



September 8, 2015

**VIA E-MAIL AND FIRST CLASS MAIL**

Jessica Linehan  
Dorsey & Whitney LLP  
600 Anton Boulevard, Suite 2000  
Costa Mesa, CA 92626

Re: City of Garden Grove – Public Records Act Request  
Dated August 25, 2015 – Notice of Extension of Time

Dear Ms. Linehan:

This office serves as City Attorney to the City of Garden Grove (“City”) and has been authorized to respond to your recent request for public records. This letter shall serve as notification of the City’s intent to comply with your request for public records pursuant to the California Public Records Act (“PRA” or the “Act”) (Government Code section 6250, et seq.).

On August 25, 2015, the City received your request for public records seeking records related to the audit conducted by Skorheim & Associates regarding the billing practices of Horizon Cross Cultural Center. The City is currently in the process of evaluating this records request in an effort to make a determination as to whether the request seeks copies of disclosable “public records” in the possession of the City. However, notice is hereby given that the time limit to make this initial determination under the Act shall be extended by fourteen (14) days to **September 22, 2015**, pursuant to Government Code section 6253 for the following reasons:

- (a) The extension of time is reasonably necessary for the proper processing of the request. The request, as phrased, requires multiple levels of review and examination of voluminous amounts of separate and distinct records, in an effort to determine whether records specifically responsive to each requested category exist.
- (b) Responsive records, to the extent they exist, may be located in several different departments.

The City has already commenced a review of your request in an effort to make the requisite determination under the Act; however, more time is needed to complete such a comprehensive records review. As noted above, the City’s written determination as to whether the request seeks copies of disclosable, non-exempt and non-privileged public records in the possession of the City shall be sent to you **on or before September 22, 2015**.

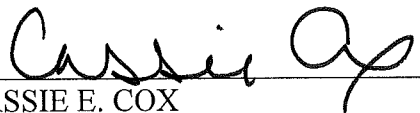
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Pursuant to the Act, thereafter any and all disclosable, non-exempt and non-privileged public records that are deemed responsive to your request will be made available to you as promptly as reasonably possible after payment for the costs of reproduction.

In the meantime, if you have any questions or concerns regarding the processing of this request, please feel free to contact me at your convenience.

Warmest regards,

WOODRUFF, SPRADLIN & SMART  
A Professional Corporation

  
CASSIE E. COX

cc: Denise Kehn, Deputy City Clerk