City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

Garden Grove City Council And Garden Grove Agency for Community Development

To: Matthew J. Fertal From: Chet Yoshizaki

Dept.: City Manager/Director Dept.: Economic Development

Date:

October 23, 2007

Subject: JOINT AUTHORIZATION FOR OUT-OF-

STATE TRAVEL AND EXPENSE REIMBURSEMENT FOR IAAPA

CONVENTION AND THEME PARK TOUR IN MYRTLE BEACH, SOUTH CAROLINA

OBJECTIVE

To obtain authorization for out-of-state travel and expense reimbursement for the City Council related to the International Association of Amusement Parks and Attractions (IAAPA) convention in Orlando, Florida and theme park tour in Myrtle Beach, South Carolina on November 13-16, 2007.

BACKGROUND

On April 25, 2006, the City Council adopted a resolution establishing expense guidelines and an expense reimbursement policy for City Council and other legislative body members in compliance with Assembly Bill 1234 (AB 1234), the "Local Government Sunshine Bill", which became effective January 1, 2006. AB 1234 affects the City's policies affecting reimbursement for travel, meals, lodging, and other actual and necessary expenses of the Council and other members of the legislative body incurred in the performance of their official duties.

DISCUSSION

Members of the City Council will be attending the IAAPA convention in Orlando, Florida, and followed by a theme park tour in Myrtle Beach, South Carolina on November 13-16, as part of a City-approved strategy for attracting amusement and entertainment businesses to the City. Pursuant to the City's newly adopted expense guidelines and reimbursement policy for City Council members, expenses for out-of-state travel require prior City Council approval. Expenses for travel expenses are to be reimbursed in accordance with the City's adopted policy.

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FISCAL IMPACT

Funds for expenses related to the IAAPA convention are contained in the FY 2006-07 Budget in Council Contingency Package 0012.

COMMUNITY VISION IMPLEMENTATION

City Council participation at the IAAPA convention will assist in meeting the Community Vision and Strategic Plan goal to "improve the shopping, dining and entertainment opportunities available to the Garden Grove community."

RECOMMENDATION

It is recommended that the City Council:

 Authorize out-of-state travel and expense reimbursement, including any expenses exceeding \$1,500 per Council Member, for members of the City Council related to attendance at the IAAPA convention in Orlando, Florida and theme park tour in Myrtle Beach, South Carolina on November 13-16, provided such expenses are otherwise consistent with the expense guidelines and reimbursement policy adopted at the City Council meeting on April 25, 2006.

CHET YOSHIZAKI Economic Development Director

By: Greg Brown Sr. Project Manager

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