

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew J. Fertal  
Dept: City Manager  
Subject: RECOMMENDATION TO AWARD CONTRACT FOR LARGE METER TESTING AND MAINTENANCE SERVICES

From: Keith G. Jones  
Dept: Public Works  
Date: November 10, 2009

OBJECTIVE

To recommend that the City Council award a service agreement for large meter testing and maintenance services to Measurement Control Systems Inc., in the amount of \$60,000.

BACKGROUND

The City currently has 198 large water meters sized from 3 inches to 8 inches. These serve industrial and commercial properties. Our experience has shown that these meters require field-testing to ensure accuracy. Previously, the field-testing was accomplished in-house. However, due to the water infrastructure requirements, water field staff is focusing on needed capital improvements in the following areas: water service lines, water gate valves, hydrant replacements, and small meter replacements.

DISCUSSION

Hiring a meter testing service company will ensure that all meters will continue to be tested and repaired, which will continue to cut down on water loss and increase revenues.

Requests for proposals for the meter testing (RFP No. S-1049-A) was advertised on May 1, 2009. On June 1, 2009, two (2) proposals were received and opened. Both proposals were reviewed and found to be responsive. City staff reviewed the proposals based on unit pricing, location of company, and reference checks. Following is a summary of the evaluations:

RECOMMENDATION TO AWARD CONTRACT FOR LARGE  
METER TESTING AND MAINTENANCE SERVICES

November 10, 2009

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COMPANY NAME	Turbo Meter Field Test Report (per site)	Compound Meter Field Test Report (per site)	Hourly Labor Rate	FINAL SSC SCORES 06/24/09
Measurement Control Systems, Inc. Santa Ana, CA	\$195.00	\$205.00	\$95.00	1490
McCall's Meters, Inc. Hemet, CA	\$225.00	\$225.00	\$100.00	1470

Staff came to the consensus to recommend awarding the contract to Measurement Control Systems Inc., due to their competitive rates, proximity to Garden Grove, and positive references.

FINANCIAL IMPACT

Water funds were appropriated for the FY 2009/10 budget. There is no impact to the General Fund.


COMMUNITY VISION IMPLEMENTATION

This project is consistent with the community vision for maintaining and upgrading the water system to ensure maximum protection of public health and the environment.

RECOMMENDATION

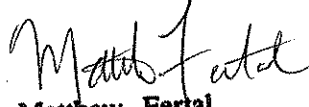
It is recommended that the City Council:

- Award the contract for meter testing services for the Water Meter Program, to Measurement Control Systems Inc.
- Authorize the City Manager to sign and execute the service agreement with Measurement Control Systems Inc., for the meter testing services in the amount of \$60,000.

  
KEITH G. JONES  
Public Works Director

  
By: Les Ruitenschild  
Public Works Supervisor

Recommended for Approval

  
Matthew Ferial  
City Manager

Attachments: 1) Agreement with Measurement Control Systems Inc.  
2) Rating Sheets

## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2009, by the **CITY OF GARDEN GROVE**, a municipal corporation, ("CITY") and **Measurement Control Systems, Inc.**, here in after referred to as "CONTRACTOR".

### RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove Council authorization dated \_\_\_\_\_.
2. CITY desires to utilize the services of CONTRACTOR to Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove.
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

### AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the agreement shall be for period of 90 (ninety) days from full execution of the agreement. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with attached proposal (Attachment "C"). Contractor is required to present evidence to support performed work completion.
2. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the Proposal. The Proposal is attached as Attachment A, and is  
3. incorporated herein by reference. The Proposal and this Agreement do not guarantee any specific amount of work.
3. **Compensation.** CONTRACTOR shall be compensated as follows:
  - 3.1 **AMOUNT.** Total Compensation under this agreement shall not exceed (NTE) Sixty Thousand Dollars (\$60,000.00), in arrears and in accordance with rate schedule in proposal (Attachment "C").
  - 3.2 **Payment.** For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by CITY will be required, and payment shall be based on rate schedule included in Proposal (Attachment "C"). All work shall be in accordance with RFP No. S-1049-A.

- 3.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 3.4 Termination. CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

#### 4. Insurance requirements.

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR/CONSULTANT shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 INSURANCE AMOUNTS. CONTRACTOR/CONSULTANT shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability in an amount of \$1,000,000.00 per occurrence **(claims made and modified occurrence policies are not acceptable)**. Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
  - (b) Automobile liability in an amount of \$1,000,000.00 combined single limit **(claims made and modified occurrence policies are not acceptable)**. Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
  - (c) Professional liability in an amount of \$1,000,000.00 per occurrence. Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-Class VII or better, as approved by the CITY.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, it's officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, it's officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

5. **Non-Liability of Officials and Employees of the City.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.
9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
  - a. **(CONTRACTOR)**  
Measurement Control Systems, Inc.  
Attention: Ron Reed  
1331 S. Lyon Street  
Santa Ana, CA 92705
  - b. **(Address of City Purchasing)**                      **(with a copy to):**  
**City of Garden Grove**                                      **Garden Grove City Attorney**  
11222 Acacia Parkway                                      11222 Acacia Parkway  
Garden Grove, CA 92840                                      Garden Grove, CA 92840
10. **CONTRACTOR'S PROPOSAL.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Garden Grove Business License, all permits, and licenses as may be required by this Agreement.

