



City of Garden Grove

Winter in the Grove Holiday Boutique

Saturday, December 7, 2019 from 3:00 p.m. – 7:00 p.m.
Village Green Park – 12732 Main Street, Garden Grove

APPLICATION FOR USE OF CRAFT SPACE

Business Name: _____

Owner/contact: _____ Email Address: _____

Address: _____ City: _____ Zip: _____

Home/Business Number: _____ Cell Phone Number: _____

Booth Space	Quantity	Fees	Totals
Craft Space Requested (2 maximum) Includes one 10'x10' EZ-up (Junior will split 10'X10' EZ-up)	_____	Junior (17 & under) \$25 Non-Profit \$50 Non-Commercial \$80 Commercial \$150	_____
6' Banquet Table	_____	\$12	_____
Electrical Outlet	_____	\$10	_____
Folding Chair	_____	\$3	_____
Table & chair order due by Dec 1st		Total Fees	_____



Make checks payable to:
City of Garden Grove
All major credit cards also accepted
Refunds will be given
if requested before November 7
(\$20 fee charged to process refunds)

CIRCLE THE PRIMARY ITEM YOU SELL.

✓ Check all other items you intend to sell in your booth.

- | | | |
|-----------------------------------------------------------|-------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Floral Decorations / Wreaths | <input type="checkbox"/> Cards |
| <input type="checkbox"/> Ceramics / Pottery | <input type="checkbox"/> Clothing | <input type="checkbox"/> Hand-sewn items |
| <input type="checkbox"/> Woodworking | <input type="checkbox"/> Artwork / Paintings | <input type="checkbox"/> Literature |
| <input type="checkbox"/> Soaps / Lotions / Oils / Candles | <input type="checkbox"/> Yard Signs | <input type="checkbox"/> Commercial Product |
| <input type="checkbox"/> Purses / Handbags | <input type="checkbox"/> Toys / Dolls | <input type="checkbox"/> Other: _____ |

You're encouraged to attach photos (website with photos acceptable) or you may list your product details, including the price, on a separate page:

If you are planning to sell anything other than handmade items, you will be required to pay the commercial rate.

Method of Payment: Credit Card Money Order Check # _____

In order to protect your privacy and meet PCI compliance standards, credit card payments are accepted by phone.

If selected to have a craft space, a City of Garden Grove staff member will contact you by phone to coordinate credit card payment.



- Read the policies and waiver, sign and date it
- Fully complete the application
- Include a copy of your resale permit with the application
- Put signed policy/waiver, application, payment, and resale permit in the mail on Monday, September 9, 2019 or later. Walk-in applications can be submitted at Garden Grove City Hall on October 7, 8, or 9, 2019 ONLY



City of Garden Grove
Winter in the Grove Holiday Boutique
Saturday, December 7, 2019 from 3:00 p.m. – 7:00 p.m.

POLICIES AND WAIVER FOR USE OF CRAFT SPACE

Registration will be conducted through mail-in or walk-in registration only. Emailed or faxed applications are not accepted. Applications must be postmarked on Monday, September 9, 2019 or later. **Applications received with an earlier postmark will not be accepted and will be returned to the sender. Walk-in applications can only be dropped-off on October 7, 8, or 9, 2019. Incomplete application packets will not be processed.** Applications are processed in random order, as received with preference given to Garden Grove residents.

Mail-in applications to: Holiday Boutique: Community Services
City of Garden Grove
11222 Acacia Pkwy, Garden Grove, CA 92840

Deliver Walk-in Applications to: Community Services Department
City of Garden Grove
11222 Acacia Pkwy, Garden Grove, CA 92840

A copy of your Seller's Permit (even if you have submitted one in the past) must be attached to the Holiday Boutique application. Please remember that the name and address on the permit must match the name and address on the Holiday Boutique application.

