

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew J. Fertal  
Dept: City Manager  
Subject: PURCHASE OF GRAFFITI  
REMOVAL TRUCK

From: Keith G. Jones  
Dept: Public Works  
Date: February 12, 2008

OBJECTIVE

To secure City Council authorization to purchase one (1) graffiti removal truck.

BACKGROUND

Currently the Public Works Department, Right-of-Way Section operates one (1) graffiti removal truck. This piece of equipment is used throughout the City to remove graffiti at various facilities such as buildings, block walls, curbs, and sidewalks. Request for the graffiti removal truck is part of the 2007/2008 Strategic Plan, which was adopted into the Fiscal Year 2007/2008 Public Works Department Budget. Purchase of the graffiti removal truck will facilitate increased service to the community by increasing overall productivity.

ANALYSIS

Invitation for Bid (IFB) number S-1018 was issued and advertised on October 31, 2007, and re-advertised on November 7, 2007. Invitations were mailed to ten (10) dealerships with no addendums issued. One (1) bid was received and opened on December 6, 2007. Bid results are as follows:

Roadline Products Incorporated, USA Downey, CA	\$89,744.82
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FINANCIAL IMPACT

Funding in the amount of \$89,744.82 is available in the Public Works Department Fiscal Year 2007/2008 budget.

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COMMUNITY VISION IMPLEMENTATION

Additional equipment will assist Public Works in providing timely, reliable service to the community, enhancing the quality of life of its citizens, as outlined in the City of Garden Grove vision summary of the Strategic Plan.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$89,744.82 to Roadline Products Inc. for the purchase of one graffiti removal truck.

KEITH G. JONES  
Director of Public Works

By: A. J. Holmon III  
Streets and Environmental Manager

Attachments