12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.
15. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
16. **Prevailing Wages.** The CITY has been advised that the Prevailing Wages Law applies to the work. CONTRACTOR shall be responsible for CONTRACTOR's compliance in all respects with the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. The CITY shall be a third party beneficiary of the forgoing covenant with rights to enforce the same as against the CONTRACTOR.
17. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the sole negligence of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**

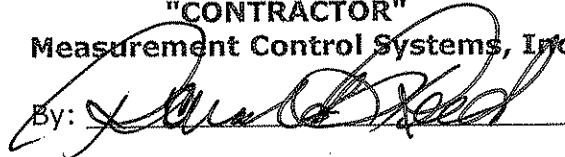
By: \_\_\_\_\_  
City Manager

**ATTESTED:**

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**"CONTRACTOR"**  
**Measurement Control Systems, Inc.**

By:  \_\_\_\_\_

Name: RON REED

Title: TECHNICAL SERVICES MGR.

Date: 7/9/2009

Tax ID No. 34-1260467

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

  
Garden Grove City Attorney

7-16-09  
Date

## **ATTACHMENT "A"**

### **SCOPE OF WORK RFP No. S-1049-A**

The City of Garden Grove Public Works Department is seeking a qualified contractor to perform repairs and testing to 198 of it's 3" to 8" turbo compound meters at various locations in the City of Garden Grove. A detailed list of all meters and the locations is provided in (**ATTACHMENT "B"**). Class A-General Engineering Contractor's License and a D-64 specialty license are required to be considered a qualified contractor.

- **The following work shall be performed by the Contractor:**

- Provide a detailed written report on each meter to the Distribution Supervisor for the City of Garden Grove. A sample of the Meter test form is included in (**ATTACHMENT "D"**).
- All reports are to be submitted the next business day of the meter test
- Provide a detailed work schedule to the Project Manager upon award of a contract
- Provide the necessary parts to complete all meter repairs and calibration
  - All repairs require prior authorization by City of Garden Grove Water Services Division Staff (Les Ruitenschild or Scott Frye) prior to starting the work
  - All parts are to be to the specification of the City of Garden Grove, any substitutions must be approved by the City of Garden Grove Water Services Division staff in advance
  - A parts list is attached for Turbo and Compound Meters. Please See (**ATTACHMENT "E"**)
  - All large meters are to be Sensus Meters and use TR-PL registers reading in cubic feet
  - All meters are located in concrete vault with a metal lid
- Coordinate all water shutdowns with the City of Garden Grove Water Services Division staff before the water is turned off. A 24- hour notice is required for all scheduled shutdowns.
- Coordinate with the City of Garden Grove Water Services Division staff to get the required notices for scheduled shutdowns
- Final clean up of the work location and all parts replaced are to be returned to the City of Garden Grove Water Services Division Staff (Les Ruitenschild or Scott Frye).



**ATTACHMENT "B"**  
**METER LOCATIONS**  
**IFB NO. S-1049-A**

<b>ADDRESS</b>	<b>CUSTOMER NAME</b>	<b>TYPE</b>	<b>METER #</b>	<b>REG. ID.#</b>
12200 Valley View	Valley View SNRS	4"Comp	1340728	02144544
11848 Valley View	Alzheimer's Home	3" Turbo	1551447	
0 Bartlett St.	Rec. Serv. Dept, Naval Sta	4"Turbo	814343	01561191
6202 Cerulean Ave.	Edgar School	4" Turbo	1419146	03942940
12302 Springdale St.	Enders Fremon Sch	4" Turbo	1371128	01902699
12345 Springdale	Bell School	4" Turbo	1425556	03965918
12565 Springdale	Barker School	4" Turbo	1393678	02595351
6562 Stanford Ave.	Rossier School	4" Turbo	1400188	03181082
12570 Knott St.	Air Indust of Calif	4" Turbo	1393489	02595238
12361 Monarch St.	Goodwin Co.	4" Turbo	1400191	03176450
12362 Knott	Su Group MFG	4" Turbo	1425561	03938521
11852 Knott St.	Chapman School	4"Turbo	1313293	02592275
11901 Knott St.	Patton School	4"Turbo	01433878	04489731
6851 Lampson Ave.	Pacifica High School	6" Turbo	1375344	02177874
6880 Lampson Ave.	Bixby Green HOA%S&LA	3" Turbo	1366213	02177874
6880 Lampson Ave.	Bixby Green HOA%S&LB	3" Turbo	1366216	02708597
6880 Lampson Ave.	Bixby Green HOA% S&LC	3" Turbo	1367807	02798626
6880 Lampson Ave.	Bixby Green HOA% S&LD	3" Turbo	137804	03476130
12962 Brady Wy	CalTrans/GGWD 063418061	3" Turbo	1366214	03314314

