

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal

From: Maria Stipe

Dept: City Manager

Dept: City Manager

Subject: ADJUSTMENT OF CITY FEES

Date: June 9, 2009

OBJECTIVE

To provide proposed changes to the City's fee schedule for the City Council's consideration.

BACKGROUND

The City has traditionally held the philosophy that fees for certain services should be charged to those individuals who use the services and directly benefit from them. The City's philosophy also has been to try to recover most, if not all, of the costs for such services, although it is recognized that this is not always practical or possible. In February 1994, the City Council adopted a Master Fee Schedule, which combined most of the City's fees for service into one document. This Master Fee Schedule has since been updated periodically as needed.

DISCUSSION

All City departments have reviewed the Master Fee Schedule, studied the costs of services being provided, and identified fees which should be added or considered for adjustment. The identified fees are being proposed for addition or adjustment to offset new or increased costs for providing the services. A fee resolution that highlights each new or changed fee is attached (Attachment 1). New fees are listed in italics. Fees that have been changed list the old fee, which has been lined out, before the proposed new fee, which is in italics. A listing of the proposed fee changes, including reasons for the changes and dates the fees were last adjusted is also attached (Attachment 2). By separate cover, the City Council has been provided with documentation establishing that the adjusted fees do not exceed the cost of providing the services for which the fees are imposed.

FINANCIAL IMPACT

It is estimated that the proposed fee adjustments will generate approximately \$670,000 per year, depending upon the level and nature of services provided.

ADJUSTMENT OF CITY FEES

June 9, 2009

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COMMUNITY VISION IMPLEMENTATION

Many programs and services that support the Community Vision (e.g., public safety, maintenance of public facilities, development, tree planting, etc.) are funded in whole or part through City fees.

RECOMMENDATION

It is recommended that the City Council:

- Adopt the attached Resolution, which contains updated fees for a variety of City services.



MARIA STIPE

Assistant to the City Manager

Attachment 1 – Proposed Fee Resolution

Attachment 2 – Listing of Proposed Fee Changes

Approved for Agenda Listing



Matthew Fernal
City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE
ESTABLISHING AND AMENDING USER AND DEVELOPMENT PROCESSING FEES FOR
VARIOUS CITY SERVICES

WHEREAS, State law authorizes a city to adopt miscellaneous user and development processing fees after a public hearing;

WHEREAS, the various departments of the City of Garden Grove have identified certain services provided on request to members of the public and organizations;

WHEREAS, the actual and direct costs of these services to the City have been calculated and analyzed, and where the cost of such services have changed, a revised fee or charge has been determined as set forth in attached Schedule A;

WHEREAS, the actual and direct costs of certain other services have been calculated and analyzed and fees or charges for such other services are set forth in Schedule A;

WHEREAS, the revised fees and charges are based on the actual cost of providing the service, including labor, materials and overhead, and do not exceed such costs;

WHEREAS, the City Council has previously established fees and charges for various City services in Resolution 8726-06, as amended by Resolution 8730-06, 8731-06, 8791-07, 8794-07, 8823-08, 8861-08 and each such established fee and charge is unaffected by this Resolution, unless such fee or charge is superseded by a revised fee or charge in attached Schedule A; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Garden Grove does hereby establish revised fees and charges as set forth in attached Schedule A. The revised fees and charges in Schedule A supersede any fees and charges previously adopted for the same user and development processing fees.

BE IT FURTHER RESOLVED that in order to provide the public an easy-to-understand schedule of fees, the City Clerk is directed to compile and make available upon request an updated schedule of fees and charges for City services that combines: (1) the list of previously-established service fees and charges that are not addressed by this Resolution, with (2) the list of services subject to revised fees and charges attached hereto as Schedule A. The combined list is for public information purposes, and clerical or other errors or omissions in the preparation of the list shall not have the effect of increasing, decreasing, invalidating, or waiving adopted fees or charges.

BE IT FURTHER RESOLVED that the fees attached in Schedule A shall become effective sixty (60) days following the adoption of this resolution.

Schedule A

User Fees For Various City Services

ITALICS--Indicates proposed new fee or fee change.

~~STRIKETHROUGH~~--Indicates existing fee for which a change is proposed.

SECTION 1 - POLICE SERVICES

Vehicle Release Fee (per vehicle):

Vehicles towed by police order pursuant to the following:

Arrest for driving under the influence;		
30-Day impounded vehicles—Unlicensed, suspended, revoked, and expired drivers licenses and vehicle forfeiture	\$125.00	\$190.00
Vehicles towed by police order pursuant to an arrest or citation (except as identified above); or impounded for evidentiary purposes	\$65.00	\$190.00
Vehicles towed for routine storage (disabled in roadway, abandoned).....		\$30.00
Vehicles towed for routine storage (stored for obviously abandoned).....		\$145.00
Vehicles towed for routine storage (disabled in roadway, towed through no fault of owner) ..		\$120.00

Police Response Service:

DUI Traffic Collisions (per Officer)		\$2.00/minute
Hazardous Spills (per Officer).....		\$2.00/minute

SECTION 2: FIRE SERVICES

Advanced Life Support

Per Call	\$225.00	\$350.00
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Non-Resident First Responder

Per Call		\$350.00
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Bicycle Licenses

License/License Renewal (issued for a three year period).....		\$3.00
Transfer of Ownership		\$1.00
Duplicate License or New Plate.....		\$1.00
Impounding (penalty).....		\$5.00

