



FIRE DEPARTMENT

FIRE PREVENTION BUREAU

Tom Schultz
Fire Chief

Nate Brady
Fire Marshal

PRE-INSPECTION CHECKLIST

Provide the site map with address of the site and main cross streets.

- Fire access
- Fire extinguisher every 75' feet throughout event
- Dates and times of event
- Three emergency contacts from event organizers
- All props shall be treated with fire retardant

Tent inspection

- Permit pulled two weeks prior to event date
- Contact name and number of supervisor on site
- Have permit on site
- Show all the tent sizes and locations with anchorage details for each tent
- Assembly tent will be identified as open or closed siding, with emergency lighting and exit signs.

Cooking area

- All cooking tents shall have a 2A10BC fire extinguisher, with a current service tag
- Deep frying shall have a K-extinguisher
- Only electrical and butane are permitted under tent
- 10' feet fire access clearance toward the rear of tent
- Propane not permitted under tent (Cooking in the rear). Secure tank or place in milk crate.

Carnival / Fair

- Permit pulled two weeks prior to event date
- List of certified rides
- Contact name and number of supervisor on site
- Walk all rides show current certification tags
- Trip hazards (buried, mats, or wire or water line covers)
- Ground generators with extinguisher
- All motorized ride shall have their own extinguisher

Pyrotechnics

- Permit pulled two week prior to event date
- Pyrotechnic contact name and number
- List of product used
- Certified California State License Pyrotechnician on site, same as permit
- Safety PPE
- Water fire extinguisher
- Safe zone crown distance
- Fall out zone, can change due weather and wind direction