7291 GG Blvd.	Don Koll Co Inc.	6" Comp.	1360453	02229073
7465 Lampson Ave.	Monarch III %D Goodwin	4" Comp.	1341297	02493608
12242 Western	Pilkington Aerospace	4" Turbo	1425558	03948121
12242 Western	Pilkington Aerospace	4" Turbo	1425552	03799850
12122 Western	Pilkington Aerospace	3" Turbo	1367806	0347530 4
11861 Western	Linfity	4" Turbo	1440712	03966929
7345 Orangewood	Tech Media	3" Comp.	1384915	2664070
7301 Orangewood	ALP MGF	4" Turbo	1440712	03944473
7421 Chapman Ave.	Daiwa Corp.	3" Turbo	1361703	02800368
11955 Monarch	Sanyo Food	4" Turbo	1438256	03966459
7772 Chapman Ave.	Wakeham School	4" Turbo	1371129	02666277
12221 Beach Blvd.	Beach Creek APT%C&R Mgmt	6" Comp.	1360004	01759324
7887 Lampson Ave.	Rancho 39 Mobile Park	4" Comp	1341304	01704723
7912 GG Blvd.	Best Western Plaza Int. Inn	4" Comp.	1425052	03946236
8062 GG Blvd.	Cal Inn	4" Comp	1427290	04044507
11250 Dale St.	EIDorado- IPS	6" Comp.	1360647	01710267
10800 Dale St.	Mel Mack Co.	4" Comp.	1343589	02736547
11351 Dale St.	Rancho Alam High	6" Turbo	28103145	03401181
8371 Orangewood	Bryant School	4" Turbo	1393677	02625293
9551 Orangewood	Gilbert School	3" Turbo	1364958	02647288
11250 Mac Murray	Skylark School	4" Turbo	1393679	02587161
8572 Chapman Ave.	Chapman Village%Hunt. West	6" Comp.	1360775	02515532

12081 Magnolia St.	L G Zeyen School	4" Turbo	1371130	02672588
12012 Magnolia	Hare School	4" Turbo	1535841	
12381 Dale St.	Alamitos School	4" Turbo	1313498	02680690
8211 Lampson	GGU-Maintenance Bldg	4" Turbo	1419761	03947811
12521 Monroe St.	Lawrence School	4" Turbo	1393671	02621586
12552 Josephine St.	Condo's	4" Comp	1440443	02732176
8857 Lampson Ave.	Ben Chernich Construction	3" Comp.	1384917	02722794
9777 Bixby	Shih-Yuan Chen & Assoc%Cal-Mal	3" Comp.	1384144	02525402
9821 Bixby	Brookhurst Elementry School	4" Turbo	1438256	03963443
9731 Acacia	Kona Garden Apartments	4" Comp	149901	04821968
9752 Acacia	Apartments	3" Comp	1503881	06275221
9821 Acacia	Apartments	4" Comp	1502801	
9922 Acacia Ave.	La Medera %FDC Mgmt Inc.	6" Comp.	1360452	02348711
10022 GG Blvd	Ramada Inn	3" Turbo	1362488	03255332
12912 Brookhurst	Social Security Building	4" Comp	1439896	04885883
13051 Gilbert	Sherwood Arm Apartments	4" Comp	1502804	
13100 Gilbert	Condos	4" Comp	1503441	
13067 Casa Linda Ln	Apartments	3" Comp	1392018	02822285
9121 Central Ave	Apartments	3" Comp	1427632	04294108
13051 Yockey St.	Khouw, Lip Tjoen	6" Comp	1360455	2139905
13400 Yockey St.	CalTrans/GGWD 120002010	3" Turbo	1366207	2796612
8261 Central Ave.	CalTrans/GGWD 113269080	3" Turbo	1364960	2678701
8441 Trask Ave.	Westminster School Dist.	4" Turbo	1393676	02673891

13598 Magnolia	CalTrans/GGWD 150472000	3" Turbo	1361706	01882628
9882 Trask Ave.	CalTrans/GGWD 180443030	3" Turbo	1279019	01468164
9931 Central Ave.	El Centrico Apts%Han, Dong S	6" Comp.	1360131	01764207
9972 Russell	Sunnyside School	4" Turbo	1434907	04491491
9821 Woodbury Ave.	Jordan School	3" Turbo	1361704	28011984
9802 Woodbury Ave.	Cook School	3" Turbo	131707	01711123
13831 Brookhurst St.	Target Stores, #T-193	3" Comp.	1384139	02655257
9401 Westminster	Bolsa Grande High School	6" Turbo	1388581	02587181
8911 Mays Ave.	D & T Properties	6" Comp.	1301448	03178513
8810 Hewitt Pl.	Martinique Gardens	4" Comp.	1439899	04793322
8847 Hewitt Pl.	Lamplighter Apartments	4" Comp.	14440441	02594815
8915 Hewitt Pl.	Lamplighter Apartments	4" Comp.	1439900	04486472
13751 Magnolia	Lamplighter Apartments	4" Comp	1439897	02758884
8902 Hewitt Pl.	Westminster School	4" Turbo	1400668	03384554
9812 Westminster	Livingston Meadows	4" Comp	1502805	02743915
9904 13 <sup>th</sup> St.	Westbrook HOA% Classic Prop	4" Comp.	1341303	01715335
9681 11 <sup>th</sup> St.	Hill School	4" Turbo	1400001	02622899
14851 Donegal Dr.	Murdy School	4" Turbo	1371122	03178514
14641 Ward St.	Post School	4" Turbo	149143	03961871
15792 Ward St.	Paine School	3" Turbo	1364959	02675212
10642 Bolsa Ave.	GardenGrove Manor	6" Comp.	1360450	02227857
10552 Hazard Ave.	Irvine School	4" Turbo	1393670	02622996

