Re: Garden Grove PD Keri Doors Program Error
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Tue, 5 Jan 2016 15:37:57 -0800 (PST)
To: dispatch <dispatch@comlock.com>

Hi Nicole,

thanks! have him call Jim at

thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

----- Original Message -----

From: "dispatch" <dispatch@comlock.com>
To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>
Sent: Tuesday, January 5, 2016 2:55:59 PM
Subject: RE: Garden Grove PD Keri Doors Program Error

James,

We can have a tech come by tomorrow before noon to check this out. Who should we call when he is on the way out?

Nicole Monteleone

Dispatch Supervisor

Email: nmonteleone@comlock.com

www.comlock.com

Locksmithing - Security Cameras

Access Control - Alarm Systems

[cid:image001.jpg@01CFED38.FF985AC0](#)

Orange, CA 92867

(714) 633-1499

(714) 633-0199 (FAX)

Re: Garden Grove PD Keri Doors Program Error

Emergency service available 365/7/24 - 800-794-4161

http://cdn4.bigcommerce.com/s-j7hli/product_images/uploaded_images/facebook-like-sidebar.gif?t=1429142610

From: James Colegrove [<mailto:jamesc@ci.garden-grove.ca.us>]

Sent: Tuesday, January 05, 2016 2:31 PM

To: dispatch

Subject: Garden Grove PD Keri Doors Program Error

Subject: Quote

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Wed, 6 Jan 2016 14:29:47 -0800 (PST)

To: dispatch <dispatch@comlock.com>

Hey there...I need a quote for 50 pieces of Clamshell Card Long Range Q5 Keri
Access cards _____; Customer PN _____ Article No:

thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Information
From: James Colegrove <jamesc@ci.garden-grove.ca.us>
Date: Thu, 14 Jan 2016 05:19:38 -0800 (PST)
To: Raquel Mata <raquelm@ci.garden-grove.ca.us>

Dear Community Service Officer Raquel Mata,

Congratulations on becoming a CSO with GGPD! I am very glad you are now part of our family again.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders is a fancy way of saying policy and procedures (rules). You are held accountable for all policy and procedures at GGPD; just like everybody else at GGPD.

I have set up your account on PowerDMS:

Username:

Password: _____ (GG must be in CAPS)

You will have to log onto PowerDMS and start electronically signing off on around 311 policy and procedures, which will take some time.

If you have any questions, then please feel free to see me or Corporal Nick Jensen. We will be happy to help 😊

Sincerely,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: Power DMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 19 Jan 2016 12:23:52 -0800 (PST)

To: Michael Handfield <michaelh@ci.garden-grove.ca.us>

Hi Mike:

Username:

Password:

Thanks,

Jim

----- Original Message -----

From: "Michael Handfield" <michaelh@ci.garden-grove.ca.us>

To: "James Colegrove" <jamesc@ci.garden-grove.ca.us>

Sent: Tuesday, January 19, 2016 11:51:38 AM

Subject: Power DMS

Hi Jim,

I am having trouble getting into Power DMS to sign off some documents. You signed me in before but I would like to do it myself. I believe that we used my employee number as my password but that does not work. My user name in the system is michaeln. Any ideas? I am glad to get Terry to help me if you don't have any ideas.

Thanks,

Mike

Subject: Keri Access System Backup Request

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Fri, 26 Feb 2016 12:22:35 -0800 (PST)

To: Terry Chang <terryc@ci.garden-grove.ca.us>

Hi Terry,

for Keri Access system backup:

All files in above folder need to be backed-up please; these files contain employee info and door access permissions

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 1 Mar 2016 15:57:40 -0800 (PST)

To: Christin Rogers <christinr@ci.garden-grove.ca.us>

CC: Michael Viscomi <mviscomi@ci.garden-grove.ca.us>

Dear Officer Christin Rogers,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username: _____

Password: _____ (GG must be in CAPS)

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 1 Mar 2016 16:05:20 -0800 (PST)

To: Nick Almeida <nicka@ci.garden-grove.ca.us>

Dear Officer Nick Almeida,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username: _____

Password: _____

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 1 Mar 2016 16:12:25 -0800 (PST)

To: Matt Marchand <mattm@ci.garden-grove.ca.us>

Dear Officer Matt Marchand,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username: .

Password: _____ S)

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 1 Mar 2016 16:18:59 -0800 (PST)

To: Jeff Nguyen <jnguyen@ci.garden-grove.ca.us>

Dear Officer Jeff Nguyen,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username:

Password: _____

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 1 Mar 2016 16:22:03 -0800 (PST)

To: Ryan Richmond <ryanr@ci.garden-grove.ca.us>

Dear Officer Ryan Richmond,

Congratulations on becoming a Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username: _____

Password: _____

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414

Subject: PowerDMS Login Info

From: James Colegrove <jamesc@ci.garden-grove.ca.us>

Date: Tue, 8 Mar 2016 16:17:07 -0800 (PST)

To: Tiffany Griego <tiffanyg@ci.garden-grove.ca.us>

CC: Nick Jensen <nickj@ci.garden-grove.ca.us>, Michael Viscomi <mviscomi@ci.garden-grove.ca.us>

Dear Reserve Officer Tiffany Griego,

Congratulations on becoming a Reserve Police Officer with GGPD! I am very glad you are now part of our family.

I do not know if anybody has explained PowerDMS to you yet, so I will give you a brief explanation. PowerDMS is a web-based program that keeps track of all of the General Orders for GGPD. General Orders are the police department's policies and procedures.

I have set up your account on PowerDMS:

Username: _____

Password: _____

You will have to log onto PowerDMS and start electronically signing off on around 466 policy and procedures, which will take some time. If you have any questions, then please feel free to see Corporal Jensen, Sergeant Viscomi, or me. We will be happy to help 😊

Thanks,

Jim Colegrove, Sergeant
Planning and Research Department
Administrative Services Bureau
Garden Grove Police Department
714-741-5414