



GGFD PRE-INSPECTION CHECKLIST PROGRAM for HIGH RISE STRUCTURES

The following is to be used as a guide and is not intended to incorporate all applicable SFM requirements.

Building: _____ YES NO N/A

A. CONSTRUCTION

- a. Building construction type and fire resistive rating conforms throughout and is maintained in good repair. ___ ___ ___
- b. Fireproofing of structural members is maintained. ___ ___ ___
- c. Proper interior and ceiling finish rating is provided. ___ ___ ___
- d. Fire doors are of proper rating and operate satisfactorily. ___ ___ ___
- e. Vertical shaft enclosures are in good repair and fire assemblies at opening are properly maintained. ___ ___ ___

B. EXITS

- a. Proper corridor construction and opening protection are provided and maintained. Dead-end corridors do not exceed 20'. ___ ___ ___
- b. There is access to at least 2 separate means of egress from each floor. ___ ___ ___
- c. All means of egress are clear, unobstructed, and free of storage. Exit ways and exit signs are properly illuminated and maintained. ___ ___ ___
- d. Corridors are not used as part of the air distribution system. ___ ___ ___

C. MECHANICAL/ELECTRICAL

- a. Fire dampers, smoke detectors and similar devices are adequate, properly maintained and tested. ___ ___ ___
- b. All heating, cooling and ventilation equipment is maintained satisfactorily. There are no visible defects. ___ ___ ___
- c. Ventilation for the removal of products of combustion from the building is provided and properly maintained. ___ ___ ___
- d. Building air circulation systems (when provided) are equipped with override switches in acceptable locations to allow for manual control. ___ ___ ___
- e. Electrical wiring, fixtures, and appliances are properly installed and operate in a safe manner. ___ ___ ___

D. HOUSEKEEPING

- a. Kitchen range hoods, vents, fans, ducts, and filters are maintained in proper condition and free of grease. ___ ___ ___
- b. All areas are free of unusual amounts of storage. ___ ___ ___

E. FIRE EXTINGUISHING	YES	NO	N/A
a. All first-aid fire fighting equipment is properly located and maintained.	___	___	___
b. All fire extinguishing systems are properly maintained and serviced.	___	___	___
c. Water supply controls are locked/supervised and unobstructed.	___	___	___
d. Sprinklers are unobstructed and free of paint/corrosion.	___	___	___
e. Building alterations have not obstructed sprinklers or created unprotected spaces.	___	___	___
F. FIRE ALARM/WARNING SYSTEMS			
a. Fire Alarm/warning systems are maintained in an operable condition and tested periodically.	___	___	___
b. Manual activation stations are properly located, readily visible and unobstructed.	___	___	___
c. Occupant voice notification system, when required, is maintained and tested periodically.	___	___	___
d. Fire department communication system is maintained and tested periodically.	___	___	___
e. An acceptable method is provided for notifying the fire department of a fire or other.	___	___	___
f. An acceptable method is provided for notifying the fire department of a fire or other emergency. This method is maintained in operable condition and tested periodically.	___	___	___
G. MISCELLANEOUS			
a. Sensing devices at elevators are maintained and tested.	___	___	___
b. Elevator lobbies are separated from the corridor and the remainder of the building.	___	___	___
c. Elevators are equipped with fire department recall.	___	___	___
d. An emergency pre-fire plan has been established, is acceptable to the fire department and is posted in appropriate places.	___	___	___

COMMENTS

Inspected by: _____ Date: _____