City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:

Matthew J. Fertal

From:

Kevin J. Raney

Dept:

City Manager

Dept:

Police Department

Subject:

APPROVAL OF AMENDMENT TO THE

Date:

April 23, 2013

AGREEMENT WITH PRESYNCT TECHNOLOGIES, INC. FOR THE AUTOMATED REPORT WRITING

SYSTEM (AWRS)

OBJECTIVE

To amend the contract with Presynct Technologies, Inc. to effectively implement the Automated Report Writing System (AWRS), web-based Citizen Online Reporting and Point-of-Sale Systems.

BACKGROUND

On September 14, 2010, the City Council awarded a contract to Presynct Technologies, Inc. for the purpose of designing and implementing an AWRS for the Police Department. Due to the complexity of integrating the Presynct project with internal and third party software applications for the Records Management System (RMS), Computer-Aided Dispatch (CAD), and jail booking system (Image Ware), the City Council approved Amendment No. 1 to the Agreement with Presynct Technologies, Inc., on June 28, 2011. The amendment provided additional programming for reporting forms, a Jail Booking system interface, and address validation.

The Police Department currently employs both manual and electronic report writing processes. Presynct electronic report forms are created on fixed mobile computer terminals (MCTs) located in patrol vehicles, and at workstations within the Police building or dedicated field offices within the city. Many reports contain both electronic and hard copy documents, either from internal or external sources, which require the continued manual processes of duplication, distribution, data entry, and physical storage. Additionally, historical documents mandated by law to be retained for fixed or infinite periods of time, occupy considerable space within a secure area of the Police Department.

Presynct completed beta-testing of a case management module in 2012 which, with customization, would integrate with both Presynct and the Department's RMS to eliminate the need to manually duplicate, disseminate, assign, document investigative progress and disposition, and enter data into the RMS.

AMENDMENT TO THE AGREEMENT WITH PRESYNCT TECHNOLOGIES, INC. FOR THE AUTOMATED REPORT WRITING SYSTEM (AWRS)
April 23, 2013

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DISCUSSION

Despite the addition of fifteen (15) forms to the AWRS, included in Contract Amendment I, police reports continue to include non-electronic forms and documents. As of 2013, the Orange County District Attorney's Office requires all law enforcement agencies to file cases electronically through its system.

Presynct mobile licensing would enable officers; detectives and civilian report writers to create reports offline utilizing mobile devices, expediting the report writing process. Forms completed offline would then be uploaded into the online Presynct system on dedicated Department terminals for completion, approval and download into the Department's RMS. A scanning workflow programming change by Presynct would enable hardcopy documents to be scanned and stored within the Presynct system, providing full electronic storage of Police documents and compliance with the County's case filing system, and would enable electronic storage of historical documents mandated for retention.

FINANCIAL IMPACT

The Police Department has secured funding for this project through law enforcement grants and law enforcement technology sources, in an amount of \$52,300. There will be no impact to the General Fund.

<u>RECOMMENDATION</u>

It is recommended that the City Council:

- Approve Amendment No. 2 to the Agreement with Presynct Technologies, Inc., in the amount of \$52,300; and
- Authorize the City Manager to execute the Amendment to the Agreement on behalf of the City, and make minor modifications as appropriate thereto.

KEVIN J. RANEY

Police Chief

Mancy McFaul

By: Nancy J. McFaul

Records Manager

Attachment: Agreement

Recommended for Approval

Matthew Fertal
City Manager

CITY OF GARDEN GROVE

AMENDMENT NO. 2

To: Presynct Software Agreement to Furnish all Labor, Materials, and Training for an Automated Field Based Reporting System for the City of Garden Grove Police Department.

This Amendment No. 2 to Presynct Software Agreement to Furnish all Labor, Materials, and Training for an Automated Field Based Reporting System for the City of Garden Grove Police Department is made and entered into this _____ day of ______ 2013, by and between the CITY OF GARDEN GROVE, hereinafter referred to as "CITY", and Presynct Technologies, Inc, hereinafter referred to as "CONTRACTOR".

WHEREAS, Contractor and CITY entered into Agreement No. GGPD-091410-001 effective September 14, 2010.

WHEREAS, Contractor and CITY desire to amend the Agreement as provided herein.

Now, therefore, it is mutually agreed, by and between the parties as follows:

City agrees to compensate the Contractor for the additional services in the amount set forth in Attachment A hereto, provided, however, the such additional compensation shall not exceed \$52,300.00. Compensation under this agreement shall be under the same terms and conditions as set forth in the Agreement.

Contractor agrees to provide the additional services and annual maintenance specified in Attachment A attached hereto and incorporated by reference, on the same terms and conditions as set forth in the Agreement.