Vendors must have a Seller's Permit or a Resale Number through the California Department of Tax and Fee Administration (CDTFA) when selling taxable merchandise or services in California. Applicants can obtain detailed information at <http://www.cdtfa.ca.gov/formspubs/pub107/>. A Seller's Permit or Temporary Resale Permit may be applied for online or at any State Board of Equalization office.

1. Each vendor or business may register for a maximum of two booths.
2. **Junior Vendors** will split one 10'x10' EZ-up space with another Junior Vendor.
3. All items intended for sale must be listed on the application and will be subject to approval by the Boutique Committee. Any additional items not listed therein will not be allowed unless approved by the Boutique Committee.
4. Please make checks and money orders payable to City of Garden Grove. All major credit cards are also accepted. If you wish to pay by credit card, a City of Garden Grove staff member will contact you by phone to coordinate payment. Refunds will be given only if requested before Thursday, November 7, 2019 and a \$20 administrative fee will be charged for all refunds.
5. Applications are approved upon the condition that all rules and regulations established by the City of Garden Grove and the County Health and Fire Departments will be observed.
6. The Holiday Boutique Committee reserves the right to approve those groups, individuals, and items that are best suited for the Boutique. Confirmation of booth locations and equipment requests will be mailed out beginning the week of October 28.
7. Because of main aisle clearance requirements between booths, exhibitors and booth sponsors will not be allowed to extend beyond their assigned space.
8. Vendors will be expected to fulfill their commitment on Saturday, December 7, from 3 p.m. – 7 p.m. All booths must be set up by 2:30 p.m. Adherence to this requested time frame will be considered when awarding booths for the 2020 Boutique.
9. The permitted group shall leave the booth and immediate area in a clean and orderly condition.
10. The permitted group shall accept full responsibility for any breakage or damage to City property or equipment.
11. The permitted group shall accept full responsibility for the conduct of those in the group using the booth/space.
12. In accordance with Garden Grove Municipal Code 8.40.050 it is unlawful to sell, offer for sale, purchase, give away, transport, deliver, consume, or have in one's possession any intoxicating beverage within a City park except where the City Manager or designee has granted a permit therefor subject to the regulations of the California Department of Alcoholic Beverage Control.
13. It is unlawful to permit or allow any animal on or upon any park property except domestic dogs or cats on leashes of six feet or less and in the immediate possession of an owner or caregiver. No other pets are allowed (Garden Grove Municipal Code 8.40.040)
14. Permission to participate may be revoked for failure to observe the regulations, improper conduct, or when cancellation is necessary for other reasons.
15. **RELEASE, WAIVER OF LIABILITY, INDEMNITY AGREEMENT & CONSENT TO PHOTOGRAPH & VIDEO**

I, the undersigned, fully understand that my participation in the City's Holiday Boutique exposes me to the risk of property damage, personal injury or death. I hereby acknowledge my voluntary participation in this event and agree to assume any such risks.

I hereby release, discharge and agree not to sue the City of Garden Grove, its officers, employees and agents for any injury, death or damage to, or loss of personal property arising out of, or in connection with, my participation in the Holiday Boutique from whatever cause, including the active or passive negligence of the City of Garden Grove, its officers, employees and agents or any other participants in the event. The parties to this agreement understand that this document is not intended to release any party from any act or omission of "gross negligence," as the term is used in applicable case law and/or statutory provision.

In consideration for being permitted to participate in the Holiday Boutique, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Garden Grove, its officers, employees and agents from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event.

I also understand that from time to time City representatives may photograph and videotape City recreation programs and participants. By signing this form, I authorize the City to use or publish any images taken by the City showing my participation.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL. I FURTHER AGREE TO ABIDE BY AND ENFORCE THE RULES AND REGULATIONS OF THE CITY OF GARDEN GROVE, AND CERTIFY THAT I HAVE READ THE POLICIES FOR THE HOLIDAY BOUTIQUE.

Signature: _____ Date: _____