10521 Morningside	Morningside School	4" Turbo	1393675	02621424
10542 Westminster	Robin Meadows Condo's	3" Comp	1429718	03479801
10131 Westminster	Westbrook Bowl	4" Comp.	1341300	01727124
10421 Woodbury Rd.	Excelsior School	4" Turbo	1419165	02736612
10866 Westminster	Ace Mobile Home Park	4" Comp	1427289	04040934
13902 Taft St.	D.M. Smith Co.	3" Turbo	1429719	03483097
13451 Taft St.	Mitchell School	4" Turbo	1314344	01327088
12635 Main St.	Apartments	4" Comp		
12671 Main St.	Daisy Apts.	4" Comp	1425016	03291603
10951 Seville Ct. Apts.	Condos	4" Comp	1425891	04019706
10931 Acacia Pkwy	Acacia Villa Apts.	4" Comp	1441095	02732175
12901 Euclid	College	4" Turbo	1507038	
12951 Euclid	College	3" Turbo	1567513	
10371 Stanford Ave.	GG Unif School District	4" Turbo	1422839	03174574
10442 Lampson	Lampson Apts.	3" Comp	1384232	02910013
9741 Chapman	Regal Cinemas	3" Turbo	1566207	
10200 Capman	Garden Manor	4" Comp	1427288	04048005
11731 Morrie Ln.	Faylane School	4" Turbo	1371124	01705971
11602 Steel Dr.	Rossier Education Cntr	4" Turbo	1419166	03948288
10801 Orangewood	Lake High School	4" Turbo	1371126	0185792
10770 Katella Ave.	Gold Crest Mobil Homes	6"Comp.	1360344	01762757
11121 Dino Cir.	Quiet Cove Apartments	3" Turbo	1366718	03304727
11121 Dino Cir.	Quiet Cove Apartments	3" Turbo	1366717	03301751

11201 Euclid St.	Devenis/Laremj Co. %Jay	6" Turbo	1198371	01755456
11301 Euclid St.	El Dorado Mbl Hm Est.	4" Comp.	1343768	02723084
11770 Euclid St.	Pine Lake Terrace% ICI Mgmt	6" Comp.	1375343	02167680
11802 Lora	Mark Twain School	4" Turbo	1422840	03818135
12100 Euclid St.	Kaiser Foundation%Energy Dept.	3" Turbo	1367808	03474495
12281 Nelson St	Evans School	4" Turbo	27932652	3474495
12281 Nelson St	Evans School	4" Turbo	1457090	4939137
10851 Lampson	Ralston School	4" Turbo	1371103	01704770
12201 Elmwood	Stanley School	4" Turbo	1423671	03948380
12181 Buaro St.	GGUSD/Walton Inter.	4" Turbo	1313292	03128289
12181 West St.	Crosby School	4" Turbo	1433877	04238728
12611 7 <sup>th</sup> St.	GG High School	6" Turbo	1375342	2182579
11271 Stanford	GG High School	4" Turbo	1448943	04873234
11251 Stanford	GG High School	4" Turbo	1457091	04457095
11262 GG Blvd.	Lincoln Education Center	4" Turbo	1440710	03963833
13422 Lynwood Pl	Willow Trails HOA/Community	6" Comp.	1360132	1763593
11362 Woodbury Rd.	Woodbury School	4" Turbo	1371125	3172043
11263 Westminster	GG Village HOA% DBC M	6" Turbo	370490	3175980
11263 Westminster	GG Village HOA%DBC	6" Turbo	1316651	1762595
11050 Cynthia Cir	PepperTree Apts.	4" Comp	1425068	03964455
13584 Euclid St.	CalTrans	3" Turbo	1279077	2806791
11752 Trask Ave.	CalTrans	3" Turbo	1366203	2827711

11800 Woodbury Rd.	OCTD	3" Turbo	1366206	02889299
11800 Woodbury Rd.	Orange County Transit Distr.	3" Comp	1353707	02042944
11930 Banner Dr.	VLN Invest % N. Buxton	6" Comp.	1360619	1766493
13162 Newhope St.	Peters School	4" Turbo	1371127	02828975
12072 Trask Ave.	Casa Real Retirement	3" Comp.	1392019	03091480
12152 Trask	Cunning, Dr. Ronald %Meadow Lark	3" Comp.	1384914	02757150
12321 Trask Ave.	Acacian Apts/E. Rieder, Mgr.	6" Comp.	1360664	02493640
12342 Trask	Santiago High School	6" Turbo	1316650	04179878
13641 Clinton St.	Clinton School	4" Turbo	1400669	03966978
13732 Clinton	Orangewood Academy	4" Turbo	1400189	03110674
13741 Clinton	Emerald Isle	3" Turbo	1366712	03333555
13900 Spring Water Ct.	Les Jardins	4" Turbo	1615400	
13900 Spring Water Ct.	Les Jardins	4 " Turbo	1616587	
12645 Westminster	Medina, Juana/Francisco	3" Comp.	1353710	02351946
12570 Sugarpine	Pinevilla Ests	3" Comp	1429720	
12752 Trask	Doig School	4" Turbo	1400670	03965235
13221 Lilly St.	Eisenhower School	4" Turbo	1400671	03965899
13061 Fairview St.	Warne, John L% Mary Warne	4" Comp.	1341302	02588637
13641 Fairview St.	Park Berrydale Rec Assoc	4" Comp.	1341298	01715371
13222 Lewis St.	Riverdale School	4" Comp.	28124475	03176860
12901 Lewis St.	St. Calistus School	4" Turbo	1423672	03943602
12621 Lewis St.	BBC City Plaza Apts	6" Turbo	1370487	01706594
12681 Lewis	Eldering Prop%Prop Mgmt Assoc	6" Comp	1340728	01758980

