



RESOLUTION MODIFYING THE CITY COUNCIL MANUAL OF PROCEDURES

April 23, 2013

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RECOMMENDATION

It is recommended that the City Council:

- Adopt the attached Resolution modifying the location from the Council Chamber to the Community Meeting Center.



JOHN D.R. CLARK

Director



By: Kathy Bailor, CMC  
City Clerk

Attachment: Resolution

Recommended for Approval



Matthew Fertal  
City Manager

## GARDEN GROVE CITY COUNCIL

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
 MODIFYING THE MANUAL OF PROCEDURE REGARDING THE LOCATION FOR CITY  
 COUNCIL MEETINGS

THE CITY COUNCIL OF THE CITY OF GARDEN GROVE does hereby resolve that:

Section 1. The City Council Manual of Procedure shall be amended to read as follows:

"A. MEETINGS

A-1. REGULAR MEETINGS

The City Council shall hold Regular Meetings on the second and fourth Tuesdays of each month at the hour of 6:30 p.m., or 5:30 p.m. if a Closed Session ***or Study Session*** is scheduled, in ~~the Council Chamber of~~ the Community Meeting Center, 11300 Stanford Avenue, Garden Grove; ~~and on the fifth Tuesday of the month for a study session, if needed, in the Founders Room of the Community Meeting Center,~~ or at such other time or location within the City limits to which said meeting may be adjourned. If by reason of fire, flood or other emergency, it shall be unsafe to meet in the Community Meeting Center, the meetings may be held for the duration of the emergency at such other place as is designated by the Mayor or by three members of the City Council. When the day of any Regular Meeting falls on a legal holiday, as provided in the Municipal Code, no meeting shall be held on such holiday, but a Regular Meeting shall be held at the same hour on the following business day."

"B-2. ORDER OF BUSINESS

At the time set for each Regular Meeting, the Council Members, City Clerk, City Manager, City Attorney and such department heads as have been requested to be present, shall take their ~~regular~~ places ~~in~~ ***at the meeting location within the Community Meeting Center Council Chamber***. The Mayor shall call the meeting to order and the business of the Council shall be taken up for consideration and disposition in the order set forth in Section B-3, except that with the consent of the Council Members present, the Mayor may request that items be taken out of order."

"J-4. EVIDENCE OUTSIDE THE HEARING

Any evidence taken outside the **Community Meeting Center ~~Council Chamber~~**, such as field trips, views of the premises and discussions with individuals, shall not be considered by the Council in reaching its decision except:

- (a) When, during the hearing, the meeting is adjourned to a date, place and time certain for the specific purpose of taking visual or demonstrative evidence, such evidence may be considered; or
- (b) If each Council Member shall orally report his/her observations of such outside evidence taken he/she shall be subject to examination thereon by any interested person or his/her authorized representative."

"J-5. CONTINUANCES

Any hearing being held, or noticed or ordered to be held by the Council may, by minute action, be continued to any subsequent Regular or Adjourned meeting of the Council, provided a copy of the order or notice of continuance is posted outside the ~~Council Chambers~~ **Community Meeting Center** forthwith following the meeting at which the order of continuance was made."

Section 2. The City Council directs staff to revise the City Council Manual of Procedure in accordance with Section 1 above. Amendments shall become effective immediately.