Except as expressly amended by this Agreement No. 2, all terms and conditions of the Agreement shall remains in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 2 to the Existing Contract to be executed by their respective officers duly authorized on the date first written above.

Date:	"CITY" CITY OF GARDEN GROVE
	By:City Manager
ATTESTED:	City Manager
City Clerk	
Date:	"CONTRACTOR"
	Presynct Technologies, Inc, By:
	Name: E, J. GRAHAM
	Title: President
	Date: 3/26/13
	If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.
APPROVED AS TO FORM:	
Garden Grove City Attorney	
Date	

ATTACHMENT "A"

Presynct Technologies, Inc.

605 Market Street, Suite 401 605 Market Street Ste 401

QUOTE

Date	Quote#
11/12/2012	GGPD111212

For the Benefit of	-	<u> </u>
attn: Capt. Travis V twhitman@ci.gard City of Garden Gro 11222 Acacia Pkw Garden Grove CA	en-grove.ca.us ove y	
Phone	(714) 741-5715	

Presynct Mobile License - Per CPU Annual Mntnc & Support - Year 1	Oty 60	Total 16,500,00 3,300.00
	-	
Acceptance: (Sign here to accept Quote)		,
50% of Quote due prior to commencement of work	Total	\$19,800.00

NOTES:

Work will not commence until price quote is signed and there is a PO number. Travel billed at cost.

Mileage billed at current IRS rate.

Taxes are not included.

Federal TIN: 20-1621936

ATTACHMENT "A"

Presynct Technologies, Inc.

605 Market Street, Suite 401 San Francisco, CA 94105-3206

QUOTE

Date	Quote #
12/5/2012	GGPD113011B

For the Benefit of:

attn: Capt. Travis Whitman
twhitman@ci.garden-grove.ca.us
City of Garden Grove
11222 Acacia Pkwy
Garden Grove CA 92840

Phone (714) 741-5715

Description	Oty =	Total
Scanning Workflow Change - Per Attached Project Project Management Annual Mntnc & Support - Year 1		8,600.00 1,459.00 1,975.00
	÷	
Acceptance: (Sign here to accept Quote)	,	·
50% of Quote due prior to commencement of work	Total	\$12,034.00

NOTES:

Work will not commence until price quote is signed and there is a PO number.

Travel billed at cost.

Mileage billed at current IRS rate.

Taxes are not included.

Federal TIN: 20-1621936

ATTACHMENT "A"

Presynct Technologies, Inc.

605 Market Street, Suite 401 San Francisco, CA 94105-3206

QUOTE

Date	Quote #
12/5/2012	GGPD053112A

For the Benefit o	:
attn: Capt. Travis twhitman@ci.gard City of Garden Gr 11222 Acacia Pkw Garden Grove CA	en-grove.ca.us ove /y
Phone	(714) 741-5715

0% of Quote due prior to commencement of work	Total	\$20,466.00
(Sign here to accept Quote)		
Acceptance:		
•		
		•
·		
nual Mintino & Support - Year 1		2,980.0
d Case Management Module oject Management		14,900.0 2,586.0
Description	Qty	Total

NOTES:

Work will not commence until price quote is signed and there is a PO number. Travel billed at cost.

Mileage billed at current IRS rate.

Taxes are not included.

Federal TIN: 20-1621936

Resolution of Board of Directors Presynct Technologies, Inc. Authorizing Contract

A meeting of the board of directors of this corporation was duly called and held on March 25, 2013 at 7:30 a.m. at the offices of the corporation located at 605 Market Street, Ste 401, San Francisco, CA 94105-3206.

A quorum of the board of directors was present and at the meeting it was decided, by majority vote, that the corporation is authorized to enter into a SECOND AMENDMENT to the contract with City of Garden Grove, located at 11222 Acacia Parkway, Garden Grove, CA 92840, for the following purpose:

Furnish additional software and services in the amount of \$52,300.00 for mobile licenses, scanning workflow change, and case management module.

Therefore, it is **RESOLVED**, that this corporation shall enter into an amendment to the contract with City of Garden Grove, located at 11222 Acacia Parkway, Garden Grove, CA 92840, for the stated purpose. The officers of Presynct Technologies, Inc. are hereby authorized to perform all necessary acts to carry out this resolution.

The undersigned, Evelyn J. Graham, certifies that she is the duly elected secretary of Presynct Technologies, Inc. and that the above is a true and correct copy of the Resolution that was duly adopted at a meeting of the board of directors that was held in accordance with California law and the bylaws of the corporation on March 25, 2013. I further certify that such resolution is now in full force and effect.

Dated: March 25, 2013

Signature of Secretary of Corporation

Evelyn J. Graham Printed Name of Secretary of Corporation