13321 Lampson	Lampson Elementary	4" Turbo	1433876	04368160
13181 Lampson	Glenhaven Mobileedge%Stanley	4" Comp.	1341301	01943315
13061 Lampson	Crystel Well Apartments	6" Comp.	136064	02413598
13280 Chapman	Crystal Cathedral/Schuller	4" Turbo	1422820	03812491
12141 Lewis St.	GG Comm Church	6" Turbo	1596050	02673868
12021 Bayport	Oakwood Mgmt #541	3" Comp	1384142	02456470
12021 Bayport	Oakwood Mgmt #541	4" Comp.	27886712	02380469
12871 Estock Dr.	Earl Warren School	4" Turbo	1393440	03985621
12851 Haster	Moss creek Apts/Kisser, W P	6" Comp.	1360292	01540557
12901 GG Blvd	Candlewood Suites	4" Turbo	1542339	07346792
12867 GG Blvd	Holiday Inn Express	4" Turbo		
12811 G.G. Blvd	Sungrove senior apts	4" Turbo		
12777 Garden Grove Blvd	Harbor Grove Apt.	4" Turbo		
12761 G.G BLVD	?			
12761 G.G BLVD	?			
12721 GG Blvd	GG senior Apts.	4" Turbo		
12665 GG Blvd.	Halderman, Richard, Jr/Receiver	4" Turbo	1419760	03963789
12601 GG Blvd	AMI PSRO	4" Turbo	1419754	03944106
12555 GG Blvd	AM Med Inter/Mobs/Med off Bldg	4" Turbo	1422837	02595700
12852 Palm St	condos	8" Turbo		
13096 Blackbird St.	Bahia Mbl Home/GG im	4" Comp.	1343585	02716271
13102 Partridge	Mobile Home Park	4" Comp.	1434698	041239433



12100 Harbor	Target Stores % Expense Dept	3" Comp	1384345	0264278
12622 Chapman ave	Chapmam Commons Condos	6" Turbo		
11951 Harbor	Hyatt Regency Alicante	4"Turbo	1371123	01724723
11999 Harbor	Hyatt Addition	6" Turbo	27800734	
11931 Harbor Blvd	Inns keeper hospitality	6" Turbo	60901776	
11767 Harbor Blvd.	Embassy Suites	6" Turbo	1638035	
11747 Harbor Blvd.	Hampton Inn	6" Turbo	1541694	
11777 Harbor Blvd.	Hilton	6" Turbo	1198503	
11777 Harbor Blvd.	Hilton Irr.	2" Turbo	1581123	
12272 Wilken Way	Parkview School	3" Turbo	1438255	03966045
12162 Jentges Ave.	Casa De Portola % Acacia	6" Comp.	1360343	01767404
12005 Harbor Blvd.	Homewood Suites	6" Turbo	1578533	
12021 Harbor Blvd.	Crown Plaza	6" Turbo	1578534	
12015 Harbor Blvd	Marriott Suites	6" Turbo	1370489	
12221 Harbor Blvd.	Sheraton Hotel	6" Turbo	68141768	
12721 Harbor Blvd	Tognazzini, Terry (RV Park)	6" Comp.	1360390	01764593
12622 Buaro St.	Fidelity Fed.Bk/%Innovative	3" Comp.	26873381	01219390
12091 Lampson	Violette School	4"Turbo	1371102	1723693
12861 West	MHP GG L.P.	4" Comp.	1341299	1764831
12591 9 <sup>th</sup> St.	Emerald Ridge Apartments	4" Comp	1440436	02623282
12702 9 <sup>th</sup> St.	Seventh Day Church	4" Comp.	1441096	02776156
11441 Acacia Pkwy	Jordan Manner	4" Comp	1434697	02402155

**RFP No. S-1049-A  
ATTACHMENT "C"  
PRICING/PROPOSAL**

**THIS FORM MUST BE INCLUDED WITH YOUR PROPOSAL!**

**DO NOT ALTER THIS FORM! COST PLUS PRICING IS NOT  
ACCEPTABLE.  
DOLLAR FIGURES MUST BE SPECIFIED!**

1. Turbo Meter Field Test Report	\$	<b>Per Site</b>	\$195
2. Compound Meter Field Test Report	\$	<b>Per Site</b>	\$205
3. Hourly Labor Rate for Repairs	\$	<b>Per Hour</b>	\$95

Please specify any additional costs associated with performing the services requested in this RFP. Please provide a cost breakdown and explanation of these additional charges.

