

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew Fertal
Dept: City Manager
Subject: RENEWAL OF PURCHASE ORDER FOR LEASE VEHICLES

From: Joseph M. Polisar
Dept: Police
Date: January 8, 2008

OBJECTIVE

To seek City Council approval to execute vehicle lease agreements with the City of Garden Grove and Honda Motor Company (Honda World), for five vehicles used by the Special Investigations Unit and the Career Criminal Apprehension Team.

BACKGROUND

In 1996, the Police Department began leasing four vehicles for utilization by investigators assigned to the Special Investigations Unit. Two vehicles were leased from Selman Chevrolet and two vehicles were leased from Honda Motor Company of America. Each of the vehicles were leased for three years, which allowed investigators the ability to change vehicles after three years in order to minimize recognition by criminals that were under investigation. The lease agreements were renewed in 1999 and four replacement vehicles were obtained.

The lease agreements for the four vehicles were again renewed in 2002. Also, in 2002, due to the implementation of the Career Criminal Apprehension Team, six additional vehicles were leased, bringing the total number of vehicles leased to ten. Of the six new lease agreements, three vehicles were leased from Selman Chevrolet and three vehicles were leased from Honda Motor Company of America. Similar to the Special Investigations Unit, the Career Criminal Apprehension Team is a proactive plain-clothes assignment requiring unmarked vehicles that are not recognizable as police vehicles.

The lease agreements for five of the vehicles expire in January 2008. Each vehicle is leased with a 15,000 mile per year mileage allowance and each vehicle is covered with a three-year manufacturer's warranty.

DISCUSSION

The utilization of lease vehicles for a three-year period has been very successful. Investigators are driving reliable vehicles that are selected to blend in with the general public. The possibility of repeat criminal offenders recognizing and identifying the vehicles driven by the investigators is minimized by having the ability to return the vehicle after the three year lease expires. If authorized, the department will continue to utilize the Honda Motor Company during this renewal. Police staff has identified five vehicles, which will meet the operational needs of the two units.

RENEWAL OF PURCHASE ORDER FOR LEASE VEHICLES

January 8, 2008

Page 2

FINANCIAL IMPACT

The monthly lease amount for the vehicles ranges from \$331.62 to \$391.79 per month. The two vehicles for the Special Investigations Unit will cost \$4,172.00 for the remaining six months of the fiscal year (Package Code 6780). The three vehicles for the Career Criminal Apprehension Team will cost \$6691.20 for the remainder of the fiscal year (Package Code 6962). The funding for the lease cars was previously approved and is part of this year's budget. No additional costs are incurred.

COMMUNITY VISION IMPLEMENTATION

The Career Criminal Apprehension Team and the Special Investigations Unit are proactive plain-clothes units. These units require unmarked vehicles that are not recognizable as police vehicles and have the ability to be changed. The past use of lease vehicles by SIU and CCAT has proven extremely beneficial to the success of their mission and the apprehension of career criminals, drug dealers, and other offenders that impact the quality of life in Garden Grove.

RECOMMENDATION

- City Manager approve the renewal of the lease agreements for the listed vehicles under the existing purchase orders with the automobile dealer.
- Authorize the Chief of Police or his designee to sign the agreements.

JOSEPH M. POLISAR

Chief of Police

By: David Kivler, Lieutenant
Support Services Bureau