SECTION 3: COMMUNITY SERVICES

Building Permit Fees

Administrative Fees (Applicable to all permit types)

Refunds (No Work Done).....	100% less Issuance Fee	80% less Issuance Fee
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SECTION 4 - PUBLIC WORKS

Engineering Fee Schedule

Class "A" Permits

USA Markings (DIG ALERT)	\$160.00 applied to street permits/grading plans
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Water Service Fees

Installation of Water Service Line

Line Size in Inches

1	\$615.00	\$2,639
1 1/2.....	\$1,675.00	\$3,621
2	\$1,800.00	\$4,120

~~Water Plan Check~~

~~Single Family Residential (Up to three houses).....15% of building permit fee, not to exceed \$26.50~~

~~Water Grading Plan Check..... \$60.00/hr.~~

~~Tenant Improvement.....15% of building permit fee, not to exceed \$50.00~~

~~Tenant Improvement Plan Check \$60.00/hr.~~

Inspection and Pre-testing for Water Service Installation \$60.00/hr.

**City of Garden Grove
Proposed Fee Changes for 2009-10**

ITALICS--Indicates proposed new fee or fee change.
~~STRIKETHROUGH~~--Indicates existing fee for which a change is proposed.

SECTION 1: POLICE SERVICES

- Increase fees for vehicles towed by police order to improve cost recovery – last adjusted: 2002.
Change as follows:

Vehicles towed by police order pursuant to the following:

Arrest for driving under the influence;		
30-Day impounded vehicles—Unlicensed, suspended, revoked, and		
expired drivers licenses and vehicle forfeiture.....	\$125.00	\$190.00
Vehicles towed by police order pursuant to an arrest or citation (except as identified above);		
or impounded for evidentiary purposes.....	\$65.00	\$190.00

- Increase fee for vehicles towed for routine storage to improve cost recovery – last adjusted: 2002.
Change as follows:

Vehicles towed for routine storage (disabled in roadway, abandoned).....	\$30.00
Vehicles towed for routine storage (stored for obviously abandoned)	\$145.00
Vehicles towed for routine storage (disabled in roadway, towed through no fault of owner).....	\$120.00

- Add fee for Police Response Service related to DUI traffic collisions (per Officer) to achieve cost recovery pursuant to California Vehicle Code Sections 53152 and 53156 (a)-(c).
Change as follows:

<i>DUI Traffic Collisions (per Officer)</i>	<i>\$2.00/minute</i>
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- Add fee for Response Service related to hazardous spills (per Officer) to achieve cost recovery pursuant to California Vehicle Code Section 23113 (a)-(c). Change as follows:

<i>Hazardous Spills (per Officer).....</i>	<i>\$2.00/minute</i>
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SECTION 2: FIRE SERVICES

- Increase fee for advance life support services (per call) to improve cost recovery – last adjusted: 2004. Change as follows:

Per Call.....	\$225.00	\$350.00
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- Add Non-Resident First Responder fee (per call) to achieve cost recovery. Change as follows:

Non-Resident First Responder

<i>Per Call</i>	<i>\$350.00</i>
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- Delete bicycle license fees because the related services are no longer provided. A private company now performs bicycle-licensing services in their entirety through an on-line service. Change as follows:

Bicycle Licenses

License/License Renewal (issued for a three-year period).....	\$3.00
Transfer of Ownership.....	\$1.00
Duplicate License or New Plate.....	\$1.00
Impounding (penalty).....	\$5.00

SECTION 3: COMMUNITY SERVICES

- Reduce Building Permit refunds for no work done from “100% less Issuance Fee” to “80% less Issuance Fee” to improve cost recovery. This change is made in conformance with the 1997 Uniform Administrative Code, Section 304.6, which authorizes refunding 80% of the permit fee paid when no work has been done. This fee has not been adjusted since it was first set in 1994. Change as follows:

Building Permit Fees

Administrative Fees (Applicable to all permit types)

Refunds (No Work Done).....	100% less Issuance Fee80% less Issuance Fee
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SECTION 4—PUBLIC WORKS

- Add USA Markings (DIG ALERT) fee to achieve cost recovery. Change as follows:

Engineering Fee Schedule

Class “A” Permits

USA Markings (DIG ALERT)	\$160.00 applied to street permits/grading plans
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- Increase fees for installation of 1”, 1 1/2” and 2” water service lines to achieve full cost recovery – last adjusted: 1990. Change as follows:

Installation of Water Service Line

<u>Line Size in Inches</u>		
1	\$615.00.....	\$2,639
1 1/2.	\$1,675.00.....	\$3,621
2	\$1,800.00.....	\$4,120

- Increase Water grading plan check fee to achieve full cost recovery – last adjusted: 2005.
Change as follows:

~~Water Plan Check~~
~~Single Family Residential (Up to three houses) 15% of building permit fee, not to exceed \$26.50~~
Water Grading Plan Check..... \$60.00/hr

- Increase tenant improvement plan check to achieve full cost recovery – last adjusted: 2005.
Change as follows:

~~Tenant Improvement 15% of building permit fee, not to exceed \$50.00~~
Tenant Improvement Plan Check \$60.00/hr.

- Add inspection and pre-testing fee for water service installation to achieve cost recovery.
Change as follows:

Inspection and Pre-testing for Water Service Installation \$60.00/hr.