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**ATTACHMENT "D"**  
**SAMPLE FIELD TEST REPORT**

### Field Test Report

Utility: City of Garden Grove  
 13802 Newhope Street  
 Garden Grove, CA 92843

Date:  
 Tech:

Account Number: 410-1420-17  
 Service Name: Apartments  
 Service Address: 13105 Casa Linda Lane

Size: 3"  
 Manuf: Rockwell  
 Type: SRH Compound  
 Ser No: 1429721

Meter Location: Co: OC Page: 798 Sect: C-7  
 W/S Casa Linda by drive  
 Contact: Tel No:

Inlet: In vault  
 Outlet: In vault  
 Byp: In vault  
 Tap: 2" corp  
 Vault: Good

Meter Readings: Low 375820 Units: CF (not billed)  
 High 522418 Units: CF x 10  
 Fm Units:

	Low	High	Fm
Drive Gear	M 26	D 60	
Driven Gear	A 34	P 47	

#### TEST BEFORE REPAIR

Test No.	Quantity Run		Test Flow GPM
	Gallons	Run Time Min. Sec.	
1			
2			
3			
4			
5			
6			

Meas Section	Quantity Run		Section Flow GPM	Meter Flow GPM	Correction Factor	Corrected Accuracy
	Gallons	Run Time Min. Sec.				
Low			0			
High			0			
Low			0			
High			0			
Low			0			
High			0			
Low			0			
High			0			
Low			0			
High			0			
Low			0			
High			0			
Fm			0			

#### TEST AFTER REPAIR

1	7.48	4 49.2	16
2	22.44	2 58.5	7.5
3	74.80	3 13.7	23.2
4	380.00	2 21.5	161.1
5			
6			

	Low	High	Fm			
Drive Gear	M 26	D 60				
Driven Gear	A 34	P 47				
Low	7.48	4 48.0	1.8			
High			0	1.6	101.0	101.4%
Low	22.44	3 0.0	7.5			
High			0	7.5	100.8	100.0%
Low			0			
High	74.80	3 18.0	22.7	22.7	100.0	97.8%
Low			0			
High	374.00	2 18.2	162.4	162.4	101.1	101.9%
Low			0			
High			0			
Low			0			
High			0			
Fm			0			

Remarks: Piston section inoperative and prop section stopped. Disassembly and inspection revealed a failed coordinator. Installed a new coordinator and reassembled meter. Retest indicates proper meter accuracy.

**RFP No. S-1049-A**

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair  
and Testing at Various Locations in the City of Garden Grove**

**SSC Evaluation Interview**

**June 2, 2009**

**Name of Firm Rated: \_McCall's Meters, Inc.**

**Rater: \_Les Ruitenschild**

## SCORING DETERMINATION GUIDELINES

The following quality point rating shall be used in the ranking of proposals unless indicated otherwise on evaluation sheets. Scores should be placed on the Evaluation Work Forms included herein. Source Selection Committee (SSC) members should rank the proposers from exceptional to unsatisfactory. The intent is to have the SSC members determine which company will be able to provide the best performance according to the scope of work among the companies being evaluated.

<u>Points</u>	<u>Rating</u>	<u>Basis of Rating</u> conformance with
9 - 10	Exceptional response	Contractor's proposal indicates exceptional response to stated requirements and conformance with in terms of competence, analytical work and efficient use of resources. It also shows exceptional use of those attributes within proposed team structure.
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1 - 2	Limited Response	Contractor's proposal indicates limited response to stated requirements in terms of competence, analytical work and efficient use of resources. It also shows limited response to those attributes within proposed team structure.
0	Unsatisfactory Response	Proposal failed to accomplish a minimum level of acceptance.

## **EVALUATION OF RFP No. S-1049-A**

### **Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove**

#### **EVALUATION CRITERIA**

##### **Price**

**40%**

- Has the proposer provided complete pricing for providing the services that address all requirements of the Statement of Work in terms of pricing? Is the price fair and reasonable?

##### **Qualifications of Proposer**

**30%**

- Does the proposing company have a demonstrated record of providing successful services for this particular line of work?
- Were references provided and verified with positive feedback?
- Does the proposing company have current or past experience with other local government agencies or companies for comparable services?
- Does the experience of the staff assigned to the project meet the needs of the City?
- Was a sample Meter Test Report provided? Does the report include all of the required fields and relevant information?

##### **Warranty, Service and Maintenance**

**30%**

- Has the proposer submitted a replacement/service plan, which satisfies the type of service required by the City?
- Has the proposer demonstrated their ability to provide warranty and service work to municipal or government customers?
- Has the proposer specified the length and terms of the warranty of the parts and the completed work?

