

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew J. Fertal  
Dept.: City Manager  
Subject: USED OIL PAYMENT PROGRAM (OPP)  
APPLICATION AND RESOLUTION

From: Keith G. Jones  
Dept.: Public Works  
Date: July 13, 2010

OBJECTIVE

For City Council to adopt a resolution authorizing the submittal of annual grant applications to CalRecycle for funding of the City's Used Oil Collection Program.

BACKGROUND

Since 1993, the City has applied for and received Used Oil Recycling Grant funds from the California Integrated Waste Management Board, now known as the California Department of Resources Recycling and Recovery (CalRecycle), to develop and implement the City's Used Oil Recycling Program. This program has established State Certified Used Oil Collection Centers in Garden Grove, a residential curbside collection program, and a public education campaign that focuses on proper disposal and recycling of used motor oil and filters.

The goal of the program is to keep used motor oil and filters out of the waste stream, storm drains, and groundwater, by making proper and legal disposal of used oil convenient and raising awareness through public education. The success of this program is measured by the amount of used motor oil and filters collected at the certified centers and participation in the residential collection program.

DISCUSSION

CalRecycle has streamlined the grant application process for future fiscal years, as well as various tracking and reporting requirements. As a result of the recent name change to CalRecycle and the updated annual application system, a new resolution authorizing the submittal for all future annual OPP applications and designating signature authority is required as part of the application process.

FINANCIAL IMPACT


Matching funds are not required for this grant; therefore, there is no impact to the General Fund.

RECOMMENDATION

It is recommended that City Council:

- Adopt the attached resolution authorizing the submittal of all available annual applications for the Used Oil Payment Program (OPP) and designate the Director of Public Works to execute all grant documents necessary to secure grant funds and implement the grant project.

  
KEITH G. JONES  
Director of Public Works

  
By: Ann Eifert  
Sr. Administrative Analyst

Attachment: Resolution

**Recommended for Approval**

  
Matthew Fertal  
City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
AUTHORIZING THE SUBMITTAL OF ALL APPLICATIONS AVAILABLE FOR THE USED  
OIL PAYMENT PROGRAM

WHEREAS, pursuant to Public Resources Code §48690 the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, has established the Used Oil Payment Program (OPP) to make payments to qualifying jurisdictions for implementation of their used oil programs;

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the Used Oil Payment Program; and

WHEREAS, CalRecycle's procedures for administering the Used Oil Payment Program require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the Used Oil Payment Program.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GARDEN GROVE:

1. Authorizes the submittal of all annual Used Oil Payment Program applications to CalRecycle.

2. Authorizes and empowers the Director of Public Works, or his designee, to execute in the name of the City of Garden Grove all grant documents, including but not limited to, applications, agreements, annual reports including expenditure reports and amendments necessary to secure said payments to support our Used Oil Collection Program, and that this authorization is effective until rescinded by the City Council of the City of Garden Grove.