EVALUATION SUMMARY FORM  
 CITY OF GARDEN GROVE  
 SELECTION RATING SHEET

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove**

RFP No. S-1049-A

Contract Administrator Sandra Segawa  
 Project Mgr. Les Ruitenschild

RATER'S NAME: \_Les Ruitenschild

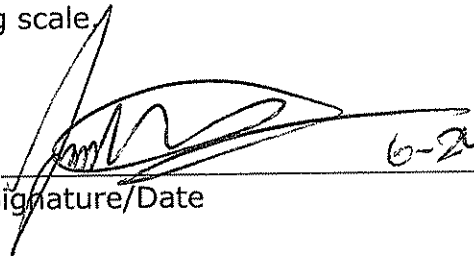
NAME OF PROPOSER: \_McCall's Meters, Inc.

RATING SCALE

Use one form to compile the rating for each proposer. Rate the proposer from 1 - 10 on each criterion as they and their proposal relate to the work. NOTE: The attached narrative section must also be completed to support the evaluator's scoring for each proposal.

Criteria	Weight	x	Rating	=	Score
1. Price	40	x	5	=	<b>200</b>
2. Qualifications of Proposer	30	x	6	=	<b>180</b>
3. Technical Requirements	30	x	7	=	<b>210</b>
<b>Overall Score</b>	100	x		=	<b>590</b>

3. I have rated the above Proposer's ability to perform the subject service according to the listed criteria and weights and calculated an overall score of 590, which is consistent with the rating scale.

Rater:  6-24-09  
 Signature/Date



## NARRATIVE SECTION

### 1. COST PROPOSAL

Higher than other bidder(s).

### 2. QUALIFICATIONS/ EXPERIENCE OF FIRM

No bad references.

### 3. DESIGN SCHEDULE AND PLAN

manpower analysis provided.

**RFP No. S-1049-A**

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair  
and Testing at Various Locations in the City of Garden Grove**

**SSC Evaluation Interview**

**June 2, 2009**

**Name of Firm Rated: McCall's Meters, Inc.**

**Rater: Samuel Kim**

## SCORING DETERMINATION GUIDELINES

The following quality point rating shall be used in the ranking of proposals unless indicated otherwise on evaluation sheets. Scores should be placed on the Evaluation Work Forms included herein. Source Selection Committee (SSC) members should rank the proposers from exceptional to unsatisfactory. The intent is to have the SSC members determine which company will be able to provide the best performance according to the scope of work among the companies being evaluated.

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1 - 2	Limited Response	Contractor's proposal indicates limited response to stated requirements in terms of competence, analytical work and efficient use of resources. It also shows limited response to those attributes within proposed team structure.
0	Unsatisfactory Response	Proposal failed to accomplish a minimum level of acceptance.

## EVALUATION OF RFP No. S-1049-A

### Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove

#### EVALUATION CRITERIA

##### **Price**

**40%**

- Has the proposer provided complete pricing for providing the services that address all requirements of the Statement of Work in terms of pricing? Is the price fair and reasonable?

##### **Qualifications of Proposer**

**30%**

- Does the proposing company have a demonstrated record of providing successful services for this particular line of work?
- Were references provided and verified with positive feedback?
- Does the proposing company have current or past experience with other local government agencies or companies for comparable services?
- Does the experience of the staff assigned to the project meet the needs of the City?
- Was a sample Meter Test Report provided? Does the report include all of the required fields and relevant information?

##### **Warranty, Service and Maintenance**

**30%**

- Has the proposer submitted a replacement/service plan, which satisfies the type of service required by the City?
- Has the proposer demonstrated their ability to provide warranty and service work to municipal or government customers?
- Has the proposer specified the length and terms of the warranty of the parts and the completed work?

EVALUATION SUMMARY FORM  
 CITY OF GARDEN GROVE  
 SELECTION RATING SHEET

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove**

RFP No. S-1049-A

Contract Administrator  
 Project Mgr.

Sandra Segawa  
Les Ruitenschild

RATER'S NAME:

Samuel Kim

NAME OF PROPOSER:

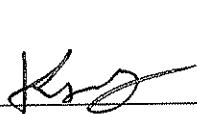
**McCall's Meters, Inc.**

RATING SCALE

Use one form to compile the rating for each proposer. Rate the proposer from 1 - 10 on each criterion as they and their proposal relate to the work. NOTE: The attached narrative section must also be completed to support the evaluator's scoring for each proposal.

Criteria	Weight	x	Rating	=	Score
1. Price	40	x	5	=	<b>200</b>
2. Qualifications of Proposer	30	x	6	=	<b>180</b>
3. Technical Requirements	30	x	6	=	<b>180</b>
<b>Overall Score</b>	100	x		=	<b>560</b>

3. I have rated the above Proposer's ability to perform the subject service according to the listed criteria and weights and calculated an overall score of **560**, which is consistent with the rating scale.

Rater:  / 6-24-09  
 Signature/Date

## NARRATIVE SECTION

### 1. COST PROPOSAL

Higher than other bidder(s).

### 2. QUALIFICATIONS/ EXPERIENCE OF FIRM

No bad references.

### 3. DESIGN SCHEDULE AND PLAN

Manpower analysis provided.

**RFP No. S-1049-A**

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair  
and Testing at Various Locations in the City of Garden Grove**

**SSC Evaluation Interview**

**June 2, 2009**

**Name of Firm Rated: Measurement Control Systems, Inc.**

**Rater: Samuel Kim**

## SCORING DETERMINATION GUIDELINES

The following quality point rating shall be used in the ranking of proposals unless indicated otherwise on evaluation sheets. Scores should be placed on the Evaluation Work Forms included herein. Source Selection Committee (SSC) members should rank the proposers from exceptional to unsatisfactory. The intent is to have the SSC members determine which company will be able to provide the best performance according to the scope of work among the companies being evaluated.

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0	Unsatisfactory Response	Proposal failed to accomplish a minimum level of acceptance.



## EVALUATION OF RFP No. S-1049-A

### Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove

#### EVALUATION CRITERIA

##### Price

**40%**

- Has the proposer provided complete pricing for providing the services that address all requirements of the Statement of Work in terms of pricing? Is the price fair and reasonable?

##### Qualifications of Proposer

**30%**

- Does the proposing company have a demonstrated record of providing successful services for this particular line of work?
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- Was a sample Meter Test Report provided? Does the report include all of the required fields and relevant information?

##### Warranty, Service and Maintenance

**30%**

- Has the proposer submitted a replacement/service plan, which satisfies the type of service required by the City?
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EVALUATION SUMMARY FORM  
 CITY OF GARDEN GROVE  
 SELECTION RATING SHEET

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove**

RFP No. S-1049-A

Contract Administrator  
 Project Mgr.

Sandra Segawa  
Les Ruitenschild

RATER'S NAME:

Samuel Kim

NAME OF PROPOSER:

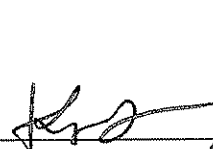
**Measurement Control Systems, Inc.**

RATING SCALE

Use one form to compile the rating for each proposer. Rate the proposer from 1 - 10 on each criterion as they and their proposal relate to the work. NOTE: The attached narrative section must also be completed to support the evaluator's scoring for each proposal.

Criteria	Weight	x	Rating	=	Score
1. Price	40	x	6	=	<b>240</b>
2. Qualifications of Proposer	30	x	6	=	<b>180</b>
3. Technical Requirements	30	x	5	=	<b>150</b>
<b>Overall Score</b>	100	x		=	<b>570</b>

3. I have rated the above Proposer's ability to perform the subject service according to the listed criteria and weights and calculated an overall score of **570**, which is consistent with the rating scale.

Rater:  / 6-24-09  
 Signature/Date

## NARRATIVE SECTION

### 1. COST PROPOSAL

Lower than other bidder(s).

### 2. QUALIFICATIONS/ EXPERIENCE OF FIRM

Good feed back from the listed references. They made the comment that this company responded promptly on service calls and required very minimal supervision to carry out the work.

### 3. DESIGN SCHEDULE AND PLAN

No manpower analysis provided.

**RFP No. S-1049-A**

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair  
and Testing at Various Locations in the City of Garden Grove**

**SSC Evaluation Interview**

**June 2, 2009**

**Name of Firm Rated: \_Measurement Control Systems, Inc.**

**Rater: \_Les Ruitenschild**

## SCORING DETERMINATION GUIDELINES

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## EVALUATION OF RFP No. S-1049-A

### Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove

#### EVALUATION CRITERIA

##### **Price**

**40%**

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##### **Warranty, Service and Maintenance**

**30%**

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EVALUATION SUMMARY FORM  
 CITY OF GARDEN GROVE  
 SELECTION RATING SHEET

**Furnish all Labor, Tools, Parts, and Equipment Necessary for Meter Repair and Testing at Various Locations in the City of Garden Grove**

RFP No. S-1049-A

Contract Administrator Sandra Segawa  
 Project Mgr. Les Ruitenschild

RATER'S NAME: \_Les Ruitenschild

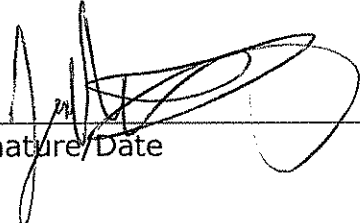
NAME OF PROPOSER: \_Measurement Control Systems, Inc.

RATING SCALE

Use one form to compile the rating for each proposer. Rate the proposer from 1 - 10 on each criterion as they and their proposal relate to the work. NOTE: The attached narrative section must also be completed to support the evaluator's scoring for each proposal.

Criteria	Weight	x	Rating	=	Score
1. Price	40	x	7	=	<b>280</b>
2. Qualifications of Proposer	30	x	7	=	<b>210</b>
3. Technical Requirements	30	x	5	=	<b>150</b>
<b>Overall Score</b>	100	x		=	<b>640</b>

3. I have rated the above Proposer's ability to perform the subject service according to the listed criteria and weights and calculated an overall score of **640**, which is consistent with the rating scale.

Rater:  6-24-09  
 Signature/Date

## **NARRATIVE SECTION**

### **1. COST PROPOSAL**

Lower than other bidder(s).

### **2. QUALIFICATIONS/ EXPERIENCE OF FIRM**

Positive feed back from listed references. According to the references provided, this company response promptly and requires little supervision.

### **3. DESIGN SCHEDULE AND PLAN**

No manpower analysis provided.